

# **City of Valdez**

*212 Chenega Ave.  
Valdez, AK 99686*



## **Meeting Agenda - Final-revised**

**Wednesday, April 29, 2020**

**6:00 PM**

**Special Meeting**

**Council Chambers**

**City Council**

**SPECIAL MEETING AGENDA - 6:00 PM**

## I. CALL TO ORDER

## II. ROLL CALL

## III. CONSENT AGENDA

1. [Approval To Go Into Executive Session Re: Pending Litigation Related to 3207 Aurora Permitting Requirements and Certificate of Occupancy Issue](#)

## IV. NEW BUSINESS

1. [Discussion Item: COVID-19 Update](#)
2. [Approval of Amendment #2 to City of Valdez COVID-19 Mandate #001 Regarding Travel](#)

## V. RESOLUTIONS

1. [#20-24 - Amending the 2020 Budget by Transferring \\$2,890,600 from Permanent Fund Reserve to the Newly-created "Local Economic Assistance - COVID 19" Account, and Authorizing Expenditure There-from](#)
2. [#20-25 - Waiving Interest Charges for Past Due Harbor Services and Lease Payments](#)

## VI. EXECUTIVE SESSION

## VII. RETURN FROM EXECUTIVE SESSION

## VIII. ADJOURNMENT



## Legislation Text

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**File #:** 20-0176, **Version:** 1

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**ITEM TITLE:**

Approval To Go Into Executive Session Re: Pending Litigation Related to 3207 Aurora Permitting Requirements and Certificate of Occupancy Issue

**SUBMITTED BY:** Jake Staser, City Attorney

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

[Click here to enter text.](#)

**SUMMARY STATEMENT:**

Alaska Statute AS 44.62.310 provides an exception to the Alaska Open Meetings law (AS 44.62.310) which allows the City Council to meet in executive session for the purpose of discussion related to:

1. Matters which involve litigation and where matters of which the immediate knowledge would clearly have an adverse effect upon the finances of the City.
2. Matters which by law, municipal charter, or ordinance are required to be confidential.

**Any formal action related to the discussion requiring a motion and vote of the governing body must be done in open session.**



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Legislation Text

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**File #:** 20-0174, **Version:** 1

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**ITEM TITLE:**

Discussion Item: COVID-19 Update

**SUBMITTED BY:** Mark Detter, City Manager

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

[Click here to enter text.](#)

**SUMMARY STATEMENT:**

Staff will provide an update on the local COVID-19 response.



## Legislation Text

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**File #:** 20-0177, **Version:** 1

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**ITEM TITLE:**

Approval of Amendment #2 to City of Valdez COVID-19 Mandate #001 Regarding Travel

**SUBMITTED BY:** Jake Staser, City Attorney/Mark Detter, City Manager

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

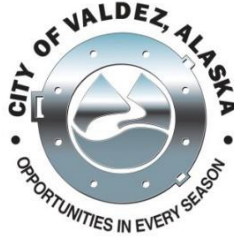
Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

[Click here to enter text.](#)

**SUMMARY STATEMENT:**

Amendment #2 incorporates State of Alaska Health Mandate #016, Attachment L, which allows lodging and overnight camping under certain conditions, and Attachment M, which permits intrastate travel for recreational purposes and outdoor day activities under specific conditions as an exception to the 14-day quarantine requirement of Valdez Health Mandate #001.



CITY OF VALDEZ  
COVID-19  
**PUBLIC HEALTH MANDATE # 001**  
Amendment No. 2

To prevent or slow the spread of Coronavirus Disease 2019 (COVID-19) in our community, the City of Valdez hereby amends Public Health Mandate # 001 as follows:

**All entry into Valdez:** If you are arriving in Valdez from a known community with positively identified COVID-19 infection, you must:

- 1. Self-quarantine and maintain appropriate social distance from others (about 6ft) for 14-days from the date of your last arrival in Valdez.**
- 2. Contact your employer and self-quarantine for the entirety of that 14-day period.**

The City of Valdez hereby adopts all State issued health mandates and will enforce such mandates in addition to local mandates.

**CRITICAL INFRASTRUCTURE EXCEPTION:** If you work in an industry classified as “critical infrastructure” by the State of Alaska, in their March 27, 2020 Alaska Essential Services and Critical Workforce Infrastructure as amended on April 10, 2020 (Attached as Exhibit A) or other State issued health mandates, it is the expectation that every attempt will be made by you and your employer to comply with this 14-day self-quarantine requirement and that appropriate steps are taken to protect workers and the public from the spread of COVID-19.

If you work in an industry that is not listed above but believe that your position qualifies as a critical infrastructure position, you may petition the City Manager for a determination of whether you are bound by this mandate.

**HUNTING AND SPORT/PERSONAL USE FISHING EXCEPTION:**

Pursuant to the Alaska Department of Fish and Game (ADFG) Press Release (Attached as Exhibit B) sport and personal use fishing remains open. Fishers and hunters entering

Valdez must comply with social distancing guidelines, local health advisories, and all guidelines on restricting movement to essential activities.

**STATE HEALTH MANDATE 016 EXCEPTIONS:**

State Health Mandate 016 (Exhibit C) Attachment L, which permits lodging and overnight camping under specific conditions, and Attachment M, which permits intrastate travel for recreational purposes and outdoor day activities under specific conditions, are hereby incorporated herein as exceptions to Valdez Health Mandate 001. People entering Valdez in compliance with the requirements Health Mandate 016 and the Attachments thereto as well as all other State and Local Health Mandates may engage in recreational activities, lodge, and/or camp within Valdez without complying with the 14-day quarantine requirement of Valdez Health Mandate 001. This exception does not apply to individuals arriving in Valdez for purposes of working on a seasonal basis or with the intention of residing in Valdez on a seasonal or permanent basis.

The City understands the difficulties this mandate may present, but we are committed to the health and welfare of our community, and to control the spread of the new coronavirus in Valdez.

To those affected by this mandate, you are encouraged to enlist the assistance of family, community support groups, religious organizations, and others to retrieve mail or obtain groceries or necessary goods or materials. Delivery or curbside service may be available through local businesses and organizations or by messaging the Valdez Neighbors Facebook page. Valdez Neighbors can also be reached by calling (907) 255- 6277.

Symptoms of COVID-19 include fever, cough and shortness of breath. See attached infographic for more information. If you are experiencing symptoms please call ahead to your medical provider, the public health clinic or hospital for guidance and screening. Please let the provider know your travel history over the last 14 days and if you have been in contact with someone diagnosed with COVID-19. Telemedicine options are available for patient care at both local physician offices. Those with mild, non-life-threatening symptoms should remain at home in isolation to prevent spread of illness to the community. Please follow instructions of your medical provider; they are in place to keep you and our community safe.

This mandate is effective April 29, 2020 at 10:00 p.m. This mandate shall remain in effect until May 20, 2020 unless otherwise provided by a vote of the City Council.

# EXHIBIT A

(Updated Critical Workforce List)



Alaska Essential Services and Critical Workforce Infrastructure Order  
(Formerly “Attachment A”)  
Amended April 10, 2020

Issued: March 27, 2020

By: Governor Mike Dunleavy  
Commissioner Adam Crum, Alaska Department of Health and Social Services  
Dr. Anne Zink, Chief Medical Officer, State of Alaska

To prevent the spread of Coronavirus Disease 2019 (COVID-19), the State of Alaska is issuing this Order based on its authority under the Public Health Disaster Emergency Declaration signed by Governor Mike Dunleavy on March 11, 2020.

This Order amends and supersedes the document formerly referenced as “Attachment A,” and continues to apply to any Health Mandate referencing Attachment A or Critical Workforce Infrastructure. This Order remains in effect until amended, rescinded, or superseded by further Order of the Governor.

