

RECEIVED  
9/17/96

INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR  
2 CUPANIA CIRCLE  
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: SEP 12 1986

ADVOCATES FOR VICTIMS OF VIOLENCE  
INCORPORATED  
P.O. BOX 524  
VALDEZ, AK 99686-0524

Employer Identification Number:  
92-0083034  
Case Number:  
956180040  
Contact Person:  
AHMED AHMED  
Contact Telephone Number:  
(213) 725-7002  
Our Letter Dated:  
May 10, 1982  
Addendum Applies:  
no

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>USI Insurance Services LLC</b> <b>3800 Centerpoint Drive, Suite 540</b> <b>Anchorage, AK 99503</b> <b>855 874-1300</b>	<b>CONTACT NAME:</b> Kyleene Everett, CISR	
	<b>PHONE (A/C, No, Ext):</b> 907-334-4725	<b>FAX (A/C, No):</b> 855 216-9730
	<b>E-MAIL ADDRESS:</b> kylene.everett@usi.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A :</b> Philadelphia Indemnity Insurance Co.	<b>18058</b>
	<b>INSURER B :</b> Alaska National Insurance Company	<b>38733</b>
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**INSURED**  
**Advocates For Victims Of Violence.**  
**P.O. Box 524**  
**Valdez, AK 99686-0524**

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK201120	09/01/2019	09/01/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$1,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK201120	09/01/2019	09/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000			PHUB685911	09/01/2019	09/01/2020	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	19IWS06696	09/01/2019	09/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$100,000 E.L. DISEASE - EA EMPLOYEE \$100,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

For Insureds Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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## GRANT FUNDING REQUEST FOR COMMUNITY SERVICE ORGANIZATIONS

## 2021 FUNDING REQUEST/CERTIFICATION FORM

ORGANIZATION NAME: Advocates for Victims of Violence, Inc. PHONE: 835-2980  
 ADDRESS: PO Box 524 Valdez, AK ZIP: 99686  
 CONTACT PERSON: Rowena Palomar PHONE: 835-2980  
 CONTACT PERSON E-MAIL: executive@avvalaska.org  
 PROGRAM TITLE: Youth Services Program  
 FUNDING REQUEST FOR 2020: \$ 45,000

1. Non-Profit Corporation? Yes ☒ No ☐  
 Date of incorporation: 1981 Federal Tax ID #: 92-0083034

2. Organization's estimated TOTAL 2021 operating budget: \$ 573,271

## 3. Historical Funding and Membership Information

	Total CSO Budget	City Funding	City % of Total	# of Members
2017	472,784	45,000	8%	85
2018	486,203	45,000	9%	85
2019	570,753	45,000	8	85
2020	586,332	45,000	7%	85

4. What was previous grant funding used for? Be specific.


1. Girls Time - After school program at Hermon Hutchens Elementary School
2. Express Yourself - After school program at Hermon Hutchens Elementary School
3. Taco Tuesday - Lunch Program at Gilson Middle School
4. Outdoor Adventure Camps - 4 summer camps for kids going into 1st-2nd grade, 3rd-5th grades.
5. Child Abuse Prevention and Awareness Month
6. Teen Dating Violence Awareness Month
7. Domestic Violence Awareness Month activities at Valdez High School
8. Suicide Prevention PSA
9. Individual support for children and teens experiencing domestic violence, sexual assault and child abuse
10. Shelter Kids Program and adocacy for children staying at the shelter.


ATTACHMENTS: (label as indicated)

- Copy of your organization's most recent fiscal year end financial statements including balance sheet and profit and loss, and sources and uses of revenues. These statements must also show all accumulated fund balances for all of the organization's assets. (label page 2)
- Copy of balance sheets from three prior fiscal years. (label page 3)
- Copy of your organization's estimated current operating budget, including revenues and expenditures. (label page 4)
- Copy of proposed 2021 budget, including revenues and expenditures. (label page 5)
- Copy of your organization's balance sheet and profit and loss as of 6/30/2020

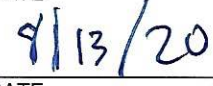
CERTIFICATION: (must be signed by both individuals)

I certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of my knowledge.

  
\_\_\_\_\_  
EXECUTIVE DIRECTOR (or equivalent)

  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
PRESIDENT, BOARD OF DIRECTORS (or equivalent)

  
\_\_\_\_\_  
DATE

Advocates of Victims of Violence, Inc.

