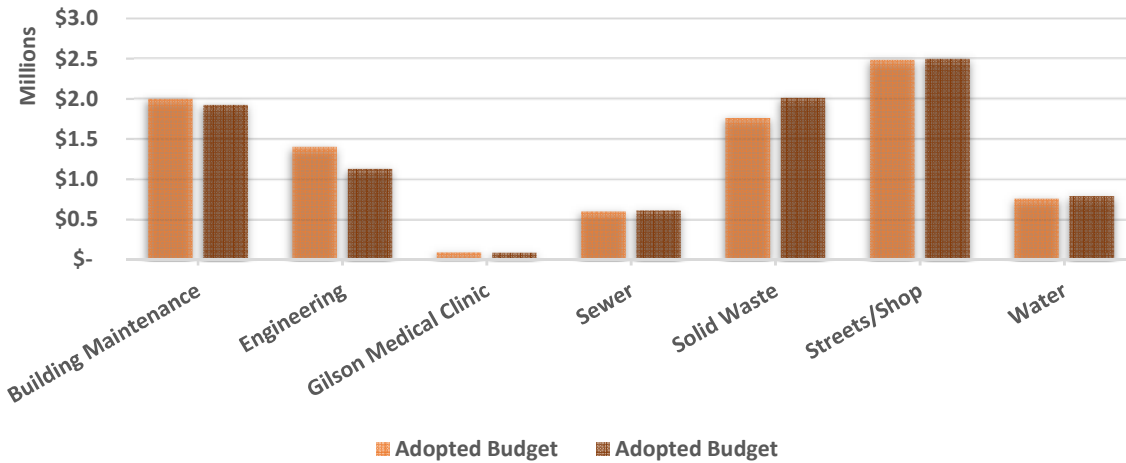
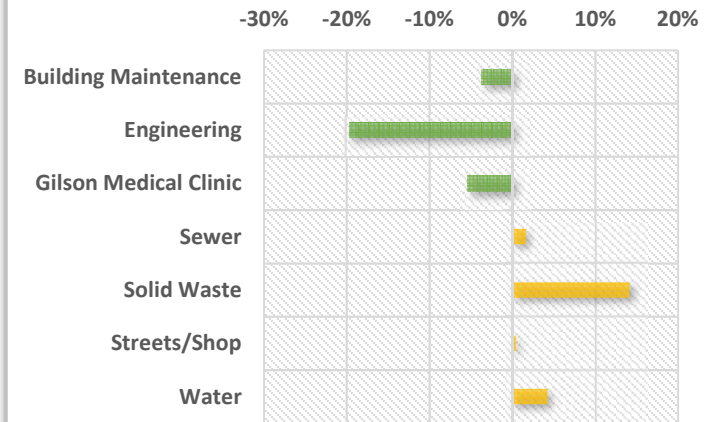


2019 Adopted Budget vs 2020 City Manager Budget



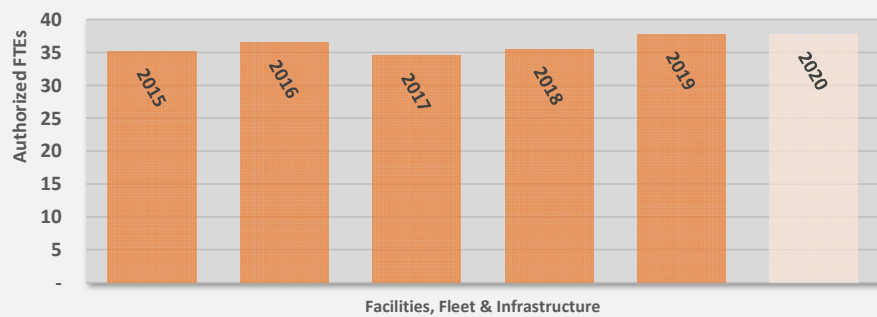
2020 Prelim Budget Growth over 2019 Adopted Budget



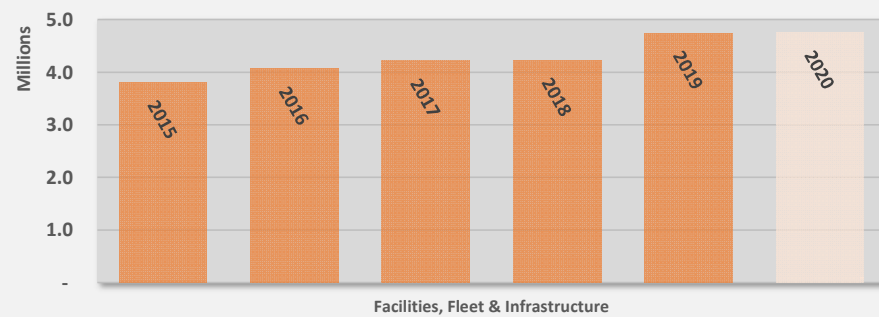
	Adopted Budget History			Adopted Budget		Budget Trendline 2016-2020
	2016	2017	2018	2019	2020	
Building Maintenance	1,593,578	1,716,010	1,944,739	1,998,068	1,923,802	
Engineering	823,337	755,985	798,846	1,403,474	1,126,597	
Gilson Medical Clinic	121,684	104,050	108,642	88,450	83,676	
Sewer	614,662	599,378	571,171	598,120	607,965	
Solid Waste	1,737,104	1,745,703	1,757,541	1,760,950	2,010,279	
Streets/Shop	2,481,133	2,497,680	2,454,999	2,484,043	2,495,286	
Water	766,864	760,058	735,171	755,461	787,486	
	8,138,362	8,178,865	8,371,108	9,088,565	9,035,092	

