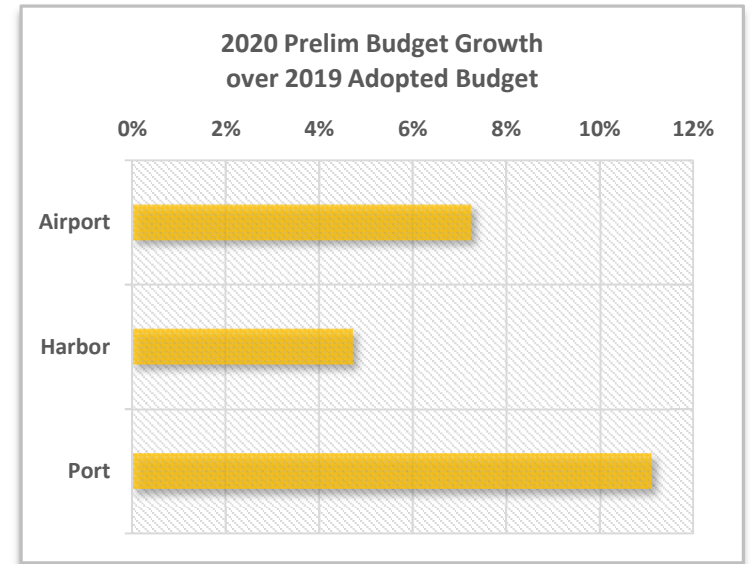
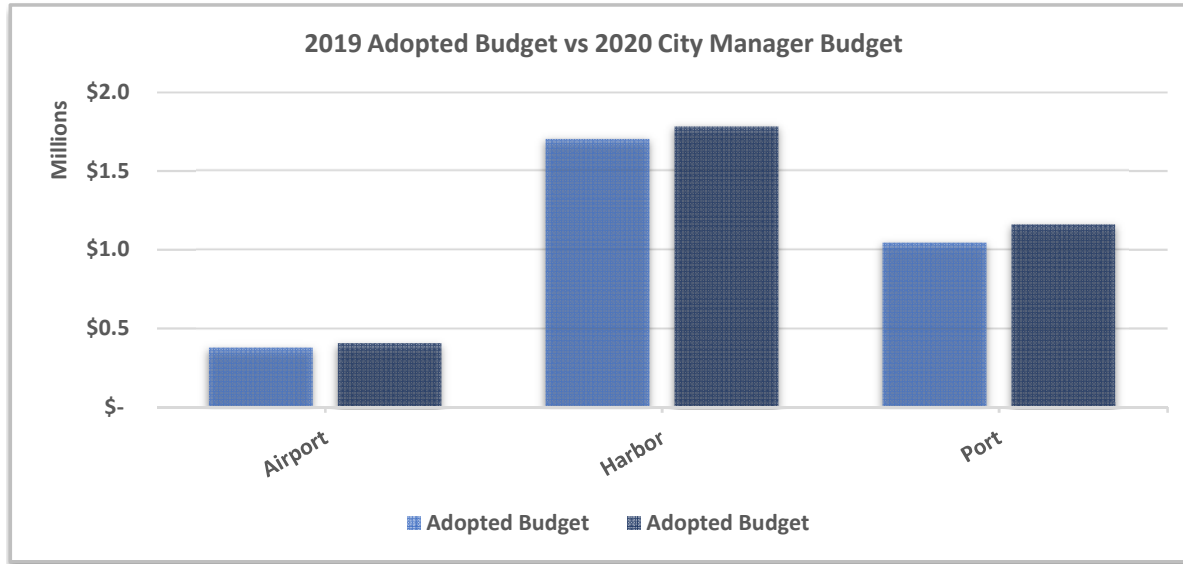