Statements of Financial Position

Years Ended June 30, 2019 and 2018

<u>Assets</u>	<u>2019</u>	<u>2018</u>
Current assets:		
Cash and cash equivalents	\$ 268,685	300,785
Investments	45,566	45,546
Grants receivable	49,637	-
Prepaid expenses	3,730	3,730
Total current assets	<u>367,618</u>	<u>350,061</u>
Property and equipment, net of accumulated depreciation	<u>326,099</u>	<u>354,429</u>
Total assets	<u>693,717</u>	<u>704,490</u>
<u>Liabilities and Net Assets</u>		
Current liabilities:		
Accounts payable	-	2,610
Accrued payroll liabilities	15,143	13,933
Total current liabilities	<u>15,143</u>	<u>16,543</u>
Net assets:		
Without donor restrictions - undesignated	<u>678,574</u>	<u>687,947</u>
Total liabilities and net assets	<u>\$ 693,717</u>	<u>704,490</u>

See accompanying notes to financial statements.

## Advocate for Victims of Violence, Inc.

## Statements of Activities

Years Ended June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
Net Assets Without Donor Restrictions		
Support and revenue:		
Grants and contracts:		
Government	\$ 479,185	433,394
Local	59,400	59,500
Contributions	57,932	51,792
Interest income	366	296
Other fundraising, net of pay out of \$8,265 in 2019 and \$1,000 in 2018	17,844	36,623
In-kind	48,905	36,187
Total support and revenues	<u>663,632</u>	<u>617,792</u>
Expenses:		
Program services - direct services and programs	438,836	401,681
Support services:		
General and administrative	185,048	171,911
Fundraising	49,121	52,721
Total expenses	<u>673,005</u>	<u>626,313</u>
Change in net assets without donor restriction	(9,373)	(8,521)
Net assets, beginning of year	<u>687,947</u>	<u>696,468</u>
Net assets, end of year	<u>\$ 678,574</u>	<u>687,947</u>

See accompanying notes to financial statements.

## Advocates for Victims of Violence

## Balance Sheet

As of June 30, 2017

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	Jun 30, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
First National Bank AK Savings	79,019.63
First National Bank Time Account	25,000.00
Wells Fargo - Time Account 2	10,277.93
Wells Fargo Gaming Checking	2,429.74
Wells Fargo Operating Checking	16,695.98
Wells Fargo Operating CMC	171,361.51
Wells Fargo, Time Account	10,255.56
Total Checking/Savings	315,040.35
Other Current Assets	
Petty cash	700.00
Prepaid expenses	1,455.20
Total Other Current Assets	2,155.20
Total Current Assets	317,195.55
Fixed Assets	
Accumulated Depreciation	-331,292.12
Furniture, fixtures, & equip	39,267.55
Vehicle	24,000.00
Woodside Building	655,992.66
Total Fixed Assets	387,968.09
<b>TOTAL ASSETS</b>	<b>705,163.64</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	-6.72
Total Accounts Payable	-6.72
Other Current Liabilities	
Accrued paid leave	8,648.66
Payroll Liabilities	50.68
Total Other Current Liabilities	8,699.34
Total Current Liabilities	8,692.62
Total Liabilities	8,692.62
Equity	
Opening Bal Equity	653,486.17
Unrestrict (retained earnings)	53,823.26
Net Income	-10,838.41
Total Equity	696,471.02
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>705,163.64</b>

## Advocates for Victims of Violence

## Balance Sheet

As of June 30, 2018

	Jun 30, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
First National Bank AK Savings	79,251.98
First National Bank Time Account	25,000.00
Wells Fargo - Time Account 2	10,284.09
Wells Fargo Gaming Checking	2,809.57
Wells Fargo Operating Checking	18,565.56
Wells Fargo Operating CMC	199,465.76
Wells Fargo, Time Account	10,261.71
Total Checking/Savings	345,638.67
Other Current Assets	
Petty cash	700.00
Prepaid expenses	3,730.33
Total Other Current Assets	4,430.33
Total Current Assets	350,069.00
Fixed Assets	
Accumulated Depreciation	-337,643.82
Furniture, fixtures, & equip	40,986.30
Vehicle	24,000.00
Woodside Building	627,086.66
Total Fixed Assets	354,429.14
<b>TOTAL ASSETS</b>	<b>704,498.14</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	2,610.43
Total Accounts Payable	2,610.43
Other Current Liabilities	
Accrued paid leave	13,932.46
Total Other Current Liabilities	13,932.46
Total Current Liabilities	16,542.89
Total Liabilities	16,542.89
Equity	
Opening Bal Equity	653,486.17
Unrestrict (retained earnings)	42,984.85
Net Income	-8,515.77
Total Equity	687,955.25
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>704,498.14</b>

