



## Agenda Statement

**File #:** 21-0132      **Version:** 2

**Type:** Report      **Status:** Filed

**File created:** 2/24/2021      **In control:** City Council

**On agenda:** 3/2/2021      **Final action:** 3/2/2021

**Title:** Information Technology Department Report - Verbal Presentation

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. IT Council Report 3.2.21.pdf

Date	Ver.	Action By	Action	Result
3/2/2021	2	City Council	received and filed	

### **ITEM TITLE:**

Information Technology Department Report - Verbal Presentation

**SUBMITTED BY:** Matthew Osburn, IT Director

### **FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

Matthew Osburn, IT Director, will provide a brief overview of the Information Technology Department budget, projects and responsibilities.

\*This presentation is the first of a planned ongoing series of department operations reporting.

- The purpose of the presentations is to give council a venue to learn and inquire about to day-to-day citywide operations, status updates, budgetary trends, performance metrics, and future resource and programming requests.
- Management also views regular, ongoing operations reporting as a necessary precursor to biennial budgeting, which is contemplated for 2023-2024, pending discussions with Council.
- Management is attempting to incorporate some of these presentations into Council regular-agendas when time permits, so as to leave available work session-evenings open for other topics

- Presentations will typically span twenty to sixty minutes. Management anticipates that longer, more complex presentations will be scheduled for work sessions.
- Previously, various departments have submitted reports on a fairly regular basis. This presentation-approach is meant to directly engage Council, and to enable a lower-altitude view of operations outside of the October budget workshop schedule.
- Management plans for a Finance Department presentation on March 16<sup>th</sup> during the regular agenda, time permitting.