

City of Valdez

*212 Chenega Ave.
Valdez, AK 99686*



Meeting Agenda - Final

Tuesday, March 17, 2020

7:00 PM

Regular Meeting

Council Chambers

City Council

REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC BUSINESS FROM THE FLOOR

V. CONSENT AGENDA

1. [Proclamation - Earthquake Remembrance Day](#)
2. [Appointment to Prince William Sound Regional Citizens' Advisory Council \(Dorothy M. Moore\)](#)
3. [Approval to Go Into Executive Session Re: \(a\)Escaped Property \(b\)TAPS Ad Valorem Tax \(c\)Pacific Pile and Marine Litigation \(d\)Alaska Trappers Association Litigation \(e\)Hillcorp Filing](#)
4. [Approval of Restaurant/ Eating Place Liquor License Renewal: The Potato](#)

VI. NEW BUSINESS

1. [Approval of Annual Renewal of City/School Health Insurance Benefit Plan](#)
2. [Discussion Item: COVID-19](#)

VII. RESOLUTIONS

1. [#20-16 - Amending the 2020 City of Valdez Budget by Appropriating \\$6.29MM of Excess Funds Carried Forward from 2019, by Re-allocating \\$12.5MM of Prior Project Appropriations to Council Approved Capital and Major Maintenance Projects, and by Recognizing \\$795K of Previously Unbudgeted Revenue.](#)
2. [#20-17- Establishing the Valdez 2020 Census Partnership and Complete Count Committee](#)

VIII. REPORTS

1. [Report: Valdez Police Department Education Advancement Scholarship](#)
2. [Report: Wildlife Resistant Container Program Outreach Group \[Update #1\]](#)

IX. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report

1. [City Manager's Report 3-17-2020](#)

2. City Clerk Report

3. City Attorney Report

4. City Mayor Report

X. COUNCIL BUSINESS FROM THE FLOOR

XI. EXECUTIVE SESSION

XII. RETURN FROM EXECUTIVE SESSION

XIII. ADJOURNMENT



Legislation Text

File #: 20-0104, **Version:** 1

ITEM TITLE:

Proclamation - Earthquake Remembrance Day

SUBMITTED BY: Sheri L. Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

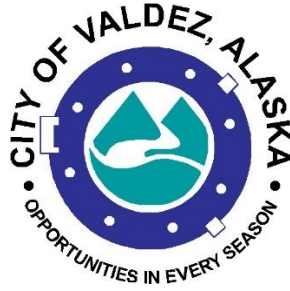
Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

This proclamation will be read by the Mayor at the annual earthquake remembrance ceremony held at the John Kelsey Dock which is organized annually by the Valdez Pioneers.



PROCLAMATION

WHEREAS, in the early evening hours of Friday, March 27, 1964, the original Valdez town site, home to about 800 persons was jolted, along with most of southcentral Alaska, by one of the most forceful earthquakes of this century; and

WHEREAS, the earthquake—which lasted 5.5 minutes and measured 9.2 on the Richter scale—triggered submarine landslides causing substantial water disturbance in Port Valdez, inundating the community and destroying the City dock in Valdez, at which the Alaska Steamship Company vessel “Chena” was moored, unloading cargoes; and

WHEREAS, the lives of 31 Valdezeans in the boat harbor or standing on the dock were taken when that structure collapsed and disappeared under the waters of Port Valdez; and

WHEREAS, thereafter, either as a direct or indirect result of this natural disaster, a total of 38 persons lost their lives in Valdez, including the four-member crew of an Alaska Air National Guard airplane; and

WHEREAS, the original Valdez town site was subsequently condemned as unsuitable for continued use and the remaining residents of Valdez came together with assistance from local, state, and federal public officials to create a new town site; and

WHEREAS, the people of Chitina, Copper Center, Glennallen, Fairbanks and other Alaska communities responded immediately to the needs of Valdez in the highest tradition of compassion; and

WHEREAS, in the intervening 56 years, the families and friends of those who perished have borne their sorrow quietly and with diminishing public awareness of their personal tragedies.

NOW, THEREFORE, I, Jeremy O’Neil, Mayor of the City of Valdez, do hereby proclaim Friday, March 27, 2020 as

EARTHQUAKE MEMORIAL REMEMBRANCE DAY

and urge citizens to pause and remember those Valdezeans who lost their lives during the 1964 earthquake.

CITY OF VALDEZ, ALASKA

Jeremy O’Neil, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk



Legislation Text

File #: 20-0105, **Version:** 1

ITEM TITLE:

Appointment to Prince William Sound Regional Citizens' Advisory Council (Dorothy M. Moore)

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Appoint Dorothy M. Moore to a two-year term on the Prince William Sound Regional Citizens' Advisory Council.

SUMMARY STATEMENT:

The City of Valdez holds two dedicated seats on the PWS RCAC Board of Directors. The dedicated seats for the City represent an opportunity to influence decisions having profound implications for oil transportation safety in Alaska, and for the state's oil spill prevention and response capabilities.

Board members are appointed for a two-year term.

One of the City's two seats will become vacant due to term expiration prior to the May 2020 annual RCAC meeting.

The City Clerk's Office advertised the vacancy and received the attached letter of interest and resume from Dorothy M. Moore.

No additional letters of interest were received.

Dorothy Moore

Box 1516, 346 Nabesna

Valdez, Alaska 99686-1516

March 10, 2020

Mayor O'Neil and Council Members,

Please accept this as my request to be reappointed to the Prince William Sound Regional Citizen Advisory Council. PWSRCAC.

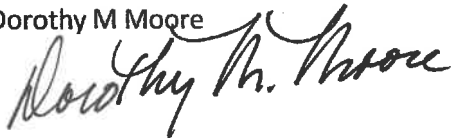
I do believe that my years of calling Valdez Home (since 1949 and I wasn't born here) as well as 20 + years as a social studies teacher, and my former 10+ years on the city Council give me a perspective that few possess. I do think I know something about how to transport oil and keep it out of the water. Being retired gives me the time to devote to and actively participate in several committees and travel when necessary.

Attached is Data sheet I have used for years. Since it was updated, I have just been working at being a fiber artist (Sewing, knitting, crocheting and anything to do with fibers) winters, gardening during the summer and representing Valdez with the PWSRCAC

I would be glad to answer any questions you might have. dmmoore@cvinternet.net, 835-4245

Thank you for this opportunity to represent Valdez, and thank YOU for your time and energy to serve on the Valdez City Council.

Dorothy M Moore

A handwritten signature in black ink that reads "Dorothy M. Moore". The signature is written in a cursive style with a large, stylized 'D' and 'M'.

PERSONAL AND PROFESSIONAL DATA SHEET

Updated March 2018

Dorothy M. Moore

Permanent Address: Box 1516, Valdez, Alaska, 99686-1516

Resident Address: 346 Nabesna St., Valdez, Alaska, 99686

Phone: 907-835-4245 – (Valdez has been HOME since 1949)

E-mail: dmmoore@cvinternet.net

In case of emergency notify sisters

Fran Moore 907-243-9567

Sue Britt 907-835-2499

Educational Background

1974 - 2002 Various courses to update Alaska State Teaching Certificate

Including:

- Mining the Internet. Gold mining Resources for your Classroom. Alaska Staff Development Network. June 1999.
- Last Frontier – Last Wilderness, An Alaska Environmental History Conference. Aug, 1998.
- Project Archeology, 1996 & 1997.
- The Electronic Model Congress development 1995 - 1997
- Alaska Geographic Alliance Summer Institute 1989 & 1994
- Circumpolar Conference, Fairbanks, 1988
- Second International Conference on Russian America, Sitka, 1987
- Travel: Europe, Africa, Scandinavia & former Soviet Union, 1975, 1982, 1984, 1986
- Photography courses 1979 – 1989?

~~See attached transcripts.~~

1971-1974 Southern Baptist Theological Seminary, (SBTS) Louisville, KY.
Master of Divinity.

1963-1967 Alaska Methodist University, (AMU) Anchorage, Alaska BA

1959-1963 Valdez High School, Valdez, Alaska, graduate.

Teaching Experience

1984 -1986? – 2011 or 2012?, Adjunct Faculty, Part-time Instructor,
Prince William Sound Community College,
Alaska History, Geography, Government Photography &
guest lecture summer Elderhostel program.

1981 - 2002 Valdez City Schools,
Junior High social studies
Alaska History, American History, civics and geography
High School
World History, U. S. History, Cultural Geography, Alaska
History, World Problems, Photography, Government,
Economics

1969-1971 Santiago Christian School, 7 - 8 combination and 5-6
Social studies.

1967-1969 Kenai Peninsula Borough Schools, 7- 8 English,
Art, Reading & Spelling. Homer, Alaska

Extra curricular teaching related experience

High School State Close-Up Teacher, 1994,1995, 1997, & 2002 *
VHS Student Council Advisor 1999-2000
High School National Close-Up Teacher. 1991-1992 *
Junior High yearbook and student council advisor 1981-1989
Missions Conference committee 1971-1974 *

Professional Activities

Alaska History Standards Development Committee. 2005
Rich Mining Advisory Committee. 1998-1999.
Alaska State Gold Rush Committee
Valdez City Schools In-service presenter. 1989 Geography, & 1995
Earthquake.
Alaska Geographic Alliance member
Advisory Committee, Alaska Geographic Thematic Atlas 1996-
1998?
Trainer of Trainers – Germany materials 1996
Consultant, Geography in U. S. History project 1990-1991
Alaska Council for the Social Studies
ACSS Outstanding Secondary Social Studies Teacher of the Year
– 1996
ACSS board member & officer 1993-1996
Coordinator for State Conference, Valdez, April 1993
Co-presenter & presenter Annual Conference 1990 - 1992
Disaster Hazards and Geography in U. S. History
Newsletter Co-editor & photographer 1991 - 1993
AK2K History Standards Committee - member 1993-1994
Consortium for Teaching Asia and the Pacific in the schools
(CTAPS) team 1990

Professional organizations

Alaska Historical Society member, Board Member, Conference
coordinator & Past Vice President. Mid 1980's to present
National Council for Geographic Education, 1980's & 1990's
Consultant Historical Signs – 1998?
Alaska & National Councils for the Social Studies 1980's-1990's
Pioneers of Alaska Aux. # 2 Valdez, member, Past President,
Steering Committee & Convention Coordinator, 1980's to present
Valdez City Heritage Board - past chairperson 1980's – 1990's
Friends of the Valdez Museum and Valdez Museum & Historical Archive
Association. 1980's to present
Other related teaching/history and archeological organizations.

Elected Positions, Attempts and Appointment.

