

III

GRANT FUNDING REQUEST FOR COMMUNITY SERVICE ORGANIZATIONS

2020 FUNDING REQUEST/CERTIFICATION FORM

ORGANIZATION NAME: Advocates for Victims of Violence, Inc. PHONE: 835-2980
 ADDRESS: PO Box 524 Valdez, AK ZIP: 99686
 CONTACT PERSON: Rowena Palomar PHONE: 835-2980
 CONTACT PERSON E-MAIL: executive@avvalaska.org
 PROGRAM TITLE: Youth Services Program
 FUNDING REQUEST FOR 2020: \$ 45,000

1. Non-Profit Corporation? Yes ☒ No ☐
 Date of incorporation: 1981 Federal Tax ID #: 92-0083034

2. Organization's estimated TOTAL 2020 operating budget: \$ 586,332

3. Historical Funding and Membership Information

	Total CSO Budget	City Funding	City % of Total	# of Members
2016	480,283	40,000	7%	90
2017	472,784	45,000	8%	85
2018	486,203	45,000	9%	85
2019	570,753	45,000	8%	85

4. What was previous grant funding used for? Be specific.

1. Girls Time - After school program at Hermon Hutchens Elementary School
2. Express Yourself - After School program at Hermon Hutchens Elementary School
3. True You - After school program at Gilson Middle School
4. Outdoor Adventure Camps - 3 summer camps for kids going into: 1st-2nd grade, 3rd-5th grade, and 6th-8th grades.
5. Outdoor Adventure Overnight Camp - 9th-12th grades.
6. Child Abuse Prevention and Awareness Month
7. Teen Dating Violence Awareness Month
8. Domestic Violence Awareness Month activities at Valdez High School
9. Suicide Prevention PSA
10. Book Club at Valdez High School
11. Individual support for children and teens experiencing domestic violence, sexual assault and child abuse.
12. Shelter Kids Program and advocacy for children staying at the shelter.

ATTACHMENTS: (label as indicated)

- Copy of your organization's most recent fiscal year end financial statements including balance sheet and profit and loss, and sources and uses of revenues. These statements must also show all accumulated fund balances for all of the organization's assets. (label page 2)
- Copy of balance sheets from three prior fiscal years. (label page 3)
- Copy of your organization's estimated current operating budget, including revenues and expenditures. (label page 4)
- Copy of proposed 2020 budget, including revenues and expenditures. (label page 5)
- Copy of your organization's balance sheet and profit and loss as of 6/30/2019

CERTIFICATION: (must be signed by both individuals)

I certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of my knowledge.



EXECUTIVE DIRECTOR (or equivalent)

August 5, 2019

DATE



PRESIDENT, BOARD OF DIRECTORS (or equivalent)

August 5, 2019

DATE

(1)
(Organization's Most Recent Fiscal Year-End Financial Statement
to include all fund balances on all organization's funds)

(All Funds)

Advocates of Victims of Violence, Inc.

Statement of Financial Position

June 30, 2018

Assets

Current assets:	
Cash and cash equivalents	\$ 300,785
Certificates of deposit	45,546
Prepaid expenses	<u>3,730</u>
Total current assets	<u>350,061</u>
Property and equipment, net of accumulated depreciation	<u>354,429</u>
Total assets	<u><u>704,490</u></u>

Liabilities and Net Assets

Current liabilities:	
Accounts payable	2,610
Accrued payroll liabilities	<u>13,933</u>
Total current liabilities	<u>16,543</u>
Net assets -	
Unrestricted	<u>687,947</u>
Total liabilities and net assets	\$ <u><u>704,490</u></u>

See accompanying notes to financial statements.

(Copy of Three Prior Fiscal Years' Balance Sheets)

Advocates for Victims of Violence, Inc.

Statements of Financial Position

<i>June 30,</i>	2017	2016
Assets		
Current Assets		
Cash	\$ 315,737	\$ 292,399
Prepaid expenses and other assets	1,455	8,707
Total Current Assets	317,192	301,106
Property and equipment, net	387,969	414,013
Total Assets	\$ 705,161	\$ 715,119
Liabilities and Net Assets		
Current Liabilities		
Accrued payroll expenses	8,693	7,811
Net Assets - unrestricted	696,468	707,308
Total Liabilities and Net Assets	\$ 705,161	\$ 715,119

See accompanying notes to financial statements.

Advocates for Victims of Violence, Inc.

Statements of Financial Position

<i>June 30,</i>	2016	2015
Assets		
Current Assets		
Cash	\$ 292,399	\$ 261,117
Prepaid expenses and other assets	8,707	1,642
Total Current Assets	301,106	262,759
Property and equipment, net	414,013	395,901
Total Assets	\$ 715,119	\$ 658,660
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ -	\$ 482
Accrued payroll expenses	7,811	8,181
Deferred revenue	-	10,000
Total Current Liabilities	7,811	18,663
Net Assets - unrestricted	707,308	639,997
Total Liabilities and Net Assets	\$ 715,119	\$ 658,660

See accompanying notes to financial statements.

