



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Meeting Agenda

City Council

Monday, February 12, 2018

12:00 PM

Council Chambers

Special Meeting

SPECIAL MEETING - 12:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. NEW BUSINESS

[Approval of Contract Award to Wolverine Supply, Inc. for Library Carpet and Paint Walls in the Amount of \\$239,000.00](#)

Attachments:

[Library Carpet and Paint Walls - Bid Summary](#)

[Library Carpet and Paint Walls - Drawing Set](#)

[Library Carpet and Paint Walls - Contract Body](#)

IV. ADJOURNMENT



Legislation Text

File #: 18-0061, **Version:** 1

ITEM TITLE:

Approval of Contract Award to Wolverine Supply, Inc. for Library Carpet and Paint Walls in the Amount of \$239,000.00

SUBMITTED BY:

Jessica McKay - Capital Facilities Project Manager

FISCAL NOTES:

Expenditure Required: \$239,000.00

Unencumbered Balance: \$359,611.92

Funding Source: 350-0310-55000.1604

RECOMMENDATION:

Approve the contract with Wolverine Supply, Inc. for Library Carpet and Paint Walls in the amount of \$239,000.00.

SUMMARY STATEMENT:

There were ten (10) bidders who proposed on the Library Carpet and Paint Walls Project. Wolverine Supply Inc. was the lowest bid. The highest bid came in at \$535,000.00, with most bids averaging between \$300,000 and \$400,000.

The Valdez Consortium Library carpets have never been replaced in the basement (early 1980s construction). The carpet on the 1st floor is wrinkled and causes a tripping hazard. Wallpaper on all 3 floors is also original. Prior to the roof being replaced (2015) there were substantial leaks in all 3 floors of the library, since roof replacement, no new leaks have been observed. However, there is residual mold in several identified (and potentially unidentified) locations. Mold and asbestos (in cove base adhesive) will need to be remediated with this project. A force account was added to the bid schedule to account for un-anticipated discoveries up to \$25K.

All 3 floors will have the same carpet tile. Entrance way will have walk-off matt to reduce wear on carpet and improve longevity.

Walls on all three floors will be painted. Ceiling on 1st floor will also be painted.

Drawing set for further detail has been provided (Attached).

Library will be closed beginning February 19th. All books and media items, IT equipment and office

supplies are being removed from construction locations. Construction will begin March 5th and will be substantially complete by April 30th. The library is anticipated to open again on May 15th.

Summary of Proposals Received				Project: Library Carpet and Paint Walls																			
Bid Opening				Contract No. 17-350-1604																			
Date: January 26, 2018 at 10:00am				Project No. 1316																			
Place: Capital Facilities Conference Room				Island Contractors Inc.		Tikigaq Construction LLC		Orion Construction Inc.		Native Construction Management Inc.		F&W Construction Inc.		H Construction LLC		TBI Construction Co.		Vision Construction Int. LLC		KC Corporation		Wolverine Supply	
Bid Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Provide all labor, materials, tools, equipment, transportation, supervision and facilities necessary to remediate mold and asbestos, demo carpet, entryway tile, and wallpaper, patch, prep, and paint all walls, GBD ceiling, baseboard heaters/misc metal, HM frames and doors, and railings and lay carpet/walk-off matt/rubber flooring on all floors of the Library as indicated in drawings and project manual.	All Req'd	LS	N/A	\$318,520.00	N/A	283,000.00	N/A	400,000.00	N/A	235,994.00	N/A	372,691.00	N/A	234,400.00	N/A	269,000.00	N/A	490,958.30	N/A		N/A	187,000.00
2	Field engineering, submittals, shop & record drawings, operating instructions, O&M manuals, and close-out punchlist	1	LS	N/A	\$5,000.00	N/A	8,200.00	N/A	10,000.00	N/A	165,541.77	N/A	10,271.00	N/A	18,000.00	N/A	7,800.00	N/A	7,922.52	N/A		N/A	20,000.00
3	Force Account: Fixed cost item to be included in bid total for unforeseen construction issues.	1	LS	N/A	\$25,000.00	N/A	\$25,000.00	N/A	\$25,000.00	N/A	\$25,000.00	N/A	\$25,000.00	N/A	\$25,000.00	N/A	\$25,000.00	N/A	\$25,000.00	N/A		N/A	\$25,000.00
AA1	Provide and install corner guards and art railing throughout library, as indicated in drawings. Provide and install stainless steel outlet covers.	All Req'd	LS	N/A	\$9,900.00	N/A	5,200.00	N/A	100,000.00	N/A	3,551.24	N/A	13,443.00	N/A	6,900.00	N/A	3,700.00	N/A	11,026.20	N/A		N/A	7,000.00
	Addendum(s) Acknowledged				X		X		X		X		X		X		X		X		X		X
	Bid Bond				X		X		X		X		X		X		X		X		X		X
	Alaska Business License				X		X		X		X		X		X		X		X				X
	Alaska Contractor License				X		X		X		X		X		X		X		X				X
	Total Base Bid				\$348,520.00		\$316,200.00		\$435,000.00		\$426,535.77		\$407,962.00		\$277,400.00		\$301,800.00		\$523,880.82		NON RESPONSIVE		\$232,000.00
	Total Base Bid + AA1				\$358,420.00		\$321,400.00		\$535,000.00		\$430,087.01		\$421,405.00		\$284,300.00		\$305,500.00		\$534,907.02				\$239,000.00
	Local bidder preference 10%																						
	Total Adjusted Bid																						
	The bid totals are subject to correction after the bids have been completely reviewed.																						
	Totals have been reviewed																						
	Totals have been corrected																						
	I hereby certify that the above is a true and correct summary of proposals received.																						
	<div>Project Manager</div>																						

VALDEZ CONSORTIUM LIBRARY - FINISHES



VICINITY MAP



PROJECT TEAM

PROJECT MANAGEMENT

Jessica McKay
City of Valdez
Capital Facilities
(o) 907.835.4578 Ext.5
(m) 928.864.6940
jmckay@ci.valdez.ak.us

CLIENT

Mollie Good
Head Librarian
907.835.4632
mgood@ci.valdez.ak.us

ARCHITECT

Hacker
733 SW Oak Street
Portland, OR 97205
Phone: 503-227-1254
Contact: Tracey Olson, Project Architect
tolson@hackerarchitects.com

SHEET #	SHEET NAME
GENERAL	
G-000	COVER SHEET
ARCHITECTURAL	
A-100	LOWER LEVEL FLOOR PLAN
A-101	FIRST FLOOR PLAN
A-102	SECOND FLOOR PLAN

ARCHITECTS

HACKER

733 SW Oak, Portland,OR 97205

CONSULTANT



STAMP

REVISION NO.	DATE
1 ADD 4	1/17/2018

KEY PLAN - (NTS)



VALDEZ CONSORTIUM LIBRARY - FINISHES

VALDEZ LIBRARY
212 FAIRBANKS DR.
VALDEZ, AK 99686

ISSUANCE
BID SET

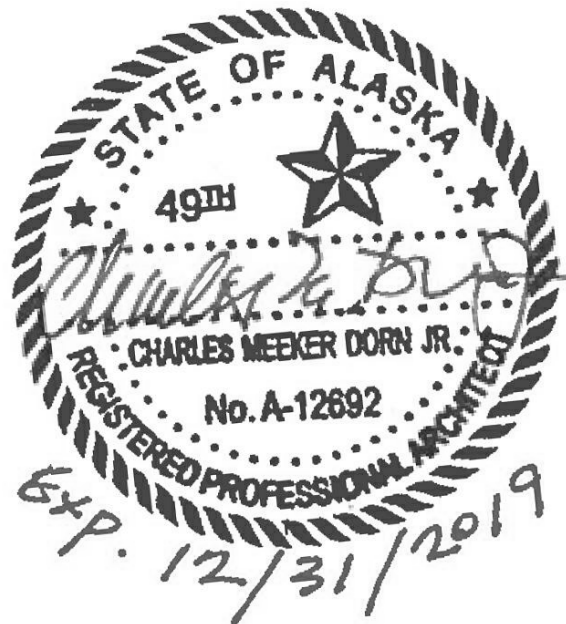
PROJECT NUMBER
01715

DATE
10/20/17

SCALE
1 1/2" = 1'-0"

DRAWING TITLE
COVER SHEET

SHEET NUMBER
G-000



STAMP

REVISION NO.	DATE
1 ADD 4	1/17/2018

KEY PLAN - (NTS)



