

GRANT FUNDING REQUEST FOR COMMUNITY SERVICE ORGANIZATIONS

2021 FUNDING REQUEST/CERTIFICATION FORM

ORGANIZATION NAME: Emergency Assistance and Food Bank of Valdez PHONE: 907-835-3663  
 ADDRESS: P.O. Box 848 Valdez, AK ZIP: 99686  
 CONTACT PERSON: Matt Wadsworth PHONE: 907-255-2590  
 CONTACT PERSON E-MAIL: wadsmatt@mac.com  
 PROGRAM TITLE: Food Bank and Emergency Assistance  
 FUNDING REQUEST FOR 2020: \$40,000

1. Non-Profit Corporation? Yes  No   
 Date of incorporation: 1989, 2003 Federal Tax ID #: 34-1986012
2. Organization's estimated TOTAL 2021 operating budget: \$176,441
3. Historical Funding and Membership Information

	Total CSO Budget	City Funding	City % of Total	# of Members
2017	122,442	49,500	42.17	0
2018	112,616	35,000	31.07	0
2019	94,261	35,000	37.13	0
2020	132,511	40,000	33.13	0

4. What was previous grant funding used for? Be specific.

Our previous grant funding has been used in a number of ways. Grant funds have been used to purchase food for distribution and pay the freight costs of getting the food to Valdez, building maintenance to provide proper storage and a suitable distribution center, and all expenses associated with distribution. Additionally, we provide emergency monetary assistance which can include rent and utility assistance, help in affording prescription medication, and some medical costs. This assistance prevents evictions, unnecessary health crisis due to lack of access to care or medication, and other negative life events. In recent years we have seen an increase in emergency assistance requests thus the increased budget. A portion of our funds also go towards the Backpack Buddies program in the Valdez City School District. The purpose of that program is to provide food for children in need on the weekends when they do not have access to meals at school like they would on week days. In cooperation with the Valdez Senior Center we provide bags of staple foods to our local seniors. Without the assistance of the City of Valdez food insecurity in our community would increase. The support of local businesses, community volunteers, churches, and other Valdez based agencies makes the work that we do possible. The many volunteers who work tirelessly to stock shelves, package bags, serve at distribution, and help keep our facility clean are one of the main reasons we are successful, but financial support is also crucial to our operations. This grant money would allow us to ensure the basic food staples to clients who suffer from food insecurity. We are deeply grateful to the City of Valdez for their continued support.

**ATTACHMENTS:** (label as indicated)

- Copy of your organization's most recent fiscal year end financial statements including balance sheet and profit and loss, and sources and uses of revenues. These statements must also show all accumulated fund balances for all of the organization's assets. (label page 2)
- Copy of balance sheets from three prior fiscal years. (label page 3)
- Copy of your organization's estimated current operating budget, including revenues and expenditures. (label page 4)
- Copy of proposed 2021 budget, including revenues and expenditures. (label page 5)
- Copy of your organization's balance sheet and profit and loss as of 6/30/2020

**CERTIFICATION:** (must be signed by both individuals)

I certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of my knowledge.

\_\_\_\_\_  
EXECUTIVE DIRECTOR (or equivalent)

  
\_\_\_\_\_  
PRESIDENT, BOARD OF DIRECTORS (or equivalent)

\_\_\_\_\_  
DATE

8-18-2020  
\_\_\_\_\_  
DATE

(1)  
(Organization's Most Recent Fiscal Year-End Financial Statement  
to include all fund balances on all organization's funds)

(All Funds)

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	155,743.06
1st National Bank of Alaska-Savings	174,767.40
RX Assistance Account	2,000.00
<b>Total Bank Accounts</b>	<b>\$332,510.46</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Prepaid Expenses	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$332,510.46</b>
Other Assets	
Buildings	92,684.00
<b>Total Other Assets</b>	<b>\$92,684.00</b>
<b>TOTAL ASSETS</b>	<b>\$425,194.46</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	259,119.61
Net Revenue	-20,919.41
<b>Total Equity</b>	<b>\$425,194.46</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$425,194.46</b>

(2)

(Copy of Three Prior Fiscal Years' Balance Sheets)

