

# Valdez Police Department

Animal Control

Public Safety

Law Enforcement

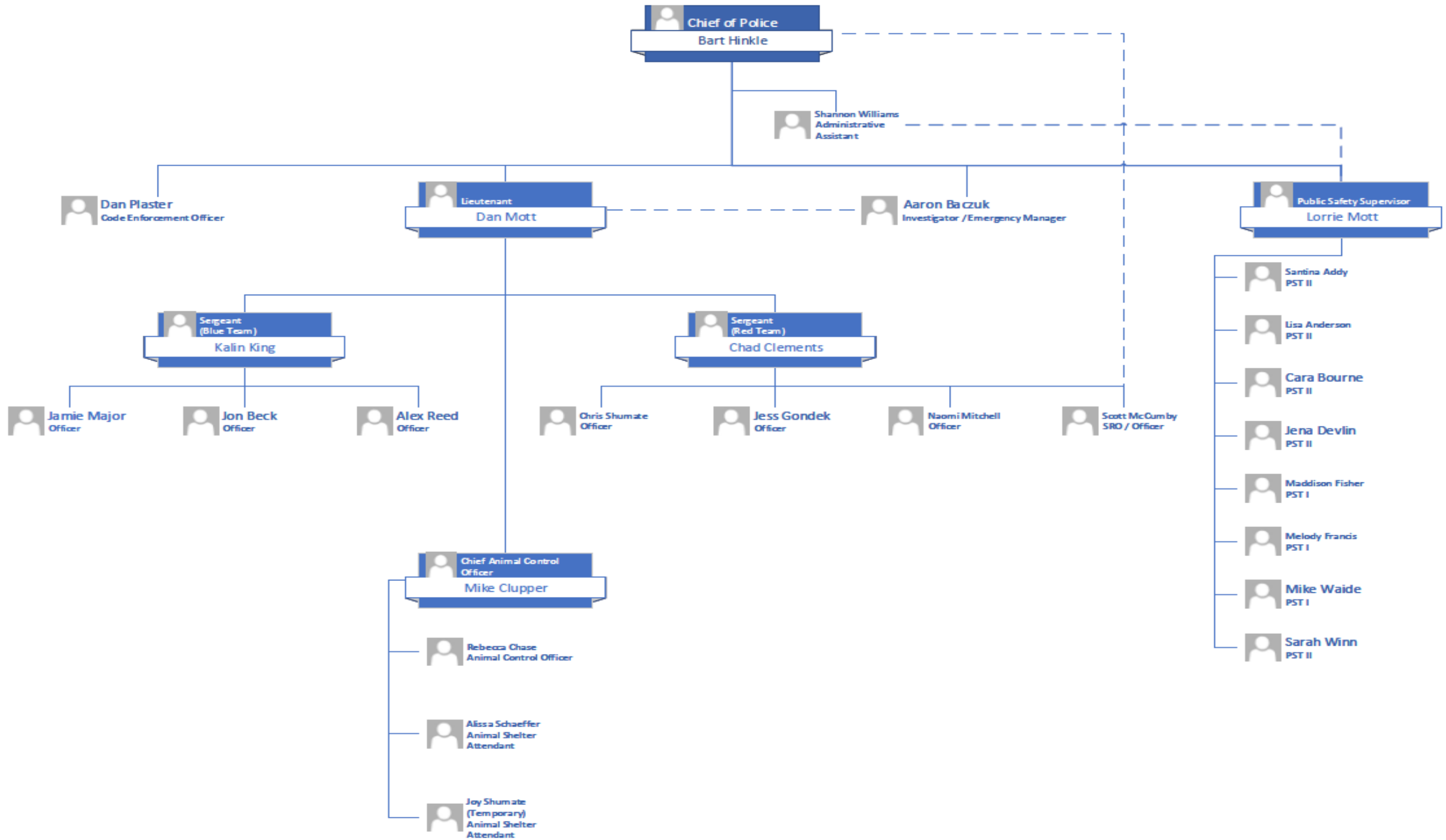
- \* Emergency Management

- \* Code Enforcement

# Overall Budget History

| Authorized Position Count |      |      |      |      |      |
|---------------------------|------|------|------|------|------|
|                           | 2017 | 2018 | 2019 | 2020 | 2021 |
| ANIMAL CONTROL            | 3.2  | 3.2  | 3.2  | 3.2  | 3.2  |
| LAW ENFORCEMENT           | 12.1 | 12.1 | 13.1 | 13.1 | 13.1 |
| PUBLIC SAFETY             | 9.7  | 9.7  | 9.7  | 9.7  | 9.7  |

| Adopted Budget              |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Police Chief                | 2017             | 2018             | 2019             | 2020             | 2021             |
| FTE Payroll                 | 3,129,030        | 3,132,009        | 3,417,940        | 3,487,633        | 3,714,014        |
| Other                       | <u>711,201</u>   | <u>873,924</u>   | <u>951,811</u>   | <u>944,921</u>   | <u>948,189</u>   |
| <b>Operational Expenses</b> | <b>3,840,231</b> | <b>4,005,933</b> | <b>4,369,750</b> | <b>4,432,554</b> | <b>4,662,203</b> |