VALDEZ CONSORTIUM LIBRARY - FINISHES

VALDEZ LIBRARY
212 FAIRBANKS DR.
VALDEZ, AK 99686

ISSUANCE
BID SET

PROJECT NUMBER
01715

DATE
10/20/17

SCALE
As indicated

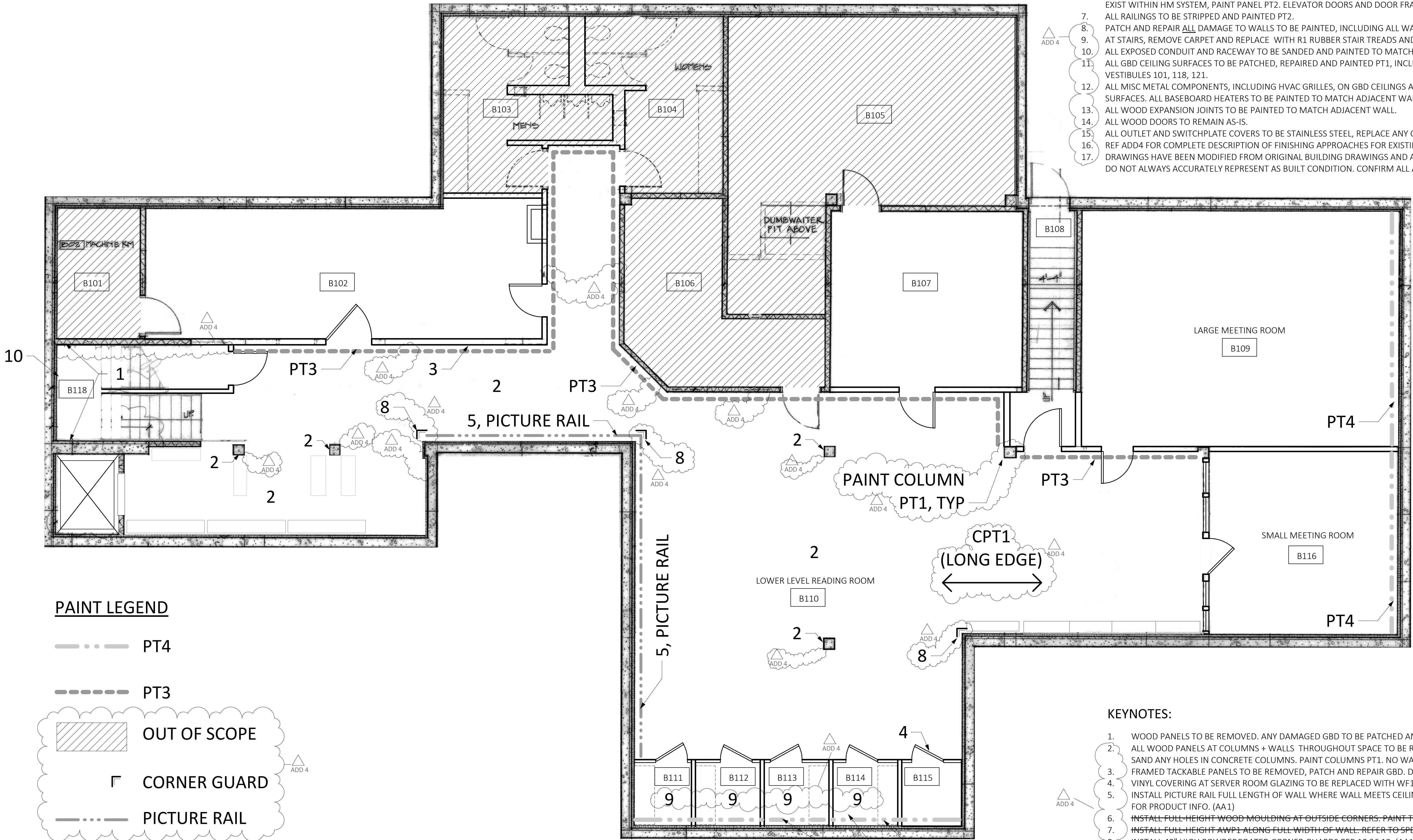
DRAWING TITLE
LOWER LEVEL FLOOR PLAN

SHEET NUMBER

A-100

GENERAL NOTES - PLANS

1. ALL EXISTING CARPET TO BE REMOVED AND REPLACED WITH CPT1, UNO.
2. ALL WALLPAPER TO BE REMOVED, INCLUDING ALL ADHESIVES. PATCH AND REPAIR GBD. REMEDIATE MOLD PER 02 85 00.
3. ALL WALLS AND COLUMNS TO BE PAINTED PT1, UNO AT ACCENT WALLS. PAINT SURFACES BEHIND WALL MOUNTED SHELVING. REF 09 90 00 FOR PAINT SYSTEMS AND SHEEN, REF MATERIALS + FINISH SCHEDULE FOR COLORS.
4. ALL WALL BASE TO BE REMOVED AND REPLACED WITH WB1 UPON COMPLETION OF FLOORING INSTALLATIONS, UNO. REF 02 82 13 FOR ASBESTOS REMEDIATION.
5. ALL ANNODIZED ALUMINUM STOREFRONT TO REMAIN AS IS. ALL WOOD WITHIN ALUMINUM STOREFRONT TO BE SANDED AND REFINISHED WITH CLEAR SEALER PER 09 90 00.
6. ALL EXISTING HOLLOW METAL STOREFRONT AND EXPOSED MISC METAL TRIM TO BE PAINTED PT2. ALL INSTANCES OF WOOD ACCENTS WITHIN THE HOLLOW METAL STOREFRONT SYSTEMS TO BE SANDED AND REFINISHED WITH CLEAR SEALER PER 09 90 00. WHERE PANELS EXIST WITHIN HM SYSTEM, PAINT PANEL PT2. ELEVATOR DOORS AND DOOR FRAMES TO BE PT2.
7. ALL RAILINGS TO BE STRIPPED AND PAINTED PT2.
8. PATCH AND REPAIR ALL DAMAGE TO WALLS TO BE PAINTED, INCLUDING ALL WATER DAMAGE AT GBD & PLASTER WALLS.
9. AT STAIRS, REMOVE CARPET AND REPLACE WITH R1 RUBBER STAIR TREADS AND LANDINGS.
10. ALL EXPOSED CONDUIT AND RACEWAY TO BE SANDED AND PAINTED TO MATCH ADJACENT SURFACES. DOES NOT INCLUDE AT MURAL.
11. ALL GBD CEILING SURFACES TO BE PATCHED, REPAIRED AND PAINTED PT1, INCLUDING BUT NOT LIMITED TO CHILDREN'S AREA 114 & VESTIBULES 101, 118, 121.
12. ALL MISC METAL COMPONENTS, INCLUDING HVAC GRILLES, ON GBD CEILINGS AND WALLS TO BE PAINTED TO MATCH ADJACENT SURFACES. ALL BASEBOARD HEATERS TO BE PAINTED TO MATCH ADJACENT WALL, REMOVE COVERS AND ALLOW OWNER TO CLEAN.
13. ALL WOOD EXPANSION JOINTS TO BE PAINTED TO MATCH ADJACENT WALL.
14. ALL WOOD DOORS TO REMAIN AS-IS.
15. ALL OUTLET AND SWITCHPLATE COVERS TO BE STAINLESS STEEL, REPLACE ANY COVERS THAT ARE NOT STAINLESS STEEL. (AA1)
16. REF ADD4 FOR COMPLETE DESCRIPTION OF FINISHING APPROACHES FOR EXISTING WOOD.
17. DRAWINGS HAVE BEEN MODIFIED FROM ORIGINAL BUILDING DRAWINGS AND ARE PROVIDED FOR DESIGN DIRECTION ONLY. DRAWINGS DO NOT ALWAYS ACCURATELY REPRESENT AS BUILT CONDITION. CONFIRM ALL AS BUILT CONDITIONS ON SITE.



PAINT LEGEND

PT4

PT3

OUT OF SCOPE

CORNER GUARD

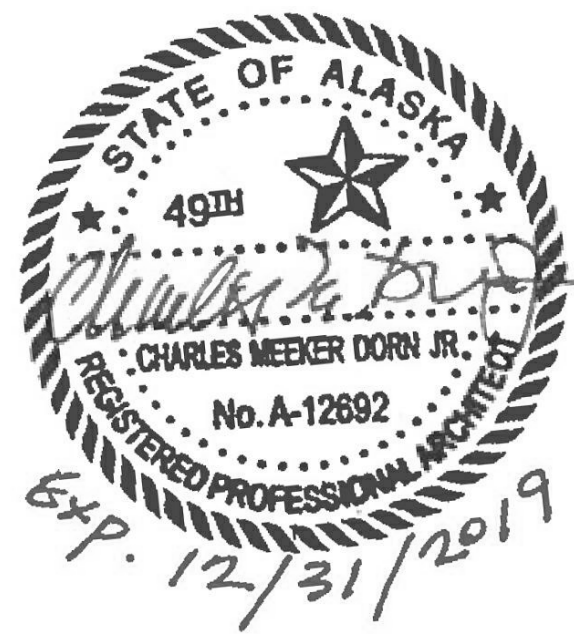
PICTURE RAIL

1 LOWER LEVEL FLOOR PLAN
A-100 1/4" = 1'-0"

KEYNOTES:

1. WOOD PANELS TO BE REMOVED. ANY DAMAGED GBD TO BE PATCHED AND REPAIRED.
2. ALL WOOD PANELS AT COLUMNS + WALLS THROUGHOUT SPACE TO BE REMOVED. PATCH AND REPAIR GBD. FILL AND SAND ANY HOLES IN CONCRETE COLUMNS. PAINT COLUMNS PT1. NO WALL BASE OR CORNER GUARDS AT COLUMNS.
3. FRAMED TACKABLE PANELS TO BE REMOVED, PATCH AND REPAIR GBD. DISPOSE PER OWNERS INSTRUCTIONS.
4. VINYL COVERING AT SERVER ROOM GLAZING TO BE REPLACED WITH WF1, REF MATERIALS + FINISH SCHEDULE A-101. FOR PRODUCT INFO. (AA1)
5. INSTALL PICTURE RAIL FULL LENGTH OF WALL WHERE WALL MEETS CEILING, REF MATERIALS + FINISH SCHEDULE A-101.
6. INSTALL FULL HEIGHT WOOD MOULDING AT OUTSIDE CORNERS. PAINT TO MATCH COLUMN COLOR. NOT USED
7. INSTALL FULL HEIGHT WOOD MOULDING ALONG FULL WIDTH OF WALL. REFER TO SPEC FOR INSTALL METHOD. NOT USED
8. INSTALL 48" HIGH POWDERCOATED CORNER GUARDS PER 10 26 13. (AA1)
9. ALL BUILT IN COUNTER SURFACES IN STUDY ROOMS TO BE REMOVED. WALLS TO BE REPAIRED AND PAINTED.
10. REMOVE WOOD PANELS, REMOVE WALL PAPER, PATCH, REPAIR, PAINT WALLS, REINSTALL WOOD PANELS PER ORIGINAL LAYOUT.