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	155,743.06
1st National Bank of Alaska-Savings	174,767.40
RX Assistance Account	2,000.00
<b>Total Bank Accounts</b>	<b>\$332,510.46</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Prepaid Expenses	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$332,510.46</b>
Other Assets	
Buildings	92,684.00
<b>Total Other Assets</b>	<b>\$92,684.00</b>
<b>TOTAL ASSETS</b>	<b>\$425,194.46</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	259,119.61
Net Revenue	-20,919.41
<b>Total Equity</b>	<b>\$425,194.46</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$425,194.46</b>

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	178,854.61
1st National Bank of Alaska-Savings	174,575.26
<b>Total Bank Accounts</b>	<b>\$353,429.87</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Prepaid Expenses	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$353,429.87</b>
Other Assets	
Buildings	92,684.00
<b>Total Other Assets</b>	<b>\$92,684.00</b>
<b>TOTAL ASSETS</b>	<b>\$446,113.87</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	213,607.64
Net Revenue	45,511.97
<b>Total Equity</b>	<b>\$446,113.87</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$446,113.87</b>

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF FINANCIAL POSITION

As of December 31, 2017

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	133,521.01
1st National Bank of Alaska-Savings	174,396.89
<b>Total Bank Accounts</b>	<b>\$307,917.90</b>
Other Current Assets	
Prepaid Expenses	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$307,917.90</b>
Other Assets	
Buildings	92,684.00
<b>Total Other Assets</b>	<b>\$92,684.00</b>
<b>TOTAL ASSETS</b>	<b>\$400,601.90</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	150,238.59
Net Revenue	63,369.05
<b>Total Equity</b>	<b>\$400,601.90</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$400,601.90</b>

(3)

(Organization's Current Operating Budget)

(All Funds)

EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ  
BUDGET 2020

	BUDGET
	2020
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Corporate Contributions	7,500.00
43420 · Contribution from Organizations	2,500.00
43430 · Gifts in Kind - Food	15,000.00
43450 · Individ, Business Contributions	10,000.00
43400 · Direct Public Support - Other	2,500.00
Total 43400 · Direct Public Support	37,500.00
44500 · Government Grants	
44530 · Local Government Grants	40,000.00
Total 44500 · Government Grants	40,000.00
44900 Backpack Buddies	
44902 Donations	0.00
44901 Grants	0.00
Total 44900 Backpack Buddies	0.00
44800 · Indirect Public Support	
44820 · United Way, CFC Contributions	17,000.00
Total 44800 · Indirect Public Support	17,000.00
46400 · Other Types of Income	
46420 · Fundraisers	500.00
46430 · Miscellaneous Revenue	200.00
46499 · Interest	50.00
46999 Carryforward	37,261.00
Total 46400 · Other Types of Income	38,011.00
Total Income	132,511.00
Expense	
66001 · Payroll Expenses	0.00
60900 · Business Expenses	
60910 · Banking Fees	
60911 · Check Printing Fees	0.00
60910 · Banking Fees - Other	60.00
Total 60910 · Banking Fees	60.00
60920 · Business Registration Fees	250.00
60940 · Taxes / Fees / Penalties	0.00
60950 · Memberships & Dues	350.00
60960 · Computer / Software	0.00
60970 · Office Supplies	500.00
Total 60900 · Business Expenses	1,160.00
62100 · Contract Services	
62110 · Accounting Fees	2,500.00
62150 · Outside Contract Services	3,500.00
Total 62100 · Contract Services	6,000.00
62800 · Facilities and Equipment	
62820 · Equipment	1,000.00
62830 · Maintenance Materials	250.00
62850 · Custodial Supplies	500.00
62860 · Building Materials	0.00
Total 62800 · Facilities and Equipment	1,750.00
63000 · Emergency Assistance	
63010 · Electricity Assistance	25,000.00
63020 · Heating Assistance	7,500.00