	2015		2016		2017		2018		2019		2020		2015-2020 Growth	
	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs
Facilities, Fleet & Infrastructure	35.20	\$3.8 MM	36.50	\$4.1 MM	34.50	\$4.2 MM	35.50	\$4.2 MM	37.75	\$4.7 MM	37.75	\$4.7 MM	7%	2.6
													25%	\$0.9 MM

Authorized FTEs by Division
Five-Year History: 2015-2019 with 2020 Requests



FTE Payroll Costs by Division
Five-Year History: 2015-2019 with 2020 Requests



Authorized Position Count

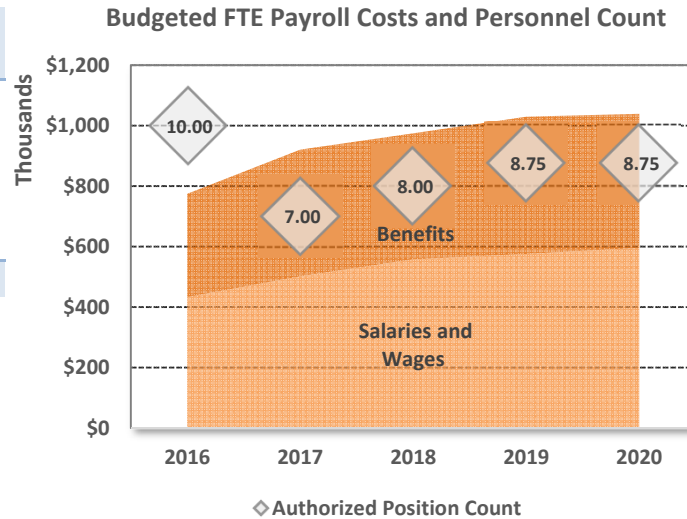
	2016	2017	2018	2019	2020
Facilities, Fleet & Infrastructure	36.5	34.5	35.5	37.75	37.75
BUILDING MAINTENANCE	10	7	8	8.75	8.75
ENGINEERING	5	6	6	7.5	7.5
SEWER	2.75	2.75	2.75	2.75	2.75
SOLID WASTE	6.75	6.75	6.75	6.75	6.75
STREETS/SHOP	9.25	9.25	9.25	9.25	9.25
WATER	2.75	2.75	2.75	2.75	2.75

BUILDING MAINTENANCE

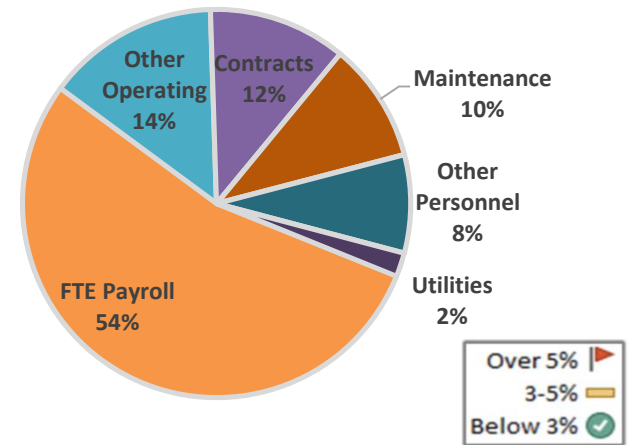
Mission:

Manage maintenance at City facilities to ensure they are safe, serviceable and secure for staff and all members of the community.

	FTE
DIRECTOR	0.50
ADMIN ASSISTANT	1.00
MAINT COORDINATOR	1.00
SUPERVISOR	1.00
TECHNICIAN	5.25
Grand Total	8.75



2020 Adopted Budget



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes	
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent
FTE Payroll	707,466	801,861	915,245	919,763	1,029,520	1,039,103	9,583	0.9%
Other Operating	179,994	214,067	256,676	283,268	287,268	276,293	(10,975)	-3.8%
Other Personnel	90,008	76,034	132,781	145,697	141,697	157,068	15,371	10.8%
Contracts	143,117	199,840	215,007	276,765	267,704	221,354	(46,350)	-17.3%
Utilities	31,958	37,678	44,187	38,410	38,410	38,410	-	0.0%
Maintenance	160,944	183,540	183,717	176,575	233,468	191,575	(41,893)	-17.9%
Grand Total	1,313,487	1,513,021	1,747,613	1,840,478	1,998,068	1,923,802	(74,265)	-3.7%

BUILDING MAINTENANCE

Ongoing Responsibility

Adhere to preventative maintenance schedule to ensure longevity of various City assets.

Assist with facilitating City special events.

Provide snow removal services.

Administer the City's maintenance-related service contracts.

Maintain the museum and Senior Center and provide support for their facility upgrades. Provide maintenance support and oversight of School and hospital facilities managed by others.

Manage the City's computerized maintenance database (Maintenance Connection).

Work with other departments to efficiently maximize City resources.

Work Plan

Continue to install energy efficient components and systems in an effort to reduce the costs associated with all City facilities.

Maintain existing roofs.

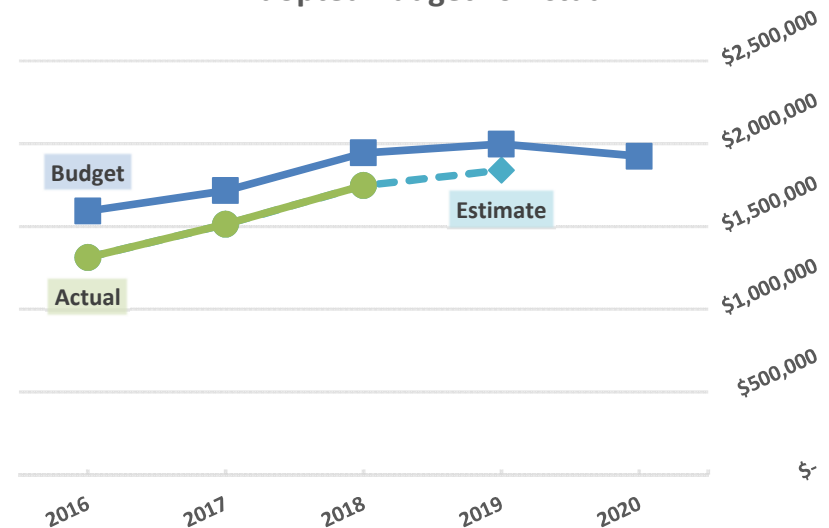
Manage the increased work load necessitated by tightened regulations, increased assets, aging buildings, and additional snow removal responsibilities. Oversee compliance with the SPCC plans for maintaining fuel tanks and hazardous materials.