ROOMS 3&4 AS REF IN MOLD SPEC



STAMP

REVISION NO. DATE
1 ADD 4 1/17/2018

KEY PLAN - (NTS)



VALDEZ
CONSORTIUM
LIBRARY -
FINISHES

VALDEZ LIBRARY
212 FAIRBANKS DR.
VALDEZ, AK 99686

ISSUANCE

BID SET

PROJECT NUMBER
01715

DATE

10/20/17

SCALE

As indicated

DRAWING TITLE

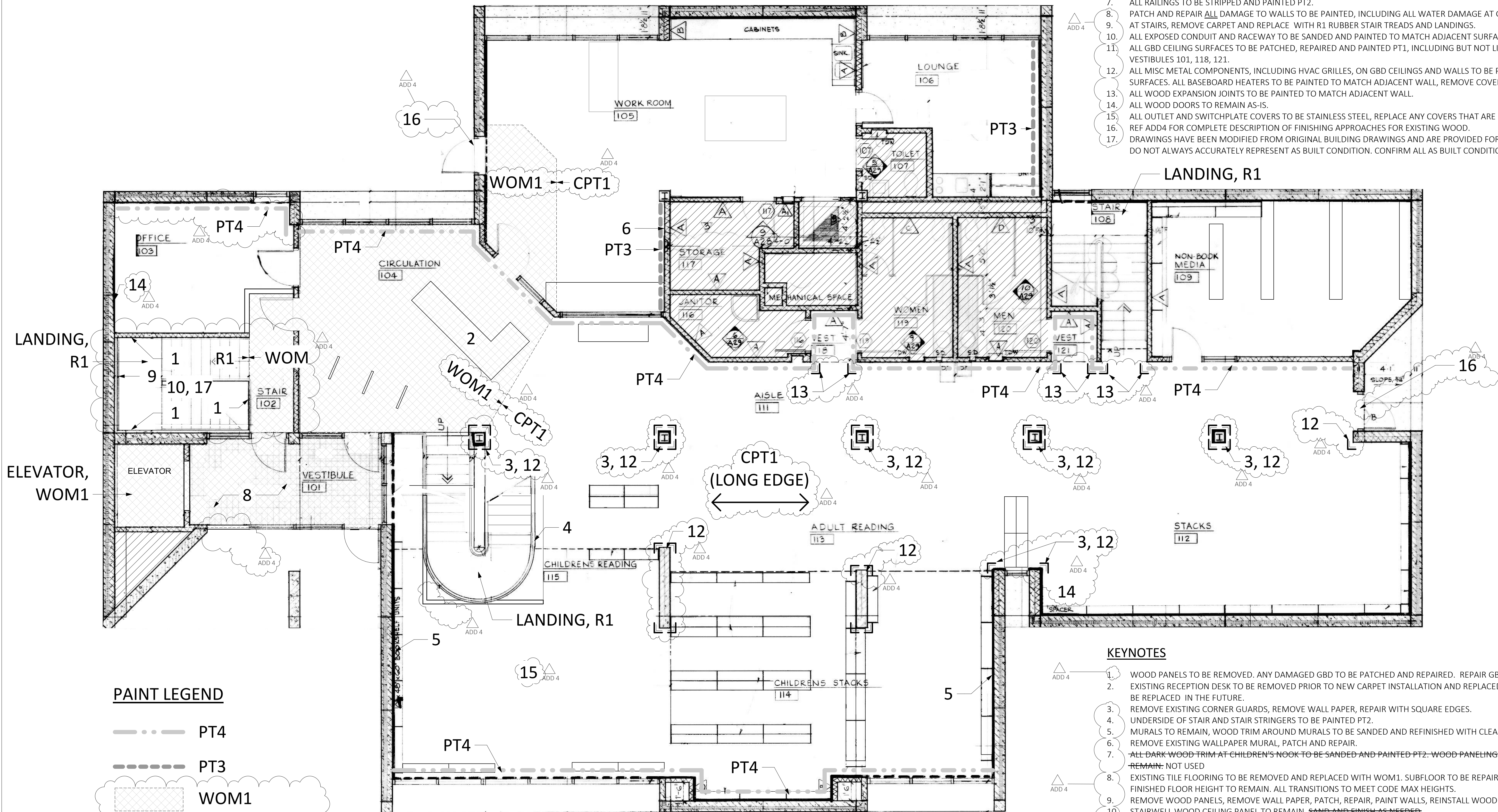
FIRST FLOOR PLAN

SHEET NUMBER

A-101

GENERAL NOTES - PLANS

- ALL EXISTING CARPET TO BE REMOVED AND REPLACED WITH CPT1, UNO.
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- REF ADD4 FOR COMPLETE DESCRIPTION OF FINISHING APPROACHES FOR EXISTING WOOD.
- DRAWINGS HAVE BEEN MODIFIED FROM ORIGINAL BUILDING DRAWINGS AND ARE PROVIDED FOR DESIGN DIRECTION ONLY. DRAWINGS DO NOT ALWAYS ACCURATELY REPRESENT AS BUILT CONDITION. CONFIRM ALL AS BUILT CONDITIONS ON SITE.



PAINT LEGEND

PT4

PT3

WOM1

OUT OF SCOPE

CORNER GUARD

1 FIRST FLOOR PLAN
1/4" = 1'-0"

MATERIALS + FINISHES SCHEDULE

ITEM		SPECIFICATIONS				
ITEM #	ITEM NAME	MANUFACTURER	MODEL NAME/DESCRIPTION	FINISH/COLOR	DIMENSIONS	INSTALLATION/NOTES
CPT1	MODULAR CARPET	MANNINGTON COMMERCIAL	PORTLAND PROJECT, SUMMIT	COMPASS 14904	12" X 48"	3 STEP VERTICAL ASHLAR, SEE PLANS FOR DIRECTION OF LONG EDGE
PT1	PAINT	SHERWIN WILLIAMS	INTERIOR PAINT	PURE WHITE, SW 7005	N/A	TYPICAL WALL PAINT UNLESS OTHERWISE INDICATED
PT2	PAINT	SHERWIN WILLIAMS	INTERIOR PAINT	PASSIVE, SW 7064	N/A	TRIM COLOR, HM FRAMES & DOORS, RAILINGS
PT3	PAINT	SHERWIN WILLIAMS	INTERIOR PAINT	BYTE BLUE, SW 6498	N/A	ACCENT PAINT
PT4	PAINT	SHERWIN WILLIAMS	INTERIOR PAINT	DAYBREAK, SW 6700	N/A	ACCENT PAINT
	PICTURE RAIL	WWW.PICTUREHANGINGSYSTEMS.COM	STAS I RAIL MAX	WARM WHITE GLOSS	LENGTH PER DRAWING	INSTALL AT THE TOP OF THE WALL, AS CLOSE TO THE CEILING AS POSSIBLE
R1	RUBBER STAIRS & LANDINGS	ROPPE	#81 RIB DESIGN	123 CHARCOAL	UP TO 9' LENGTHS	MG-DARK GREY TREAD CONTRAST STRIPS AS REQUIRED BY CODE
WB1	WALL BASE	ROPPE	PINNACLE	197 ICEBERG	5" HEIGHT	STRAIGHT TOELESS BASE WHERE WALL MEETS CARPET, COVE BASE ELSEWHERE. WHERE BASE MEETS EXISTING RACEWAY, CUT BASE TO FIT BELOW RACEWAY
WF1	WINDOW FILM	3M	FASARA	MAT CRYSTAL I	SIZE PER EXISTING WINDOW	SUBMIT ACTUAL PRODUCT OR APPROVED EQUAL
WOM1	WALK OFF MAT	MANNINGTON COMMERCIAL	RUFFIAN II	BROWN BRANCHES 8503	24" X 24"	MONOLITHIC INSTALL



STAMP

REVISION NO.	DATE
1 ADD 4	1/17/2018

KEY PLAN - (NTS)