# Ports and Harbor Division

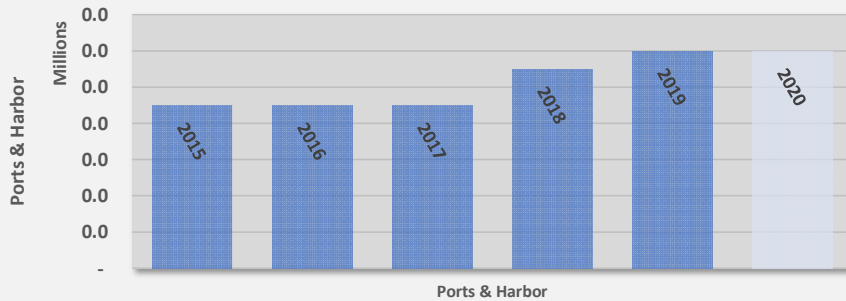


	Adopted Budget History			Adopted Budget		Budget Trendline 2016-2020
	2016	2017	2018	2019	2020	
Airport	328,588	324,846	375,118	377,498	404,902	
Harbor	1,196,944	1,205,857	1,360,092	1,703,574	1,784,035	
Port	783,311	706,609	880,345	1,044,072	1,160,106	
<b>Total</b>	<b>2,308,843</b>	<b>2,237,312</b>	<b>2,615,555</b>	<b>3,125,144</b>	<b>3,349,043</b>	

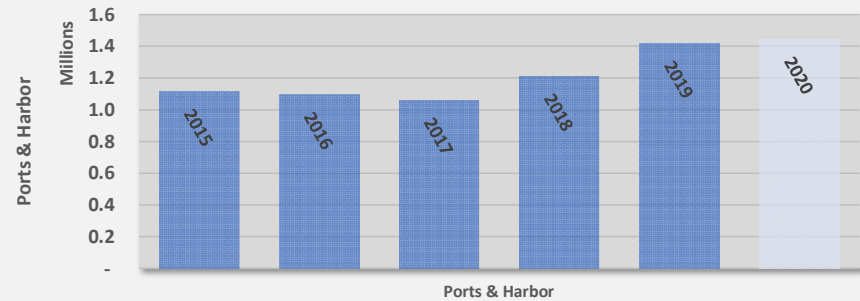
## Ports and Harbor Division

	2015		2016		2017		2018		2019		2020		2015-2020 Growth			
	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs		FTE Payroll Costs	
<b>Ports &amp; Harbor</b>	9.00	\$1.1 MM	9.00	\$1.1 MM	9.00	\$1.1 MM	11.00	\$1.2 MM	12.00	\$1.4 MM	12.00	\$1.4 MM	33%	3.0	30%	\$0.3 MM

**Authorized FTEs by Division**  
Five-Year History: 2015-2019 with 2020 Requests



**FTE Payroll Costs by Division**  
Five-Year History: 2015-2019 with 2020 Requests



### Authorized Position Count

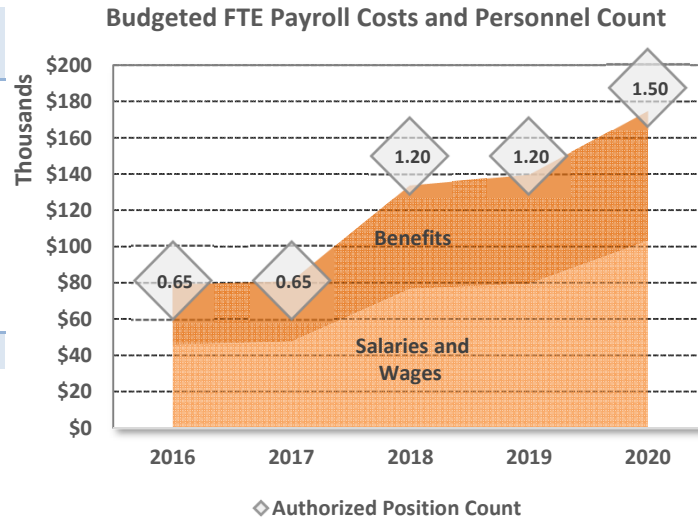
	2016	2017	2018	2019	2020
<b>Ports &amp; Harbor</b>	<b>9</b>	<b>9</b>	<b>11</b>	<b>12</b>	<b>12</b>
AIRPORT	0.65	0.65	1.2	1.2	1.5
HARBOR	5.45	5.45	6.45	7.45	6.45
PORT	2.9	2.9	3.35	3.35	4.05

