



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Meeting Agenda

### City Council

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Tuesday, December 3, 2019

7:00 PM

Council Chambers

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#### Regular Meeting

#### REGULAR AGENDA - 7:00 PM

##### I. CALL TO ORDER

##### II. PLEDGE OF ALLEGIANCE

##### III. ROLL CALL

##### IV. PUBLIC BUSINESS FROM THE FLOOR

##### V. CONSENT AGENDA

###### 1. [Approval of Liquor License Renewal - Stampmill Restaurant](#)

**Attachments:**      [4532 Renewal Notice - LGB](#)  
                                 [4532 Complete Renewal Applicatio](#)

###### 2. [Acceptance of Resignation from the Providence Valdez Medical Center Health Advisory Council \(Kaitlin Pabo-Eulberg\)](#)

**Attachments:**      [Pabo-Eulberg Resignation from HAC](#)

###### 3. [Approval To Go Into Executive Session Re: C-Plan Litigation](#)

##### VI. NEW BUSINESS

###### 1. [Approval to Purchase a Caterpillar 966M Loader and Snow Blade from NC Machinery, Including Chains and Radio, in the Amount of \\$347,672.35](#)

**Attachments:**      [2019 966M Quote](#)

###### 2. [Approval of Providence Valdez Medical Center 2020 Budget](#)

**Sponsors:**              City Council

**Attachments:**      [2020 PVMC Budgets](#)

##### VII. RESOLUTIONS

1. [#19-56 - Amending the 2019 City Budget by Accepting Book Basket Auction Proceeds in the Amount of \\$4,362 to the Valdez Consortium Library and Authorizing Expenditure](#)  
**Attachments:**      [Basket Auction Resolution 2019](#)
2. [#19-57 - Amending the 2019 City Budget by Accepting Unbudgeted Port Department Revenues Totaling \\$250,000 and Appropriating \\$57,000 to Port Electricity Expense](#)  
**Attachments:**      [Resolution #19-XX - Port Electricity](#)
3. [#19-58 - Amending the 2019 City Budget by Appropriating \\$900,000 from Debt Service Fund for Principal Payment for the 2019 General Obligation Bond](#)  
**Sponsors:**      City Council  
**Attachments:**      [Resolution 2019 Budget \\$900,000 Debt Service Payment](#)
4. [#19-59 - Accepting the 2019-2020 EMPG Grant in the Amount of \\$25,000 from the Division of Homeland Security and Emergency Management and Approving its Expenditure](#)  
**Attachments:**      [EMPG Acceptance resolution 2019-2020](#)  
                                 [2019 EMPG Grant award signed](#)
5. [#19-60 - Adopting the 2020 Budget for the City of Valdez, and Appropriating Monies for that Budget](#)  
**Sponsors:**      City Council  
**Attachments:**      [#19-60 - Adopting the FY20 City Budget](#)  
                                 [Attachment A - 2020 Budget for Adoption](#)
6. [#19-61 - Amending the 2019 City Budget by Recognizing \\$15,000,000 of General Obligation Bond Proceeds Revenue, and Appropriating Same to Capital Project Fund for Phase I of Citywide Pavement and Infrastructure Improvements Project](#)  
**Sponsors:**      City Council  
**Attachments:**      [Resolution 2019 Budget \\$15MM GO Bond Proceeds](#)

#### VIII. REPORTS

1. [Report: Lowe River Levee Certification and LOMR Update](#)
2. [Report: Update Regarding Abatement of 137 Gulkana Street](#)  
**Attachments:**      [11.27.19 Code Enforcement Report to Council](#)

#### IX. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report

2. City Clerk Report

3. City Attorney Report

4. City Mayor Report

X COUNCIL BUSINESS FROM THE FLOOR

XI. EXECUTIVE SESSION

XII. RETURN FROM EXECUTIVE SESSION

XIII. ADJOURNMENT

XIV. APPENDIX

1. [Council Calendars - December 2019 & January 2020](#)

**Attachments:**      [Council Calendar - December 2019](#)  
                                 [Council Calendar - January 2020](#)



## Legislation Text

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**File #:** 19-0497, **Version:** 1

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**ITEM TITLE:**

Approval of Liquor License Renewal - Stampmill Restaurant

**SUBMITTED BY:** Sheri Pierce, MMC, City Clerk

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

Express no objection to renewal of license.

**SUMMARY STATEMENT:**

A local governing body may protest the approval of an applicant pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of the notice.

Following notification of a new license or renewal of an existing license by the Alcohol & Marijuana Control Office, the City Clerk's office submits all license applications to the city council for approval. The Police Chief is notified of the request and is provided the opportunity to express any concerns with the issuance or re-issuance of the liquor license.

Please see attached information provided by the AMCO office regarding this application.





THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

November 18, 2019

City of Valdez

Via Email: [spierce@valdezak.gov](mailto:spierce@valdezak.gov)

**Re: Notice of 2020/2021 Liquor License Renewal Application**

<b>License Type:</b>	Restaurant or Eating Place	<b>License Number:</b>	4532
<b>Licensee:</b>	The Stampmill, LLC		
<b>Doing Business As:</b>	The Stampmill		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen Klinkhart".

Glen Klinkhart, Interim-Director  
[amco.localgovernmentonly@alaska.gov](mailto:amco.localgovernmentonly@alaska.gov)



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

## Master Checklist: Renewal Liquor License Application

Doing Business As:	The Stampmill	License Number:	4532
License Type:	Restaurant/Eating Place		
Examiner:	Jean	Transaction #:	1165355

Document	Received	Completed	Notes
AB-17: Renewal Application	10/31	10/31	
App and License Fees	10/31	10/31	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit	10/31	10/31	
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
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	Yes	No
Selling alcohol in response to written order (package stores)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LGB 1 Response:

☐ Waive ☐ Protest ☐ Lapsed

LGB 2 Response:

☐ Waive ☐ Protest ☐ Lapsed



Alaska Alcoholic Beverage Control Board

Restaurant or Eating Place License

**Form AB-17a: 2020/2021 Renewal License Application**

**What is this form?**

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that is due to renew by December 31, 2019. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed and submitted to AMCO's main office before any license renewal application will be reviewed. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

**Section 1 – Establishment and Contact Information**

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	The Stampmill LLC	License #:	4532
License Type:	Restaurant/Eating Place		
Doing Business As:	The Stampmill		
Premises Address:	328 Egan Dr		
Local Governing Body:	City of Valdez		
Community Council:	None		

Mailing Address:	PO Box 2104				
City:	Valdez	State:	AK	ZIP:	9968

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual **must be a licensee** who is required to be listed in and authorized to sign this application.

Contact Licensee:	Rick Simpson	Contact Phone:	907-831-1431
Contact Email:	stampmillvaldez@outlook.com		

**Optional:** If you wish for AMCO staff to communicate with an individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:	Lindsay Haase	Contact Phone:	907-255-7337
Contact Email:	stampmillvaldez@outlook.com		



**Form AB-17a: 2020/2021 Restaurant Renewal License Application****Section 2 – Entity or Community Ownership Information**

Licensees who directly hold a license as an individual or individuals should skip to Section 3. General partnerships and local governments should skip to the second half of this page. All licensees that are **corporations** or **LLCs** must complete this section. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). The CBPL Entity # below is **neither** your EIN/tax ID number, **nor** your business license number. **You may view your entity's status or find your CBPL entity number by visiting the following site:** <https://www.commerce.alaska.gov/cbp/main/search/entities>

Alaska CBPL Entity #:	10077674
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any **community** or **entity**, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, the following information must be completed for each **shareholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, the following information must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

**Important Note:** The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application. **You must list ALL of your qualifying officials, additional copies of this page or a separate sheet of paper may be submitted if necessary.**

Name of Official:	Rick Simpson				
Title(s):	Manager/Member	Phone:	907-831-1431	% Owned:	33.3
Mailing Address:	PO Box 585				
City:	Valdez	State:	AK	ZIP:	99686

Name of Official:	Jereme Wesely				
Title(s):	Member	Phone:	907-461-2059	% Owned:	33.3
Mailing Address:	PO Box 3095				
City:	Valdez	State:	AK	ZIP:	99686

Name of Official:	Brandon Kilian				
Title(s):	Member	Phone:	907-202-4531	% Owned:	33.3
Mailing Address:	PO Box 1767				
City:	Valdez	State:	AK	ZIP:	99686

**Form AB-17a: 2020/2021 Restaurant Renewal License Application****Section 3 – Sole Proprietor Ownership Information**

Entities, such as corporations or LLCs, should skip this section. This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information.

The following information must be completed for each licensee and each affiliate.

This individual is an: ☐ applicant ☐ affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: ☐ applicant ☐ affiliate

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

**Section 4 – Alcohol Server Education**

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

*RLS*

**Section 5 – License Operation**

Check a **single box** for each calendar year that best describes how this liquor license was operated:

2018 2019

The license was regularly operated continuously throughout each year.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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The license was regularly operated during a specific season each year.

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

The license was only operated to meet the minimum requirement of 240 total hours each calendar year.

If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

<input type="checkbox"/>	<input type="checkbox"/>
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The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years.

<input type="checkbox"/>	<input type="checkbox"/>
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If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.

AMCO  
OCT 31 2019



**Form AB-17a: 2020/2021 Restaurant Renewal License Application****Section 6 – Violations and Convictions**

Applicant violations and convictions in calendar years 2018 and 2019:

Yes No

Have any notices of violation (NOVs) been issued for this license in the calendar years 2018 or 2019?☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2018 or 2019?

☐ ☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

**Section 7 – Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

☐ ☒

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control (ABC) Board.

☐ ☒

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

☐ ☒

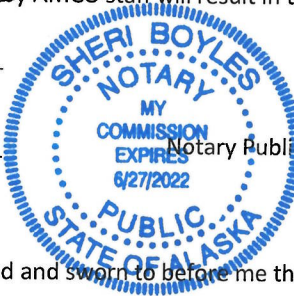
I am submitting as part of this application a completed copy of Form AB-33: Restaurant Receipts Affidavit, to provide evidence to the ABC Board that this establishment met the food sales requirement set forth in AS 04.11.100(e).

☐ ☒

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee

  
Rick Simpson

Signature of Notary Public

Notary Public in and for the State of AlaskaMy commission expires: 6/27/22Subscribed and sworn to before me this 7 day of October, 2019.Seasonal License? Yes ☐ No ☒

If "Yes", write your six-month operating period: \_\_\_\_\_

License Fee:	\$ 600.00	Application Fee:	\$ 300.00	TOTAL:	\$ 900.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

Department of Commerce, Community, and Economic Development  
**CORPORATIONS, BUSINESS &  
PROFESSIONAL LICENSING**

State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database

[Download / Corporations / Entity Details](#)

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## ENTITY DETAILS

### Name(s)

Type

Name

Legal Name

THE STAMPMILL, LLC

Entity Type: Limited Liability Company

Entity #: 10077674

Status: Good Standing

AK Formed Date: 2/6/2018

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2020    [File Biennial Report](#)

Entity Mailing Address: P.O. BOX 3095, VALDEZ, AK 99686

Entity Physical Address: 328 EGAN DR., VALDEZ, AK 99686

### Registered Agent

Agent Name: Jereme Wesely

Registered Mailing Address: P.O. BOX 3095, VALDEZ, AK 99686

Registered Physical Address: ALEUTIAN VILLAGE RD., VALDEZ, AK 99686

### Officials

☐ Show Former

AK Entity #	Name	Titles	Owned
	Brandon Kilian	Member	33.30
	Jereme Wesely	Member	33.30
	Rick Simpson	Manager, Member	33.30

## Filed Documents

Date Filed	Type	Filing	Certificate
2/06/2018	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
2/06/2018	Initial Report	<a href="#">Click to View</a>	

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## Legislation Text

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**File #:** 19-0498, **Version:** 1

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**ITEM TITLE:**

Acceptance of Resignation from the Providence Valdez Medical Center Health Advisory Council  
(Kaitlin Pabo-Eulberg)

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

**FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

**RECOMMENDATION:**

Accept resignation from the Providence Valdez Medical Center Health Advisory Council (Kaitlin Pabo-Eulberg)

**SUMMARY STATEMENT:**

Kaitlin Pabo-Eulberg tendered her resignation from the PVMC HAC by email on November 27, 2019. The resignation letter (attached) was then forwarded to the City Clerk's Office for processing and is being provided to City Council for formal acceptance.

The City Clerk's Office will begin advertising to fill the vacancy. Citizens interested in serving on the HAC are encouraged to submit an application through the City boards and commission portal:

[www.valdezak.gov/boardsandcommissions](http://www.valdezak.gov/boardsandcommissions) <<http://www.valdezak.gov/boardsandcommissions>>.

Paper applications are also available at City Hall.

**From:** [O Neil, Jeremy](#)  
**To:** [Allie Ferko](#)  
**Subject:** FW: [EXTERNAL] Resignation from HAC  
**Date:** Wednesday, November 27, 2019 1:09:35 PM

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See below:

**From:** Kaitlin Pabo-Eulberg [mailto:kpaboeulberg@gmail.com]  
**Sent:** Wednesday, November 27, 2019 12:59 PM  
**To:** O Neil, Jeremy <Jeremy.ONeil@providence.org>; Dan O'Connor <jdoconnor@alaska.edu>  
**Subject:** [EXTERNAL] Resignation from HAC

Hello Jeremy and HAC president Dan:

I want to let you know that I will be unable to serve on the Health Advisory Council for Providence Valdez Medical Center starting December 2019. I have accepted the PVMC position of Mission Integration Manager which renders me unable to serve on the board since I will now be an employee. I'll still be attending these meetings, just under a different title. Thanks to the City Council and the HAC ministry for their work.

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In care,  
Pastor Kaitlin Pabo-Eulberg  
Epiphany Lutheran-Episcopal Church  
309 Pioneer Drive, Valdez AK 99686  
cell: 970-222-2088

Our mission:  
Welcoming all to grow in faith and serve in the grace of God's love!

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## Legislation Text

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**File #:** 19-0499, **Version:** 1

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**ITEM TITLE:**

Approval To Go Into Executive Session Re: C-Plan Litigation

**SUBMITTED BY:** Sheri Pierce, MMC, City Clerk/Jake Staser, City Attorney

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

Approve Executive Session

**SUMMARY STATEMENT:**

Alaska Statute AS 44.62.310 provides an exception to the Alaska Open Meetings law (AS 44.62.310) which allows the City Council to meet in executive session for the purpose of discussion related to:

1. Matters which involve litigation and where matters of which the immediate knowledge would clearly have an adverse effect upon the finances of the City.
2. Matters which by law, municipal charter, or ordinance are required to be confidential.

**Any formal action related to the discussion requiring a motion and vote of the governing body must be done in open session.**



## Legislation Text

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**File #:** 19-0500, **Version:** 1

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**ITEM TITLE:**

Approval to purchase a Caterpillar 966M Loader with snow blade from NC Machinery, plus chains and radio, in the amount of \$347,672.35

**SUBMITTED BY:** Rob Comstock, Public Works Director

**FISCAL NOTES:**

Expenditure Required: \$347,672.35  
Unencumbered Balance: \$350,000.00  
Funding Source: 350-0400-58000

**RECOMMENDATION:**

Approve purchase of a Caterpillar 966M Loader with snow blade from NC Machinery, plus chains and radio, in the Amount of \$347,672.35

**SUMMARY STATEMENT:**

The Caterpillar 966M Loader is in the 2019 Street Department Budget. The loader will be purchased through the State of Alaska procurement contract and is being purchased in accordance with the 10-year major equipment replacement schedule.

The use of the State of Alaska procurement contract for the purchase of the loader will save the City 100K.

The new loader will replace a 2008 966H Loader with 5116 hours. The 2008 loader will be sold at surplus.

**Equipment and Vendor:**

**Amount:**

CAT 966M - NC Machinery (freight incl.)	\$340,044.51
Pewag Chains - Glacier Chain	\$6427.84
Radio - Arcticom	\$700.00
Freight (chains and radio)	<u>\$500.00</u>
<b>Total cost with accessories</b>	<b>\$347,672.35</b>



NC MACHINERY



## Purchaser's Order

DATE

Nov 19, 2019

Quote No.

220510

PURCHASER CITY OF VALDEZ		<SAME>	
STREET ADDRESS ATTN ROB COMSTOCK PO BOX 307			
CITY/STATE VALDEZ, AK		COUNTY VALDEZ-CORDOVA	
POSTAL CODE 99686-0307		PHONE NO. 907 835 4313	
CUSTOMER CONTACT: EQUIPMENT PRODUCT SUPPORT		ROB COMSTOCK ROB COMSTOCK	
INDUSTRY CODE: LOCAL, GOVERNMENT (GV93)		PRINCIPAL WORK CODE ACCESS ROAD CONSTRUCTION & MAINT(410)	
CUSTOMER NUMBER 9993003		CUSTOMER PO NUMBER	
Sales Tax Exemption # (if applicable) CITY GOVERNMENT			
PAYMENT TERMS: (All terms and payments are subject to Finance Company - OAC approval)			
NET PAYMENT ON RECEIPT OF INVOICE <input checked="" type="checkbox"/>		NET ON DELIVERY <input type="checkbox"/>	
CASH WITH ORDER \$0.00		BALANCE TO FINANCE \$0.00	
INTEREST RATE		NUMBER OF PAYMENTS 0	
OPTIONAL BUY-OUT			
DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED			
MAKE: CATERPILLAR		MODEL: 966M-LR	
STOCK NUMBER: TBD - NEW		YEAR: 2020	
SERIAL NUMBER: TBD - NEW		SMU: TBA	
966M WHEEL LOADER	361-1910	COOLING CORES, 9 FPI	521-9360
STANDARD PACKAGE	506-4542	STANDARD FAN	524-0307
STANDARD LIFT LINKAGE	506-2533	-58F ANTIFREEZE	423-2666
COUNTERWEIGHT, 1000KG	367-2330	TIRES, 26.5R25 BRIDGESTONE VJT * L3	475-6250
AXLES, AUTO DIFF FRONT/REAR, ECOLOGY DRAINS	372-6557	BASIC + FENDERS	464-6677
2VALVE HYDRAULICS W/ RIDE CONTROL (3V READY)	500-2772	NON-METALLIC HOOD	391-5800
STANDARD HYDRAULIC OIL	396-4672	QUICK COUPLER READY	372-7403
COLD STARTING PACKAGE (120V)	506-4546	CB RADIO READY	372-1603
PREMIUM LED LIGHTS	561-8777	RADIO, AM/FM/USB/MP3 BLUETOOTH	372-1600
DELUXE CAB TRIM (LEFT HAND DRIVE)	538-2774	REVERSING STROBE LIGHTS	513-2458
SINGLE AXIS LEVERS, 2VALVE, LEFT HAND DRIVE	539-6031	POWERTRAIN GUARD	367-9030
STANDARD STEERING,	372-6549	FUSION QUICK COUPLER	310-9390
FILTRATION, STANDARD	505-1519	CAT FUSION BLANK HOOKS (WITH EXTRA STEEL), 2 SETS	317-5562
SEAT BELT, 3"	551-3397	1 PAPER SET OF PARTS AND SERVICE MANUALS	
PRODUCT LINK, SATELLITE PLE631	434-0693	WHELEN AKDOT STROBE KIT PER CA2111	
TRADE-IN EQUIPMENT		SELL PRICE	
MODEL: _____ YEAR: _____ SN: _____		\$340,044.51	
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____		NET BALANCE DUE	
MODEL: _____ YEAR: _____ SN: _____		\$340,044.51	
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____		BALANCE	
MODEL: _____ YEAR: _____ SN: _____		\$340,044.51	
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____			
MODEL: _____ YEAR: _____ SN: _____			
PAYOUT TO: _____ AMOUNT: _____ PAID BY: _____			
ALL TRADE-INS ARE SUBJECT TO EQUIPMENT BEING IN "AS INSPECTED CONDITION" BY VENDOR AT TIME OF DELIVERY OF REPLACEMENT MACHINE PURCHASE ABOVE.			
PURCHASER HEREBY SELLS THE TRADE-IN EQUIPMENT DESCRIBED ABOVE TO THE VENDOR AND WARRANTS IT TO BE FREE AND CLEAR OF ALL CLAIMS, LIENS, MORTGAGES AND SECURITY INTEREST EXCEPT AS SHOWN ABOVE.			
<input checked="" type="checkbox"/> CATERPILLAR EQUIPMENT WARRANTY		<input type="checkbox"/> USED EQUIPMENT WARRANTY	
INITIAL _____		INITIAL _____	
The customer acknowledges that he has received a copy of the /Caterpillar Warranty and has read and understood said warranty. Scheduled oil sampling (S.O.S.) is mandatory with this warranty. The customer is responsible for taking oil samples at designated intervals from all power train components and failure to do so may result in voiding the warranty. Warranty applicable including expiration date where necessary: 1 YEAR CAT NEW MACHINE WARRANTY - TECHNICIAN TRAVEL TIME & MILEAGE NOT INCLUDED 5 YEAR / 5000 HOUR POWERTRAIN WARRANTY - TECHNICIAN TRAVEL TIME AND MILEAGE NOT INCLUDED		All used equipment is sold as is where is and no warranty is offered or implied except as specified here: Warranty applicable: _____ _____ _____	
CSA:			
NOTES: PIGGYBACK PRICING USING AKDOT-CAT SEF2111 HIGHWAY WHEEL LOADER (5CYD) CONTRACT DISCOUNT. THE CITY OF VALDEZ REQUESTED MACHINE SPEC IS DIFFERENT THAN SEF2111. THIS QUOTE ALSO INCLUDES CAT CUSTOM U-BLADE PER CITY OF VALDEZ SPEC, WHICH IS ADDITIONAL & ABOVE THE SEF2111 SPEC			

ORDER RECEIVED BY

Steven Fisher

REPRESENTATIVE

APPROVED AND ACCEPTED ON  
CITY OF VALDEZ

PURCHASER

PURCHASER

BY

SIGNATURE

PRINT NAME AND TITLE



## Legislation Text

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**File #:** 19-0501, **Version:** 1

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**ITEM TITLE:**

Approval of Providence Valdez Medical Center annual (2020) Budget

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: \$16.05MM

Unencumbered Balance: n/a

Funding Source: PVMC Revenues; not on City's Books

**RECOMMENDATION:**

Review for formal adoption

**SUMMARY STATEMENT:**

- This is the annual Providence Valdez Medical Center budget for formal Council approval, per operating agreement with Providence Healthcare
- The proposed 2020 budget reflects:
  - \$16.05MM medical center expenses
  - \$1.05MM counselling center expenses
  - \$1.26 capital equipment expenses
- Capital projects requests will be forwarded to City staff in February, pursuant to our revised project-budgeting process.
- Jeremy O'Neil and Lindsie King will present budget information to Council

PDF Attachment: 2020 PVMC Budgets

**Providence Valdez Medical Center**  
**(All numbers in \$ thousands)**

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Forecast</b>	<b>Budget</b>
Gross Revenue	18,058	19,850	20,890	21,617
Net Revenue	15,242	15,907	17,402	17,740
Other Revenue	146	147	145	142
<b>Operating Revenue</b>	<b>15,388</b>	<b>16,055</b>	<b>17,547</b>	<b>17,883</b>
Salaries and Wages	7,157	7,612	7,675	8,368
Employee Benefits	2,068	1,980	2,072	2,205
Professional Fees	762	825	1,051	1,087
Supplies	1,115	1,209	1,206	1,235
Purchased Services	1,973	2,374	2,405	2,413
Depreciation	222	235	222	217
Total Interest Expense	-	-	5	-
Other Expenses	448	478	503	521
<b>Total Operating Expenses</b>	<b>13,745</b>	<b>14,714</b>	<b>15,139</b>	<b>16,046</b>
	-	-	-	-
<b>Contribution Margin</b>	<b>1,643</b>	<b>1,341</b>	<b>2,408</b>	<b>1,837</b>



**Providence Valdez Counseling Center**  
(All numbers in \$ thousands)

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Actual</b>	<b>Forecast</b>	<b>Forecast</b>
Gross Revenue	473	482	595	747
Net Revenue	293	273	326	411
Other Revenue	520	520	601	556
<b>Operating Revenue</b>	<b>813</b>	<b>792</b>	<b>927</b>	<b>967</b>
Salaries and Wages	413	462	528	652
Employee Benefits	153	137	140	195
Professional Fees	33	29	3	-
Supplies	13	16	27	22
Purchased Services	42	44	43	41
Depreciation	-	1	1	1
Total Interest Expense	-	-	-	-
Other Expenses	116	160	158	135
<b>Total Operating Expenses</b>	<b>771</b>	<b>849</b>	<b>900</b>	<b>1,046</b>
	-	-	-	-
<b>Contribution Margin</b>	<b>42</b>	<b>(56)</b>	<b>27</b>	<b>(79)</b>

## Providence Valdez Medical Center Capital Request - 2020

Item	Budget
Laboratory Refrigerator	20,000
Bio Safety Cabinet	125,000
Laboratory Incubator	10,000
Exterior/Interior Signage	90,000
Air treatment center	100,000
Medical vacuum/suction	100,000
Sliding glass doors (2 ER, 1 lab, 2 admitting)	200,000
Bariatric beds (2)	90,000
Bed Replacement - Lifecycle replacement	45,000
Bipap machine	50,000
Defibrillator	50,000
Phillips monitors	36,000
Infant warmer	25,000
Fleet vehicles (4)	100,000
LTC wheelchair Van	75,000
RQI - Resuscitation Quality Improvement	50,000
Security camera upgrades	40,000
Fiberoptic Endoscope Evaluation of Swallowing	40,000
Pharmacy hood	15,000
	<b><u>\$ 1,261,000</u></b>



## Legislation Text

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**File #:** RES 19-0056, **Version:** 1

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**ITEM TITLE:**

#19-56 - Amending the 2019 City Budget by Accepting Book Basket Auction Proceeds in the Amount of \$4,362 to the Valdez Consortium Library and Authorizing Expenditure

**SUBMITTED BY:** Mollie Good

**FISCAL NOTES:**

Expenditure Required: 0  
Unencumbered Balance: 0  
Funding Source: NA

**RECOMMENDATION:**

Amend the 2019 City Budget by accepting Book Basket Auction proceeds in the amount of \$4,362 to the Valdez Consortium Library and authorize its expenditure.

