



Legislation Text

File #: 19-0428, **Version:** 1

ITEM TITLE:

City Manager's Report 10/15/2019

SUBMITTED BY: Mark Detter, City Manager

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

In the first two weeks of my employment as City Manager, I have attempted to familiarize myself with City operations. As of the Council meeting on 10/15/2019, I will have toured facilities related to:

- Public Works-Water, Sewer, and Landfill.
- Public Works-Streets, including major street improvements associated with bond issue.
- Ports & Harbor-Briefly reviewed Valdez Comprehensive Waterfront Master Plan.
- Police Department-Met with Police Chief and rode with Officer Mitchell for a few hours.
- Planning-Met with Assistant City Manager and Planning Director to discuss Planning Department issues and development of Comprehensive Plan RFP.
- Emergency Management-Discussed emergency management contract position with Assistant City Manager, Police Chief, and Fire Chief.
- Met with Hospital Administrator and Providence Regional Director about contract with City.
- Fire Department-Spent time with Fire Chief and staff into the evening on Friday, October 11, 2019.
- Toured Parks & Recreation facilities, including Recreation Center, Civic Center, and Library.

Additionally, I have had lunch with Mayor O'Neil, Mayor Pro Tempore Scheidt, Council Member Moulton, and Council Member Reese. Still need to coordinate with Council Member Ruff, Council Member Fleming, and Council Member Sorum.

I also attended the Valdez Museum fundraiser and auction and the Providence Valdez Hospital

Health Advisory Board.

My top priorities for the next weeks and months are:

- Comprehensive Plan RFP.
- Childcare Facility.
Manager's Budget Recommendation Presentation (to include Council priorities in some format).
- Director, Assistant City Manager, and Administrative Assistant Evaluations.
- Organization structure.
- RFP for EOP.
- RFP for Woodside Housing Development.
- Payroll study recommendation.
- Tours of Alyeska, SERVS, and Coast Guard Facilities.
- City Manager Evaluation Process.