## AIRPORT

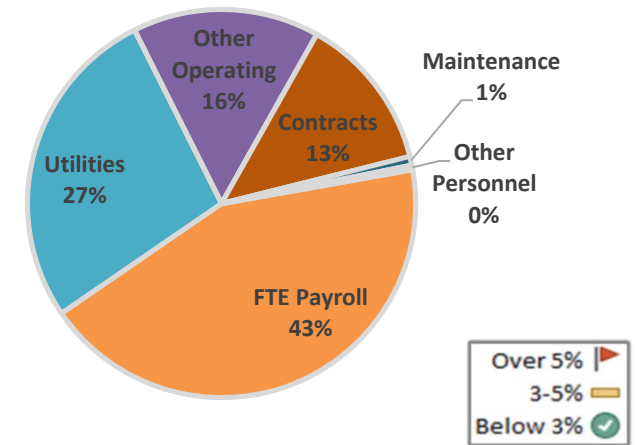
### Mission:

Effective management of commercial leases and ongoing optimization of space for City use.

	FTE
DIRECTOR	0.10
ADMIN ASSISTANT	0.30
OPERATIONS MANAGER	0.30
MAINT PROJECT MGR	0.10
MAINTENANCE MANAGER	0.30
OFFICE MANAGER	0.10
SECURITY & MAINT TECH	0.30
<b>Grand Total</b>	<b>1.50</b>



### 2020 Adopted Budget



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes	
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent
FTE Payroll	72,241	71,856	101,044	122,627	139,751	174,966	35,215	25.2%
Other Operating	41,717	52,840	56,552	61,060	66,825	62,952	(3,873)	-5.8%
Other Personnel	1,146	1,109	189	2,500	2,552	1,564	(988)	-38.7%
Contracts	42,335	35,242	36,019	38,700	47,220	52,420	5,200	11.0%
Utilities	78,158	80,783	93,869	101,000	117,000	110,000	(7,000)	-6.0%
Maintenance	3,448	2,558	1,684	1,900	4,150	3,000	(1,150)	-27.7%
<b>Grand Total</b>	<b>239,046</b>	<b>244,388</b>	<b>289,357</b>	<b>327,787</b>	<b>377,498</b>	<b>404,902</b>	<b>27,404</b>	<b>7.3%</b>

## AIRPORT

### Ongoing Responsibility

The Airport Department is responsible for subleasing office space in the Valdez Pioneer Field airport terminal building, providing general building maintenance, events, and assisting with parking lot snow removal to clear parking spaces.

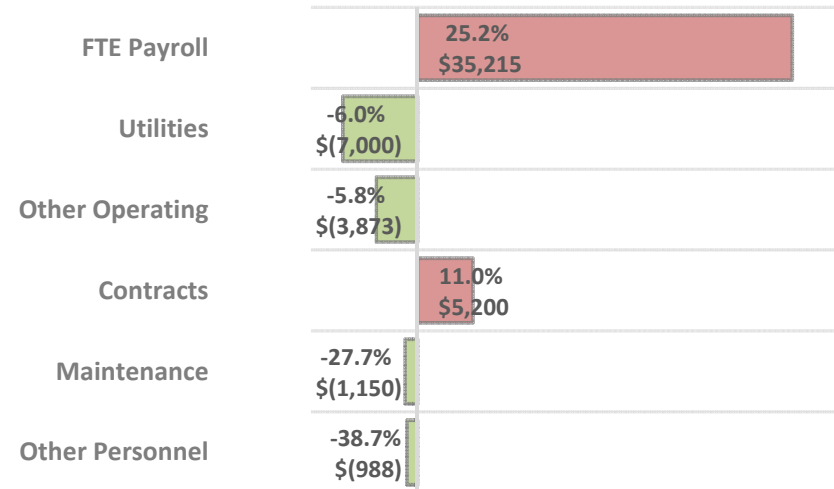
### Work Plan

Assist the State of Alaska with their Airport Master planning efforts.