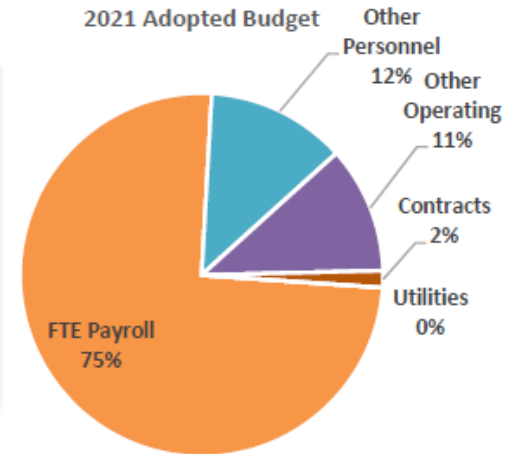
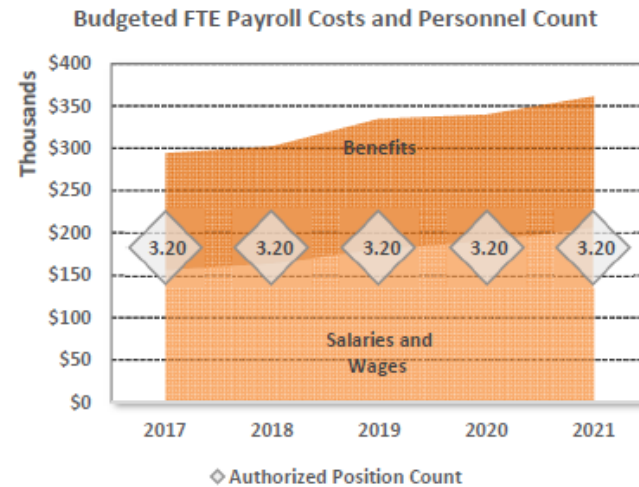


# Animal Control Budget Overview

## ANIMAL CONTROL

**Mission:** *Provide outstanding service while placing animal welfare and safety as our top priority.*

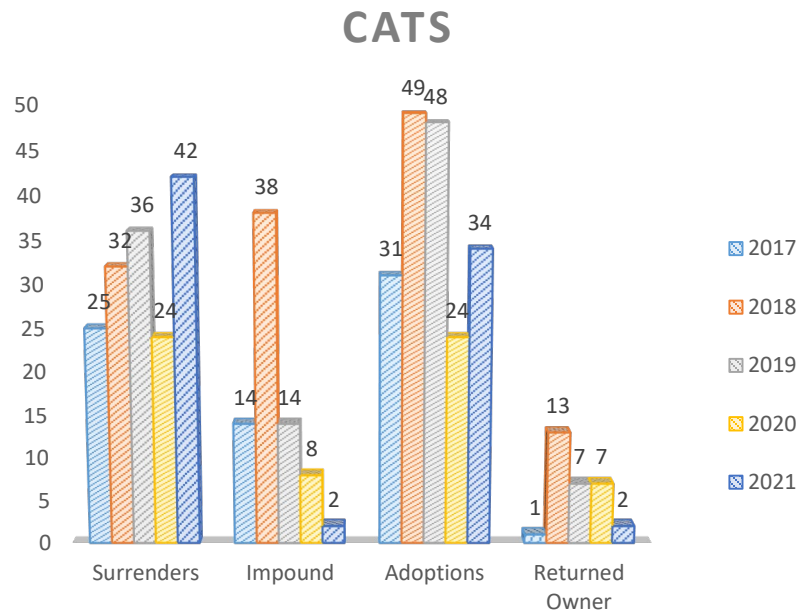
|                              | FTE         |
|------------------------------|-------------|
| CHIEF                        | 0.10        |
| ADMINISTRATIVE ASSISTANT     | 0.10        |
| CHIEF ANIMAL CONTROL OPERATO | 1.00        |
| ANIMAL CONTROL OFFICER       | 1.00        |
| ATTENDANT                    | 1.00        |
| <b>Grand Total</b>           | <b>3.20</b> |



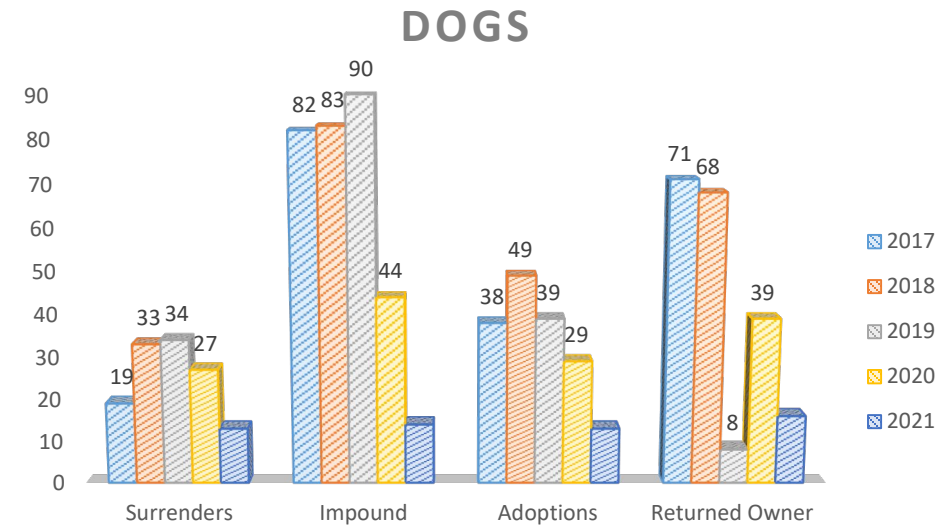
| <b>Adopted Budget</b>       |                |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|----------------|
| <b>Animal Control</b>       | <b>2017</b>    | <b>2018</b>    | <b>2019</b>    | <b>2020</b>    | <b>2021</b>    |
| FTE Payroll                 | 293,958        | 301,922        | 334,751        | 339,455        | 361,288        |
| Other                       | 147,634        | 146,327        | 183,003        | 176,971        | 121,750        |
| <b>Operational Expenses</b> | <b>441,592</b> | <b>448,249</b> | <b>517,755</b> | <b>516,426</b> | <b>483,037</b> |