**SUMMARY STATEMENT:**

The 20<sup>th</sup> annual Book Basket Auction was held on November 9, 2019. The auction raised \$10,362 in proceeds, which will be used for purchase of library materials for patrons of all ages.

CITY OF VALDEZ, ALASKA

RESOLUTION #19-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2019 CITY BUDGET BY ACCEPTING BOOK BASKET AUCTION PROCEEDS IN THE AMOUNT OF \$4,362 TO THE VALDEZ CONSORTIUM LIBRARY AND AUTHORIZING ITS EXPENDITURE

WHEREAS, the Valdez Consortium Library Board and staff recently sponsored the twentieth annual Book Basket Auction; and

WHEREAS, this year the Book Basket Auction raised \$10,362 and only \$6,000 was budgeted as revenue in the 2019 budget; and

WHEREAS, the donated funds are to be used to enhance the collection and programs of the Valdez Consortium Library.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that

Section 1. The City of Valdez amends the 2019 budget in the General Fund (001-0000-34776) by accepting Book Basket Auction proceeds in the amount of \$4,362.

Section 2. The City of Valdez amends the 2019 budget in the General Fund to increase the appropriation for Operating Supplies (001-6100-46120) in the Library Department in the amount of \$4,362 for the purchase of library materials.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 3rd day of December, 2019.

CITY OF VALDEZ, ALASKA

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Jeremy O'Neil, Mayor

ATTEST:

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Sheri L. Pierce, MMC, City Clerk



## Legislation Text

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**File #:** RES 19-0057, **Version:** 1

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**ITEM TITLE:**

#19-57 - Amending the 2019 City Budget by Accepting Unbudgeted Port Department Revenues Totaling \$250,000 and Appropriating \$57,000 to Port Electricity Expense

**SUBMITTED BY:** Jenessa Ables, Port Operations Manager

**FISCAL NOTES:**

Expenditure Required: \$57,000

Unencumbered Balance: \$250,000

Funding Source: Port VCT Parking with Electric (Revenue): 401-0000-36360

**RECOMMENDATION:**

Approve resolution amending the 2019 City budget by accepting unbudgeted Port Department revenues totaling \$250,000 and appropriating \$57,000 of this amount to Port Electricity expense account.

**SUMMARY STATEMENT:**

- Use of refrigerated containers at the Valdez Container Terminal exceeded nearly three times the historic average during September and October of 2019.
- This increase was unanticipated in the original 2019 adopted budget and electricity costs are over-budget as a result.
- There is an offsetting increase in Port revenues, which reflects a pass-through of this cost to Port customers.
- The increased Port revenue is used to fund the increased Port electricity expense.
- Finance has reviewed this resolution.

CITY OF VALDEZ, ALASKA

RESOLUTION #19-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2019 CITY BUDGET BY ACCEPTING UNBUDGETED PORT DEPARTMENT REVENUES TOTALING \$250,000 AND APPROPRIATING \$57,000 OF THIS AMOUNT TO PORT ELECTRICITY EXPENSE

WHEREAS, the Valdez Container Terminal experienced historically high charges for electricity usage in 2019, reflecting higher-than anticipated refrigerated container volume; and

WHEREAS, the resulting costs exceed budgeted and appropriated funds; and

WHEREAS, the Port Department has unbudgeted revenues to offset the unbudgeted expense.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that

Section 1. Port revenue account 401-0000-36360 VCT Parking & Electricity is increased by \$250,000.

Section 2. Port expense account 401-4500-46220 Electricity is increased by \$57,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 3rd day of December, 2019.

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CITY OF VALDEZ, ALASKA

\_\_\_\_\_  
Jeremy O'Neil, Mayor

ATTEST:

\_\_\_\_\_  
Sheri L. Pierce, MMC, City Clerk



## Legislation Text

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**File #:** RES 19-0058, **Version:** 1

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**ITEM TITLE:**

#19-58 - Amending the 2019 City Budget by Appropriating \$900,000 from Debt Service Fund for Principal Payment for the 2019 General Obligation Bond

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: \$900,000

Unencumbered Balance: \$8MM

Funding Source: Debt Service Fund Balance

**RECOMMENDATION:**

Approve

**SUMMARY STATEMENT:**

- This resolution appropriates funds for the first scheduled debt service payment for the pending 2019 General Obligation Bond
  - This bond is scheduled for a December 16<sup>th</sup> Closing, therefore “pending”
- The bond was structured with an immediate principal payment in 2019 for the purpose of legal compliance with state statutory ad-valorem tax revenue limits
- Remaining principal and interest payments are scheduled over the remaining seven years, 2020-2026, with the ability to prepay in any amount at any time.

CITY OF VALDEZ, ALASKA

RESOLUTION #19-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2019 CITY BUDGET BY APPROPRIATING \$900,000 FROM DEBT SERVICE FUND FOR PRINCIPAL PAYMENT FOR THE 2019 GENERAL OBLIGATION BOND

WHEREAS, The City's 2019 General Obligation Bond is structured with a first payment due on December 30, 2019; and

WHEREAS, The 2019 General Obligation Bond was not reflected in the adopted 2019 City Budget; and

WHEREAS, The Debt Service Fund contains sufficient fund balance to fund this debt service payment; and

WHEREAS, budget amendments must be formally appropriated via Budget Amendment Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2019 City Budget is revised by increasing the appropriation from account 205.2050.47110, Debt Service Principal, by \$900,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 3<sup>rd</sup> day of December, 2019.

City of Valdez, Alaska

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Jeremy O'Neil, Mayor

ATTEST:

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Sheri L. Pierce, MMC, City Clerk





## Legislation Text

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**File #:** RES 19-0059, **Version:** 1

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**ITEM TITLE:**

#19-59 - Accepting the 2019-2020 EMPG Grant in the Amount of \$25,000 from the Division of Homeland Security and Emergency Management and Approving its Expenditure

**SUBMITTED BY:** Martha Barberio, Economic Development  
Director/Emergency Manager

**FISCAL NOTES:**

Expenditure Required: \$25,000

Funding Source: 3674 -0015-4004-1100/41300

**RECOMMENDATION:**

Approve the acceptance of the 2019- 2020 EMPG matching grant in the amount of \$50,000. The grant amount includes \$25,000.00 from the Division of Homeland Security and Emergency Management and the required allocation of matching grant funds from the city in the amount of \$25,000.

**SUMMARY STATEMENT:**

This funding helps the City of Valdez to continue to improve the Emergency Management operations of the city in funding an Emergency Manager.

CITY OF VALDEZ, ALASKA

RESOLUTION #19-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2019-2020 BUDGET IN THE EMERGENCY PREPAREDNESS FUND BY ACCEPTING A GRANT FROM THE ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT IN THE AMOUNT OF \$25,000 AND INCREASING THE APPROPRIATION IN THE EMERGENCY PREPAREDNESS ACCOUNT IN THE AMOUNT OF \$25,000 FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT

WHEREAS, the Alaska Division of Homeland Security and Emergency Management has awarded a grant to the City of Valdez through the Emergency Management Performance Grant to enhance our capabilities to respond to all hazards: and

WHEREAS, the City was notified of the E M P G award totaling \$25,000 plus required \$25,000 match and intends to utilize these grant funds for salary, benefits for a single point of contact to coordinate Emergency Management roles and responsibilities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that

Section 1. The City authorizes the acceptance of additional revenue for the EMPG Grant (350-5400-33117) in the amount of \$25,000.

Section 2. The City increases the appropriation for the EMPG Grant salaries and wages (350-5400-41100) in the amount of \$25,000.

Section 3. The City authorizes the 50 % required match by reducing Salaries and Wages (001-5400-41100) by 17,500 and increasing EMPG Match (001-5400-41100.3674) by 17,500; and by reducing Benefits (001-5400-41100) by \$7,500 and increasing the EMPG Match (001-5400-41300.3674) by \$7,500.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 3rd day of December, 2019.

CITY OF VALDEZ, ALASKA

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Jeremy O'Neill, Mayor

ATTEST:

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Sheri L. Pierce, MMC, City Clerk



THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Military and  
Veterans Affairs**

Division of Homeland Security and  
Emergency Management

P.O. Box 5750  
JBER, AK 99505-0800  
Main: 907.428.7000  
Fax: 907.428.7009  
ready.alaska.gov

**Received**  
**SEP 09 2019**  
**City of Valdez**

September 5, 2019

Roxanne Murphy, Interim City Manager  
City of Valdez  
PO Box 307  
Valdez, AK 99686

RE: 2019 Emergency Management Performance Grant, EMS-2019-EP-00001  
State Grant No.: 20EMPG-GY19

Certified Mail: 9171 9690 0935 0210 4254 78

Dear Ms. Murphy:

We received funds from the Federal Emergency Management Agency (FEMA) under the 2019 Emergency Management Performance Grant (EMPG). We are pleased to award the City of Valdez the amount of \$25,000.00 under this grant.

EMPG performance includes but is not limited to the following:

- Accomplishment of activities identified in the jurisdiction's 2019 EMPG Work Plan.
- Update or completion of the Alaska Assessment.
- Required attendance at the State's multi-year Training and Exercise Plan Workshop (TEPW) to be held in conjunction with the 2020 Preparedness Conference, and development of a local jurisdiction Multi-Year Training and Exercise Plan to be submitted to us at the TEPW.
- EMPG-funded personnel should make every attempt to participate in no less than three exercises during the performance period. Exercises may be discussion-based (seminars, workshops, tabletop simulations) or operations-based (drills, functional exercises, full scale exercises). Sponsored opportunities by us may be available during the performance period. Real world events may not always count as exercise participation.
- Continued utilization and work towards adoption and implementation of the National Incident Management System (NIMS). The Alaska Assessment is the required means to report NIMS adoption and implementation.
- Complete the FEMA Independent Study Professional Development Series.
- Timely quarterly progress report submissions.
- Dollar-for-dollar, in-kind match.

1847

1848

Ms. Murphy  
September 5, 2019  
Page 2 of 2

EMPG funding allocations to local jurisdictions are a direct result of continued reporting on actual funds spent at the local level on emergency management activities. With that in mind, we encourage reporting all funds spent on emergency management activities even if they exceed the required match.

Enclosed are two pre-signed Obligating Award Documents (OADs). Please review the information for accuracy. Sign the obligating documents, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact  
PO Box 5750  
JBER, AK 99505

If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contact have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, electronic payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Douglas Albrecht, at (907) 428-7042 or by email at [douglas.albrecht@alaska.gov](mailto:douglas.albrecht@alaska.gov).

Sincerely,





Paul L. Nelson  
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document  
Project Budget Details Report

cc: Martha Barberio, Jurisdiction Project Manager  
Brian Carlson, Jurisdiction Chief Financial Officer



<b>State of Alaska</b> <b>Division of Homeland Security and Emergency Management</b> Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate					Page 1 of 1 <hr/> FEDERAL AWARD DATE August 01, 2019 <hr/> FEDERAL GRANT PROGRAM 2019 Emergency Management Performance Grant		
<b>OBLIGATING AWARD DOCUMENT</b>							
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 97.042	
City of Valdez PO Box 307 Valdez, AK 99686		FROM:	July 01, 2019	AMENDMENT #:	#	AWARD AMOUNT	
		TO:	June 30, 2020	EFFECTIVE DATE:		\$25,000.00	
		STATE PROGRAM NUMBER				20EMPG-GY19	
DUNS NUMBER	067654202		FUNDING ALLOCATION				
EIN	92-6000143		ORGANIZATION	\$25,000.00			
METHOD OF PAYMENT	Electronic	PLANNING		EXERCISE			
		TRAINING		EQUIPMENT			
PURPOSE OF AWARD							
Federal Awarded Amount, Organization Funds:				\$25,000.00			
Minimum Required Local Match, Organization Funds:				\$25,000.00			
Total Program Amount:				\$50,000.00			
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT TERMS AND CONDITIONS				GRANT REQUIREMENTS, ASSURANCES AND AGREEMENTS (all previous Grant Requirements, Assurances and Agreements still apply)			
All previous Grant Terms and Conditions still apply.				The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)]			
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
None							
AGENCY INFORMATION							
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE	http://ready.alaska.gov		
				EMAIL	mva.grants@alaska.gov		
				PHONE	907-428-7000		
				FAX	907-428-7009		
STATE PROJECT MANAGER	PHONE	FAX	EMAIL				
Douglas Albrecht	(907) 428-7042	(907) 428-7009	douglas.albrecht@alaska.gov				
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Roxanne Murphy, Interim City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
		DATE 9-4-19			DATE 9/11/19		
FOR STATE USE ONLY							
Division File Number:		18 EMPG 1.6.9.13		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	09000200	7001	2012	19 EMPG VDZ	2EMPG2019	GYEMPG





## Program Requirements

(A) Monies may not be obligated outside of the time period as stated on the grant document. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 45 days of the end of the performance period (unless otherwise specified in the Program Terms and Conditions) when the *Final Performance Progress Reports* are due.

(B) The signature of the signatory officials on this award certifies that all financial expenditures, including all supporting documentation submitted for reimbursement, have been incurred by the jurisdiction, and are eligible and allowable expenditures consistent with the grant guidelines for this project. The jurisdiction shall follow the financial management requirements imposed on them by the Division of Homeland Security and Emergency Management (DHS&EM).

(C) The signature of the signatory officials on this award attests to the jurisdiction's understanding, acceptance, and compliance with Acknowledgement of Federal Funding; Lobbying; Debarment, Suspension and other responsibility matters; Drug-free Workplace; Conflict of Interest, and Non-Supplanting certifications. Federal funds will not be used to supplant state or local funds. Federal funds may be used to supplement existing funds to augment program activities, and not replace those funds which have been appropriated in the budget for the same purpose. Potential supplanting may be the subject of application and pre-award, post-award monitoring, and audit. Any cost allocable to a particular Federal award or cost objectives under the principles provided for in 2 CFR Part 200, subpart E, may not be charged to other Federal awards to overcome fund deficiencies.

(D) The jurisdiction shall ensure the accounting system used allows for separation of fund sources. These grant funds cannot be commingled with funds from other federal, state or local agencies, and each award is accounted for separately.

(E) The jurisdiction shall comply with the requirements under 2 CFR 25.110, to maintain and keep jurisdiction information current within the System of Award Management (SAM). Also the jurisdiction has the requirement to be non-delinquent to the Federal government as required in OMB Circular A-129. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments

(F) The jurisdiction shall comply with Federal Laws and Regulations: *Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975, Americans with Disabilities Act of 1990. Per Executive Order 13166*, the jurisdiction will take reasonable steps to ensure Limited English Proficient (LEP) persons have meaningful access to its programs and activities. The jurisdiction is required to comply with any applicable provisions of the Buy American Act (41 U.S.C. Sections 8301 – 8305). *Executive Order 13347 Individuals with Disabilities in Emergency Preparedness* requires government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism. *Executive Order 13224* prohibits transactions with and support to organizations associated with terrorism. Energy Policy and Conservation Act, National Environmental Policy Act (NEPA) of 1969 and the Coastal Wetlands Planning, Protection, and Restoration Act of 1990 (as applicable.) The USA PATRIOT Act of 2001, Trafficking Victims Protection Act of 2000, Hotel and Motel Fire Safety Act of 1990, and the Fly America Act of 1974. Subrecipients who collect Personally Identifiable Information (PII) are required to have a publicly available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. All recipients must comply with statutory requirement for whistleblower protections (if applicable) at 10 U.S.C 2409, 41 U.S.C 4712, and 10 U.S.C 2324, 41 U.S.S 4304 and 4310. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R Part 19 and other applicable statutes, regulations, and guidance governing the participants of faith-based organizations in individual DHS programs.

(G) The jurisdiction certifies that its employees are eligible to work in the U.S. as verified by Form I-9, Immigration & Naturalization Service Employment Eligibility.

(H) It is the responsibility of the jurisdiction as the subrecipient of these federal funds to fully understand and comply with the requirements of:

1. Administrative requirements  
2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*  
[http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)
2. Cost Principles  
2 CFR Part 200 Subpart E *Cost Principles*  
<http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=a470d16f3403a225479f2a8a6c7c4058&n=pt2.1.200&r=PART&ty=HTML#sp2.1.200.e>
3. Audit Requirements  
2 CFR Part 200 Subpart F *Audit Requirements*  
<http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=a470d16f3403a225479f2a8a6c7c4058&n=pt2.1.200&r=PART&ty=HTML#sp2.1.200.f>
  - A. Federal: The applicant agrees that, as a condition of receiving any federal financial assistance, a Single audit of those federal funds will be performed, if required by law, and further agrees it will comply with all applicable audit requirements.
  - B. State: If the applicant is an entity that received state financial assistance the applicant shall submit to the State coordinating agency, within one year after the end of the audit period, an annual audit report covering the audit period as required by 2 AAC 45.010.

- C. Subrecipients identified as "non-compliant" by the Alaska Dept. of Administration, Division of Finance, Single Audit Coordinator shall be subject to the following grant payment restrictions:
1. The Division of Homeland Security & Emergency Management (DHS&EM) will not process grant payments of any nature directly to the subrecipient.
  2. Subrecipients will be required to fully comply with the Single Audit requirements as specified by the Alaska Dept. of Administration, Division of Finance, Single Audit Coordinator.
  3. Subrecipients will provide compliance evidence to DHS&EM from the state audit coordinator before any payment will be processed.
  4. DHS&EM may process On-Behalf-Of (OBO) payments to vendors for costs directly associated to the scope of work on approved awards.
  5. Performance periods will not be extended due to a subrecipient's failure to comply with Single Audit requirement.
  6. Payments made in error to subrecipients that are "non-compliant" must be repaid to the State of Alaska within 90 days of receipt of notice from DHS&EM.

4. Procurement and Contracts. Contracts must be of a reasonable cost, generally be competitively bid, and must comply with Federal, State, and local procurement standards. Detailed requirements for eligible procurement methods and contract types can be found in 2 CFR Part 200 Subpart D. The applicant agrees to review and follow procurement and contract requirements necessary for compliance with the grant program. Further, the applicant understands that failure to comply with these requirements may result of loss of funding for the entire project.
- A. Debarred/Suspended Vendors. As required by Executive Orders 12549 and 12689, Debarment and Suspension, and implemented at 2 CFR Part 180, the applicant certifies that it and its principals:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
  2. Have not within a three-year period preceding this award been convicted of a or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  3. Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
  4. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause of default. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.
5. Conflict of Interest  
2 CFR Part 200.112 – the jurisdiction must disclose in writing to DHS&EM any potential conflict of interest per the applicable Federal awarding agency policy in the award's performance period.
6. False Claims Act, Program Fraud Civil Remedies, and Mandatory Disclosures  
A. 31 U.S.C. §3729, no recipient of federal payments shall submit a false claim for payment.  
B. 38 U.S.C. §3801-3812, details the administrative remedies for false claims and statements made.  
C. 2 CFR Part 200.113 – the jurisdiction must disclose, in a timely manner and in writing to DHS&EM, all violations of Federal criminal law involving fraud, bribery, or gratuity potentially affecting the award.
7. Technology Requirements  
28 CFR Part 23, Criminal Intelligence System Operating Policies
8. Research and Development (R&D) Requirements  
Grants awarded to DHS&EM are not R&D
9. Duplication of Benefits  
2 CFR Part 200, Subpart E, Cost Principles
10. Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. §5121-5206, and Related Authorities, where applicable.
11. Reducing Text Messaging while Driving  
All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
12. Reporting of Matters Related to Recipient Integrity and Performance  
If the total value recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII.
13. Reporting Subawards and Executive Compensation  
Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A.

14. SAFECOM

All recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

15. All recipients must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

16. State Requirements

Alaska State Procurement Code AS 36.30, AS36.30.005–.030 [www.state.ak.us/local/akpages/ADMIN/dgs/docs/as3630.doc](http://www.state.ak.us/local/akpages/ADMIN/dgs/docs/as3630.doc)  
Alaska Administrative Code Title 2 Chapter 12, 2 AAC 12.74. <http://www.legis.state.ak.us/cgi-bin/folioisa.dll/aac>  
Alaska Administrative Manual <http://doa.alaska.gov/dof/manuals/aam/index.htm>

## EMPG Program Terms and Conditions

The total allocation of the 2019 Emergency Management Performance Grant awarded to the State of Alaska Division of Homeland Security and Emergency Management (DHS&EM) is \$3,093,229.00 under *Federal Grant EMS-2019-EP-00001*, Catalog of Federal Domestic Assistance (CFDA) #97.042. The City of Valdez has been awarded \$25,000.00, which shall be used to support organization activities essential to emergency management and community preparedness. The performance period of this grant award is July 1, 2019 through June 30, 2020. All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO and State program guidance. The City of Valdez cannot sub-grant any part of this award to any other entity or organization. All awards require confirmation within the first reporting quarter that expenditures supporting the organization staffing work plan will be made, or a request for de-obligation of funds must be submitted.

(A) Monies may not be obligated outside of the time period as stated on the grant document. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 20 days of the end of the performance period when the *Final Performance Progress Report* is due.

(B) The City of Valdez shall be familiar with the requirements and restrictions of the 2019 Emergency Management Performance Grant Guidance and State Grant Guidelines. By signing the Obliging Award Document, the City of Valdez certifies it has read, understood, and accepted these documents as binding.

(C) **Changes to Award:** All change requests must be submitted in writing, or electronically to the DHS&EM project manager, accompanied by a narrative justification and budget/spending plan, for review and approval. Changes must be consistent with the organization category and federal grant guidelines. Requests for changes will be considered only if the reporting requirements are current and terms and conditions have been met at the time the request for the change is made. Changes in the staffing work plan, changes in key persons specified on the grant award, contractual services for activities central to the purposes of the award, requests for additional funding, change in the project manager/director, or release of special conditions may result in an amendment to this award. No category allocations are authorized, only de-obligation of funds.

