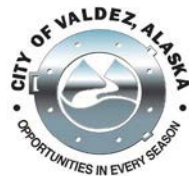


City of Valdez

212 Chenega Ave.
Valdez, AK 99686



Meeting Minutes - Draft

Wednesday, October 23, 2019

7:00 PM

Regular Meeting

Council Chambers

Planning and Zoning Commission

REGULAR AGENDA - 7:00 PM**I. CALL TO ORDER**

Chair Gondek called the meeting to order 7:00 p.m. in Valdez City Council Chambers.

II. ROLL CALL

Present: 4 – Chair Jess Gondek
Commissioner Rhonda Wade
Commissioner Steve Goudreau
Commissioner Don Haase

Excused: 3 – Commissioner Roger Kipar
Commissioner Harold Blehm
Commissioner Brandon Reese

Also Present: 3 – Kate Huber, Interim Director
Paul Nylund, Sr. Planner
Danae Gilfillan, Administrative Assistant

III. APPROVAL OF MINUTES**1. Planning & Zoning Regular Meeting Minutes of August 29, 2018**

MOTION: Commissioner Haase moved, seconded by Commissioner Goudreau to approve the Planning & Zoning regular meeting minutes of August 29, 2018. The motion carried by the following vote after the following discussion occurred.

There was no discussion.

VOTE ON THE MOTION:

Yays: 4 – Chair Gondek, Commissioner Wade, Commissioner Goudreau, and Commissioner Haase

Excused: 3 - Commissioner Kipar, Commissioner Blehm, Commissioner Reese

IV. PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

V. PUBLIC HEARINGS**1. Public Hearing for Kennel License #19-02 Submitted by Leslie Gross for Shih-Tzu Knot Grooming Located at 3424 Eagle Avenue (Lot 18, Block 2, Robe River Subdivision)**

Mr. Robert Harden, Valdez resident, said he was in favor of approval and that it would be a great asset to the community. Ms. Kate Huber, Interim Director, said there was one public comment received via email from Ms. Julie Linnell, Valdez resident, and read it for the record. Ms. Linnell wrote to let the City know she was not in opposition to the proposed grooming business.

VI. NEW BUSINESS

- 1. Approval of a Recommendation to the Chief of Police to Authorize Kennel License #19-02 Submitted by Leslie Gross for Shih-Tzu Knot Grooming Located at 3424 Eagle Avenue (Lot 18, Block 2, Robe River Subdivision)**

MOTION: Commissioner Haase moved, seconded by Commissioner Goudreau to approve a recommendation to the Chief of Police to authorize kennel license #19-02 submitted by Leslie Gross for Shih-Tzu Knot Grooming located at 3424 Eagle Avenue (Lot 18, Block 2, Robe River Subdivision.). The motion carried by the following vote after the following discussion occurred.

Commissioner Haase and Commissioner Goudreau were in favor of approval. There being no further comments, Chair Gondek invited a vote.

VOTE ON THE MOTION:

Yays: 4 – Chair Gondek, Commissioner Wade, Commissioner Goudreau, and Commissioner Haase

Excused: 3 - Commissioner Kipar, Commissioner Blehm, Commissioner Reese

- 2. Approval of Final Plat for Rydor Subdivision 2019 Addition (SUBD #19-05), Creating Parcel C**

MOTION: Commissioner Haase moved, seconded by Commissioner Wade, to staff recommends the Planning and Zoning Commission grant final approval of final plat for Rydor Subdivision 2019 Addition (SUBD #19-05), creating parcel C. The motion carried by the following vote after the following discussion occurred.

Commissioners Haase, Wade, and Goudreau had no comments. Mr. Paul Nylund, Senior Planner, noted that the two waivers that had been discussed during the preliminary plat process had been included on the final plat, and would be approved with the approval of the final plat. There being no further comment, Chair Gondek invited a vote on the motion.

VOTE ON THE MOTION:

Yays: 4 – Chair Gondek, Commissioner Wade, Commissioner Goudreau, and Commissioner Haase

Excused: 3 - Commissioner Kipar, Commissioner Blehm, and Commissioner Reese

VII. REPORTS

- 1. Interim Director's Report**

Ms. Huber announced the upcoming Comprehensive Plan Advisory Committee on October 30, 2019 at 6:00 in Council Chambers to review the new comprehensive plan RFP draft.

Ms. Huber added that there would be a Parks and Recreation Master Plan meeting on November 4, 2019. Ms. Huber proposed November 13, 2019 for a goal setting work session with the Commission, she said staff would prepare a report on past goals.

VIII. COMMISSION BUSINESS FROM THE FLOOR

Commissioner Wade reminded the commission that she would be out November 2 through the 11th.

Commissioner Goudreau asked for an update regarding getting a pit toilet at Robe Lake. He said he understood that the City didn't own the property, but asked what could be done to accomplish getting a toilet there in the meantime.

Ms. Huber said she could discuss this with the Parks and Recreation Director to find out what could be done. She said she would follow up and report back to the Commissioner.

Ms. Roxanne Murphy, Interim City Manager, spoke and said she had reached out to the State of Alaska to talk about getting some temporary facilities at Robe Lake, and that partnership with the State on the issue was ongoing.

Commissioner Haase thanked staff for working on getting the meeting minutes up to date. Chair Gondek said he would be out of town in November, but said he did not want his absence to delay any work sessions.

Ms. Huber said staff would continue to work on getting up to date on the meeting minutes and invited Chair Gondek to submit any comments on Commission goals to her prior to his leave.

IX. ADJOURNMENT

There being no further business, Chair Gondek adjourned the meeting at 7:11 p.m.