# Animal Control

| CATS              |      |      |      |      |      |
|-------------------|------|------|------|------|------|
|                   | 2017 | 2018 | 2019 | 2020 | 2021 |
| Surrenders        | 25   | 32   | 36   | 24   | 42   |
| Impound           | 14   | 38   | 14   | 8    | 2    |
| Adoptions         | 31   | 49   | 48   | 24   | 34   |
| Returned to Owner | 1    | 13   | 7    | 7    | 2    |



| DOGS              |      |      |      |      |      |
|-------------------|------|------|------|------|------|
|                   | 2017 | 2018 | 2019 | 2020 | 2021 |
| Surrenders        | 19   | 33   | 34   | 27   | 13   |
| Impound           | 82   | 83   | 90   | 44   | 14   |
| Adoptions         | 38   | 49   | 39   | 29   | 13   |
| Returned to Owner | 71   | 68   | 8    | 39   | 16   |





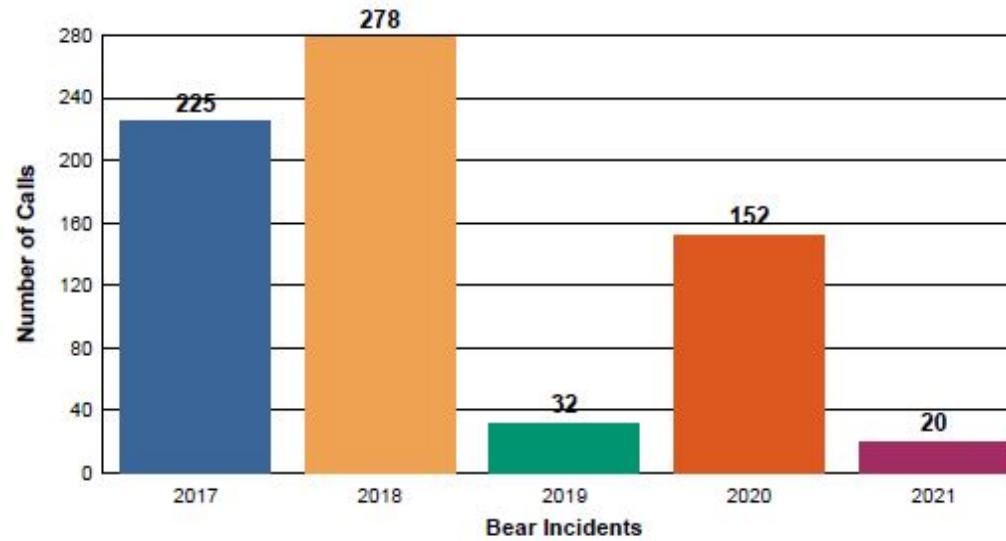
## VALDEZ POLICE DEPARTMENT

### *Bear Calls*

|               | 2017 | 2018 | 2019 | 2020 | 2021 | Total |
|---------------|------|------|------|------|------|-------|
| Bear Incident | 225  | 278  | 32   | 152  | 20   | 707   |
| Total         | 225  | 278  | 32   | 152  | 20   | 707   |

### Bear Incidents

2017-2021



# Completed:

- 100 % Turnover of Animal Control Officers in 2020
  - Hires: 10/2020, 11/2020
  - Completed mandatory minimum training for Chief Animal Control Officer (80 hours)
- Developed and Implemented Official Foster Program (May 2021)
- Hosted Wildlife Awareness Training for community (conducted by Greenwing)
  - Train the trainer component (Animal Awareness, Bear Deterrent Training)
- Partnered with HHES on Bear Education campaign materials
- Re-homed exotic animals previously housed at the Animal Shelter
- Solidified Relationship with Shelters around AK to exchange animals
- Deployed Chief Animal Control Officer vehicle (Replacement cycle 10 years)

# In Progress:

- Re-vamp Volunteer Program
  - Started mid-June 2021
  - Three levels of volunteers – training, commitment, responsibility differences
- Create Field Officer SOP's and Department OPM
- Develop Animal Enrichment Plan
- Remodeled/renovated Animal Shelter
  - Cat quarantine
  - Dog socialization area
- Continued training & instructor development
  - Animal Control Officer currently undergoing ACO I and II (80 hours)
  - Staff training hours since Oct '20 = 165
  - Implement weekly training for staff
- Develop Animal Emergency Response/Sheltering Plans
- Deliver Bear Awareness courses (PRCS, KOA -2021) upcoming: USCG, others
- Identify potential “leash free” areas in Valdez / develop a proposal for Council (July 20<sup>th</sup>)
- Replace incinerator (work to be begin July 2021) (lifespan 15-20 years)



# Future Goals & Plans:

- Formalize the training process for ACO
- Integrate Animal Response/ Shelter plans into COV Emergency Operations Plan
- Facilitate community trainings involving bear/wildlife safety
- Remodel office space in order to adequately store DEA-regulated drugs (behind 2 locked doors) (in-house construction est. ~\$3,000)
- Seasonal dog park/outdoor dog socialization area located at the Shelter
  - Space for outdoor exercise/play for dogs at the Shelter
  - Space for socialization/introduction to other dogs at potential homes
  - Open to the public after hours
  - Approximately \$10,000...may be constructed using COV employees

# Public Safety Budget Overview

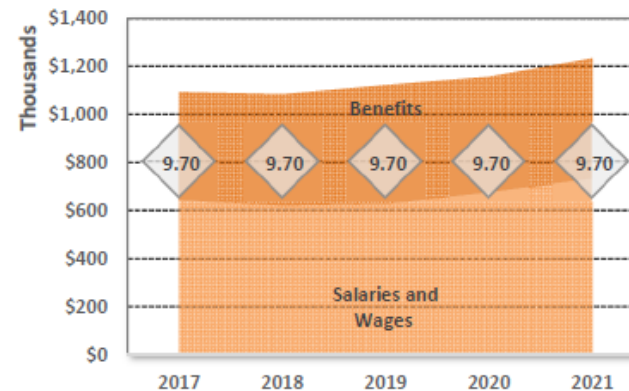
## PUBLIC SAFETY

### Mission:

*Our mission is to provide excellent service and protection, through leadership and partnership with the community.*

