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City of Valdez Parks, Recreation & Cultural Services Internship 2020

The City of Valdez, Alaska is seeking a highly motivated, energetic parks and recreation or sports management student to complete an internship with the City's Parks, Recreation & Cultural Services Department. Valdez is located in a picturesque mountain setting, with a vibrant and growing community of over 3,700 permanent residents. It is located 320 miles south east of Anchorage.

Successful interns primary duty will be leading six weeks of the Valdez Eco-Stewardship Program (please see attached program description). Interns will also be involved in all aspects of the Parks and Recreation summer operations. This position will run from Early June - August for 10 weeks, taking into consideration school internship requirements and dates. The intern must complete a minimum of 37.5 hours/week but is expected to work additional hours that encompasses days, nights and weekends when needed.

Offer Details:

- \$7,000 Stipend for 10 weeks
- Air fare reimbursement not to exceed \$750 round trip
- \$500/month for housing at Prince William Sound College dorms

Individuals interested should email Nicholas Farline nfarline@valdezak.gov a cover letter and resume no later than Monday, March 16th, 2020.

Principal Duties and Responsibilities

- Lead for six weeks of the Valdez Eco-Stewardship program.
 - Please see below program description
- Assist and or lead the development of recreation, cultural and special event programming.
- Work with staff on special projects, project management, tournament/event management, program evaluations, and goal setting.
- Develop one (1) new program that is "turn-key" ready for implementation.
- Develop press releases, flyers and other promotional material for distribution.
- Work in variety of department functions, including programming, customer service, and special events, outdoor education, adventure education, and park maintenance duties depending on intern fit.

Sincerely,

Nicholas Farline, M.S., CPRP
Parks, Recreation & Cultural Services Director
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