Prince William Sound Regional Citizens Advisory Council 2007 -present
Executive committee 4 years?
Science Committee-ongoing
Information and Education Committee-2 years
Board governance Present
Legislative Information - ongoing

Valdez City Council Member - 1997 – 2003, 2004 - 2013
Finance Committee –
Hospital Committee
Gold Rush Committee 1998 - 2002
Audit Committee 2005-2013

Valdez School Board Member 2002-2003
Legislative liaison
Prince William Sound Community College Advisory Counsel. 2002 –2014
Academic Review Committee
Valdez Regional Health Authority 2003-2004
State House Candidate District 35 – 2000

Experience Other Than Teaching

Material handler, Alyeska, Valdez Terminal, 1977-1981
Teamster checker, expeditor, & warehouse person Valdez 1975-
1977, & summer 1989. Alyeska Pipeline Construction and
Exxon Oil Spill Cleanup
Clerk, sales, teacher, bookkeeper, Singer Sewing Center,
Louisville, Ky. 1972-1974
Missionary Journeyman, Santiago, Dominican Republic 1969-1971
Dorm President and assistant, A M U, 1964-1967
Harborview Nursing Home volunteer, Valdez, 1962-1963
Library experience – Dewey Decimal and Library of Congress systems
Valdez City and High School Libraries, 1959-1966
A M U Library Anchorage, Alaska, 1965-1967
Student Council officer, Valdez High School, 1961-1963
Summer work experience
Switchboard operator and receptionist State Highways, 1967
Grocery Clerk, Valdez, 1966
Bookkeeper and receptionist, C V E A, Valdez, 1964-1965
Chambermaid & Waitress, Valdez, 1961-1963

Non-Professional Affiliations

International Club officer, S B T S, 1971-1974
Homer Art Show Chairperson, Homer, 1969
Student Union House Committee, Chairperson, A M U, 1966
Summer camp counselor, Big Lake, Alaska, 1962-1963
First Baptist Church, Valdez, 1956-1969
Girl Scout, Valdez, 1952-1963

Hobbies and Interests

Photography

Junior High Yearbook advisor. 1980's
Adjunct Photography Instructor 1992-2011
Valdez Museum and Historical Achieves Solo Photographer Show
Prior to current administration
Constructed and remodeled personal darkroom

House remodeling

Kitchen design and remodel
Bathroom design and remodel
Livening room – coming up... maybe
Yard gazebo – on the drawing boards

Sewing

Singer Sewing center taught classes
Crafts and fiber arts--Knitting sweaters and Afghans
Crocheting – Afghans, doilies, and Christmas ornaments.
Dabbling in faux painting in redecorating
Flower arranging with dried yard weeds.

Gardening

Only from May - Sept. and use local rocks because there are a lot of them.



Regional Citizens' Advisory Council / "Citizens promoting environmentally safe operation of the Alyeska terminal and associated tankers."

In Anchorage: 3709 Spenard Road / Suite 100 / Anchorage, Alaska 99503 / (907) 277-7222 / FAX (907) 277-4523
In Valdez: P.O. Box 3089 / 130 South Meals / Suite 202 / Valdez, Alaska 99686 / (907) 834-5000 / FAX (907) 835-5926

MEMBERS

February 11, 2020

Sent via email and USPS mail

Alaska State
Chamber of Commerce

Mayor Jeremy O'Neil

City of Valdez

Chugach Alaska
Corporation

P.O. Box 307

Valdez, AK 99686

City of Cordova

Dear Mayor O'Neil:

City of Homer

The Prince William Sound Regional Citizens' Advisory Council (PWSRCAC) is writing to advise you that Dorothy Moore's term on our Board of Directors expires at the upcoming May 7-8, 2020, annual meeting in Valdez.

City of Kodiak

City of Seldovia

The dedicated seat for the City of Valdez is its opportunity to influence decisions having profound implications for oil transportation safety in Alaska, and for the state's oil spill prevention and response capabilities. We greatly value your past participation.

City of Seward

The City of Valdez is best served by a representative who:

City of Valdez

- Understands her/his organization and/or community, its needs, concerns and perspectives;
- Has at least a rudimentary familiarity with oil transportation issues;
- Has a home and work schedule flexible enough to allow participation and travel;
- Is committed to our mission of promoting environmentally safe operation of the Alyeska terminal and associated tankers; and
- Seeks opportunities to foster cooperative and constructive relationships between citizens, industry and regulatory agencies.

City of Whittier

Community of
Chenega

Community of
Tatitlek

Cordova District
Fishermen United

A PWSRCAC director can expect to devote an average of 15 hours a month on PWSRCAC business. The full Board conducts three 2-day meetings in January, May, and September. In addition, annual budget and planning meetings are held, as well as special meetings and opportunities to participate in committees or work groups. PWSRCAC staff provides support to board members whenever possible.

Kenai Peninsula
Borough

Please notify us in writing, no later than Monday, March 30, 2020, of your selected individual for the City of Valdez's next two-year term on the PWSRCAC board. Ideally, this individual will then be expected to attend our May 7-8, 2020, meeting in Valdez for confirmation and participation. If Dorothy Moore will continue to be your representative, we ask that you still notify PWSRCAC in writing.

Kodiak Island
Borough

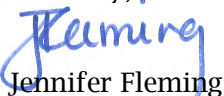
Kodiak Village Mayors
Association

Oil Spill Region
Environmental
Coalition

If you have further questions about the PWSRCAC or the responsibilities of its directors, please don't hesitate to call. Thank you for your cooperation, and we look forward to the City of Valdez's continued contribution.

Port Graham
Corporation

Sincerely,


Jennifer Fleming

Executive Assistant

Prince William Sound
Aquaculture
Corporation

Cc via email: Dorothy Moore



Legislation Text

File #: 20-0106, **Version:** 1

ITEM TITLE:

Approval to Go Into Executive Session Re: (a)Escaped Property (b)TAPS Ad Valorem Tax (c)Pacific Pile and Marine Litigation (d)Alaska Trappers Association Litigation (e)Hillcorp Filing

SUBMITTED BY: Sheri Pierce, City Clerk

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

Approve Executive Session

SUMMARY STATEMENT:

Alaska Statute AS 44.62.310 provides an exception to the Alaska Open Meetings law (AS 44.62.310) which allows the City Council to meet in executive session for the purpose of discussion related to:

1. Matters which involve litigation and where matters of which the immediate knowledge would clearly have an adverse effect upon the finances of the City.
2. Matters which by law, municipal charter, or ordinance are required to be confidential.

Any formal action related to the discussion requiring a motion and vote of the governing body must be done in open session.



Legislation Text

File #: 20-0107, **Version:** 1

ITEM TITLE:

Approval of Liquor License Renewal: Restaurant/ Eating Place for The Potato

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

Administration has no objection to renewal of license for The Potato.

SUMMARY STATEMENT:

A local governing body may protest the approval of an applicant pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of the notice.

Following notification of a new license or renewal of an existing license by the Alcohol & Marijuana Control Office, the City Clerk's office submits all license applications to the city council for approval. The Police Chief is notified of the request and is provided the opportunity to express any concerns with the issuance or re-issuance of the liquor license.

Please see attached information provided by the AMCO office regarding this application.



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce,
Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 17, 2020

City of Valdez

Via Email: spierce@valdezak.gov

Re: Notice of 2020/2021 Liquor License Renewal Application

5600	The Potato	Restaurant/Eating Place-Public Convenience Seasonal
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We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart", on a light-colored background.

Glen Klinkhart, Director

amco.localgovernmentonly@alaska.gov



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

Form AB-17a: 2020/2021 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that is due to renew by December 31, 2019. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed and submitted to AMCO's main office before any license renewal application will be reviewed. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Uber Tubers, Inc	License #:	5600
License Type:	Restaurant/Eating Place-Public Convenience Seasonal		
Doing Business As:	The Potato		
Premises Address:	255 N Harbor Dr		
Local Governing Body:	City of Valdez		
Community Council:	None		

Mailing Address:	PO Box 2924				
City:	Valdez	State:	Alaska	ZIP:	99686

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual **must be a licensee** who is required to be listed in and authorized to sign this application.

Contact Licensee:	Christine O'Connor	Contact Phone:	907-242-9948
Contact Email:	Potatoheadvaldez@gmail.com		

Optional: If you wish for AMCO staff to communicate with an individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		Contact Phone:	
Contact Email:			



Form AB-17a: 2020/2021 Restaurant Renewal License Application

Section 2 – Entity or Community Ownership Information

Licensees who directly hold a license as an individual or individuals should skip to Section 3. General partnerships and local governments should skip to the second half of this page. All licensees that are **corporations** or **LLCs** must complete this section. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). The CBPL Entity # below is **neither** your EIN/tax ID number, **nor** your business license number. **You may view your entity's status or find your CBPL entity number by visiting the following site:** <https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	10054865
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.



This subsection must be completed by any **community** or **entity**, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, the following information must be completed for each **shareholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, the following information must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

Important Note: The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application. **You must list ALL of your qualifying officials, additional copies of this page or a separate sheet of paper may be submitted if necessary.**

Name of Official:	Rebecca Barz				
Title(s):	President	Phone:	907-554-1100	% Owned:	33.33%
Mailing Address:	1816 Arctic BLVD				
City:	ANCHORAGE Anchorage	State:	Alaska	ZIP:	99503

Name of Official:	Glen Sinclair				
Title(s):	Treasurer, Director	Phone:	1-207-294-2556	% Owned:	33.33%
Mailing Address:	PO Box 2924				
City:	ANCHORAGE Valdez	State:	AK AK	ZIP:	99503 99686

Name of Official:	Christine O'Connor				
Title(s):	Secretary	Phone:	907-242-9943	% Owned:	33.33%
Mailing Address:	PO Box 2924				
City:	Valdez	State:	AK Alaska	ZIP:	99686

**Form AB-17a: 2020/2021 Restaurant Renewal License Application****Section 3 – Sole Proprietor Ownership Information**

Entities, such as corporations or LLCs, should skip this section. This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information.

The following information must be completed for each licensee and each affiliate.

This individual is an: ☐ applicant ☐ affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ applicant ☐ affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

Section 4 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

**Section 5 – License Operation**

Check a **single box** for each calendar year that best describes how this liquor license was operated:

2018 2019

The license was regularly operated continuously throughout each year.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

The license was regularly operated during a specific season each year.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
-------------------------------------	-------------------------------------

The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.

**Form AB-17a: 2020/2021 Restaurant Renewal License Application****Section 6 – Violations and Convictions**

Applicant violations and convictions in calendar years 2018 and 2019:

Yes No

Have any notices of violation (NOVs) been issued for this license in the calendar years 2018 or 2019?☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2018 or 2019?

☐ ☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

☐

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control (ABC) Board.

☐

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

☐

I am submitting as part of this application a completed copy of Form AB-33: Restaurant Receipts Affidavit, to provide evidence to the ABC Board that this establishment met the food sales requirement set forth in AS 04.11.100(e).