VALDEZ
CONSORTIUM
LIBRARY -
FINISHES

VALDEZ LIBRARY
212 FAIRBANKS DR.
VALDEZ, AK 99686

ISSUANCE
BID SET

PROJECT NUMBER
01715

DATE
10/20/17

SCALE
As indicated

DRAWING TITLE
SECOND FLOOR PLAN

SHEET NUMBER

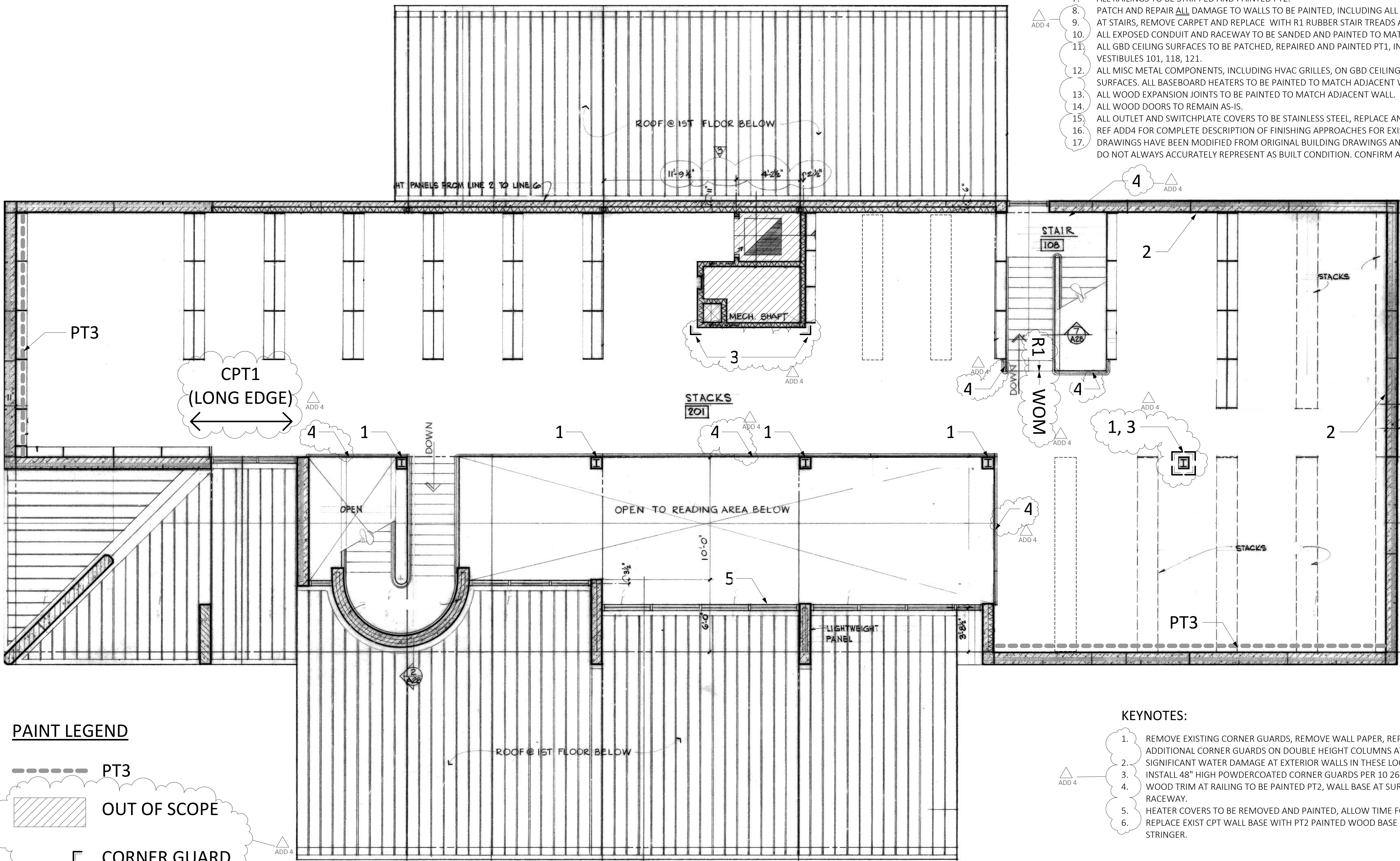
A-102

GENERAL NOTES - PLANS

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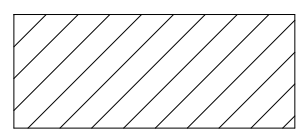
KEYNOTES:

1. REMOVE EXISTING CORNER GUARDS, REMOVE WALL PAPER, REPAIR COLUMN WITH SQUARE EDGE. DO NOT INSTALL ADDITIONAL CORNER GUARDS ON DOUBLE HEIGHT COLUMNS AT SECOND FLOOR.
2. SIGNIFICANT WATER DAMAGE AT EXTERIOR WALLS IN THESE LOCATIONS.
3. INSTALL 48" HIGH POWDERCOATED CORNER GUARDS PER 10 26 13. (AA1)
4. WOOD TRIM AT RAILING TO BE PAINTED PT2, WALL BASE AT SURFACE MOUNTED RACEWAY TO BE CUT TO FIT BELOW RACEWAY.
5. HEATER COVERS TO BE REMOVED AND PAINTED, ALLOW TIME FOR OWNER TO CLEAN HEATERS.
6. REPLACE EXIST CPT WALL BASE WITH PT2 PAINTED WOOD BASE WITH SQUARE EDGE TO MATCH HEIGHT OF ADJ STRINGER.



PAINT LEGEND

----- PT3



OUT OF SCOPE

┐ CORNER GUARD

1 SECOND FLOOR PLAN
A-102 1/4" = 1'-0"

CITY OF VALDEZ
ALASKA

CONTRACT DOCUMENTS

Project: Library Carpet and Paint Walls

Project Number: 17-350-1604

Contract Number: 1316

Cost Code: 350-310-55000.1604

Issued for Construction

Date: December 4, 2017



City of Valdez
Capital Facilities and Engineering
300 Airport Road, Suite 201
P.O. Box 307
Valdez, Alaska 99686

Project Manager:
Jessica McKay

Construction Plan Set Completed By:
Hacker Architects, Inc.
733 S W Oak St.
Portland, OR 97205



**City of Valdez
Contract Documents**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316**

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Drawings Titled “Valdez Consortium Library - Finishes”_____	<u>Attached</u>
Project Manual Titled “Valdez Consortium Library – Bid Package”_____	<u>Attached</u>



**City of Valdez
Invitation to Bid**

Date: December 4, 2017

**Project: Library - Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316**

This project includes, but is not necessarily limited to:

Remove and replace approximately 1,500 SY of carpet and approximately 2500 LF of cove base on all three floors of the Valdez Library. Remediate asbestos behind cove base (see project manual for details on cove base adhesive containing asbestos). Remove tile in entryway and install recessed walk off mat. Contractor will be responsible for moving all existing furniture and putting it back in place. Library will be responsible for books. Contractor is responsible for snow removal within staging area. Project also includes 4 additive alternates.

Construction is to begin mid-February 2018. Engineers Estimate for construction is \$100,000 - \$300,000.

Sealed bids will be accepted until 10:00am local time on Thursday, January 4, 2018, at the office of the Capital Facilities Director, 300 Airport Road, Suite 201, P. O. Box 307, Valdez, Alaska 99686. The bids will be publicly opened and read at that time.

A non-mandatory pre-bid conference will be held at the office of the Capital Facilities Director, 300 Airport Road, Suite 201, Valdez, Alaska on Wednesday, December 13, 2017 at 2:00 PM.

Complete sets of the bid documents may be purchased from Digital Blueprint, 903 West Northern Lights Blvd., Anchorage, AK 99503, (907) 274-4060. Bid documents may also be downloaded from the City of Valdez website at www.ci.valdez.ak.us; documents are located under "Bids" on the lower right hand side of the opening page. Bidders are encouraged to download, fill out, and return the Request for Addendum form located at the link listed above to ensure receipt of any addendum issued for this project.

Bid security in the amount of 5% of the total bid is required.

The City reserves the right to waive any irregularities or informalities in a bid and to reject any and all bids without cause.

Current minimum prevailing wage rates as published by the Alaska Department of Labor must be paid if required by law. Requirements of the Alaska Employment Preference (AS 36.10) must be met.

The City of Valdez "Standard Specifications and Standard Details" shall be used. An electronic copy is available from the City of Valdez website at <http://www.ci.valdez.ak.us> under "standards and specifications" located on the "quick links" portion of the Capital Facilities Department page.



**City of Valdez
Instructions to Bidders**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316**

CAUTION:

Your bid may be rejected if it is not properly executed. Check that the following items have been accomplished to help assure a responsive bid. Please read Sections 6 and 7 carefully.

1. Bid Form
 - A. The Bid Form has been executed and signed.
 - B. Addendum Acknowledgement Form has been executed and signed.
2. Bid Security or Bid Bond
 - A. An executed Bid Security (Bid Bond) in the amount indicated on the Invitation to Bid.
 - B. Verify that the Certificate showing the Corporate Principal on the form is executed if applicable.
3. Alaska Business License, a copy your current license must be included.
4. Alaska Contactor Certificate of Registration
 - A. A copy of your current Alaska Contractor License of Registration in the bidder's name must be included with the bid.
 - B. The contractor is required to verify that the appropriate license(s) is in place prior to submitting their bid for the project's scope of work.
5. A bid may be rejected if it contains any alterations or erasures that are not initialed by the signer of the bid.

