



Agenda Statement

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Title: Procurement Report: Callan Associates Inc., Permanent Fund Advisor
Sponsors: City Council
Indexes:
Code sections:
Attachments: 1. Callan PSA 2020

Date	Ver.	Action By	Action	Result
8/6/2019	1	City Council	received and filed	

ITEM TITLE:

Procurement Report: Callan Associates Inc., Permanent Fund Advisor

SUBMITTED BY: Brian Carlson, Finance Director

FISCAL NOTES:

Expenditure Required: \$99,999

Unencumbered Balance: \$200MM; to be appropriated in 2020 Budget

Funding Source: 607.1050.43200, Permanent Fund Professional Fees and Services

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

- The Permanent Fund Committee unanimously wishes to continue with the City's longstanding relationship with Callan Associates, Inc., as permanent fund advisor.
- The City's procurement code mandates a Request for Proposals for any contract exceeding \$100K. This threshold applies to the aggregate costs of multi-year contracts.
- Callan has increased their fees by 3% annually since their original engagement in 2012. Their standard inflation figure now puts their annual fees over \$100K. They have agreed to keep their fees below \$100K and to use one-year contracts. The 2020 contract is for \$99,999.
- The basis for not seeking competitive bids is to continue a longstanding beneficial relationship, and to proactively contain cost increases.
- This report is submitted pursuant to section 2.80.040 of the Municipal Code.

- Attachments: *Callan PSA 2020*