(Organization's Current Operating Budget)

(All Funds)

Advocates For Victims of Violence, Inc.							
Budget Detail by Source of Funds							
FY 2019							
Cost Category		This Award			Required Match		
100 PERSONAL SERVICES	FTE	CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
Position Title							
A. Executive Director	1.0	80,000			3,554		83,554
B. Direct Services	1.0		49,658				49,658
C. Youth Services	1.0		30,000		10,000		40,000
D. Office Manager	1.0	20,154	12,153		4,114		36,421
E. Prevention Coordinator	1.0			29,137			29,137
F. Advocates			65,000		5,000		70,000
G. Volunteer Staff Position	2.5					42,000	42,000
O.							0
Subtotal		100,154	156,811	29,137	22,668	42,000	350,770
Fringe Benefits		22,800	63,139	7,828			93,767
Total Personal Expense		122,954	219,950	36,965	22,668	42,000	444,537
200 TRAVEL		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
Destination and Purpose							
A. Program Participant:							
Emergency			2,500		1,000		3,500
Non-Emergency			1,500		500		2,000
B. Staff:							
Training			4,500	6,995	2,000		13,495
Business			4,000	1,660	1,000		6,660
Total Travel Expense		0	12,500	8,655	4,500	0	25,655
300 FACILITIES		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Rents/Leases							0
B. Communication			8,500	600	1,000	600	10,700
C. Utilities			6,500	600	5,500		12,600
D. Other							0
E. Minor Repair			500			800	1,300
F. Renovations							0
G. Maintenance			500		1,000		1,500
Total Facility Expense		0	16,000	1,200	7,500	1,400	26,100
400 COMMODITIES		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Office Supplies			500		1,000		1,500
B. Program Supplies			8,000	1,000	4,000		13,000
C. Household Supplies			800				800
D. Medical Supplies							0
E. Food			3,000	1,000	1,500		5,500
F. Other							0
Total Commodities Expense		0	12,300	2,000	6,500	0	20,800
500 EQUIPMENT		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Maintenance and Repair						1,000	1,000
B. Lease and/or Rental			4,600		1,000		5,600
C. Purchase							0
Total Equipment Expense		0	4,600	0	1,000	1,000	6,600
600 OTHER CONTRACTUAL		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Professional Services			13,000	9,761	1,000		23,761
B. Insurance			12,700		2,000		14,700
C. Dues and Subscriptions			1,500		3,000		4,500
D. Training and Registration					1,000		1,000
E. Printing and Advertising			2,600	500			3,100
F. Subcontracts							0
Total Other Contractual Expense		0	29,800	10,261	7,000	0	47,061
DIRECT COSTS		122,954	295,150	59,081	49,168	44,400	570,753
INDIRECT COSTS							0
TOTAL COSTS		122,954	295,150	59,081	49,168	44,400	570,753

Advocates for Victims of Violence, Inc.
Program Budget Summary
FY 2019

BUDGET CATEGORY	CDVSA AWARD	REQUIRED MATCH		TOTAL PROJECT
		CASH	IN-KIND	
100 PERSONAL SERVICES	379,869	22,668	42,000	444,537
200 TRAVEL	21,155	4,500	0	25,655
300 FACILITIES	17,200	7,500	1,400	26,100
400 COMMODITIES	14,300	6,500	0	20,800
500 EQUIPMENT	4,600	1,000	1,000	6,600
600 OTHER CONTRACTUAL	40,061	7,000	0	47,061
TOTAL DIRECT COST	477,185	49,168	44,400	570,753
INDIRECT COST _____ % of \$ _____	0	0	0	0
TOTAL PROJECT COST	477,185	49,168	44,400	570,753

(Copy of Proposed 2020 Budget)

(All Funds)