Functioning critical infrastructure is imperative during the response to the COVID-19 emergency for both public health and safety, as well as community well-being. Certain critical infrastructure industries have a special responsibility in these times to continue operations.

**I. MANDATORY CLOSURES**

- a. All businesses within Alaska, except those specifically exempted below, are required to cease all activities at facilities located within the state, except Minimum Basic Operations, as defined in Section I.c.
- b. For purposes of this Order, covered businesses include any for-profit, non-profit, or educational entities, regardless of the nature of the service, the function they perform, or corporate or entity structure.
- c. “**Minimum Basic Operations**” include the following, provided that employees comply with Social Distancing Requirements as defined in this Section, to the extent possible, while carrying out such operations:
  - i. The minimum necessary activities to maintain the value of the business’s inventory, ensure security, process payroll and employee benefits, or for related functions.
  - ii. The minimum necessary activities to facilitate employees of the business being able to continue to work remotely from their residences.

**II. EXEMPTIONS FOR ESSENTIAL SERVICES AND CRITICAL INFRASTRUCTURE**

- a. For clarity, businesses may continue operations consisting exclusively of employees or contractors performing activities at their own residences (i.e., working from home).
- b. Quarantine: workers arriving in Alaska from out of state must self-quarantine for 14 days, pursuant to Health Mandate 010. Businesses exempted from Section I are *not* exempt from Health Mandate 010.
- c. Plan Submissions: Businesses with workers who travel from out of state or who travel between communities within the state of Alaska must submit a plan or protocol outlining protocols for avoiding spread of COVID-19 pursuant to Health Mandates 010 and 012. This plan should be submitted to [akcovidplans@ak-prepared.com](mailto:akcovidplans@ak-prepared.com).
- d. Businesses exempted from Section I are strongly encouraged to remain in operation. Such businesses shall, to the extent reasonably feasible, comply with social distancing requirements, by maintaining six-foot social distancing for both employees and members of

Alaska Essential Services and Critical Workforce Infrastructure Order  
(Formerly “Attachment A”)  
Amended April 10, 2020

- the public, including, but not limited to, when any customers are standing in line.
- e. For purposes of this Order, Essential Services and Critical Infrastructure industries and entities in Alaska include:
- i. **“Healthcare Operations and Public Health,”** which includes:
    - 1. Hospitals, clinics, home healthcare services and providers, mental health providers, dental emergency services, and other healthcare facilities.
    - 2. Pharmacies, companies and institutions involved in the research and development, manufacture, distribution, warehousing, and supplying of pharmaceuticals, biotechnology therapies, consumer health products, medical devices, diagnostics, equipment, services, or any related and/or ancillary healthcare services.
    - 3. Veterinary care and healthcare services provided to animals.
    - 4. Businesses performing mortuary funeral, cremation, burial, cemetery, and related services, including funeral homes, crematoriums, cemetery workers, and coffin makers. These businesses are required to maintain compliance with Health Mandate 011, prohibiting public and private gatherings including funerals.
    - 5. “Healthcare Operations” does **not include** fitness and exercise gyms and similar facilities.
    - 6. Healthcare Operations should comply with Health Mandate 005.
  - ii. **“Critical Infrastructure,”** which includes:
    - 1. **Public Works**, including businesses providing any services or performing any work necessary to the operations and maintenance of public works, such as the Port of Alaska, public works construction, airport operations, water, sewer, gas, electrical, oil production, mining, logging, roads and highways, public transportation, and solid waste collection and removal.
    - 2. **Transportation/Logistics**, including airlines, railroads, taxis, private transportation providers, and public and private mail and shipping services.
    - 3. **Technology/Communications**, including businesses providing any services or performing any work necessary to the operations and maintenance of internet, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services).
    - 4. **Essential Construction**, commercial construction, renovation or repair, including construction of housing.
    - 5. **Critical Manufacturing**, including manufacture of products needed for medical supply chains and supply chains associated with transportation, energy, communications, information technology, food and agriculture, chemical manufacturing, wood products, commodities used as fuel for power generation facilities, operation of dams, water and wastewater treatment, processing of solid waste, emergency services, and defense. Manufacturing of materials and products needed for medical equipment and personal protective equipment. Businesses necessary for mining and production of minerals, oil, and associated essential supply chains.
    - 6. **Food and Agriculture**, including grocery stores, supermarkets, food banks, convenience stores, animal/pet food and supply stores, and other establishments engaged in the retail sale of food, beverages, and other

- household consumer products (such as cleaning and personal care products). This includes stores that sell groceries but also sell other non-grocery products. Food and agriculture, cultivation, including farming, livestock, fishing and processing. This includes manufacturers and suppliers of food and items necessary to support of Food and Agriculture industry.
7. **Home Emergency and Safety**, including establishments that sell products necessary to maintaining the safety, sanitation, and essential operation of residences or provide home emergency/safety equipment and gear including products for personal protection.
  8. **Fishing**, including persons engaged in subsistence fishing and in the fishing industry including the fisherman, processors, guides, and transporters of the fish as well of those under contract with the fisherman, processors, guides, and transporters for provisioning.
- iii. **“Financial services sector,”** which includes workers who are needed to process and maintain systems for processing financial transactions and services, such as payment, clearing and settlement services, wholesale funding, insurance services, and capital markets activities; to provide consumer access to banking and lending services, including ATMs, movement of currency (e.g. armored cash carriers); support financial operations, such as those staffing data and security operations centers; appraisals and titling; and, key third-party providers who deliver core services.
- iv. **“Public Safety,”** which includes:
1. **“First Responders,”** including emergency management, emergency dispatch, and law enforcement.
  2. **“Corrections,”** including Department of Corrections, jails and detention facilities, and probation offices.
  3. **“Government Agencies,”** including Court systems, Office of Children's Services personnel acting in an official capacity, Public agencies responding to abuse and neglect of children, elders, and vulnerable adults, and Department of Defense Personnel returning from temporary duty or engaging in mission essential travel.
- v. **“Essential Governmental Functions,”** which includes all services needed to ensure the continuing operation of government agencies including to provide for the health, safety, and welfare of the public.
- vi. **“Essential Business,”** which includes:
1. Businesses that provide food, shelter, social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;
  2. Newspapers, television, radio, and other media services;
  3. Gas stations and auto-supply, auto-repair, bicycle-repair, and related facilities;
  4. Hardware stores;
  5. Plumbers, electricians, exterminators, mechanics, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, transportation, and critical infrastructure;

Alaska Essential Services and Critical Workforce Infrastructure Order  
(Formerly “Attachment A”)  
Amended April 10, 2020

6. Businesses providing mailing and shipping services, including post office boxes;
7. Educational institutions facilitating distance learning;
8. Laundromats, dry cleaners, and laundry service providers;
9. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out under the restrictions set forth in COVID-19 Health Mandate 003, “Statewide Closure of Restaurants, Bars, Entertainment;”
10. Businesses that supply products needed for people to work from home;
11. Businesses that supply other essential businesses with the support or supplies necessary to operate;
12. Businesses that transport goods to grocery stores, supermarkets, convenience stores, engaged in the retail sale of food, household consumer products, delivery of fuel, or other services directly to residences or other critical industries outlined in this health mandate;
13. Home-based care for seniors, adults, or children;
14. Residential facilities and shelters for seniors, adults, and children;
15. Professional services, such as legal or accounting services, when necessary to assist in compliance with legally-mandated activities;
16. Childcare facilities, subject to new recommendations for increased hygiene and social distancing - Childcare facilities should be used only by those who need childcare to work at a critical job;
17. Fabric stores; and
18. All other businesses that can maintain Social Distancing Requirements (defined below) and prohibit congregations of no more than 10 people in the business at a time (including employees).