Train and crosstrain staff in building maintenance fields, such as HVAC and boiler repairs/maintenance, to increase the efficient operation of City buildings. Use Maintenance Connection software to identify and reduce the amount of deferred maintenance, track costs and resource needs.

2019 to 2020 Budget Changes

FTE Payroll		0.9%
		\$9,583
Other Operating	-3.8%	
	\$(10,975)	
Contracts	-17.3%	
	\$(46,350)	
Maintenance	-17.9%	
	\$(41,893)	
Other Personnel		10.8%
		\$15,371
Utilities		0.0%
		\$-

Adopted Budget vs Actual



Clinic Fund Summary

Revenues	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
Gilson Medical Clinic	(147,448)	(145,747)	(128,343)	(150,110)	(144,200)	(145,300)
Interest Charges on AR	(280)	(347)	(996)	(457)	(200)	(400)
Interest Gilson Medical C	(2,515)	(2,914)	(5,882)	(7,653)	(2,000)	(2,900)
Property Rentals	(144,653)	(142,486)	(121,465)	(142,000)	(142,000)	(142,000)
Grand Total	(147,448)	(145,747)	(128,343)	(150,110)	(144,200)	(145,300)

Expenses	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
Gilson Medical Clinic	74,436	90,522	84,636	82,950	88,450	83,676
Contracts	-	-	-	-	-	-
FTE Payroll	692	-	-	-	-	-
Maintenance	53,352	58,011	56,014	49,500	55,000	50,156
Other Operating	2,814	5,844	5,547	7,000	7,000	7,070
Other Personnel	26	-	-	-	-	-
Utilities	17,552	26,667	23,075	26,450	26,450	26,450
Grand Total	74,436	90,522	84,636	82,950	88,450	83,676

Total Subsidy (Profit)	(73,012)	(55,225)	(43,707)	(67,160)	(55,750)	(61,624)
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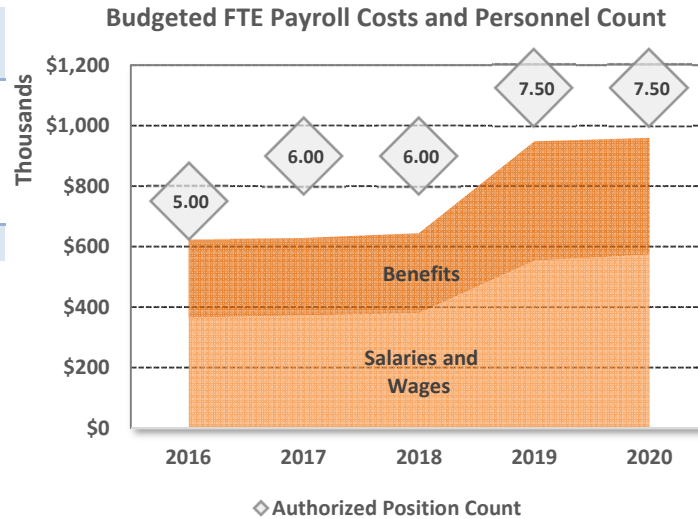


ENGINEERING

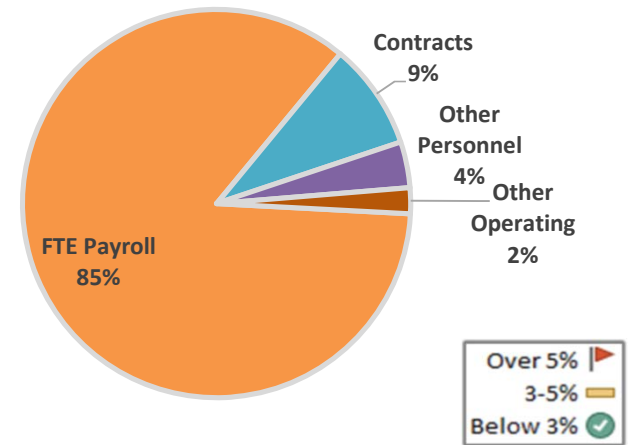
Mission:

Provide engineering and project management services for Major Maintenance (MM) and Capital Improvement Projects (CIP).

	FTE
DIRECTOR	0.50
ADMINISTRATIVE ASSISTANT	1.00
PROJECT MANAGER II	3.00
PROJECT MANAGER I	3.00
Grand Total	7.50



2020 Adopted Budget



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes	
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent
FTE Payroll	494,678	549,207	539,992	780,614	947,576	959,392	11,816	1.2%
Other Operating	19,491	16,571	17,496	26,700	22,743	24,060	1,317	5.8%
Other Personnel	19,729	21,260	16,133	24,000	33,154	43,145	9,991	30.1%
Contracts	52,545	108,626	43,949	350,000	400,000	100,000	(300,000)	-75.0%
Grand Total	586,443	695,664	617,570	1,181,314	1,403,474	1,126,597	(276,877)	-19.7%

ENGINEERING

Ongoing Responsibility

Provide administrative support and oversight for approval of non-City projects built within the right-of-way.

Provide support for Community and Economic Diversification through building/utility inspections and application of engineering, design, and construction management expertise.

