



Agenda Statement

File #: 17-0351 **Version:** 1
Type: New Business **Status:** Passed
File created: 6/27/2017 **In control:** City Council
On agenda: 7/5/2017 **Final action:** 7/5/2017
Title: Approval of Professional Services Agreement with Kimley - Horn and Associates, Inc. for Community Engagement, Development of Comprehensive Plan, and Marketing and Branding Program in the Amount of \$950,000

Sponsors:

Indexes:

Code sections:

Attachments: 1. KHA - Valdez Scope of Work June 22 2017.pdf, 2. Kimley-Horn and Associates Professional Services Agreement.pdf

Date	Ver.	Action By	Action	Result
7/5/2017	1	City Council	approved	Pass

ITEM TITLE:

Approval of Professional Services Agreement with Kimley - Horn and Associates, Inc. for Community Engagement, Development of Comprehensive Plan, and Marketing and Branding Program in the Amount of \$950,000

SUBMITTED BY: Elke Doom, City Manager

FISCAL NOTES:

Expenditure Required: \$950,000.00

Unencumbered Balance: \$818,314.00

Funding Source: 350-5520-55000 (101- Master Planning Comprehensive)

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

Following the work session on June 8th the City Council provided direction to Kimley-Horn to provide a revised scope of work and a detailed summary of the task, budgets and deliverables for each component of their work effort as discussed. The scope of work is included as "Appendix A" in the contract. Summary of fees for each task are as follows:

Task 1: Valdez Community Engagement \$350,000

Task 2: Comprehensive Plan Update	\$380,000
Task 3: Branding and Marketing Program	\$220,000
Total	\$950,000

Currently the amount remaining in account #350-5520-55000 for Master Planning is \$774,314.00. If approved by council, additional funds in the amount of \$131,686 will need to be allocated to fully fund this contract.