



## Legislation Text

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**File #:** 17-0682, **Version:** 1

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### **ITEM TITLE:**

Approval of Contract Change Order #1 with John Lynch & Associates, LLC for Information Technology Support Services in an Amount Not to Exceed \$60,000.

**SUBMITTED BY:** Sheri Pierce, MMC, City Clerk

### **FISCAL NOTES:**

Expenditure Required: \$60,000

Unencumbered Balance: .

Funding Source: 001-5050-43400

### **RECOMMENDATION:**

Approve Change Order #1 with John Lynch and Associates, LLC. for information technology support services in an amount not to exceed \$60,000

### **SUMMARY STATEMENT:**

- The City contracted with John Lynch and Associates in May of 2017 to conduct a third-party review of the City's Information Technology infrastructure and disaster recovery plans.
- The initial contract was for \$39,000, which is within the City Manager's signing authority. The engagement concluded with approximately \$9,000 billed for services.
- Following the IT Director's announcement of resignation in October (effective November 1, 2017), the City re-engaged Mr. Lynch for interim department management under the existing contract.
- As of mid-December the balance of the original contract amount will be exhausted.
- City Manager proposes a NTE \$60K change order to extend Mr. Lynch's services until the IT Director position is filled.
- The aggregate amount of the original contract and the change order requires Council approval.