Project management includes pre-project planning, project scope definition, cost estimating, design management, bidding, construction management, inspection and project closeout.

Work Plan

Accommodate training of staff to enhance project engineering and management skills.

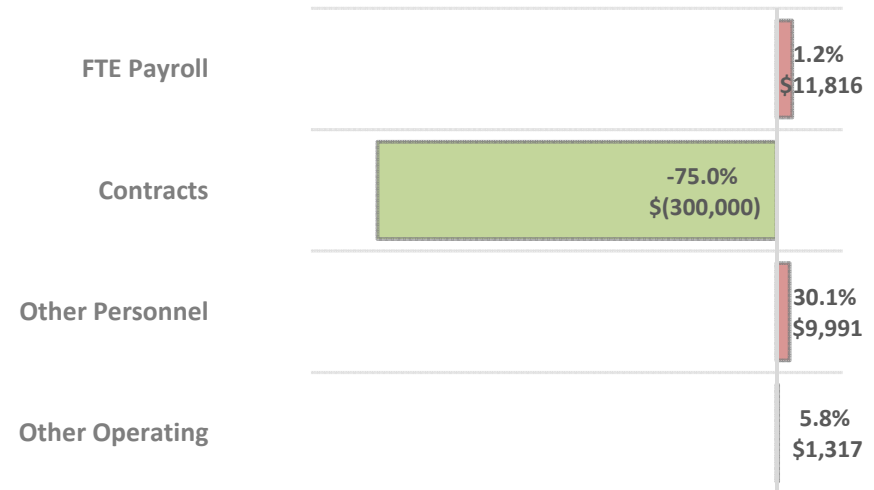
Assist City Administration with planning initiatives associated with the City's new revitalization program.

Provide continuous improvement of procurement and project management services to ensure delivery of high-quality projects and timely response to the needs of City stakeholders.

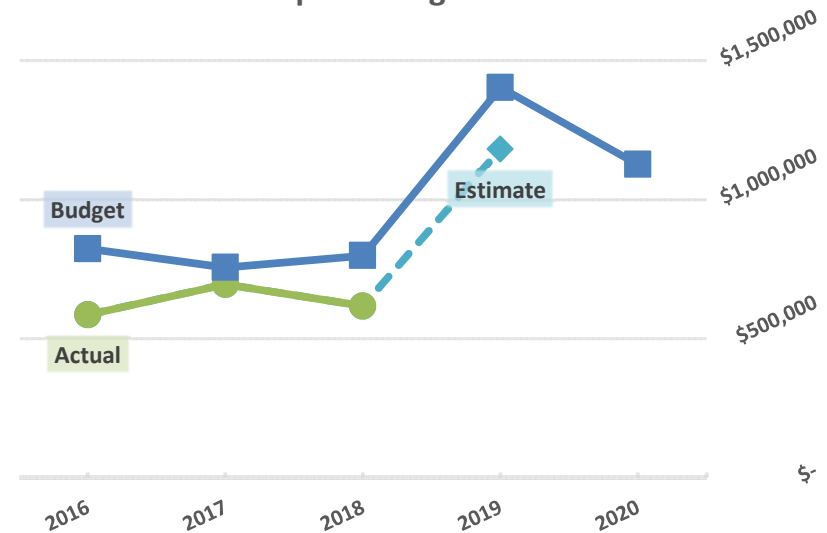
Administer all CIP and MM projects approved for 2020.

Maintain multi-year CIP and MM project needs for future implementation utilizing standard preventative maintenance and replacement schedules.

2019 to 2020 Budget Changes



Adopted Budget vs Actual

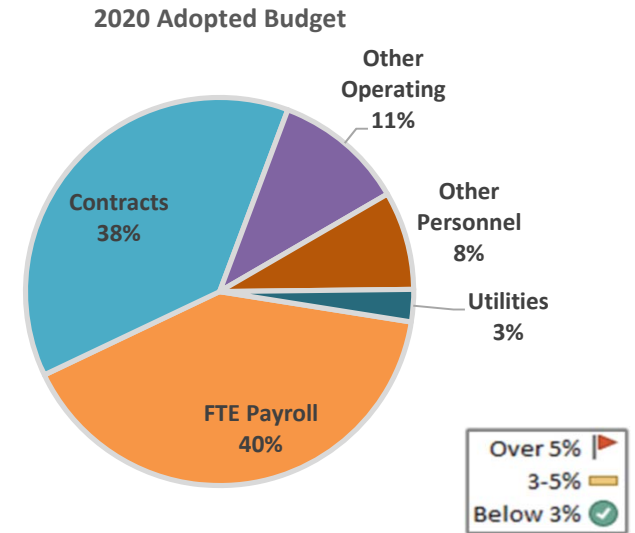
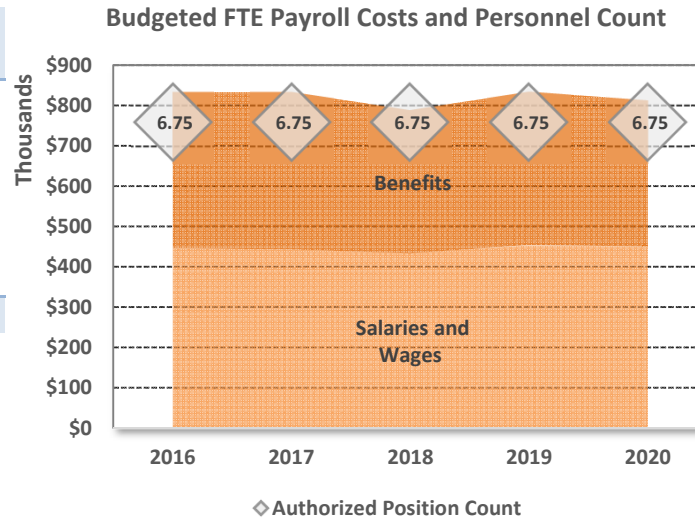


SOLID WASTE

Mission:

To provide a service to the residents of Valdez by collecting the refuse and recyclables from both commercial facilities and residential units, and to operate the baler facility and the landfills in compliance of all state and federal permit requirements.

