



## Agenda Statement

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**File created:** 7/10/2017      **In control:** City Council

**On agenda:** 7/18/2017      **Final action:** 7/18/2017

**Title:** Authorize City Manager to Accept the Terms of Middle School Close-Out Proposal Letter from Arcadis, Dawson, and Bettisworth-North

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. VMS Closeout Proposal Revised 6-27-17, 2. VMS Closeout Amendment to COV 6-12-17, 3. 12094 Pay App #25 - Signed, 4. 12094 Pay App#26 03.2016, 5. agenda statement, 6. CO 29 Unsigned, 7. DCI CO No 30 Mayor Signature

Date	Ver.	Action By	Action	Result
7/18/2017	1	City Council	approved	Pass

### **ITEM TITLE:**

Authorize City Manager to Accept the Terms of Middle School Close-Out Proposal Letter from Arcadis, Dawson, and Bettisworth-North

**SUBMITTED BY:** Dean Day, Capital Facilities Director

### **FISCAL NOTES:**

Expenditure Required: Change Order # 29 (already approved by the City Council) for \$ 82,541.89, Change Order # 30 (on another agenda item in this meeting) for \$ 47,729.61, Pay Dawson Construction payment application # 25 for \$ 61,700.95, and payment application # 26 for \$ 15,685.00.

Unencumbered Balance: \$ 783,506

Funding Source: Account # 310-9507-58000 New Middle School

### **RECOMMENDATION:**

Authorize the City Manager to accept New Middle School project close-out letter terms from Arcadis (project manager), Dawson (contractor), and Bettisworth-North (architect).

### **SUMMARY STATEMENT:**

The City's representative on the New Middle School project was a former City Manager. The New Middle School was occupied in August of 2014, but when the City Manager left, a void was created in the team that resulted in a significant slow-down of activity on the project punch list and close-out. Since then, punch list items were slowly accomplished. Recently, Capital Facilities has inherited the project, and Arcadis has worked diligently to solve outstanding issues and get agreement amongst

the contractor and architect to close out the project.

One of the major punch list items was the air conditioning unit in the main communications room. There were several maintenance calls to get it to work. The last fix of relocating the ducting has worked, with no problems concerning the air conditioning unit for months. The process of getting the air conditioning unit functional has left bad relations on the project, and the close-out letter addresses supplying a back-up unit at no cost.

We have received a four month extension to close out the project, and our new close-out date with DEED is October 28, 2017. It is important to meet the deadline to ensure our 60% DEED reimbursement eligibility for the New Middle School project.