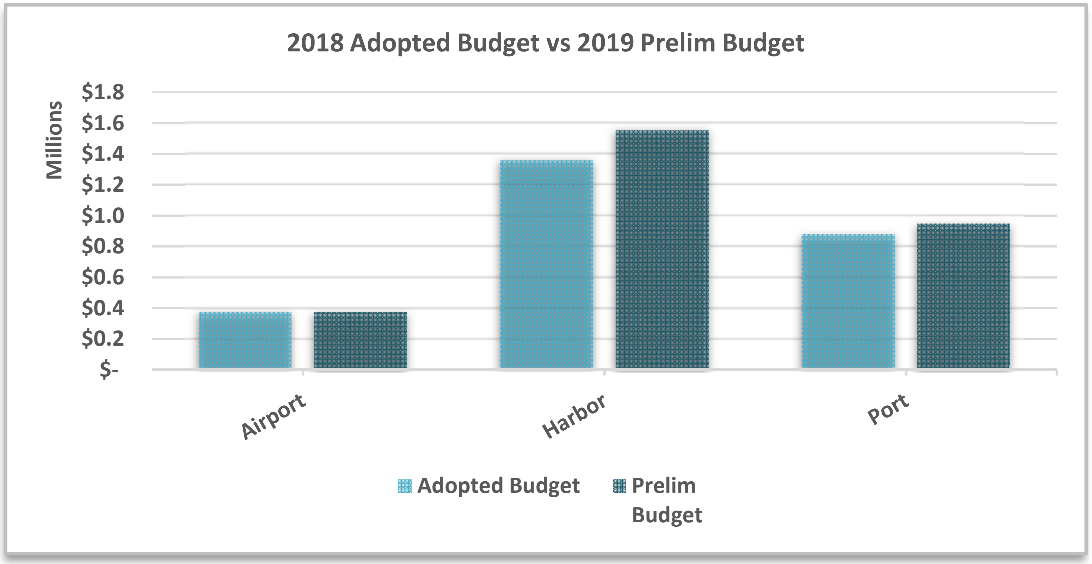
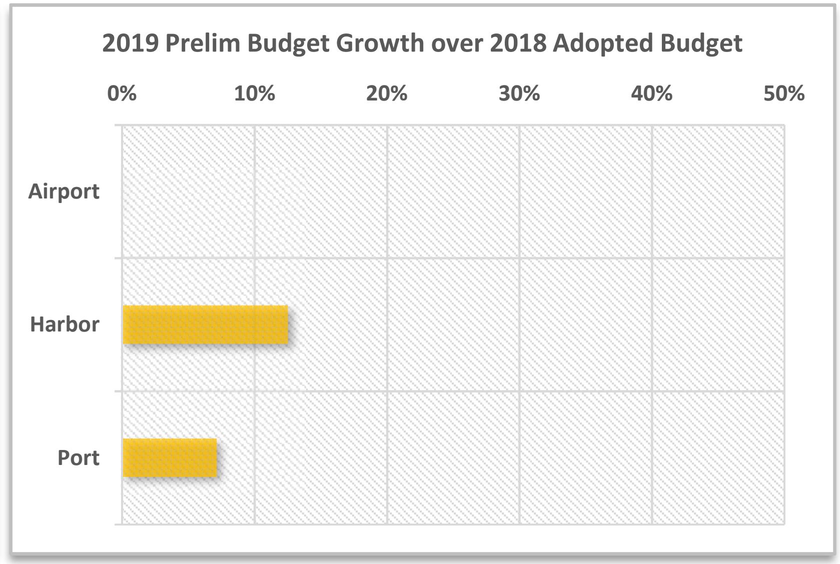
CITY OF VALDEZ, ALASKA