	FTE
DIRECTOR	0.25
BALER FOREMAN	1.00
LANDFILL FOREMAN	1.00
SOLID WASTE TECH III	1.00
SOLID WASTE TECH I	3.00
OPERATOR	0.50
Grand Total	6.75



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes		
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent	
FTE Payroll	710,971	761,922	791,563	749,000	834,034	812,621	(21,413)	✓	-2.6%
Other Operating	203,355	164,288	237,017	253,885	253,885	219,235	(34,650)	✓	-13.6%
Other Personnel	135,281	133,752	129,594	153,347	153,348	164,903	11,555	▶	7.5%
Contracts	309,105	265,924	289,409	579,039	462,683	759,520	296,837	▶	64.2%
Utilities	45,092	49,567	49,816	57,000	57,000	54,000	(3,000)	✓	-5.3%
Grand Total	1,403,804	1,375,454	1,497,399	1,792,271	1,760,950	2,010,279	249,329	▶	14.2%

SOLID WASTE

Ongoing Responsibility

The Solid Waste unit also manages the household hazardous waste collection event, and assists with snow removal efforts.

Work Plan

Evaluation and identification of options and opportunities for recycling solid waste materials.

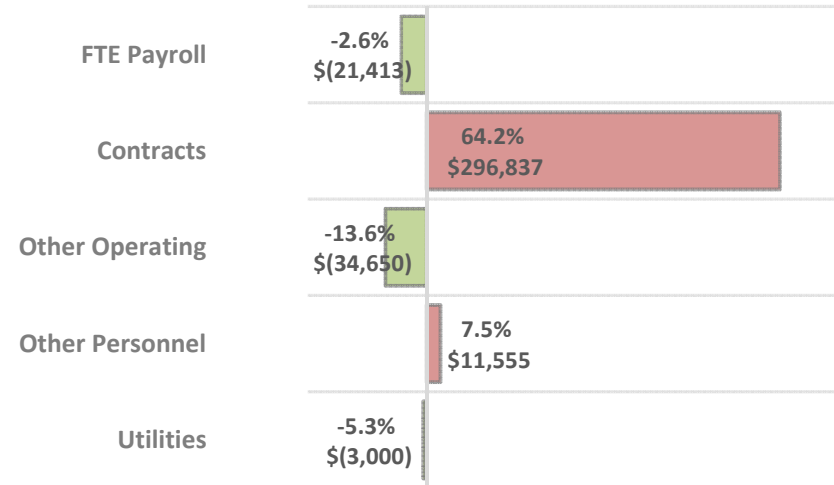
Evaluation of baler, landfill, and collection operations for overtime staffing options and efficiencies.

Implement the new Bear Can Program

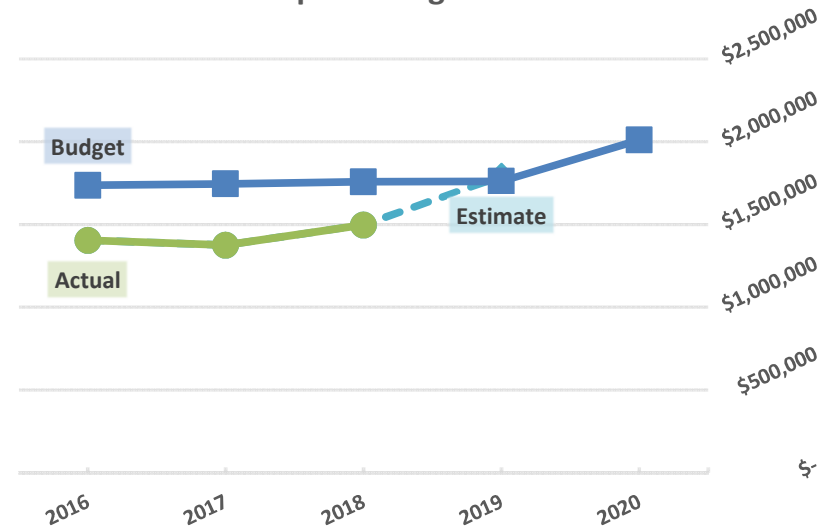
Modification of State of Alaska DEC Solid Waste permit.

Training and education of staff in operations and management of solid waste.