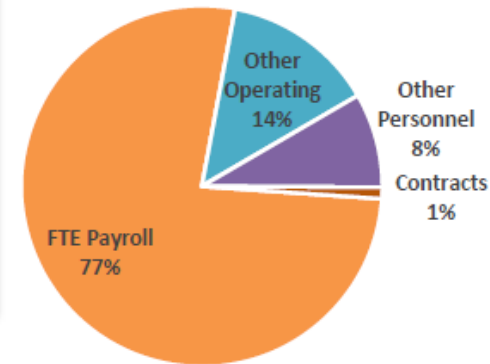
|                          | FTE         |
|--------------------------|-------------|
| CHIEF                    | 0.35        |
| ADMINISTRATIVE ASSISTANT | 0.35        |
| TECH SUPERVISOR          | 1.00        |
| TECHNICIAN               | 8.00        |
| <b>Grand Total</b>       | <b>9.70</b> |

Budgeted FTE Payroll Costs and Personnel Count



◆ Authorized Position Count

2021 Adopted Budget



| Adopted Budget              |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Public Safety               | 2017             | 2018             | 2019             | 2020             | 2021             |
| FTE Payroll                 | 1,093,432        | 1,083,434        | 1,121,459        | 1,156,438        | 1,233,381        |
| Other                       | 196,101          | 344,905          | 368,386          | 368,037          | 371,696          |
| <b>Operational Expenses</b> | <b>1,289,533</b> | <b>1,428,339</b> | <b>1,489,846</b> | <b>1,524,475</b> | <b>1,605,076</b> |

# Public Safety

|                | 2017 | 2018 | 2019   | 2020   | 2021   |
|----------------|------|------|--------|--------|--------|
| Incoming Calls |      |      | 21,124 | 19,512 | 10,167 |

|              |     |     |     |     |    |
|--------------|-----|-----|-----|-----|----|
| Fingerprints | 264 | 229 | 238 | 170 | 83 |
|--------------|-----|-----|-----|-----|----|

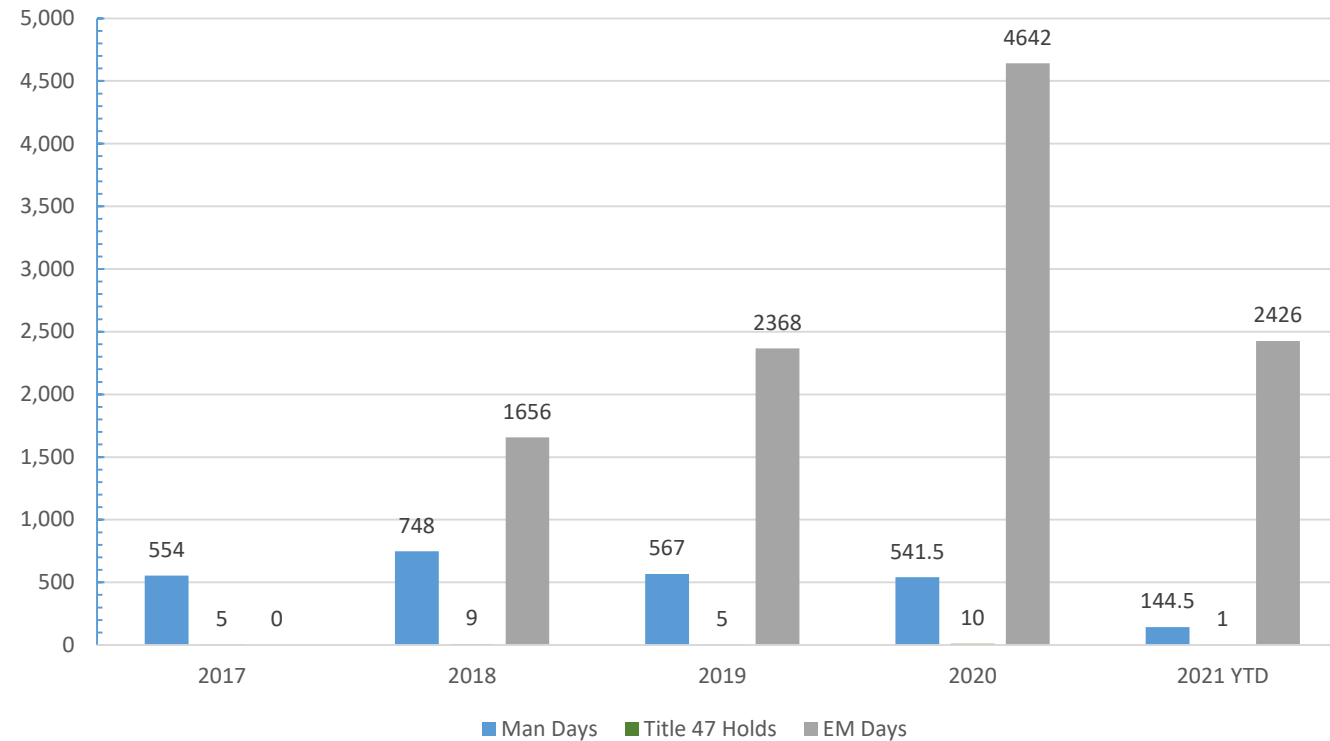
|               | 2017 | 2018 | 2019 | 2020 | 2021 |
|---------------|------|------|------|------|------|
| CAD Incidents | 6393 | 7064 | 6707 | 5038 | 2210 |

|                           | 2017 | 2018 | 2019 | 2020 | 2021 |
|---------------------------|------|------|------|------|------|
| Assault                   | 57   | 84   | 81   | 56   | 26   |
| Burglary                  | 6    | 19   | 12   | 8    | 8    |
| Criminal Mischief         | 21   | 26   | 24   | 23   | 8    |
| Disturbance               | 139  | 137  | 178  | 123  | 45   |
| ETOH Person               | 21   | 29   | 25   | 22   | 12   |
| Fire                      | 29   | 20   | 32   | 22   | 9    |
| Medical                   | 180  | 222  | 224  | 203  | 96   |
| MVC                       | 63   | 74   | 53   | 67   | 21   |
| Possible Drunk Driver     | 57   | 79   | 70   | 47   | 21   |
| Suspicious Person/Car/Pkg | 46   | 67   | 80   | 63   | 19   |
| Thefts                    | 83   | 96   | 89   | 55   | 18   |
| Trespassing               | 26   | 44   | 49   | 43   | 19   |
| Welfare Checks            | 161  | 145  | 140  | 151  | 58   |