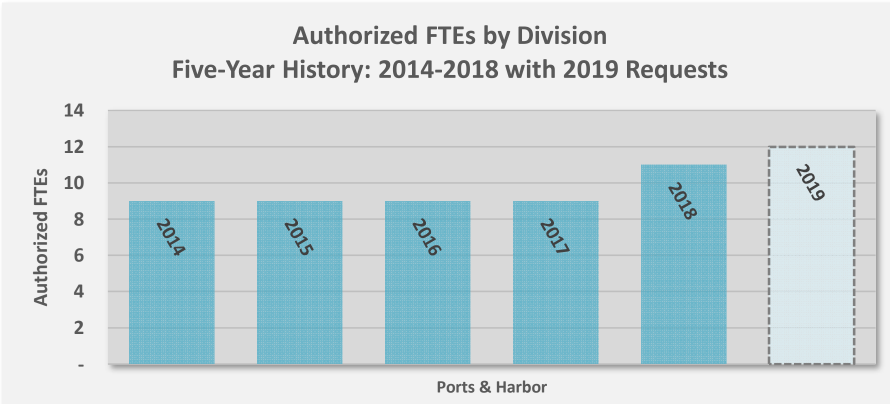
OPPORTUNITIES IN EVERY SEASON

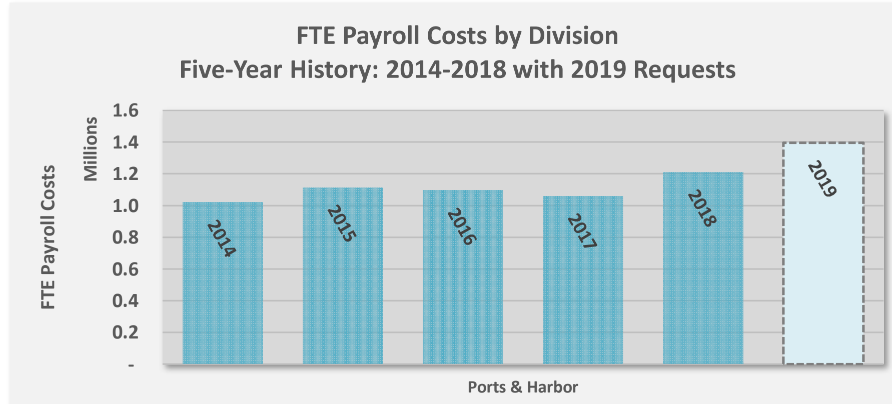




	Adopted Budget History				Prelim Budget	Budget Trendline
	2015	2016	2017	2018	2019	2015-2019
Airport	383,208	328,588	324,846	375,118	375,292	
Harbor	1,289,570	1,196,944	1,205,857	1,360,092	1,554,891	
Port	759,881	783,311	706,609	880,345	948,088	
	2,432,659	**2,308,843**	**2,237,312**	**2,615,555**	**2,878,271**	

	2014		2015		2016		2017		2018		2019		2014-2019 Growth			
	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs		FTE Payroll Costs	
Ports & Harbor	9.00	$1.0 MM	9.00	$1.1 MM	9.00	$1.1 MM	9.00	$1.1 MM	11.00	$1.2 MM	12.00	$1.4 MM	**33%**	**3.0**	**37%**	**$0.4 MM**

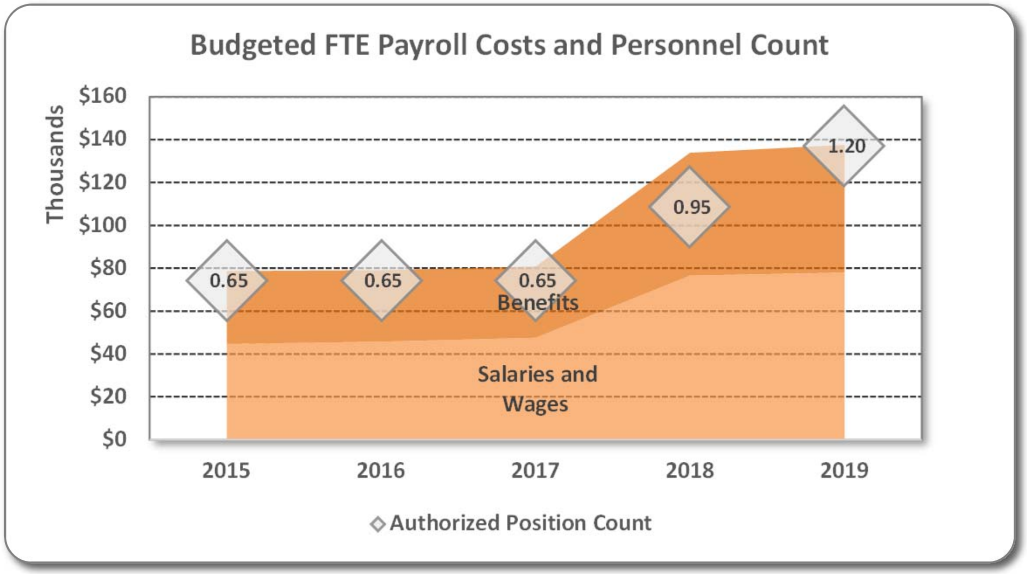


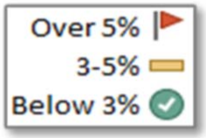


AIRPORT

Mission: *Effective management of commercial leases and ongoing optimization of space for City use.*