Note: Any certified checks may be held uncollected at the risk of bidders submitting them.

1. General

Bidders are requested to study and follow these instructions about the method and form for submitting bids to avoid having their bid rejected.

Bidders will find all required forms and documents contained within this assembly. Please notice under Section 7, Required Documents for Bid, as to which forms and documents are required for your bid to be considered.

2. Explanation to Bidders

Requests from bidders concerning interpretations or clarifications of the bid documents shall be made in writing to the project manager or project engineer. Such requests shall arrive at least three working days prior to the date for opening bids. There needs to be sufficient time allowed for a reply to reach all bidders before the submission of the bids. Explanations made will be in the form of an addendum to the specifications or drawings and will be furnished to all bidders and receipt of the addendum must be acknowledged on the Addendum Form.



3. Site Conditions

Bidders are encouraged to visit the site to ascertain pertinent local conditions, location, accessibility, terrain, labor conditions, conditions of surrounding areas, and any other aspect that may impact the project.

4. Addenda Requirements

All bids must include the Addendum Acknowledgement Form. If addendums have been issued the bidder must state on the form all the addendums have been acknowledged. If no addendums were issued then the bidder is to write "NONE" on the form. The Addendum Acknowledgement Form shall be reviewed prior to acceptance of the bid.

5. Submissions of Bids

All bids, including any amendment or withdrawal, must be received at the address shown in the Invitation to Bid no later than the scheduled time of bid opening. Any bid, amendment or withdrawal that has not been actually received by the person opening the bid prior to the time of the scheduled bid opening will not be considered, and bid will be returned unopened. Conditioned or qualified bids unless requested will be considered nonresponsive.

Bids must be in a sealed envelope marked as follows:

BIDS FOR CITY OF VALDEZ
Library-Carpet and Paint Walls
PROJECT NO. 17-350-1604
CONTRACT NO. 1316
DATE OF BID OPENING: January 4, 2018

CAPITAL FACILITIES DIRECTOR
CITY OF VALDEZ
300 AIRPORT ROAD, SUITE 201
P.O. BOX 307
VALDEZ, AK 99686

6. Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed in ink. If erasures or other changes appear on the forms, the person signing the bid must initial each erasure or change.

The Bid Form will provide for quotation or price for all items. Bidders must quote on all items. Failure to do so may result in disqualification. Alternative bids will not be acceptable unless requested.

Modification by facsimile of bids already submitted will be considered if received before the bid opening time noted in the Invitation for Bid or the addenda. Modification by facsimile is at the risk of the bidder. The Owner makes no warranty as to telephone line or equipment availability or condition. All addenda must be acknowledged prior to the bid opening; facsimile acknowledgement is acceptable for all addenda issued as long as an original completed form was provided within your sealed bid. Facsimile modifications shall not reveal the total amount of the original or revised bid.

Facsimile number to use is (907) 835-5574.



7. Required Documents for Bid

The following listed documents are to be completed and submitted at the time of bidding. Deviation from these requirements will be grounds for rejection of the bid.

- A. Addenda Acknowledged Form, fully completed original (see Item 6 above also)
- B. Bid Schedule, fully completed original (see Item 6 above also)
- C. Bid Bond, original
- D. Copy of current and appropriate Alaska Contractor License for this Scope of Work.
- E. Copy of current Alaska Business License

8. Required Documents for Award of the Contract

The following documents must be executed prior to award of the contract and the initiation of work. Contractors are urged to expedite the completion of these documents. This will allow the contract award and notice to proceed to be issued expeditiously. These documents must be submitted within ten (10) working days after the date of notice of intent to award.

- A. Contract Bond (Payment Bond: See Bonding Requirements below)
- B. Contract Bond (Performance Bond: See Bonding Requirements below)
- C. Certificate of Insurance naming City of Valdez as an "Additional Insured"
- D. Certificate of good standing for a Corporation or LLC
- E. Non-collusion Affidavit
- F. Agreement (2 signed copies)
- G. City of Valdez Business Registration
- H. Executed W-9 Form

9. Bonding Requirements

- A. Bid Security (Bid Bond or Certified Check)

Bid Security is required and shall be in the form of a Certified Check for each bid or a Bid Bond prepared on the attached Bid Bond Form.

The Bid Bond must be executed by the bidder as principal and be executed by a surety company authorized to transact business in the State of Alaska. The Owner must approve the surety company.

The Bid Security shall be issued for five percent (5%) of the bid amount.

Bid Securities will be returned to all except the three lowest bidders. The remaining certified checks or bid bonds will be returned, after the Owner and the accepted bidder have executed the Contract. Failure of the Owner to return the certified checks or bid bonds in a timely manner will create no liability on the part of the Owner. If no award has been made within sixty (60) days after the bid opening, all bidders except the one who has received the notice of intent to award may request the return of their cash, check or bid bonds.



B. Contract Payment Bond

A Contract Payment Bond is not required if the total dollar amount of the contract is less than One Hundred Thousand Dollars (\$100,000).

A Contract Payment Bond is required if the total dollar amount of the contract is equal to or greater than One Hundred Thousand Dollars (\$100,000). Contract Payment Bond will be in the amount of One Hundred Percent (100%) of the Bid amount.

Contract Payment Bond shall be prepared on the Payment Bond Form that is attached. The Bond must be executed by the Contractor as principal and executed by a surety company authorized to transact business in the State of Alaska. The Owner must approve the surety company.

C. Contract Performance Bond

A Contract Performance Bond is not required if the total dollar amount of the contract is less than One Hundred Thousand Dollars (\$100,000).

A Contract Performance Bond is required if the total dollar amount of the contract is equal to or greater than One Hundred Thousand Dollars (\$100,000). Contract Performance Bond will be in the amount of One Hundred Percent (100%) of the Bid amount.

Contract Performance Bond shall be prepared on the Performance Bond Form that is attached. The Bond must execute by the Contractor as principal and executed by a surety company authorized to transact business in the State of Alaska. The Owner must approve the surety company.

Section 2.80.080 of Valdez City Code provides for a modified contractor bond. Bidders shall familiarize themselves with exemptions allowed and the requirements for exemptions.

10. Bidder Qualifications

Before a bid is considered for award, the apparent low bidder may be requested to submit a statement of facts or proof in detail as to his previous experience in performing similar or comparable work, technical abilities, equipment, size, manpower and financial resources to complete and perform the work as outlined in the contract documents, plans and specifications.

11. Withdrawal of Bids

Bids may be withdrawn by written request received from the bidder prior to the bid opening time. Errors on the part of the bidder in preparing the bid, confers no right for the withdrawal of the bid after the bid has been opened.



12. Bidders Interested in More than One Bid

If any one party, by or in name of his or their agent, partner or other person, offers more than one bid, all such bids will be rejected. A party who quoted prices to a bidder is not disqualified from quoting prices to other bidders or from a bid directly for the work.

13. Rejection of Bids

The Owner reserves the right to reject any and all bids, when such rejection is in the interest of the Owner; to reject the bid of a bidder who previously failed to perform properly or to complete on time; and to reject the bid of a bidder who is not, in the opinion of the Owner in, in a position to perform the contract; or to waive any irregularities or informalities in a bid.

14. Hiring of Local Labor

The Owner encourages that every Contractor and Subcontractor, employ to the maximum extent practical and allowed by law, qualified people who regularly reside in the project area.

15. Local Bidder Preference

The Valdez City Code provides for a local bidder preference as follows:

Section 2.80.020 Definitions

“Local bidder” means a business who:

1. For a period of eighteen consecutive months immediately prior to the opening of a competitive city bid for which the bidder wishes to utilize the local bidder preference:
 - a. Has owned, rented or leased real property within the city limits from which the business operates as verified by appropriate documentation;
 - b. Has advertised a local mailing or street address and local phone number for the business in a manner reasonably accessible to city residents;
 - c. Has current state business licenses and city business registrations;
 - d. Has maintained year-round employment of one or more city resident(s);
2. Is not delinquent in the payment of any taxes, fees, assessments, or other charges owing the city.

Section 2.80.060D Competitive Procurement Procedure

Except where prohibited by state or federal grant requirements, a local bidder, as defined in Section 2.80.020, may be given consideration as low bidder where the offer is the lesser of ten percent or fifty thousand dollars in excess of the lowest offer received from a bidder having its place of business located outside the city. The city may split the award between two or more suppliers in any manner the city deems to be in its best interest.



16. Award of Bid

The bid, if awarded, will be awarded to the lowest responsive responsible bidder as determined by the terms of the City Code and this document.

17. Pre-Bid Conference

A non-mandatory Pre-Bid Conference will be held Wednesday, December 13, 2017, at 2:00 pm at the office of the Capital Facilities Director, Suite 201 300 Airport Road, Valdez, Alaska.

18. Pre-Award Conference

Before the award of the contract a Pre-Award Conference may be held between the Engineer or Project Manager and the apparent low bidder.



**City of Valdez
Addendum Acknowledgement**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316**

The bidder acknowledges receipt of the following addenda and certifies that their contents have been considered in the preparation of this Bid. If there are no addendums please state NONE above your name.