# Public Safety

|                | 2017 | 2018 | 2019 | 2020  | 2021 YTD |
|----------------|------|------|------|-------|----------|
| Man Days       | 554  | 748  | 567  | 541.5 | 144.5    |
| Title 47 Holds | 5    | 9    | 5    | 10    | 1        |
| EM Days        | 0    | 1656 | 2368 | 4642  | 2426     |

Jail & EM 2017-2021 (YTD)



# Completed:

- Prepared to provide Dispatch services for other communities
- Upgraded phone system
- Ability to geo-locate 911 call (3<sup>rd</sup> party app)
- All PST fully trained in Dispatch and Corrections functions
- Converted to NIBRS (National Incident-Based Reporting System) – one of the first agencies in Alaska to do so
  - All information submitted electronically into the database
- Maintained all necessary certifications
- Extended State of Alaska Contract Jail agreement

## In Progress:

- Reviewing/updating/standardizing OPM for Jail and Dispatch
- Establishing redundancy amongst personnel
- Robust Electronic Monitoring program

# Future Goals & Plans:

- Achieve Accreditation by 2027
- Regional Dispatch Center
- Prisoner Transportation Officer training
- Upgrading jail camera system
- Dispatch Console Replacement
  - Project
  - Estimates (\$400,000) (2028)
- Dedicated IT person for Public Safety

# Closing Thoughts

- Upcoming Challenges/Concerns:
  - Retirement of PST Supervisor
    - Position has taken on a highly technical aspect
  - Possibility of State of Alaska reducing amount of Jail Contract
    - Currently \$403,000
  - The importance of retaining qualified, trained professionals:
    - Turnover is costly and takes a physical/mental/emotional toll on those tasked with training or covering vacant shifts
      - Between \$37,000 - \$78,000 to train an employee in Dispatch / Corrections
        - Dispatch (610 hours)
        - Corrections (240 hours)
- Potential Offset
  - 911 tax



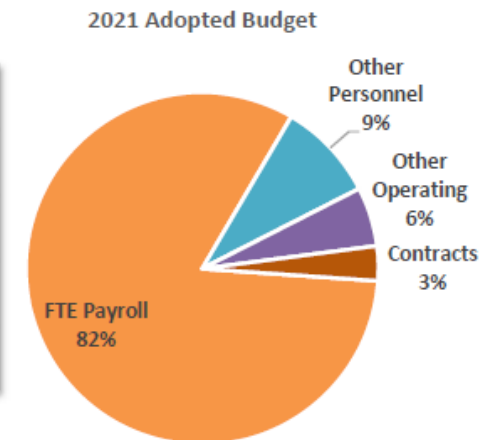
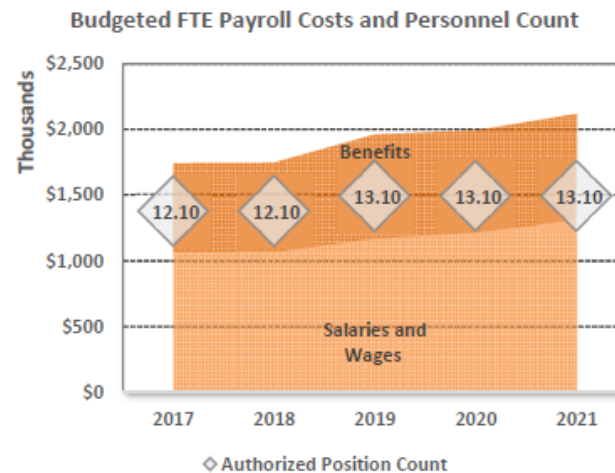
# Law Enforcement Budget Overview

## LAW ENFORCEMENT

### Mission:

*To provide excellent service and protection through leadership and partnership with the community*

|                           | FTE          |
|---------------------------|--------------|
| CHIEF                     | 0.55         |
| ADMINISTRATIVE ASSISTANT  | 0.55         |
| CODE ENFORCEMENT OFFICER  | 1.00         |
| LIEUTENANT                | 1.00         |
| OFFICER                   | 7.00         |
| OFFICER/EMERGENCY MANAGER | 1.00         |
| SERGEANT                  | 2.00         |
| <b>Grand Total</b>        | <b>13.10</b> |