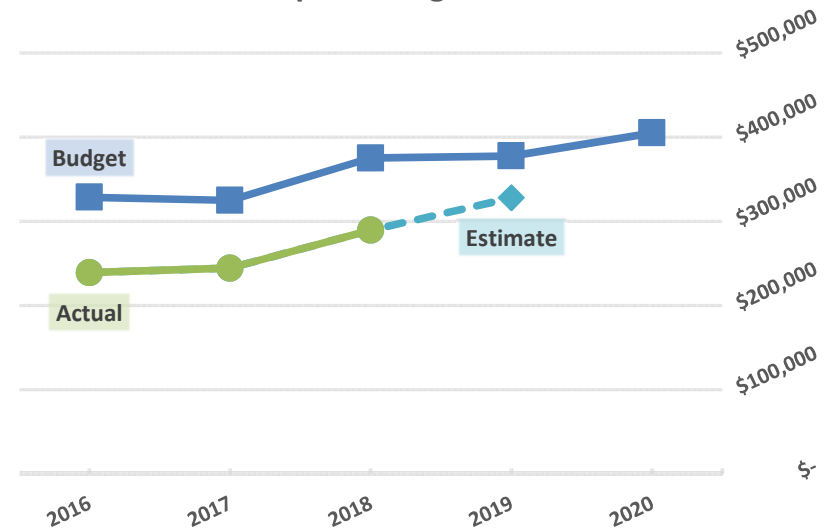
Continue to work with stakeholders and the FAA to improve flight navigation system upgrades.

Work with Capital Facilities team to repair the HVAC system and open the Whitney side of the Airport.

### 2019 to 2020 Budget Changes



### Adopted Budget vs Actual



Airport Fund Summary

Revenues	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
<b>Airport</b>	<b>(138,200)</b>	<b>(130,674)</b>	<b>(131,033)</b>	<b>(127,186)</b>	<b>(112,700)</b>	<b>(128,435)</b>
Property Rentals	(126,793)	(122,918)	(99,373)	(112,035)	(104,600)	(112,035)
Administration	(10,539)	(7,070)	(15,512)	(14,500)	(7,400)	(15,700)
Service Charges and Sales				(651)	(700)	
Other	-	(35)	-	-	-	-
Services	(869)	(652)	(16,149)			(700)
<b>Total Revenues</b>	<b>(138,200)</b>	<b>(130,674)</b>	<b>(131,033)</b>	<b>(127,186)</b>	<b>(112,700)</b>	<b>(128,435)</b>

Expenses	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
<b>Airport</b>	<b>239,046</b>	<b>244,388</b>	<b>289,357</b>	<b>327,787</b>	<b>377,498</b>	<b>404,902</b>
FTE Payroll	72,241	71,856	101,044	122,627	139,751	174,966
Utilities	78,158	80,783	93,869	101,000	117,000	110,000
Other Operating	41,717	52,840	56,552	61,060	66,825	62,952
Contracts	42,335	35,242	36,019	38,700	47,220	52,420
Maintenance	3,448	2,558	1,684	1,900	4,150	3,000
Other Personnel	1,146	1,109	189	2,500	2,552	1,564
<b>Total Expenses</b>	<b>239,046</b>	<b>244,388</b>	<b>289,357</b>	<b>327,787</b>	<b>377,498</b>	<b>404,902</b>