	FTE
ADMIN ASSISTANT	0.25
DIRECTOR	0.10
MAINTENANCE MANAGER	0.30
OPERATIONS MANAGER	0.25
SECURITY & MAINT TECH	0.30
Grand Total	**1.20**





	Actual Expenditure			Year-End Estimate	Adopted Budget	Preliminary Budget	Budget to Budget Changes	
							Dollar Change	Percent Change
	2015	2016	2017	2018	2018	2019		
FTE Payroll	72,432	72,241	71,856	131,000	133,975	137,598	3,622	2.7%
Other Operating	42,975	41,717	52,840	59,279	73,615	66,825	(6,790)	-9.2%
Other Personnel	1,618	1,146	1,109	2,488	2,988	2,500	(488)	-16.3%
Contracts	34,453	42,335	35,242	43,815	43,040	47,220	4,180	9.7%
Utilities	96,501	78,158	80,783	114,500	117,000	117,000	-	0.0%
Maintenance	1,946	3,448	2,558	3,500	4,500	4,150	(350)	-7.8%
Grand Total	**249,926**	**239,046**	**244,388**	**354,582**	**375,118**	**375,292**	174	0.0%

AIRPORT

Ongoing Responsibility

The Airport Department is responsible for subleasing office space in the Valdez Pioneer Field airport terminal building, providing general building maintenance, events, and assisting with parking lot snow removal to clear parking spaces.

Work Plan

Assist the State of Alaska with their Airport Master planning efforts.
Continue to work with stakeholders and the FAA to improve flight navigation system upgrades.
Work with Capital Facilities team to repair the HVAC system and open the Whitney side of the Airport.

Topic	Notes and Analysis
Contracts	Increase driven by airport upgrade initiatives including Wifi Services, Television Services, Carpet Cleaning.
Other Operating	Reduction of 3K due to one-time expenditure for seating in 2018 Budget, reduction by additional 3K reflecting more accurate budgeting for cellular services.