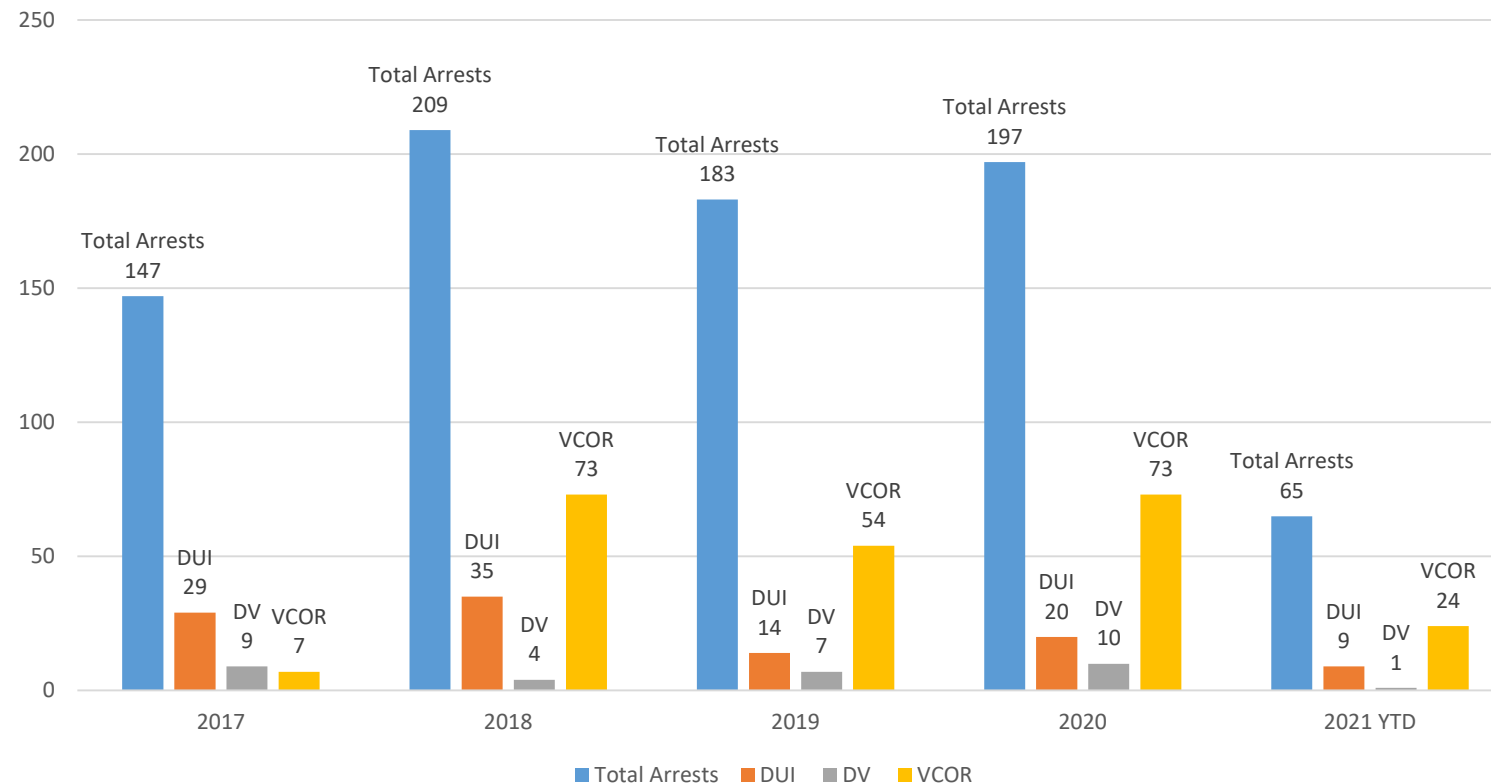


| <b>Adopted Budget</b>       |                  |                  |                  |                  |                  |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Law Enforcement</b>      | <b>2017</b>      | <b>2018</b>      | <b>2019</b>      | <b>2020</b>      | <b>2021</b>      |
| FTE Payroll                 | 1,741,640        | 1,746,653        | 1,961,729        | 1,991,740        | 2,119,345        |
| Other                       | 367,466          | 382,692          | 400,421          | 399,913          | 454,744          |
| <b>Operational Expenses</b> | <b>2,109,106</b> | <b>2,129,345</b> | <b>2,362,150</b> | <b>2,391,653</b> | <b>2,574,089</b> |

# Overview

|               | 2017 | 2018 | 2019 | 2020 | 2021 YTD |
|---------------|------|------|------|------|----------|
| Total Arrests | 147  | 209  | 183  | 197  | 65       |
| DUI           | 29   | 35   | 14   | 20   | 9        |
| DV            | 9    | 4    | 7    | 10   | 1        |
| VCOR          | 7    | 73   | 54   | 73   | 24       |

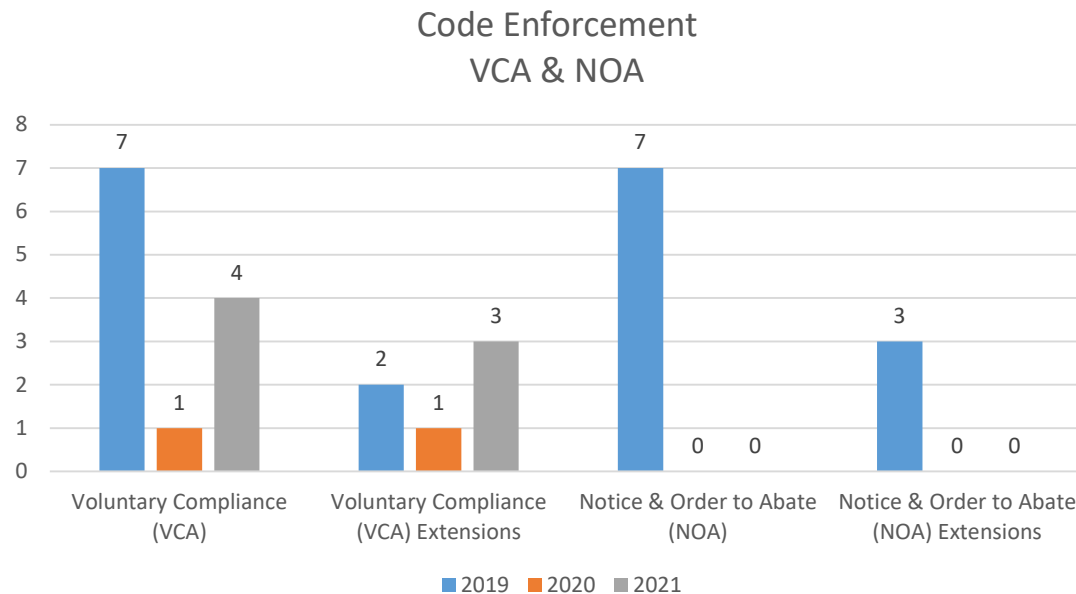
Arrests 2017-2021(YTD)