(D) **Reporting Requirements:** The City of Valdez shall submit timely quarterly *Performance and Financial Progress Reports*. Quarterly *Performance and Financial Progress Report* forms are located electronically at <http://ready.alaska.gov/grants> and may be reproduced. Use of outdated forms will not be accepted and may delay timely reimbursements. The quarterly reports are due:

Number of Scheduled Reports Due	Jurisdiction Performance Period	Performance and Financial Progress Report Due Dates
1	07/01/2019 – 09/30/2019	10/20/2019
2	10/01/2019 – 12/31/2019	01/20/2020
3	01/01/2020 – 3/31/2020	04/20/2020
4/Final	04/01/2020 – 06/30/2020	07/20/2020

**Invoices with progress reports will be submitted to DHS&EM by the due date as specified in the above schedule. Should the grant period be extended for any reason, a modified report schedule will accompany the award amendment.**

*Quarterly Performance Progress Reports* shall describe the status of the organization category expenditures; compare actual accomplishments to the objectives established for the reporting period in the organization timeline, report reasons for deviation, and justification for timeline adjustment requests. *Performance Progress Reports* must support the *Financial Progress Report*. Include any significant events or activities. Progress must be reported relative to identified organization activities and milestones stated in the jurisdiction's application. *Financial Progress Reports* shall describe the status of the funds; show encumbrances, and receipts of program income and cash or in-kind contributions to the project. The fourth quarter/*Final Performance Progress Report* is a summary report, evaluating organization expenditures staffing work plan activities and measuring performance against emergency management goals and objectives for the entire performance period, and is required in addition to the last quarterly report. *After-Action Report/Improvement Plans (AAR/IP)* are required within 30 days of the conduct of an exercise.

(E) **Signature Requirements:** The primary signatory official, project manager and financial officer are the only ones allowed to sign the original obligating award document and any amendments as listed on the *Signatory Authorization Form*. Delegates may sign the quarterly and final reports, however, the signatures of the project manager, signatory official and the financial officer must be three different signatures.

(F) **Reimbursements:** Submit on the *Financial Progress Report* form. Reimbursement shall be based upon authorized and allowable salary expenditures consistent with narrative and grant guidelines, and submission of timely quarterly *Performance and Financial Progress Reports*. Payments may be withheld pending correction of deficiencies. Reimbursement of expenditures may be requested at any time within the performance period. Expenditures must be supported with source documentation (e.g. copies of certified payroll or time sheets, etc.) and proof of payment (account ledgers or voided checks showing proof of payment cleared)



Personnel Costs: Payroll reports or timesheets signed and certified that capture the employee's name, position, payroll time period breakdown of all hours charged to each allocation to total 100% of employee's worked time, amount paid, and copies of the corresponding pay warrants, are acceptable. Completion of the *Optional Financial Work Sheet for Identifying & Certifying Program Costs Worksheet* available at <http://ready.alaska.gov/grants> may be submitted in lieu of the above documentation for reimbursement of personnel costs. Staff may not self-certify their own time and wages. The City of Valdez shall retain all supporting payroll records including time and attendance records signed by the employee and supervisor and copies of warrants as per the Recordkeeping Requirements in Section H.

**(G) Record Keeping Requirements:** Grant financial and administrative records shall be maintained for a period of three (3) years following the date of the closure of the grant award, or audit if required. Time and effort, personnel and payroll records for all individuals reimbursed under the award must be maintained.

**(H) DHS Access:** The jurisdiction shall keep all records, accounts, documents, information, facilities and staff available for DHS access as required per DHS Specific Acknowledgements and Assurances.

**(I) Performance Measures:** Quarterly *Performance Progress Reports* shall demonstrate performance and progress relative to all-hazards, emergency management operations staffing, and other tasks in support of emergency management. Staffing activities must be linked to achieving goals outlined in the Emergency Management Performance Grant (EMPG) Work Plan.

**(J) Subrecipient Monitoring Policy:** DHS&EM reserves the right to periodically monitor, review, and conduct analysis of the City of Valdez's financial, programmatic and administrative policies and procedures such as, accounting for receipts and expenditures, cash management, maintaining adequate financial records, means of allocating and tracking costs, contracting and procurement policies and records, payroll records and means of allocating staff costs, property/equipment management system(s), progress of project activities, etc. Periodic monitoring is required to ensure that program goals, objectives, timelines, budgets and other related program criteria are being met. This may include desk and field audits. Technical assistance is available from DHS&EM staff. The *Subrecipient Monitoring Policy* is available at <http://ready.alaska.gov/grants>

**(K) Penalty for Non-Compliance:** For the reasons listed below, special conditions may be imposed, reimbursements may be partially or wholly withheld, the award may be wholly or partly suspended or terminated, or future awards, reimbursements and award modifications may be withheld. DHS&EM may institute the following, but is not limited to, withholding authority to proceed to the next phase of a reimbursement, requiring additional or more detailed financial reports, additional project monitoring, and/or establish additional prior approvals. DHS&EM shall notify the City of Valdez of its decision in writing stating the nature and the reason for imposing the conditions/restrictions, the corrective action required and timeline to remove them, and the method of requesting reconsideration of the imposed conditions/restrictions. The City of Valdez must respond within five (5) days of receipt of notification.

1. Unwillingness or inability to attain program goals
2. Unwillingness or inability to adhere to Special Conditions
3. Failure or inability to adhere to grant guidelines and federal compliance requirements
4. Improper procedures regarding contracts and procurements
5. Inability to submit reliable and/or timely reports
6. Management systems that do not meet federally required management standards

**(L) Termination for Cause:** If performance is not occurring as agreed, the award may be reduced or terminated without compensation for reduction or termination costs. DHS&EM will provide five (5) days notice to City of Valdez stating the reasons for the action, steps taken to correct the problems, and the commencement date of the reduction or termination. DHS&EM will reimburse City of Valdez only for acceptable work or deliverables, necessary and allowable costs incurred through the date of reduction or termination. Final payment may be withheld at the discretion of DHS&EM until completion of a final DHS&EM review.

**(M) Termination for Convenience:** Any program may be terminated upon convenience, in whole or in part, for the convenience of the government. The Department of Homeland Security FEMA and DHS&EM, by written notice, may terminate this grant, in whole or in part, when it is in the government's interest. Allowable costs obligated and/or incurred through the date of termination shall be reimbursed.

**(N)** The City of Valdez understands FEMA reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for federal government purposes: (a) the copyright in any work developed under this award; and (b) any rights of copyright to which City of Valdez purchases ownership with federal support. The City of Valdez agrees to consult with DHS&EM and FEMA regarding any patent rights that arise from, or are purchased with this funding. The jurisdiction also agrees to obtain DHS's approval through DHS&EM for any DHS seal (s), logos, crests or flags used in association with federal grants.

**(O)** As a condition of receiving FFY 2019 EMPG funding, the City of Valdez must ensure and maintain adoption and implementation of National Incident Management System (NIMS). The Alaska Assessment is the required means to report NIMS adoption and implementation.

**(P)** The City of Valdez must update or complete the Alaska Assessment by December 31, 2019.

**(Q)** The City of Valdez must attend the 2020 Preparedness Conference.

**(R)** The City of Valdez must attend the state's Multi-Year Training and Exercise Plan Workshop (TEPW) Workshop, to be held in conjunction with the 2020 Preparedness Conference and develop a local jurisdiction Multi-Year Training and Exercise Plan (TEP) to be submitted to DHS&EM at the TEPW.

(S) EMPG-funded personnel should make every attempt to participate in no less than three exercises (discussion-based or functional) during the performance period. DHS&EM sponsored opportunities will be available during the performance period. Real world events may not always count as exercise participation.

(T) The City of Valdez staff funded by the 2019 EMPG must complete the FEMA Independent Study Program Professional Development Series by June 28, 2020.

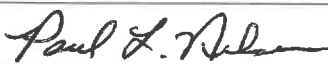
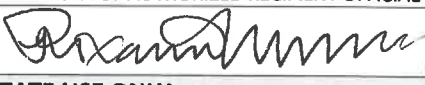
(U) The state will review expenditures at the end of the second quarter (10/01/2019-12/31/2019) to ensure funds are being adequately spent. If not, the state may de-obligate some or all the remaining funds. Third and fourth quarter funds will not be reimbursed until this review is completed.

I certify that I have read and understand the Grant Terms and Conditions, and the Grant Requirements, Assurances and Agreements, in accordance with this award and acknowledge and agree to comply with applicable provisions governing DHS&EM and the Department of Homeland Security (DHS) access to records, accounts, documents, information, facilities, and staff as authorized by the City of Valdez.

**Project Manager's Signature**

**Chief Financial Officer's Signature**

**Signatory Official's Signature**

<b>State of Alaska</b> <b>Division of Homeland Security and Emergency Management</b> Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						Page 1 of 1	
						FEDERAL AWARD DATE	
						August 01, 2019	
						FEDERAL GRANT PROGRAM	
						2019 Emergency Management Performance Grant	
<b>OBLIGATING AWARD DOCUMENT</b>						FEDERAL GRANT NUMBER	
						EMS-2019-EP-00001	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 97.042	
City of Valdez PO Box 307 Valdez, AK 99686		FROM: July 01, 2019		AMENDMENT #: #		AWARD AMOUNT	
		TO: June 30, 2020		EFFECTIVE DATE:		\$25,000.00	
		STATE PROGRAM NUMBER		20EMPG-GY19			
DUNS NUMBER		067654202		FUNDING ALLOCATION			
EIN		92-6000143		ORGANIZATION		\$25,000.00	
METHOD OF PAYMENT		Electronic		PLANNING		EXERCISE	
				TRAINING		EQUIPMENT	
PURPOSE OF AWARD							
<b>Federal Awarded Amount, Organization Funds: \$25,000.00</b> <b>Minimum Required Local Match, Organization Funds: \$25,000.00</b> <b>Total Program Amount: \$50,000.00</b>							
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT TERMS AND CONDITIONS				GRANT REQUIREMENTS, ASSURANCES AND AGREEMENTS (all previous Grant Requirements, Assurances and Agreements still apply)			
All previous Grant Terms and Conditions still apply.				The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)]			
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
None							
AGENCY INFORMATION							
ADDRESS		Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE		http://ready.alaska.gov
					EMAIL		mva.grants@alaska.gov
					PHONE		907-428-7000
					FAX		907-428-7009
STATE PROJECT MANAGER		PHONE		FAX		EMAIL	
Douglas Albrecht		(907) 428-7042		(907) 428-7009		douglas.albrecht@alaska.gov	
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Roxanne Murphy, Interim City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
		DATE 9-4-19				DATE 9/4/19	
FOR STATE USE ONLY							
Division File Number:		18 EMPG 1.6.9.13			Date Returned		
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	09000200	7001	2012	19 EMPG VDZ	2EMPG2019	GYEMPG





## Program Requirements

- (A) Monies may not be obligated outside of the time period as stated on the grant document. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 45 days of the end of the performance period (unless otherwise specified in the Program Terms and Conditions) when the *Final Performance Progress Reports* are due.
- (B) The signature of the signatory officials on this award certifies that all financial expenditures, including all supporting documentation submitted for reimbursement, have been incurred by the jurisdiction, and are eligible and allowable expenditures consistent with the grant guidelines for this project. The jurisdiction shall follow the financial management requirements imposed on them by the Division of Homeland Security and Emergency Management (DHS&EM).
- (C) The signature of the signatory officials on this award attests to the jurisdiction's understanding, acceptance, and compliance with Acknowledgement of Federal Funding; Lobbying; Debarment, Suspension and other responsibility matters; Drug-free Workplace; Conflict of Interest, and Non-Supplanting certifications. Federal funds will not be used to supplant state or local funds. Federal funds may be used to supplement existing funds to augment program activities, and not replace those funds which have been appropriated in the budget for the same purpose. Potential supplanting may be the subject of application and pre-award, post-award monitoring, and audit. Any cost allocable to a particular Federal award or cost objectives under the principles provided for in 2 CFR Part 200, subpart E, may not be charged to other Federal awards to overcome fund deficiencies.
- (D) The jurisdiction shall ensure the accounting system used allows for separation of fund sources. These grant funds cannot be commingled with funds from other federal, state or local agencies, and each award is accounted for separately.
- (E) The jurisdiction shall comply with the requirements under 2 CFR 25.110, to maintain and keep jurisdiction information current within the System of Award Management (SAM). Also the jurisdiction has the requirement to be non-delinquent to the Federal government as required in OMB Circular A-129. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments
- (F) The jurisdiction shall comply with Federal Laws and Regulations: *Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975, Americans with Disabilities Act of 1990*. Per *Executive Order 13166*, the jurisdiction will take reasonable steps to ensure Limited English Proficient (LEP) persons have meaningful access to its programs and activities. The jurisdiction is required to comply with any applicable provisions of the Buy American Act (41 U.S.C. Sections 8301 – 8305). *Executive Order 13347 Individuals with Disabilities in Emergency Preparedness* requires government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism. *Executive Order 13224* prohibits transactions with and support to organizations associated with terrorism. Energy Policy and Conservation Act, National Environmental Policy Act (NEPA) of 1969 and the Coastal Wetlands Planning, Protection, and Restoration Act of 1990 (as applicable.) The USA PATRIOT Act of 2001, Trafficking Victims Protection Act of 2000, Hotel and Motel Fire Safety Act of 1990, and the Fly America Act of 1974. Subrecipients who collect Personally Identifiable Information (PII) are required to have a publicly available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. All recipients must comply with statutory requirement for whistleblower protections (if applicable) at 10 U.S.C 2409, 41 U.S.C 4712, and 10 U.S.C 2324, 41 U.S.S 4304 and 4310. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R Part 19 and other applicable statutes, regulations, and guidance governing the participants of faith-based organizations in individual DHS programs.
- (G) The jurisdiction certifies that its employees are eligible to work in the U.S. as verified by Form I-9, Immigration & Naturalization Service Employment Eligibility.
- (H) It is the responsibility of the jurisdiction as the subrecipient of these federal funds to fully understand and comply with the requirements of:
1. Administrative requirements  
2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*  
[http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)
  2. Cost Principles  
2 CFR Part 200 Subpart E *Cost Principles*  
<http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=a470d16f3403a225479f2a8a6c7c4058&n=pt2.1.200&r=PART&ty=HTML#sp2.1.200.e>
  3. Audit Requirements  
2 CFR Part 200 Subpart F *Audit Requirements*  
<http://www.ecfr.gov/cgi-bin/retrieveECFR?gp=&SID=a470d16f3403a225479f2a8a6c7c4058&n=pt2.1.200&r=PART&ty=HTML#sp2.1.200.f>
    - A. Federal: The applicant agrees that, as a condition of receiving any federal financial assistance, a Single audit of those federal funds will be performed, if required by law, and further agrees it will comply with all applicable audit requirements.
    - B. State: If the applicant is an entity that received state financial assistance the applicant shall submit to the State coordinating agency, within one year after the end of the audit period, an annual audit report covering the audit period as required by 2 AAC 45.010.

- C. Subrecipients identified as "non-compliant" by the Alaska Dept. of Administration, Division of Finance, Single Audit Coordinator shall be subject to the following grant payment restrictions:
1. The Division of Homeland Security & Emergency Management (DHS&EM) will not process grant payments of any nature directly to the subrecipient.
  2. Subrecipients will be required to fully comply with the Single Audit requirements as specified by the Alaska Dept. of Administration, Division of Finance, Single Audit Coordinator.
  3. Subrecipients will provide compliance evidence to DHS&EM from the state audit coordinator before any payment will be processed.
  4. DHS&EM may process On-Behalf-Of (OBO) payments to vendors for costs directly associated to the scope of work on approved awards.
  5. Performance periods will not be extended due to a subrecipient's failure to comply with Single Audit requirement.
  6. Payments made in error to subrecipients that are "non-compliant" must be repaid to the State of Alaska within 90 days of receipt of notice from DHS&EM.

4. Procurement and Contracts. Contracts must be of a reasonable cost, generally be competitively bid, and must comply with Federal, State, and local procurement standards. Detailed requirements for eligible procurement methods and contract types can be found in 2 CFR Part 200 Subpart D. The applicant agrees to review and follow procurement and contract requirements necessary for compliance with the grant program. Further, the applicant understands that failure to comply with these requirements may result of loss of funding for the entire project.
- A. Debarred/Suspended Vendors. As required by Executive Orders 12549 and 12689, Debarment and Suspension, and implemented at 2 CFR Part 180, the applicant certifies that it and its principals:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
  2. Have not within a three-year period preceding this award been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  3. Are not presently indicted for otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
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  - 2 CFR Part 200.112 – the jurisdiction must disclose in writing to DHS&EM any potential conflict of interest per the applicable Federal awarding agency policy in the award's performance period.
  6. False Claims Act, Program Fraud Civil Remedies, and Mandatory Disclosures
    - A. 31 U.S.C. §3729, no recipient of federal payments shall submit a false claim for payment.
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  - 28 CFR Part 23, Criminal Intelligence System Operating Policies
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  - Grants awarded to DHS&EM are not R&D
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  - 2 CFR Part 200, Subpart E, Cost Principles
10. Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. §5121-5206, and Related Authorities, where applicable.

11. Reducing Text Messaging while Driving
  - All recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
12. Reporting of Matters Related to Recipient Integrity and Performance
  - If the total value recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, you must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII.
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  - All recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A.

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All recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

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Alaska Administrative Code Title 2 Chapter 12, 2 AAC 12.74. <http://www.legis.state.ak.us/cgi-bin/folioisa.dll/aac>  
Alaska Administrative Manual <http://doa.alaska.gov/dof/manuals/aam/index.htm>

## EMPG Program Terms and Conditions

The total allocation of the 2019 Emergency Management Performance Grant awarded to the State of Alaska Division of Homeland Security and Emergency Management (DHS&EM) is \$3,093,229.00 under *Federal Grant EMS-2019-EP-00001*, Catalog of Federal Domestic Assistance (CFDA) #97.042. The City of Valdez has been awarded \$25,000.00, which shall be used to support organization activities essential to emergency management and community preparedness. The performance period of this grant award is July 1, 2019 through June 30, 2020. All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO and State program guidance. The City of Valdez cannot sub-grant any part of this award to any other entity or organization. All awards require confirmation within the first reporting quarter that expenditures supporting the organization staffing work plan will be made, or a request for de-obligation of funds must be submitted.

(A) Monies may not be obligated outside of the time period as stated on the grant document. An obligation occurs when funds are encumbered, as with a purchase order and/or commitment of salaries and benefits. All obligated and encumbered funds must be liquidated within 20 days of the end of the performance period when the *Final Performance Progress Report* is due.

(B) The City of Valdez shall be familiar with the requirements and restrictions of the 2019 Emergency Management Performance Grant Guidance and State Grant Guidelines. By signing the Obliging Award Document, the City of Valdez certifies it has read, understood, and accepted these documents as binding.

(C) Changes to Award: All change requests must be submitted in writing, or electronically to the DHS&EM project manager, accompanied by a narrative justification and budget/spending plan, for review and approval. Changes must be consistent with the organization category and federal grant guidelines. Requests for changes will be considered only if the reporting requirements are current and terms and conditions have been met at the time the request for the change is made. Changes in the staffing work plan, changes in key persons specified on the grant award, contractual services for activities central to the purposes of the award, requests for additional funding, change in the project manager/director, or release of special conditions may result in an amendment to this award. No category allocations are authorized, only de-obligation of funds.

(D) Reporting Requirements: The City of Valdez shall submit timely quarterly *Performance and Financial Progress Reports*. Quarterly *Performance and Financial Progress Report* forms are located electronically at <http://ready.alaska.gov/grants> and may be reproduced. Use of outdated forms will not be accepted and may delay timely reimbursements. The quarterly reports are due:

Number of Scheduled Reports	Due	Jurisdiction Performance Period	Performance and Financial Progress Report Due Dates
1	07/01/2019 – 09/30/2019	10/20/2019	
2	10/01/2019 – 12/31/2019	01/20/2020	
3	01/01/2020 – 3/31/2020	04/20/2020	
4/Final	04/01/2020 – 06/30/2020	07/20/2020	

**Invoices with progress reports will be submitted to DHS&EM by the due date as specified in the above schedule. Should the grant period be extended for any reason, a modified report schedule will accompany the award amendment.**

*Quarterly Performance Progress Reports* shall describe the status of the organization category expenditures; compare actual accomplishments to the objectives established for the reporting period in the organization timeline, report reasons for deviation, and justification for timeline adjustment requests. *Performance Progress Reports* must support the *Financial Progress Report*. Include any significant events or activities. Progress must be reported relative to identified organization activities and milestones stated in the jurisdiction's application. *Financial Progress Reports* shall describe the status of the funds; show encumbrances, and receipts of program income and cash or in-kind contributions to the project. The fourth quarter/*Final Performance Progress Report* is a summary report, evaluating organization expenditures staffing work plan activities and measuring performance against emergency management goals and objectives for the entire performance period, and is required in addition to the last quarterly report. *After-Action Report/Improvement Plans (AAR/IP)* are required within 30 days of the conduct of an exercise.

(E) Signatory Requirements: The primary signatory official, project manager and financial officer are the only ones allowed to sign the original obligating award document and any amendments as listed on the *Signatory Authorization Form*. Delegates may sign the quarterly and final reports, however, the signatures of the project manager, signatory official and the financial officer must be three different signatures.

(F) Reimbursements: Submit on the *Financial Progress Report* form. Reimbursement shall be based upon authorized and allowable salary expenditures consistent with narrative and grant guidelines, and submission of timely quarterly *Performance and Financial Progress Reports*. Payments may be withheld pending correction of deficiencies. Reimbursement of expenditures may be requested at any time within the performance period. Expenditures must be supported with source documentation (e.g. copies of certified payroll or time sheets, etc.) and proof of payment (account ledgers or voided checks showing proof of payment cleared)



**Personnel Costs:** Payroll reports or timesheets signed and certified that capture the employee's name, position, payroll time period breakdown of all hours charged to each allocation to total 100% of employee's worked time, amount paid, and copies of the corresponding pay warrants, are acceptable. Completion of the *Optional Financial Work Sheet for Identifying & Certifying Program Costs Worksheet* available at <http://ready.alaska.gov/grants> may be submitted in lieu of the above documentation for reimbursement of personnel costs. Staff may not self-certify their own time and wages. The City of Valdez shall retain all supporting payroll records including time and attendance records signed by the employee and supervisor and copies of warrants as per the Recordkeeping Requirements in Section H.

**(G) Record Keeping Requirements:** Grant financial and administrative records shall be maintained for a period of three (3) years following the date of the closure of the grant award, or audit if required. Time and effort, personnel and payroll records for all individuals reimbursed under the award must be maintained.

**(H) DHS Access:** The jurisdiction shall keep all records, accounts, documents, information, facilities and staff available for DHS access as required per DHS Specific Acknowledgements and Assurances.

**(I) Performance Measures:** Quarterly *Performance Progress Reports* shall demonstrate performance and progress relative to all-hazards, emergency management operations staffing, and other tasks in support of emergency management. Staffing activities must be linked to achieving goals outlined in the Emergency Management Performance Grant (EMPG) Work Plan.

**(J) Subrecipient Monitoring Policy:** DHS&EM reserves the right to periodically monitor, review, and conduct analysis of the City of Valdez's financial, programmatic and administrative policies and procedures such as, accounting for receipts and expenditures, cash management, maintaining adequate financial records, means of allocating and tracking costs, contracting and procurement policies and records, payroll records and means of allocating staff costs, property/equipment management system(s), progress of project activities, etc. Periodic monitoring is required to ensure that program goals, objectives, timelines, budgets and other related program criteria are being met. This may include desk and field audits. Technical assistance is available from DHS&EM staff. The *Subrecipient Monitoring Policy* is available at <http://ready.alaska.gov/grants>

**(K) Penalty for Non-Compliance:** For the reasons listed below, special conditions may be imposed, reimbursements may be partially or wholly withheld, the award may be wholly or partly suspended or terminated, or future awards, reimbursements and award modifications may be withheld. DHS&EM may institute the following, but is not limited to, withholding authority to proceed to the next phase of a reimbursement, requiring additional or more detailed financial reports, additional project monitoring, and/or establish additional prior approvals. DHS&EM shall notify the City of Valdez of its decision in writing stating the nature and the reason for imposing the conditions/restrictions, the corrective action required and timeline to remove them, and the method of requesting reconsideration of the imposed conditions/restrictions. The City of Valdez must respond within five (5) days of receipt of notification.