Advocates For Victims of Violence, Inc.							
Budget Detail by Source of Funds							
FY 2020							
Cost Category		This Award			Required Match		
100 PERSONAL SERVICES	FTE	CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
Position Title							
A. Executive Director	1.0	82,000			3,230		85,230
B. Direct Services	1.0		45,000				45,000
C. Youth Services	1.0		28,000		10,480		38,480
D. Office Manager	1.0	15,500	16,801		4,849		37,150
E. Prevention Coordinator	1.0			31,559			31,559
F. Advocates			70,000		5,000		75,000
G. Volunteer Staff Position	2.5					42,364	42,364
O.							0
Subtotal		97,500	159,801	31,559	23,559	42,364	354,783
Fringe Benefits		25,454	60,485	11,459			97,398
Total Personal Expense		122,954	220,286	43,018	23,559	42,364	452,181
200 TRAVEL		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
Destination and Purpose							
A. Program Participant:							
Emergency			2,500				2,500
Non-Emergency			2,000		500		2,500
B. Staff:							
Training			4,500	3,340	2,000		9,840
Business			5,500	1,312	1,875		8,687
Total Travel Expense		0	14,500	4,652	4,375	0	23,527
300 FACILITIES		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Rents/Leases							0
B. Communication			9,000		1,000	599	10,599
C. Utilities			5,000		1,000		6,000
D. Other							0
E. Minor Repair			1,000				1,000
F. Renovations							0
G. Maintenance			1,000		1,000		2,000
Total Facility Expense		0	16,000	0	3,000	599	19,599
400 COMMODITIES		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Office Supplies			500	110	500		1,110
B. Program Supplies			8,000	2,956	5,000	2,000	17,956
C. Household Supplies			2,509		500		3,009
D. Medical Supplies							0
E. Food			3,000	1,000	2,917		6,917
F. Other					500		500
Total Commodities Expense		0	14,009	4,066	9,417	2,000	29,492
500 EQUIPMENT		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Maintenance and Repair							0
B. Lease and/or Rental			4,600	120	500		5,220
C. Purchase			5,788		700		6,488
Total Equipment Expense		0	10,388	120	1,200	0	11,708
600 OTHER CONTRACTUAL		CDVSA	VOCA	Prevention	Cash	In-Kind	Total Project
A. Professional Services			13,000	7,225	1,000		21,225
B. Insurance			16,000		1,000		17,000
C. Dues and Subscriptions			1,500		6,000		7,500
D. Training and Registration					1,500		1,500
E. Printing and Advertising			2,600				2,600
F. Subcontracts							0
Total Other Contractual Expense		0	33,100	7,225	9,500	0	49,825
DIRECT COSTS		122,954	308,283	59,081	51,051	44,963	586,332
INDIRECT COSTS							0
TOTAL COSTS		122,954	308,283	59,081	51,051	44,963	586,332

Advocates for Victims of Violence, Inc.
Program Budget Summary
FY 2020

BUDGET CATEGORY	CDVSA AWARD	REQUIRED MATCH		TOTAL PROJECT
		CASH	IN-KIND	
100 PERSONAL SERVICES	386,258	23,559	42,364	452,181
200 TRAVEL	19,152	4,375	0	23,527
300 FACILITIES	16,000	3,000	599	19,599
400 COMMODITIES	18,075	9,417	2,000	29,492
500 EQUIPMENT	10,508	1,200	0	11,708
600 OTHER CONTRACTUAL	40,325	9,500	0	49,825
TOTAL DIRECT COST	490,318	51,051	44,963	586,332
INDIRECT COST _____ % of \$ _____	0	0	0	0
TOTAL PROJECT COST	490,318	51,051	44,963	586,332

PROGRAM INFORMATION

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

Program Title: Youth Services Program

Complete section below. Limit comments to this page.

1. Summarize the program you are proposing. (You will provide the details in the scope of services form.)

AVV provides education, prevention and intervention services to children, youth and teenagers who are experiencing or have experienced domestic violence, sexual assault and/or child abuse. The Youth Services Programs are provided via after school programs, school presentations, summer camps, and special events activities through out the year

2. Briefly, but specifically, describe why the program to be funded under this proposal is needed and how it will benefit the Valdez community. Is this a new or existing program? How have you determined the need for your program?

This is an existing program. AVV's goal is to prevent future occurrence of violence in Valdez through education, prevention and awareness campaigns for children, youth and teenagers, we teach them healthy relationship and positive skills. We have determined our community needs programs based on the needs assessment survey, statewide statistics, questionnaires, referrals from community organization, and referrals from other care provider agencies.

3. Is this program year-round, seasonal, or a one-time event? Year-round
Schedule: Beginning date: on-going Ending date: on-going

4. Estimated number of people to be served by this program? 1000 +
Provide formula for estimate:

AVV collects data every month on the number of children participating in after school programs and summer camps. Data collection also includes direct services provided to the clients at the shelter and community based clients.

5. Target population served: (ie: youth, adult, Senior Citizens, disadvantaged, etc.)

91% women & children, 2% men, 5% people with disabilities & 2% senior citizen

6. Is membership in your organization required for participation: Yes _____ No X
7. Fee to participant: Member \$ 0 Non-Member \$ 0
8. Number of paid program staff: Full-time 5 Part-time 5 Temporary _____

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

Program Information (continued)

9. Volunteer Services Information:

Number of volunteers:	Actual 2017	<u>190</u>
	Actual 2018	<u>190</u>
	Anticipated 2019	<u>195</u>
	Estimated 2020	<u>195</u>

Source of volunteers (parents, members, professionals, others):

AVV utilizes volunteers from US Coast Guards, Valdez City Schools employees, Valdez Police Department, PWSC, Alyeska employees, nurses, local business owners, and Valdez Youth Court & community members.