# Overview – Code Enforcement

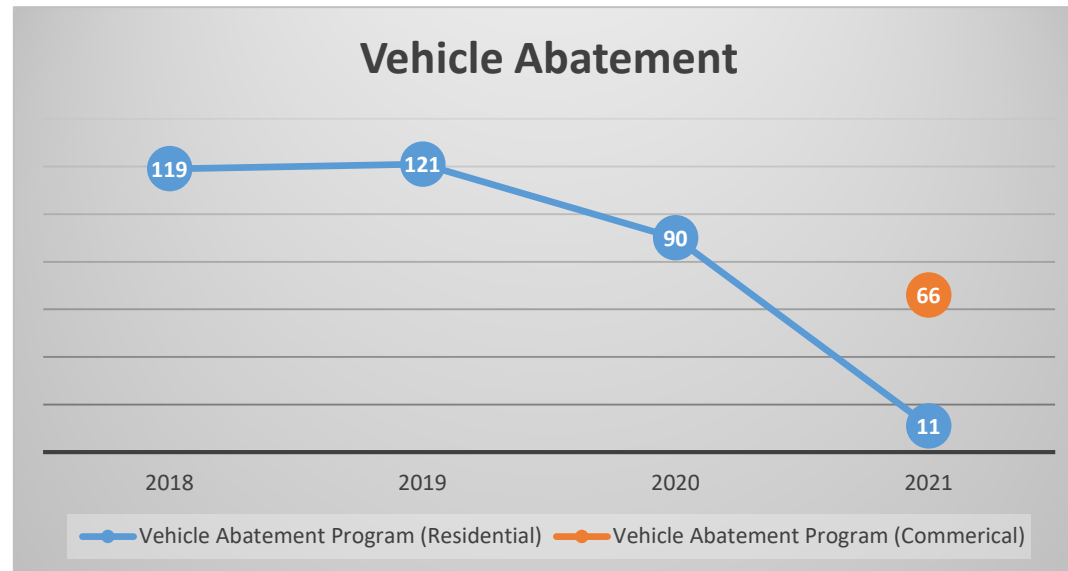
|                                          | 2019 | 2020 | 2021 |
|------------------------------------------|------|------|------|
| Voluntary Compliance (VCA)               | 7    | 1    | 4    |
| Voluntary Compliance (VCA) Extensions    | 2    | 1    | 3    |
| Notice & Order to Abate (NOA)            | 7    | 0    | 0    |
| Notice & Order to Abate (NOA) Extensions | 3    | 0    | 0    |

Total Citations Issued: 2 (\$240 total)  
Landfill fees waived under the VCA's: \$2,850



# Overview – Code Enforcement

|                                         | <u>2018</u> | <u>2019</u> | <u>2020</u> | <u>2021</u> |
|-----------------------------------------|-------------|-------------|-------------|-------------|
| Vehicle Abatement Program (Residential) | 119         | 121         | 90          | 11          |
| Vehicle Abatement Program (Commercial)  |             |             |             | 66          |



- 2018 was strictly vehicles on COV property
- 2019/2020 combination of COV property and private property
- 2021 includes vehicles located on commercial property
- Total vehicles to date: 407

# Overview – School Resource Officer

## 2020 -2021 School Year Summary

- Introduced Digital Citizenship in grades 5<sup>th</sup>-9<sup>th</sup>. Included a Parent Academy Night.
- Started a Holiday tradition called GMS Pickle Hunt.
- Introduced Impaired and Distracted Driving Education for 6<sup>th</sup>-8<sup>th</sup> graders.
- Assisted Mr. Arts with his lunchtime free throw competitions.
- Conducted ALICE re-certification training for HHES/GMS/VHS per their request.
- Frequented all 3 schools.
- Visited those classrooms with students with behavioral issues on a regular basis.

## 2021 – 2022 School Year Goals

- Continue Digital Citizenship. Incorporate 4<sup>th</sup> graders.
- Re-start DARE Program.
- Expand Distracted and Impaired Driving Course to VHS and “driver-aged” students.
- Continue the Arts tradition of lunchtime free throw competitions.
- Continue GMS Pickle Hunt.
- Increase time spent with instructional lessons/guest reader/classroom visits with primary grades (K-3).
- Conduct ALICE training as requested.

# Future Plans – School Resource Officer

- Establish a Boys with Purpose (or similar) program at HHES
  - Boys with limited positive male role models in their life,
  - Boys with behavioral issues
  - Structured as a lunchtime or after-school program to expose the boys to positive male role models in our community who can impart positive values, respect, and self-pride to encourage better performance in school and better overall behavior.
  - “Invite Only” program
  - Each week is themed. The theme will be modeled and practiced.
  - Attire (such as shirt-tie) would be required for the meeting, and would be provided by a budgetary request or partnering with a local business or businesses.