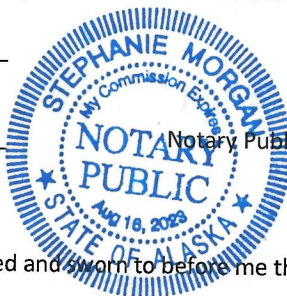
☐

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Christine O'Connor

Printed name of licensee



Signature of Notary Public

Notary Public in and for the State of AlaskaMy commission expires: August 18, 2023Subscribed and sworn to before me this 30 day of December, 2019.

Seasonal License?

☒ Yes ☐ NoIf "Yes", write your six-month operating period: March 20th – Sept 20th

License Fee:	\$ 300.00	Application Fee:	\$ 300.00	TOTAL:	\$ 600.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					



Legislation Text

File #: 20-0108, **Version:** 1

ITEM TITLE:

Annual Renewal of City/School Health Insurance Benefit Plan for Period Beginning 4/1/2020

SUBMITTED BY: Rhea E Cragun, Human Resource Director

FISCAL NOTES:

Expenditure Required: \$2.7MM (City, for remainder of calendar 2020)

Unencumbered Balance: \$2.6MM

Funding Source: Cost code 41300, pro-rated among all staffed departments

RECOMMENDATION:

Approve

SUMMARY STATEMENT:

- This agenda item formalizes the annual renewal of the health insurance benefit plan. Overall cost estimates and renewal features were presented to Council on 3/3/2020.
- The School has separately reviewed and approved their plan renewal specifications.
- Finance staff will monitor budget to actual costs for the remainder of 2020, and anticipates that personnel vacancies during the year will offset the estimated \$90K shortfall.
- Renewal Premium Change:
 - City: +8.9%; total monthly \$2138.18 to \$2,327.95; \$189.77 increase
 - Employer monthly: \$2,052.65 to \$2234.83; \$182.18 increase
 - Employee monthly: \$85.53 to \$93.12; \$7.59 increase
 - School: -9.7%
- Plan Changes:
 - No plan changes
- Contracts and Amendments:
 - ASA Amendment Broker Fee. The contract has an automatic escalator of 3% per year and renews on 2/1. This amendment is for the period 2/1/2020-3/31/2020.

- City of Valdez Renewal ASA 4/1/2020-3/31/2021.
- Meritain Plan Document Amendment: Language update: This updates the language for dental work in the event of an emergency. The prior language had restrictions on how long after the accident the work had to be done. Meritain has updated this language in all of their plans to remove the time limitation, to avoid misinterpretation as a pre-existing condition limitation. This does not represents a material change in benefits.
- Legal team has reviewed and approved all attached documents as to form.

*Staff will provide Council with a follow-up plan review in the fall, emphasizing fund balance as a measure of plan solvency, and recommending changes in conjunction with Broker, ERT and Stakeholder.

**AMENDMENT TO
ADMINISTRATIVE SERVICES AGREEMENT**

This Amendment to the Administrative Services Agreement (this "**Amendment**") dated as of **February 01, 2020** (the "**Amendment Effective Date**") amends the Administrative Services Agreement (the "**Agreement**") entered into as of **April 01, 2019**, as amended, by and between Meritain Health, Inc. ("**Meritain**") and **City of Valdez** ("**Client**") as follows:

I. FEE SCHEDULE

- A. Section 3 of the Fee Schedule is hereby deleted in its entirety and replaced with the following new Section 3 as follows:

3. REMITTANCE SERVICES.

Upon written request and if agreed to by Meritain, Meritain may collect certain fees and premiums from Client for remittance to a third party with whom Client has a direct relationship, e.g. a broker commission. In these instances, Meritain will pass-through all fees and will not collect or retain an administrative or service fee. Meritain has no relationship with any such third parties, and assumes no risk or liability with respect to such third parties' services or Client's payment of such fees. Those amounts known to Meritain as of the Amendment Effective Date are set forth below, and are subject to change predicated upon Client's agreement with such third-parties.

	February 1, 2020 – March 31, 2020	Frequency of Occurrence
Broker Fee(s)	\$4,862.46	Per Month
Case Management (MRC)	\$155.00	Per Hour
Utilization Management (MRC)	\$2.55	Per Employee Per Month

II. MISCELLANEOUS

Any capitalized term not defined in this Amendment shall have the meaning ascribed to it in the Agreement. Except as specifically amended by the terms of this Amendment, all surviving terms, provisions, and fees of the Agreement are hereby ratified and confirmed and the Agreement, as modified by this Amendment, remains in full force and effect.

In **Witness Whereof**, the parties have executed this Amendment on the dates set forth below.

MERITAIN HEALTH, INC.

CITY OF VALDEZ



Name: Stacey Meade
Title: Regional President
Date: January 28, 2020

Name: _____
Title: _____
Date: _____

AMENDMENT TO ADMINISTRATIVE SERVICES AGREEMENT

This Amendment to Administrative Services Agreement (this “**Amendment**”) dated as of **April 01, 2020** (the “**Amendment Effective Date**”) amends the Administrative Services Agreement (the “**Agreement**”) entered into as of **April 01, 2019**, as amended, by and between Meritain Health, Inc. (“**Meritain**”) and **City of Valdez** (“**Client**”) as follows:

1. SECTION 3: TERM; TERMINATION.

A. Subsection a. of Section 3. TERM; TERMINATION of the Agreement is hereby amended by the addition of the following new subsection i. as follows:

- i. Renewal Term. For the avoidance of doubt, the Renewal Term commencing as of **April 01, 2020** will continue through and including **March 31, 2021**, and thereafter this Agreement will continue to renew as set forth under Section 3.a.

2. FEE SCHEDULE.

A. The Administrative Fees set forth under Section 1 of the Fee Schedule are hereby deleted in their entirety and replaced with the following new Administrative Fees for the Renewal Term commencing as of **April 01, 2020** through **March 31, 2021**:

Administrative Services	Fee April 01, 2020 – March 31, 2021	Frequency of Occurrence
Medical Plan Administration	\$25.50	Per Employee Per Month
Dental Plan Administration	\$2.20	Per Employee Per Month
COBRA Administration (plus 2% of collected premium in addition to PEPM fee set forth)	\$1.40	Per Employee Per Month
Vision Plan Administration	\$0.80	Per Employee Per Month
Aetna Choice® POS II Network Access	15% of Savings with a \$30,000 per claim cap	Per Network Claim
PPN Network Access Fee† - The Alaska Preferred Provider Network	25% of Savings	Per Network Claim
Telemedicine♦♣	\$3.10	Per Employee Per Month
Employee Assistance Program (EAP)~	\$1.25	Per Employee Per Month
Healthy Merits	\$4.45	Per Employee Per Month
Biometrics Per Screening Fee	\$205.00	Per Screening
ATLAS Reporting Package	\$0.00	Waived
Summary of Benefits and Coverage (“SBC”) Production	\$250.00	Per Year
PPN Network Access Fee† - BridgeHealth	\$2.70 + 20% of Case Rates	Per Employee Per Month and Per Case
PBM Administration Fee	\$2.00	Per Employee Per Month

†**Selected PPN:** Aetna Choice® POS II, The Alaska Preferred Provider Network and BridgeHealth

||**Please note:** these fees do not include any incentives associated to the program offered by Client to its employees, including but not limited to gift cards, cash incentives, or employee premium reduction. Such charges or incentives are Client’s responsibility.

Selected EAP Vendor: Magellan

°This pricing for Telemedicine may increase anytime during the Term due to a price increase by the Telemedicine Vendor. If such fee increase occurs, Meritain will notify Client in writing of the pricing increase. If Client does not desire to accept such new proposed fees, Client shall have the ability to terminate the Telemedicine Services upon written notice to Meritain.

*Further, this pricing for Telemedicine is not available in relation to Participants in a Qualified High Deductible Health Plan ("QHDHP").

B. Section 3 of the Fee Schedule is hereby deleted in its entirety and replaced with the following new Section 3 as follows:

3. REMITTANCE SERVICES.

Upon written request and if agreed to by Meritain, Meritain may collect certain fees and premiums from Client for remittance to a third party with whom Client has a direct relationship, e.g. a broker commission. In these instances, Meritain will pass-through all fees and will not collect or retain an administrative or service fee. Meritain has no relationship with any such third parties, and assumes no risk or liability with respect to such third parties' services or Client's payment of such fees. Those amounts known to Meritain as of the Effective Date are set forth below, and are subject to change predicated upon Client's agreement with such third-parties.

	April 01, 2020 – March 31, 2021	Frequency of Occurrence
Broker Fee(s)	\$4,862.46	Per Month
Case Management - MRC	\$155.00	Per Hour
Utilization Management - MRC	\$2.55	Per Employee Per Month

3. DISCLOSURES EXHIBIT.

The Agreement is hereby amended by the deletion of the Disclosures Exhibit in its entirety and is replaced with the following new Disclosures Exhibit attached hereto and incorporated herein.

4. MISCELLANEOUS.

Any capitalized term not defined in this Amendment shall have the meaning ascribed to it in the Agreement. Except as specifically amended by the terms of this Amendment, all surviving terms, provisions, and fees of the Agreement are hereby ratified and confirmed and the Agreement, as modified by this Amendment, remains in full force and effect.

In **Witness Whereof**, the parties have executed this Amendment on the dates set forth below.

MERITAIN HEALTH, INC.



Name: Stacey Meade

Title: Regional President

Date: February 26, 2020

CITY OF VALDEZ

Name: _____

Title: _____

Date: _____

DISCLOSURES EXHIBIT

DISCLOSURE NOTICE REGARDING INSURANCE COMMISSIONS AND OTHER COMPENSATION

U.S. Department of Labor rules permit the receipt of insurance commissions and other compensation by service providers such as Meritain (and its affiliates) if proper disclosure is given and an appropriate independent Plan fiduciary acknowledges in writing receipt of the information and approves the transaction. The commissions and other compensation to be paid to Meritain are set forth in this Agreement. By signing this Agreement and renewal documents or amendments, Client certifies that it is an independent fiduciary of the Plan and that it acknowledges in writing receipt of the following information and approves the transactions (including the receipt of commissions and other compensation by Meritain and its affiliates) as described below.

1. STATEMENT OF AFFILIATION.

Prodigy Health Group, Inc. is a diversified health care services holding company whose subsidiaries include American Health Holding, Inc., Scrip World, LLC, Precision Benefit Services, Inc., Meritain Health, Inc. and PERFORMAX, Inc. (referred to herein collectively as “**affiliates**” or individually as an “**affiliate**”). Each affiliate is free to recommend to a client, products and services offered by other companies, which may include another affiliate; however, no affiliate is required to recommend an affiliate and no affiliate is limited or restricted in recommending the products and/or services of any vendor. Affiliates may be entitled to reasonable compensation (including commissions and fees) from other companies, including affiliates, and such compensation is earned in the ordinary course of business in arms’ length transactions. In addition, certain inter-company agreements exist amongst the affiliates to provide for the exchange of certain goods and services and leases of real property at market-based rates of compensation.