Types of services provided by volunteers:

Computer technicians, photographers, camp volunteers, board members, crisis line, lawn care, building maintenance, fundraising and community events such as Women of Distinction and Walk A Mile in Her Shoes.

10. Where will you operate this program? What facilities?

Shelter programs operates at AVV conference room/offices. After school programs operates at HHES, and GMS. Prevention and Education Programs operates at VHS.

11. What is the specific impact on your program if City funding is available at the following percentages of your request?

75% Prevention and Education Program will be cut by 20%.

Child advocacy will be cut by 10%

50% Children Services particularly intervention services for children will be cut.

25% Essential children services would be extremely limited.

0% Children services would be completely elimintaed.

12. The City is prohibited from contracting with businesses or persons that violate the Americans with Disabilities Act (ADA). What methods does your organization employ to comply with the requirements of ADA?

All bedrooms and living area at AVV's shelter are on the lower level of the facility. One bedroom is fully accessible with a bathroom and shower that meet the ADA standards. The building is design with all appropriate ramps, wide entries and wheelchair turning raduis area. AVV also has a handicapped parking available.

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

Program Information (continued)

13. Any other comments you would like to make about your program?

AVV continues to remain consistent in providing after school programs at HHES, GMS and Valdez High School, and bringing awareness campaign and community events year round. Over the last 38 years, AVV has been providing services to victims and survivors of domestic violence, sexual assault, child abuse and other violent crimes in the Valdez community and the Copper River area. Unfortunately, violence still happens behind closed doors. However, because of the awareness campaign, prevention and education effort provided by AVV staff in our school, and the community we are making an impact on students and to the community members. More victims and survivors are reporting the crime of domestic violence, sexual assault, child abuse and other violent crimes. They are coming out to disclose the incidents and are seeking for assistance either in person, calling AVV's 24/7 crisis line and/or utilizing AVV's text messaging cellphone. They sought assistance to be physically, emotionally and mentally healthy as well as to seek justice for the crime committed to them by their perpetrators. People are beginning to understand that domestic violence is not a way of life instead, it is a crime punishable by law. The moment of silence is over.

AVV is striving to eliminate domestic violence, sexual assault and child abuse in our community, and the best way to start is with the youth. The education and prevention piece is extremely important in this endeavor. Our future is with the children therefore, we need to protect and educate them about healthy choices, life does not have to involve violence and abuse.

Our youth programs have continued to rise in numbers and are flourishing. At the beginning of the new school year, more parents are sending their kids to participate in AVV's after school programs such as Girls' Time and Express Yourself at the elementary school. This school year, AVV will start a new program at Gilson Middle School called "Taco Tuesday Talks". The summer camps are also very popular to the extent that we always have children on waitlist. Both after school programs and summer camps are a place where children learn positive skills, and healthy decision making through group activities.

On behalf of AVV Board of Directors, the staff, victims and survivors we served, we would like to give our profound thank you to the City of Valdez for your past and continued support and for your dedication to helping us fulfill our mission in ending domestic violence, sexual assault, child abuse and other violent crimes.

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.58

OPERATING EXPENSES OF PROPOSED PROGRAM

(Budget Form #1)

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	<u>\$66,253</u>	
Salaries/wages		<u>\$58,481</u>
Employee benefits		<u>\$ 7,772</u>
Other: _____		<u>\$ _____</u>
CONTRACTUAL SERVICES:	<u>\$19,200</u>	
Reproduction/copying		<u>\$ _____</u>
Equipment rental		<u>\$ 3,600</u>
Data processing		<u>\$ _____</u>
Dues/subscriptions		<u>\$ 600</u>
Contractual services		<u>\$13,000</u>
Professional fees & services		<u>\$ 2,000</u>
Other: _____		<u>\$ _____</u>
OTHER SERVICES:	<u>\$18,212</u>	
Volunteer services		<u>\$ _____</u>
Communications/postage		<u>\$ 3,212</u>
Printing		<u>\$ 3,500</u>
Advertising/promotion		<u>\$ 4,500</u>
Electricity		<u>\$ 2,000</u>
Heating		<u>\$ 2,500</u>
Travel/transportation		<u>\$ 2,500</u>
Other: _____		<u>\$ _____</u>
COMMODITIES:	<u>\$10,500</u>	
Clothing		<u>\$ _____</u>
Office supplies		<u>\$ 1,200</u>
Building maintenance		<u>\$ 2,316</u>
Operating supplies		<u>\$ 5,984</u>
Parts & supplies - equipment		<u>\$ 1,000</u>
OTHER CHARGES/EXPENSES:	<u>\$ 8,500</u>	
Insurance		<u>\$ 8,500</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ _____</u>
Rent		<u>\$ _____</u>
Capital equipment		<u>\$ _____</u>
Office equipment		<u>\$ _____</u>
Other expenses: _____		<u>\$ _____</u>
TOTAL COST FOR OPERATION OF THIS PROGRAM:	<u>\$122,665</u>	