2019 to 2020 Budget Changes



Adopted Budget vs Actual

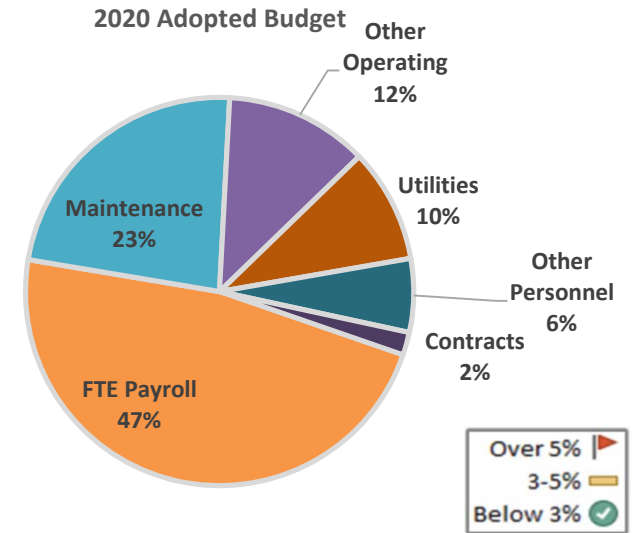
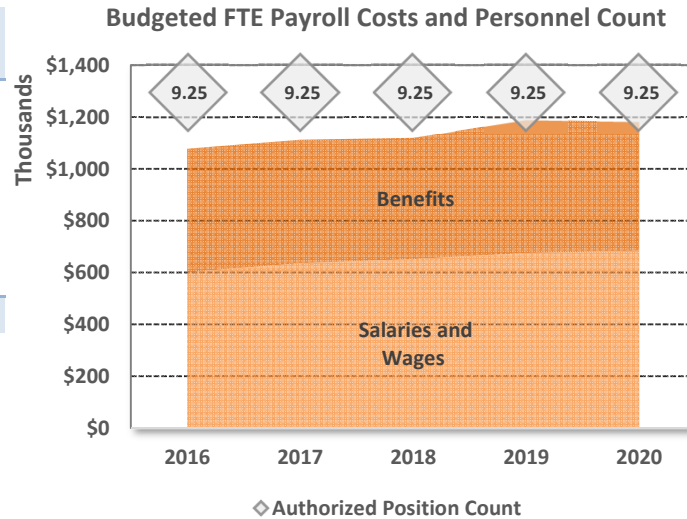


STREETS/SHOP

Mission:

To provide safe and properly maintained streets, sidewalks and signs, to operate the City's fleet of snow removal equipment to safely and efficiently remove snow from City streets, to support other departments as needed with their many City associated tasks and events, manage and maintain City vehicle and equipment fleet to ensure safety and value, and to assist in the maintenance and repair of city water, sewer, and storm drain systems.

	FTE
DIRECTOR	0.25
ADMIN ASSISTANT	1.00
STREETS FOREMAN	1.00
SHOP FOREMAN	1.00
OPERATOR	4.00
MECHANIC	2.00
Grand Total	9.25



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes		
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent	
FTE Payroll	968,817	1,076,334	1,115,260	1,050,000	1,188,436	1,181,359	(7,077)	✓	-0.6%
Other Operating	259,103	277,937	287,620	294,340	294,345	298,060	3,715	✓	1.3%
Other Personnel	112,910	88,580	99,413	158,266	158,261	152,867	(5,394)	✓	-3.4%
Contracts	27,010	22,518	16,784	27,000	27,000	47,000	20,000	▶	74.1%
Utilities	190,316	209,441	211,514	237,000	237,000	237,000	-	✓	0.0%
Maintenance	377,282	480,748	370,201	579,000	579,000	579,000	-	✓	0.0%
Grand Total	1,935,438	2,155,559	2,100,791	2,345,606	2,484,043	2,495,286	11,244	✓	0.5%

STREETS/SHOP

Ongoing Responsibility

The shop crew manages and maintains the light duty and heavy duty fleet to provide city departments with safe and reliable equipment.

Work Plan

Continued asphalt crack-sealing.

Continued training and cross-training.

Develop Pavement Management Plan and Concrete Replacement Plan.

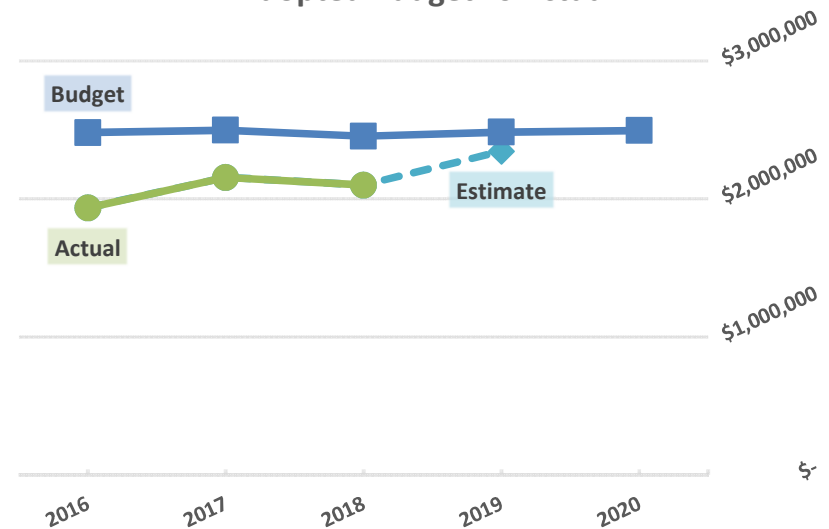
Expanded mowing and brush-cutting on City rights-of-way.

Training of crew in use of new asphalt recycling equipment.

2019 to 2020 Budget Changes

FTE Payroll	-0.6% \$(7,077)
Maintenance	0.0% \$-
Other Operating	1.3% \$3,715
Utilities	0.0% \$-
Other Personnel	-3.4% \$(5,394)
Contracts	74.1% \$20,000