2. DESCRIPTION OF CHARGES, FEES, DISCOUNTS, PENALTIES AND ADJUSTMENTS APPLICABLE TO ANY CONTRACTS WITH MERITAIN.

Meritain may receive compensation from insurance carriers (“**Carriers**”) and managing general underwriters (“**MGUs**”) in the form of fixed or contingent commissions and administrative fees. In some instances, the broker is entitled to a portion of the fixed or contingent commissions and administrative fees paid to Meritain. In those instances, Meritain will remit those amounts to the broker.

The parties acknowledge and agree that stop loss insurance policies are issued for one year terms, and therefore, Meritain is unable to disclose future commissions as of execution of this Agreement. Meritain will disclose future commissions (if any) at such time the policy is renewed or reissued.

Fixed Sales Commissions on Gross Insurance Premiums Payable to Meritain Per Year (if applicable):

Carrier	Commission type	Commission %
Sun Life/Sun Life	Meritain Stop Loss Commission	0%

Carrier	Commission type	Commission %
Prudential Life Insurance	Meritain Life Insurance Commission	0%

Contingent Commissions

Contingent commissions may depend on a combination of factors such as growth, profitability, volume, retention and increased services that Meritain provides under agreements with certain Carriers and MGUs. There is no guarantee that Meritain will receive any contingent commissions. Also, in cases where Meritain agrees to provide administrative services that would otherwise be provided by a Carrier or MGU, some Carriers and MGUs pay administrative fees for these services. Below are descriptions of such commissions and fees that Meritain may receive: None.

Other Fees

From time to time, Meritain may engage third party vendors to perform or provide services in connection with this Agreement. In some cases Meritain will pay the vendor as a subcontractor out of fees it has collected pursuant to this Agreement.

Subrogation Recovery Fee: When Meritain provides or arranges for subrogation services, Client agrees to pay Meritain a contingency fee of 25% of the gross savings resulting from such services.

Non-Subrogation Recovery Services Fee: When Meritain provides or arranges for non-subrogation recovery services, Client agrees to pay Meritain a contingency fee of up to 25% of the gross recovery, which shall include vendor fee, resulting from such services.

In the event Client selects IHS to provide blood and/or nicotine screening to Participants, Client agrees that Meritain shall be entitled to receive from IHS an administrative fee of \$25.00 per screening.

In the event Meritain engages an out-of-network discount program, claim auditor or bill review services, independent case reviewer, cost management vendor, bill negotiator, discount program or other contingency fee vendor to provide services on behalf of the Plan, Meritain shall be entitled to retain a contingency fee up to 28% of the net savings resulting from the engagement, and such contingency fee of the net savings does not include any additional third-party vendor fee that may be assessed for such services.

In cases where Meritain, itself or through an affiliate, provides direct negotiation services to reduce claim amounts to increase savings on behalf of the Plan, Meritain shall be entitled to retain a contingency fee up to 35% of the savings resulting from such services.

The disclosures set forth in this Disclosures Exhibit represent Meritain's best reasonable estimate of the total amount of all direct and indirect compensation Meritain may receive in connection with this Agreement. The actual amount may vary during the course of this Agreement based upon changes in the number of participants, utilization and other factors external to this Agreement. With respect to all direct and indirect compensation Meritain actually receives as a result of this Agreement, Meritain will disclose such amounts to Client annually, upon request, to the extent required to assist Client in filing its Form 5500.

**SUMMARY OF MATERIAL MODIFICATION
AND
AMENDMENT #6
TO THE
CITY OF VALDEZ HEALTH CARE PLAN
GROUP NO. AK027**

This Summary of Material Modification and Amendment describes changes to the City of Valdez Health Care Plan effective October 1, 2017. These changes are effective as of **April 1, 2020** and will remain in effect until amended in writing by the Plan Administrator.

This document should be read carefully and attached to the Plan Document and Summary Plan Description. Please contact the Plan Administrator identified in the Summary Plan Description if you have any questions regarding the changes described in this Summary of Material Modification.

City of Valdez (the "Plan Sponsor") is amending the City of Valdez Health Care Plan (the "Plan") as follows:

*Number (14) - **Dental Care** under **Eligible Medical Expenses** is hereby deleted and replaced as follows:*

ELIGIBLE MEDICAL EXPENSES

- (14) **Dental Care:** Charges for dental services rendered by a Physician or Dentist for the treatment of an Injury to the jaw or to the natural teeth, including the initial replacement of these teeth, and any necessary dental x-rays for an Injury resulting from an Accident.

All other provisions of this Plan shall remain unchanged.

In Witness Whereof, City of Valdez has caused this Amendment to take effect, be attached to, and form a part of their Health Care Plan.

Authorized Signature

Date

Title

Witness

Date

Title

City of Valdez

2020 Employee Benefits Plan: Total Cost



April 1, 2020 Renewal

		Current Meritain / Sun Life ISL Level \$150,000	Actual Cost YTD Meritain / Sun Life ISL Level \$150,000	Negotiated Renewal Meritain / Sun Life ISL Level \$150,000	Percent Change from Current	Option 1 Meritain / Sun Life ISL Level \$175,000	Percent Change from Current
		Projected Costs	Actual Cost ³	Projected Costs		Projected Costs	
Individual Stop Loss (ISL) Deductible		\$150,000	\$150,000	\$150,000		\$175,000	
EE							
Fixed Costs	127	\$324.59	\$318.48	\$350.00	7.8%	\$323.26	-0.4%
Broker Fee ⁴	127	\$20.35	\$20.35	\$20.96	3.0%	\$20.96	3.0%
Expected Costs¹							
Medical & Rx	127	\$1,603.32	\$1,661.91	\$1,761.29	9.9%	\$1,800.43	12.3%
Dental Expected Claims	127	\$155.20	\$137.58	\$146.81	-5.4%	\$146.81	-5.4%
Vision Expected Claims	127	\$34.72	\$38.26	\$36.49	5.1%	\$36.49	5.1%
Total Expected Costs (PEPM)		\$2,138.18	\$2,176.58	\$2,315.55	8.3%	\$2,327.95	8.9%
Total Expected Costs (PPPM)	350	\$775.85	\$789.79	\$840.21	8.3%	\$844.71	8.9%
Maximum Costs²							
Medical & Rx	127	\$2,267.23	\$2,267.23	\$2,163.33	-4.6%	\$2,211.40	-2.5%
Dental Expected Claims	127	\$155.20	\$137.58	\$146.81	-5.4%	\$146.81	-5.4%
Vision Expected Claims	127	\$34.72	\$38.26	\$36.49	5.1%	\$36.49	5.1%
Total Maximum Costs (PEPM)		\$2,802.09	\$2,781.90	\$2,717.59	-3.0%	\$2,738.92	-2.3%
Total Maximum Costs (PPPM)	350	\$1,016.76	\$1,009.43	\$986.10	-3.0%	\$993.84	-2.3%
Total Monthly Expected Liability		\$271,549	\$276,426	\$294,075	8.3%	\$295,649	8.9%
Total Monthly Maximum Liability		\$355,865	\$353,301	\$345,134	-3.0%	\$347,843	-2.3%
Total Annual Expected Liability		\$3,258,586	\$3,317,108	\$3,528,901	8.3%	\$3,547,793	8.9%
Total Annual Maximum Liability		\$4,270,385	\$4,239,616	\$4,141,612	-3.0%	\$4,174,119	-2.3%

1. Expected claims for the fiscal period based off blending projected claims over the most recent 12 and 24 months.
2. Maximum claims for medical based off the attachment factor presented by Sun Life.
3. Actual costs based on net paid claims from April 2019 through January 2020.
4. Broker Fee based on \$56,650 with a 3% increase per year, shared with City of Valdez and Valdez City Schools.
5. Expected costs for the 2019-20 plan year do not include additional costs for the preventive care benefit change, effective July 1st.

Printed: 2/27/2020 This is only an outline. Actual rates and contract provisions will be determined by specific carrier.

City of Valdez

2020 Employee Benefits Plan: Budget Premiums



April 1, 2020 Renewal

		Current Meritain	Renewal Meritain	Option 1 Meritain
Rates	Counts	\$150,000 ISL	\$150,000 ISL	\$175,000 ISL
Employee	38	\$1,003.18	\$1,110.39	\$1,116.33
Employee & Spouse	24	\$2,076.58	\$2,298.50	\$2,310.80
Employee & Child(ren)	19	\$1,946.17	\$2,154.15	\$2,165.68
Employee & Family	46	\$3,059.71	\$3,386.69	\$3,404.82
Monthly Estimated Premium	127	\$265,683	\$294,075	\$295,649
Annual Estimated Premium Total		\$3,188,192	\$3,528,901	\$3,547,793
% Change From Current		-	10.7%	11.3%
Annual \$ Change From Current		-	\$340,709	\$359,602
Self-Insured Totals				
Annual Total at Maximum		\$4,270,385	\$4,141,612	\$4,174,119
Annual Total at Expected		\$3,258,586	\$3,528,901	\$3,547,793
% of Maximum		74.7%	85.2%	85.0%
% of Expected		97.8%	100.0%	100.0%

**Based on projected expected liability*

Printed: 2/27/2020 This is only an outline. Actual rates and contract provisions will be determined by specific carrier.

Valdez City Schools

2020 Employee Benefits Plan: Total Cost



April 1, 2020 Renewal

		Current Meritian / Sun Life ISL Level \$150,000	Actual Cost YTD Meritian / Sun Life ISL Level \$150,000	Negotiated Renewal Meritian / Sun Life ISL Level \$150,000	Percent Change from Current	Option 1 Meritian / Sun Life ISL Level \$175,000	Percent Change from Current
		Projected Costs	Actual Cost ³	Projected Costs		Projected Costs	
Individual Stop Loss (ISL) Deductible		\$150,000	\$150,000	\$150,000		\$175,000	
EE							
Fixed Costs	112	\$315.79	\$303.15	\$341.20	8.0%	\$314.46	-0.4%
Broker Fee ⁴	112	\$20.35	\$20.35	\$20.96	3.0%	\$20.96	3.0%
Expected Costs¹							
Medical & Rx	112	\$2,005.88	\$1,516.46	\$1,701.36	-15.2%	\$1,739.17	-13.3%
Dental Expected Claims	112	\$116.80	\$131.33	\$137.45	17.7%	\$137.45	17.7%
Vision Expected Claims	112	\$60.90	\$61.91	\$62.47	2.6%	\$62.47	2.6%
Total Expected Costs (PEPM)		\$2,519.72	\$2,033.20	\$2,263.44	-10.2%	\$2,274.50	-9.7%
Total Expected Costs (PPPM)	354	\$797.20	\$643.27	\$716.12	-10.2%	\$719.62	-9.7%
Maximum Costs²							
Medical & Rx	112	\$2,267.23	\$2,267.23	\$2,163.33	-4.6%	\$2,211.40	-2.5%
Dental Expected Claims	112	\$116.80	\$131.33	\$137.45	17.7%	\$137.45	17.7%
Vision Expected Claims	112	\$60.90	\$61.91	\$62.47	2.6%	\$62.47	2.6%
Total Maximum Costs		\$2,781.07	\$2,783.97	\$2,725.40	-2.0%	\$2,746.73	-1.2%
Total Maximum Costs (PPPM)	354	\$879.88	\$880.80	\$862.27	-2.0%	\$869.02	-1.2%
Total Monthly Expected Liability		\$282,208	\$227,718	\$253,505	-10.2%	\$254,744	-9.7%
Total Monthly Maximum Liability		\$311,479	\$311,805	\$305,245	-2.0%	\$307,634	-1.2%
Total Annual Expected Liability		\$3,386,497	\$2,732,621	\$3,042,058	-10.2%	\$3,056,929	-9.7%
Total Annual Maximum Liability		\$3,737,751	\$3,741,656	\$3,662,942	-2.0%	\$3,691,609	-1.2%

1. Expected claims for the fiscal period based off blending projected claims over the most recent 12 and 24 months.
2. Maximum claims for medical based off the attachment factor presented by Sun Life.
3. Actual costs based on net paid claims from April 2019 through January 2020.
4. Broker Fee based on \$56,650 with a 3% increase per year, shared with City of Valdez and Valdez City Schools.