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

FUNDING SOURCES FOR PROPOSED PROGRAM
(Budget Form #2)

This program budget covers the period of January 1, 2020 to December 31, 2020

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	<u>\$ 72,665</u>	<u>60</u>	<u>Y</u>
Gifts and Contributions	<u>\$ 2,500</u>	<u>2</u>	<u>Y</u>
Membership Dues	<u>\$</u>	<u></u>	<u></u>
Fees & charges to participants	<u>\$</u>	<u></u>	<u></u>
Private sector grants (specify source and date of award)	<u>\$</u>	<u></u>	<u></u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
Fundraisers (specify major fundraising events/programs)	<u>\$ 2,500</u>	<u>2</u>	<u>Y</u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
Subtotal of Financial Support for this program:	<u>\$77,665</u>	<u>64</u>	
Supplemental Funding Requested from City of Valdez:	<u>\$ 45,000</u>	<u>36</u>	
<u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u>	<u>\$ 122,665</u>	<u>100%</u>	

NOTE: Projected program financial support should meet or exceed projected program expenditures. If not, you must provide an explanation. If the financial support is projected to exceed the expenditures by a substantial amount, please provide an explanation as to why grant funds are being requested for this program.

ORGANIZATION NAME: Advocates for Victims of Violence, Inc.

SCOPE OF SERVICES

Timeline OUTCOMES for 2020 (What do you plan to accomplish in 2020 - be specific)

Goal 1. Enhance Crisis Intervention to domestic violence, sexual assault, child abuse and other violent crime to victims and survivors in our service area.

Objective 1.1. Provide information, advocacy, and other intervention and support services to victims and survivors in Valdez.

Key Activities:

- A. Your Services Coordinator will provide daily one-on-one advocacy, working to identify clients needs.
- B. Youth Services Coordinator will work with clients to develop empowerment/action plans that are victim centered, holistic and trauma informed approach.
- C. Youth Services Coordinator will act as a liason between clients and other service providers when necessary such as Office of Children Services.
- D. Youth Services Coordinator will provide referrals to other service providers as necessary.
- E. Sexual Assault trained responders (staff) will accompany, provide support, coordinate with the Sexual Assault Response Team (SART) to transport victim(s) to the hospital, Child Advocacy Center (CAC) and/or Alaska Care for forensic interview and examination if the victims are children.

Goal 2.1 Provide 75 Personal Support to 30 youth.

Key Activities:

- A. Executive Director will ensure that a trained staff is available to provide on-call services to youth including accompaniment to medical and law enforcement facilities.
- B. Youth Services Coordinator will provide one-on-one contact with youth for advocacy.
- C. Youth Services Coordinator will ascertain history extent of abuse the youth has experienced.
- D. Youth Services Coordinator will develop a safety plan with each youth.

Attach additional pages if necessary

Definition: Outcome - End product or result accomplished.

SCOPE OF SERVICES

Timeline OUTCOME for 2020

Goal 2.2: Reduce the impact of domestic violence and sexual assault on children who have been exposed to these forms of violence.

Objective: In FY20: AVV will provide 150 individual advocacy services to 50 children.

Activities:

1. Youth Services Coordinator or designated staff will provide daily one-on-one contacts with children.
2. Youth Services Coordinator will ascertain history and extent of abuse the child has experienced and complete a needs assessment for the child.
3. Youth Services Coordinator or Advocate will complete the orientation process with each child.
4. Youth Services Coordinator will develop a safety plan with each child.
5. Youth Services Coordinator will ensure all staff is trained in mandated reporting.

Objective: In FY20: AVV will provide 140 age-appropriate support/education group contacts for 400 children.

Activities:

1. Youth Services Coordinator will facilitate weekly children's group Express Yourself to elementary-aged boys and girls in grades 3-5, resident and non-resident children will be encouraged to attend.
2. Youth Services Coordinator will facilitate a weekly girl's empowerment group, Girls Time, to girls in grades 3 – 5.
3. Youth Services Coordinator will facilitate Taco Tuesday Talks to 6th - 8th grade on weekly basis from September to end of March.
4. Youth Services Coordinator will do presentations at the high school for Teen Violence Awareness Month.
5. Youth Services Coordinator will incorporate safety checks and planning into all groups.

Objective: In FY20: AVV will provide 4 youth summer camps to 50 children and teens.

