



Agenda Statement

File #: 18-0106 **Version:** 1
Type: New Business **Status:** Passed
File created: 3/2/2018 **In control:** City Council
On agenda: 3/6/2018 **Final action:** 3/6/2018
Title: Approval of Contract Change Order #2 with John Lynch & Associates, LLC for Information Technology Services in the Amount of \$86,000

Sponsors:

Indexes:

Code sections:

Attachments: 1. John Lynch Change Order #2.pdf, 2. John Lynch Contract.pdf

Date	Ver.	Action By	Action	Result
3/6/2018	1	City Council	approved	Pass

ITEM TITLE:

Approval of Contract Change Order #2 with John Lynch & Associates, LLC for Information Technology Support Services in an Amount Not to Exceed \$86,000.

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: \$86,000

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: 001-5050-43400

RECOMMENDATION:

Approve change order #2 with John Lynch & Associates, LLC.

SUMMARY STATEMENT:

The city contracted with John Lynch and Associates in May of 2017 to conduct a third-party review of the City's Information Technology infrastructure and disaster recovery plans. The initial contract was for \$39,000 which is within the city manager's signing authority. The engagement concluded with approximately \$9,000 billed for services.

Following the IT Director resignation on November 1, 2017, the city re-engaged Mr. Lynch for interim department management under the existing contract.

The council approved change order #1 in the amount of \$60,000 which extended Mr. Lynch's services until the IT Director position was filled. The contract extension under change order #1 has now been exhausted.

Additional funds are requested in the amount of \$86,000 for the purpose of extending IT consulting services during the transition of IT management services to the recently hired IT Director.

The aggregate amount of the original contract and the change order requires council approval.