Printed: 2/27/2020 This is only an outline. Actual rates and contract provisions will be determined by specific carrier.

Valdez City Schools

2020 Employee Benefits Plan: Budget Premiums



April 1, 2020 Renewal

		Current Meritain	Renewal Meritain	Option 1 Meritain
Rates	Counts	\$150,000 ISL	\$150,000 ISL	\$175,000 ISL
Employee	24	\$1,049.34	\$942.12	\$946.72
Employee & Spouse	17	\$2,172.14	\$1,950.19	\$1,959.72
Employee & Child(ren)	6	\$2,035.72	\$1,827.71	\$1,836.64
Employee & Family	65	\$3,200.49	\$2,873.46	\$2,887.50
Monthly Estimated Premium	112	\$282,357	\$253,505	\$254,744
Annual Estimated Premium Total		\$3,388,281	\$3,042,058	\$3,056,929
% Change From Current		-	-10.2%	-9.8%
Annual \$ Change From Current		-	(\$346,223)	(\$331,352)
Self-Insured Totals				
Annual Total at Maximum		\$3,737,751	\$3,662,942	\$3,691,609
Annual Total at Expected		\$3,386,497	\$3,042,058	\$3,056,929
% of Maximum		90.7%	83.0%	82.8%
% of Expected		100.1%	100.0%	100.0%

Printed: 2/27/2020 This is only an outline. Actual rates and contract provisions will be determined by specific carrier.



Legislation Text

File #: 20-0109, **Version:** 1

ITEM TITLE:

Discussion Item: COVID-19

SUBMITTED BY: Mark Detter, City Manager

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

City Administration requests a discussion item on the following topics related to COVID-19 response.

- Emergency Operations Activation
- Resource coordination



Legislation Text

File #: RES 20-0016, **Version:** 1

ITEM TITLE:

#20-16 - Amending the 2020 City of Valdez Budget by Appropriating \$6.29MM of Excess Funds Carried Forward from 2019, by Re-allocating \$12.5MM of Prior Project Appropriations to Council Approved Capital and Major Maintenance Projects, and by Recognizing \$795K of Previously Unbudgeted Revenue

SUBMITTED BY: Brian Carlson, Finance Director

FISCAL NOTES:

Expenditure Required: \$5.13MM

Unencumbered Balance: \$6.29MM

Funding Source: General Fund unassigned balance; 2019 actual revenues exceeding budgeted revenues, and 2019 budgeted expenses exceeding actual expenses

RECOMMENDATION:

approve

SUMMARY STATEMENT:

This resolution formalizes design and construction projects appropriations as an amendment to the 2020 budget, plus three requests for appropriations to fund operations. It reflects:

- Council approval of continuation of select existing projects
- Council approval of twenty-four new projects, not previously appropriated
- New revenues to fund approved Providence/Valdez projects: \$795k
- Recognition of \$6.29MM carried forward from 2019
 - \$5.13MM Appropriated to projects and operations
 - \$1.16MM Returned to General Fund Balance
- Management requests for appropriations to fund:
 - Operations: \$419K (not pertaining to projects). Consists of:
 - \$100,596 to Council Contingency Reserve, to replenish recent uses of this contingency (Parks programming, Grace Jang Solutions)

- \$250,000 Tech Reserve, to partially replenish funds used for off-schedule system rebuild following ransomware attack. Insurance claim and related proceeds are pending.
- \$68,675 CSO / Prince William Sound College, to fully reimburse for dual-credit program costs in excess of prior-years budgets.
- Major Maintenance project contingency: \$480K
 - This request brings the overall Major Maintenance project contingency to \$500K. Combined with CIP project contingency of \$500K, this equals 2.5% of the current projects balance of \$40MM
- Pavement Management Phase I additional scope: \$3MM

CITY OF VALDEZ, ALASKA

RESOLUTION #20-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2020 CITY BUDGET BY APPROPRIATING \$6.29MM OF EXCESS FUNDS CARRIED FORWARD FROM 2019, BY RE-ALLOCATING \$12.5MM OF PRIOR PROJECT APPROPRIATIONS TO COUNCIL APPROVED CAPITAL AND MAJOR MAINTENANCE PROJECTS, AND BY RECOGNIZING \$795K OF PREVIOUSLY UNBUDGETED REVENUE

WHEREAS, Council has provided direction to management regarding approved capital and major maintenance projects; and

WHEREAS, Finance staff has made preliminary calculations of funds carried forward from 2019; and

WHEREAS, management has itemized additional funding requests for operations; and

WHEREAS, budget amendments must be formally appropriated via Budget Amendment Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2020 City Budget is revised according to "Attachment A" of this resolution.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 17th day of March, 2020.

City of Valdez, Alaska

Jeremy O'Neil, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk

RESOLUTION NO. 20-16 - ATTACHMENT "A"

2020 Budget Resolution #20-17: Projects and Carry-Forward - Attachment A, Reallocations

BUDGET	FUND NAME	GENERAL LEDGER CODE	ACTIVITY CODE	CASELLE NAME	CASELLE BALANCE	FINAL BUDGET NEEDED	ADD (SUBTRACT)
ADD	CAPI	310-5400-58000	(blank)	PARK CEME Expansion	127,500	800,000	672,500
		310-6441-58000	(blank)	HARB SBH H-K Repl	300,000	600,000	300,000
	CAPI Total				427,500	1,400,000	972,500
	MAIN	350-0310-55000	1601	HHES Underground Fuel tank Replacement	1,561	15,000	13,439
			1605	Fire Station I- Berthing Quarters (design)	9,604	40,000	30,396
			1707	Senior Center Upgrades	8,370	250,000	241,630
			1803	BUIL CIVI Emergency Lighing	25,000	80,000	55,000
			1807	SCHO HERM Generator Repl	37,937	500,000	462,063
			1808	SCHO HIGH Generator Repl	32,494	1,500,000	1,467,506
			1809	SCHO HERM Water Repl	86,540	2,000,000	1,913,460
			1810	SCHO HIGH Water Repl	89,574	1,500,000	1,410,426
			1904	PORT Kels Decking Repl	517,600	650,000	132,400
			1907	City Buildings Exterior Caulking	2,337	550,000	547,663
	MAIN Total				811,017	7,085,000	6,273,983
	ADD Total					1,238,517	8,485,000
REDUCE	CAPI	310-5520-58000	(blank)	Meyring Park (north) Upgrades	272,259	40,000	(232,259)
		310-6400-58000	(blank)	BUIL KELS Ph II Yellow Buildin	1,426,126	170,386	(1,255,740)
		310-9310-58000	(blank)	MKG Medical Clinic Backup Gene	57,138	30,000	(27,138)
		310-9513-58000	(blank)	BUIL KELS Ph II Parks Storage	3,638,269	350,000	(3,288,269)
	CAPI Total				5,393,791	590,386	(4,803,405)
	MAIN	350-0310-55000	1419	Swimming Pool Cover & Boiler Upgrade	672,616	125,000	(547,616)
			1616	City-wide Exit Signs	120,725	50,000	(70,725)
			1715	PORT CONT Electrical Inspection, Maint, Repa	586,202	100,000	(486,202)
			1717	BUIL CIVI Exterior Staining	523,388	400,000	(123,388)
			1801	Airport HVAC Upgrades	521,189	100,000	(421,189)
	MAIN Total				2,424,120	775,000	(1,649,120)
	PROV	315-0310-58000	9197	Hospital Copper Pipe Replacement	84,722	74,394	(10,328)
	PROV Total				84,722	74,394	(10,328)
REDUCE Total					7,902,633	1,439,780	(6,462,853)
Close	CAPI	310-0520-58000	(blank)	Air National Guard Memorial	5,901	-	(5,900.69)

RESOLUTION NO. 20-16 - ATTACHMENT "A"