Adopted Budget vs Actual

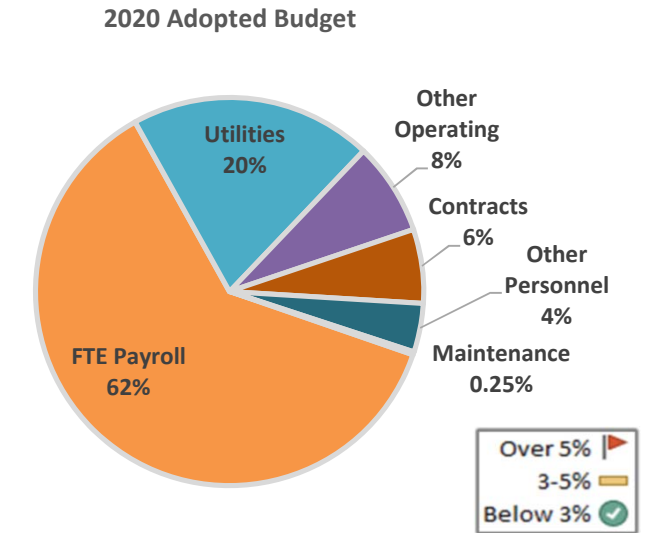
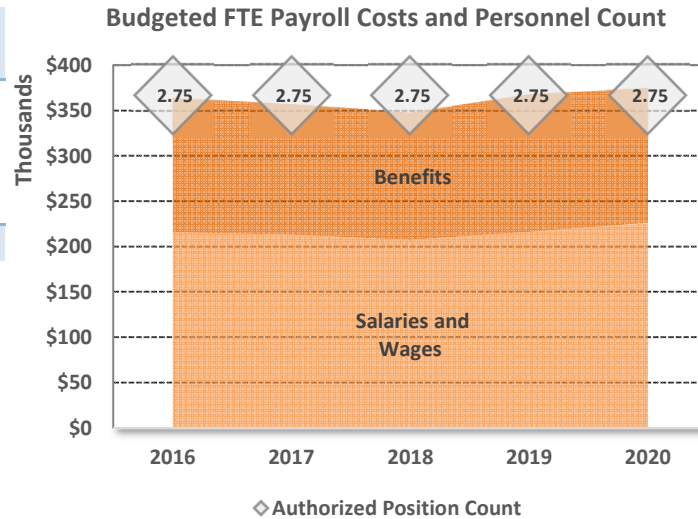


SEWER

Mission:

Operate and Maintain the City's wastewater treatment and collection system, including sewage pump stations, the treatment plant, lagoons, aeration system and Laboratory.

	FTE
DIRECTOR	0.25
UTILITY SUPERVISOR	0.50
UTILITY TECH	1.50
OPERATOR	0.50
Grand Total	2.75



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes		
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent	
FTE Payroll	326,429	333,036	347,592	345,000	367,810	374,613	6,803	✓	1.8%
Other Operating	43,410	44,109	48,051	46,370	46,370	46,770	400	✓	0.9%
Other Personnel	15,489	20,388	24,666	23,940	23,940	24,582	642	✓	2.7%
Contracts	25,316	30,760	28,621	37,500	37,500	37,500	-	✓	0.0%
Utilities	103,736	117,911	119,723	121,000	121,000	123,000	2,000	✓	1.7%
Maintenance	1,019	1,437	889	1,500	1,500	1,500	-	✓	0.0%
Grand Total	515,400	547,640	569,542	575,310	598,120	607,965	9,845	✓	1.6%

SEWER

Ongoing Responsibility

Ensure that the sewer collection and treatment system complies with all State and Federal regulations.

Work Plan

Evaluate deferred maintenance and CIP needs.

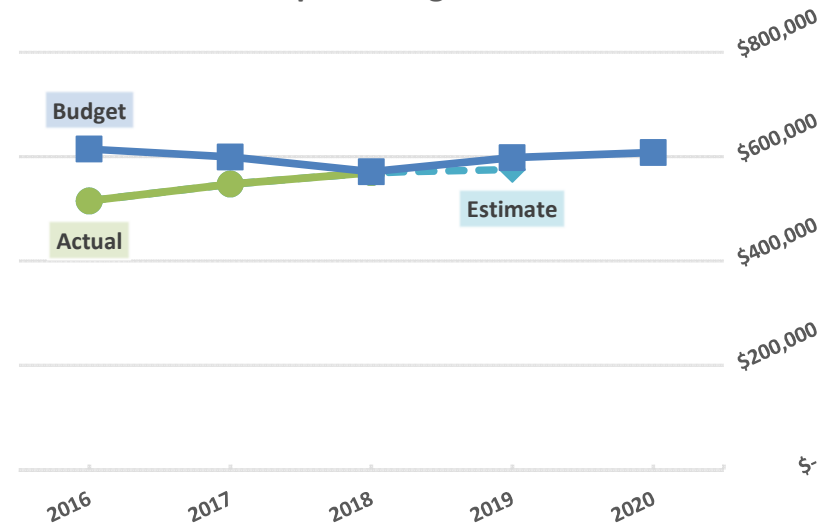
Evaluate service and rate structure and cost.

Maintain and cross train certifications.

2019 to 2020 Budget Changes

FTE Payroll	1.8% \$6,803
Utilities	1.7% \$2,000
Other Operating	0.9% \$400
Contracts	0.0% \$-
Other Personnel	2.7% \$642
Maintenance	0.0% \$-

