

City of Valdez

212 Chenega Ave.

Valdez, AK 99686



Meeting Minutes - Draft

Tuesday, January 22, 2019

7:00 PM

Regular Meeting

Council Chambers

Ports and Harbor Commission

REGULAR AGENDA - 7:00 PM**I. CALL TO ORDER**

Chair Sorum called the meeting to order at 7:00 p.m. in Valdez City Council Chambers

II. ROLL CALL

Present: 5 – Chair Alan Sorum
Commission Member Tim Bouchard
Commissioner Member Stu Hirsch
Commissioner Member Ryan Sontag
Commissioner Member Mark Swanson

Excused: 2 – Chair Pro Tempore Colleen Stephens
Commissioner Member Steve Cotter

Also Present: 4 – Jeremy Talbott, Director
Sarah Von Bargen, Harbormaster
Jenessa Ables, Port Operations Manager
Marjorie Pleiss, Administrative Assistant

III. PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

IV. NEW BUSINESS

- 1. Approve recommendation to the Valdez City Council for Professional Services Agreement with PND Engineering in the amount of \$396,670.00 for the development of a Comprehensive Waterfront Master Plan.**

MOTION: Commission Member Hirsch moved, seconded by Commission Member Swanson, to recommend that the Valdez City Council approve a Professional Services Agreement with PND Engineering in the amount of \$396,670.00 for the development of a Comprehensive Waterfront Master Plan.

Jeremy Talbott, Director of Ports and Harbor, introduced Doug Kenley of PND Engineers, Inc., and Chris Myrtle of Corvus Design, as representatives of the team selected through the RFP process. Commission Member Swanson expressed concern about the proposal only including three public meetings. He felt public buy-in and public engagement is what will set this waterfront masterplan apart from prior waterfront masterplans. Mr. Talbott reminded Commission Members that the public was invited to attend Ports & Harbor work sessions over the course of the prioritization process during the last year. Commission Member Swanson acknowledged Mr. Talbott's sentiments but reiterated his point. Commission Member Morgan asked when the final product would be delivered. Mr. Kenley estimated September 2020 completion. Chair Sorum noted his preference that the master plan

document include an actionable timeline for identified projects.

There being no further discussion, Chair Sorum invited a vote on the motion.

VOTE ON THE MOTION:

Yays: 5 – Chair Alan Sorum, Commission Member Tim Bouchard,
Commission Member Stu Hirsch, Commission Member Ryan Sontag,
Commission Member Mark Swanson

Absent: 2 – Chair Pro Tempore Stephens and Commission Member Cotter

V. REPORTS

1. New Boat Harbor Construction Report – December 2018

Nathan Duval, Capital Facilities Director, summarized the December 2018 construction report. The uplands picnic shelter is completed as well as the drive down float has been pinned in place. Collaboration with the contractor has allowed more efficient progress and DEC approval was granted to run the waterlines alongside the gangways and floats. Commission Member Swanson asked if early June was still a good estimate for completion. Mr. Duval confirmed, according to the contract, the slips would be ready for use in May/June with all utilities hooked up by mid-July.

Commission Member Swanson emphasized the importance of communicating successful project completion, on time and within budget, to the public. Mr. Duval recommended that any notion the harbor is open should be delayed until full completion so as not to hinder the contractor in expedient final touches. Commission Member Swanson thought a public notice with the completion date would be beneficial.

VI. COMMISSION BUSINESS FROM THE FLOOR

Commission Member Swanson would like to recognize the community member and the staff member that recently salvaged a sunken boat in the harbor. He will be drafting a letter of commendation but the individuals have expressed their preference against public recognition.

Although not on the agenda, Mr. Talbott passed out a Ports & Harbor Staff report. Highlights included hiring and management efforts, recovery from the 2018 ransomware event, efforts toward the creation of a media kit, and recent and upcoming staff training opportunities.

VII. ADJOURNMENT

There being no further business, Chair Sorum adjourned the meeting at 7:39 PM