



Agenda Statement

File #: 17-0194 **Version:** 1
Type: Consent Item **Status:** Passed
File created: 4/9/2017 **In control:** City Council
On agenda: 4/18/2017 **Final action:** 4/18/2017
Title: Accounts Receivable Write-Offs
Sponsors: City Council
Indexes:
Code sections:
Attachments: 1. write offs.pdf

Date	Ver.	Action By	Action	Result
4/18/2017	1	City Council		

ITEM TITLE:

Accounts Receivable Write-Offs

SUBMITTED BY: Brian Carlson, Finance Director.

FISCAL NOTES:

Expenditure Required: n/a
Unencumbered Balance: n/a
Funding Source: n/a

RECOMMENDATION:

Approve write-offs exceeding \$500.

SUMMARY STATEMENT:

The four-page attachment itemizes accounts receivable items to be forwarded to a collections agency. City Code stipulates that only Council may authorize write-offs exceeding \$500.

Items less than \$500 are presented for Council information, but do not require explicit Council action.

New to this report are traffic tickets, which have been subject to different collection methods over time. Staff opinion is that routing these through the collections agency process is the most expedient method to collect these delinquent amounts. Chief Hinkle will be present to answer any questions specific to this category of delinquencies.