



## Legislation Text

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**File #:** 17-0317, **Version:** 1

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### **ITEM TITLE:**

Approval of Contract Amendment #9 to Arcadis, Inc. for the Project Management and Construction Administration Services for the New Boat Harbor Phase 2 in the amount of \$877,313.00

**SUBMITTED BY:** Laura Langdon, Project Manager

### **FISCAL NOTES:**

Expenditure Required: \$877,313.00

Unencumbered Balance: \$5,858,025

Funding Source: Original 310-6450-49551, Current 310-6450-58000 New Harbor Planning

### **RECOMMENDATION:**

Approve contract amendment #9 to Arcadis, Inc. for the project management and construction administration services for the new boat harbor phase 2 in the amount of \$877,313.00.

### **SUMMARY STATEMENT:**

This amendment comes for approval because it is recommended to maintain continuity with the engineering and project management firms from phase 1 to phase 2.

The construction contract to Pacific Pile and Marine for phase 2 is underway. Arcadis and R&M are currently working through project coordination and submittal review.

Project management services by Arcadis for the remainder of phase 2 are proposed to follow the current construction schedule provided by the construction contractor, Pacific Pile and Marine. They estimate completion by November of 2018. Arcadis's services extend one month beyond to allow for close out services.

Arcadis will coordinate with R&M throughout phase 2. Below summarize their tasks:

#### **Arcadis**

- Run and facilitate monthly Executive meetings including Ports and Harbor Commission meetings and City Council.
- Conduct weekly construction meetings.
- Monitor progress, costs, and schedule.
- Coordination with the USACE.
- Inspection assistance to R&M.
- Review payment applications.
- Monitor submittals and RFIs.

- Review cost proposals and change orders.
- Close out services including punchlists, final accounting, and commissioning.

R&M

- Attend monthly Executive meetings.
- Complete a conformed set of documents.
- Attend USACE weekly meetings.
- Review submittals and respond to RFIs.
- Daily observation during key construction activities the summer of 2017 and bi-weekly inspections for the remainder of work.
- Inspections of buildings, pile driving, floats, float utilities, transfer bridge, and bilge treatment system.
- Special material inspections and lab testing.
- State Fire Marshal permitting.
- Substantial and final completion inspections.
- Prepare as-builts.