**III. SOCIAL DISTANCING REQUIREMENTS.**

- a. “Social Distancing Requirements” includes maintaining at least six-foot social distancing from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer containing at least 60% alcohol, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.

**IV. FEDERAL GUIDANCE.**

- a. This Order incorporates guidance from the Memorandum on Identification of Essential Critical Infrastructure Workers during COVID-19 Response issued by the Cybersecurity and Infrastructure Security Agency of the United States Homeland Security on March 19, 2020. That guidance is located at <https://www.cisa.gov/publication/guidance-essential-critical-infrastructure-workforce>. This order also incorporates federal guidance from the Department of the Treasury and the Department of Defense that are located at <https://home.treasury.gov/news/press-releases/sm956> and <https://media.defense.gov/2020/Mar/22/2002268024/-1/-1/1/DEFENSE-INDUSTRIAL-BASE-ESSENTIAL-CRITICAL-INFRASTRUCTURE-WORKFORCE-MEMO.PDF>

**V. PENALTY FOR NONCOMPLIANCE.**

Alaska Essential Services and Critical Workforce Infrastructure Order  
(Formerly “Attachment A”)  
Amended April 10, 2020

**A violation of a State COVID-19 Health Mandate may subject a business or organization to an order to cease operations and/or a civil fine of up to \$1,000 per violation.**

- a. In addition to the potential civil fines noted above, a person or organization that fails to follow the State COVID-19 Health Mandates designed to protect the public health from this dangerous virus and its impact may, under certain circumstances, also be criminally prosecuted for Reckless Endangerment pursuant to Alaska Statute 11.41.250. Reckless endangerment is defined as follows:
  - i. A person commits the crime of reckless endangerment if the person recklessly engages in conduct which creates a substantial risk of serious physical injury to another person.
  - ii. Reckless endangerment is a class A misdemeanor.
- b. Pursuant to Alaska Statute 12.55.135, a defendant convicted of a class A misdemeanor may be sentenced to a definite term of imprisonment of not more than one year.
- c. Additionally, under Alaska Statute 12.55.035, a person may be fined up to \$25,000 for a class A misdemeanor, and a business organization may be sentenced to pay a fine not exceeding the greatest of \$2,500,000 for a misdemeanor offense that results in death, or \$500,000 for a class A misdemeanor offense that does not result in death.

# EXHIBIT B

(ADFG Press Release Re: Sport Fishing)



## **Sport and personal use fishing remain open**

There appears to be some confusion regarding an announcement the Department made today regarding sport and personal use fishing. The Department understands the value of these activities to Alaskans and supports Alaskans having the opportunity to get out and fish to feed their families and fill their freezers.

Sport and Personal Use fishing in the State of Alaska will remain open, consistent with published regulations during the 2020 season, subject to compliance with State of Alaska Public Health Mandates.

Although travel between communities is prohibited under the issued health mandates, the public may still travel to fishing locations. When traveling to participate in sport or personal use fisheries that occur outside of their communities of residence, the public must follow these guidelines:

- 1) Conduct your fishing activities as close to your home residence as possible;
- 2) Local mandates may be authorized under Public Health Mandate 012. Find out local mandates in communities through which you plan to travel and abide by them;
- 3) Totally provision your trip from your community of origin. Don't plan on buying food, drinks or even fuel (if possible) after you begin your trip and until you return home;
- 4) Practice social distancing while sport or personal use fishing; and,
- 5) Highly suggest anglers wear face coverings as suggested in Health Alert 010 issued April 3, 2020.

Adherence to these stipulations will allow Alaskans the opportunity to fish and put food on their tables while taking measures to protect public health and allow time to build needed health infrastructure.

Also, subsistence fishing remains open and unrestricted under the issued health mandates.

Be safe and considerate of others as you venture out to fish.

# EXHIBIT C

(State Mandate 016 with Attachments)





Governor Michael J. Dunleavy  
STATE OF ALASKA

**\*\* COVID-19 HEALTH MANDATE \*\***

Issued: April 22, 2020

By: Governor Mike Dunleavy  
Commissioner Adam Crum, Alaska Department of Health and Social Services  
Dr. Anne Zink, Chief Medical Officer, State of Alaska

The State of Alaska is issuing its sixteenth health mandate, based on its authority under the Public Health Disaster Emergency Declaration signed by Governor Mike Dunleavy on March 11, 2020. This Mandate will go into effect April 24, 2020. The State of Alaska reserves the right to amend the Mandate at any time.

To date, the State of Alaska has issued 15 mandates to protect the public health of all Alaskans. These mandates, which have been aimed at flattening the curve, have been beneficial in slowing the spread of the disease.

This Mandate seeks to balance the ongoing need to maintain diligent efforts to slow and disrupt the rate of infection with the corresponding critical need to resume economic activity in a reasonable and safe manner.

This Mandate is the first of a series that are intended to reopen Alaska responsibly. By issuing this Mandate, the Governor is establishing consistent mandates across the State in order to mitigate both the public health and the economic impacts of COVID-19 across Alaska.

This Mandate addresses and modifies a number of prior Mandates and Health Care Advisories, as appropriate, to implement Phase I of the "Reopen Alaska Responsibly Plan." If there is any discrepancy between this Mandate, including its attachments, and any other statements, mandates, advisories, or documents regarding the "Reopen Alaska Responsibly Plan", this Mandate and its attachments will govern. FAQs may be issued to bring additional clarity to this Mandate based on questions that may arise.

**Health Mandate 016 – REOPEN ALASKA RESPONSIBLY PLAN- PHASE I-A**

Health Mandate 016 goes into effect at 8:00 a.m. on Friday, April 24, 2020.

Reopening Alaska's businesses is vital to the state's economic well-being, and to the ability of Alaskans to provide for their families. At the same time, everyone shares in the obligation to keep Alaska safe and continue to combat the spread of COVID-19. As a result, businesses and

employees must, to the extent reasonably feasible, continue to take reasonable care to protect their staff and operations during this pandemic. Meanwhile, all Alaskans have an obligation to help promote public health and fight this pandemic by continuing to follow public health guidance regarding sanitizing, handwashing, and use of face masks. Those that are at high risk of infection are encouraged to continue to self-quarantine, to the extent possible, and strictly follow social distancing mandates and advisories.

Unless explicitly modified by this Mandate as set forth below and in Attachments D through H, prior Mandates remain in effect unless and until they are amended, rescinded, or suspended by further order of the Governor. The Governor and the State of Alaska reserve the right to amend this Mandate at any time in order to protect the public health, welfare, and safety of the public and assure the state's safe resumption of economic activity.

The activities and businesses listed below that were previously governed by the referenced Mandates may resume under the conditions and guidance provided in the following attachments.

Attachment D – Non-Essential Public Facing Businesses Generally – modifies Mandate 011

Attachment E – Retail Businesses – modifies Mandate 011

Attachment F – Restaurants Dine-In Services – modifies Mandate 03.1

Attachment G – Personal Care Services – modifies Mandate 09

Attachment H - Non-Essential Non-Public-Facing Businesses – modifies Mandate 011

## **ENFORCEMENT**

A violation of a State of Alaska COVID-19 Mandate may subject a business or organization to an order to cease operations and/or a civil fine of up to \$1,000 per violation. In addition to the potential civil fines noted, a person or organization that fails to follow State COVID-19 Mandates designed to protect the public health from this dangerous virus and its impact may, under certain circumstances, also be criminally prosecuted for Reckless Endangerment pursuant to Alaska Statute 11.41.250. Reckless endangerment is defined as follows:

(a) A person commits the crime of reckless endangerment if the person recklessly engages in conduct which creates a substantial risk of serious physical injury to another person.