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Accrual Basis

## Advocates for Victims of Violence

## Balance Sheet

As of June 30, 2019

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	Jun 30, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
First National Bank AK Savings	79,564.43
First National Bank Time Account	25,000.00
Wells Fargo - Time Account 2	10,294.38
Wells Fargo Gaming Checking	4,206.53
Wells Fargo Operating Checking	-3,131.92
Wells Fargo Operating CMC	187,402.02
Wells Fargo, Time Account	10,271.97
Total Checking/Savings	313,607.41
Accounts Receivable	
Grants receivable	49,637.23
Total Accounts Receivable	49,637.23
Other Current Assets	
Petty cash	700.00
Prepaid expenses	3,730.33
Total Other Current Assets	4,430.33
Total Current Assets	367,674.97
Fixed Assets	
Accumulated Depreciation	-368,371.79
Furniture, fixtures, & equip	43,384.21
Vehicle	24,000.00
Woodside Building	627,086.66
Total Fixed Assets	326,099.08
<b>TOTAL ASSETS</b>	<b>693,774.05</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued paid leave	11,805.16
Payroll Liabilities	3,337.99
Total Other Current Liabilities	15,143.15
Total Current Liabilities	15,143.15
Total Liabilities	15,143.15
Equity	
Opening Bal Equity	653,486.17
Unrestrict (retained earnings)	34,469.08
Net Income	-9,324.35
Total Equity	678,630.90
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>693,774.05</b>

Advocates For Victims of Violence, Inc.							
Budget Detail by Source of Funds							
FY 2020							
Cost Category		This Award			Required Match		
100 PERSONAL SERVICES	FTE	CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
Position Title							
A. Executive Director	1.0	82,000			3,230		85,230
B. Direct Services	1.0		45,000				45,000
C. Youth Services	1.0		28,000		10,480		38,480
D. Office Manager	1.0	15,500	16,801		4,849		37,150
E. Prevention Coordinator	1.0			31,559			31,559
F. Advocates			70,000		5,000		75,000
G. Volunteer Staff Position	2.5					42,364	42,364
O.							0
Subtotal		97,500	159,801	31,559	23,559	42,364	354,783
Fringe Benefits		25,454	60,485	11,459			97,398
Total Personal Expense		122,954	220,286	43,018	23,559	42,364	452,181
200 TRAVEL		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
Destination and Purpose							
A. Program Participant:							
Emergency			2,500				2,500
Non-Emergency			2,000		500		2,500
B. Staff:							
Training			4,500	3,340	2,000		9,840
Business			5,500	1,312	1,875		8,687
Total Travel Expense		0	14,500	4,652	4,375	0	23,527
300 FACILITIES		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Rents/Leases							0
B. Communication			9,000		1,000	599	10,599
C. Utilities			5,000		1,000		6,000
D. Other							0
E. Minor Repair			1,000				1,000
F. Renovations							0
G. Maintenance			1,000		1,000		2,000
Total Facility Expense		0	16,000	0	3,000	599	19,599
400 COMMODITIES		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Office Supplies			500	110	500		1,110
B. Program Supplies			8,000	2,956	5,000	2,000	17,956
C. Household Supplies			2,509		500		3,009
D. Medical Supplies							0
E. Food			3,000	1,000	2,917		6,917
F. Other					500		500
Total Commodities Expense		0	14,009	4,066	9,417	2,000	29,492
500 EQUIPMENT		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Maintenance and Repair							0
B. Lease and/or Rental			4,600	120	500		5,220
C. Purchase			5,788		700		6,488
Total Equipment Expense		0	10,388	120	1,200	0	11,708
600 OTHER CONTRACTUAL		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Professional Services			13,000	7,225	1,000		21,225
B. Insurance			16,000		1,000		17,000
C. Dues and Subscriptions			1,500		6,000		7,500
D. Training and Registration					1,500		1,500
E. Printing and Advertising			2,600				2,600
F. Subcontracts							0
Total Other Contractual Expense		0	33,100	7,225	9,500	0	49,825
DIRECT COSTS		122,954	308,283	59,081	51,051	44,963	586,332
INDIRECT COSTS							0
TOTAL COSTS		122,954	308,283	59,081	51,051	44,963	586,332