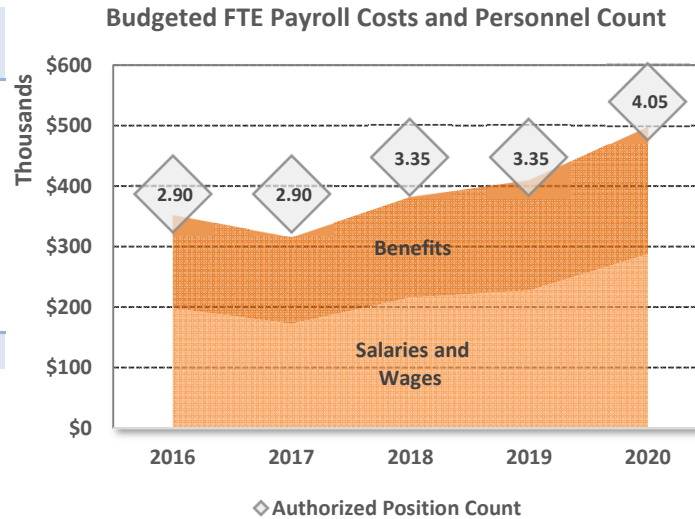
<b>Total Subsidy</b>	<b>100,846</b>	<b>113,714</b>	<b>158,324</b>	<b>200,601</b>	<b>264,798</b>	<b>276,467</b>
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## PORT

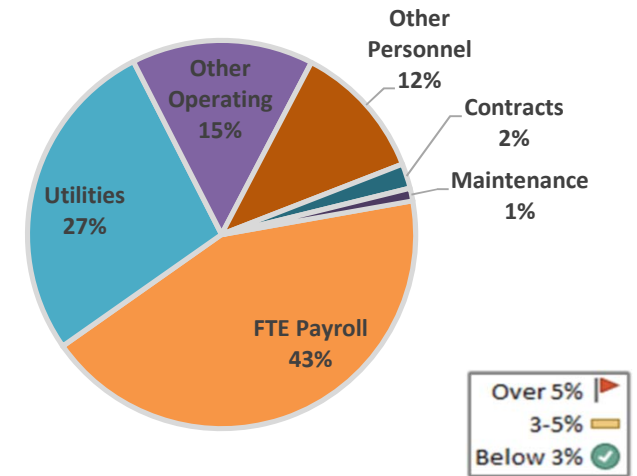
### Mission:

The mission of the Port Department is to be a significant contributor to the community's economic development and a catalyst for job and business creation by operating and maintaining the Kelsey Dock and Container Terminal using the most efficient and effective methods possible and by maintaining existing business partnerships while searching for new ones.

	FTE
DIRECTOR	0.45
ADMIN ASSISTANT	0.70
OPERATIONS MANAGER	0.70
MAINT PROJECT MGR	0.40
MAINTENANCE MANAGER	0.70
OFFICE MANAGER	0.40
SECURITY & MAINT TECH	0.70
<b>Grand Total</b>	<b>4.05</b>



**2020 Adopted Budget**



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes		
	2016	2017	2018	Estimate 2019	2019	2020	Dollar		Percent
FTE Payroll	322,553	296,994	410,802	415,000	409,466	499,289	89,823	▶	21.9%
Other Operating	117,591	125,273	103,815	161,554	256,560	175,750	(80,810)	✔	-31.5%
Other Personnel	56,553	75,585	80,031	107,115	101,676	132,787	31,111	▶	30.6%
Contracts	16,637	19,165	22,900	115,860	11,435	23,980	12,545	▶	109.7%
Utilities	144,754	263,311	200,674	161,300	251,000	316,000	65,000	▶	25.9%
Maintenance	7,077	10,983	17,311	11,900	13,935	12,300	(1,635)	✔	-11.7%
<b>Grand Total</b>	<b>665,166</b>	<b>791,312</b>	<b>835,534</b>	<b>972,729</b>	<b>1,044,072</b>	<b>1,160,106</b>	<b>116,034</b>	▶	<b>11.1%</b>

## PORT

### Work Plan

Create a Cruise Ship Service & Operations Plan.