	<u>BUDGET</u>
	<u>2020</u>
63030 · Emergency Travel	750.00
63040 · Medical & Pharmacy Assistance	500.00
63060 · Rent Assistance	3,500.00
63070 · Other Emergency Aid	500.00
Total 63000 · Emergency Assistance	<u>37,750.00</u>
64000 · Food Assistance	
64010 · Food Purchases	40,000.00
64020 · Freight for Food	9,000.00
64030 · Food Prep Supplies	250.00
Total 64000 · Food Assistance	<u>49,250.00</u>
64200 Backpack Buddies Expense	4,000.00
64500 · Fundraising Expenses	
64510 · Advertising	150.00
64500 · Fundraising Expenses - Other	750.00
Total 64500 · Fundraising Expenses	<u>900.00</u>
65000 · Operations	
65020 · Postage, Mailing Service	100.00
65030 · Printing and Copying	175.00
65040 · Supplies	250.00
65050 · Telephone, Telecommunications	1,500.00
Total 65000 · Operations	<u>2,025.00</u>
65100 · Other Types of Expenses	
65120 · Insurance - Liability, D and O	2,500.00
65130 · Annual Lease	1.00
65140 · Workers Compensation Insurance	0.00
65160 Other Costs	250.00
Total 65100 · Other Types of Expenses	<u>2,751.00</u>
66000 · Utilities	
66020 · Electricity	6,750.00
66030 · Water & Sewer	275.00
66040 · Propane	1,000.00
Total 66000 · Utilities	<u>8,025.00</u>
68300 · Travel and Meetings	
68320 Travel	2,500.00
68330 Travel Other	1,400.00
Total 68300 Travel and Meetings	<u>3,900.00</u>
8110 · In Kind Donations	15,000.00
8130 · Donated Utilities	0.00
8140 Transfer to Building Fund	0.00
Total Expense	<u>132,511.00</u>
Net Ordinary Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>

(4)

(Copy of Proposed 2021 Budget)

(All Funds)

**EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ  
BUDGET 2021**

	<u>BUDGET</u>
	<u>2021</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
43400 · Direct Public Support	
43410 · Corporate Contributions	7,500.00
43420 · Contribution from Organizations	4,000.00
43430 · Gifts in Kind - Food	20,000.00
43450 · Individ, Business Contributions	15,000.00
43400 · Direct Public Support - Other	3,500.00
<b>Total 43400 · Direct Public Support</b>	<u>50,000.00</u>
44500 · Government Grants	
44530 · Local Government Grants	40,000.00
<b>Total 44500 · Government Grants</b>	<u>40,000.00</u>
44900 Backpack Buddies	
44902 Donations	0.00
44901 Grants	4,000.00
<b>Total 44900 Backpack Buddies</b>	<u>4,000.00</u>
44800 · Indirect Public Support	
44820 · United Way, CFC Contributions	15,000.00
<b>Total 44800 · Indirect Public Support</b>	<u>15,000.00</u>
46400 · Other Types of Income	
46420 · Fundraisers	500.00
46430 · Miscellaneous Revenue	200.00
46499 · Interest	50.00
46999 Carryforward	66,691.00
<b>Total 46400 · Other Types of Income</b>	<u>67,441.00</u>
<b>Total Income</b>	<u>176,441.00</u>
<b>Expense</b>	
66001 · Payroll Expenses	30,500.00
60900 · Business Expenses	
60910 · Banking Fees	
60911 · Check Printing Fees	0.00
60910 · Banking Fees - Other	60.00
<b>Total 60910 · Banking Fees</b>	<u>60.00</u>
60920 · Business Registration Fees	250.00
60940 · Taxes / Fees / Penalties	0.00
60950 · Memberships & Dues	350.00
60960 · Computer / Software	150.00
60970 · Office Supplies	500.00
<b>Total 60900 · Business Expenses</b>	<u>1,310.00</u>
62100 · Contract Services	
62110 · Accounting Fees	3,600.00
62150 · Outside Contract Services	3,500.00
<b>Total 62100 · Contract Services</b>	<u>7,100.00</u>
62800 · Facilities and Equipment	
62820 · Equipment	1,000.00
62830 · Maintenance Materials	250.00
62850 · Custodial Supplies	500.00
62860 · Building Materials	0.00
<b>Total 62800 · Facilities and Equipment</b>	<u>1,750.00</u>
63000 · Emergency Assistance	
63010 · Electricity Assistance	25,000.00
63020 · Heating Assistance	10,000.00