2020 Budget Resolution: Projects and Carry-Forward - Attachment A, Reallocations

BUDGET	FUND NAME	GENERAL LEDGER CODE	ACTIVITY CODE	CASELLE NAME	CASELLE BALANCE	FINAL BUDGET NEEDED	ADD (SUBTRACT)
Close	CAPI	310-1120-58000	(blank)	Wellhouse 2 & 3 Backup Gen	3,598	-	(3,597.50)
		310-1130-58000	(blank)	Roof Replacements	20,413	-	(20,413.39)
		310-1140-58000	(blank)	East Pioneer Reconstruction	2,212	-	(2,212.00)
		310-1150-58000	(blank)	Egan Drive Beautification	-	-	-
		310-1632-55000	(blank)	Fire Station -Assesment	26	-	(25.97)
		310-1633-55000	(blank)	City Wide Storage Facility -	25,000	-	(25,000.00)
		310-2515-58000	(blank)	STP Outfall Design	-	-	-
		310-2532-58000	(blank)	STP Generator Project	4,989	-	(4,988.50)
		310-2534-58000	(blank)	Water/Sewer master plan	-	-	-
		310-2537-55000	(blank)	North Tank Mineral Creek	10,506	-	(10,506.46)
		310-4050-58000	(blank)	City Buildings - Mobile Genera	21,818	-	(21,818.26)
		310-4716-58000	(blank)	Airport plumbing and restroom	-	-	-
		310-6068-58000	(blank)	HARB SBH LED Light Upgr	224,265	-	(224,265.04)
		310-6442-58000	(blank)	SBH Dredging	18,330	-	(18,329.94)
		310-6800-58000	(blank)	PORT CONT LED Light Upgr	117,134	2,000	(115,133.56)
		310-8060-58001	(blank)	Flood Mitigation (City Cont)	37,199	-	(37,199.37)
		310-8062-58000	(blank)	Glacier Stream Downstream Desi	73	-	(73.44)
		310-8063-58000	(blank)	Glacier Stream Upstream Design	24	-	(24.23)
		310-8064-58000	(blank)	South Lowe River Kicker Dike	32,588	-	(32,588.00)
		310-8065-58000	(blank)	Watershed Match	2,480	-	(2,479.50)
		310-8165-58000	(blank)	Whalen Ave Improvements	-	-	-
		310-9164-49566	(blank)	Senior Center Canopies Grant	61,450	-	(61,450.00)
		310-9260-58000	(blank)	BUIL Parks Building Maint Shar	280,000	-	(280,000.00)
		310-9504-58000	(blank)	VHS Library Windows & Carpet	100,000	-	(100,000.00)
		310-9506-58000	(blank)	VHS Gym Floor Replacement	2,608	-	(2,608.00)
		310-9509-58000	(blank)	HHES Exterior Upgrade	67,214	-	(67,214.35)
		310-9514-58000	(blank)	Valdez City Schools ADA	506,708	-	(506,707.74)
		310-9515-58000	(blank)	BUILD Warehouse I Exterior	30,000	-	(30,000.00)
		312-6400-49550	(blank)	City Dock Info & Interpretive	-	-	-
		312-6400-58000	(blank)	City Contribution Exp	43,214	-	(43,214.02)
		312-6400-58200	(blank)	Kelsey Dock Phase II (warehouse	(20,386)	-	20,385.66
	CAPI Total				1,597,364	2,000	(1,595,364.30)
	MAIN	350-0310-55000	1108	Airport-replace water lines	41	-	(41.40)
			1210	Civic Center Weatherization Study/Design	330	-	(330.00)
			1312	School Contingency	512	-	(512.31)
			1314	Police Storage Facility	230,000	-	(230,000.00)

RESOLUTION NO. 20-16 - ATTACHMENT "A"

2020 Budget Resolution: Projects and Carry-Forward - Attachment A, Reallocations

BUDGET	FUND NAME	GENERAL LEDGER CODE	ACTIVITY CODE	CASELLE NAME	CASELLE BALANCE	FINAL BUDGET NEEDED	ADD (SUBTRACT)
	MAIN	3.50031E+11	1316	Police Technology Upgrade	11,213	-	(11,213.29)
			1403	Zook Sewer Extension	600	-	(600.00)
			1404	Museum Entry Door Rpl & ADA Upgrade (desigr	2,420	-	(2,420.00)
			1411	VHS Gym Acoustics	1,545	-	(1,544.78)
			1416	High School Restroom ADA Upgrade	-	-	-
			1604	Library-Repair and Repaint Walls	8,086	-	(8,086.03)
			1612	Senior Center/City Hall-Elevator Controls	-	-	-
			1628	VCT R.E. Staite Building Improvements	76,075	-	(76,075.00)
			1629	New Playground	-	-	-
			1632	City Hall Mold Asbestos Assessment	119,492	-	(119,491.94)
			1634	Baler - Day Tank	6,000	-	(6,000.00)
			1635	VCT Safety Ladder Replacement	39,985	-	(39,984.55)
			1636	Staff Relocation - Airport	-	-	-
			1702	SBH - underwater inspections repairs	170,858	-	(170,858.00)
			1712	VCT Repairs	106,175	-	(106,175.43)
			1713	STRE S Meals Curb, Gutter Sidewalk Repl	202,350	-	(202,350.00)
			1714	STRE W Klutina Repave, Gutter and Sidewalk Re	90,612	-	(90,612.30)
			1718	BUIL CIVI Stage Repairs & Refinishing	-	-	-
			1802	Building Maint OH Door Upgrades	50,000	-	(50,000.00)
			1805	POFI FIRE Station 4 Backup Pow	20,000	-	(20,000.00)
			1806	SCHO HIGH Concrete Repl	877	-	(877.27)
			1811	SCHO ADMIN Water Repl	1,364	-	(1,364.22)
			1812	SCHO ADMIN Water Damage Abatement	319,623	-	(319,623.35)
			1813	BUIL SENI Booster Heater	2,875	-	(2,875.00)
			1814	SCHO HERM Booster Heater	748	-	(748.00)
			1816	AIRP Office Remodel	144,063	-	(144,063.01)
			1817	BUIL RECR Reception Remodel	15,526	-	(15,526.00)
			1901	PARK Alpine Woods Playground	1,655	-	(1,655.02)
			1906	STRE E Hangita Impr	40,000	-	(40,000.00)
			1909	BUIL CIVI Water Damage and Elect	93,655	-	(93,654.62)
		350-0750-55000	401	Lowe River Dike Slope Impr Design	38,100	-	(38,100.00)
			402	South Glacier Stream Gravel Extraction & Stockp	-	-	-
			403	Copper Ave Levee Erosion Protection & Gravel I	-	-	-
			404	Lowe River Freeboard	-	-	-
			405	FLOO GLAC Dump Rd Ext to ADOT Dike	124,190	-	(124,189.50)
			407	FLOOD MINE Hmstd Tr & Kicker Dike Repl	472,605	-	(472,605.00)
		350-5520-55000	115	Mineral Creek Existing Revetment Evaluation	2,321	-	(2,321.03)

RESOLUTION NO. 20-16 - ATTACHMENT "A"

2020 Budget Resolution: Projects and Carry-Forward - Attachment A, Reallocations

BUDGET	FUND NAME	GENERAL LEDGER CODE	ACTIVITY CODE	CASELLE NAME	CASELLE BALANCE	FINAL BUDGET NEEDED	ADD (SUBTRACT)
	MAIN	3.50552E+11	116	Mineral Creek Gravel Extraction PLAN	14	-	(14.21)
			117	Glacier Stroom Gravel Extraction Plan	51	-	(50.64)
			118	Mineral Creek Sediment Budget Analysis	3,594	-	(3,593.55)
			119	Lowe River Gravel Extraction Imple Plan Review	-	-	-
			120	Lowe River Buyout Option	168	-	(167.59)
			122	Lowe River Levee Evaluation	7	-	(6.50)
	MAIN Total				2,397,730	-	(2,397,729.54)
	PROV	315-0310-55000	1504	Hospital Water/Snow Drainage Study	44,745	-	(44,745.00)
			1619	Hospital - Humidity Control	-	-	-
			1620	Hospital - Long Term Doors	87,000	-	(87,000.00)
		315-0310-58000	9195	Hospital Parking Lot Improvement	21,187	-	(21,186.54)
			9196	Hospital Oxygen Generator Relocation	101,692	-	(101,692.10)
	PROV Total				254,624	-	(254,623.64)
	Close Total					4,249,717	2,000

2020 Budget Amendment Projects and Carry Forward Attachment A

RESOLUTION NO. 20-16 ATTACHMENT "A"

New Projects List

Caselle Name	Appropriation	Fund	Code	Activity
AIRP Light Repl	\$225,000	350	0310 55000	2001
BUIL Anim Incinerator Repl	\$100,000	350	0310 55000	2002
BUIL Parking Lot Lights Repl	\$250,000	350	0310 55000	2003
BUIL City Revitalization	\$100,000	350	0310 55000	2004
BUIL Insur Mech Repa	\$200,000	350	0310 55000	2005
POFI Radio Repeater Repa Upgr	\$250,000	350	0310 55000	2006
AIRP Tenant Garage Exhaust	\$150,000	350	0310 55000	2007
BUIL Shelter Eval	\$100,000	350	0310 55000	2008
HARB SBH Elect Vaults	\$100,000	350	0310 55000	2009
BUIL Coun Upgr	\$250,000	350	0310 55000	2010
PORT CONT Causway & Transfer Repa	\$200,000	350	0310 55000	2011
BUIL Roof Repairs	\$200,000	350	0310 55000	2012
STRE Mineral Creek Bridge Repa	\$150,000	350	0310 55000	2013
BUIL Fire Sys Upgr	\$250,000	350	0310 55000	2014
BUIL Clin Interior Paint	\$25,000	350	0310 55000	2015
PORT KELS Dolphin Impr	\$100,000	350	0310 55000	2016
PROV ER and Admission Door Upgr	\$60,000	315	0310 55000	2017
PROV Loading Dock Drainage	\$50,000	315	0310 55000	2018
PROV Transfer Switch Repl	\$200,000	315	0310 55000	2019
PROV Xray Repl	\$750,000	315	0310 55000	2020
STRE Pavement Mgt Ph II	\$1,000,000	310	1110 58000	
PARK Meals Hill Devel	\$200,000	310	8160 58000	
HARB Fuel Float Feas	\$75,000	310	6061 58000	
PARK Pavement Maint	\$500,000	310	1300 58000	
\$5,485,000				

RESOLUTION NO. 20-16 - ATTACHMENT "A"

2020 Budget Resolution: Projects and Carry-Forward - Attachment A, Transfers and Operations

Increased Appropriations				
<u>Type</u>	<u>Code</u>	<u>Activity</u>	<u>Title</u>	<u>Amount</u>
Expense	001-0500-48600		Prince William Sound College	68,675.00
Revenue	315-0310-36411		Contributions from PVMC	795,048.36
Reserves	350-5050-55000		Technology Reserve	250,000.00
	350-0202-55000		Council Contingency Reserve	100,596.00
Major Maint	350-0310-55000	1500	Major Maintenance Reserve	480,000.00
	350-0750-55000	409	Lowe River Dike Maint and Impr	1,756,436.00
CIP	310-1100-58000		STRE Pavement Mgt PH I	3,000,000.00
Reduced Appropriations				
<u>Type</u>	<u>Code</u>	<u>Activity</u>	<u>Title</u>	<u>Amount</u>
Major Maint	350-0750-55000	none	Flood Mitigation Maintenance	(1,756,436.00)
Transfer Appropriations				
	<u>Code</u>	<u>Activity</u>	<u>Title</u>	<u>Amount</u>
	310-0050-49140		Transfer to Reserve	651,269.00
	350-0050-39125		Transfer from Capital Facility	(651,269.00)
	001-0050-49140		Transfer to Reserve	5,056,460.46
	350-0050-39100		Transfer from General Fund	(5,056,460.46)

2020 Budget Resolution: Attachment A, 2019 Carry-Forward

RESOLUTION NO. 20-16 ATTACHMENT "A"