(b) Reckless endangerment is a class A misdemeanor.

Pursuant to Alaska Statute 12.55.135, a defendant convicted of a class A misdemeanor may be sentenced to a definite term of imprisonment of not more than one year.

Additionally, under Alaska Statute 12.55.035, a person may be fined up to \$25,000 for a class A misdemeanor, and a business organization may be sentenced to pay a fine not exceeding the

greatest of \$2,500,000 for a misdemeanor offense that results in death, or \$500,000 for a class A misdemeanor offense that does not result in death.

**\*\*\*This Mandate is in effect until rescinded or modified.\*\*\***

**Non-Essential Public Facing Businesses Generally (Not Including Retail)**

**Attachment D**

**Issued April 22, 2020**

**Effective April 24, 2020**

By: Governor Mike Dunleavy  
Commissioner Adam Crum  
Dr. Anne Zink, Chief Medical Officer, State of Alaska

- I. **Applicability:** This section generally applies to businesses interacting with the public which are not included in Attachment A: *Alaska Essential Services and Critical Infrastructure Order*. Retail businesses are addressed in Attachment E.
- II. **Non-Essential Businesses can resume operations if they meet all of the following requirements:**
  - a. Social Distancing:
    - i. Reservations only. Walk-ins prohibited.
    - ii. Fabric face coverings must be worn by all employees.
    - iii. No more than 20 customers, or 25% maximum building occupancy as required by law (whichever is smaller) is permitted at any one time.
    - iv. Outdoor businesses are not limited by number of customers, but must maintain social distancing between individuals and household groups.
    - v. Groups or parties must be limited to household members only.
    - vi. Social distance of at least six feet is maintained between individuals.
    - vii. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
    - viii. Entryway signage must notify the public of the business's COVID-19 Mitigation Plan and clearly state that any person with symptoms consistent with COVID-19 may not enter the premises.
  - b. Hygiene Protocols:
    - i. Employer must provide hand-washing or sanitizer at customer entrance and in communal spaces.
    - ii. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels available.
    - iii. Employer must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site.
  - c. Staffing:
    - i. Employer must provide training for employees regarding these requirements and provide each employee a copy of the business mitigation plan.
    - ii. Employer must conduct pre-shift screening and maintain staff screening log.
    - iii. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work;

**Non-Essential Public Facing Businesses Generally (Not Including Retail)**  
**Attachment D**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

- iv. No employee may report to the work site within 72 hours of exhibiting a fever.
  - v. Employer must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found [here](#).
- d. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - iii. CDC protocols can be found [here](#) and [here](#).

**III. Non-Essential Businesses Requiring In-Home Services**

- a. **Applicability:** Businesses not falling under *Attachment A: Alaska Essential Services and Critical Infrastructure Workforce* which require provision of services in a person's home. Examples include, but are not limited to, installation of products such as windows, blinds, and furniture, non-critical inspections and appraisals, and showing a home for sale.
- b. **These businesses can resume operations if they meet all of the following requirements:**
- i. Social Distancing:
    - 1. Fabric face coverings worn by all workers and residents of the home.
    - 2. Social distance of at least six feet is maintained between non-household individuals.
    - 3. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
  - ii. Hygiene Protocols:
    - 1. The worker must wash and/or sanitize hands immediately after entering the home and at time of departure.
    - 2. The worker must sanitize surfaces worked on, and must provide their own cleaning and sanitation supplies.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)

State of Alaska COVID-19 Mandate 016 - Attachment D

Non-Essential Public Facing Businesses Generally (Not Including Retail)

**Non-Essential Public Facing Businesses Generally (Not Including Retail)**  
**Attachment D**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

iii. Staffing:

1. Provide training for employees regarding these requirements and the business mitigation plan.
2. Conduct pre-shift screening and maintain staff screening log.
3. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work.
4. No person may work within 72 hours of exhibiting a fever.

**Retail Businesses**  
**Attachment E**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

By: Governor Mike Dunleavy   
Commissioner Adam Crum , Alaska Department of Health and Social Services  
Dr. Anne Zink , Chief Medical Officer, State of Alaska

**I. Applicability:** This section applies to retail businesses interacting with the public only.

**II. Retail businesses may resume operations if they meet all of the following requirements:**

a. Social Distancing:

- i. No more than 20 customers, or 25% maximum building occupancy as required by law (whichever is smaller) is permitted at any one time.
- ii. Social distance of at least six feet is maintained between non-household individuals.
- iii. Fabric face coverings shall be worn by all employees and patrons.
- iv. Only one adult per household per visit.
- v. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
- vi. Entryway signage notifying the public of the business's COVID-19 Mitigation Plan and stating clearly that any person with symptoms consistent with COVID-19 may not enter the premises.

b. Hygiene:

- i. Employer must provide hand-washing or sanitizer at customer entrance and in communal spaces.
- ii. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels available.
- iii. Employer must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site.

c. Staffing/Operations:

- i. Provide training for employees regarding these requirements and the business mitigation plan;
- ii. Conduct pre-shift screening, maintain staff screening log;
- iii. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work;
- iv. No person may work within 72 hours of exhibiting a fever;
- v. Quarantine protocol if an employee exhibits symptoms.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment E

**Retail Businesses**  
**Attachment E**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

d. Cleaning and Disinfecting:

- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the retail business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, retail businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- iii. CDC protocols can be found [here](#) and [here](#).

**II. Retail businesses are encouraged to follow best practices:**

- a. Entryway, curbside, and home delivery.
- b. Telephone and online ordering for contactless pickup and delivery.
- c. Cashless and receiptless transactions.



**Restaurants Dine-In Services**  
**Attachment F**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

By: Governor Mike Dunleavy  
Commissioner Adam Crum, Alaska Department of Health and Social Services  
Dr. Anne Zink, Chief Medical Officer, State of Alaska

- I. Applicability:** This section applies to restaurants only. Bars remain closed.
- II. Restaurants may resume table service dining if they meet all of the following requirements:**
- a. General:
    - i. Social distancing protocol is maintained.
    - ii. Continue to follow all regulatory and legal standards required to operate a food services business in Alaska.
    - iii. Develop protocols in the restaurant's COVID-19 Mitigation Plan to minimize direct contact between employees and customers, and increase physical distancing.
  - b. Capacity:
    - i. Indoors
      - 1. Groups limited to household members only.
      - 2. Limit maximum *indoor* capacity by 25 percent based on factors such as square footage, configuration, or fire code capacity. Business must determine, post, and enforce.
      - 3. Tables seating non-household members must be a minimum of ten feet apart.
    - ii. Outdoors
      - 1. Groups limited to household members only.
      - 2. No more than 20 tables.
      - 3. Tables seating non-household members must be a minimum of ten feet apart.
  - c. Operations:
    - i. Reservations only. Walk-in prohibited.
    - ii. Groups limited to household members only.
    - iii. Fabric face coverings worn by all employees.
    - iv. Entryway signage stating that any customer who has symptoms of COVID-19 must not enter the premises.
    - v. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
    - vi. Hard copy of written safety, sanitization, and physical distancing protocols (specific to COVID-19) on the business premises.
    - vii. Disposableware should be used when available.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment F  
Restaurants Dine-In Services


**Restaurants Dine-In Services**  
**Attachment F**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

- viii. Condiments by request in single-use disposable packets or reusable condiments by request that are sanitized between parties.
  - ix. Fully sanitize tables and chairs after each party.
  - x. Sanitize or provide disposable menus or menu board.
  - xi. Provide sanitizer on each table or at customer entrance.
  - xii. Hourly touch-point sanitization (workstations, equipment, screens, doorknobs, restrooms).
- d. Hygiene:
- i. Employer must provide hand-washing or sanitizer at customer entrance and in communal spaces.
  - ii. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels available.
  - iii. Employer must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site.
- e. Staffing:
- i. Provide training for employees regarding these requirements and the COVID-19 Mitigation Plan;
  - ii. Conduct pre-shift screening, maintain staff screening log;
  - iii. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work;
  - iv. No person may work within 72 hours of exhibiting a fever;
  - v. Employer must establish a plan for employees getting ill and a return-to-work plan following CDC guidance, which can be found [here](#).
- f. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the retail business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, retail businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - iii. CDC protocols can be found [here](#) and [here](#).