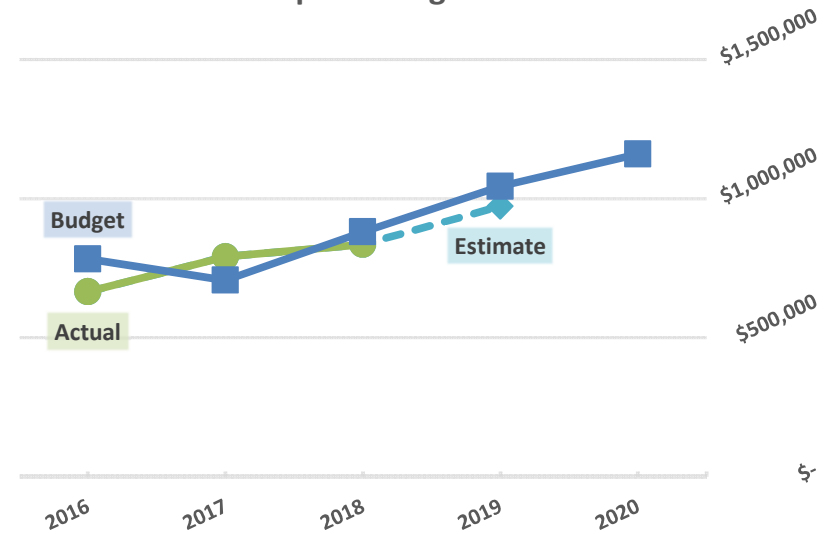
Design and implement an integrated Ports & Harbors marketing and business development plan to leverage the waterfront facilities to further balance Port Revenues.

Develop a Port Wide Emergency Response Plan for all developed facilities.  
Streamline and modernize billing and reporting processes.

### 2019 to 2020 Budget Changes

FTE Payroll	21.9%	\$89,823
Utilities	25.9%	\$65,000
Other Operating	-31.5%	\$(80,810)
Other Personnel	30.6%	\$31,111
Contracts	109.7%	\$12,545
Maintenance	-11.7%	\$(1,635)

### Adopted Budget vs Actual



Port Fund Summary

Revenues	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
<b>Port</b>	<b>(482,499)</b>	<b>(862,732)</b>	<b>(755,767)</b>	<b>(910,466)</b>	<b>(691,300)</b>	<b>(828,927)</b>
VCT Dock Services	(208,174)	(367,206)	(389,897)	(399,590)	(292,300)	(372,825)
VCT Upland Services	(128,991)	(336,362)	(166,169)	(275,800)	(233,200)	(229,200)
Property Rentals	(64,522)	(64,522)	(60,600)	(64,800)	(66,400)	(64,800)
Kelsey Dock Services	(31,936)	(44,837)	(68,755)	(26,735)	(41,000)	(36,980)
Service Charges and Sales				(106,000)	(34,400)	
Administration	(20,926)	(15,249)	(36,455)	(37,344)	(23,600)	(32,222)
Events	(410)	(618)	-	(197)	(400)	(300)
Other	-	-	-	-	-	-
Services	(27,540)	(33,938)	(33,890)			(92,600)
Discontinued	-	-	-			
<b>Total Revenues</b>	<b>(482,499)</b>	<b>(862,732)</b>	<b>(755,767)</b>	<b>(910,466)</b>	<b>(691,300)</b>	<b>(828,927)</b>

Expenses	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
<b>Port</b>	<b>665,166</b>	<b>791,312</b>	<b>835,534</b>	<b>972,729</b>	<b>1,044,072</b>	<b>1,160,106</b>
FTE Payroll	322,553	296,994	410,802	415,000	409,466	499,289
Other Operating	117,591	125,273	103,815	161,554	256,560	175,750
Utilities	144,754	263,311	200,674	161,300	251,000	316,000
Other Personnel	56,553	75,585	80,031	107,115	101,676	132,787
Maintenance	7,077	10,983	17,311	11,900	13,935	12,300
Contracts	16,637	19,165	22,900	115,860	11,435	23,980
<b>Total Expenses</b>	<b>665,166</b>	<b>791,312</b>	<b>835,534</b>	<b>972,729</b>	<b>1,044,072</b>	<b>1,160,106</b>