Advocates for Victims of Violence, Inc.  
Program Budget Summary  
**FY 2020**

BUDGET CATEGORY	CDVSA AWARD	REQUIRED MATCH		TOTAL PROJECT
		CASH	IN-KIND	
100 PERSONAL SERVICES	386,258	23,559	42,364	452,181
200 TRAVEL	19,152	4,375	0	23,527
300 FACILITIES	16,000	3,000	599	19,599
400 COMMODITIES	18,075	9,417	2,000	29,492
500 EQUIPMENT	10,508	1,200	0	11,708
600 OTHER CONTRACTUAL	40,325	9,500	0	49,825
TOTAL DIRECT COST	490,318	51,051	44,963	586,332
INDIRECT COST _____ % of \$ _____	0	0	0	0
TOTAL PROJECT COST	490,318	51,051	44,963	586,332

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Advocates For Victims of Violence, Inc.							
Budget Detail by Source of Funds							
FY 2021							
Cost Category	FTE	This Award			Required Match		Total Project
100 PERSONAL SERVICES		CDVSA	VOCA	Prevention	Cash	In-Kind	
Position Title							
A. Executive Director	1.0	84,000			1,230		85,230
B. Direct Services	1.0		45,000				45,000
C. Youth Services	1.0	28,000			10,480		38,480
D. Office Manager	1.0	32,301			4,889		37,190
E. Prevention Coordinator	1.0			35,360			35,360
F. Advocates			70,000		5,000		75,000
G. Volunteer Staff Position	2.5					35,000	35,000
O.							0
<b>Subtotal</b>		144,301	115,000	35,360	21,599	35,000	351,260
<b>Fringe Benefits</b>		65,804	24,331	10,745			100,880
<b>Total Personal Expense</b>		210,105	139,331	46,105	21,599	35,000	452,140
<b>200 TRAVEL</b>		<b>CDVSA</b>	<b>VOCA</b>	<b>Prevention</b>	<b>Cash</b>	<b>In-Kind</b>	<b>Total Project</b>
<b>Destination and Purpose</b>							
A. Program Participant:							
Emergency		2,500					2,500
Non-Emergency		3,000					3,000
B. Staff:							
Training		4,500		4,501	515		9,516
Business		2,000					2,000
<b>Total Travel Expense</b>		12,000	0	4,501	515	0	17,016
<b>300 FACILITIES</b>		<b>CDVSA</b>	<b>VOCA</b>	<b>Prevention</b>	<b>Cash</b>	<b>In-Kind</b>	<b>Total Project</b>
A. Rents/Leases							0
B. Communication			9,000		1,000	599	10,599
C. Utilities			8,000		1,000		9,000
D. Other							0
E. Minor Repair			1,000				1,000
F. Renovations							0
G. Maintenance			1,000		1,000		2,000
<b>Total Facility Expense</b>		0	19,000	0	3,000	599	22,599
<b>400 COMMODITIES</b>		<b>CDVSA</b>	<b>VOCA</b>	<b>Prevention</b>	<b>Cash</b>	<b>In-Kind</b>	<b>Total Project</b>
A. Office Supplies			500		500		1,000
B. Program Supplies		537	8,000	1,250	5,123	2,000	16,910
C. Household Supplies			1,664		500		2,164
D. Medical Supplies							0
E. Food		3,000			2,917		5,917
F. Other					500		500
<b>Total Commodities Expense</b>		3,537	10,164	1,250	9,540	2,000	26,491
<b>500 EQUIPMENT</b>		<b>CDVSA</b>	<b>VOCA</b>	<b>Prevention</b>	<b>Cash</b>	<b>In-Kind</b>	<b>Total Project</b>
A. Maintenance and Repair							0
B. Lease and/or Rental			4,000		500		4,500
C. Purchase					700		700
<b>Total Equipment Expense</b>		0	4,000	0	1,200	0	5,200
<b>600 OTHER CONTRACTUAL</b>		<b>CDVSA</b>	<b>VOCA</b>	<b>Prevention</b>	<b>Cash</b>	<b>In-Kind</b>	<b>Total Project</b>
A. Professional Services		13,000		7,225	1,000		21,225
B. Insurance		16,000			1,000		17,000
C. Dues and Subscriptions		1,500			6,000		7,500
D. Training and Registration					1,500		1,500
E. Printing and Advertising		2,600					2,600
F. Subcontracts							0
<b>Total Other Contractual Expense</b>		33,100	0	7,225	9,500	0	49,825
<b>DIRECT COSTS</b>		258,742	172,495	59,081	45,354	37,599	573,271
<b>INDIRECT COSTS</b>							0
<b>TOTAL COSTS</b>		258,742	172,495	59,081	45,354	37,599	573,271

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Advocates for Victims of Violence, Inc.  
Program Budget Summary  
FY 2021