**Restaurants Dine-In Services**  
**Attachment F**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

- III. Restaurants are encouraged to follow additional best practices:**
- a. Entryway, curbside, and home delivery.
  - b. Telephone and online ordering for contactless pickup and delivery.
  - c. Cashless and receiptless transactions.
  - d. Customers enter and exit through different entries using one-way traffic, where possible.

**Personal Care Services**  
**Attachment G**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

By: Governor Mike Dunleavy   
Commissioner Adam Crum, Alaska Department of Health and Social Services  
Dr. Anne Zink, Chief Medical Officer, State of Alaska

**I. Applicability:** This section applies to personal care services including, but not limited to, the following business types:

- i. Hair salons;
- ii. Day spas and esthetics locations;
- iii. Nail salons;
- iv. Barber shops;
- v. Tattoo shops;
- vi. Body piercing locations;
- vii. Tanning facilities;
- viii. Rolwing;
- ix. Reiki;
- x. Lactation consultants;
- xi. Acupressure.
- xii. Personal Care Services can resume if they meet all of the following requirements:
  - a. Compliance with Licensing and Board Direction: Nothing in this mandate or any attachment shall be construed to waive any existing statutory, regulatory, or licensing requirements applicable to providers or businesses operating under this attachment. Service providers should consult their licensing board for additional direction on standards for providing services.
  - b. Social Distancing:
    - i. Reservations only. Walk-ins prohibited.
    - ii. No person is allowed to stay in waiting areas. Waiting areas should not have any magazines, portfolios, or catalogues. No beverage service can be provided.
    - iii. Only the customer receiving the service may enter the shop, except for a parent or guardian accompanying a minor or a guardian ad litem or someone with legal power of attorney accompanying an individual with disabilities. Drivers, friends, and relatives cannot enter the business.
    - iv. Limit of one customer per staff person performing personal care services.
    - v. No more than ten people should be in the shop at a time, including staff and clients.
    - vi. Customers must receive pre-visit telephonic consultation to screen for symptoms consistent with COVID-19, recent travel, and exposure to people with suspected or confirmed COVID-19.
    - vii. No more than 20 customers, or 25 percent maximum building occupancy as required by law (whichever is smaller) at any one time;
    - viii. Social distancing of at least six feet between customer-employee pairs.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment G  
Personal Care Services

**Personal Care Services**  
**Attachment G**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

- ix. Workstations must be greater than six feet apart to ensure minimum social distancing is maintained.
  - x. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
  - xi. Entryway signage notifying the public of the business's COVID-19 Mitigation Plan and stating clearly that any person with symptoms consistent with COVID-19 may not enter the premises.
- c. Hygiene Protocols:
- i. Hand-washing or sanitizer shall be provided at customer entrance.
  - ii. Service providers must wear surgical masks, at a minimum. Cloth face coverings do not provide sufficient protection given the close proximity of individuals.
  - iii. Customers must wear cloth face coverings and wash or sanitize hands upon arrival. Face coverings worn by customers may be removed for a short time when necessary to perform services, but must be worn at all other times, including when entering and exiting of the shop.
  - iv. Employees must wash their hands frequently, including before and after each client, using an adequate supply of hot water with soap.
  - v. An adequate supply of disinfectant, hand sanitizer, and paper towels must be available.
  - vi. Owners/employees must clean and disinfect frequently touched surfaces periodically throughout the day at least every four hours. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
  - vii. Business must have a designated employee on-site responsible for monitoring and following all sanitation protocols.
  - viii. Workstations, chairs, tools, shampoo bowls, and anything within six feet of seat must be cleaned and disinfected after each patron. In addition, hourly touch-point sanitation must occur.
  - ix. Visibly dirty surfaces must be cleaned immediately. Use detergent or soap and water prior to disinfection. Then, use a disinfectant. Most common EPA-registered household disinfectants will work.
  - x. Aprons must be worn by licensed practitioners and changed between each patron. Aprons must be cleaned and disinfected before re-using.
  - xi. Customer capes are single use only or need to be cleaned and disinfected before re-using.
  - xii. Any sanitation protocols required in state licensing statutes or regulations that are more stringent than those listed in this mandate must be followed.
- d. Staffing/Operations:
- i. The shop owner is responsible for supplying personal protective equipment and sanitation supplies to its employees or contractors, including masks and disposable gloves.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment G

Personal Care Services

**Personal Care Services**  
**Attachment G**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

- ii. Salons/Barber Shops:
    - 1. All hairdressers and barbers must be stocked with proper disinfectant, such as marvicide, bleach, and hand sanitizer.
    - 2. All tools must be kept in closed containers and labeled properly.
    - 3. Masks must be worn at all times by hairdressers or barbers.
  - iii. Esthetician:
    - 1. Gloves and masks required before client arrival until after client clean-up. No services that require removal of mask can be provided.
  - iv. Manicurist:
    - 1. Gloves and masks required before client arrives until after client clean-up.
  - v. Provide training for employees regarding these requirements and the COVID-19 Mitigation Plan.
  - vi. Conduct pre-shift screening and maintain staff screening log.
  - vii. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work;
  - viii. No employee may report to the work site within 72 hours of exhibiting a fever.
  - ix. Employer must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found here.
- e. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - iii. CDC protocols can be found here and here.

**II. Personal Care businesses are encouraged to follow additional best practices:**

- a. Cashless and receiptless transactions.
- b. Customers enter and exit through different entries using one-way traffic, where possible.
- c. Reserved hours for operation limited to high-risk populations.
- d. A manager or shop owner should be on-site during business hours at all times.

## Non-Essential Non-Public-Facing Businesses

### Attachment H

Issued April 22, 2020

Effective April 24, 2020

By: Governor Mike Dunleavy   
Commissioner Adam Crum  Alaska Department of Health and Social Services  
Dr. Anne Zink  Chief Medical Officer, State of Alaska

- I. **Applicability:** This section applies to businesses not interacting with the public and which are not included in Attachment A: *Alaska Essential Services and Critical Infrastructure Order*.
- II. **Non-Public-Facing Businesses may resume operations only if they meet all of the following requirements:**
  - a. Social Distancing:
    - i. Fabric face coverings must be worn by all employees.
    - ii. All occupied, desks, cubicles, or open work spaces must be at least six feet apart.
    - iii. Any high-risk employee must be provided an alternative workspace and/or special accommodations at the employee's request to avoid contact with and mitigate the risk of the employee's exposure to colleagues and others at the business.
    - iv. Employers should make efforts to maximize remote work opportunities for eligible employees.
    - v. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff.
  - b. Hygiene Protocols:
    - i. Employer must provide hand washing or sanitizer in communal spaces.
    - ii. Frequent hand washing must be enforced.
    - iii. An adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available.
    - iv. Employer must provide daily touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout the work site.
  - c. Staffing:
    - i. Provide training for employees regarding these requirements and provide each employee a copy of the COVID-19 Mitigation Plan.
    - ii. Employer must conduct pre-shift screening and maintain staff screening log.
    - iii. No employee displaying symptoms of COVID-19 will provide services to customers – symptomatic or ill employees may not report to work.
    - iv. No person may work within 72 hours of exhibiting a fever.
    - v. Employer must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found [here](https://www.cdc.gov/coronavirus/2019-ncov/return-to-work-guidance.html).