Addendum Number	<u>One</u>	Dated	<u>12/13/17</u>	Initials	<u>ML</u>
Addendum Number	<u>Two</u>	Dated	<u>12/15/17</u>	Initials	<u>ML</u>
Addendum Number	<u>Three</u>	Dated	<u>01/09/18</u>	Initials	<u>ML</u>
Addendum Number	<u>Four</u>	Dated	<u>01/18/18</u>	Initials	<u>ML</u>
Addendum Number	<u>Five</u>	Dated	<u>01/18/18</u>	Initials	<u>ML</u>
Addendum Number	_____	Dated	_____	Initials	_____
Addendum Number	_____	Dated	_____	Initials	_____
Addendum Number	_____	Dated	_____	Initials	_____
Addendum Number	_____	Dated	_____	Initials	_____
Addendum Number	_____	Dated	_____	Initials	_____

Wolverine Supply, Inc.
Company Name

Michelle Clapp
Authorizing Name

January 24, 2018
Date

Vice President
Title

Michelle Clapp
Signature

Replace original bid schedule with the following bid schedule, in its entirety:

City of Valdez

Bid Schedule

Page 1 of 2

Project: Library-Carpet and Paint Walls

Project Number: 17-350-1604 / Contract Number: 1316

Addendum 4

<u>Item No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Item Price</u>
1	Provide all labor, materials, tools, equipment, transportation, supervision and facilities necessary to remediate mold and asbestos, demo carpet, entryway tile, and wallpaper, patch, prep, and paint all walls, GBD ceiling, baseboard heaters/ misc metal, HM frames and doors, and railings and lay carpet/walk-off matt/rubber flooring on all floors of the Library as indicated in drawings and project manual.	All Req'd	LS	N/A	100,000.00
2	Field engineering, submittals, shop & record drawings, operating instructions, O&M manuals, and close-out punchlist	1	LS	N/A	100,000.00
3	Force Account: Fixed cost item to be included in bid total for unforeseen construction issues.	1	LS	N/A	\$25,000
	TOTAL BASE BID	1	LS	N/A	225,000.00

Total Base Bid Amount:

Two Hundred Twenty Five Thousand Dollars No Cents
 (\$ 225,000.00)

AA1	Provide and install corner guards and art railing throughout library, as indicated in drawings. Provide and install stainless steel outlet covers.	All Req'd	LS	N/A	100,000.00
	Final Total Bid which includes <u>base bid</u> and <u>all alternates</u>	1	LS	N/A	325,000.00

**City of Valdez
Bid Schedule
Page 2 of 2**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316
Addendum 4**

Final Total Bid Amount:

Three Hundred Twenty Five Thousand Dollars No Cents

(\$ 325,000.00)

I, Wolverine Supply, Inc., hereinafter called Bidder, ~~an individual doing business as~~, (strike out inapplicable words:) a ~~partnership~~, a corporation incorporated in the State of Alaska, ~~a joint venture~~, hereby submits this bid and agrees: to hold this bid open for forty five (45) days, to accept the provisions of the Instruction to Bidders, to accomplish the work in accordance with the contract documents, plans, specifications, for the lump sum and unit price amounts as set forth in this bid schedule.

Respectfully submitted this 24th day of January, 2018

BIDDER:

Wolverine Supply, Inc.
Company Name

Michelle Clapp
Authorizing Name

5099 E. Blue Lupine Drive
Address

Vice President
Title

Wasilla, Alaska 99654
City, State, Zip Code


Signature

(907) 373-6572
Telephone Number

ashlee@siak.com
Email Address

92-0043461
Federal I.D. or S.S.N.

CORPORATE SEAL

ATTEST:


Signature of Corporate Sec.

Marc Van Buskirk, Secretary
Print Name

WOLVERINE SUPPLY, INC.
5099 E. BLUE LUPINE DR.
WASILLA, ALASKA 99654
PHONE: 907-373-6572 FAX: 907-357-2023

FACSIMILE TRANSMITTAL SHEET

TO:
Capital Facilities Director

FROM:
Ashlee Stetson

FAX NUMBER:
(907) 835-5574

DATE:
January 26, 2018

COMPANY

TOTAL NO. OF PAGES INCLUDING COVER:

City of Valdez

2

PHONE NUMBER

SENDER'S REFERENCE NUMBER:

(907) 835-5478

RE:

PROJECT:

BID
MODIFICATION
Library Carpet and Paint Walls
17-350-1604

CITY OF VALDEZ
JAN 26 AM
RECEIVED

☒ URGENT ☐ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

Please find attached Wolverine Supply, Inc.'s Bid Modification for the Library Carpet and Paint Walls Project.

Should you have any questions or need any additional information, please feel free to contact me.

Thank You,

Ashlee Stetson
Contract Manager

Replace original bid schedule with the following bid schedule, in its entirety:

City of Valdez

Bid Schedule

Page 1 of 2

Project: Library-Carpet and Paint Walls

Project Number: 17-350-1604 / Contract Number: 1316

Addendum 4

<u>Item No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Item Price</u>
1	Provide all labor, materials, tools, equipment, transportation, supervision and facilities necessary to remediate mold and asbestos, demo carpet, entryway tile, and wallpaper, patch, prep, and paint all walls, GBD ceiling, baseboard heaters/misc metal, HM frames and doors, and railings and lay carpet/walk-off matt/rubber flooring on all floors of the Library as indicated in drawings and project manual.	All Req'd	LS	N/A	Add 87,000.00
2	Field engineering, submittals, shop & record drawings, operating instructions, O&M manuals, and close-out punchlist	1	LS	N/A	Deduct 80,000.00
3	Force Account: Fixed cost item to be included in bid total for unforeseen construction issues.	1	LS	N/A	\$25,000
	TOTAL BASE BID	1	LS	N/A	ADD 7,000.00

Total Base Bid Amount:

Add

Seven Thousand ⁰⁰/₁₀₀ Dollars NO Cents

(\$ 7,000.00)

AA1	Provide and install corner guards and art railing throughout library, as indicated in drawings. Provide and install stainless steel outlet covers.	All Req'd	LS	N/A	Deduct 93,000.00
	Final Total Bid which includes <u>base bid</u> and <u>all alternates</u>	1	LS	N/A	Deduct 86,000.00



**City of Valdez
Bid Bond**

KNOW ALL MEN BY THERE PRESENTS, that we

Wolverine Supply, Inc.
5099 E. Blue Lupine Dr.
Wasilla AK 99654-8419

(Insert full name and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and
The Ohio Casualty Insurance Company
175 Berkeley St.

(Insert full name and address or legal title of Surety)

Boston MA 02116

New Hampshire

a corporation duly organized under the laws of the State of ~~Alaska~~ as surety, hereinafter called
the Surety, are held and firmly bound unto

City of Valdez

P.O. Box 307

Valdez, Alaska 99686

as Oblige, hereinafter called the Oblige, in the sum of Five Percent of The Total Amount Bid----

----- Dollars (\$-----5%-----),

For the payment of which sum well and truly to be made, the said Principal and the Surety, bind
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severely,
firmly by these presents.

Whereas, the Principal has submitted a bid for

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a
Contract with Oblige in accordance with terms of such bid, and give such bond or bonds as may be specified in the
bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for
the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the
Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference
not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the
Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

Sign and sealed this 4th day of January, 2018

(Witness)

(Witness) Morgan Williams

Wolverine Supply, Inc.

(Principal)

(Seal)

(Title) Michelle Clapp, Vice President

The Ohio Casualty Insurance Company

(Surety)

(Seal)

(Title) Charla M. Boadle, Attorney-In-Fact

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7842689

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Charla M. Boadle; James Dinneen; John L. Green; Penny J. Silvey

all of the city of SPOKANE, state of WA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of July, 2017.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 21st day of July, 2017, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 4th day of January, 20 18.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

To confirm the validity of this Power of Attorney call
1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

Alaska Business License #

21686

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing

P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

WOLVERINE SUPPLY, INC.

5099 E BLUE LUPINE DRIVE SUITE 201 WASILLA AK 99654

owned by

WOLVERINE SUPPLY, INC.

is licensed by the department to conduct business for the period

November 28, 2016 through December 31, 2018
for the following line of business:

23 - Construction

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.

It is not transferable or assignable.

Chris Hladick



Regulation of Construction Contractors and Home Inspectors

Licensee: WOLVERINE SUPPLY, INC.

License Type: General Contractor With Residential Contractor Endorsement

Status: Active

Doing Business As: WOLVERINE SUPPLY INC

Commissioner: Chris Hladick

Relationships

Designations

RelationType	License #	LicenseType	Owners/Entities	Names/DBA	Type	Group
Electrical Administrator Assignee	EADE1478	Electrical Administrator	H. J. SHOEMAKER		No designations found.	
Residential Endorsement Assignee	RESR2515	Residential Contractor Endorsement	BRUCE S VAN BUSKIRK			
Residential Endorsement Assignee	RESR1175	Residential Contractor Endorsement	BILL J VAN BUSKIRK			

Wallet Card

State of Alaska

Department of Commerce, Community, and Economic Development
 Division of Corporations, Business, and Professional Licensing
 Regulation of Construction Contractors and Home Inspectors
 WOLVERINE SUPPLY, INC.