# Overview – Emergency Management

- EM responsibilities added to Officer Baczuk's police duties in April of 2020
- Became combination position of 50/50 Investigator and EM
- COVID-19 dominated the majority of the time during 2020
- Evaluation period for 12 months requested so that staff can report back to Council whether the recommendation is to continue with the current arrangement, contract for the EM position, or advocate for a full-time EM
- Main objective of Emergency and Disaster Management is to solidify a prepared and resilient community that engages in partnerships with stakeholders

# Completed – Emergency Management

- Successfully navigated and led much of COV's COVID-19 response
- Finalized and distributed COV Emergency Operations Plan
- Launched an EDM website
- Developed city-wide sUAS program and policy (first of its kind in Alaska)
- Created/distributed educational videos related to Glacier Lake separation event
- Facilitated ICS 300 and 400 for IMT members
- Partnered with Alaska Earthquake Center/UAF to create tsunami brochure
- Hosted the State of Alaska Rural Resiliency Workshop



# Works in Progress – Emergency Management

- Warning Siren Maintenance, Testing, and Evaluation
- Creation of sheltering structure and procedures at designated shelter sites
- Consolidation and inventory of current EDM supplies
- Conduct position-specific ICS training for certain IMT members (late 2021)
- Finalize steps to regain Tsunami-Ready compliance
- Create a functional-needs population registry
- Drafting MOU's with local stakeholders
- Maintenance of the EOP
- Develop a written job description for Emergency Manager

# Long Range Plans – Emergency Management

- Hold another community NIXLE subscription campaign
- Identify/acquire new storage location for EDM supplies that is out of the inundation zone
- Assess realistic numbers for potential mass sheltering needs for Tsunami and other disasters
- All Hazards Incident Management Training for city ICS Command and General staff (early 2022)
- Complete emergency services radio upgrades, to include mobile repeaters
- Create a family/resident community resilience plan that is sustainable and compliments city planning and preparedness (whole community approach)

# Completed:

- Body Worn Camera purchase and deployment
  - Published Policy
- Initial year of Investigator/Emergency Manager combination position
- Filled School Resource Officer position
- Formalized SRO position (MOU with Valdez City Schools)
- Researched, purchased, and implemented redaction software
- Transitioned to 100% electronic submittal of Discovery items/case reports to DA's office
- Plethora of Trainings

# In Progress:

- OPM [Operating Policies/Procedures Manual] review / revision / development
  - Intend to publish it once completed
- EOD team member trainings [3 spots allocated by FBI]
- Transitioning from PC's to laptops (used in vehicle and in office)
- Implementing dedicated vehicle per Officer
- Training(s)
- 2021 Vehicle Abatement Program (includes commercial property)
- Incorporating MyGov into Code Enforcement – allows for citizen reporting and tracking of cases as well as inter-Departmental access

# Future Goals & Plans:

- Achieve Accreditation by 2027
- Complete OPM Revision and Publication in 2022
- Contract a barge to come to Valdez, process all salvageable materials (vehicles, yellow iron, etc.)
- Continue to enhance the School Resource Officer position
- Identify additional / new training opportunities
- Increase transparency
- Continue to fulfill our mission statement
- Deliver the type and quality of Law Enforcement services that the citizens of Valdez deserve and expect

# Closing Thoughts

- Body Worn Cameras are going to increase the media created by the PD
  - Established retention periods assist with storage space and cost
  - Increased media = increased labor for Discovery and FOIA requests
  - Previous 12 months, 180 hours has been dedicated to fulfilling Discovery/FOIA requests. That number is expected to continue to rise.
    - Evaluate whether current staffing or organizational structure has the bandwidth

# Closing Thoughts

- State of Alaska continues to try to push more responsibility and obligations (including financial obligations) on the local jurisdictions.
  - Recent example: attempt to charge municipalities for misdemeanor prosecutions
  - Future discussion/consideration: are we satisfied with the service?

| Year  | # misdo charges | # prosecuted | # dismissed | # still open |
|-------|-----------------|--------------|-------------|--------------|
| 2015  | 260             | 140          | 109         | 11           |
| 2016  | 188             | 79           | 70          | 39           |
| 2017  | 139             | 44           | 72          | 23           |
| 2018  | 262             | 97           | 136         | 29           |
| 2019  | 171             | 68           | 84          | 19           |
| 2020  | 189             | 38           | 46          | 105          |
| 2021  | 60              | 3            | 6           | 51           |
| TOTAL | 1269            | 469          | 523         | 277          |

# Closing Thoughts

- Retention & Recruitment:
  - Average years of VPD LE experience: 15 years, 6 months
  - 5 employees over 20 years, 3 with 20 years+ of service with VPD
  - Recruitment / hiring is difficult
    - “Semi-Rural” Alaska, opportunities for significant other, housing, etc.
    - Written component, Integrity test, Physical Examination, Polygraph, Psych. Exam, Drug Test
    - One qualified applicant in 2018
  - Turnover is costly and takes a physical/mental/emotional toll on those tasked with training or covering vacant shifts
    - Between \$82,000 - \$196,000 to outfit and train an Officer
      - Alaska Law Enforcement Training Academy [ALET] (1042 hours)
      - Field Training Evaluation Program [FTEP] (672 hours)



# Closing Thoughts

- Training:
  - Training requirements for Law Enforcement are not going to go down
  - The travel/per diem and cost to backfill the vacated position is expensive
  - With a number of upcoming vacancies, the need for adequate, consistent, Department-wide training is paramount
  - Currently researching a Training Simulator
    - Budgetary impact: \$36,000/year
    - Scenario-based training that improves: situational awareness, use of de-escalation techniques, critical thinking, communication skills, decision making under stress, reading body language and threat cues and improving Officer and civilian safety.
    - Other entities may utilize it (Counseling Center)
    - Database regularly updated, each scenario has an average of 85 branching options per scenario

# Bottom Line:

**All Departments are extremely sensitive to changes in personnel costs, due to shifts, holidays, and overtime.**

*Upcoming (potential) Budgetary Items-*

Animal Control:

- +/- \$10,000 for seasonal dog park/socialization area – may be constructed using COV employees
- ~ \$3,000 for storage of DEA-controlled substances (COV employee build)

Public Safety:

- 2028 replacement of Dispatch console (\$400,000)

Law Enforcement:

- \$36,000 / year for Training Simulator. Potential offset in travel/per diem/other training that would cause necessary OT to backfill shift