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment H  
Non-Essential Non-Public-Facing Businesses  
Page 1 of 2

**Non-Essential Non-Public-Facing Businesses**  
**Attachment H**  
**Issued April 22, 2020**  
**Effective April 24, 2020**

- d. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - iii. CDC protocols can be found [here](#) and [here](#).



**Childcare and Day Camps**  
**Attachment I**  
**Issued April 23, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

By: Governor Mike Dunleavy   
Commissioner Adam Crum  Alaska Department of Health and Social Services  
Dr. Anne Zink  Chief Medical Officer, State of Alaska

**I. Purpose:** This is intended to allow for people to return to the workforce as much as possible while still protecting public health.

**II. Requirements to Operate:**

- a. Definition of group:
  - i. “Group” includes the number of children in a distinct unit. It does not include staff.
- b. Social Distancing:
  - i. Groups must be static, that is, no mixing of children between groups.
  - ii. Group size must be no more than ten children.
  - iii. Social distancing should be encouraged whenever possible with an understanding on limitations in social distancing in young children.
  - iv. Summer camps should have enhanced social distancing measures and should be held outside whenever feasible.
  - v. Visitors and activities (such as field trips) involving other groups are prohibited.
  - vi. Camp or facility must explain health guidelines to all children and staff, in an age-appropriate manner.
  - vii. Camp or facility must establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and children.
  - viii. Camp or facility must develop policies that ensure adequate supplies for the number of children in each group to minimize sharing of high-touch materials to the extent possible. For example, camp or facility will procure sufficient art supplies, assign equipment to a single child, etc. If there are not enough high-touch materials for each child, the camp or facility must assure that materials are disinfected between uses and that children wash their hands before and after using shared supplies.
  - ix. Camp or facility must post entryway signage stating clearly that any person with symptoms consistent with COVID-19 may not enter the premises.
  - x. Activities which require projection of voice or physical exertion must only take place outdoors, with a minimum of ten feet between each person with an understanding on limitations in social distancing in young children.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment I  
Childcare and Day Camps  
Page 1 of 4

**Childcare and Day Camps**  
**Attachment I**  
**Issued April 23, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

c. Capacity:

- i. Group size limited to no more than ten.
- ii. A facility, camp, or social activity may oversee multiple groups, as long as the groups are kept apart at all times and no mixing between groups occurs, including staff. Each group should have separate eating areas, recreation space, and restroom facilities.
- iii. Camps should encourage registration for longer periods (multiple weeks versus one week) to minimize mixing of participants.
- iv. For any attendees who come from out-of-state or have recently traveled out-of-state, camp or facility staff will require affirmation from the parent or guardian that the child has abided by the 14-day quarantine requirement prior to participation after arriving in the community.

d. Hygiene Protocols:

- i. Camp and facility staff must clean and disinfect frequently touched surfaces on an hourly basis. This includes tables, doorknobs, light switches, countertops, handles, sinks, faucets, and toys.
- ii. Camp and facility must maintain an adequate supply of disinfectant, hand sanitizer, and paper towels to have available.
- iii. Camp and facility staff must wash hands frequently using hot water, if possible, with soap. Handwashing must occur before and after food preparation, assisting a child with eating, and changing diapers. If soap and water are not readily available, camp must supply hand sanitizer with at least 60 percent alcohol.
- iv. Camp and facility staff should require frequent handwashing or use of hand sanitizer, if handwashing is not available, by the children. This includes upon entry into the facility or camp, before and after an activity, and at a minimum, on an hourly basis.

e. Staffing/Operations:

- i. Fabric face coverings must be worn by all employees. Face coverings may be removed for a short time when necessary, such as when playing a musical instrument, but must be worn at all other times.
- ii. Cloth face coverings are prohibited on babies and children under the age of two because of the danger of suffocation, but face coverings should be encouraged in older children.
- iii. Camp or facility must maintain a hard copy of the COVID-19 Mitigation Plan and any other written safety, sanitization, and physical distancing protocols (specific to COVID-19) on the business premises.
- iv. Camp or facility staff must supervise young children when using hand sanitizer.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment I

Childcare and Day Camps

Page 2 of 4

**Childcare and Day Camps**  
**Attachment I**  
**Issued April 23, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

- v. Camp or facility staff must communicate to parents or guardians the importance of keeping children home when they are sick. No child may return to camp or facility within 72 hours after last fever.
  - vi. Camp or facility staff must screen every child daily upon arrival. If a touchless thermometer is available, staff will conduct temperature checks.
  - vii. If a cafeteria or group dining room is typically used, meals should be in classrooms instead. Camp or facility must plate each child's meal individually so that multiple children are not using the same serving utensils.
  - viii. If possible, food preparation should not be done by the same staff who diaper children. If the same staff perform both tasks, the staff person must wash their hands before and after every event (food preparation and changing a diaper).
  - ix. If possible, the camp or facility should designate certain sinks to be used for food preparation only. If that is not possible, the sink must be cleaned and disinfected after each use.
  - x. Camp or facility must teach and model social distancing, creating space, and avoiding unnecessary touching, in an age-appropriate manner.
  - xi. Camps or facilities must provide training for staff regarding these requirements and provide each staff member a copy of the COVID-19 Mitigation Plan.
  - xii. Camp or facility must conduct staff pre-shift screening and maintain staff screening log.
  - xiii. No staff displaying symptoms of COVID-19 will provide services to children. Symptomatic or ill staff may not report to work.
  - xiv. No staff member may report to the work site within 72 hours of exhibiting a fever.
  - xv. Employer must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.
- f. Cleaning and Disinfecting:
- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the camp or facility may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment I  
Childcare and Day Camps  
Page 3 of 4

**Childcare and Day Camps**  
**Attachment I**  
**Issued April 23, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

- ii. When an active staff member is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, camps or facilities may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by staff performing a comprehensive disinfection of all common surfaces.
- iii. CDC protocols can be found on line at:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

**III. The following best practices are encouraged:**

- a. Any person in a high-risk population is encouraged to stay home, not work in childcare settings, and avoid entering for drop off or pick up.
- b. Camp or facility should provide for staggering arrival and drop off times and limit direct contact with parents, guardians, or family members as much as possible.

**Fishing Charters**  
**Attachment J**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

By: Governor Mike Dunleavy   
Commissioner Adam Crum Alaska Department of Health and Social Services  
Dr. Anne Zink, Chief Medical Officer, State of Alaska

- I. Applicability:** This attachment applies to day fishing charter operations and modifies the restrictions outlined in Mandate 011.
- II. Day fishing charters can resume operations only if they meet all of the following requirements:**
  - a. Social Distancing:
    - i. Passengers must bring their own food and drinks onboard. Food and drinks must be kept separate from the crew's food and drinks.
    - ii. Passengers and crewmembers should not pass or share fishing rods or equipment, to the maximum extent possible.
    - iii. Passengers and crewmembers must wear cloth face coverings that meet the recommendations contained in Health Alert 010.
    - iv. Crewmembers shall clean or dispose of face coverings in accordance with Health Alert 010.
    - v. If possible, social distance of at least six feet is maintained between individuals; if not possible, crewmember and patrons must maintain as much social distancing as allowed on the vessel, depending on its size and configuration. Passengers and crewmembers from the same household are not required to social distance from each other.
    - vi. The vessel captain must establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
    - vii. Signage must be posted on the vessel to notify the public of the vessels COVID-19 Mitigation Plan and clearly state that any person with symptoms consistent with COVID-19 may not enter the vessel.
  - b. Capacity:
    - i. If patrons are household members, the charter may be for the full legal load/capacity of the boat or vessel.
    - ii. If patrons are non-household members, fishing charters may only take the number of patrons that can maintain social distancing requirements if their vessel is not large enough to allow each patron and crewmember to social distance at legal load/capacity.
  - c. Hygiene Protocols:
    - i. Crewmembers must provide handwashing or sanitizer on the vessel.
    - ii. Frequent handwashing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment J