	<u>BUDGET</u>
	<u>2021</u>
63030 · Emergency Travel	750.00
63040 · Medical & Pharmacy Assistance	500.00
63060 · Rent Assistance	3,500.00
63070 · Other Emergency Aid	500.00
<b>Total 63000 · Emergency Assistance</b>	<u>40,250.00</u>
<b>64000 · Food Assistance</b>	
64010 · Food Purchases	45,000.00
64020 · Freight for Food	10,000.00
64030 · Food Prep Supplies	400.00
<b>Total 64000 · Food Assistance</b>	<u>55,400.00</u>
<b>64200 Backpack Buddies Expense</b>	4,000.00
<b>64500 · Fundraising Expenses</b>	
64510 · Advertising	150.00
64500 · Fundraising Expenses - Other	150.00
<b>Total 64500 · Fundraising Expenses</b>	<u>300.00</u>
<b>65000 · Operations</b>	
65020 · Postage, Mailing Service	55.00
65030 · Printing and Copying	200.00
65040 · Supplies	250.00
65050 · Telephone, Telecommunications	1,500.00
<b>Total 65000 · Operations</b>	<u>2,005.00</u>
<b>65100 · Other Types of Expenses</b>	
65120 · Insurance - Liability, D and O	3,000.00
65130 · Annual Lease	1.00
65140 · Workers Compensation Insurance	150.00
65160 Other Costs	250.00
<b>Total 65100 · Other Types of Expenses</b>	<u>3,401.00</u>
<b>66000 · Utilities</b>	
66020 · Electricity	7,000.00
66030 · Water & Sewer	275.00
66040 · Propane	400.00
<b>Total 66000 · Utilities</b>	<u>7,675.00</u>
<b>68300 · Travel and Meetings</b>	
68320 Travel	1,500.00
68330 Travel Other	1,250.00
<b>Total 68300 Travel and Meetings</b>	<u>2,750.00</u>
<b>8110 · In Kind Donations</b>	20,000.00
8130 · Donated Utilities	0.00
8140 Transfer to Building Fund	0.00
<b>Total Expense</b>	<u>176,441.00</u>
<b>Net Ordinary Income</b>	<u>0.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>

### PROGRAM INFORMATION

ORGANIZATION NAME: Food Bank of Valdez and Emergency Assistance

Program Title: Food Bank and Emergency Assistance

Complete section below. Limit comments to this page.

1. Summarize the program you are proposing. (You will provide the details in the scope of services form.)

The Valdez Food Bank and Emergency Assistance program provides food and emergency assistance to individuals and families in Valdez. The funding requested would be used to purchase food and support food distribution costs.

2. Briefly, but specifically, describe why the program to be funded under this proposal is needed and how it will benefit the Valdez community. Is this a new or existing program? How have you determined the need for your program?

This is a longstanding and crucial program in the community of Valdez. Receiving funds from this grant would ensure that we as an agency can continue to distribute food to those experiencing food insecurity. COVID-19 has strained the Food Bank's resources and increased the number of community members we serve. Taking into consideration the reality that unemployment checks are diminishing, PFD's have been distributed for the year, and another stimulus check is not guaranteed we are bracing for even more of an increase of people needing food assistance. We anticipate a high volume of participants from now until well into the COVID-19 recovery process. With COVID-19 lasting an unknown amount of time it is imperative that the Food Bank be prepared to serve an increasing number of people in Valdez for the foreseeable future.

3. Is this program year-round, seasonal, or a one-time event? year-round  
Schedule: Beginning date: 1/1/2021 Ending date: 12/31/2021

4. Estimated number of people to be served by this program? 6000  
Provide formula for estimate:

The Valdez Food Bank serves on average 500 people per month. 500 per month X 12 months = 6000 participants total

5. Target population served: (ie: youth, adult, Senior Citizens, disadvantaged, etc.)

Low income, Youth, Seniors, Children, and Disadvantaged.

6. Is membership in your organization required for participation: Yes  No

7. Fee to participant: Member \$0 Non-Member \$0

8. Number of paid program staff: Full-time 0 Part-time 0 Temporary 0

ORGANIZATION NAME: Valdez Food Bank and Emergency Assistance

Program Information (continued)

9. Volunteer Services Information:

Number of volunteers:	Actual 2018	<u>804</u>
	Actual 2019	<u>845</u>
	Anticipated 2020	<u>784</u>
	Estimated 2021	<u>900</u>

Source of volunteers (parents, members, professionals, others):

The Food Bank is run entirely off of a volunteer base. Community members, churches, the United States Coast Guard, local businesses, Valdez City Schools, and a number of other people, agencies, and organizations join the Food Bank board to ensure the Food Bank remains operational and able to service Valdez.