1. Unwillingness or inability to attain program goals
2. Unwillingness or inability to adhere to Special Conditions
3. Failure or inability to adhere to grant guidelines and federal compliance requirements
4. Improper procedures regarding contracts and procurements
5. Inability to submit reliable and/or timely reports
6. Management systems that do not meet federally required management standards

**(L) Termination for Cause:** If performance is not occurring as agreed, the award may be reduced or terminated without compensation for reduction or termination costs. DHS&EM will provide five (5) days notice to City of Valdez stating the reasons for the action, steps taken to correct the problems, and the commencement date of the reduction or termination. DHS&EM will reimburse City of Valdez only for acceptable work or deliverables, necessary and allowable costs incurred through the date of reduction or termination. Final payment may be withheld at the discretion of DHS&EM until completion of a final DHS&EM review.

**(M) Termination for Convenience:** Any program may be terminated upon convenience, in whole or in part, for the convenience of the government. The Department of Homeland Security FEMA and DHS&EM, by written notice, may terminate this grant, in whole or in part, when it is in the government's interest. Allowable costs obligated and/or incurred through the date of termination shall be reimbursed.

**(N)** The City of Valdez understands FEMA reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for federal government purposes: (a) the copyright in any work developed under this award; and (b) any rights of copyright to which City of Valdez purchases ownership with federal support. The City of Valdez agrees to consult with DHS&EM and FEMA regarding any patent rights that arise from, or are purchased with this funding. The jurisdiction also agrees to obtain DHS's approval through DHS&EM for any DHS seal (s), logos, crests or flags used in association with federal grants.

**(O)** As a condition of receiving FFY 2019 EMPG funding, the City of Valdez must ensure and maintain adoption and implementation of National Incident Management System (NIMS). The Alaska Assessment is the required means to report NIMS adoption and implementation.

**(P)** The City of Valdez must update or complete the Alaska Assessment by December 31, 2019.

**(Q)** The City of Valdez must attend the 2020 Preparedness Conference.

**(R)** The City of Valdez must attend the state's Multi-Year Training and Exercise Plan Workshop (TEPW) Workshop, to be held in conjunction with the 2020 Preparedness Conference and develop a local jurisdiction Multi-Year Training and Exercise Plan (TEP) to be submitted to DHS&EM at the TEPW.

(S) EMPG-funded personnel should make every attempt to participate in no less than three exercises (discussion-based or functional) during the performance period. DHS&EM sponsored opportunities will be available during the performance period. Real world events may not always count as exercise participation.

(T) The City of Valdez staff funded by the 2019 EMPG must complete the FEMA Independent Study Program Professional Development Series by June 28, 2020.

(U) The state will review expenditures at the end of the second quarter (10/01/2019-12/31/2019) to ensure funds are being adequately spent. If not, the state may de-obligate some or all the remaining funds. Third and fourth quarter funds will not be reimbursed until this review is completed.

I certify that I have read and understand the Grant Terms and Conditions, and the Grant Requirements, Assurances and Agreements, in accordance with this award and acknowledge and agree to comply with applicable provisions governing DHS&EM and the Department of Homeland Security (DHS) access to records, accounts, documents, information, facilities, and staff as authorized by the City of Valdez.

**Project Manager's Signature**

**Chief Financial Officer's Signature**

**Signatory Official's Signature**

# Project Budget Details Report

2019 Emergency Management Performance Grant / 2019 EMPG

Valdez, City of

Reported Category = ALL. Reported Revision = 0 of 0.

<u>PBD#</u>	<u>Expense Category</u>	<u>Solution Area</u>	<u>Discipline</u>	<u>Qty</u>	<u>Budgeted Cost</u>	<u>PBD# Amt Spent</u>	<u>PBD# Balance</u>
1	Plan.Org	Prog: Dev,Coord,Imp,Eval	EMA	State			
				Federal	\$25,000.00		\$25,000.00
<div> <div>EHP</div> <div>Item:</div> <div> <input type="checkbox"/> EHP </div> </div>							
Salary & Benefits							
Salary & Benefits For Emergency Management Personnel							
<b>Description</b>							

Adjusted Grant Award

State

Federal **\$25,000.00**

Total Budgeted Allocated (Fed & State)

**\$25,000.00**

PBD Total Allocations:

State

Federal **\$25,000.00**

Total Expenses: State

Federal

Summary Balance: State

Federal

**\$25,000.00**

PBD Non-Budgeted Funds:

**\$0.00**







## Legislation Text

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**File #:** RES 19-0060, **Version:** 1

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**ITEM TITLE:**

#19-60 - Adopting the 2020 Budget for the City of Valdez, and Appropriating Monies for that Budget

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: \$58,963,607

Unencumbered Balance: \$58,963,607

Funding Source: \$56,404,914 estimated 2020 Revenues; \$2,558,693 in Unassigned Fund Balance

**RECOMMENDATION:**

Approve

**SUMMARY STATEMENT:**

- This resolution formally adopts the 2020 operating budget
- Staff anticipates having the final 2020 operating budget document posted and distributed by end of December.
- Next budgeting task is for capital projects, carry-forward funds from 2019, and various cleanup/repurposing, which will take place in Feb/March, and will be formalized as a budget revision resolution.

CITY OF VALDEZ, ALASKA

RESOLUTION #19-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, ADOPTING THE FY2020 BUDGET FOR THE CITY OF VALDEZ, ALASKA AND APPROPRIATING MONIES FOR THAT BUDGET

WHEREAS, the City Manager has prepared a proposed 2020 budget for the City of Valdez, Alaska, according to Section 6.2 of the City Charter; and

WHEREAS, the City Council has reviewed the budget as presented and made various revisions thereto; and

WHEREAS, a notice of public hearing was published and held as required by Section 6.3 of the City Charter; and

WHEREAS, the City Council has determined that the 2020 budget shall be finalized as the official financial plan for the City for 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, THAT:

Section 1. The 2020 budget as prepared by the City Manager, revised by the City Council, presented for Public Hearing, and summarized in Attachment A, is hereby adopted as the 2020 spending plan for the City of Valdez.

Section 2. \$58,963,607 in new authorizations are hereby appropriated as set forth in the 2020 budget document for the respective departments and Funds for the 2020 fiscal year, with \$56,404,914 in new revenues recognized to fund the 2020 budget appropriation.

Section 3. Inter-fund transfers of \$10,522,847 are recognized between Funds as indicated in the 2020 budget document.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 3<sup>rd</sup> day of December, 2019.

CITY OF VALDEZ, ALASKA

\_\_\_\_\_  
Jeremy O'Neil, Mayor

ATTEST:

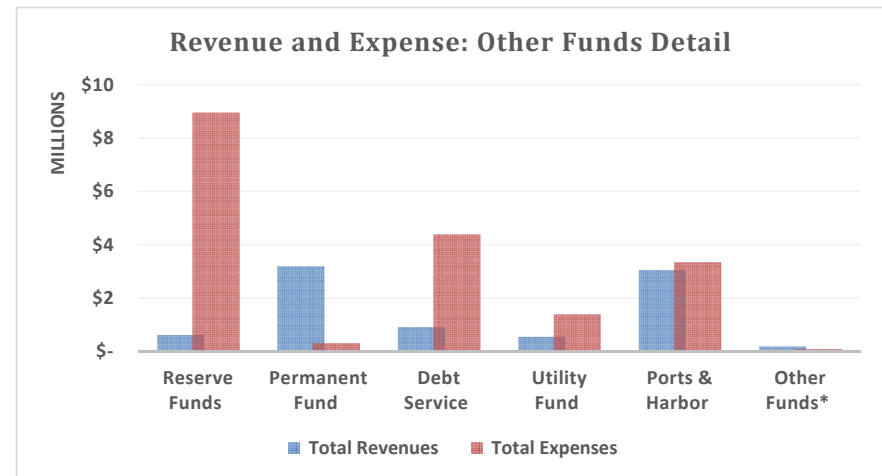
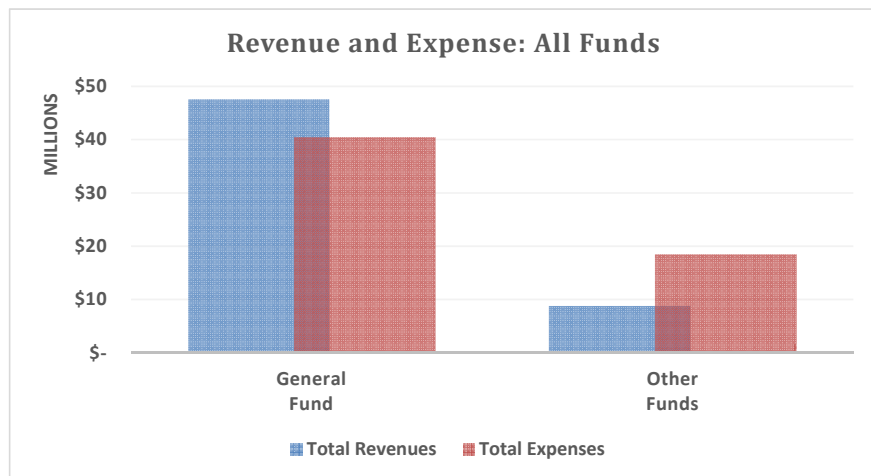
\_\_\_\_\_  
Sheri L. Pierce, MMC, City Clerk

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All Values in Millions

	General Fund	Reserve Funds	Capital Projects	Permanent Fund	Debt Service	Utility Fund	Ports & Harbor	Other Funds*	Grand Total
<b>Beginning Fund Balance</b>	<b>47.4</b>	<b>38.5</b>	<b>38.8</b>	<b>192.4</b>	<b>7.3</b>	<b>1.9</b>	<b>3.9</b>	<b>18.1</b>	<b>348.2</b>
<b>Total Revenues</b>	<b>47.6</b>	<b>0.6</b>	<b>0.3</b>	<b>3.2</b>	<b>0.9</b>	<b>0.5</b>	<b>3.1</b>	<b>0.2</b>	<b>56.4</b>
Transfer In (Out)	(5.5)	8.9	-	(2.9)	-	-	(0.5)	-	-
Operating Subsidy	(1.6)	-	-	-	-	0.9	0.8	-	-
<b>Net of Transfer/Subsidy</b>	<b>(7.1)</b>	<b>8.9</b>	<b>-</b>	<b>(2.9)</b>	<b>-</b>	<b>0.9</b>	<b>0.3</b>	<b>-</b>	<b>-</b>
<b>Division</b>									
Administration	9.2	4.7	-	0.3	4.4	-	-	-	18.7
Support	13.5	-	-	-	-	-	-	-	13.5
Facilities, Fleet & Infrastructure	7.6	3.6	-	-	-	1.4	-	0.1	12.7
Public Safety	6.7	0.1	-	-	-	-	-	-	6.8
Ports & Harbor	-	0.5	-	-	-	-	3.3	-	3.8
Parks, Recreation & Cultural Services	3.6	-	-	-	-	-	-	-	3.6
<b>Total Expenses</b>	<b>40.5</b>	<b>9.0</b>	<b>-</b>	<b>0.3</b>	<b>4.4</b>	<b>1.4</b>	<b>3.3</b>	<b>0.1</b>	<b>59.0</b>
Net Increase (Reduction)	-	0.5	0.3	-	(3.5)	-	-	0.1	(2.6)
<b>Ending Fund Balance</b>	<b>47.4</b>	<b>39.0</b>	<b>39.1</b>	<b>192.4</b>	<b>3.8</b>	<b>1.9</b>	<b>3.9</b>	<b>18.2</b>	<b>345.6</b>



\*Other Funds include: MKG Medical Clinic, Health Insurance, VHIA, Long Term Debt, PVMC, Counselling Center, Museum, and Kelsey Dock Project

All Values in Millions

	General Fund	Reserve Funds	Capital Projects	Permanent Fund	Debt Service	Utility Fund	Ports & Harbor	Other Funds*	Grand Total
<b>Beginning Fund Balance</b>	<b>47.4</b>	<b>38.5</b>	<b>38.8</b>	<b>192.4</b>	<b>7.3</b>	<b>1.9</b>	<b>3.9</b>	<b>18.1</b>	<b>348.2</b>
<b>Total Revenues</b>	<b>47.6</b>	<b>0.6</b>	<b>0.3</b>	<b>3.2</b>	<b>0.9</b>	<b>0.5</b>	<b>3.1</b>	<b>0.2</b>	<b>56.4</b>
Transfer In (Out)	(5.5)	8.9	-	(2.9)	-	-	(0.5)	-	-
Operating Subsidy	(1.6)	-	-	-	-	0.9	0.8	-	-
<b>Net of Transfer/Subsidy</b>	<b>(7.1)</b>	<b>8.9</b>	<b>-</b>	<b>(2.9)</b>	<b>-</b>	<b>0.9</b>	<b>0.3</b>	<b>-</b>	<b>-</b>
<b>Expense Category</b>									
FTE Payroll	15.3	-	-	-	-	0.8	1.4	-	17.4
Education	10.6	-	-	-	-	-	-	-	10.6
Other Operating	3.2	6.2	-	0.0	-	0.1	0.5	0.0	9.9
Debt Service	-	-	-	-	4.4	-	-	-	4.4
Contracts	3.1	-	-	0.3	-	0.1	0.2	-	3.7
CSO	2.7	-	-	-	-	-	-	-	2.7
Other Personnel	2.2	-	-	-	-	0.1	0.4	-	2.7
Equipment	-	2.1	-	-	-	-	-	-	2.1
Utilities	0.8	-	-	-	-	0.4	0.7	0.0	2.0
Legal	1.7	-	-	-	-	-	-	-	1.7
Maintenance	0.8	-	-	-	-	0.0	0.1	0.1	1.0
Projects	-	0.7	-	-	-	-	-	-	0.7
Events	0.2	-	-	-	-	-	-	-	0.2
Grand Total	40.5	9.0	-	0.3	4.4	1.4	3.3	0.1	59.0
<b>Total Expenses</b>	<b>40.5</b>	<b>9.0</b>	<b>-</b>	<b>0.3</b>	<b>4.4</b>	<b>1.4</b>	<b>3.3</b>	<b>0.1</b>	<b>59.0</b>
Net Increase (Reduction)	-	0.5	0.3	-	(3.5)	-	-	0.1	(2.6)
<b>Ending Fund Balance</b>	<b>47.4</b>	<b>39.0</b>	<b>39.1</b>	<b>192.4</b>	<b>3.8</b>	<b>1.9</b>	<b>3.9</b>	<b>18.2</b>	<b>345.6</b>

\*Other Funds include: MKG Medical Clinic, Health Insurance, VHIA, Long Term Debt, PVMC, Counselling Center, Museum, and Kelsey Dock Project

General Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(84,080,594)</b>	<b>(49,986,205)</b>	<b>(52,918,554)</b>	<b>(49,540,345)</b>	<b>(46,633,860)</b>	<b>(47,599,550)</b>
Taxes	(44,097,788)	(44,303,752)	(44,428,588)	(45,095,400)	(44,327,100)	(44,494,300)
Misc Revenue	(683,915)	(762,358)	(925,485)	(975,031)	(258,750)	(1,059,450)
PILT	(741,695)	(751,532)	(774,549)	(774,642)	(731,300)	(737,800)
Service Charges and Sales	(422,141)	(476,433)	(487,944)	(451,792)	(378,050)	(423,700)
Federal and State Grants	(382,260)	(393,449)	(420,325)	(377,449)	(377,449)	(387,800)
State Shared Revenue	(2,101,251)	(231,160)	(1,769,885)	(1,622,996)	(350,711)	(277,300)
Utilities	(175,776)	(166,333)	(159,739)	(145,364)	(150,000)	(151,200)
Recreational Activities	(40,285)	(46,488)	(43,520)	(61,757)	(28,000)	(33,300)
Fines and Forfeitures	(14,924)	(11,592)	(14,918)	(20,515)	(20,000)	(21,100)
Licenses and Permits	(17,682)	(15,100)	(19,880)	(15,400)	(12,500)	(13,600)
Transfer	-	(228,009)	(870,273)	-	-	-
Transfer From Permanent Fund	(2,606,458)	(2,600,000)	(3,003,448)			
Carry Forward (Budget Only)	-	-	-	-	-	-
Extraordinary	(32,796,418)	-	-	-	-	-
<b>Grand Total</b>	<b>(84,080,594)</b>	<b>(49,986,205)</b>	<b>(52,918,554)</b>	<b>(49,540,345)</b>	<b>(46,633,860)</b>	<b>(47,599,550)</b>

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>66,252,046</b>	<b>63,862,858</b>	<b>63,790,189</b>	<b>57,721,137</b>	<b>46,303,641</b>	<b>47,599,550</b>
FTE Payroll	10,933,246	12,378,281	12,859,003	13,337,917	15,020,082	15,253,085
Education	10,644,412	10,486,453	10,288,338	10,478,000	10,478,000	10,612,843
Transfer	25,271,537	29,266,522	27,814,733	19,384,678	5,338,897	5,487,663
Other Operating	2,070,472	2,365,990	2,291,134	2,815,977	3,089,196	3,178,016
Contracts	1,569,619	1,739,554	1,480,888	2,388,772	2,660,957	3,102,138
CSO	2,356,118	2,471,473	2,647,099	2,555,150	2,659,567	2,678,288
Other Personnel	1,545,160	1,522,744	1,600,405	1,919,439	2,059,704	2,174,918
Legal	2,103,288	1,050,060	1,996,911	1,650,000	1,650,000	1,650,000

General Fund Summary

	Actual			Estimate	Adopted Budget	
	2016	2017	2018	2019	2019	2020
Operating Subsidy	1,086,929	1,159,855	1,200,286	1,374,600	1,445,951	1,644,584
Maintenance	563,873	694,771	607,647	793,575	850,468	814,075
Utilities	653,222	727,112	781,348	783,620	811,410	810,410
Events	145,669	45	222,398	239,408	239,408	193,530
Extraordinary	7,308,500	-	-			
<b>Grand Total</b>	<b>66,252,046</b>	<b>63,862,858</b>	<b>63,790,189</b>	<b>57,721,137</b>	<b>46,303,641</b>	<b>47,599,550</b>

FUND NAME	General Fund
DEPT NAME	All
REV/EXP	REV

	2016	2017	2018	2019	2019	2020
	Actual	Actual	Actual	Estimate	Budget	Budget
<b>Extraordinary</b>	<b>(32,796,418)</b>	-	-	-	-	-
TAPS Settlement	(32,796,418)					
<b>Federal and State Grants</b>	<b>(382,260)</b>	<b>(393,449)</b>	<b>(420,325)</b>	<b>(377,449)</b>	<b>(377,449)</b>	<b>(387,800)</b>
Jail Grant	(354,749)	(363,249)	(390,875)	(354,749)	(354,749)	(365,100)
Library Consortium Grant	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)
Library Grant	(6,860)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)
Litter Prevention Grant (ALPAR	(2,000)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Police Grant	(5,151)	-	-			-
SOA DNR Forestry Grant	-	(7,500)	(6,750)			-
<b>Fines and Forfeitures</b>	<b>(14,924)</b>	<b>(11,592)</b>	<b>(14,918)</b>	<b>(20,515)</b>	<b>(20,000)</b>	<b>(21,100)</b>
Animal Fines/Impounds	(2,655)	(1,595)	(2,677)	(2,500)	(2,000)	(2,000)
EMS - Seat Belt Citation	-	-	-	(15)	-	-
Library Fines	(2,267)	(1,982)	(1,883)	(3,000)	(3,000)	(3,000)
Ordinance Violations	(10,002)	(8,016)	(10,359)	(15,000)	(15,000)	(16,100)
<b>Licenses and Permits</b>	<b>(17,682)</b>	<b>(15,100)</b>	<b>(19,880)</b>	<b>(15,400)</b>	<b>(12,500)</b>	<b>(13,600)</b>
Animal Licenses	(60)	(290)	(280)	(300)	(300)	(400)
Building Permits	(2,227)	(1,659)	(2,775)	(3,000)	(2,000)	(2,300)
City Business Licenses	(10)	-	-	-	-	-
Liquor Licenses	(15,050)	(10,800)	(16,700)	(12,000)	(10,000)	(10,800)
Other Licenses	(335)	(2,351)	(125)	(100)	(200)	(100)
<b>Misc Revenue</b>	<b>(683,915)</b>	<b>(762,358)</b>	<b>(925,485)</b>	<b>(975,031)</b>	<b>(258,750)</b>	<b>(1,059,450)</b>
911 Surcharge	(18,011)	(27,498)	4,438	-	-	-
Animal Control Donations/ Misc	(1,160)	(1,063)	(125)	(280)	(250)	(250)
Animal Maintenance Fees	(75)	(885)	(1,070)	(400)	(800)	(1,200)
Bremner Street Assessments	-	(3,128)	-	-	-	-
Cash Over/Short	139	267	238	68	-	-
Interest Charges on A/R and Ci	(1,614)	(2,038)	719	(1,500)	(1,700)	(1,500)



FUND NAME	General Fund
DEPT NAME	All
REV/EXP	REV

	2016	2017	2018	2019	2019	2020
	Actual	Actual	Actual	Estimate	Budget	Budget
Interest Income	189,665	(644,284)	(839,509)	(885,000)	(250,000)	(1,050,000)
Interest Income TAPS Sup 07-09	(289,193)	-	-	-	-	-
Library Donations	(11,561)	(10,049)	(8,642)	(7,500)	(6,000)	(6,000)
Other Misc Revenue	(53,638)	(1,765)	(7,121)	(7,121)	-	-
Police Donations	(100)	-	(100)	-	-	-
Recovery of Written Off Accoun	(1,399)	(1,220)	(233)	(118)	-	(500)
Reimbursements of Expenditures	(483,855)	(67,531)	(73,180)	(73,180)	-	-
Revenue/Expense Clearing	(13,112)	(3,164)	(900)	-	-	-
<b>PILT</b>	<b>(741,695)</b>	<b>(751,532)</b>	<b>(774,549)</b>	<b>(774,642)</b>	<b>(731,300)</b>	<b>(737,800)</b>
Harbor Residential Surcharge	(3,718)	(3,558)	(4,268)	(3,392)	(3,300)	(3,400)
PILT - Alaska Housing Finance	(975)	(1,949)	-	-	(1,000)	-
PILT - Federal	(732,147)	(741,041)	(763,562)	(768,000)	(725,000)	(732,300)
PILT - North Pacific Rim Housi	(4,856)	(4,984)	(6,718)	(3,250)	(2,000)	(2,100)
<b>Recreational Activities</b>	<b>(40,285)</b>	<b>(46,488)</b>	<b>(43,520)</b>	<b>(61,757)</b>	<b>(28,000)</b>	<b>(33,300)</b>
Alison Point Camping Fees	(5,535)	-	(4,159)	(29,600)	(2,000)	(1,200)
Park & Recreation Revenue	(12,325)	(25,974)	(17,128)	(18,862)	(11,000)	(10,600)
Pool Revenue	(11,412)	(13,230)	(13,133)	(4,000)	(6,000)	(13,000)
Ski Hill Revenue	(360)	-	(265)	(245)	-	-
Teen Center Rentals	(6,877)	(3,937)	(6,361)	(3,500)	(4,500)	(3,500)
Teen Center Snak Bar/Vending	(3,777)	(3,347)	(2,395)	(5,000)	(4,500)	(5,000)
Teen Council Revenue	-	-	(80)	(550)	-	-
<b>Service Charges and Sales</b>	<b>(422,141)</b>	<b>(476,433)</b>	<b>(487,944)</b>	<b>(451,792)</b>	<b>(378,050)</b>	<b>(423,700)</b>
Ambulance Service	(32,787)	(20,774)	(40,966)	(42,094)	(25,000)	(30,200)
Animal Adoption Fees	(2,880)	(3,280)	(3,920)	(3,000)	(3,000)	(3,400)
Animal Boarding	(7,965)	(19,543)	(6,450)	-	-	-
Animal Cremations	(795)	(1,990)	(2,500)	(2,500)	(2,000)	(2,600)
Animal Shelt Engraving	-	(1,020)	(1,040)	(750)	(750)	(1,100)