Funds Carried Forward from 2019

Revenues

Row Labels	Sum of Balance
Finance	
State Shared Revenue	
National Forest Receipts	1,263,887
Telephone & Electric Coop Tax	9,109
State Revenue Sharing Program	(20,439)
Taxes	
Real Property Taxes - Current	713,118
Penalty & Interest on Delinque	40,308
Hotel & Motel Tax	27,353
Cruise Ship Passenger Tax	(2,000)
Misc Revenue	
Reimbursements of Expenditures	379,822
Revenue/Expense Clearing	26,370
Recovery of Written Off Accoun	521
Interest Charges on A/R and Ci	378
Other Misc Revenue	30
Cash Over/Short	(573)
PILT	67,872
Extraordinary	14,671
Service Charges and Sales	795
Licenses and Permits	(1,700)
Civic Center	55,491
Community Development	37,587
Streets/Shop	35,065
Fire/EMS	20,331
Parks & Recreation	13,265
Solid Waste	11,075
Animal Control	2,970
(blank)	(34)
Library	(887)
Police	(1,757)
Park Maintenance	(2,200)
Public Safety	(59,999)
Grand Total	2,630,429

Expenses

Row Labels	Sum of Balance
Community Development	494,106
Solid Waste	362,657
Information Services	319,530
Maintenance Shop/Streets	282,723
Public Safety	253,083
Engineering Department	231,772
Parks & Recreation	187,708
Building Maintenance	182,425
Law	170,786
Law Enforcement	166,639
Economic Development	164,819
Civic Center	140,334
Human Resources	130,090
Administration	120,698
Finance	119,545
Library	75,990
Fire/EMS	72,865
Park Maintenance	67,327
Animal Control	66,751
City Council	34,936
City Clerk	34,048
General Fund	
CSO	2,100
(blank)	-
Insurance Dept	(21,744)
Grand Total	3,659,187



Legislation Text

File #: RES 20-0017, **Version:** 1

ITEM TITLE:

Resolution #20-17 Establishing the Valdez 2020 Census Partnership and Complete Count Committee

SUBMITTED BY: Kate Huber, Planning Director

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Approve resolution #20-17 establishing the City of Valdez 2020 census partnership and Complete Count Committee.

SUMMARY STATEMENT:

The 2020 United States Census is officially underway and the counting for Valdez opened on March 12, 2020. Valdez will primarily be counted via mailed surveys that can be responded to via mail, phone or online. Participation in the census is required by law.

Census data is used as the basis for distributing more than \$800 billion in federal funds annually to states, boroughs, and communities. State legislative districts and local political boundaries are redrawn using census data, and this data also informs business decisions, policy, community initiatives, and consumer advocacy.

As the country's largest and least densely populated state, Alaska has one of the hardest populations to count. But an accurate count is vital; an undercount of Alaskans means our state fails to receive its fair share of federal resources.

When Alaskans go uncoun ted, we all lose out. The census determines the resources that go to Alaska to help build roads, and infrastructure and deliver public services to children, veterans, seniors, and families.

During this once-in-a-decade effort to count the U.S. population, the United States Census Bureau calculates a participation rate for each area, or the percentage of questionnaires mailed back by households that received them. In 2010, Alaska had the lowest participation rate in the nation at 64 percent.

A similar undercount of our state in 2020 means Alaska will not receive its full share of federal funding for the following 10 years. In the face of increasing state and local budget constraints, we cannot afford an undercount in 2020.

There are strong, long-standing legal protections in place that prohibit the Census Bureau or any other part of the federal government from using census data against the people who supply it. Individual responses to the 2020 Census are confidential and can only be used to produce statistics. This includes responses on census questionnaires, names, addresses, and residential locations. That means no landlord, employer, business or government agency (including law enforcement and immigration) can ever see your answers. Your 2020 PFD application asks you to share more personal information that the Census will.

Alaskans will be asked to provide the following information:

Number of people residing at their address.

Name, gender, age (including date of birth), and race/ethnicity of each person living at that residence. If residents own or rent.

A phone number in case there is a need to follow up on a resident's responses for any reason.

April 1st, 2020 is Census Day. For those who split their time 50/50 between Valdez and another home (in Alaska or the Lower 48), they should be counted wherever they reside on Census Day. Reporting in these cases can be done in the same manner, as other self-reporting; online, mail-in survey or via the phone.

In order to assist with getting an accurate count in Valdez, staff is working to create a Complete Count Committee (CCC). The CCC aims to utilize local knowledge, influence, and resources to educate communities and promote the Census through targeted outreach efforts. The committee will be made up of representatives from the City of Valdez, local organizations and businesses and other agencies. A list of committee members will be provided to Council, once finalized.

Timeline for the 2020 Census in Alaska:

January 2020: Enumeration of Remote Alaska begins in Toksook Bay, AK

February - March 2020: Interior and Eastern Alaskan counted in person

March - April 2020: North Slope and Aleutians counted in person

March 2020: Online Self-Response Opens

April 1, 2020: 2020 Census Day

April 2020: Non-response follow-up for households that did not submit a Census form

July 2020: Self-Response Deadline

December 31, 2020: Census Bureau delivers count to President of the United States.

Ten questions. Ten minutes of your time. Ten years of impact for Alaska.

Every Alaskan counts!

YOUR COMMUNITY IS COUNTING ON YOU

When you're counted by the census, you are providing for your community.

The Law is Clear.

*No personal information
can be shared.*

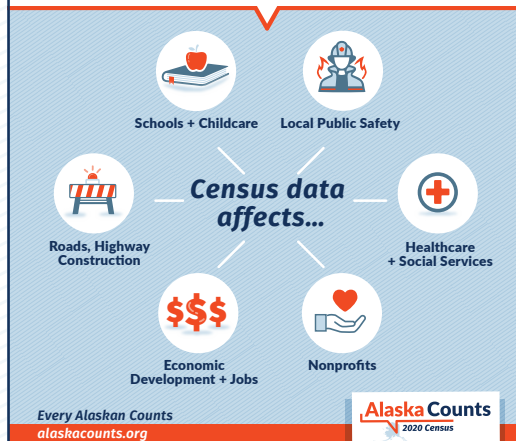


#2020Census

alaskacounts.org

Alaska Counts
2020 Census

Why respond to the Census?



10 Minutes
10 Questions
10 Years of Impact

alaskacounts.org

Alaska Counts
2020 Census

The Census is safe.

Census data is confidential, protected by law, and can't be shared.

- The Census asks you to share less information than the PFD application.
- No landlord, employer, business, or agency will have access to your answers.
- Your answers can't be used against you when it comes to determining your eligibility for state or federal benefits.
- Census workers take oaths to keep answers confidential for life — and face 5 year prison terms and \$250,000 fines if they don't.

The Census is important.

The 2020 Census will bring more than \$3 billion to Alaska each year for the next ten years.

- The Census affects everyone in our communities, especially our:
 - Children,
 - Seniors and elders,
 - Families that need help such as Medicaid, Denali Kidcare, SNAP, TANF, elder benefits, and heating subsidies.
- Without a complete count, our communities miss out on critical funding.

The Census is easy.

The Census is only ten questions and takes only ten minutes to fill out, but its impact lasts for ten years.

- Your community is counting on you: when you're counted by the Census, you are providing for your community

Every Alaskan Counts

Alaska Counts
2020 Census

alaskacounts.org

CITY OF VALDEZ, ALASKA

RESOLUTION #20-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ,
ALASKA, SUPPORTING THE ESTABLISHMENT OF A VALDEZ 2020
CENSUS PARTNERSHIP AND COMPLETE COUNT COMMITTEE

WHEREAS, the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

WHEREAS, the City of Valdez is committed to ensuring every resident is counted; and

WHEREAS, federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data; and

WHEREAS, census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, borough and city councils and voting districts; and

WHEREAS, information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment; and

WHEREAS, the information collected by the census is confidential and protected by law; and

WHEREAS, the Census count requires extensive work, local involvement helps achieve a complete and accurate count; and

WHEREAS, a united voice from Valdez businesses, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens; and

WHEREAS, a Valdez Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community; and

WHEREAS, the Valdez Complete Count Committee will work with the Census Bureau to strive for an accurate count.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that

Section 1. The Valdez City Council authorizes the City Manager to establish and select members to serve on the 2020 Census Complete Count Committee. This committee shall:

1. Bring together a cross section of community organizations and citizens whose focus is 2020 Census awareness.
2. Utilize the local knowledge, expertise, and influence of each Complete Count Committee member to design and implement a census awareness campaign targeted to our community.
3. Strive to increase the self-response rate for households responding online, by phone, or mailing back their questionnaire by building awareness through social media, newsletters, community events and other communications.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this _____ day of _____, 2020

CITY OF VALDEZ, ALASKA

Jeremy O'Neil, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk



Legislation Text

File #: 20-0110, **Version:** 1

ITEM TITLE:

Report: Valdez Police Department Education Advancement Scholarship

SUBMITTED BY: Bart Hinkle, Chief of Police

FISCAL NOTES:

Expenditure Required: \$1,500

Unencumbered Balance: \$19,425.08

Funding Source: 350-3500-55000

RECOMMENDATION:

Receive and File

SUMMARY STATEMENT:

In 2019 the Valdez Police Department established the Valdez Police Department Education Advancement Scholarship - an annual \$1,500 scholarship award dedicated to housing or tuition costs for a college, university, or trade school. Applicants must be a graduating high school senior enrolled in Valdez City Schools, or a home school program in the city limits of Valdez, during the Valdez City Schools calendar year. Additionally, the applicant must be of good character - defined for this scholarship purpose as "personal conduct in keeping with the core values of the Valdez Police Department": INTEGRITY, RESPECT, PROFESSIONALISM, and VALOR.

Dependents of current employees of the Valdez Police Department are not eligible to apply.

Applications may be found at Valdez High School through Counselor Shannon Major, at the Valdez Police Department, through School Resource Officer Aaron Baczuk, or on the City website:

<https://www.valdezak.gov/281/Forms>.

Applications are due by April 1st.



VALDEZ POLICE DEPARTMENT

Education Advancement Scholarship *"Moving minds and lives further down a path to success"*

APPLICATION CHECK-OFF SHEET (Use blue ink pen)

Applicant Full Name (print)

Applicant Contact Phone Number

**The following items must be included, in order, in a sealed envelope
with this sheet attached to the front:**

- _____ 1. Valdez Police Department Education Advancement Scholarship (pages 1-6 Signed)
- _____ 2. Recommendation Letter
- _____ 3. High School Transcript(s)
- _____ 4. Acceptance Letter (to an accredited college, university, or trade school)
- _____ 5. Essay

VPD Internal Use Only

VPD personnel receiving packet
(name in print)

Date/Time



VALDEZ POLICE DEPARTMENT

Education Advancement Scholarship *“Moving minds and lives further down a path to success”*

PURPOSE OF AWARD

The Valdez Police Department enjoys an extraordinary relationship with Valdez City Schools. This relationship is evidenced by a tangible extension of the department’s mission: *to provide excellent service and protection through leadership and partnership with the community*. To this end, the police department offers continued support to qualifying high school graduates in Valdez through financial assistance for those graduates seeking higher-learning opportunities. The department is pleased that you have not only committed yourself to graduate high school, but that you have the courage to pursue your goals with the assistance of an institution of higher education. You have the department’s support and admiration. Thank you for applying for this scholarship.