BUDGET CATEGORY	CDVSA AWARD	REQUIRED MATCH		TOTAL PROJECT
		CASH	IN-KIND	
100 PERSONAL SERVICES	395,541	21,599	35,000	452,140
200 TRAVEL	16,501	515	0	17,016
300 FACILITIES	19,000	3,000	599	22,599
400 COMMODITIES	14,951	9,540	2,000	26,491
500 EQUIPMENT	4,000	1,200	0	5,200
600 OTHER CONTRACTUAL	40,325	9,500	0	49,825
TOTAL DIRECT COST	490,318	45,354	37,599	573,271
INDIRECT COST _____ % of \$ _____	0	0	0	0
TOTAL PROJECT COST	490,318	45,354	37,599	573,271

## PROGRAM INFORMATION

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

Program Title: Youth Services Program

Complete section below. Limit comments to this page.

1. Summarize the program you are proposing. (You will provide the details in the scope of services form.)

AVV provides education, prevention and intervention services to children, youth and teenagers who are experiencing or have experienced domestic violence, sexual assault and/or child abuse. The Youth Services Programs are provided via after school programs and lunch hour programs, school presentation, summer camps, and special events through out the year.

2. Briefly, but specifically, describe why the program to be funded under this proposal is needed and how it will benefit the Valdez community. Is this a new or existing program? How have you determined the need for your program?

This is an existing program. AVV's goal is to prevent future occurrence of violence in Valdez through education, prevention and awareness campaigns for children, youth and teenagers, we teach them healthy relationship and positive skills. We have determined our community needs programs based on the needs assessment survey, statewide statistics, questionnaires, referrals from community organization, and referrals from other care provider agencies.

3. Is this program year-round, seasonal, or a one-time event? Year round  
Schedule: Beginning date: on-going Ending date: on-going

4. Estimated number of people to be served by this program? 1000+  
Provide formula for estimate:

AVV collects data every month on the number of children participating in after school programs and summer camps. Data collection also includes direct services provided to the shelter and community based clients.

5. Target population served: (ie: youth, adult, Senior Citizens, disadvantaged, etc.)

90% women & children, 5% men, 3% people with disabilities & 2% senior citizen

6. Is membership in your organization required for participation: Yes \_\_\_\_\_ No X

7. Fee to participant: Member \$ 0 Non-Member \$ 0

8. Number of paid program staff: Full-time 5 Part-time 5 Temporary \_\_\_\_\_

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

Program Information (continued)

9. Volunteer Services Information:

Number of volunteers:	Actual 2018	190
	Actual 2019	180
	Anticipated 2020	150
	Estimated 2021	150

Source of volunteers (parents, members, professionals, others):

AVV utilizes volunteers from US Coast Guards, Valdez City Schools employees, Valdez Police Department, PWSC and Alyeska employees, hospital employees, local business owners, Valdez Youth Court & community members.

Types of services provided by volunteers:

Computer technicians, photographers, camp volunteers, board members, crisis line, lawn care, building maintenance, fundraising & community events such as Women of Distinction and Walk A Mile In Her Shoes.

10. Where will you operate this program? What facilities?

Shelter programs operates at AVV board room/offices. After school programs operates at HHES and GMS. Prevention and Education Programs operates at VHS.

11. What is the specific impact on your program if City funding is available at the following percentages of your request?

75% Prevention and Education Programs will be cut by 20%

Child advocacy will be cut by 10%

50% Children Services particularly intervention services for children will be cut.

25% Essential children services would be extremely limited.

0% Children services will be eliminated.

12. The City is prohibited from contracting with businesses or persons that violate the Americans with Disabilities Act (ADA). What methods does your organization employ to comply with the requirements of ADA?

All bedrooms and living area at AVV shelter are on the lower level of the facility. One bedroom is fully accessible with a bathroom and shower that meet the ADA standards. The building is design with all appropriate ramps, wide entries and wheelchair turning radius area. AVV also has a handicapped parking available.

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

Program Information (continued)

13. Any other comments you would like to make about your program?

AVV continues to remain consistent in providing after school programs at HHES, GMS and Valdez High School, and bringing awareness campaign and community events year round. Over the last 38 years, AVV has been providing services to victims and survivors of domestic violence, sexual assault, child abuse and other violent crimes in the Valdez community and the Copper River area. Unfortunately, violence still happens behind closed doors. However, because of the awareness campaign, prevention and education effort provided by AVV staff in our school, and the community we are making an impact on students and to the community members. More victims and survivors are reporting the crime of domestic violence, sexual assault, child abuse and other violent crimes. They are coming out to disclose the incidents and are seeking for assistance either in person, calling AVV's 24/7 crisis line and/or utilizing AVV's text messaging cell-phone. They sought assistance to be physically, emotionally and mentally healthy as well as to seek justice for the crime committed to them by their perpetrators. People are beginning to understand that domestic violence is not a way of life it is a crime punishable by law. The moment of silence is over.

