



## Agenda Statement

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**Type:** New Business      **Status:** Passed  
**File created:** 4/4/2017      **In control:** City Council  
**On agenda:** 4/18/2017      **Final action:** 4/18/2017  
**Title:** Approval of Contract with Gilpatrick's Greenhouses in the Amount of \$34,800 for Flower Planting and Maintenance

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Flower Planting and Care - Bid Summary.pdf, 2. ITB FLOWER 2017.FINAL.pdf

Date	Ver.	Action By	Action	Result
4/18/2017	1	City Council		

### **ITEM TITLE:**

Approval of Contract with Gilpatrick's Greenhouses in the Amount of \$34,800 for Flower Planting and Maintenance

**ED BY:** Darryl Verfaillie, PRCS Director

### **FISCAL NOTES:**

Expenditure Required: \$34,800.00  
Unencumbered Balance: \$35,000.00  
Funding Source: 001-6500-43400

### **RECOMMENDATION:**

Approve award of Flower Planting and Care Contract to Gilpatrick's Greenhouses in the amount of \$34,800.00 to provide for the planting and maintenance of plants and flowers at designated locations throughout the City of Valdez.

### **SUMMARY STATEMENT:**

This solicitation went out for bid on 10 February 2017 and closed on 15 March 2017. A non-mandatory pre-bid conference was held at the office of Capital Facilities on 08 March 2017 with one potential bidder in attendance (Gilpatrick's Greenhouses).

A total of two (2) bids were received (both meeting local bidder preference) - however the lower of the two bids failed to meet the minimum bidder qualifications outlined on page 7 of the bid package (attached). Specifically: "Bidder must have a minimum of ten (10) years experience in planting and maintaining large volumes (more than 2000) of flowering plants in Alaska." To Note: Ten years experience has been the

standard with regard to this contract as the Alaska growing season is - on average - half as long as the growing season in communities in the lower 48 which would equate to approximately five (5) years experience "outside." This statement is in no way intended to diminish the quality of work presented by the competing bidder and/or his on-site supervisor, but rather to simply state that neither the quantity nor the duration of experience in dealing with flowering plants in Alaska met the aforementioned requirements.

Once approved, the contract is scheduled to begin on May 1st and all work is to be completed in accordance with the contract documents each year on or about September 30<sup>th</sup>.

**Contract term shall be five (5) years and will contain two (2) one-year renewal options, which may be exercised by the City of Valdez by council approval prior to expiration of the contract.**