AWARD AMOUNT

1. The scholarship is (1) \$1,500 award dedicated to tuition and/or housing costs.
2. Disbursements will be allocated directly to the recipient’s school or housing authority.
3. Award winners must provide proof of enrollment in a college, university, or trade school before September 20th of the award year.

METHOD OF SELECTION

1. All entries will be reviewed by the VPD Scholarship Committee.
2. The winner will be chosen based on adherence to, and performance in, the scholarship criteria below.

CRITERIA FOR SCHOLARSHIP APPLICANTS

1. The applicant must be a **graduating high school senior** enrolled in Valdez City Schools, or a home school program in the city limits of Valdez, during the current Valdez City Schools calendar year.
2. The applicant must be of **good character**. For the purposes of this scholarship, the definition of “good character” is personal conduct in keeping with the core values of the Valdez Police Department:
INTEGRITY, RESPECT, PROFESSIONALISM, and VALOR
3. The applicant must include one **letter of recommendation** from a Valdez School District educator/administrator, coach, religious leader, employer, or a reputable mentor (not a relative).
4. A current **high school transcript** (grades 9-12) must be submitted with the application. For transfer students, a copy of their high school transcript(s) must be included from previous high schools attended. A minimum cumulative high school GPA of 2.5 (unweighted) is required of all applicants.

Valdez Police Department – Education Advancement Scholarship

5. The applicant must possess an **acceptance letter to an accredited** college, university, or trade school prior to award disbursements.
6. The applicant must **complete** and **sign** the application; a parent's signature is required if under 18.
7. All required items described herein must be submitted at the same time prior to the entry deadline in the following order with the application check-off sheet attached to the outside of a sealed envelope: **1**-signed application filled out electronically (pages 1-6), **2**-recommendation letter, **3**-high school transcript(s), **4**-copy of acceptance letter, and **5**-essay. No partial application submissions will be accepted.
8. All application criteria must be **complete and true** or the application will be rejected.
9. The essay must be **double-spaced**; in **Times New Roman** font - size **12**; and **at least 500** words but no more than **1200**. The essay **MUST BE YOUR OWN WORK** and describe/address the following topics and questions in a continuous and fluid essay format:
 - A. Your intended institution of higher education, why you made this choice, and what you are looking forward to the most about that particular institution.
 - B. Your career path and how this institution/program will help you accomplish your life goals.
 - C. Other than potentially this scholarship, how has the Valdez Police Department helped you to become a successful young adult? Cite specific examples if possible.
 - D. How can the Valdez police department do a better job of helping students be successful?
10. Students who are children or dependents of Valdez Police Department employees, or children of dependents of active members of this scholarship's review committee, are not eligible to apply.
11. Entry deadline for completed scholarship packets is **on or before April 1st** of the current year.

APPLICATION SUBMITTAL

All required documents described herein must be **hand-delivered**, by the applicant, in a sealed envelope that does not require folding of the enclosed contents, to the police department prior to the deadline. Incomplete applications will be rejected. Use the application check-off sheet when submitting your application to indicate all required documents are included. Attach the check-off sheet to the outside of the sealed envelope. **The Valdez Police Department is located at 212 Chenega Avenue, Valdez, AK 99686.** Contact the on-duty dispatcher by picking up the police phone in the lobby and notifying him/her you wish to turn in your scholarship application packet.

PERSONAL DATA (These fields must be filled electronically)

1. Name: _____
First Middle Last
2. Address: _____
Street PO Box City State Postal Code
3. Birth Date: _____ Age: _____ Non-weighted Cumulative GPA: _____
(mm/dd/yyyy)

Valdez Police Department – Education Advancement Scholarship

4. Applicant Contact Info: (____) _____ (____) _____
Home Phone Cell Phone E-mail Address
5. How and when did you learn about this scholarship?

6. Name of Guardian (if you are under 18): _____ (____) _____
First Last Phone Number
7. Previous high school(s): _____
(Include Transcripts) Name Street City, State Postal Code
- _____
- Name Street City, State Postal Code

SHORT NARRATIVE RESPONSES (These fields must be filled electronically)

1. Describe a real situation when you displayed good character (INTEGRITY, RESPECT, PROFESSIONALISM, and/or VALOR) and tell why good character mattered in that situation:

Valdez Police Department – *Education Advancement Scholarship*

2. Honors/awards you have received:

3. Indicate your course of most interest during high school; briefly describe how the teacher kept your interest:

Valdez Police Department – Education Advancement Scholarship

4. List your extracurricular school sponsored activities and/or leadership offices held:
5. List your participation in non-school related community activities/services; especially those having a positive impact upon the community:
6. List any jobs you have held and for how long. Briefly describe what motivates you to be employed:

Valdez Police Department – *Education Advancement Scholarship*

7. Describe how receiving this scholarship could help you and/or your family financially:

Student Signature	Date	Guardian Signature (if under 18)	Date
(Hand signature)		(Hand signature)	

The Valdez Police Department thanks you for applying for this scholarship – Good luck!



Legislation Text

File #: 20-0111, **Version:** 1

ITEM TITLE:

Report: Wildlife Resistant Container Program Outreach Group [Update #1]

SUBMITTED BY: Bart Hinkle, Chief of Police

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive and File

SUMMARY STATEMENT:

Representatives from multiple City of Valdez departments have assembled a team to conduct public information/outreach concerning the Wildlife Resistant Container program. The members of the team are: Allie Ferko (PIO/Clerks), Dan Plaster (Police Department), Bart Hinkle (Police Department), Rob Comstock (Public Works), Erick Garcia (Public Works), Venessa Dawson (Public Works), Nicholas Farline (Parks, Recreation and Cultural Services), Roxanne Murphy (City Administration), and Barb Rusher (Finance). Jake Staser serves as Legal advisor.

The team meets on a weekly basis (at a minimum) to identify and implement the most efficient and strategic methods to effectively communicate the WRC program to the citizens of Valdez.

STEP ONE: WRC PROGRAM WEBSITE (COMPLETE - MARCH 4, 2020)

The first step for the team was the creation of the Wildlife Resistant Container page on the City of Valdez website [www.valdezak.gov/WRCProgram <<http://www.valdezak.gov/WRCProgram>>]. This webpage went public on March 4th. It provides background on the inception and development of the WRC Program; outlines goals and operational efficiencies to be gained; provides program basics, timelines and processes; outlines the current curbside collection schedule; and provides a robust FAQ section.

There are also numerous links embedded in the page, including:

- Link to manufacturer specifications of the container.
- Link to IGBC certification requirements.
- Link to City of Valdez Municipal Code pertaining to garbage collection
- Links to watch the previous Council meetings and work sessions in which the WRC program was discussed.

FUTURE WRC PROGRAM OUTREACH EFFORTS

While the website may serve as a central repository for most of the information concerning the program, the team identified an additional need for strategic and focused public outreach prior to the WRC Program start date of June 1, 2020.

A Container Agreement Form will be required for those residents interested in signing up to purchase or rent a WRC for curbside collection. Sign-up is on a first come, first served basis with priority to existing residential curbside collection customers.

On March 16th, the Container Agreement Form (fillable pdf) will become available on the WRC Program webpage. The forms will be available and accepted in person at City Hall, the Baler facility and the City shop. Residents may also mail in their forms. Payments for purchased containers will be accepted closer to the date of WRC delivery to customers.

Residents should also expect to see door hangers with information on the WRC program begin to appear on their doors the week of March 16th. The door hangers will include a QR code to drive citizens back to the aforementioned webpage. Those residents who are current curbside collection customers, will have a Container Agreement Form stapled to their door hanger.

Upcoming methods of public information and outreach, along with an estimated timeline, include but are not limited to:

- Social media content to be posted on the City FB page and shared by other City departments [March-May]
- Fliers in strategic and common locations [March - May]
- Information on COV digital signage [March - May]
- Mailer sent to PO Box [April]
- Appearances on KVAK and KCHU by Public Works, Police, & Administration [April]
- Insert with City utility bill [April]
- PSAs (written and radio) [April - May]
- Video / Vignettes [May]

- Public Appearances with WRC [May]

Customer service remains a top priority amongst COV employees. An in-house training of front line City personnel was conducted on March 10th. The training focused on ensuring front line personnel were familiar with the WRC program, could correctly answer citizen questions about the program, and would be comfortable assisting citizens with questions or concerns. Over a dozen COV employees were identified and attended the training.

Next public information/outreach team update: Council packet on April 7th.



Legislation Text

File #: 20-0112, **Version:** 1

ITEM TITLE:

City Manager's Report 3-17-2020

SUBMITTED BY: Mark Detter, City Manager

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

The following details the trip to DC attended by Council Member Sorum, former Mayor Knight, Assistant Manager Murphy, and myself. The topics discussed with our federal partners included:

CHILDCARE-Discussions with the Department of Health and Humans Services and Housing and Urban Development were informative. Key partners in developing expanded childcare will be the Coast Guard and the Valdez Native Tribe. Both groups are potential funding sources for childcare in Valdez.

FLOOD CONTROL/LOWE RIVER-FEMA officials explained their plans going forward for funding flood control projects. Funding will be available through a competitive process for infrastructure projects for mitigation of flood issues. However, the size and scope of the Lower River project may not be a high priority for FEMA under the newly established BRIC grant program.

FERC-A FERC staffer, Stratton Edwards, and I met on Tuesday March 10, 2020. The staffer would not elaborate on the FERC staff recommendation to the Commission related to the environmental impact issues of the gas line. The primary result of the conversation is that Valdez staff will be informed of the Commission's final decision due in June directly. The only statement related to the recommendation of FERC staff was that pipeline issues were complicated and the construction of a gas pipeline did not necessarily involve the same issues as the construction of an oil pipeline (meaning the TAPS route environmental impacts are not the same environmental impacts as a gas line route).

MARTIME ADMINISTRATION DOT- Council Member Sorum will discuss City official meetings at the Department of Transportation Maritime Highway Administration

HOUSING-Housing was discussed with HUD representatives and funding programs through CDBG

were explained.

A few points were common themes in most of the meetings with the Federal agencies.

-- State of Alaska officials are primarily responsible for providing funding to local entities through block grants.

-Income qualifications are prevalent throughout most federal programs, particularly housing and childcare. However, rural development has loan programs (backed by general obligation bonds) with amortization schedules up to 40 years for water and wastewater projects.

Senatorial and Congressional Offices were occupied with by the Coronavirus issue, however, Congressman Young and both Senators did meet with City staff personally.

CHCG staff worked hard to set up appointments with federal agencies and Congressional and Senatorial offices to discuss Valdez issues. The City needs to utilize lobbying services going forward to fully realize the overall value of having such lobbying services in DC. The utilization of services includes visits to DC and closer contact with lobbying staff.

The next two weeks will involve monitoring Coronavirus issues and preparing for work session on affordable housing.