<b>Total Subsidy</b>	<b>182,666</b>	<b>(71,419)</b>	<b>79,767</b>	<b>62,263</b>	<b>352,772</b>	<b>331,179</b>
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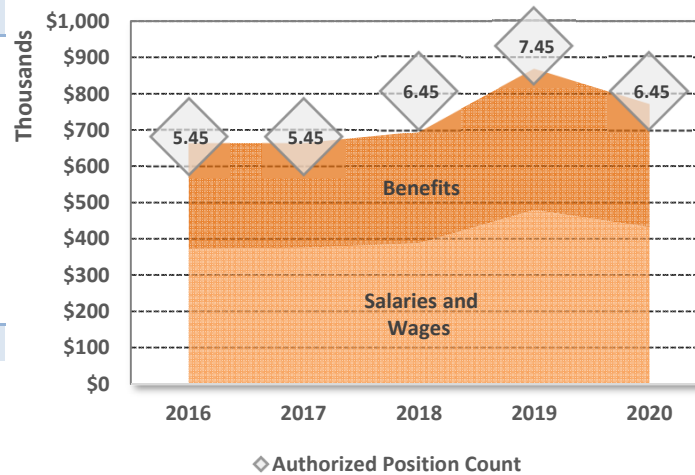
## HARBOR

### Mission:

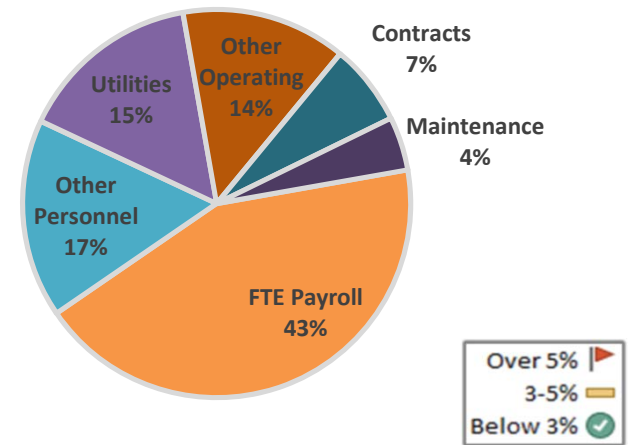
Provide management, maintenance, and accounting of all harbor-related activities occurring within the mooring basins and associated uplands.

	FTE
DIRECTOR	0.45
ADMIN ASSISTANT	1.00
HARBORMASTER	1.00
PORT/HARBOR OFFICE MGR	0.50
MAINT PROJECT MGR	0.50
HARBOR MAINT TECH II	1.00
MAINTENANCE TECH	1.00
EQUIPMENT OPERATOR	1.00
<b>Grand Total</b>	<b>6.45</b>

Budgeted FTE Payroll Costs and Personnel Count



2020 Adopted Budget



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes		
	2016	2017	2018	Estimate 2019	2019	2020	Dollar		Percent
FTE Payroll	538,015	558,099	658,051	712,000	868,852	770,985	(97,867)	✓	-11.3%
Other Operating	91,809	75,096	131,186	207,500	204,228	245,518	41,291	▶	20.2%
Other Personnel	133,566	135,238	114,135	204,740	219,994	294,968	74,974	▶	34.1%
Contracts	43,183	57,423	41,703	485,022	100,000	120,955	20,955	▶	21.0%
Utilities	176,658	190,522	196,951	233,839	272,000	272,000	-	✓	0.0%
Maintenance	18,036	23,321	26,832	34,164	38,500	79,608	41,108	▶	106.8%
<b>Grand Total</b>	<b>1,001,266</b>	<b>1,039,700</b>	<b>1,168,858</b>	<b>1,877,265</b>	<b>1,703,574</b>	<b>1,784,035</b>	<b>80,461</b>	▶	<b>4.7%</b>

# HARBOR

## Ongoing Responsibility

Duties include operating and maintaining the travelift, fish pump, crane, grid, launch ramp, restrooms, fish cleaning stations, and maintenance yard services.  
Review and recommend changes for consideration to the Harbor rules, regulations, policies and procedures.