Adopted Budget vs Actual

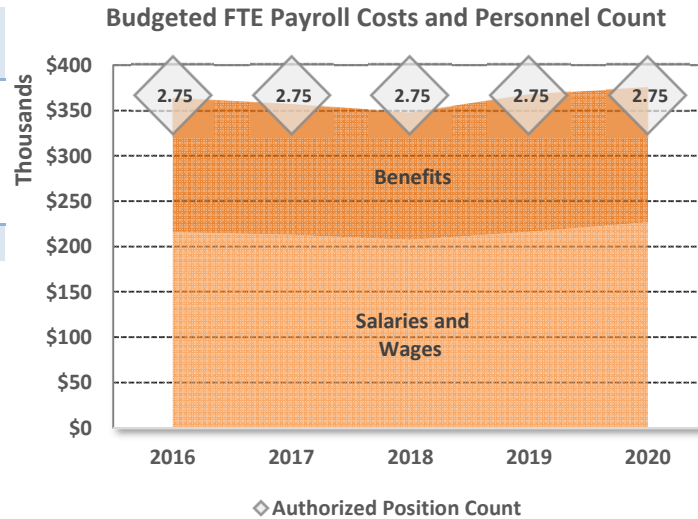


WATER

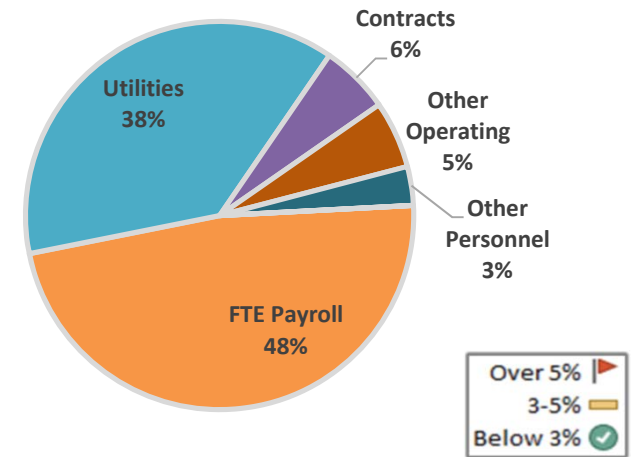
Mission:

Operate and maintain the City's three water systems to ensure safe drinking water, regulatory agency compliance, fire protection, and uninterrupted service.

	FTE
DIRECTOR	0.25
UTILITY SUPERVISOR	0.50
UTILITY TECH	1.50
OPERATOR	0.50
Grand Total	2.75



2020 Adopted Budget



	Actual Expenditure				Adopted Budget		2019 to 2020 Budget Changes		
	2016	2017	2018	Estimate 2019	2019	2020	Dollar	Percent	
FTE Payroll	326,433	333,040	347,596	345,000	367,810	375,502	7,692	2.1%	
Other Operating	48,183	59,941	47,981	31,532	50,615	44,207	(6,408)	-12.7%	
Other Personnel	23,617	22,008	23,698	16,566	24,736	25,477	741	3.0%	
Contracts	6,668	12,664	14,961	15,300	15,300	45,300	30,000	196.1%	
Utilities	268,407	307,521	288,877	297,000	297,000	297,000	-	0.0%	
Maintenance	-	-	-	-	-	-	-	0.0%	
Grand Total	673,308	735,174	723,114	705,398	755,461	787,486	32,025	4.2%	

WATER

Ongoing Responsibility

Maintain a Certified Lab for testing drinking water.

Work Plan

Assist with development of new well.

Continue operating and maintaining water systems to ensure the highest quality drinking water.

Evaluate deferred maintenance and CIP need.

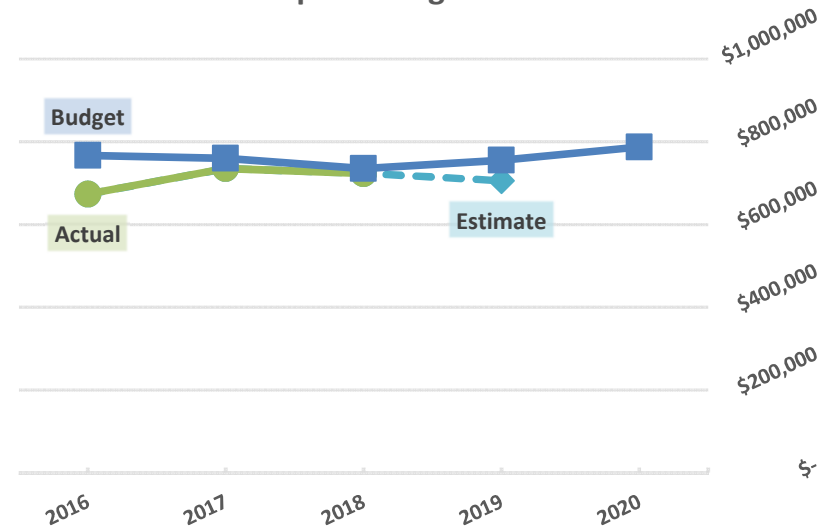
Evaluate service and rate structure, and cost recovery goals.

Maintain and cross-train certifications.

2019 to 2020 Budget Changes

FTE Payroll	2.1% \$7,692
Utilities	0.0% \$-
Contracts	196.1% \$30,000
Other Operating	-12.7% \$(6,408)
Other Personnel	3.0% \$741
Maintenance	0.0% \$-

Adopted Budget vs Actual



Utility Fund Summary

Revenues	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
Sewer	(283,143)	(267,089)	(273,430)	(281,500)	(280,100)	(278,700)
Water	(249,064)	(276,386)	(244,223)	(254,590)	(234,100)	(234,700)
Grand Total	(532,207)	(543,475)	(517,654)	(536,090)	(514,200)	(513,400)

Expenses	Actual			Estimate	Adopted	
	2016	2017	2018	2019	2019	2020
Sewer	515,400	547,640	569,542	575,310	598,120	607,965
FTE Payroll	326,429	333,036	347,592	345,000	367,810	374,613
Utilities	103,736	117,911	119,723	121,000	121,000	123,000
Other Operating	43,410	44,109	48,051	46,370	46,370	46,770
Contracts	25,316	30,760	28,621	37,500	37,500	37,500
Other Personnel	15,489	20,388	24,666	23,940	23,940	24,582
Maintenance	1,019	1,437	889	1,500	1,500	1,500
Water	673,308	735,174	723,114	705,398	755,461	787,486
FTE Payroll	326,433	333,040	347,596	345,000	367,810	375,502
Utilities	268,407	307,521	288,877	297,000	297,000	297,000
Other Operating	48,183	59,941	47,981	31,532	50,615	44,207
Other Personnel	23,617	22,008	23,698	16,566	24,736	25,477
Contracts	6,668	12,664	14,961	15,300	15,300	45,300
Maintenance	-	-	-	-	-	-
Grand Total	1,188,708	1,282,814	1,292,656	1,280,708	1,353,581	1,395,451

Total Subsidy	656,501	739,339	775,003	744,618	839,381	882,051
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