Types of services provided by volunteers:

Volunteers are essential to our organization. They order food, accept deliveries, accept and weigh in donated food, inspect all food for expiration dates, stock shelves, update computers, clean, repackage bulk foods, prepackage bags for distribution and senior bag deliveries, keep records, staff distribution, pre-bag food for curbside distribution, and a number of other tasks.

10. Where will you operate this program? What facilities?

The Emergency Assistance and Food Bank of Valdez will continue to operate out of the Food Bank building located on the Richardson highway next to the Valdez Animal Shelter.

11. What is the specific impact on your program if City funding is available at the following percentages of your request?

- 75% We would have to seek donations from other sources.
- 50% We would have to make cuts to our services.
- 25% Cuts to our services would be severe.
- 0% We would not be able to meet the needs of our community.

12. The City is prohibited from contracting with businesses or persons that violate the Americans with Disabilities Act (ADA). What methods does your organization employ to comply with the requirements of ADA?

The services of EAFBV are accessible to all and do not discriminate on the basis of disability, age, ethnicity, religious affiliation, or gender. In order to further support those with disabilities or limited mobility we partner with the Valdez Senior Center to provide food delivery. Food insecurity knows no limits and we strive to serve all people in need.

ORGANIZATION NAME: Emergency Assistance and Food Bank of Valdez  
Program Information (continued)

13. Any other comments you would like to make about your program?

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This organization is an essential program for the community of Valdez. We live in a community with a high cost of food. Many of our clients are employed but still experiencing food insecurity. Without this agency families in transition, people in the midst of medical emergencies, seniors, people with disabilities, and those suffering from unemployment would go hungry without our services. Beyond just feeding people we help to ensure that people can remain in their homes with our emergency assistance program.

We deeply appreciate the City of Valdez's steady support to the Food Bank and all of the support we receive from our volunteers that work tirelessly to keep us operational.

At this time we are a working board, but we are in the process of hiring a program coordinator. Having one paid employee will increase the efficiency of the Food Bank, but will allow us to continue operating at a low cost and use our funds to provide for those that need our support.

We appreciate your time and consideration.

ORGANIZATION NAME: Emergency Assistance and Food Bank of Valdez**OPERATING EXPENSES OF PROPOSED PROGRAM**

(Budget Form #1)

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
<b>PERSONAL SERVICES:</b>	<u>\$30,650</u>	
Salaries/wages		<u>\$30,500</u>
Employee benefits		<u>\$0</u>
Other: <u>Worker's Comensation Insurance</u>		<u>\$150</u>
<b>CONTRACTUAL SERVICES:</b>	<u>\$7,800</u>	
Reproduction/copying		<u>\$200</u>
Equipment rental		<u>\$0</u>
Data processing		<u>\$150</u>
Dues/subscriptions		<u>\$350</u>
Contractual services		<u>\$7,100</u>
Professional fees & services		<u>\$0</u>
Other: _____		<u>\$0</u>
<b>OTHER SERVICES:</b>	<u>\$51,340</u>	
Volunteer services		<u>\$0</u>
Communications/postage		<u>\$1,555</u>
Printing		<u>\$0</u>
Advertising/promotion		<u>\$300</u>
Electricity		<u>\$7,000</u>
Heating		<u>\$400</u>
Travel/transportation		<u>\$1,500</u>
Other: <u>Banking, Water, Emergency Assistance</u>		<u>\$40,585</u>
<b>COMMODITIES:</b>	<u>\$77,900</u>	
Clothing		<u>\$0</u>
Office supplies		<u>\$500</u>
Building maintenance		<u>\$1750</u>
Operating supplies		<u>\$75,650</u>
Parts & supplies - equipment		<u>\$0</u>
<b>OTHER CHARGES/EXPENSES:</b>	<u>\$8,751</u>	
Insurance		<u>\$3,000</u>
Contingencies		<u>\$0</u>
Training		<u>\$1,250</u>
Rent		<u>\$1</u>
Capital equipment		<u>\$0</u>
Office equipment		<u>\$0</u>
Other expenses: <u>Business Registration, Grant, Misc.</u>		<u>\$4,500</u>
<b>TOTAL COST FOR OPERATION OF THIS PROGRAM:</b>	<u>\$176,441</u>	

