



Agenda Statement

File #: 19-0436 **Version:** 1
Type: New Business **Status:** Passed
File created: 10/16/2019 **In control:** Planning and Zoning Commission
On agenda: 10/23/2019 **Final action:** 10/23/2019
Title: Approval of a Recommendation to the Chief of Police to Authorize Kennel License #19-02 Submitted by Leslie Gross for Shih-Tzu Knot Grooming Located at 3424 Eagle Avenue (Lot 18, Block 2, Robe River Subdivision)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Kennel License Application 19-02, 2. Kennel Inspection Report 19-02

Date	Ver.	Action By	Action	Result
10/23/2019	1	Planning and Zoning Commission	approved	Pass

ITEM TITLE:

Approval of a Recommendation to the Chief of Police to Authorize Kennel License #19-02 Submitted by Leslie Gross for Shih-Tzu Knot Grooming Located at 3424 Eagle Avenue (Lot 18, Block 2, Robe River Subdivision)

SUBMITTED BY: Nicole LeRoy, Planning Technician

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Approve a recommendation to the Chief of Police to authorize Kennel License #19-02 Submitted by Leslie Gross for Shih-Tzu Knot Grooming Located at 3424 Eagle Avenue (Lot 18, Block 2, Robe River Subdivision.)

SUMMARY STATEMENT:

In April 2019, the Planning Department received a business registration application from Leslie Gross for her dog grooming business at 3424 Eagle Avenue, Lot 18, Block 2, Robe River Subdivision. Leslie applied to operate her business as a home occupation, which is a permitted accessory use in the residential mobile home district where her home is located. At the time, staff was unaware of any other license requirements and issued the business registration. However, It was later understood that Valdez Municipal Code 6.12.040 (A) 1 requires that grooming facilities obtain a kennel license

approved by the Animal Control Officer, Planning and Zoning Commission, and Chief of Police prior to being permitted.

A permit of this type requires a public hearing during a scheduled Planning & Zoning Commission meeting, following a public notification and a notice letter mailed to property owners within three hundred feet (300') of the property. A public notice regarding this proposed grooming business was published in the KVAK email newspaper on October 7th, 2019 and October 14th, 2019. Notification letters were mailed to property owners within 300 feet of the site on the 9th of October, 2019.

The Planning and Zoning Commission voted unanimously on October 9th, 2019 to allow the vote on a recommendation to approve a recommendation to the Chief of Police to authorize a kennel license for Shih-Tzu Knot Grooming at the same meeting as the public hearing.

If the Commission has any questions resulting from the public hearing, the decision may be postponed to the next regularly scheduled meeting, to allow staff to follow up on any new information or questions raised.

Please see the attached kennel application from Leslie Gross and the accompanying inspection report from the Animal Control Officer, Rich Long. The inspection report finds Ms. Gross's facility in compliance with all kennel license requirements. As such, staff recommends that the Planning and Zoning Commission vote to approve a recommendation to the Chief of Police to approve her kennel license.

Approval of this item will constitute approval of a report to the Chief of Police to approve the kennel license, per Valdez Municipal Code 6.12.040 (B.) Following the Commission's decision on this item, the kennel application will go to the Chief of Police for final review and issuance.