



Agenda Statement

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Title: Approval of Contract Change Order #1 with John Lynch & Associates, LLC for Information Technology Support Services in an Amount Not to Exceed \$60,000

Sponsors:

Indexes:

Code sections:

Attachments: 1. Change Order John Lynch & Associates, LLC.pdf, 2. 2017-11-27 Master Consulting Agreement - COV.pdf

Date	Ver.	Action By	Action	Result
12/19/2017	1	City Council		

ITEM TITLE:

Approval of Contract Change Order #1 with John Lynch & Associates, LLC for Information Technology Support Services in an Amount Not to Exceed \$60,000.

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: \$60,000
Unencumbered Balance: .
Funding Source: 001-5050-43400

RECOMMENDATION:

Approve Change Order #1 with John Lynch and Associates, LLC. for information technology support services in an amount not to exceed \$60,000

SUMMARY STATEMENT:

- The City contracted with John Lynch and Associates in May of 2017 to conduct a third-party review of the City's Information Technology infrastructure and disaster recovery plans.
- The initial contract was for \$39,000, which is within the City Manager's signing authority. The engagement concluded with approximately \$9,000 billed for services.
- Following the IT Director's announcement of resignation in October (effective November 1, 2017), the City re-engaged Mr. Lynch for interim department management under the existing

contract.

- As of mid-December the balance of the original contract amount will be exhausted.
- City Manager proposes a NTE \$60K change order to extend Mr. Lynch's services until the IT Director position is filled.
- The aggregate amount of the original contract and the change order requires Council approval.