ORGANIZATION NAME: Emergency Assistance and Food Bank of Valdez

**FUNDING SOURCES FOR PROPOSED PROGRAM**  
(Budget Form #2)

This program budget covers the period of January 1, 2021 to December 31, 2021

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	\$ <u>86,691</u>	<u>49</u>	<u>Y</u>
Gifts and Contributions	\$ <u>21,000</u>	<u>12</u>	<u>N</u>
Membership Dues	\$ <u>0</u>	<u>0</u>	<u></u>
Fees & charges to participants	\$ <u>0</u>	<u>0</u>	<u></u>
Private sector grants (specify source and date of award)			
<u>United Way</u>	\$ <u>15,000</u>	<u>8.5</u>	<u>N</u>
<u>United Way</u>	\$ <u>4,000</u>	<u>2</u>	<u>N</u>
<u></u>	\$ <u></u>	<u></u>	<u></u>
Fundraisers (specify major fundraising events/programs)			
<u>Network for Good</u>	\$ <u>1,500</u>	<u>1</u>	<u>N</u>
<u>Alyeska</u>	\$ <u>7,500</u>	<u>4</u>	<u>N</u>
<u>Misc.</u>	\$ <u>750</u>	<u>0.5</u>	<u>N</u>
<b>Subtotal of Financial Support for this program:</b>	\$ <u>136,441</u>	<u>77</u>	
<b>Supplemental Funding Requested from City of Valdez:</b>	\$ <u>40,000</u>	<u>23</u>	
<b><u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u></b>	\$ <u>176,441</u>	<b>100%</b>	

NOTE: Projected program financial support should meet or exceed projected program expenditures. If not, you must provide an explanation. If the financial support is projected to exceed the expenditures by a substantial amount, please provide an explanation as to why grant funds are being requested for this program.

ORGANIZATION NAME: Emergency Assistance and Food Bank of Valdez

**SCOPE OF SERVICES**

Timeline      OUTCOMES for 2021 (What do you plan to accomplish in 2021 - be specific)

---

In 2021 we would like to alleviate hunger and give members of our community access to nutritious foods in Valdez.

1. Provide an adequate number of distribution opportunities of food each month to lower income adults, children, and seniors.
2. Fund the Backpack Buddies program for school age children's weekend basic food needs.
3. Provide TEFAP storage and distribution (FDA foods) to qualifying families and individuals.
4. Provide emergency assistance for members of the community.
5. Provide weekly delivery of food to Seniors. This is done in conjunction with the Valdez Senior Center.

---

Attach additional pages if necessary

*Definition: Outcome - End product or result accomplished.*

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 03 2004**

EMERGENCY ASSISTANCE AND FOODBANK  
OF VALDEZ INC  
C/O JAMES PERRY  
PO BOX 848  
VALDEZ, AK 99686-0848

Employer Identification Number:  
34-1986012  
DLN:  
17053126031044  
Contact Person:  
JANINE L ESTES ID# 31126  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
November 21, 2003  
Contribution Deductibility:  
Yes  
Advance Ruling Ending Date:  
December 31, 2007

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

If you distribute funds to individuals, you should keep case histories showing the recipient's name and address; the purpose of the award; the manner of selection; and the relationship of the recipient to any of your officers,

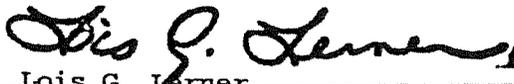
Letter 1045 (DO/CG)

-2-

EMERGENCY ASSISTANCE AND FOODBANK

directors, trustees, members, or major contributors.

Sincerely,



Lois G. Jerner  
Director, Exempt Organizations<sup>2</sup>  
Rulings and Agreements

Enclosures: Information for Organizations Exempt Under Section 501(c) (3)  
Form 872-C



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Combs Insurance Agency, Inc. 341 S. Alaska Street Palmer, AK 99645 Melissa K. Ange	907-745-2144	<b>CONTACT NAME:</b> Melissa Ange <b>PHONE (A/C, No, Ext):</b> 907-745-2144 <b>FAX (A/C, No):</b> 907-745-7275 <b>E-MAIL ADDRESS:</b> melissaA@combsinsurance.com
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> GREAT DIVIDE INSURANCE CO.		<b>NAIC #</b> 25224
<b>INSURER B:</b> ARCH INSURANCE COMPANY		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