**Fishing Charters**  
**Attachment J**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

- iii. Crewmembers must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms).
- d. Staffing:
  - i. Vessel captains must provide training for crewmembers regarding the COVID-19 Mitigation Plan, train their crewmembers in basic hygiene practices, such as frequent and thorough hand washing, respiratory etiquette (e.g., covering coughs and sneezes), and discourage crewmembers or passengers from using others' personal property, work tools, and equipment.
  - ii. Vessel captains must conduct pre-shift staff screening and maintain staff screening log.
  - iii. No crewmembers displaying symptoms of COVID-19 may provide services to customers. Symptomatic or ill employees may not report to work.
  - iv. No crew member may report to the work site within 72 hours of exhibiting a fever.
  - v. Employer must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.
- e. Cleaning and Disinfecting:
  - i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the vessel may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, vessels or facilities may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - iii. CDC protocols can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment J

**Gyms and Fitness Centers**  
**Attachment K**  
**Issued April 22, 2020**  
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**Part of Phase I**

By: Governor Mike Dunleavy   
Commissioner Adam Crum  Alaska Department of Health and Social Services  
Dr. Anne Zink  Chief Medical Officer, State of Alaska

- I. Applicability:** This attachment applies to outdoor gym and fitness classes and activities only. Indoor fitness activities are still prohibited.
- II. Outdoor classes and activities at gyms and fitness centers can resume operations only if they meet all of the following requirements:**
  - a. Social Distancing:
    - i. Reservations only. Walk-ins prohibited.
    - ii. Class or group workouts must consist of 20 or fewer participants, including staff.
    - iii. Social distancing of at least ten feet must be maintained while exercising between individuals. When not exercising, social distancing of six feet must be maintained.
    - iv. In class or group workout settings, the business should provide clear markings to indicate where each person should stand to maintain this distance. Workout equipment available for use should be spaced to maintain ten-foot-distancing (can use signage to close certain equipment to maintain distancing).
    - v. Fabric face coverings must be worn by all employees.
    - vi. Establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public.
    - vii. Entryway signage notifying the public of the business's COVID-19 Mitigation Plan and stating clearly that any person with symptoms consistent with COVID-19 may not enter the premises.
    - viii. Each participant must be screened prior to the activity. No one can participate who is exhibiting symptoms or who has knowingly been in contact with a suspected positive case of COVID-19 within the past 14 days.
    - ix. No participant may join a class or group within 72 hours of exhibiting a fever.
    - x. This screening should be conducted electronically in advance. If the screening is in person, pens and touch screens must be sanitized before and after each use.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment K



**Gyms and Fitness Centers**  
**Attachment K**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

b. Hygiene:

- i. Facility must provide handwashing or sanitizer at customer entrance and in communal spaces.
- ii. Frequent handwashing by employees and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available.
- iii. Employer must provide for hourly touch-point sanitization (e.g. workstations, equipment, screens, doorknobs, restrooms) throughout work site.
- iv. Any equipment used must be fully disinfected prior to the activity, between each participant's use of the equipment, and after the activity.
- v. Equipment shall not be shared between patrons at the same time (must be fully disinfected prior to the next participants use).
- vi. Businesses must comply with CDC guidelines to the maximum extent possible: <https://www.cdc.gov/mrsa/community/environment/athletic-facilities.html>.

c. Staffing/Operations:

- i. Provide training for employees regarding these requirements and the COVID-19 Mitigation Plan.
- ii. Conduct pre-shift staff screening and maintain staff screening log.
- iii. No employee displaying symptoms of COVID-19 may provide services to customers. Symptomatic or ill employees may not report to work.
- iv. No employee may report to the work site within 72 hours of exhibiting a fever.
- v. Employer must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.
- vi. Regular social distancing of six feet, and hygiene protocols, must be followed by staff during necessary non-public facing operations.

d. Cleaning and Disinfecting:

- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
- ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the

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State of Alaska COVID-19 Mandate 016 - Attachment K

Gyms and Fitness Centers

Page 2 of 3



**Gyms and Fitness Centers**  
**Attachment K**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.

- iii. CDC protocols can be found online at:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

**III. Gyms and Exercise/Fitness Businesses are encouraged to follow additional best practices:**

- a. Cashless and receiptless transactions.
- b. Participants encouraged to wear cloth face coverings.

**Lodging and Overnight Camping**  
**Attachment L**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

By: Governor Mike Dunleavy *me*  
Commissioner Adam Crum *AC* Alaska Department of Health and Social Services  
Dr. Anne Zink *AZ* Chief Medical Officer, State of Alaska

- I. Applicability:** This Attachment applies to camping and lodging facilities and areas, including, but not limited to:
- a. Overnight cabins for rental;
  - b. RV parks;
  - c. Tent sites;
  - d. Privately-owned campgrounds;
  - e. Bed and breakfasts;
  - f. Hotels, motels, and inns.

**II. Unless a business has filed a protective plan, as required under Mandate 010 Attachment A, the above businesses may resume operations only by meeting all of the following requirements:**

- a. Social Distancing:
  - i. Reservations only. Walk-ins prohibited.
  - ii. To the extent possible, a business should take reservations online or by phone and encourage electronic payment methods.
  - iii. When contacted for a reservation, a representative of the business must ask if the group consists only of household members and can rely on the groups answer.
  - iv. Non-household members are prohibited from sharing any cabin, tent, or other lodging.
  - v. Fabric face coverings must be worn by all employees.
  - vi. Social distancing of at least six feet is maintained between non-household members in common areas of the facility/business.
  - vii. Business must establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and the public, including housekeeping services.
  - viii. Entryway signage must notify the public of the business's COVID-19 Mitigation Plan and clearly state that any person with symptoms consistent with COVID-19 may not enter the premises.
  - ix. Campsites, tent sites, and RV sites must be spaced apart, with no site being occupied within 25 feet of another by non-household members.
- b. Hygiene Protocols:
  - i. Business must provide handwashing capability or hand sanitizer at customer entrance and in communal spaces.
  - ii. Frequent hand washing by employees, and an adequate supply of soap, disinfectant, hand sanitizer, and paper towels must be available.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment L

Lodging and Overnight Camping

**Lodging and Overnight Camping**  
**Attachment L**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

- iii. Business must provide for hourly touch-point sanitization (e.g., workstations, equipment, screens, doorknobs, restrooms) throughout work site and common areas.
- c. Staffing:
  - i. Business must provide training for employees regarding these requirements and provide each employee a copy of the COVID-19 Mitigation Plan.
  - ii. Business must conduct pre-shift screening and maintain staff screening log.
  - iii. No employee displaying symptoms of COVID-19 may provide services to customers. Symptomatic or ill employees may not report to work.
  - iv. No employee may report to the work site within 72 hours of exhibiting a fever.
  - v. Business must establish a plan for employees getting ill and a return to work plan following CDC guidance, which can be found online at:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>.
- d. Cleaning and Disinfecting:
  - i. Cleaning and disinfecting must be conducted in compliance with CDC protocols weekly or, in lieu of performing the CDC cleaning and disinfecting, the business may shut down for a period of at least 72 consecutive hours per week to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - ii. When an active employee is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test as practical. In lieu of performing CDC cleaning and disinfecting, businesses may shut down for a period of at least 72 consecutive hours to allow for natural deactivation of the virus, followed by site personnel performing a comprehensive disinfection of all common surfaces.
  - i. CDC protocols can be found online at:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.