## Work Plan

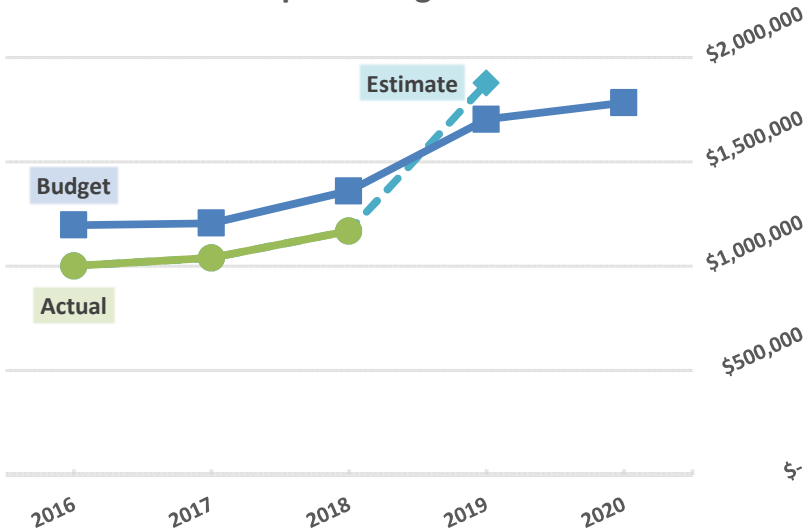
Streamline and modernize billing and reporting processes.

Ensure a smooth opening transition in the New Commercial Boat Harbor.  
Finish the Waterfront Master Planning effort.

## 2019 to 2020 Budget Changes

FTE Payroll	-11.3% \$(97,867)
Other Personnel	34.1% \$74,974
Utilities	0.0% \$-
Other Operating	20.2% \$41,291
Contracts	21.0% \$20,955
Maintenance	106.8% \$41,108

## Adopted Budget vs Actual



Harbor Fund Summary

	Actual			Estimate	Adopted	
Revenues	2016	2017	2018	2019	2019	2020
Harbor	(1,635,620)	(1,539,682)	(2,074,140)	(1,882,581)	(2,157,053)	(2,100,148)
Wet Slips	(943,641)	(897,418)	(1,063,849)	(1,070,355)	(1,378,503)	(1,269,915)
Capital	(318,751)	(239,997)	(535,593)	(324,261)	(327,024)	(341,418)
Upland	(187,329)	(181,082)	(229,730)	(236,853)	(199,896)	(215,302)
Utilities	(136,590)	(164,343)	(174,427)	(184,783)	(199,189)	(198,080)
Services	(17,160)	(19,785)	(24,760)	(27,622)	(27,041)	(26,000)
Administration	(32,150)	(36,520)	(45,187)	(38,181)	(25,400)	(48,233)
Property Rentals	-	-	-	-	-	-
Other	-	(537)	(592)	(526)	-	(1,200)
<b>Total Revenues</b>	<b>(1,635,620)</b>	<b>(1,539,682)</b>	<b>(2,074,140)</b>	<b>(1,882,581)</b>	<b>(2,157,053)</b>	<b>(2,100,148)</b>

	Actual			Estimate	Adopted	
Expenses	2016	2017	2018	2019	2019	2020
Harbor	1,001,266	1,039,700	1,168,858	1,877,265	1,703,574	1,784,035
FTE Payroll	538,015	558,099	658,051	712,000	868,852	770,985
Utilities	176,658	190,522	196,951	233,839	272,000	272,000
Other Personnel	133,566	135,238	114,135	204,740	219,994	294,968
Other Operating	91,809	75,096	131,186	207,500	204,228	245,518
Contracts	43,183	57,423	41,703	485,022	100,000	120,955
Maintenance	18,036	23,321	26,832	34,164	38,500	79,608
<b>Total Expenses</b>	<b>1,001,266</b>	<b>1,039,700</b>	<b>1,168,858</b>	<b>1,877,265</b>	<b>1,703,574</b>	<b>1,784,035</b>

<b>Total Subsidy (Profit)</b>	<b>(634,354)</b>	<b>(499,982)</b>	<b>(905,282)</b>	<b>(5,316)</b>	<b>(453,479)</b>	<b>(316,113)</b>
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