FUND NAME	General Fund
DEPT NAME	All
REV/EXP	REV

	2016	2017	2018	2019	2019	2020
	Actual	Actual	Actual	Estimate	Budget	Budget
Appraisal Reimbursement	-	(1,500)	(4,500)	(4,500)	-	-
Civic Center Catering	(11,539)	(16,578)	(25,684)	(25,000)	(19,000)	(24,000)
Civic Center Concessions	(67,103)	(72,602)	(72,124)	(70,000)	(54,000)	(65,000)
Civic Center Misc.	-	(1,060)	-	-	-	-
Civic Center Movies	(93,754)	(94,723)	(93,673)	(90,000)	(80,000)	(90,000)
Civic Center Rental Fees	(35,463)	(45,279)	(41,090)	(42,378)	(40,000)	(40,000)
Copy Sales (BlueLine Only)	(256)	(731)	(516)	(700)	(500)	(600)
Fire Misc Training Revenue	(340)	(540)	(300)	(370)	-	-
Gravel Sales	(9,029)	(45,908)	(18,600)	(15,000)	(9,000)	(13,500)
Library Sales	(3,575)	(3,237)	(1,748)	(3,200)	(3,700)	(3,200)
Misc Sales	(1,200)	(30)	(1)	-	-	-
Other Services & Sales	-	(26)	-	-	-	-
Parks & Rec - Rental Fees	(360)	-	-	-	(1,000)	-
Police Fingerprint/Pictures	(2,455)	(2,780)	(2,571)	(2,300)	(2,300)	(2,300)
Police Misc Revenue	(103)	(80)	(50)	-	(100)	(100)
Police Process Service	(75)	-	(130)	-	-	-
Property Rentals	(137,350)	(144,752)	(172,082)	(150,000)	(137,500)	(147,700)
Sale of Equipment	(10,910)	-	-	-	-	-
Valdez Cemetery Fees	(200)	-	-	-	(200)	-
Vehicle Inspection Fee	(4,000)	-	-	-	-	-
<b>State Shared Revenue</b>	<b>(1,714,346)</b>	<b>(231,160)</b>	<b>(1,769,885)</b>	<b>(1,622,996)</b>	<b>(350,711)</b>	<b>(277,300)</b>
National Forest Receipts	(1,332,631)	(28,270)	(1,237,555)	(1,263,887)	-	-
State Revenue Sharing Program	(181,620)	-	(325,083)	(150,000)	(150,711)	(75,000)
Telephone & Electric Coop Tax	(200,095)	(202,890)	(207,247)	(209,109)	(200,000)	(202,300)
<b>Taxes</b>	<b>(44,097,788)</b>	<b>(44,303,752)</b>	<b>(44,428,588)</b>	<b>(45,095,400)</b>	<b>(44,327,100)</b>	<b>(44,494,300)</b>
Cruise Ship Passenger Tax	-	-	(1,710)	(1,700)	(2,000)	(2,800)
Hotel & Motel Tax	(426,549)	(398,262)	(445,299)	(450,000)	(400,000)	(450,000)

FUND NAME	General Fund
DEPT NAME	All
REV/EXP	REV

	2016	2017	2018	2019	2019	2020
	Actual	Actual	Actual	Estimate	Budget	Budget
Hotel & Motel Tax Penalty & In	(8,921)	(1,043)	-	(1,700)	(100)	(1,500)
Penalty & Interest on Delinque	(59,996)	(58,759)	(55,566)	(42,000)	(25,000)	(40,000)
Real Property Taxes - Current	(43,602,321)	(43,842,159)	(43,926,013)	(44,600,000)	(43,900,000)	(44,000,000)
Reimbursement of Foreclosure C	-	(3,529)	-	-	-	-
<b>Utilities</b>	<b>(175,776)</b>	<b>(166,333)</b>	<b>(159,739)</b>	<b>(145,364)</b>	<b>(150,000)</b>	<b>(151,200)</b>
Dumpsters	(54,875)	(50,405)	(57,129)	(57,000)	(50,000)	(51,200)
Fuel	(782)	-	-	-	-	-
Port Refuse VCT Domestic	(480)	(240)	-	-	-	-
Recycling	(20)	(224)	-	(364)	-	-
Solid Waste Revenue	(119,619)	(115,464)	(102,610)	(88,000)	(100,000)	(100,000)
<b>Transfer From Permanent Fund</b>	<b>(2,606,458)</b>	<b>(2,600,000)</b>	<b>(3,003,448)</b>			
Transfer From Permanent Fund	(2,606,458)	(2,600,000)	(3,003,448)			
<b>Grand Total</b>	<b>(83,693,689)</b>	<b>(49,758,196)</b>	<b>(52,048,281)</b>	<b>(49,540,345)</b>	<b>(46,633,860)</b>	<b>(47,599,550)</b>

FUND NAME	General Fund
DEPT NAME	Administration
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	199,852	128,525	142,302	130,300	175,538	170,946
	Salaries and Wages	423,743	403,136	269,559	294,500	298,597	308,172
<b>Other Operating</b>	Advertising & Promotion	26,687	23,747	24,455	20,000	24,600	24,000
	Communications/Postage	35,462	39,487	26,983	39,000	39,000	34,000
	Contingencies	33,782	463	150	15,000	15,000	15,000
	Office Supplies	12,523	14,332	10,224	15,000	15,000	15,000
	Office/Capital Expense	2,187	4,149	-	2,000	2,000	2,500
	Operating Supplies	-	1,162	421	-	-	-
	Other Capital Equipment	-	5,715	-	-	-	-
	Reproduction & Copying	12,080	11,143	8,088	13,000	13,000	13,000
	Vehicle & Equipment Fuels	-	63	(1,220)	-	500	-
<b>Other Personnel</b>	Clothing	200	-	150	217	225	225
	Dues & Subscriptions	2,820	440	613	2,000	2,000	2,000
	Overtime	226	133	922	1,600	2,693	1,658
	Temporary Wages	9,244	-	-	-	-	-
	Training	8,677	1,333	1,050	1,000	6,000	3,000
	Travel & Transportation	21,312	13,990	12,026	14,000	26,000	26,000
	Wellness Program	14,500	14,833	17,457	43,250	43,250	20,000
<b>Contracts</b>	Contractual Services	-	-	1,212	-	-	150,000
	Professional Fees & Services	5,769	-	-	-	-	-
<b>Utilities</b>	Electricity	101,864	115,256	115,345	105,000	105,000	110,000
	Heating	30,900	47,154	61,174	64,000	55,000	68,500
<b>Grand Total</b>		<b>941,829</b>	<b>825,062</b>	<b>690,909</b>	<b>759,867</b>	<b>823,403</b>	<b>964,000</b>

FUND NAME	General Fund
DEPT NAME	Animal Control
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	60,753	96,296	111,373	115,178	153,437	149,207
	Salaries and Wages	110,518	153,294	166,949	179,560	181,314	190,248
<b>Other Operating</b>	Advertising & Promotion	2,423	4,542	3,892	4,200	4,500	7,700
	Communications/Postage	2,474	3,078	2,366	2,800	3,000	3,950
	Office/Capital Expense	1,769	10,338	7,599	11,200	11,200	3,000
	Operating Supplies	19,840	20,681	21,835	24,000	25,000	24,100
	Other Capital Equipment	-	-	-	21,000	21,100	15,900
	Permits	-	-	-	-	-	-
	Printing	883	770	1,503	3,300	5,800	5,800
	Public Awareness	145	-	170	-	400	-
	Vehicle & Equipment Fuels	2,174	2,571	4,131	4,200	5,000	5,000
<b>Other Personnel</b>	Clothing	2,131	2,292	3,105	3,000	4,000	3,000
	Dues & Subscriptions	125	195	385	450	490	490
	Overtime	14,795	8,188	12,315	12,940	12,940	13,577
	Temporary Wages	30,042	23,863	19,864	19,700	19,699	20,679
	Training	1,274	850	1,175	2,150	2,150	2,900
	Travel & Transportation	7,817	4,502	8,290	11,000	11,000	10,600
	Volunteer Services	2,488	1,021	2,577	1,500	2,500	1,500
<b>Contracts</b>	Contractual Services	1,876	2,232	99	4,500	5,500	4,000
	Professional Fees & Services	2,465	1,219	1,506	2,200	2,725	8,775
<b>Utilities</b>	Electricity	13,535	16,308	17,400	15,000	17,500	17,500
	Heating	22,553	27,140	25,229	20,000	28,500	28,500
<b>Grand Total</b>		<b>300,079</b>	<b>379,378</b>	<b>411,763</b>	<b>457,878</b>	<b>517,755</b>	<b>516,426</b>

FUND NAME	General Fund
DEPT NAME	Building Maintenance
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	278,255	333,461	399,759	377,121	454,225	443,705
	Salaries and Wages	429,210	468,400	515,486	542,642	575,296	595,398
<b>Other Operating</b>	Advertising & Promotion	490	-	-	-	-	-
	Communications/Postage	14,575	19,080	22,206	25,340	25,340	19,890
	Contingencies	-	-	-	-	-	-
	Equipment Rental	1,253	170	841	3,100	3,100	3,100
	Miscellaneous Supplies	2,324	-	-	-	-	-
	Office Supplies	1,301	1,921	1,901	2,500	2,500	2,500
	Office/Capital Expense	12,417	18,585	31,894	35,900	35,900	31,500
	Operating Supplies	109,625	130,189	168,538	181,092	185,092	185,503
	Other Capital Equipment	5,953	15,809	-	-	-	-
	Parts & Supplies for Equipment	19,821	14,371	14,700	15,000	15,000	15,000
	Permits	-	50	-	-	-	-
	Reproduction & Copying	2,951	2,182	2,725	4,736	4,736	3,200
	Vehicle & Equipment Fuels	9,283	11,711	13,871	15,600	15,600	15,600
<b>Other Personnel</b>	Clothing	2,143	2,704	4,884	4,075	4,075	4,075
	Dues & Subscriptions	1,483	1,346	1,951	1,900	1,900	1,900
	Overtime	20,971	27,788	30,212	38,717	38,717	41,997
	Temporary Wages	54,343	31,567	81,943	73,305	73,305	76,796
	Training	6,778	8,559	7,328	14,800	10,800	19,300
	Travel & Transportation	4,289	4,071	6,464	12,900	12,900	13,000
<b>Contracts</b>	Contractual Services	143,117	199,840	215,007	276,765	267,704	221,354
<b>Utilities</b>	Electricity	15,382	15,058	14,475	15,450	15,450	15,450
	Heating	16,576	22,620	29,712	22,960	22,960	22,960
<b>Maintenance</b>	Janitorial Services	160,944	183,540	183,717	176,575	233,468	191,575
<b>Grand Total</b>		<b>1,313,487</b>	<b>1,513,021</b>	<b>1,747,613</b>	<b>1,840,478</b>	<b>1,998,068</b>	<b>1,923,802</b>

FUND NAME	General Fund
DEPT NAME	City Clerk
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	130,436	212,551	206,939	205,230	251,122	243,839
	Salaries and Wages	232,721	324,229	330,376	337,490	347,695	362,179
<b>Other Operating</b>	Advertising & Promotion	-	-	-	2,000	2,000	2,000
	Communications/Postage	1,583	2,378	1,240	1,900	1,900	1,900
	Elections	14,662	7,160	8,103	16,000	16,000	16,000
	Office Supplies	461	823	2,179	2,600	2,600	2,600
	Office/Capital Expense	531	989	-	3,500	3,500	-
	Other Capital Equipment	-	-	8,385	-	-	-
	Records Management	2,244	4,284	791	5,000	5,000	5,000
	Reproduction & Copying	-	-	-	-	-	-
<b>Other Personnel</b>	Clothing	150	150	200	250	250	250
	Dues & Subscriptions	1,224	1,314	1,058	1,500	1,500	1,500
	Overtime	4,344	3,983	3,795	6,161	6,161	8,891
	Temporary Wages	-	10,912	4,499	-	-	-
	Training	7,247	5,044	4,944	6,000	6,000	6,000
	Travel & Transportation	17,204	16,657	17,344	18,000	18,000	18,000
<b>Contracts</b>	Contractual Services	-	7,510	7,510	7,510	7,510	7,510
	Professional Fees & Services	2,509	1,611	2,335	3,000	3,000	3,000
<b>Grand Total</b>		<b>415,317</b>	<b>599,597</b>	<b>599,698</b>	<b>616,141</b>	<b>672,238</b>	<b>678,669</b>

FUND NAME	General Fund
DEPT NAME	City Council
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Other Operating</b>	Advertising & Promotion	58,048	56,491	47,383	55,500	55,500	55,500
	Communications/Postage	3,812	3,940	4,144	3,500	3,500	3,500
	Contingencies	6,362	13,351	4,346	60,000	60,000	60,000
	Office Supplies	1,303	986	491	1,500	1,500	1,500
	Office/Capital Expense	-	-	-	-	-	-
	Other Capital Equipment	-	-	-	-	-	-
	Stipened	-	6,300	11,725	11,250	11,250	11,250
<b>Other Personnel</b>	Clothing	-	-	-	1,000	1,000	1,000
	Dues & Subscriptions	6,587	6,447	7,331	7,500	7,500	7,500
	Training	2,250	1,859	1,475	5,000	5,000	5,000
	Travel & Transportation	11,985	11,337	13,670	20,000	20,000	20,000
<b>Contracts</b>	Contractual Services	-	-	-	-	-	-
	Professional Fees & Services	153,241	164,395	165,433	176,063	172,000	172,000
	Professional Fees: Gas Line De	13,462	1,120	-	10,000	10,000	10,000
<b>Utilities</b>	Electricity	-	-	-	-	-	-
	Heating	2,687	2,950	3,551	3,000	3,000	3,000
<b>Grand Total</b>		<b>259,736</b>	<b>269,176</b>	<b>259,548</b>	<b>354,313</b>	<b>350,250</b>	<b>350,250</b>



FUND NAME	General Fund
DEPT NAME	Civic Center
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	168,832	158,810	175,948	172,000	217,793	217,325
	Salaries and Wages	243,026	219,106	219,988	234,000	249,547	273,136
<b>Other Operating</b>	Advertising & Promotion	3,212	5,910	3,300	-	5,500	5,665
	Civic Events Ins Clearing			-	-	-	-
	Communications/Postage	7,539	7,515	8,049	9,885	9,885	10,882
	Concessions	28,071	40,570	35,582	31,500	31,500	32,445
	Lease Expense	-	-	-	-	-	-
	Movie Rental & Freight	57,504	47,191	49,619	54,000	54,000	55,620
	Office Supplies	876	937	851	1,000	1,155	1,191
	Office/Capital Expense	3,932	3,235	4,832	4,832	-	15,600
	Operating Supplies	18,495	17,641	12,532	12,500	12,500	17,505
	Other Capital Equipment	16,941	6,139	-	-	8,800	-
	Parts & Supplies for Equipment	928	1,732	1,071	1,100	1,100	1,133
	Permits	-	-	-	-	-	-
	Reproduction & Copying	1,571	1,775	1,745	1,925	1,925	1,925
<b>Other Personnel</b>	Clothing	773	491	345	500	500	700
	Dues & Subscriptions	470	212	743	580	580	580
	Overtime	7,284	6,681	5,803	10,000	12,109	10,307
	Temporary Wages	40,939	54,562	45,599	62,925	65,925	82,042
	Training	217	1,233	465	1,200	1,200	1,200
	Travel & Transportation	622	-	-	2,500	2,500	2,500
<b>Contracts</b>	Contractual Services	12,484	9,324	2,055	12,800	12,800	6,800
	Professional Fees & Services	672	1,278	1,712	1,795	1,795	2,784
<b>Utilities</b>	Electricity	83,780	72,543	80,204	72,757	87,500	85,000
	Heating	42,150	42,800	52,624	57,553	67,500	60,000
<b>Maintenance</b>	Building & Grounds Maintenan	-	-	-	-	-	-
<b>Grand Total</b>		<b>740,318</b>	<b>699,683</b>	<b>703,070</b>	<b>745,352</b>	<b>846,114</b>	<b>884,339</b>

FUND NAME	General Fund
DEPT NAME	Community Development
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	215,422	246,306	305,458	357,000	379,385	374,912
	Salaries and Wages	376,308	400,627	457,401	585,000	548,821	590,152
<b>Other Operating</b>	Advertising & Promotion	8,699	10,086	2,854	-	3,400	8,600
	Communications/Postage	1,536	1,731	874	1,800	1,800	1,800
	Lease Expense	-	-	-	-	-	-
	Marine First Responder Grant	-	-	-	-	-	-
	Office Supplies	929	1,638	1,303	2,900	2,900	1,300
	Office/Capital Expense	5,445	-	-	1,500	1,500	-
	Operating Supplies	3,247	15,946	5,010	9,000	9,000	12,000
	Other Capital Equipment			-	7,000	7,000	-
	Parts & Supplies for Equipment	-	-	-	-	-	-
	Permits	-	-	-	-	-	-
	Reproduction & Copying	6,632	3,152	2,714	12,000	5,000	5,000
	Unreimbursed Grant Expense	-	-	-	-	-	-
	Vehicle & Equipment Fuels	453	427	528	550	1,500	650
<b>Other Personnel</b>	Clothing	100	618	351	300	350	800
	Dues & Subscriptions	1,275	2,294	962	1,200	1,200	1,200
	Overtime	2,364	6,401	2,940	4,500	7,206	3,960
	Temporary Wages	-	9,642	32,283	1,002	33,129	6,420
	Training	2,733	10,536	4,457	8,500	8,500	20,000
	Travel & Transportation	20,508	20,018	20,381	26,000	24,850	41,000
<b>Contracts</b>	ACMP Special Project Grant	-	-	-	-	-	-
	Contractual Cadastral Survey	-	-	-	-	-	-
	Contractual Services	20,475	51,338	57,365	10,000	90,000	585,000
	Professional Fees & Services	62,818	59,651	34,640	112,000	488,900	268,900
<b>Grand Total</b>		<b>728,944</b>	<b>840,412</b>	<b>929,520</b>	<b>1,140,252</b>	<b>1,614,441</b>	<b>1,921,695</b>

FUND NAME	General Fund
DEPT NAME	CSO
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>CSO</b>	Advocates for Victims of Violence	40,000	45,000	45,000	45,000	45,000	45,000
	Avalanche Center	40,000	52,500	52,500	52,500	52,500	52,500
	Connecting Ties	-	-	62,904	32,000	32,000	50,000
	Copper River Basin Child Adv Ct	-	10,400	10,900	10,900	10,900	10,900
	Day Care Program				91,030	91,030	90,000
	Dual Credit Program	-	60,936	70,000	70,000	70,000	110,000
	Food Bank	49,500	45,292	35,000	35,000	35,000	40,000
	KCHU	-	5,000	-	-	-	10,000
	Prince William Sound College	758,273	810,000	750,000	820,000	820,000	820,000
	SWAN						40,643
	Valdez Adventure Alliance	150,000	150,000	83,450	77,675	77,675	80,000
	Valdez Arts Council	15,000	15,000	15,000	15,000	15,000	15,000
	Valdez Conv. and Vis. Bureau	446,245	446,245	446,245	446,245	446,245	458,245
	Valdez Fisheries Dvlp. Assoc.	110,000	110,000	110,000	110,000	214,417	110,000
	Valdez Imagination Library	2,100	2,100	2,100	2,100	2,100	-
	Valdez Museum	455,000	455,000	475,000	475,000	475,000	475,000
	Valdez Senior Center	290,000	264,000	489,000	265,000	265,000	265,000
	Valdez Torpedoes Swim Club						6,000
	Valdez Youth Court				7,700	7,700	-
<b>Grand Total</b>		<b>2,356,118</b>	<b>2,471,473</b>	<b>2,647,099</b>	<b>2,555,150</b>	<b>2,659,567</b>	<b>2,678,288</b>

FUND NAME	General Fund
DEPT NAME	Economic Development
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	16,203	32,898	91,466	102,085	123,509	123,763
	Salaries and Wages	24,615	61,601	150,102	180,019	175,156	193,921
<b>Other Operating</b>	Advertising & Promotion	954	1,087	103	18,000	20,000	28,000
	Communications/Postage	-	1,027	1,243	3,500	6,000	4,740
	Contingencies	10,000	330	-	-	5,000	5,000
	Office Supplies	105	1,089	2,472	200	750	250
	Office/Capital Expense	-	-	15,449	20,000	53,000	117,000
	Operating Supplies	12,519	6,133	5,634	14,000	20,000	31,000
	Reproduction & Copying	-	255	-	1,500	2,000	2,000
	Vehicle & Equipment Fuels	-	354	196	100	2,000	1,000
<b>Other Personnel</b>	Clothing	-	50	314	200	200	275
	Dues & Subscriptions	299	620	899	685	2,000	1,000
	Overtime	5,947	580	4,217	1,200	4,434	1,543
	Temporary Wages			1,603	2,000	-	19,290
	Training	1,095	3,830	5,748	2,000	-	3,000
	Travel & Transportation	19,111	17,298	18,566	13,000	25,000	18,000
<b>Contracts</b>	Contractual Services	215,391	96,621	11,836	60,000	95,000	45,000
<b>Events</b>	Events	145,669	45	222,398	239,408	239,408	193,530
<b>Grand Total</b>		<b>451,907</b>	<b>223,818</b>	<b>532,247</b>	<b>657,897</b>	<b>773,457</b>	<b>788,311</b>

FUND NAME	General Fund
DEPT NAME	Education
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Education</b>	Contributions	10,644,412	10,486,453	10,288,338	10,478,000	10,478,000	10,612,843
<b>Grand Total</b>		<b>10,644,412</b>	<b>10,486,453</b>	<b>10,288,338</b>	<b>10,478,000</b>	<b>10,478,000</b>	<b>10,612,843</b>

FUND NAME	General Fund
DEPT NAME	Engineering
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	162,833	211,830	213,916	277,994	394,026	385,939
	Salaries and Wages	331,845	337,377	326,075	502,620	553,550	573,454
<b>Other Operating</b>	Advertising & Promotion	-	415	-	-	-	-
	Capital Equipment	1,161	-	-	-	-	-
	Communications/Postage	4,556	4,604	4,150	7,100	7,183	7,200
	Lease Expense	-	-	-	-	-	-
	Office Supplies	2,650	1,346	1,098	1,500	2,500	2,500
	Operating Supplies	2,865	501	6,435	7,000	3,200	3,200
	Other Capital Equipment	-	-	-	-	-	-
	Permits	-	-	-	-	-	-
	Reproduction & Copying	5,635	7,468	3,821	6,400	5,660	5,660
	Vehicle & Equipment Fuels	2,624	2,238	1,992	4,700	4,200	5,500
<b>Other Personnel</b>	Clothing	1,496	1,550	1,655	2,200	1,800	2,400
	Dues & Subscriptions	440	440	501	500	1,000	1,000
	Overtime	11,851	15,038	12,005	13,000	20,754	25,345
	Temporary Wages	642	-	-	-	-	-
	Training	2,631	1,819	467	6,000	3,800	5,700
	Travel & Transportation	2,669	2,413	1,504	2,300	5,800	8,700
<b>Contracts</b>	Contractual Services	52,545	108,626	43,949	350,000	400,000	100,000
	Professional Fees & Services	-	-	-	-	-	-
<b>Grand Total</b>		<b>586,443</b>	<b>695,664</b>	<b>617,570</b>	<b>1,181,314</b>	<b>1,403,474</b>	<b>1,126,597</b>

FUND NAME	General Fund
DEPT NAME	Finance
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	278,027	254,732	297,525	263,302	308,089	298,766
	Salaries and Wages	442,666	422,701	444,001	434,044	452,906	469,939
<b>Other Operating</b>	Advertising & Promotion	1,195	2,582	252	4,000	6,200	6,000
	Communications/Postage	812	1,220	838	850	850	880
	Office/Capital Expense	3,000	1,403	-	-	-	-
	Operating Supplies	3,055	2,372	7,008	4,500	5,100	6,163
	Other Capital Equipment	-	-	-	-	-	-
	Reproduction & Copying	4,865	3,599	7,089	4,200	7,780	3,500
<b>Other Personnel</b>	Clothing	-	-	363	350	350	300
	Dues & Subscriptions	219	634	595	1,029	1,029	990
	Overtime	8,210	5,305	1,894	4,300	6,867	6,779
	Temporary Wages	-	-	-	-	-	-
	Training	1,369	9,627	1,279	10,500	11,794	5,945
	Travel & Transportation	4,834	845	542	7,200	8,000	8,400
<b>Contracts</b>	Contractual Services	182,382	253,429	48,467	145,000	125,500	84,500
	Professional Fees & Services	114,855	110,888	101,911	75,000	93,000	84,000
	Professional fees 07-09 TAPS	-	-	-	-	-	-
<b>Grand Total</b>		<b>1,045,488</b>	<b>1,069,337</b>	<b>911,763</b>	<b>954,275</b>	<b>1,027,465</b>	<b>976,162</b>