**III. Mixed Businesses/Application of Other Attachments**

- a. If there is a dine-in restaurant on site, then Attachment F applies.
- b. If there are retail services provided on-site, such as a gift store or convenience store, then Attachment E applies.
- c. To the extent that the business has filed a protection plan as an essential business under Attachment A, that plan governs the business's operation for non-essential patrons.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 - Attachment L

Lodging and Overnight Camping

**Intrastate Travel And Outdoor Day Activity**  
**Attachment M**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

By: Governor Mike Dunleavy   
Commissioner Adam Crum   
Dr. Anne Zink  Chief Medical Officer, State of Alaska

**I. Applicability:** This attachment applies to recreational intrastate travel and outdoor daytime activities (not overnight) and modifies travel restrictions in Health Mandate 012 and relevant portions of Health Mandate 011.

**II. Intrastate travel and outdoor day recreation is permitted under the following conditions and guidance:**

- a. Household Members: members of the same household, travelling in a passenger vehicle or car, are permitted to travel between communities and generally on the road system for any purpose, including, but not limited to, recreational or sightseeing activities conducted within the mandate guidelines.
- b. Day Recreation: members of different households may jointly engage in outdoor activity so long as:
  - i. The group does not exceed 20 persons;
  - ii. Non-household members shall not travel in the same vehicle together to the site of the activity;
  - iii. Non-household members shall maintain a six-foot distance from members of other households at all times during the outdoor activity.
  - iv. In mixed household groups, members of each group should wear face coverings.
  - v. Non-household members must adhere to social distancing protocols, and shall refrain from touching each other and from sharing food or drink.
  - vi. The group shall assure members have sufficient hand sanitizer to disinfect hands during the activity and upon returning to the vehicle or car.
  - vii. Upon returning home, members of the group must wash their hands and wash their clothes before using them again.

**III. Precautions while traveling:**

- a. Stops shall be minimized on the way to the final destination.
- b. If travelers must stop for food, gas, or supplies, only one traveler shall engage with the third party vendor. The traveler must practice social distancing by keeping six feet away from others when possible, and avoid crowded places whenever possible. Cloth face coverings should be used whenever a traveler engages with a third-party vendor(s).
- b. Travelers who have to stop shall wash their hands or use hand sanitizer before exiting, and immediately after returning, to the car or vehicle.

For the latest information on COVID-19, visit [coronavirus.alaska.gov](https://coronavirus.alaska.gov)  
State of Alaska COVID-19 Mandate 016 – Attachment M  
Intrastate Travel and Outdoor Day Activity

**Intrastate Travel And Outdoor Day Activity**  
**Attachment M**  
**Issued April 22, 2020**  
**Effective April 24, 2020**  
**Part of Phase I**

**IV. Additional information:**

- a. Travelers should refer to Mandate 016 for further and additional information on how to navigate state and local rules regarding intrastate travel and recreation.
- b. Alaskans should refer to other mandates and guidance as appropriate when engaging in other activities, such as overnight camping or lodging.



## Legislation Text

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**File #:** RES 20-0024, **Version:** 1

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**ITEM TITLE:**

#20-24 - Amending the 2020 Budget by Transferring \$2,890,600 from Permanent Fund Reserve to the Newly-created "Local Economic Assistance - COVID 19" Account, and Authorizing Expenditure There-from

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: \$2,890,600

Unencumbered Balance: \$2,890,600

Funding Source: Permanent Fund Reserve; 350-0607-55000

**RECOMMENDATION:**

Approve.

**SUMMARY STATEMENT:**

- This resolution allocates the annual 1.5% Permanent Fund appropriation to local households and businesses as part of Council's economic assistance efforts in response to the Coronavirus emergency.
- Charter allows for up to 1.5% distribution from the Permanent Fund, based on the most-recent audited fund value.
- Based on the 2018 audit, the 2020 budget appropriation is \$2,890,600
- Staff estimates a \$1,800 payment per recipient.
- Finance will establish a cost code within the City's "emergency" fund (fund 352), so as to track event-related costs, while keeping the economic assistance payment distinct from other event-related supplies and staff costs.
- Finance staff anticipates the following program timeline:
  - Application procedure and communications and staffing plans to be completed by May 8.
  - Open application from May 11 to May 22
  - Checks issued May 29

- Staff will return to Council with a plan update at the May 6<sup>th</sup> Regular City Council meeting.
- Program payments will be made from the City's central treasury. Finance staff will concurrently liquidate needed funds from Permanent Fund investments to reimburse the treasury, and in a manner that complies with investment allocation parameters articulated in the Investment Policy Statement.

CITY OF VALDEZ, ALASKA

RESOLUTION #20-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2020 CITY BUDGET BY TRANSFERRING \$2,890,600 FROM PERMANENT FUND RESERVE TO LOCAL ECONOMIC ASSISTANCE – COVID 19 ACCOUNT, AND AUTHORIZING EXPENDITURE THERE-FROM

WHEREAS, Council has declared a state of emergency in response to the Coronavirus event; and

WHEREAS, Council recognizes the negative economic impact to local residents and businesses, and seeks to provide assistance; and

WHEREAS, Council has identified an appropriate source of funding for payments to qualifying residential households and businesses, and has directed staff to proceed with an economic assistance payment program; and

WHEREAS, certain revisions to adopted budgets must be approved by Council via resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2020 City Budget is revised as follows:

Section 1: Permanent Fund Reserve; 350-0607-55000, is reduced by \$2,890,600.

Section 2: Local Economic Assistance – COVID 19, 352-8300-55400, is increased by \$2,890,600.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 29th day of April, 2020.

City of Valdez, Alaska

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Jeremy O'Neil, Mayor

ATTEST:

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Sheri L. Pierce, MMC, City Clerk





## Legislation Text

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**File #:** RES 20-0025, **Version:** 1

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**ITEM TITLE:**

#20-25 - Waiving Interest and Late Payment Fees for Harbor Services and Lease Payments

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

**RECOMMENDATION:**

Approve

**SUMMARY STATEMENT:**

- This resolution effectively establishes a payment deferral by waiving late-payment fees for Harbor services and lease payments.
- There is no expenditure associated with this interest-charge waiver
- Staff estimates foregone revenue of \$2,000-\$3,000 if late-interest fees are waived for the entire year.
- As with the previous waiver for utilities and refuse fees, staff will provide an update to council in June, and will seek direction regarding continuing, rescinding, or expansion of the waivers.

CITY OF VALDEZ, ALASKA

RESOLUTION NO. 20-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ,  
ALASKA, WAIVING INTEREST CHARGES FOR PAST DUE HARBOR  
SERVICES AND LEASE PAYMENTS

WHEREAS, Council seeks to mitigate the economic impacts of the COVID 19 virus and related state and local mandates; and

WHEREAS, fees for Harbor services and Leases are due thirty days from the billing date; and

WHEREAS, City code specifies a 10.5% annual interest rate for past-due balances; and

WHEREAS, waiving late-payment interest fees for harbor services and lease fees will provide relief for customers by removing payment due-date penalties and thereby extending payment deadlines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that interest charges for past-due harbor services and lease payments are waived effective April 1, 2020, and until reinstated by Council resolution.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 29<sup>th</sup> day of April, 2020.

CITY OF VALDEZ, ALASKA

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Jeremy O'Neil, Mayor

ATTEST:

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Sheri L. Pierce, MMC, City Clerk