DBA: WOLVERINE SUPPLY INC

As

General Contractor With Residential Contractor Endorsement

WOLVERINE SUPPLY INC
 5099 E BLUE LUPINE DR
 WASILLA, AK 99654-8419

License	Effective	Expires
CONG340	11/21/2016	12/31/2018



City of Valdez
Agreement Page 1 of 2

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

This agreement is made 6th day of February, 2018, by and between the City of Valdez, Alaska, hereinafter called the Owner, acting through its Mayor, and Wolverine Supply, Inc. doing business as ~~an individual, partnership,~~ a corporation (strike out inapplicable words) located in Wasilla, Alaska, hereinafter called the Contractor.

The Contractor agrees to this Contract known as:

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

Furthermore the Contractor agrees to accept as full and complete payment for all work to be done in this Contract for the lump sum and per unit prices as set forth in the Bid Form and Addendums in the Contract Documents for this project. The total amount of this Contract shall be: **two hundred thirty-nine thousand dollars and zero cents (\$239,000).**

The Contractor hereby agrees to commence work on this project within ten (10) working days after the date of the written Notice to Proceed and to complete all work in accordance with the contract documents and addendums within **ninety (90)** calendar days of the Notice to Proceed. Said contract documents are listed in the Table of Contents herein. All documents listed therein are by this reference made a part hereof.

The Contractor further agrees to pay, as liquidated damages, the sum of seven hundred and fifty dollars (\$750) for each calendar day in excess of the completion date specified in the written Notice to Proceed in which this project remains incomplete.

The Owner agrees to pay the Contractor for the performance of the Contract, subject to additions and deductions, as provided in the City of Valdez Standard Specifications Section 10 Standard General Provisions of this of this Contract, and to make payments on account thereof as provided in the City of Valdez Standard Specifications Section 10 Standard General Provisions and City of Valdez City Code.



City of Valdez
Agreement Page 2 of 2

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

IN WITNESS WHEREOF, the parties to this presence have executed this Contract in two (2) counterparts, each of which shall be deemed as original, in the year and day first mentioned above.

Wolverine Supply, Inc.

 Signature

 Name

 Title

 Date

 Mailing Address

 City, State, Zip Code

 Federal I.D. or S.S.N.

 Corporate Secretary

Attest: _____
 Corporate Secretary

City of Valdez, Alaska, Authorized

 Ruth E. Knight, Mayor

 Date

Attested:

 Sheri L. Pierce, MMC, City Clerk

 Date

Recommended:

 Elke Doom, City Manager

 Date

 Nathan Duval, Capital Facilities Director

 Date

Approved as to Form:

Brena, Bell & Clarkson, P.C.

 Attorney for the City of Valdez

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316

UNITED STATES OF AMERICA)
)SS.
STATE OF ALASKA)



City of Valdez
Non-Collusion Affidavit

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316

(to be executed prior to award)

UNITED STATES OF AMERICA)
)SS.
STATE OF ALASKA)

I, _____, of _____, being duly sworn, do depose and state:

I, or the firm, association or corporation of which I am a member, a bidder on the Contract to be awarded, by the City of Valdez, Alaska, for the construction of that certain construction project designated as:

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

Located at Valdez, in the State of Alaska, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such Contract.

Signature

Subscribed and sworn to this day of , 20____.

Notary Public

My Commission Expires:_____



**City of Valdez
Labor and Material Payment Bond**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

Know all men by these presents that:

(Insert full name and address or legal title of Contractor)

as Principal, hereinafter called Principal, and,

(Here insert full name and address or legal title of Surety)

as Surety, hereinafter called Surety, are held and firmly bound unto

**City of Valdez
P.O. Box 307
Valdez, Alaska 99686**

as Obligee, hereinafter called Owner, for the use and benefit of claimants as herein below defined, in the amount of

Dollars (\$_____),
(Here insert a sum equal to the contract amount)

for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Principal has by written agreement dated _____, 20____, entered into a contract with Owner for

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

in accordance with Drawings and Specifications prepared by

**Hacker Architects, Inc.
733 S W Oak St.
Portland, OR 97205**

which contract is be reference made a part hereof, and is hereinafter referred to as the Contract.



City of Valdez
Labor and Material Payment Bond

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. A claimant is defined as one having a direct contract with the Principal or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.

2. The above named Principal and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expirations of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The Owner shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:

a) Unless claimant, other than one having a direct contract with the Principal, shall have given written notice to any two of the following: the Principal, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials are

furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Owner or Surety, at any place where an office is regularly maintained for the transaction of business. Or served in any manner in which legal process may be served in the state in which aforesaid project is located, save that such service need not be made by a public officer.

b) After the expiration of one (1) year following the date on which Principal ceased Work on said Contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

c) Other than in a state court of competent jurisdiction in and for the county of other political subdivision of the state in which the Project, or any part thereof is situated, or in the United States District Court for the district in which the Project, or any part thereof, is situated, and not elsewhere.

4. The amount of this bond shall be reduced by and to the extent of any payment of payments made in good faith hereunder, inclusive of the payment by Surety or mechanic's liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against the bond

Signed and Sealed this _____, day of _____, 201____

(Witness)

(Principal)

(Seal)

(Title)

(Witness)

(Surety)

(Seal)

(Title)



**City of Valdez
Performance Bond**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604 / Contract Number: 1316**

KNOW ALL MEN BY THESE PRESENTS: that

(Here insert full name and address or legal title of contractor)

as Principal, hereinafter called Contractor, and ,

(Here insert full name and address or legal title Surety)

as Surety, hereinafter called Surety, are held and firmly bound unto

**City of Valdez
P.O. Box 307
Valdez, AK 99686**

as Obligee, hereinafter called Owner, in the amount of

Dollars (\$))

for the payment whereof Contractor and Surety bind themselves, their heirs, executor, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Contractor has by written agreement dated _____, 20____, entered into a contract with Owner for

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

in accordance with Drawings and Specifications prepared by:

**Hacker Architects, Inc.
733 S W Oak St.
Portland, OR 97205**

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.



**City of Valdez
Performance Bond**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

Now, therefore the condition of this obligation is such that, if Contractor shall promptly and faithfully perform said Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly comply with one of the following:

1. Complete the Contract in accordance with its terms and conditions, or
2. Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible bidder, or, if the Owner elects, upon determination by the bidder, arrange for contract between such bidder and Owner, and make available as Work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the contract price," as used in this paragraph, shall mean the total amount payable by Owner to contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of the Owner.

Signed and Sealed this ____ day of _____, 20____

(Witness)

(Principal)

(Seal)

(Title)

(Witness)

(Surety)

(Seal)

(Title)



City of Valdez
Contractor Certificate of Substantial Completion

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

CONTRACTOR: _____

This is to certify that I, _____, am a duly authorized official of the said CONTRACTOR working in the capacity of _____, and in my official capacity representing said CONTRACTOR do hereby certify as follows:

1. The work of the subject Contract above has been performed, and materials used and installed in accordance with and in conformity to, the Contract Drawings, Contract Specifications, City of Valdez Standard Specifications and Details.
2. The Contract work is now substantially complete in all parts and requirements.
3. I understand that neither the determination by the Engineer--Architect that the work is substantially complete nor the acceptance thereof by the Owner shall operate as a bar to claim against the Contractor under the terms of the guarantee provisions of the Contract Documents.
4. The work to which this Certificate applies has been properly inspected and that work is hereby declared to be substantially complete in accordance with the Contract Documents.
5. The date of Substantial Completion is the date upon which all guarantees and warranties begin.
6. The Owner accepts the Project or specified area as described under "REMARKS," of the Project as substantially complete and will assume full possession of the Project or specified area of the Project at _____(time) on _____day, _____, 201__.

CONTRACTOR

CITY OF VALDEZ, OWNER

 (Signature)

 Capital Facilities Director

 (Title)

 Date

 Date

REMARKS: _____



**City of Valdez
Contract Release Page 1 of 2**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

The undersigned, _____
for itself, its successors in interest, assigns trustees, administrators, subcontractors, suppliers, and laborers do hereby release and forever discharge the CITY OF VALDEZ, ALASKA a municipal corporation, from all actions, causes of actions, suits, controversies, claims, damages and demands of every kind and nature, mature or to mature in the future, for and by reason of any matter, thing or claim arising out of the following Contract:

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

The undersigned also intends hereby to discharge the City of Valdez from all liability for any and all damages or injuries presently undiscovered or unanticipated. The undersigned's intention hereby is to waive any right it may subsequently have to set aside this release under the doctrine of Witt v. Watkins, 579 P.2d 1065 (Alaska 1978).

The undersigned further agrees to defend, indemnify and hold harmless the City of Valdez against any claims, liens, or causes of action arising under or by virtue of this Contract, including, but not limited to, any claim that the undersigned, any successor in interest, assignee, trustee, administrator, subcontractor, supplier or laborer of the undersigned or any other person might make or claim that he could possibly make against the City of Valdez.

The undersigned certifies that he has not assigned any amounts payable under this Contract to anyone.

The undersigned hereby acknowledges receipt of the amount of \$ _____
as full of final payment in consideration for all services, materials and labors rendered in connection with this Contract.

The undersigned hereby declares that the terms of this RELEASE have been completely read and are fully understood, and said terms are voluntarily accepted for the purpose of making a full and final release of any and all claims, disputed or otherwise, arising under or by virtue of this Contract.