FUND NAME	General Fund
DEPT NAME	Fire/EMS
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	486,785	550,941	622,137	563,820	643,289	657,728
	Salaries and Wages	794,880	836,614	866,153	874,450	905,769	942,638
<b>Other Operating</b>	Advertising & Promotion	672	-	315	3,000	3,000	3,000
	Communications/Postage	4,904	5,283	4,306	8,100	8,400	7,900
	DNR Fire Assist Training Grant	-	7,500	6,750	2,633	-	-
	Lease Expense	-	-	-	-	-	-
	Misc Supplies	1,580	395	1,185	6,500	8,000	10,000
	Office Supplies	859	672	407	600	600	800
	Office/Capital Expense	36,522	24,320	6,538	15,500	15,500	24,500
	Operating Supplies	69,350	87,487	100,597	96,000	94,800	94,500
	Other Capital Equipment	6,080	41,200	24,679	6,800	7,000	24,500
	Parts & Supplies for Equipment	-	349	224	-	-	-
	Permits	-	-	-	-	-	-
	Printing	3,333	3,658	2,888	2,500	5,000	5,000
	Public Awareness	1,859	1,793	1,505	4,000	4,500	3,500
	Vehicle & Equipment Fuels	11,401	12,769	16,206	8,200	15,000	10,000
	Vehicle Maintenance	1,297	2,788	254	500	1,000	1,000
<b>Other Personnel</b>	Clothing	7,196	4,692	4,057	5,500	5,500	7,500
	Dues & Subscriptions	2,065	2,180	2,422	2,200	2,450	2,450
	Overtime	89,811	102,213	97,580	100,000	99,847	102,609
	Overtime Homeland Security	-	-	-	-	-	-
	Temporary Wages	36,553	33,070	50,688	46,000	7,902	49,019
	Training	22,044	22,420	23,654	32,000	32,000	34,000
	Travel & Transportation	21,453	35,885	38,237	35,000	35,000	35,000
	Volunteer Services	51,288	19,338	35,290	68,000	106,000	44,000
<b>Contracts</b>	Contractual Services	8,876	7,203	21,600	16,500	16,500	121,500
	Professional Fees & Services	12,174	6,401	19,599	34,250	34,250	36,000
<b>Utilities</b>	Electricity	6,944	6,444	5,812	5,500	7,000	7,000
	Heating	8,530	9,247	11,930	15,000	10,000	10,000
<b>Grand Total</b>		<b>1,686,456</b>	<b>1,824,861</b>	<b>1,965,011</b>	<b>1,952,553</b>	<b>2,068,307</b>	<b>2,234,144</b>



FUND NAME	General Fund
DEPT NAME	Hospital
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	12,578	-				
	Salaries and Wages	15,677	-				
<b>Other Operating</b>	Communications/Postage	-	-				
	Contributions	130,000	130,000	130,000	130,000	130,000	170,000
	Operating Supplies	-	-				
	Other Capital Equipment	-	-				
	PVMC Partnership Program	-	20,000				
<b>Other Personnel</b>	Overtime	892	-				
	Temporary Wages	-	-				
	Training	-	-				
	Travel & Transportation	-	-				
<b>Contracts</b>	Contractual Services	-	-				
<b>Maintenance</b>	Rural Snow Removal	-	-				
<b>Grand Total</b>		<b>159,147</b>	<b>150,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>170,000</b>

FUND NAME	General Fund
DEPT NAME	Human Resources
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	-	102,660	113,092	80,107	115,723	107,742
	Salaries and Wages	-	184,101	186,107	148,923	189,180	176,464
<b>Other Operating</b>	Advertising & Promotion	-	-	18	-	1,000	1,000
	Communications/Postage	-	441	747	1,031	1,000	1,000
	Contingencies	-	5,633	4,617	2,000	10,000	5,000
	Employee Recognition	-	3,390	3,856	5,000	5,000	7,000
	Office Supplies	-	1,897	3,946	1,500	3,000	3,000
	Operating Supplies	-	4,061	-	-	-	-
	Other Capital Equipment	-	-	-	-	-	-
	Recruitment	-	37,798	39,318	20,000	40,000	30,000
	Reproduction & Copying	-	-	-	-	9,500	-
<b>Other Personnel</b>	Clothing	-	-	90	100	100	100
	Dues & Subscriptions	-	199	587	450	450	1,210
	Overtime	-	208	1,002	1,000	1,616	2,956
	Training	-	11,393	549	17,000	5,000	13,160
	Travel & Transportation	-	1,277	4,637	7,500	8,500	27,040
<b>Contracts</b>	Contractual Services	-	-	10,595	30,000	6,000	5,000
	Professional Fees & Services	-	7,039	6,062	6,500	9,000	9,000
<b>Grand Total</b>		-	<b>360,096</b>	<b>375,224</b>	<b>321,111</b>	<b>405,069</b>	<b>389,673</b>

FUND NAME	General Fund
DEPT NAME	Information Services
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	182,618	250,957	168,917	183,000	288,536	286,658
	Salaries and Wages	328,819	425,359	284,075	314,000	453,153	475,355
<b>Other Operating</b>	Advertising & Promotion	756	-	-	85	50	50
	Communications/Postage	123,033	113,720	109,459	313,969	251,800	292,780
	Contingencies	-	-	-	-	6,000	6,000
	Data Processing	9,980	6,352	1,035	9,000	10,000	10,000
	Office/Capital Expense	4,152	-	-	6,000	7,000	2,000
	Operating Supplies	1,322	4,155	1,175	2,500	2,635	2,300
	Other Capital Equipment	-	-	-	-	-	-
	Parts & Supplies for Equipment	9,911	7,367	12,853	10,500	16,000	11,000
	Vehicle & Equipment Fuels	153	181	250	300	300	300
<b>Other Personnel</b>	Clothing	191	248	312	850	1,500	1,500
	Overtime	3,620	120	1,576	1,000	1,805	-
	Temporary Wages	-	-	-	-	-	-
	Training	10,518	12,319	15,192	11,998	20,000	20,000
	Travel & Transportation	24,165	6,972	4,533	14,500	26,220	26,220
<b>Contracts</b>	Contractual Services	11,389	94,304	180,645	130,000	21,375	21,000
<b>Grand Total</b>		<b>710,626</b>	<b>922,054</b>	<b>780,022</b>	<b>997,701</b>	<b>1,106,374</b>	<b>1,155,163</b>

FUND NAME	General Fund
DEPT NAME	Insurance
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Other Operating</b>	Insurance	164,690	190,609	209,281	269,000	273,575	292,000
	Insurance Contingencies	28,222	23,234	8,639	10,000	18,000	15,000
<b>Contracts</b>	Professional Fees & Services	30,000	15,000	33,000	36,000	-	36,000
<b>Grand Total</b>		<b>222,912</b>	<b>228,843</b>	<b>250,920</b>	<b>315,000</b>	<b>291,575</b>	<b>343,000</b>

FUND NAME	General Fund
DEPT NAME	Law
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Extraordinary</b>	TAPS Settlement Payment	7,308,500	-				
<b>Legal</b>	Professional Fees & Services	2,103,288	1,050,060	1,996,911	1,650,000	1,650,000	1,650,000
<b>Grand Total</b>		<b>9,411,788</b>	<b>1,050,060</b>	<b>1,996,911</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>

FUND NAME	General Fund
DEPT NAME	Law Enforcement
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	512,674	589,159	669,526	634,982	789,915	777,019
	Salaries and Wages	904,915	1,008,177	1,052,445	1,084,910	1,171,814	1,214,721
<b>Other Operating</b>	Advertising & Promotion	8,539	9,526	7,911	5,375	8,375	8,375
	Communications/Postage	9,344	14,046	19,238	25,000	26,300	24,800
	Miscellaneous Supplies	17,050	1,405	2,934	5,500	15,000	15,000
	Office/Capital Expense	12,879	-	332	5,000	5,000	25,000
	Operating Supplies	38,073	38,633	33,443	38,550	38,550	38,550
	Other Capital Equipment	-	3,838	13,232	5,000	5,000	5,000
	Permits	-	-	-	-	-	-
	Reproduction & Copying	2,659	5,707	3,406	6,600	6,600	6,600
	Vehicle & Equipment Fuels	22,338	26,704	32,587	30,000	40,000	30,000
<b>Other Personnel</b>	Clothing	15,546	10,049	8,848	10,000	10,000	10,000
	Dues & Subscriptions	1,519	1,605	2,061	1,715	1,715	1,965
	Overtime	150,286	98,026	95,174	130,000	137,370	135,123
	Temporary Wages	4,563	-	-	-	7,561	-
	Training	8,962	9,436	20,241	29,000	29,950	27,900
	Travel & Transportation	23,363	24,910	21,744	30,000	35,500	35,500
<b>Contracts</b>	Contractual Services	3,436	4,963	6,398	10,000	18,000	20,600
	K-9 Maintenance	-	-	-	-	-	-
	Professional Fees & Services	7,592	4,866	2,398	15,000	15,500	15,500
<b>Grand Total</b>		<b>1,743,737</b>	<b>1,851,050</b>	<b>1,991,918</b>	<b>2,066,632</b>	<b>2,362,150</b>	<b>2,391,653</b>

FUND NAME	General Fund
DEPT NAME	Library
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	115,551	117,316	141,269	171,000	227,758	222,395
	Salaries and Wages	207,259	218,323	255,942	283,000	288,380	304,838
<b>Other Operating</b>	Advertising & Promotion	1,633	910	1,310	1,500	1,750	1,750
	Communications/Postage	6,496	6,661	6,236	5,500	7,340	6,200
	Office Supplies	3,462	4,454	6,094	5,000	5,000	4,100
	Office/Capital Expense	-	-	-	-	-	-
	Operating Supplies	33,686	35,961	35,680	34,000	34,000	35,000
	Other Capital Equipment	-	-	11,015	-	-	10,000
	Permits	-	-	-	-	-	-
	Reproduction & Copying	2,735	2,782	2,149	2,300	2,300	3,900
<b>Other Personnel</b>	Clothing	-	210	215	350	350	350
	Dues & Subscriptions	375	375	375	375	375	375
	Overtime	-	956	436	850	1,084	911
	Temporary Wages	7,596	6,541	7,348	8,200	8,531	7,800
	Training	354	716	218	1,200	1,500	1,500
	Travel & Transportation	2,255	1,859	1,413	1,000	2,500	2,500
<b>Contracts</b>	Contractual Services	8,679	9,016	9,260	9,555	9,555	9,800
<b>Utilities</b>	Electricity	31,006	31,991	30,826	32,000	32,000	32,000
	Heating	12,627	21,001	30,034	18,000	18,000	18,000
<b>Grand Total</b>		<b>433,714</b>	<b>459,072</b>	<b>539,819</b>	<b>573,830</b>	<b>640,423</b>	<b>661,419</b>

FUND NAME	General Fund
DEPT NAME	Park Maintenance
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	112,088	107,128	83,495	145,550	147,529	168,085
	Salaries and Wages	114,305	108,876	102,112	207,090	173,026	216,013
<b>Other Operating</b>	Advertising & Promotion	2,568	5,001	-	2,000	2,000	2,500
	Communications/Postage	2,602	500	190	500	900	1,500
	Equipment Rental	4,982	4,114	4,770	11,000	11,000	8,000
	Office Supplies	1,468	589	93	600	600	600
	Office/Capital Expense	19,129	2,690	7,720	4,000	4,000	10,000
	Operating Supplies	27,184	25,685	20,697	20,000	18,775	25,000
	Other Capital Equipment	15,074	36,772	47,918	29,500	23,000	-
	Parts & Supplies for Equipment	3,505	1,443	2,418	3,000	3,000	5,000
	Reproduction & Copying	-	-	2,000	900	900	900
	Vehicle & Equipment Fuels	6,068	7,546	8,373	7,000	7,000	8,500
<b>Other Personnel</b>	Clothing	3,581	3,677	2,447	1,700	1,700	1,700
	Dues & Subscriptions	-	-	-	-	-	-
	Overtime	8,638	9,124	8,230	11,649	11,649	11,373
	Temporary Wages	60,411	98,019	80,295	95,641	78,401	108,175
	Training	1,554	486	-	1,200	1,200	1,200
	Travel & Transportation	-	993	-	2,000	2,200	2,200
	Volunteer Services	2,466	38	118	1,000	1,000	3,000
<b>Contracts</b>	Contractual Services	156,142	174,346	180,795	233,535	233,535	219,800
<b>Utilities</b>	Electricity	3,000	2,791	2,790	3,000	6,000	4,500
	Heating	5,652	7,176	7,986	8,000	6,000	8,000
<b>Maintenance</b>	Building & Grounds Maintenance	25,647	30,482	53,729	38,000	38,000	43,500
<b>Grand Total</b>		<b>576,064</b>	<b>627,475</b>	<b>616,177</b>	<b>826,865</b>	<b>771,415</b>	<b>849,547</b>



FUND NAME	General Fund
DEPT NAME	Parks & Recreation
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	173,445	232,974	231,168	231,000	299,703	267,694
	Salaries and Wages	271,488	328,126	304,287	340,000	342,371	320,316
<b>Other Operating</b>	Advertising & Promotion	12,163	11,434	11,646	14,800	18,380	24,000
	Communications/Postage	8,810	10,030	10,275	11,200	13,200	13,590
	Concessions	3,036	3,086	3,444	4,500	4,500	7,000
	Equipment Rental	1,332	2,179	2,093	4,600	4,700	1,000
	Events	-	156,341		-	-	
	Lease Expense	-	-	-	-	-	-
	Office Supplies	2,991	4,011	4,410	4,600	4,750	4,890
	Office/Capital Expense	-	13,646	4,882	28,000	39,550	10,800
	Operating Supplies	27,896	37,618	61,806	54,550	45,000	57,680
	Other Capital Equipment	921	9,572	9,178	6,000	6,000	6,180
	Permits	-	325	400	400	400	400
	Reproduction & Copying	4,713	5,324	8,709	7,750	4,740	4,875
	Teen Council Expense	350	135	-	-	-	-
	Vehicle & Equipment Fuels	82	161	476	1,200	5,000	5,150
<b>Other Personnel</b>	Clothing	1,694	4,414	6,266	3,800	4,050	4,790
	Dues & Subscriptions	1,560	1,914	1,579	2,000	2,060	2,120
	Overtime	8,213	13,913	6,100	6,000	6,284	5,951
	Temporary Wages	188,280	267,014	234,480	263,000	315,026	362,275
	Training	4,991	6,877	8,981	6,000	6,128	10,000
	Travel & Transportation	11,311	4,631	14,760	10,000	10,223	10,000
	Volunteer Services	200	343	60	300	1,250	1,200
<b>Contracts</b>	Contractual Services	5,446	51,241	5,540	7,800	25,095	22,370
<b>Utilities</b>	Electricity	11,405	14,880	15,335	15,900	18,000	15,500
	Heating	9,223	12,743	15,591	16,500	18,000	13,500
<b>Grand Total</b>		<b>749,548</b>	<b>1,192,929</b>	<b>961,467</b>	<b>1,039,900</b>	<b>1,194,410</b>	<b>1,171,281</b>

FUND NAME	General Fund
DEPT NAME	Public Safety
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	352,190	393,157	448,858	396,000	493,307	483,331
	Salaries and Wages	542,923	620,279	597,973	591,000	628,152	673,107
<b>Other Operating</b>	Advertising & Promotion	2,218	1,624	2,119	2,400	2,400	2,900
	Communications/Postage	13,809	13,604	15,047	18,000	176,340	176,800
	Office Supplies	106	1,030	598	2,000	2,000	2,100
	Office/Capital Expense	2,717	-	-	3,600	3,600	-
	Operating Supplies	31,885	24,970	25,919	28,350	28,350	28,550
	Other Capital Equipment	-	-	-	23,000	23,000	-
	Parts & Supplies for Equipment	-	-	-	-	-	-
	Permits	-	-	-	-	-	-
<b>Other Personnel</b>	Clothing	3,736	2,799	1,883	4,000	4,000	4,000
	Dues & Subscriptions	331	662	331	331	335	435
	Overtime	72,087	70,618	109,363	87,919	87,919	86,067
	Temporary Wages	26,762	3,195	-	12,500	-	-
	Training	4,618	6,747	5,489	8,412	8,412	8,480
	Travel & Transportation	17,178	19,620	19,030	25,000	25,000	33,280
<b>Contracts</b>	Contractual Services	3,255	2,668	2,942	3,700	3,770	15,565
	Professional Fees & Services	2,454	4,982	825	3,260	3,260	9,860
<b>Maintenance</b>	Building & Grounds Maintenan	-	-	-	-	-	-
<b>Grand Total</b>		<b>1,076,268</b>	<b>1,165,954</b>	<b>1,230,375</b>	<b>1,209,472</b>	<b>1,489,846</b>	<b>1,524,475</b>

FUND NAME	General Fund
DEPT NAME	Solid Waste
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	291,676	329,246	365,743	320,000	380,568	362,570
	Salaries and Wages	419,294	432,676	425,819	429,000	453,466	450,051
<b>Other Operating</b>	Advertising & Promotion	645	-	-	1,000	1,000	1,000
	Communications/Postage	5,490	5,374	5,313	5,835	5,835	7,035
	Equipment Rental	-	-	-	-	-	-
	Miscellaneous Supplies	20,876	14,079	9,601	28,000	28,000	28,000
	Office Supplies	189	300	267	300	300	300
	Office/Capital Expense	32,300	4,016	33,150	55,250	55,250	23,400
	Operating Supplies	77,398	73,370	123,224	87,500	87,500	87,500
	Other Capital Equipment	-	-	-	-	-	-
	Parts & Supplies for Equipment	17,378	18,737	17,447	17,000	17,000	17,000
	Permits	3,413	3,528	5,000	5,000	5,000	5,000
	Reproduction & Copying	-	-	-	-	-	-
	Vehicle & Equipment Fuels	45,666	44,885	43,015	54,000	54,000	50,000
<b>Other Personnel</b>	Clothing	3,297	4,278	4,557	5,000	5,000	4,923
	Dues & Subscriptions	1,002	1,323	1,390	1,910	1,910	2,540
	Overtime	93,069	81,700	78,611	100,649	100,649	100,504
	Temporary Wages	35,687	34,656	38,349	39,108	39,108	41,787
	Training	573	6,884	2,925	1,200	1,200	4,125
	Travel & Transportation	1,654	4,912	3,762	5,480	5,480	11,024
<b>Contracts</b>	Contractual Services	309,105	265,924	289,409	579,039	462,683	759,520
	Professional Fees & Services	-	-	-	-	-	-
<b>Utilities</b>	Electricity	45,092	44,464	40,513	48,000	48,000	45,000
	Heating	-	5,104	9,303	9,000	9,000	9,000
<b>Grand Total</b>		<b>1,403,804</b>	<b>1,375,454</b>	<b>1,497,399</b>	<b>1,792,271</b>	<b>1,760,950</b>	<b>2,010,279</b>

FUND NAME	General Fund
DEPT NAME	Streets/Shop
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	384,861	440,325	471,988	422,000	513,077	497,479
	Salaries and Wages	583,956	636,009	643,272	628,000	675,360	683,880
<b>Other Operating</b>	Advertising & Promotion	247	670	540	725	725	725
	Communications/Postage	22,201	18,628	16,797	21,000	21,000	21,000
	Equipment Rental	796	2,134	3,000	3,000	3,000	3,000
	Office Supplies	824	432	850	850	850	850
	Office/Capital Expense	-	-	4,565	-	-	-
	Operating Supplies	127,819	134,526	134,069	141,995	142,000	142,000
	Other Capital Equipment	-	7,880	-	-	-	-
	Parts & Supplies for Equipment	87,502	93,138	105,201	103,500	103,500	103,500
	Permits	9,159	9,984	9,915	10,145	10,145	10,145
	Reproduction & Copying	874	874	1,125	1,125	1,125	4,840
	Vehicle & Equipment Fuels	9,681	9,672	11,557	12,000	12,000	12,000
<b>Other Personnel</b>	Clothing	2,947	3,000	2,665	4,500	4,500	4,300
	Dues & Subscriptions	384	485	505	517	512	512
	Overtime	85,916	63,002	70,159	101,912	101,912	101,410
	Temporary Wages	16,528	16,057	20,357	30,171	30,171	30,495
	Training	840	800	40	8,150	8,150	5,750
	Travel & Transportation	6,295	5,236	5,688	13,016	13,016	10,400
<b>Contracts</b>	Contractual Services	27,010	22,518	16,784	27,000	27,000	47,000
	Professional Fees & Services	-	-	-	-	-	-
<b>Utilities</b>	Electricity	38,012	36,971	41,367	43,000	43,000	43,000
	Heating	108,285	125,496	126,516	145,000	145,000	145,000
	Street Lights	44,019	46,974	43,630	49,000	49,000	49,000
<b>Maintenance</b>	Rural Snow Removal	377,282	480,748	370,201	579,000	579,000	579,000
<b>Grand Total</b>		<b>1,935,438</b>	<b>2,155,559</b>	<b>2,100,791</b>	<b>2,345,606</b>	<b>2,484,043</b>	<b>2,495,286</b>

Airport Fund Summary

	Actual			Estimate	Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(142,107)</b>	<b>(130,674)</b>	<b>(131,033)</b>	<b>(127,186)</b>	<b>(112,700)</b>	<b>(128,435)</b>
Property Rentals	(126,793)	(122,918)	(99,373)	(112,035)	(104,600)	(112,035)
Administration	(10,539)	(7,070)	(15,512)	(14,500)	(7,400)	(15,700)
Services	(869)	(652)	(16,149)			(700)
Service Charges and Sales				(651)	(700)	
Other	(3,907)	(35)	-	-	-	-
<b>Grand Total</b>	<b>(142,107)</b>	<b>(130,674)</b>	<b>(131,033)</b>	<b>(127,186)</b>	<b>(112,700)</b>	<b>(128,435)</b>

	Actual			Estimate	Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>239,046</b>	<b>244,388</b>	<b>289,357</b>	<b>327,787</b>	<b>377,498</b>	<b>404,902</b>
FTE Payroll	72,241	71,856	101,044	122,627	139,751	174,966
Utilities	78,158	80,783	93,869	101,000	117,000	110,000
Other Operating	41,717	52,840	56,552	61,060	66,825	62,952
Contracts	42,335	35,242	36,019	38,700	47,220	52,420
Maintenance	3,448	2,558	1,684	1,900	4,150	3,000
Other Personnel	1,146	1,109	189	2,500	2,552	1,564
<b>Grand Total</b>	<b>239,046</b>	<b>244,388</b>	<b>289,357</b>	<b>327,787</b>	<b>377,498</b>	<b>404,902</b>

<b>Profit (Loss)</b>	<b>(96,939)</b>	<b>(113,714)</b>	<b>(158,324)</b>	<b>(200,601)</b>	<b>(264,798)</b>	<b>(276,467)</b>
Operating Subsidy	169,720	197,993	249,153	264,798	264,798	276,467
<b>Contribution to Fund Balance</b>	<b>72,781</b>	<b>84,279</b>	<b>90,829</b>	<b>64,197</b>	<b>(0)</b>	<b>(0)</b>

FUND NAME	Airport Fund
DEPT NAME	Airport
REV/EXP	REV

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Administration</b>	Interest Charges on A/R and Ci	(3,015)	(2,448)	(3,545)	(2,500)	(2,500)	(2,700)
	Interest Income	(7,524)	(4,622)	(11,967)	(12,000)	(4,900)	(13,000)
<b>Other</b>	Airport Misc.	-	-	-	-	-	-
	Other Misc Revenue	-	-	-	-	-	-
	Other Services & Sales	-	(35)	-	-	-	-
<b>Property Rentals</b>	Property Rentals	(126,793)	(122,918)	(99,373)	(112,035)	(104,600)	(112,035)
<b>Service Charges a</b>	Airport Vending Leases				(651)	(700)	
	Land Lease Application Fee - A				-	-	
<b>Services</b>	Airport Vending Leases	(869)	(652)	(16,149)			(700)
	Land Lease Application Fee - A	-	-	-			-
<b>Grand Total</b>		<b>(138,200)</b>	<b>(130,674)</b>	<b>(131,033)</b>	<b>(127,186)</b>	<b>(112,700)</b>	<b>(128,435)</b>