Activities:

1. Youth Services Coordinator will coordinate and facilitate 1 week-long River Run overnight Summer camp to 15 youth, aged 13 - 17.
2. Youth Services Coordinator will coordinate and facilitate 4 days (each camp) Outdoor Adventure day camps to children in age groups, 1st & 2nd, 3rd-5th, 6th-8th grades.
3. Youth Services Coordinator will recruit volunteers and ensure staff/volunteers are trained in mandated reporting and have received proper background checks

RECEIVED
9/17/96

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: SEP 12 1986.

ADVOCATES FOR VICTIMS OF VIOLENCE
INCORPORATED
P.O. BOX 524
VALDEZ, AK 99686-0524

Employer Identification Number:
92-0083034
Case Number:
956180040
Contact Person:
AHMED AHMED
Contact Telephone Number:
(213) 725-7002
Our Letter Dated:
May 10, 1982
Addendum Applies:
no

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

WORKERS COMPENSATION & EMPLOYERS LIABILITY INSURANCE POLICY
18I WS 06696

Item 1	Insured: Advocates for Victims of Violence, Inc. P.O. Box 524 Valdez, AK 99686-0524	Producer: USI Northwest 3800 Centerpoint Drive Suite 540 Anchorage, AK 99503
	Federal Employer Tax Identification No.: 920083034	Risk Identification No.: 540007543
	Other workplaces not shown above: See WC 99 06 02, Other Workplaces Endorsement	Form of business organization: Non-profit corporation

Item 2 **Policy period:** From 09/01/18 to 09/01/19 at 12:01 A.M. standard time at your mailing address shown above

- Item 3**
- A. Workers Compensation Insurance:** Part One of the policy applies to the Workers Compensation law of the state(s) listed here: Alaska
- B. Employers Liability Insurance:** Part Two of the policy applies to work in each state listed in Item 3A. The limits of our liability under Part Two are:
- | | |
|---------------------------|--------------------------|
| Bodily injury by accident | \$ 100,000 each accident |
| Bodily injury by disease | \$ 500,000 policy limit |
| Bodily injury by disease | \$ 100,000 each employee |
- C. Other states insurance:** Part Three of the policy applies to the states, if any, listed here: None
- D. Endorsements and schedules:** See WC 99 06 22, Table of Contents

Item 4 **Premium:** The premium for this policy shall be determined by our rules, classifications, rates and rating plans. All information required below is subject to verification and change by audit.

Classifications	Code	Estimated Annual Remuneration	Rate Per \$100	Estimated Annual Premium
Alaska - State Act				
Group Homes - All Employees & Salespersons, Drivers	8842	300,600	4.600	13,828
Experience Modification (.91)	9898			[1,245]
Estimated Premium Discount	0063			[239]
Terrorism	9740	300,600	.008	24
Alaska Insurance Guaranty Association Surcharge (.0200)	0986			247
Minimum Premium		Deposit Premium		Estimated Annual Premium
	\$345		\$12,615	\$12,615

Premium audit frequency: Annual

Countersigned by Jeff Mouck (Authorized Representative)



PHILADELPHIA
INSURANCE COMPANIES

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

Philadelphia Indemnity Insurance Company

COMMON POLICY DECLARATIONS

Policy Number: PHPK1857927

Named Insured and Mailing Address:

Advocates For Victims Of Violence
PO Box 524
Valdez, AK 99686-0524

Producer: 20910

Kibble & Prentice Holding Company dba US
3800 Centerpoint Dr Ste 540
Anchorage, AK 99503

Policy Period From: 09/01/2018 **To:** 09/01/2019

(907)297-7313

at 12:01 A.M. Standard Time at your mailing
address shown above.

Business Description: Non Profit Organization

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS
POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS
INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Property Coverage Part	1,896.00
Commercial General Liability Coverage Part	2,917.00
Commercial Crime Coverage Part	234.00
Commercial Inland Marine Coverage Part	
Commercial Auto Coverage Part	1,362.00
Businessowners	
Workers Compensation	

Sexual/Physical Abuse 163.00

Total \$ 6,572.00

Total Includes Federal Terrorism Risk Insurance Act Coverage **20.00**

FORM (S) AND ENDORSEMENT (S) MADE A PART OF THIS POLICY AT THE TIME OF ISSUE
Refer To Forms Schedule

*Omits applicable Forms and Endorsements if shown in specific Coverage Part/Coverage Form Declarations

CPD- PIIC (06/14)

Secretary

President and CEO

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Policy Number: PHPK1857927

Agent # 20910

☒ See Supplemental Schedule

LIMITS OF INSURANCE

\$	1,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$	1,000,000	Products/Completed Operations Aggregate Limit
\$	1,000,000	Personal and Advertising Injury Limit (Any One Person or Organization)
\$	1,000,000	Each Occurrence Limit
\$	100,000	Rented To You Limit (Any One Premises)
\$	5,000	Medical Expense Limit (Any One Person)

