



Agenda Statement

File #: 20-0400 **Version:** 1
Type: Report **Status:** Filed
File created: 8/24/2020 **In control:** City Council
On agenda: 9/1/2020 **Final action:** 9/1/2020
Title: Procurement Report: Professional Services Agreement with Slate for PRCS Seasonal Activity Guide
Sponsors:
Indexes:
Code sections:
Attachments: 1. Slate Communications_Agreement for Services_8.14.2020

Date	Ver.	Action By	Action	Result
9/1/2020	1	City Council	received and filed	

ITEM TITLE:

Procurement Report: Professional Services Agreement with Slate for PRCS seasonal activity guide

SUBMITTED BY: Nicholas Farline, PRCS Director

FISCAL NOTES:

Expenditure Required: \$42,000
Unencumbered Balance: \$17,492.86
Funding Source: 001-6200-43400

RECOMMENDATION:

Receive & File

SUMMARY STATEMENT:

This agreement will provide PRCS a seasonal activity and promotional guide for the following seasons:

- Winter/Spring 2021
- Summer 2021
- Fall 2021
- Winter/Spring 2022 design

The contract is for \$12,000 in 2020 and \$30,000 in 2021 totaling \$42,000.

The Parks & Recreation Master plan identified- 1.1.C "Continue to promote and create awareness of the programs and activities through social media and the development of a printed program catalog."

This agreement will allow all division of PRCS to promote programs and upcoming large events and projects.

The Period of Performance under this agreement ends December 30, 2021.

This report is filed per City Procurement Code 2.80.040