



## Legislation Text

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**File #:** 19-0329, **Version:** 1

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**ITEM TITLE:**

Procurement Report: Callan Associates Inc., Permanent Fund Advisor

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: \$99,999

Unencumbered Balance: \$200MM; to be appropriated in 2020 Budget

Funding Source: 607.1050.43200, Permanent Fund Professional Fees and Services

**RECOMMENDATION:**

Receive and file

**SUMMARY STATEMENT:**

- The Permanent Fund Committee unanimously wishes to continue with the City's longstanding relationship with Callan Associates, Inc., as permanent fund advisor.
- The City's procurement code mandates a Request for Proposals for any contract exceeding \$100K. This threshold applies to the aggregate costs of multi-year contracts.
- Callan has increased their fees by 3% annually since their original engagement in 2012. Their standard inflation figure now puts their annual fees over \$100K. They have agreed to keep their fees below \$100K and to use one-year contracts. The 2020 contract is for \$99,999.
- The basis for not seeking competitive bids is to continue a longstanding beneficial relationship, and to proactively contain cost increases.
- This report is submitted pursuant to section 2.80.040 of the Municipal Code.
- Attachments: *Callan PSA 2020*