FORM OF BUSINESS: CORPORATION

Business Description: Non Profit Organization

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./ Ops.	Prod./ Comp. Ops	Prem./ Ops.	Prod./ Comp. Ops.
SEE SCHEDULE ATTACHED						
TOTAL PREMIUM FOR THIS COVERAGE PART:					\$ 2,917.00	\$

RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: NONE

FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule

Countersignature Date

Authorized Representative

BUSINESS AUTO SCHEDULE

POLICY NUMBER: PHPK1857927

SCHEDULE OF COVERED AUTOS YOU OWN

Covered Auto No.	DESCRIPTION								TERRITORY		
	Year Model; Trade Name; Body Type Serial Number (S); Vehicle Identification Number (VIN)								Town or City & Zip where the Covered Auto will be principally garaged		
1	2011 FORD ECONOLINE E350 SUPER, 1FBSS3BL9BDA23899								103 Valdez, AK 99686		
Covered Auto No.	CLASSIFICATION								PURCHASED		
	Radius of Operation	Business Use s = service r = retail c = comml.	Size GVW, CGW or Vehicle Seating Capacity	Age Group	Primary Rating Factor		Sec. Rating Factor		Code	Original Cost New	Stated Amount
					Liab.	Phy. Dam.	Liab.	Phy. Dam.			
1	LOCAL		15	8	0.500	1.200	-0.15		6552	33,370	
Total Premium											
Covered Auto No.	LIABILITY		AUTO. MED.		MEDICAL EXPENSE AND INCOME LOSS BENEFITS (VA ONLY)						
	Limit (in thousands)	Premium	Limit	Premium	Limit Stated In Each Med. Exp. And Inc. Loss Ben. End. For Each Person		Premium				
1	1,000	738.00	5,000	22.00							
Total Premium		738.00		22.00							
Covered Auto No.	PERSONAL INJURY PROTECTION		P.P.I. (Mich, Only)		UNINSURED/UNDERINSURED						
	Limit stated in each P.I.P. end.	Premium	Limit stated in each P.P.I. end.	Premium	Limit (in thousands)	Premium	UM	UIM			
1					1,000	85.00	X	X			
Total Premium						85.00					

ITEM TWO**Schedule Of Coverages And Covered Autos**

This policy provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those "autos" shown as covered "autos". "Autos" are shown as covered "autos" for a particular coverage by the entry of one or more of the symbols from the Covered Autos section of the Business Auto Coverage Form next to the name of the coverage.

Coverages	Covered Autos	Limit	Premium
Covered Autos Liability	07, 08, 09	\$ 1,000,000 CSL	\$ 995.00
Personal Injury Protection (Or Equivalent No-fault Coverage)		Separately Stated In Each Personal Injury Protection Endorsement Minus \$ Deductible	\$
Added Personal Injury Protection (Or Equivalent Added No-fault Coverage)		Separately Stated In Each Added Personal Injury Protection Endorsement	\$
Property Protection Insurance (Michigan Only)		Separately Stated In The Property Protection Insurance Endorsement Minus \$ Deductible For Each Accident	\$
Auto Medical Payments	07	\$ 5,000 Each Insured	\$ 22.00
Medical Expense And Income Loss Benefits (Virginia Only)		Separately Stated In The Medical Expense And Income Loss Benefits Endorsement	\$
Uninsured Motorists	07	\$ 1,000,000 CSL	\$ 85.00
Underinsured Motorists (When Not Included In Uninsured Motorists Coverage)	07	\$ 1,000,000 CSL	\$ INCL

ITEM TWO

Schedule Of Coverages And Covered Autos (Cont'd)

Coverages	Covered Autos	Limit	Premium
Physical Damage Comprehensive Coverage	07	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus \$ SCHEDULE Deductible For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire Or Lightning See Item Four for Hired or Borrowed Autos.	\$ 98.00
Physical Damage Specified Causes Of Loss Coverage		Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus \$ 25 Deductible For Each Covered Auto For Loss Caused By Mischief Or Vandalism See Item Four for Hired or Borrowed Autos.	\$
Physical Damage Collision Coverage	07	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus \$ SCHEDULE Deductible For Each Covered Auto See Item Four for Hired or Borrowed Autos.	\$ 160.00
Physical Damage Towing And Labor		\$ For Each Disablement Of A Private Passenger Auto	\$
Terrorism	All	Per Coverage Endorsement	\$ 2.00
Premium For Endorsements			\$
Estimated Total Premium*			\$ 1,362.00
*This policy may be subject to final audit.			