AVV is striving to eliminate domestic violence, sexual assault and child abuse in our community, and the best way to start is with the youth. The education and prevention piece is extremely important in this endeavor. Our future is with the children therefore, we need to protect and educate them about healthy choices, life does not have to involve violence and abuse.

Our youth programs have continued to rise in numbers and are flourishing. At the beginning of the new school year, more parents are sending their kids to participate in AVV's after school programs such as Girls' Time and Express Yourself at the elementary school. This school year, AVV will start a new program at Gilson Middle School called "Taco Tuesday Talks". The summer camps are also very popular to the extent that we always have children on waitlist. Both after school programs and summer camps is a place where children learn positive skills, and healthy decision-making through group activities.

On behalf of AVV Board of Directors, the staff, victims and survivors we served, we would like to give our profound thank you to the City of Valdez for your past and continued support and for your dedication to helping us fulfill our mission in ending domestic violence, sexual assault, child abuse and other violent crimes.

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.**OPERATING EXPENSES OF PROPOSED PROGRAM**

(Budget Form #1)

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
<b>PERSONAL SERVICES:</b>	<u>\$ 66,253</u>	
Salaries/wages		<u>\$ 58,481</u>
Employee benefits		<u>\$ 7,772</u>
Other: _____		<u>\$ _____</u>
<b>CONTRACTUAL SERVICES:</b>	<u>\$ 19,200</u>	
Reproduction/copying		<u>\$ _____</u>
Equipment rental		<u>\$ 3,600</u>
Data processing		<u>\$ _____</u>
Dues/subscriptions		<u>\$ 600</u>
Contractual services		<u>\$ 13,000</u>
Professional fees & services		<u>\$ 2,000</u>
Other: _____		<u>\$ _____</u>
<b>OTHER SERVICES:</b>	<u>\$ 18,212</u>	
Volunteer services		<u>\$ _____</u>
Communications/postage		<u>\$ 3,212</u>
Printing		<u>\$ 3,500</u>
Advertising/promotion		<u>\$ 4,500</u>
Electricity		<u>\$ 2,000</u>
Heating		<u>\$ 2,500</u>
Travel/transportation		<u>\$ 2,500</u>
Other: _____		<u>\$ _____</u>
<b>COMMODITIES:</b>	<u>\$ 10,500</u>	
Clothing		<u>\$ 1,200</u>
Office supplies		<u>\$ 2,316</u>
Building maintenance		<u>\$ 5,984</u>
Operating supplies		<u>\$ 1,000</u>
Parts & supplies - equipment		<u>\$ _____</u>
<b>OTHER CHARGES/EXPENSES:</b>	<u>\$ 8,500</u>	
Insurance		<u>\$ 8,500</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ _____</u>
Rent		<u>\$ _____</u>
Capital equipment		<u>\$ _____</u>
Office equipment		<u>\$ _____</u>
Other expenses: _____		<u>\$ _____</u>
<b>TOTAL COST FOR OPERATION OF THIS PROGRAM:</b>	<u>\$ 122,665</u>	

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

**FUNDING SOURCES FOR PROPOSED PROGRAM**  
(Budget Form #2)

This program budget covers the period of January 1, 2021 to December 31, 2021

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	\$ <u>72,665</u>	<u>60</u>	<u>Y</u>
Gifts and Contributions	\$ <u>2,500</u>	<u>2</u>	<u>Y</u>
Membership Dues	\$ _____	_____	_____
Fees & charges to participants	\$ _____	_____	_____
Private sector grants (specify source and date of award)			
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
Fundraisers (specify major fundraising events/programs)			
_____	\$ <u>2,500</u>	<u>2</u>	<u>Y</u>
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
<b>Subtotal of Financial Support for this program:</b>	<b>\$ <u>77,665</u></b>	<b><u>64</u></b>	
<b>Supplemental Funding Requested from City of Valdez:</b>	<b>\$ <u>45,000</u></b>	<b><u>36</u></b>	
<b><u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u></b>	<b>\$ <u>122,665</u></b>	<b><u>100%</u></b>	

NOTE: Projected program financial support should meet or exceed projected program expenditures. If not, you must provide an explanation. If the financial support is projected to exceed the expenditures by a substantial amount, please provide an explanation as to why grant funds are being requested for this program.