FUND NAME	Airport Fund
DEPT NAME	Airport
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	26,969	26,913	41,271	47,702	60,240	71,787
	Benefits-Homeland Security	-	-	-	-	-	-
	Salaries and Wages	45,273	44,944	59,774	74,925	79,512	103,179
<b>Other Operating</b>	Communications/Postage	1,781	1,418	1,580	1,400	1,500	1,500
	Equipment Rental	-	-	290	800	3,000	850
	Insurance	1,011	2,018	4,085	4,046	4,046	4,971
	Operating Supplies	2,269	9,041	6,134	4,975	9,350	6,250
	Other Capital Equipment	-	-	-	3,200	-	-
	Permits	-	-	-	-	-	-
	Rent	33,932	36,237	40,828	44,139	40,829	41,381
	Reproduction & Copying	531	928	-	-	3,100	3,000
	Vehicle & Equipment Fuels	2,194	3,198	3,634	2,500	5,000	5,000
<b>Other Personnel</b>	Overtime	1,146	1,109	189	2,500	2,552	1,564
	Overtime Homeland Security	-	-	-	-	-	-
	Temporary Wages	-	-	-	-	-	-
<b>Contracts</b>	Contractual Services	42,335	35,242	36,019	38,700	47,220	52,420
	Professional Fees & Services	-	-	-	-	-	-
<b>Maintenance</b>	Building & Grounds Maintenanc	3,448	2,558	1,684	1,900	4,150	3,000
<b>Utilities</b>	Electricity	50,938	46,673	49,886	55,000	65,000	60,000
	Heating	27,220	34,110	43,983	46,000	52,000	50,000
<b>Grand Total</b>		<b>239,046</b>	<b>244,388</b>	<b>289,357</b>	<b>327,787</b>	<b>377,498</b>	<b>404,902</b>

Harbor Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(1,652,713)</b>	<b>(1,539,682)</b>	<b>(2,074,140)</b>	<b>(1,882,581)</b>	<b>(2,157,053)</b>	<b>(2,100,148)</b>
Wet Slips	(943,641)	(897,418)	(1,063,849)	(1,070,355)	(1,378,503)	(1,269,915)
Taxes	(318,751)	(239,997)	(535,593)	(324,261)	(327,024)	(341,418)
Upland	(187,329)	(181,082)	(229,730)	(236,853)	(199,896)	(215,302)
Utilities	(136,590)	(164,343)	(174,427)	(184,783)	(199,189)	(198,080)
Administration	(32,150)	(36,520)	(45,187)	(38,181)	(25,400)	(48,233)
Services	(17,160)	(19,785)	(24,760)	(27,622)	(27,041)	(26,000)
Other	(17,093)	(537)	(592)	(526)	-	(1,200)
Property Rentals	-	-	-	-	-	-
<b>Grand Total</b>	<b>(1,652,713)</b>	<b>(1,539,682)</b>	<b>(2,074,140)</b>	<b>(1,882,581)</b>	<b>(2,157,053)</b>	<b>(2,100,148)</b>

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>1,001,266</b>	<b>1,039,700</b>	<b>1,168,858</b>	<b>1,877,265</b>	<b>1,703,574</b>	<b>1,784,035</b>
FTE Payroll	538,015	558,099	658,051	712,000	868,852	770,985
Other Personnel	133,566	135,238	114,135	204,740	219,994	294,968
Utilities	176,658	190,522	196,951	233,839	272,000	272,000
Other Operating	91,809	75,096	131,186	207,500	204,228	245,518
Contracts	43,183	57,423	41,703	485,022	100,000	120,955
Maintenance	18,036	23,321	26,832	34,164	38,500	79,608
<b>Grand Total</b>	<b>1,001,266</b>	<b>1,039,700</b>	<b>1,168,858</b>	<b>1,877,265</b>	<b>1,703,574</b>	<b>1,784,035</b>

<b>Profit (Loss)</b>	<b>651,447</b>	<b>499,982</b>	<b>905,282</b>	<b>5,316</b>	<b>453,479</b>	<b>316,113</b>
Operating Subsidy	(0)	(0)	14,070	9,717		183,887
Transfer	(507,656)	(373,050)	(500,000)	(500,000)	(453,479)	(500,000)
<b>Contribution to Fund Balance</b>	<b>143,791</b>	<b>126,932</b>	<b>419,351</b>	<b>(484,967)</b>	<b>0</b>	<b>0</b>



FUND NAME	Harbor Fund
DEPT NAME	Harbor
REV/EXP	REV

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Utilities</b>	Electric Installation Fees	(4,120)	(4,220)	(4,040)	(4,280)	(6,280)	(5,220)
	Electricity	(132,470)	(160,123)	(170,387)	(180,503)	(192,909)	(192,860)
<b>Administration</b>	Harbor A/R Int/ Late Charges	(2,110)	(4,036)	(1,705)	(3,881)	(2,000)	(2,933)
	Interest Income	(17,452)	(18,670)	(26,988)	(25,000)	(16,050)	(36,000)
	Other Misc Revenue	-	-	-	-	-	-
	Slip Listing Fee	(12,588)	(13,814)	(16,494)	(9,300)	(7,350)	(9,300)
<b>Other</b>	Cash Over/Short	-	50	-	-	-	-
	Harbormaster Convention Reve	-	-	-	-	-	-
	Other Services & Sales	-	(108)	-	-	-	-
	Recovery of Written Off Accoun	-	(460)	(592)	(526)	-	(1,200)
	Recvd from General Fund	-	-	-	-	-	-
	Reimbursment of Expenditures	-	(19)	-	-	-	-
	Restitutions/Insurance Settlem	-	-	-	-	-	-
	Waterfront Commercial Work P	-	-	-	-	-	-
<b>Property Rentals</b>	Tideland Lease	-	-	-	-	-	-
<b>Services</b>	Other Harbor Revenue	(7,424)	(10,181)	(14,706)	(13,918)	(15,615)	(14,000)
	Shower Fees	(9,736)	(9,604)	(10,054)	(13,704)	(11,426)	(12,000)
<b>Upland</b>	Boat Lift Fees	(64,305)	(70,155)	(86,818)	(80,822)	(68,227)	(75,525)
	Boat Storage	(72,211)	(64,302)	(79,007)	(84,579)	(73,000)	(75,024)
	Grid Use	(3,884)	(1,147)	(943)	(1,904)	(2,169)	(1,600)
	Hoist and Crane Fees	(9,370)	(10,830)	(17,600)	(20,640)	(21,000)	(21,000)
	Launch Fees	(18,094)	(20,153)	(22,523)	(21,093)	(21,000)	(21,000)
	Maintenance Pad Fee	(19,465)	(14,495)	(22,840)	(27,815)	(14,500)	(21,153)
<b>Wet Slips</b>	Berth Rental	(558,934)	(530,511)	(684,852)	(748,707)	(970,129)	(906,851)
	Transient Berth Fees	(384,707)	(366,907)	(378,997)	(321,648)	(408,374)	(363,064)
<b>Taxes</b>	Raw Fish Tax	(290,247)	(200,438)	(512,449)	(293,964)	(293,964)	(308,530)
	Shared Fisheries Business Tax	(28,504)	(39,559)	(23,144)	(30,297)	(33,060)	(32,888)
<b>Grand Total</b>		<b>(1,635,620)</b>	<b>(1,539,682)</b>	<b>(2,074,140)</b>	<b>(1,882,581)</b>	<b>(2,157,053)</b>	<b>(2,100,148)</b>

FUND NAME	Harbor Fund
DEPT NAME	Harbor
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	218,682	238,964	290,916	295,000	389,605	338,833
	Salaries and Wages	319,334	319,135	367,136	417,000	479,247	432,152
<b>Other Operating</b>	Advertising & Promotion	2,969	2,138	16,428	18,480	22,000	20,500
	Communications/Postage	8,602	8,118	14,261	12,371	12,680	27,381
	Contingencies - Harbor Ins	-	-	-	-	-	-
	Contributions	-	-	-	-	-	-
	Data Processing	-	-	-	-	-	-
	Equipment Rental	-	535	466	965	500	500
	Harbormaster Conference	-	-	-	-	-	15,000
	Hazmat Supplies	364	1,740	652	2,527	3,000	3,000
	Insurance	25,602	21,376	34,443	35,429	34,312	49,576
	Insurance Contingencies	-	-	3,295	3,725	-	-
	Miscellaneous Supplies	-	-	-	-	-	-
	Office Supplies	3,649	2,728	4,230	9,367	5,500	7,000
	Office/Capital Expense	-	4,416	-	8,046	4,076	18,501
	Operating Supplies	10,694	8,563	17,244	29,041	26,725	36,275
	Other Capital Equipment	7,967	-	-	48,113	50,935	15,000
	Parts & Supplies for Equipment	23,825	18,273	31,889	27,879	29,600	35,285
	Permits	-	-	-	-	-	-
	Reproduction & Copying	3,267	3,140	3,688	4,878	4,300	10,000
	Vehicle & Equipment Fuels	4,497	3,967	4,543	6,557	10,000	7,000
	Vehicle Maintenance	375	103	48	122	600	500
<b>Other Personnel</b>	Clothing	1,466	1,683	2,498	2,211	3,000	3,300
	Dues & Subscriptions	800	1,249	959	1,178	3,165	4,250
	Overtime	12,525	18,755	14,524	27,987	22,509	31,941
	Temporary Wages	104,780	98,854	84,688	153,945	155,871	222,028
	Training	4,448	4,529	4,747	5,450	14,450	16,450
	Travel & Transportation	9,547	10,169	6,719	13,969	21,000	17,000
	Volunteer Services	-	-	-	-	-	-
<b>Utilities</b>	Electricity	170,435	183,520	183,035	216,267	250,000	250,000
	Heating	6,222	7,002	13,916	17,572	22,000	22,000
	Sewer	-	-	-	-	-	-
	Water	-	-	-	-	-	-
<b>Contracts</b>	Contractual Services	43,183	57,423	41,703	88,352	100,000	120,955
	Professional Fees & Services	-	-	-	396,670	-	-
<b>Maintenance</b>	Building & Grounds Maintenance	18,036	23,321	26,832	34,164	38,500	79,608
	Rural Snow Removal	-	-	-	-	-	-
<b>Grand Total</b>		<b>1,001,266</b>	<b>1,039,700</b>	<b>1,168,858</b>	<b>1,877,265</b>	<b>1,703,574</b>	<b>1,784,035</b>

Port Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(494,220)</b>	<b>(862,732)</b>	<b>(755,767)</b>	<b>(910,466)</b>	<b>(691,300)</b>	<b>(828,927)</b>
VCT Dock Services	(208,174)	(367,206)	(389,897)	(399,590)	(292,300)	(372,825)
VCT Upland Services	(128,991)	(336,362)	(166,169)	(275,800)	(233,200)	(229,200)
Security	(27,540)	(33,938)	(33,890)	(106,000)	(34,400)	(92,600)
Leases and Agreements	(64,522)	(64,522)	(60,600)	(64,800)	(66,400)	(64,800)
Kelsey Dock Services	(31,936)	(44,837)	(68,755)	(26,735)	(41,000)	(36,980)
Administration	(20,926)	(15,249)	(36,455)	(37,344)	(23,600)	(32,222)
Events	(410)	(618)	-	(197)	(400)	(300)
Discontinued	-	-	-	-	-	-
Other	(11,721)	-	-	-	-	-
<b>Grand Total</b>	<b>(494,220)</b>	<b>(862,732)</b>	<b>(755,767)</b>	<b>(910,466)</b>	<b>(691,300)</b>	<b>(828,927)</b>

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>665,166</b>	<b>791,312</b>	<b>835,534</b>	<b>972,729</b>	<b>1,044,072</b>	<b>1,160,106</b>
FTE Payroll	322,553	296,994	410,802	415,000	409,466	499,289
Utilities	144,754	263,311	200,674	161,300	251,000	316,000
Other Operating	117,591	125,273	103,815	161,554	256,560	175,750
Other Personnel	56,553	75,585	80,031	107,115	101,676	132,787
Contracts	16,637	19,165	22,900	115,860	11,435	23,980
Maintenance	7,077	10,983	17,311	11,900	13,935	12,300
<b>Grand Total</b>	<b>665,166</b>	<b>791,312</b>	<b>835,534</b>	<b>972,729</b>	<b>1,044,072</b>	<b>1,160,106</b>

<b>Profit (Loss)</b>	<b>(170,945)</b>	<b>71,419</b>	<b>(79,767)</b>	<b>(62,263)</b>	<b>(352,772)</b>	<b>(331,179)</b>
Operating Subsidy	124,331	179,051	180,033	352,772	352,772	331,179
<b>Contribution to Fund Balance</b>	<b>(46,614)</b>	<b>250,470</b>	<b>100,266</b>	<b>290,509</b>	<b>0</b>	<b>(0)</b>

FUND NAME	Port Fund
DEPT NAME	Port
REV/EXP	REV

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Administration</b>	Interest Income	(12,191)	(6,939)	(31,772)	(20,000)	(7,900)	(22,000)
	Interest-A/R Pen	(1,367)	(551)	(878)	(1,000)	(1,200)	(1,100)
	Other Misc Revenue - Port	(7,367)	(7,758)	(3,805)	(2,500)	(7,700)	(2,200)
	Stevedoring Permit	-	-	-	(13,844)	(6,800)	(6,922)
<b>Events</b>	KD Plaza Rentals	(410)	(618)	-	(197)	(400)	(300)
<b>Kelsey Dock Servi</b>	KD Dockage	(31,367)	(42,986)	(65,311)	(24,400)	(40,200)	(35,000)
	KD Dockage Discount 20%	-	-	31	-	-	-
	KD Fuel	(479)	(1,761)	(3,385)	(2,200)	(800)	(1,800)
	KD Fuel Waiver	-	-	-	-	-	-
	KD Water Connect	(90)	(90)	(90)	(135)	-	(180)
<b>VCT Dock Service</b>	VCT Apparatus		(50)		-	-	-
	VCT Dockage Discount 20%	12,789	25,031	46,258	40,000	20,000	42,000
	VCT Dockage Surcharge	(715)	(373)	(2,352)	(2,000)	(400)	(1,450)
	VCT Fuel	(81)	(1,853)	-	-	(600)	-
	VCT Port Dockage	(85,340)	(136,039)	(253,710)	(264,090)	(127,400)	(230,000)
	VCT Water Connect	(45)	(270)	(430)	(500)	(100)	(375)
	VCT Wharfage - Petro Product	(16)	-	-	-	-	-
	VCT Wharfage	(133,569)	(253,263)	(184,119)	(176,000)	(187,600)	(185,000)
	VCT Wharfage - Pulp Logs	-	-	-	-	-	-
	VCT Wharfage Discount VCT 20%	26,299	49,176	33,037	25,000	37,200	27,000
	VCT Wharfage -HazMat	(27,496)	(49,566)	(28,581)	(22,000)	(33,400)	(25,000)
<b>VCT Upland Servi</b>	VCT Apparatus	-	(50)	-			
	VCT Demurrage	(56,889)	(57,719)	(62,498)	(97,000)	(56,300)	(57,800)
	VCT Electricity Billed	(29,660)	(34,205)	(31,264)	(40,000)	(32,100)	(32,900)
	VCT Parking	-	-	(1,352)	(700)	-	(400)
	VCT Parking with Electric	(41,520)	(243,160)	(61,380)	(137,000)	(143,700)	(137,000)
	VCT Storage	(922)	(1,229)	(9,675)	(1,100)	(1,100)	(1,100)
<b>Leases and Agree</b>	Property Rentals	-	-	(5,400)	(7,200)	-	(7,200)
	VCT Use Agreement	(35,722)	(35,722)	(28,800)	(28,800)	(32,900)	(28,800)
	Warehouse Rent	(28,800)	(28,800)	(26,400)	(28,800)	(33,500)	(28,800)
<b>Security</b>	Armed Security Guard	(25,460)	(30,590)	(33,440)	(65,000)	(30,800)	(45,600)
	Unarmed Security Guard	(2,080)	(3,348)	(450)	(41,000)	(3,600)	(47,000)
<b>Grand Total</b>		<b>(482,499)</b>	<b>(862,732)</b>	<b>(755,767)</b>	<b>(910,466)</b>	<b>(691,300)</b>	<b>(828,927)</b>

FUND NAME	Port Fund
DEPT NAME	Port
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	125,969	121,252	178,208	170,000	181,905	211,650
	Benefits-Homeland Security	-	-	-	-	-	-
	Salaries and Wages	196,584	175,743	232,595	245,000	227,561	287,639
<b>Other Operating</b>	Advertising & Promotion	1,011	1,745	1,082	8,075	8,075	2,750
	Communications/Postage	6,706	7,814	10,978	12,774	7,900	16,431
	Insurance	78,859	87,889	33,360	33,405	33,405	35,892
	Misc. Marketing	2,070	3,833	17,406	25,850	125,070	54,070
	Miscellaneous Supplies	-	-	-	-	-	-
	Office Supplies	268	387	321	500	500	1,202
	Office/Capital Expense	5,468	3,829	6,653	6,350	9,900	17,690
	Operating Supplies	12,257	13,080	25,998	50,000	50,910	30,280
	Other Capital Equipment	4,110	-	2,845	16,600	9,800	8,170
	Parts & Supplies for Equipment	750	656	1,301	1,000	1,000	765
	Permits	-	-	-	-	-	-
	Reproduction & Copying	3,431	3,173	1,459	3,000	3,000	3,000
	Vehicle & Equipment Fuels	2,637	2,677	2,371	3,500	5,000	5,000
	Vehicle Maintenance	24	189	40	500	2,000	500
<b>Other Personnel</b>	Clothing	462	787	1,783	2,000	2,060	3,410
	Dues & Subscriptions	1,141	1,396	2,001	2,615	2,780	7,347
	Overtime	18,292	21,259	28,274	48,000	24,106	34,472
	Overtime Homeland Security	-	-	-	-	-	-
	Temporary Wages	27,840	39,286	27,022	34,000	46,355	62,858
	Training	1,179	3,601	5,011	3,800	6,975	8,500
	Travel & Transportation	7,639	9,256	15,941	16,700	19,400	16,200
	Wages Homeland Sec	-	-	-	-	-	-
<b>Contracts</b>	Contractual Services	16,637	19,165	22,900	11,000	11,435	23,980
	Professional Fees & Services	-	-	-	104,860	-	-
<b>Maintenance</b>	Building & Grounds Maintenance	7,077	10,983	17,311	11,900	13,935	12,300
	Rural Snow Removal	-	-	-	-	-	-
<b>Utilities</b>	Electricity	143,437	261,245	200,641	160,000	250,000	315,000
	Heating	1,316	2,066	33	1,300	1,000	1,000
<b>Grand Total</b>		<b>665,166</b>	<b>791,312</b>	<b>835,534</b>	<b>972,729</b>	<b>1,044,072</b>	<b>1,160,106</b>

Utility Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(570,783)</b>	<b>(557,317)</b>	<b>(546,503)</b>	<b>(562,290)</b>	<b>(525,200)</b>	<b>(542,400)</b>
Service Charges and Sales	(532,207)	(543,475)	(517,654)	(536,090)	(514,200)	(513,400)
Interest	(38,576)	(13,842)	(28,849)	(26,200)	(11,000)	(29,000)
<b>Grand Total</b>	<b>(570,783)</b>	<b>(557,317)</b>	<b>(546,503)</b>	<b>(562,290)</b>	<b>(525,200)</b>	<b>(542,400)</b>

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>1,188,708</b>	<b>1,282,814</b>	<b>1,292,656</b>	<b>1,280,708</b>	<b>1,353,581</b>	<b>1,395,451</b>
FTE Payroll	652,863	666,075	695,189	690,000	735,620	750,115
Utilities	372,143	425,433	408,600	418,000	418,000	420,000
Other Operating	91,593	104,050	96,032	77,902	96,985	90,977
Contracts	31,984	43,424	43,582	52,800	52,800	82,800
Other Personnel	39,106	42,395	48,364	40,506	48,676	50,059
Maintenance	1,019	1,437	889	1,500	1,500	1,500
<b>Grand Total</b>	<b>1,188,708</b>	<b>1,282,814</b>	<b>1,292,656</b>	<b>1,280,708</b>	<b>1,353,581</b>	<b>1,395,451</b>

<b>Profit (Loss)</b>	<b>(617,926)</b>	<b>(725,497)</b>	<b>(746,154)</b>	<b>(718,418)</b>	<b>(828,381)</b>	<b>(853,051)</b>
Operating Subsidy	792,878	782,811	757,030	828,381	828,381	853,051
<b>Contribution to Fund Balance</b>	<b>174,952</b>	<b>57,314</b>	<b>10,876</b>	<b>109,963</b>	<b>0</b>	<b>(0)</b>

FUND NAME	Utility Fund
DEPT NAME	All
REV/EXP	REV

	2016	2017	2018	2019	2019	2020
	Actual	Actual	Actual	Estimate	Budget	Budget
<b>Service Charges a</b> City Dock Water	(4,176)	(345)	(5)	(200)	-	(200)
City Dock Water Waiver	-	-	-	-	-	-
Other Misc Revenue	-	-	61	-	-	-
Other Services & Sales	(300)	-	-	-	-	-
Reimbursment of Expenditures	-	(232)	-	-	-	-
Sewer Connect Fees	-	(1,500)	(100)	(1,500)	(100)	(200)
Sewer User Fees	(283,143)	(265,589)	(273,330)	(280,000)	(280,000)	(278,500)
VCT Water Service	-	(4,332)	(74)	(2,000)	(100)	(2,000)
VCT Water Waiver	-	-	-	-	-	-
Wastewater Clean Up Fees	-	-	-	-	-	-
Water Service Fee	(235,067)	(264,775)	(241,602)	(250,000)	(230,000)	(230,000)
Water/ Meter Fees	(9,521)	(6,703)	(2,603)	(2,390)	(4,000)	(2,500)
<b>Interest</b> Interest Charges on A/R and Ci	(1,215)	(1,344)	(1,431)	(1,200)	(1,000)	(1,000)
Interest Income	(23,035)	(12,498)	(27,418)	(25,000)	(10,000)	(28,000)
PERS Legislative Relief	(14,325)	-	-			
<b>Grand Total</b>	<b>(570,783)</b>	<b>(557,317)</b>	<b>(546,503)</b>	<b>(562,290)</b>	<b>(525,200)</b>	<b>(542,400)</b>

FUND NAME	Utility Fund
DEPT NAME	Sewer
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	122,578	129,484	140,873	134,000	151,719	148,784
	Salaries and Wages	203,851	203,551	206,719	211,000	216,091	225,829
<b>Other Operating</b>	Advertising & Promotion	200	200	200	200	200	200
	Communications/Postage	10,674	10,808	9,924	11,050	11,050	11,050
	Equipment Rental	-	-	-	-	-	-
	Insurance	6,872	6,013	7,264			-
	Office Supplies	100	100	73	100	100	100
	Office/Capital Expense	-	-	-	-	-	-
	Operating Supplies	10,078	11,828	12,558	12,600	12,600	12,600
	Other Capital Equipment	-	-	-	-	-	-
	Parts & Supplies for Equipment	9,820	9,570	8,013	10,000	10,000	9,900
	Permits	2,271	1,930	5,220	7,920	7,920	7,920
	Reproduction & Copying	-	-	-	-	-	-
	Vehicle & Equipment Fuels	3,395	3,660	4,798	4,500	4,500	5,000
	Vehicle Maintenance	-	-	-	-	-	-
<b>Other Personnel</b>	Clothing	1,187	1,400	1,395	1,800	1,800	2,000
	Dues & Subscriptions	204	204	106	212	212	212
	Overtime	12,699	13,901	16,695	14,908	14,908	15,350
	Temporary Wages	-	-	-	-	-	-
	Training	1,400	1,650	1,830	1,700	1,700	1,700
	Travel & Transportation	-	3,233	4,639	5,320	5,320	5,320
<b>Contracts</b>	Contractual Services	25,176	30,360	28,521	37,000	37,000	37,000
	Professional Fees & Services	140	400	100	500	500	500
<b>Maintenance</b>	Building & Grounds Maintenan	1,019	1,437	889	1,500	1,500	1,500
<b>Utilities</b>	Electricity	102,500	117,702	119,067	120,000	120,000	120,000
	Heating	1,236	210	655	1,000	1,000	3,000
<b>Grand Total</b>		<b>515,400</b>	<b>547,640</b>	<b>569,542</b>	<b>575,310</b>	<b>598,120</b>	<b>607,965</b>



