



Agenda Statement

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Title: Procurement Report: Amendment to Professional Services Agreement #1358 with VEI Consultants.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Contract 1358 VEI Consultants 2018 Professional Services Agreement executed, 2. Contract 1358 VEI Consultants 2019 Amendment 1 executed

Date	Ver.	Action By	Action	Result
3/19/2019	1	City Council	received and filed	

ITEM TITLE:

Procurement Report: Amendment to Professional Services Agreement #1358 with VEI Consultants.

SUBMITTED BY: Kate Huber, Senior Planner

FISCAL NOTES:

Expenditure Required: Not to exceed \$40,000 in 2019.

Unencumbered Balance: -

Funding Source: 001-5500-43200

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

In 2018, The City of Valdez entered into a professional services agreement with VEI Consultants for the purpose of professional engineering services related to the review of conventional septic system applications and designs.

On February 20th, the City Manager executed an amendment to the agreement with VEI Consultants to extend the scope of work through the 2019 calendar year and to incorporate an updated 2019 rate card. The amendment to this agreement is a contractual basis of compensation for future work and does not obligate the City to encumber any of, or the entire contract amount.

This report is presented to Council in accordance with procurement code section 2.80.40.