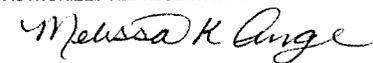
**INSURED**  
 Emergency Assistance & Food Bank of Valdez, Inc.  
 P O Box 848  
 Valdez, AK 99686

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GC979928	10/02/2019	10/02/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Directors & Office			NFP012129703	12/15/2019	12/15/2020	1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 Food Bank and Emergency Assistance

<b>CERTIFICATE HOLDER</b>  CITY OF VALDEZ P.O. BOX 307 VALDEZ, AK 99686	<b>CITYOFV</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE 

**NOTEPAD**

INSURED'S NAME **Emergency Assistance & Food**

**EMERG-1  
OP ID: MA**

PAGE 2  
Date **08/19/2020**

**CANCELLATION AND NON RENEWAL PROVISIONS PROVIDED PER ALASKA STATE STATUES  
AS21-36.220**

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF FINANCIAL POSITION

As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	153,714.71
1st National Bank of Alaska-Savings	174,848.15
RX Assistance Account	7,000.00
<b>Total Bank Accounts</b>	<b>\$335,562.86</b>
Accounts Receivable	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
Prepaid Expenses	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$335,562.86</b>
Other Assets	
Buildings	92,684.00
<b>Total Other Assets</b>	<b>\$92,684.00</b>
<b>TOTAL ASSETS</b>	<b>\$428,246.86</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	238,200.20
Net Revenue	3,052.40
<b>Total Equity</b>	<b>\$428,246.86</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$428,246.86</b>

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF ACTIVITY

January - June, 2020

	TOTAL
<hr/>	
Revenue	
43400 Direct Public Support	
43410 Corporate Contributions	43,225.72
43450 Individual, Business Contributions	9,478.61
<b>Total 43400 Direct Public Support</b>	<b>52,704.33</b>
43450 Individual, Business Contributionsdu	2,105.00
44800 Indirect Public Support	
44820 United Way, CFC Contributions	20,000.00
<b>Total 44800 Indirect Public Support</b>	<b>20,000.00</b>
46400 Other Income	
46420 Fundraisers	22.59
<b>Total 46400 Other Income</b>	<b>22.59</b>
<b>Total Revenue</b>	<b>\$74,831.92</b>
<b>GROSS PROFIT</b>	<b>\$74,831.92</b>
Expenditures	
60900 General and Administrative	
60905 Telephone, Telecommunications	63.84
60906 Office and Operations Supplies	4,330.68
60970 Office Supplies	568.10
<b>Total 60900 General and Administrative</b>	<b>4,962.62</b>
62100 Contract Services	
62110 Accounting Fees	1,500.00
62150 Outside Contract Services	200.00
<b>Total 62100 Contract Services</b>	<b>1,700.00</b>
62800 Facilities and Equipment	
62820 Equipment	10,740.00
62830 Repairs and Maintenance	350.00
62890 Rent	1.00
<b>Total 62800 Facilities and Equipment</b>	<b>11,091.00</b>
62900 Utilites	
62901 Electricity	3,803.49
62902 Water and Sewer	208.08
62903 Propane	378.11
62904 Heating Oil	267.78
<b>Total 62900 Utilites</b>	<b>4,657.46</b>
63001 Emergency Assistance	
63010 Electricity Assistance	1,648.10
63020 Heating Assistance	3,706.45
63060 Rent Assistance	6,233.94

# Emergency Assistance and Food Bank of Valdez

## STATEMENT OF ACTIVITY

January - June, 2020

	TOTAL
Covid-19 Relief	700.00
<b>Total 63001 Emergency Assistance</b>	<b>12,288.49</b>
64000 Food Assistance	
64010 Food Purchases	28,089.20
64020 Freight for Food Shipments	7,810.70
64040 Food Pick up Expense	96.24
<b>Total 64000 Food Assistance</b>	<b>35,996.14</b>
68300 Travel and Meetings	
68230 Education and Training	789.56
68320 Travel	375.00
<b>Total 68300 Travel and Meetings</b>	<b>1,164.56</b>
<b>Total Expenditures</b>	<b>\$71,860.27</b>
NET OPERATING REVENUE	<b>\$2,971.65</b>
Other Revenue	
Interest Income	80.75
<b>Total Other Revenue</b>	<b>\$80.75</b>
NET OTHER REVENUE	<b>\$80.75</b>
NET REVENUE	<b>\$3,052.40</b>