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

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**City of Valdez
Special Provisions**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

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**City of Valdez
Special Provisions**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

SP 01 General Statement

The Special Provisions set forth conditions and requirements unique to this Project and are supplemental to, and supersede, the City of Valdez “Standard Specifications and Standard Details.”

SP 02 Scope of Work

Base Bid

The Scope of Work of the Base Bid of this Contract shall include providing all labor, materials, tools, equipment, transportation, supervision and facilities necessary to:

Remove and replace approximately 1,500 SY of carpet throughout the three floors of the Valdez Library. Remove approximately 50 SY of carpet from 3 staircases and replace with rubber tread. Remove and replace approximately 2500 LF of cove base. The contractor is responsible for verifying all material quantities. The contractor is responsible for asbestos remediation in cove base. The contractor is responsible for moving furniture, book shelves, filing cabinets and office equipment in and out of the designated locations. Library employees will handle all book removal.

The carpet to be installed is Compass 14904 in 12 x 48 inch carpet planks or pre-approved equivalent. Color will be selected by the owner via a submittal after award.

All floor prep, carpet, and cove base installation will be done in accordance with the manufacture’s specifications.

Additionally, to improve longevity, a section of tile in the entry way will be removed to allow for a recessed walk off matt. Contractor will be required to provide walk off mat. Walk off mat will be selected by the owner via a submittal after award.

Contractor will be responsible for snow removal from staging area into parking lot. City will move snow from parking lot into designated snow lot.

The Contractor will be responsible for the disposal of all refuse and debris generated by the project. The City has, on a limited ‘first come first served’ basis, dumpsters for use free of charge on City projects if available.



The City of Valdez will waive any dump fees at its Bailer Facility, which is located approximately 5 miles out of town. Carpet will be installed in offices, hallways and common areas, on all 3 levels of the library. The substrate in the main section of the Library is concrete and the substrate in the Library basement is a raised access floor with concrete access tiles currently overlaid with carpet tiles. The Contractor is required to provide a seaming diagram with their bidding documents.

Alternate Bid(s)

The Scope of Work of the Additive Alternates Bid of this Contract shall include providing all labor, materials, tools, equipment, transportation, supervision and facilities necessary to:

Additive Alternate No. 1: Patch, prep, and paint all walls without wallpaper to include handrails, window and door trim, and under the main floor staircase to include approximately 1500 SY of wall. Four colors will be selected, see attached drawings for details on which colors go where. Colors will be selected by the owner via a submittal after award.

Additive Alternate No. 2: Demo existing wallpaper and chair rail. Patch, prep, and paint all walls denoted as previously having wallpaper to include approximately 1000 SY of wall. Colors will be selected by the owner via a submittal after award. Chair rail is to be salvaged and turned over to the City for alternative use.

Additive Alternate No. 3: Remediate mold, to include demo of *select* walls and hanging of sheet rock on north wall of rooms 3 and 4 in the basement (approximately 100 sq ft.). Mold remediation will be required by a contractor with IICRC. Site conditions and material quantities will be field-verified by contractor.

Additive Alternate No. 4: Paint and install corner guards throughout the library, around corners that do not have trim. Install art rail as indicated on drawings. See drawing for further detail.

SP 03 Time of Completion

All work shall be completed in accordance with the Contract Documents within 90 calendar days of the date of the written Notice to Proceed.

Liquidated damages will be assessed in the sum of seven hundred and fifty dollars (\$750.00) for each calendar day after the completion date during which the Project remains incomplete.

Substantial Completion: Substantial Completion shall be defined as the stage in the progress of the work when the work is sufficiently complete in accordance with the Contract Documents so the Owner (City) can occupy or use the structure or that which is the subject of the contract, for its intended use.

SP 04 Special Site Conditions



Dump fees will be waived. The contractor will be responsible for hauling demolished materials and construction waste out to the City Baler facility on South Sawmill Drive. The Baler is located approximately 5 miles out of town. Please contact the Baler ahead of time to make arrangements for the disposal of such materials. The Baler's number is 907-835-2356.

Local building permit fees are waived. The contractor will be responsible for obtaining local building permits before the NTP is issued. The contractor will need to call the City Building Department at 907-834-3401.

Staging area will be located in the back corner of Library Parking Lot.

The contractor will be responsible for moving furniture and other items necessary to complete the work.

Contractor is responsible for setting up detours or barricades if their work is in a public area and will interfere with normal traffic flow.

The anticipated time for facility closure is 3-4 weeks.

SP 05 Hazardous Waste Generation

Every effort to minimize or eliminate the generations of hazardous waste shall be used by the Contractor in the performance of the work of this Contract. Unless there is no substitute, no hazardous material shall be used in the performance of the work of this Contract.

SP 06 Coordination and Schedule

The Contractor shall, within ten (10) working days of the date of the Notice to Proceed, submit to the Engineer a schedule as required in Section 10.5, Control of Work, Article 5.3. The schedule shall be updated every week. An updated schedule shall be submitted with each of the Contractor's Periodic Payment Requests. Failure to provide an updated schedule will be cause to withhold partial payment.

SP 07 Site Preservation, Restoration, Cleanup and Environmental Reporting

Contractor shall be solely responsible for damage to public or private property caused by construction operations. The contractor shall take all precautions necessary to control dust. Contractor shall notify the City of any claims of damage, and shall clean and restore any property so damaged at the sole expense of the Contractor. All spills or releases of any hazardous substance shall be reported to the appropriate governmental agency as well as notice to the City. Contractors shall be responsible for all associated clean up costs and fines.



At all times during the work, keep the premises clean and orderly. Upon completion of the work, repair all damage caused by equipment and leave the Project free of rubbish and excess materials of any kind.

SP 08 Permits

The Contractor shall obtain all licenses and permits that are required to do the work. A Building Permit will be required but there will be no charge.

SP 09 Order of Award of Alternative Bids

Additive Alternate and/or Deductive Alternative Bids will be awarded, if any are awarded, in any order determined to be the most advantageous combination by the owner.

SP 10 Payment

Payments shall be in accordance with Section 10.07, Measurement and Payment of the CVSS. All invoices for payment must be submitted on a City of Valdez *Periodic Payment Request Form*. An electronic copy of this form (Excel Spreadsheet) will be made available for the contractor's use.

Disbursement of money to a person, firm or corporation will be made only after all the various receivable accounts of the general government and any municipal utility or enterprise have been reviewed for outstanding balances owed, and the disbursement will be reduced by setting off the amount of any delinquent indebtedness due the city from such person, firm or corporation.

All contracts to which the city is a party which will or may involve the disbursement of city funds shall contain the following clause, or its substantial equivalent: "Disbursement of money by the City of Valdez hereunder shall subject to set-off pursuant to the provisions of the Valdez City Code." Such contracts include, but are not limited to, oral contracts, employment contracts, construction contracts, purchasing contracts and contracts of any municipal utility or enterprise, including customer's deposits.

SP 11 References to City of Valdez Standard Specifications (CVSS)

The City of Valdez Standard Specifications & Standard Details, Streets-Drainage-Utilities-Parks, dated April 2003, hereafter referred to as CVSS, are incorporated in and become a part of the Contract Documents for the work. The Standard Specifications are available for purchase from the Engineer's Office of the City of Valdez, P.O. Box 307, Valdez, Alaska 99686. All work under this Contract shall comply with the latest edition and addenda to all applicable codes, ordinances, and standards.



It shall be the responsibility of the Bidder to prepare his bid so all materials and/or different arrangements of connections or fittings shall harmoniously conform with the intent of the Contract Drawings, CVSS, and the Special Provisions.

SP 12 Construction Specifications

The Specifications for construction of the work of this Project are incorporated into the following pages and on the attached drawing and project manual titled "Valdez Consortium Library – Finishes". These drawings are by reference included herein.



City of Valdez
Modifications and Additions to the Standard Specifications

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

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City of Valdez
Modifications and Additions to the Standard Specifications

Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316

Division 10 Standard General Provisions

Article 7.5 Progress Payments

Add the following:

Any request for payments for work accomplished within the calendar fiscal year (January 1st to December 31st) must be received by the city no later than January 31st of the following year. Failure to provide a request for payment by Jan. 31st for work accomplished the previous year will delay payment. Failure to provide a request for payment by January 31st for work accomplished the previous year will be subject to a penalty. Penalty may be assessed at a minimum of \$1000 and up to 5% of the invoice not to exceed \$10,000.

Article 7.7 Final Payments

Add the following:

Any request for final payment for work accomplished within the calendar fiscal year (January 1st to December 31st) must be received by the city no later than January 31st of the following year. Failure to provide a request for final payment by January 31st for work accomplished the previous year will delay payment. Failure to provide a request for payment by January 31st for work accomplished the previous year will be subject to a penalty. Penalty may be assessed at a minimum of \$1000 and up to 5% of the invoice not to exceed \$10,000.



**City of Valdez
Minimum Prevailing Wage Rates**

**Project: Library-Carpet and Paint Walls
Project Number: 17-350-1604/ Contract Number: 1316**

Minimum Prevailing Wage Rates and Title 36 Public Contracts Follows
See attached Links:

<http://labor.state.ak.us/lss/pamp600.htm>
<http://labor.alaska.gov/lss/forms/Pam400.pdf>