Advocates for Victims of Violence

Profit & Loss

July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
Contribution (monetary)	37,253.47
Fundrising (Gaming)	
Raffles	8,700.00
Fundrising (Gaming) - Other	5,883.00
Total Fundrising (Gaming)	14,583.00
Grant Revenue	488,947.77
Interest Income	321.49
Membership Dues	100.00
Other Income	40.00
Women of Distinction	
Monetary Contribution	14,600.00
Raffle	2,018.42
Silent Auction	3,472.00
Ticket Sales & Tables	6,115.00
Women of Distinction - Other	7,356.00
Total Women of Distinction	33,561.42
Total Income	574,807.15
Expense	
Commodities	
Client Emergency Shelter	148.40
Food Supplies	9,707.69
Household/Mass Shelter Expense	1,085.49
Office Expense	
Public Relations Expense	125.66
Office Expense - Other	2,150.20
Total Office Expense	2,275.86
Other Commodities Expense	
Rental Assistance Expense	2,094.95
Utility Assistance Expense	940.86
Other Commodities Expense - Other	121.00
Total Other Commodities Expense	3,156.81
Program Supply Expense	
Children's Program	6,513.79
Direct Services Expense	2,081.43
Outreach	219.28
Teen Group	6,766.42
Program Supply Expense - Other	3,656.36
Total Program Supply Expense	19,237.28
Commodities - Other	520.46
Total Commodities	36,131.99
Communications Expense	
Cell Phone Expense	139.96
Postage Expense	628.10
Telephone Expense	9,969.42
Communications Expense - Other	9.00
Total Communications Expense	10,746.48
Contractual	
Advertising Expense	5,375.00
Bank Finance Charge	40.00
Dues and Subscriptions	5,739.47
Insurance Expense	7,322.00
Professional Services Expense	

Advocates for Victims of Violence

Profit & Loss

July 2018 through June 2019

	Jul '18 - Jun 19
Audit and Accounting Expense	15,869.20
Medical Expense	69.00
Other Contractual Expense	385.00
Professional Services Expense - Other	12,963.31
Total Professional Services Expense	29,286.51
Training and Registration Exp	2,126.00
Contractual - Other	90.00
Total Contractual	49,978.98
Equipment Expense	
Purchase	274.00
Rental	783.16
Equipment Expense - Other	7,235.83
Total Equipment Expense	8,292.99
Facility Expense	
Repairs and Maintenance Expense	3,865.84
Utility Expense	8,552.08
Total Facility Expense	12,417.92
Fundraising Exp. (WoD)	16,050.47
Fundraising Expense	
Raffles	8,265.00
Fundraising Expense - Other	3,529.80
Total Fundraising Expense	11,794.80
Payroll Expenses	
Benefits Expense	
Health/Life Insurance Expense	284.60
Pension plan contributions	1,081.80
Workers Compensation Expense	12,985.00
Benefits Expense - Other	38,257.73
Total Benefits Expense	52,609.13
Payroll Expenses - Other	377,489.74
Total Payroll Expenses	430,098.87
Reconciliation Discrepancies	976.30
Travel	
Client Emergency Transportation	632.13
Lodging Expense	6,151.02
Outreach	
Lodging	373.64
Per Diem	190.00
Transportation	415.00
Outreach - Other	500.81
Total Outreach	1,479.45
Per Diem	9,520.00
Transportation Expense	
Gas	1,982.94
Transportation Expense - Other	1,661.56
Total Transportation Expense	3,644.50
Travel	649.11
Travel - Other	10,199.68
Total Travel	32,275.89
Total Expense	608,764.69

11:39 AM

Advocates for Victims of Violence

07/09/19

Profit & Loss

Accrual Basis

July 2018 through June 2019

	Jul '18 - Jun 19
Net Ordinary Income	-33,957.54
Net Income	<u>-33,957.54</u>

Advocates for Victims of Violence

Balance Sheet

As of June 30, 2019

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
First National Bank AK Savings	79,508.43
First National Bank Time Account	25,000.00
Wells Fargo - Time Account 2	10,294.38
Wells Fargo Gaming Checking	4,206.53
Wells Fargo Operating Checking	-3,197.92
Wells Fargo Operating CMC	188,854.33
Wells Fargo, Time Account	10,271.97
Total Checking/Savings	314,937.72
Other Current Assets	
Petty cash	700.00
Prepaid expenses	3,730.33
Total Other Current Assets	4,430.33
Total Current Assets	319,368.05
Fixed Assets	
Accumulated Depreciation	-337,643.82
Furniture, fixtures, & equip	40,986.30
Vehicle	24,000.00
Woodside Building	627,086.66
Total Fixed Assets	354,429.14
TOTAL ASSETS	673,797.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	2,529.03
Total Accounts Payable	2,529.03
Other Current Liabilities	
Accrued paid leave	13,932.46
Payroll Liabilities	3,337.99
Total Other Current Liabilities	17,270.45
Total Current Liabilities	19,799.48
Total Liabilities	19,799.48
Equity	
Opening Bal Equity	653,486.17
Unrestrict (retained earnings)	34,469.08
Net Income	-33,957.54
Total Equity	653,997.71
TOTAL LIABILITIES & EQUITY	673,797.19