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

## SCOPE OF SERVICES

Timeline      OUTCOMES for 2021 (What do you plan to accomplish in 2021 - be specific)

Goal 1. Enhance Crisis Intervention to domestic violence, sexual assault, child abuse and other violent crime to victims and survivors in our service area.

Objective 1.1. Provide information, advocacy, and other intervention and support services to victims and survivors in Valdez.

**Key Activities:**

- A. Your Services Coordinator will provide daily one-on-one advocacy, working to identify clients' needs.
- B. Youth Services Coordinator will work with clients to develop empowerment/action plans that are victim centered, holistic and trauma informed approach.
- C. Youth Services Coordinator will act as a liaison between clients and other service providers when necessary such as Office of Children Services.
- D. Youth Services Coordinator will provide referrals to other service providers as necessary.
- E. Sexual Assault trained responders (staff) will accompany, provide support, coordinate with the Sexual Assault Response Team (SART) to transport victim(s) to the hospital, Child Advocacy Center (CAC) and/or Alaska Care for forensic interview and examination if the victims are children.

Goal 2.1 Provide 75 Personal Support to 30 youth.

**Key Activities:**

- A. Executive Director will ensure that a trained staff is available to provide on-call services to youth including accompaniment to medical and law enforcement facilities.
- B. Youth Services Coordinator will provide one-on-one contact with youth for advocacy.
- C. Youth Services Coordinator will ascertain history extent of abuse the youth has experienced.
- D. Youth Services Coordinator will develop a safety plan with each youth.

Attach additional pages if necessary

*Definition: Outcome - End product or result accomplished.*

## SCOPE OF SERVICES

Timeline OUTCOME for 2021

Goal 2.2: Reduce the impact of domestic violence and sexual assault on children who have been exposed to these forms of violence.

Objective: In FY21: AVV will provide 150 individual advocacy services to 50 children.

### Activities:

1. Youth Services Coordinator or designated staff will provide daily one-on-one contacts with children.
2. Youth Services Coordinator will ascertain history and extent of abuse the child has experienced and complete a needs assessment for the child.
3. Youth Services Coordinator or Advocate will complete the orientation process with each child.
4. Youth Services Coordinator will develop a safety plan with each child.
5. Youth Services Coordinator will ensure all staff is trained in mandated reporting.

Objective: In FY21: AVV will provide 140 age-appropriate support/education group contacts for 100 children.

### Activities:

1. Youth Services Coordinator will facilitate weekly children's group Express Yourself to elementary-aged boys and girls in grades 3-5, resident and non-resident children will be encouraged to attend.
2. Youth Services Coordinator will facilitate a weekly girl's empowerment group, Girls Time, to girls in grades 3 – 5.
3. Youth Services Coordinator will facilitate Taco Tuesday Talks to 6<sup>th</sup> - 8<sup>th</sup> grade on weekly basis from September to end of March.
4. Youth Services Coordinator will do presentations at the high school for Teen Violence Awareness Month.
5. Youth Services Coordinator will incorporate safety checks and planning into all groups.

Objective: In FY21: AVV will provide 4 youth summer camps to 50 children and teens.

### Activities:

1. Youth Services Coordinator will coordinate and facilitate 1 week-long River Run overnight Summer camp to 15 youth, aged 13 - 17.
2. Youth Services Coordinator will coordinate and facilitate 4 days (each camp) Outdoor Adventure day camps to children in age groups, 1<sup>st</sup> & 2<sup>nd</sup>, 3<sup>rd</sup>-5<sup>th</sup>, 6<sup>th</sup>-8<sup>th</sup> grades.
3. Youth Services Coordinator will recruit volunteers and ensure staff/volunteers are trained in mandated reporting and have received proper background checks