FUND NAME	Utility Fund
DEPT NAME	Water
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	122,580	129,486	140,875	134,000	151,719	148,774
	Salaries and Wages	203,853	203,553	206,721	211,000	216,091	226,728
<b>Other Operating</b>	Advertising & Promotion	275	273	225	-	250	250
	Communications/Postage	8,395	9,480	9,610	-	11,805	11,625
	Equipment Rental	-	-	-	-	-	-
	Insurance	6,872	6,013	7,264	-	6,928	-
	Office Supplies	100	100	78	-	100	100
	Office/Capital Expense	-	-	-	-	-	-
	Operating Supplies	16,448	25,978	11,869	12,000	12,000	12,000
	Other Capital Equipment	-	-	-	-	-	-
	Parts & Supplies for Equipment	11,358	12,044	11,678	12,000	12,000	12,000
	Permits	691	1,768	1,873	2,382	2,382	2,582
	Reproduction & Copying	625	625	588	650	650	650
	Vehicle & Equipment Fuels	3,420	3,660	4,798	4,500	4,500	5,000
	Vehicle Maintenance	-	-	-	-	-	-
<b>Other Personnel</b>	Clothing	760	900	858	900	900	900
	Dues & Subscriptions	890	683	683	758	758	758
	Overtime	12,699	13,901	16,696	14,908	14,908	15,649
	Temporary Wages	-	-	-	-	-	-
	Training	2,200	1,375	2,100	-	2,240	2,240
	Travel & Transportation	7,069	5,149	3,362	-	5,930	5,930
<b>Contracts</b>	Contractual Services	6,598	12,464	14,561	15,000	15,000	45,000
	Professional Fees & Services	70	200	400	300	300	300
<b>Maintenance</b>	Building & Grounds Maintenan	-	-	-	-	-	-
<b>Utilities</b>	Electricity	264,987	303,408	281,195	290,000	290,000	290,000
	Heating	3,420	4,113	7,682	7,000	7,000	7,000
<b>Grand Total</b>		<b>673,308</b>	<b>735,174</b>	<b>723,114</b>	<b>705,398</b>	<b>755,461</b>	<b>787,486</b>

Clinic Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(147,448)</b>	<b>(145,747)</b>	<b>(128,343)</b>	<b>(150,110)</b>	<b>(144,200)</b>	<b>(145,300)</b>
Rental Income	(144,653)	(142,486)	(121,465)	(142,000)	(142,000)	(142,000)
Interest	(2,795)	(3,260)	(6,878)	(8,110)	(2,200)	(3,300)

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>74,436</b>	<b>90,522</b>	<b>84,636</b>	<b>82,950</b>	<b>88,450</b>	<b>83,676</b>
Maintenance	53,352	58,011	56,014	49,500	55,000	50,156
Utilities	17,552	26,667	23,075	26,450	26,450	26,450
Other Operating	2,814	5,844	5,547	7,000	7,000	7,070
FTE Payroll	692	-	-	-	-	-
Contracts	-	-	-	-	-	-
Other Personnel	26	-	-	-	-	-

FUND NAME	Gilson Med Clinic Fund
DEPT NAME	Gilson Medical Clinic
REV/EXP	REV

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Interest</b>	Interest Charges on AR	(280)	(347)	(996)	(457)	(200)	(400)
	Interest Gilson Medical Clinic	(2,515)	(2,914)	(5,882)	(7,653)	(2,000)	(2,900)
<b>Rental Income</b>	Property Rentals	(144,653)	(142,486)	(121,465)	(142,000)	(142,000)	(142,000)
<b>Grand Total</b>		<b>(147,448)</b>	<b>(145,747)</b>	<b>(128,343)</b>	<b>(150,110)</b>	<b>(144,200)</b>	<b>(145,300)</b>

FUND NAME	Gilson Med Clinic Fund
DEPT NAME	Gilson Medical Clinic
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>FTE Payroll</b>	Benefits	243	-	-	-	-	-
	Salaries and Wages	449	-	-	-	-	-
<b>Other Operating</b>	Communications/Postage	-	-	-	-	-	-
	Operating Supplies	2,814	5,844	5,547	7,000	7,000	7,070
	Parts & Supplies for Equipment	-	-	-	-	-	-
	Vehicle & Equipment Fuels	-	-	-	-	-	-
<b>Other Personnel</b>	Clothing	-	-	-	-	-	-
	Overtime	26	-	-	-	-	-
	Temporary Wages	-	-	-	-	-	-
<b>Contracts</b>	Contractual Services	-	-	-	-	-	-
	Professional Fees & Services	-	-	-	-	-	-
<b>Maintenance</b>	Building & Grounds Maintenan	-	-	-	-	-	-
	Janitorial Services	53,352	58,011	56,014	49,500	55,000	50,156
	Rural Snow Removal	-	-	-	-	-	-
<b>Utilities</b>	Electricity	9,723	15,027	13,215	14,000	14,000	14,000
	Heating	7,489	11,303	9,510	12,000	12,000	12,000
	Water	339	337	349	450	450	450
<b>Grand Total</b>		<b>74,436</b>	<b>90,522</b>	<b>84,636</b>	<b>82,950</b>	<b>88,450</b>	<b>83,676</b>

Housing Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(20,279)</b>	<b>(23,099)</b>	<b>(36,607)</b>	<b>(42,956)</b>	<b>(20,000)</b>	<b>(40,000)</b>
Interest	(20,279)	(23,099)	(36,607)	(42,956)	(20,000)	(40,000)

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	-	-	-	-	-	-
Contracts	-	-	-	-	-	-
FTE Payroll	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
Other Personnel	-	-	-	-	-	-

Debt Service Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(1,783,078)</b>	<b>(1,609,113)</b>	<b>(2,032,268)</b>	<b>(248,768)</b>	<b>(1,185,798)</b>	<b>(908,034)</b>
Debt Service	(1,783,078)	(1,609,113)	(2,032,268)	(248,768)	(1,185,798)	(908,034)

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>4,387,950</b>	<b>4,109,230</b>	<b>1,791,651</b>	<b>1,785,401</b>	<b>1,785,401</b>	<b>4,394,551</b>
Debt Service	4,387,950	4,109,230	1,791,651	1,785,401	1,785,401	4,394,551
Contracts	-	-	-	-	-	-

FUND NAME	Debt Service Fund
DEPT NAME	All
REV/EXP	REV

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Debt Service</b>	Harbor Debt Repayment	(210,650)	(210,050)	(214,250)	-	(210,375)	-
	Interest Income	(17,148)	(191,146)	(178,440)	(237,636)	(90,000)	(97,500)
	Mid-School Bond Repayment	(1,480,839)	(1,117,610)	(1,543,846)	-	(804,423)	(764,495)
	School Debt Repayment	(74,441)	(90,307)	(95,732)	(11,132)	(81,000)	(46,039)
<b>Grand Total</b>		<b>(1,783,078)</b>	<b>(1,609,113)</b>	<b>(2,032,268)</b>	<b>(248,768)</b>	<b>(1,185,798)</b>	<b>(908,034)</b>

FUND NAME	Debt Service Fund
DEPT NAME	All
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Debt Service</b>	Interest	2,252,950	1,888,354	850,387	823,743	823,743	2,184,658
	Prepayment and Defeasance	-					-
	Principal	2,135,000	2,220,876	941,264	961,658	961,658	2,209,893
<b>Contracts</b>	Professional Services	-	-				-
<b>Grand Total</b>		<b>4,387,950</b>	<b>4,109,230</b>	<b>1,791,651</b>	<b>1,785,401</b>	<b>1,785,401</b>	<b>4,394,551</b>



Permanent Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(12,876,367)</b>	<b>(33,552)</b>	<b>(3,728)</b>	<b>(3,081,000)</b>	<b>(3,081,000)</b>	<b>(3,195,600)</b>
Interest	(12,876,367)	(33,552)	(3,728)	(3,081,000)	(3,081,000)	(3,195,600)

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>143,475</b>	<b>248,246</b>	<b>245,125</b>	<b>302,000</b>	<b>310,000</b>	<b>305,000</b>
Contracts	143,246	247,481	244,727	300,000	300,000	300,000
Other Operating	230	765	397	2,000	10,000	5,000

FUND NAME	Permanent Fund
DEPT NAME	All
REV/EXP	REV

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Interest</b>	Gains/Losses APCM	(50,910)					
	Gains/losses TIPS	(397,920)					
	Gains/Losses Vanguard	(964,262)					
	Gains/Losses Vanguard Int'l Gr	82,722					
	Gains/Losses Vanguard Int'l Va	(327,038)					
	Interest Income	6,635	(33,552)	(3,728)	(3,081,000)	(3,081,000)	(3,195,600)
	Realized Earnings - Baird	(515,312)					
	Realized earnings - UBS-TPF	(605,922)					
	Realized Gains - APCM	(739,494)					
	Realized Gains - Morgan Stanle	(142,739)					
	Realized Gains - Vangard	(3,286,741)					
	Realized Gains Loss - Brandes	(360,313)					
	Realized Gains TIPS	8,607					
	Realized Gains- Vanguard Int'l	(848,093)					
	Realized Gains/Loss RBC	(10,432)					
	Realized Mid Cap Vanguard	(317,296)					
	Settlement - Prior Years	(14,666)					
	Unrealized - Morgan Stanley	(258,287)					
	Unrealized Gain/Loss Mid Cap V	(1,696,600)					
	Unrealized Gain/Loss RBC	(1,290,795)					
	Unrealized Gain/Loss Standish	(469,242)					
	Unrealized Gains - Baird	(18,168)					
	Unrealized Gains/Losses Brande	(345,764)					
	Unrealized Revenue	(314,335)					
<b>Grand Total</b>		<b>(12,876,367)</b>	<b>(33,552)</b>	<b>(3,728)</b>	<b>(3,081,000)</b>	<b>(3,081,000)</b>	<b>(3,195,600)</b>

FUND NAME	Permanent Fund
DEPT NAME	All
REV/EXP	EXP

		2016	2017	2018	2019	2019	2020
		Actual	Actual	Actual	Estimate	Budget	Budget
<b>Contracts</b>	Professional Fees & Services	143,246	247,481	244,727	300,000	300,000	300,000
<b>Other Operating</b>	Misc Meetings Exp	230	765	397	2,000	10,000	5,000
<b>Grand Total</b>		<b>143,475</b>	<b>248,246</b>	<b>245,125</b>	<b>302,000</b>	<b>310,000</b>	<b>305,000</b>

<b>Reserve Funding</b>	<b>Adopted Budget</b>
Permanent Fund Reserve	2,890,600
Landfill Closure Reserve	2,049,302
Major Equipment Reserve	1,405,532
Technology Reserve	707,829
Energy Assistance Program	700,000
Harbor Major Maint & Replace	500,000
Leave Liability Reserve	350,000
Nuisance Abatement Program	96,000
Major Maintenance Reserve	94,000
Physicians Assistance	90,320
COV Properties Conc/Asph Repair	50,000
Sewer & Lift Station Repairs	35,000
<b>Total</b>	<b>8,968,583</b>

Reserve Fund Summary

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Revenue</b>	<b>(403,439)</b>	<b>(1,047,104)</b>	<b>(952,573)</b>	<b>(744,339)</b>	<b>-</b>	<b>(615,320)</b>
Interest	(167,363)	(159,183)	(604,527)	(744,339)	-	(525,000)
Administration	(236,075)	(887,921)	(348,046)	-	-	(90,320)
<b>Grand Total</b>	<b>(403,439)</b>	<b>(1,047,104)</b>	<b>(952,573)</b>	<b>(744,339)</b>	<b>-</b>	<b>(615,320)</b>

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>5,753,469</b>	<b>6,404,086</b>	<b>3,244,886</b>	<b>18,344,990</b>	<b>8,873,376</b>	<b>8,968,583</b>
Other Operating	2,965,806	2,487,298	1,739,538	4,568,320	4,564,725	6,176,222
Equipment	2,114,082	2,390,384	1,445,453	2,375,000	3,545,172	2,113,361
Projects	673,437	1,522,039	59,895	11,401,670	763,479	679,000
FTE Payroll	145	4,365				
Other Personnel	-	-				
<b>Grand Total</b>	<b>5,753,469</b>	<b>6,404,086</b>	<b>3,244,886</b>	<b>18,344,990</b>	<b>8,873,376</b>	<b>8,968,583</b>

## Reserve Funds Detail

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Expense</b>	<b>5,753,469</b>	<b>6,404,086</b>	<b>3,244,886</b>	<b>18,344,990</b>	<b>8,873,376</b>	<b>8,968,583</b>
<b>Other Operating</b>	<b>2,965,806</b>	<b>2,487,298</b>	<b>1,739,538</b>	<b>4,568,320</b>	<b>4,564,725</b>	<b>6,176,222</b>
Permanent Fund Reserve	-	-	-	3,081,000	3,081,000	2,890,600
Landfill Closure Reserve	-	-	-	-	-	2,049,302
Energy Assistance Program	704,338	693,759	682,459	710,000	880,000	700,000
Leave Liability Reserve	358,292	423,313	311,159	275,000	285,487	350,000
Nuisance Abatement Program	4,952	1,500	73,252	100,000	-	96,000
Physicians Assistance	-	-	-	165,320	10,000	90,320
Major Maintenance Reserve	1,234	417	-	-	-	-
Temp Wages - Preparedness	-	46,651	-	-	-	-
Emergency Preparedness	-	-	12,857	-	-	-
Overtime - Preparedness	-	175	-	-	-	-
Alaska Shield Exercise COV \$\$	83	-	-	-	-	-
Run Series Expenditure	394	-	-	-	-	-
Flood Mitigation Maintenance	-	221,868	9,839	-	-	-
Major Maintenance Reserve	5,392	641	-	-	-	-
High Water CY	1,682,125	222,365	-	-	-	-
Emergency Preparedness	23,628	22,236	-	-	-	-
Master Planning	65,487	403,590	223,807	-	-	-
Land Development	45,737	223,735	-	-	-	-
Council Contingency	25,000	34,000	53,317	57,000	58,238	-
Beautification Committee	16,775	33,299	12,597	-	-	-
Qaniq Challenge	19,010	13,246	-	-	-	-
Alaska Shield Drill CY Grant	3,011	-	-	-	-	-
Special Events Reserve	(1,131)	(415)	-	-	-	-
LEPC Grant	6,623	3,933	-	-	-	-
Dike Repairs	198	136,000	360,252	180,000	250,000	-
LEPC Grant Expense	4,656	6,984	-	-	-	-

## Reserve Funds Detail

	Actual	Estimate			Adopted Budget	
	2016	2017	2018	2019	2019	2020
<b>Equipment</b>	<b>2,114,082</b>	<b>2,390,384</b>	<b>1,445,453</b>	<b>2,375,000</b>	<b>3,545,172</b>	<b>2,113,361</b>
Major Equipment Reserve	1,685,936	2,023,819	1,445,453	1,800,000	2,842,874	1,405,532
Technology Reserve	428,146	366,565	-	575,000	702,298	707,829
<b>Projects</b>	<b>673,437</b>	<b>1,522,039</b>	<b>59,895</b>	<b>11,401,670</b>	<b>763,479</b>	<b>679,000</b>
Harbor Major Maint & Replace	-	-	-	396,670	453,479	500,000
Major Maintenance Reserve	555,590	1,491,288	-	11,000,000	60,000	94,000
COV Properties Conc/Asph Repair	-	-	-	-	-	50,000
Sewer & Lift Station Repairs	42,523	15,278	-	-	-	35,000
Road and Sidewalk repairs	75,323	15,472	59,895	5,000	250,000	-
Projects Planning Reserve	-	-	-	-	-	-
<b>FTE Payroll</b>	<b>145</b>	<b>4,365</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Benefits	145	86	-	-	-	-
Salaries and Wages	-	45	-	-	-	-
Benefits - Preparedness	-	4,235	-	-	-	-
<b>Other Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Temporary Wages	-	-	-	-	-	-
Overtime	-	-	-	-	-	-
<b>Grand Total</b>	<b>5,753,469</b>	<b>6,404,086</b>	<b>3,244,886</b>	<b>18,344,990</b>	<b>8,873,376</b>	<b>8,968,583</b>

<b>Transfer from</b>	<b>Transfer to</b>	<b>Amount</b>
General Fund	Airport Fund	276,467
General Fund	Harbor Fund	183,887
General Fund	Port Fund	331,179
General Fund	Utility Fund	853,051
General Fund	Reserve Fund	5,487,663
Harbor Fund	Harbor Major Maint & Replace	500,000
Permanent Fund	Permanent Fund Reserve	2,890,600
<b>Total</b>		<b>10,522,847</b>





## Legislation Text

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**File #:** RES 19-0061, **Version:** 1

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**ITEM TITLE:**

#19-61 - Amending the 2019 City Budget by Recognizing \$15,000,000 of General Obligation Bond Proceeds Revenue, and Appropriating Same to Capital Project Fund for Phase I of Citywide Pavement and Infrastructure Improvements Project

**SUBMITTED BY:** Brian Carlson, Finance Director

**FISCAL NOTES:**

Expenditure Required: \$15MM

Unencumbered Balance: \$15MM

Funding Source: Proceeds of pending 2019 General Obligation Bond

**RECOMMENDATION:**

Approve

**SUMMARY STATEMENT:**

- This resolution recognizes the pending \$15MM of General Obligation bond proceeds, which are scheduled to “close” on December 16<sup>th</sup>, 2019.
- It also appropriates the bond proceeds toward the Pavement/Utilities Upgrades project, pursuant to the voter-approved ballot measure.

CITY OF VALDEZ, ALASKA

RESOLUTION #19-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2019 CITY BUDGET BY RECOGNIZING \$15,000,000 OF GENERAL OBLIGATION BOND PROCEEDS REVENUE, AND APPROPRIATING SAME TO CAPITAL PROJECTS FUND FOR PHASE I OF CITYWIDE PAVEMENT AND UTILITIES UPGRADES PROJECT

WHEREAS, the City's pending General Obligation Bond issuance will generate unbudgeted proceeds of \$15,000,000; and

WHEREAS, the bond proceeds are to be assigned to the Citywide Pavement and Utilities Upgrades plan, pursuant to the related ballot measure; and

WHEREAS, budget amendments must be formally appropriated via Budget Amendment Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2019 City Budget is revised as follows:

**Section 1:** Account 310.1200.39358, 2019 General Obligation Bond Proceeds Revenue, is increased by \$15,000,000.

**Section 2:** Account 310.1200.58000, Citywide Pavement & Utilities Upgrades, is increased by \$15,000,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 3<sup>rd</sup> day of December, 2019.

City of Valdez, Alaska

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Jeremy O'Neil, Mayor

ATTEST:

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Sheri L. Pierce, MMC, City Clerk



## Legislation Text

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**File #:** 19-0502, **Version:** 1

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**ITEM TITLE:**

Report: Lowe River Levee Certification and LOMR Update

**SUBMITTED BY:** Kate Huber, Interim Planning Director

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

N/A - Report only.

**SUMMARY STATEMENT:**

In October 2016, the City of Valdez submitted a request to the Federal Emergency Management Agency (FEMA) for levee certification for the Lowe River levee system. The process by which FEMA certifies levees is through a Letter of Map Revision (LOMR). The City of Valdez applied for a LOMR based on a 2D flood hazard analysis to revise FIRM #20094, Panel #0075C, along the Lowe River. We are proposing to revise the community's Flood Insurance Rate Map (FIRM) to reflect levee certification/accreditation.

The FIRM for a community depicts the floodplain, the area which has been determined to be subject to a 1-percent or greater chance of flooding in any given year. (This area is also known as the 100-year flood area or special flood hazard area.) The FIRM is used to determine flood insurance rates and to assist the community with floodplain management.

In July 2019, Planning staff submitted additional data requested by FEMA to complete their review. At the end of the 90-day review period, FEMA requested an additional 45 days to finalize the review. On November 15, 2019, FEMA submitted a second AD letter, again requesting additional data to complete their review. Planning staff will work with the contracted engineers to complete this submission, which includes some changes to the previously submitted topographic workmap, as well as additional modeling for the 10-percent-annual-chance and 2-percent-annual-chance flood events.

After the additional data is submitted, FEMA has 90 days to respond. If approved, the map will not become effective for 120 days, following a 90-day comment period, and 30-day administrative period.



## Legislation Text

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**File #:** 19-0503, **Version:** 1

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**ITEM TITLE:**

Report on final resolution of 137 Gulkana Street

**SUBMITTED BY:** Chief Bart Hinkle

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

Receive and file

**SUMMARY STATEMENT:**

On 11/5/19 the Council body, acting as the Board of Appeals, heard an appeal from the property owners of 137 Gulkana Street regarding a Notice and Order of Abatement posted by Code Enforcement Officer Plaster on 9/3/19. The Board of Appeals found that a nuisance did exist at the time of the Notice and Order of Abatement was posted, and also that a nuisance currently existed at 137 Gulkana Street. The Board of Appeals spelled out corrective action to be taken by the property owners, to bring them into compliance, by 11/8/19. Code Enforcement Officer arranged a final inspection with the property owners, which took place on 11/13/19. During that inspection Code Enforcement Officer Plaster noted that all the corrective actions outlined by the Board of Appeals had been met and the property at 137 Gulkana Street was in compliance.

[Photos attached]



**VALDEZ CODE ENFORCEMENT**  
**P.O. BOX 307**  
**VALDEZ, ALASKA 99686**  
**907-835-4560 (PHONE)**  
**907-834-3412 (FAX)**



Photo of 137 Gulkana Street (from residence towards street) on day of initial inspection by CEO Plaster.



Photo of 137 Gulkana Street (from street towards front door) on day of final inspection by CEO Plaster.







# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Legislation Text

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**File #:** 19-0504, **Version:** 1

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**ITEM TITLE:**

Council Calendars - December 2019 & January 2020

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

Receive and file

**SUMMARY STATEMENT:**

Council calendars for December 2019 and January 2020 attached for Council reference.

# December

2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	7pm – Ports & Harbor Commission	7pm - City Council Meeting	5:15pm – Library Board Meeting (@ Library)			
8	9	10	11	12	13	14
	6:30 pm – School Board	6:30pm – PVMC HAC Meeting (@ Hospital)  7pm – Joint Work Session between Parks & Rec Commission & City Council	7pm – Planning & Zoning			
15	16	17	18	19	20	21
	7pm – Ports & Harbor Commission	6pm - City Council Work Session (Providence Valdez Medical Center Annual Report)  7pm - City Council Meeting	Noon – Flood Task Force Meeting  7pm – Economic Diversification Commission	6:30pm – VMHA Board Meeting (@ Museum)		
22	23	24	25	26	27	28
	6:30 pm – School Board	½ DAY HOLIDAY	HOLIDAY	7pm – Planning & Zoning		
29	30					
Noon – Beautification Task Force						

Note 1: This calendar is subject to change. Contact the City Clerk's Office for the most up-to-date information. Strike-thru indicates cancellation of standing meeting.

Note 2: Unless otherwise notated, all meetings and events listed on this calendar are held in City Council Chambers.

Updated 11.27.19

# January

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 HOLIDAY	2	3	4
5	6 7pm – Ports & Harbor Commission	7 7pm City Council Meeting	8 5:15pm – Library Board Meeting (@ Library) 7pm – Planning & Zoning	9	10	11
12	13 6:30 pm – School Board	14 6:30pm – PVMCHAC Meeting (@ Hospital) 7pm – Parks & Rec Commission	15 Noon – Flood Task Force Meeting 7pm – Economic Diversification Commission	16 6:30pm – VMHA Board Meeting (@ Museum) 7pm City Council Work Session (Proposed New VMHA Building)	17	18
19	20 HOLIDAY 7pm – Ports & Harbor Commission	21 7pm City Council Meeting	22 7pm – Planning & Zoning	23	24	25
26	27 Noon – Beautification Task Force 6:30 pm – School Board	28	29	30	31	

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