## Advocates for Victims of Violence

## Balance Sheet

As of June 30, 2020

	Jun 30, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
First National Bank AK Savings	79,934.77
First National Bank Time Account	25,155.00
Wells Fargo - Time Account 2	10,330.77
Wells Fargo Gaming Checking	3,725.07
Wells Fargo Operating Checking	28,389.23
Wells Fargo Operating CMC	193,765.48
Wells Fargo, Time Account	10,328.85
Total Checking/Savings	351,629.17
Accounts Receivable	
Accounts receivable	-49,637.23
Grants receivable	76,879.23
Total Accounts Receivable	27,242.00
Other Current Assets	
Petty cash	700.00
Prepaid expenses	3,730.33
Total Other Current Assets	4,430.33
Total Current Assets	383,301.50
Fixed Assets	
Accumulated Depreciation	-397,792.34
Furniture, fixtures, & equip	47,006.29
Vehicle	24,000.00
Woodside Building	627,086.66
Total Fixed Assets	300,300.61
<b>TOTAL ASSETS</b>	<b>683,602.11</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	1,023.60
Total Accounts Payable	1,023.60
Other Current Liabilities	
Accrued paid leave	12,712.76
Payroll Liabilities	4,295.37
Total Other Current Liabilities	17,008.13
Total Current Liabilities	18,031.73
Total Liabilities	18,031.73
Equity	
Opening Bal Equity	653,486.17
Unrestrict (retained earnings)	25,144.73
Net Income	-13,060.52
Total Equity	665,570.38
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>683,602.11</b>

## Advocates for Victims of Violence

## Profit &amp; Loss

July 2019 through June 2020

	Jul '19 - Jun 20
Ordinary Income/Expense	
Income	
Contribution (monetary)	40,840.12
Fundraising (Gaming)	
Raffles	9,802.00
Total Fundraising (Gaming)	9,802.00
Grant Revenue	554,348.45
In Kind Donations	30,927.00
Interest Income	664.14
Membership Dues	850.00
Women of Distinction	
Monetary Contribution	13,130.00
Raffle	1,790.00
Silent Auction	24,016.00
Ticket Sales & Tables	10,610.00
Total Women of Distinction	49,546.00
Total Income	686,977.71
Expense	
Commodities	
Client Emergency Shelter	231.00
Food Supplies	12,435.33
Household/Mass Shelter Expense	2,611.13
Office Expense	
Public Relations Expense	72.43
Office Expense - Other	1,638.53
Total Office Expense	1,710.96
Other Commodities Expense	
Other Shelter Expense	386.50
Rental Assistance Expense	750.00
Utility Assistance Expense	491.88
Total Other Commodities Expense	1,628.38
Program Supply Expense	
Children's Program	3,881.39
Direct Services Expense	2,273.47
Outreach	160.72
Teen Group	770.23
Program Supply Expense - Other	6,031.98
Total Program Supply Expense	13,117.79
Commodities - Other	1,701.13
Total Commodities	33,435.72
Communications Expense	
Alarm System Expense	24.34
Postage Expense	366.55
Telephone Expense	10,121.77
Total Communications Expense	10,512.66
Contractual	
Advertising Expense	11,095.00
Dues and Subscriptions	10,345.04
Insurance Expense	10,799.00
Professional Services Expense	
Audit and Accounting Expense	15,749.00
Other Contractual Expense	240.00
Professional Services Expense - Other	13,966.54

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08/18/20

Accrual Basis

## Advocates for Victims of Violence

## Profit &amp; Loss

July 2019 through June 2020

	Jul '19 - Jun 20
Total Professional Services Expense	29,955.54
Training and Registration Expen	1,310.00
Contractual - Other	160.00
Total Contractual	63,664.58
Depreciation Expense	29,420.55
Equipment Expense	
Maintenance and Repair Expense	450.00
Purchase	2,777.08
Rental	734.15
Equipment Expense - Other	3,761.78
Total Equipment Expense	7,723.01
Facility Expense	
Repairs and Maintenance Expense	9,642.99
Utility Expense	10,877.44
Total Facility Expense	20,520.43
Fundraising Exp. (WoD)	13,768.82
Fundraising Expense	
Gaming Permit	20.00
Raffles	7,850.00
Total Fundraising Expense	7,870.00
In-Kind Donation	-26,418.00
In kind Expense	57,345.00
Payroll Expenses	
Benefits Expense	
Health/Life Insurance Expense	4,059.47
Pension plan contributions	0.00
Workers Compensation Expense	11,632.00
Benefits Expense - Other	39,687.08
Total Benefits Expense	55,378.55
Payroll Expenses - Other	405,128.12
Total Payroll Expenses	460,506.67
Travel	
Client Emergency Transportation	2,487.86
Lodging Expense	4,327.70
Outreach	
Per Diem	255.00
Transportation	926.67
Total Outreach	1,181.67
Per Diem	4,977.00
Transportation Expense	
Gas	1,564.91
Transportation Expense - Other	861.80
Total Transportation Expense	2,426.71
Travel	849.30
Travel - Other	5,438.55
Total Travel	21,688.79
Total Expense	700,038.23
Net Ordinary Income	-13,060.52
Net Income	-13,060.52