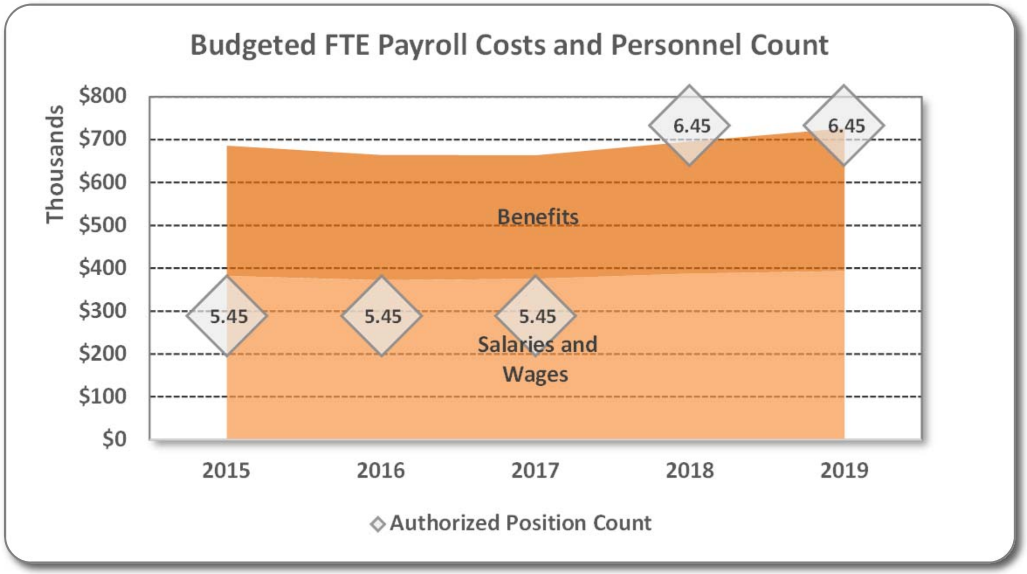
DEPT NAME	Airport
REV/EXP	EXP

			Actual			Adopted Budget	Prelim Budget
			2015	**2016**	**2017**	**2018**	**2019**
FTE Payroll	510-4600-41100	Salaries and Wages	44,384	45,273	44,944	76,662	77,906
	510-4600-41300	Benefits	28,048	26,969	26,913	57,314	59,692
	510-4600-41301	Benefits-Homeland S	-	-	-	-	-
Other Operating	510-4600-43424	Permits	-	-	-	-	-
	510-4600-44400	Rent	34,103	33,932	36,237	40,829	40,829
	510-4600-44420	Equipment Rental	-	-	-	3,000	3,000
	510-4600-45300	Communications/Pos	1,742	1,781	1,418	4,860	1,500
	510-4600-45500	Reproduction & Copy	852	531	928	3,100	3,100
	510-4600-46120	Operating Supplies	1,711	2,269	9,041	13,000	9,350
	510-4600-46260	Vehicle & Equipment	3,405	2,194	3,198	5,000	5,000
	510-4600-47300	Other Capital Equipm	-	-	-	-	-
	510-5700-45200	Insurance	1,162	1,011	2,018	3,826	4,046
Other Personnel	510-4600-41150	Temporary Wages	-	-	-	-	-
	510-4600-41200	Overtime	1,618	1,146	1,109	2,988	2,500
	510-4600-41201	Overtime Homeland S	-	-	-	-	-
Maintenance	510-4600-44320	Building & Grounds M	1,946	3,448	2,558	4,500	4,150
Contracts	510-4600-43200	Professional Fees & S	-	-	-	-	-
	510-4600-43400	Contractual Services	34,453	42,335	35,242	43,040	47,220
Utilities	510-4600-46200	Heating	48,378	27,220	34,110	52,000	52,000
	510-4600-46220	Electricity	48,124	50,938	46,673	65,000	65,000
Grand Total			**249,926**	**239,046**	**244,388**	**375,118**	**375,292**

HARBOR

Mission: *Provide management, maintenance, and accounting of all harbor-related activities occurring within the mooring basin and associated uplands.*

	FTE
ADMIN ASSISTANT	1.00
DIRECTOR	0.45
EQUIPMENT OPERATOR	1.00
HARBOR MAINT TECH II	1.00
HARBORMASTER	1.00
MAINTENANCE TECH	1.00
OFFICE MANAGER	1.00
Grand Total	**6.45**



Over 5%
3-5%
Below 3%

	Actual Expenditure			Year-End Estimate	Adopted Budget	Preliminary Budget	Budget to Budget Changes	
							Dollar Change	Percent Change
	2015	2016	2017	2018	2018	2019		
FTE Payroll	584,010	538,015	558,099	619,936	695,920	726,592	30,672	4.4%
Other Operating	154,355	91,809	75,096	123,626	141,491	198,228	56,737	40.1%
Other Personnel	131,223	133,566	135,238	114,849	183,181	219,571	36,390	19.9%
Contracts	66,025	43,183	57,423	61,001	66,000	100,000	34,000	51.5%
Utilities	151,495	176,658	190,522	223,532	235,000	272,000	37,000	15.7%
Maintenance	24,358	18,036	23,321	26,085	38,500	38,500	-	0.0%
Grand Total	**1,111,467**	**1,001,266**	**1,039,700**	**1,169,029**	**1,360,092**	**1,554,891**	194,799	14.3%

HARBOR

Ongoing Responsibility

Duties include operating and maintaining the travelift, fish pump, crane, grid, launch ramp, restrooms, fish cleaning stations, and maintenance yard services.

Review and recommend changes for consideration to the Harbor rules, regulations, policies and procedures.

Work Plan

Ensure a smooth opening transition in the New Commercial Boat Harbor.
Finish the Waterfront Master Planning effort.
Streamline and modernize billing and reporting processes.

Topic	Notes and Analysis
Other Operating	Increase driven by Capital Equipment purchase requests (55K) including signage, parts for cranes and travel-lift, and cleaning station upgrades.
Other Personnel	Increase drivien primarily by Temporary Wages (33K increase), reflecting staffing at new harbor and corresponding service levels.
Contracts	Increase (34K) reflects initiatives for grant writing (20K) and paint striping (10K).
Utilities	Increase (37K, 15%) includes expanded operations and subsequent utilities expenditures associated with new harbor.
FTE Payroll	Increase driven by health insurance benefit increase (25K).

DEPT NAME	Harbor	
REV/EXP	EXP	

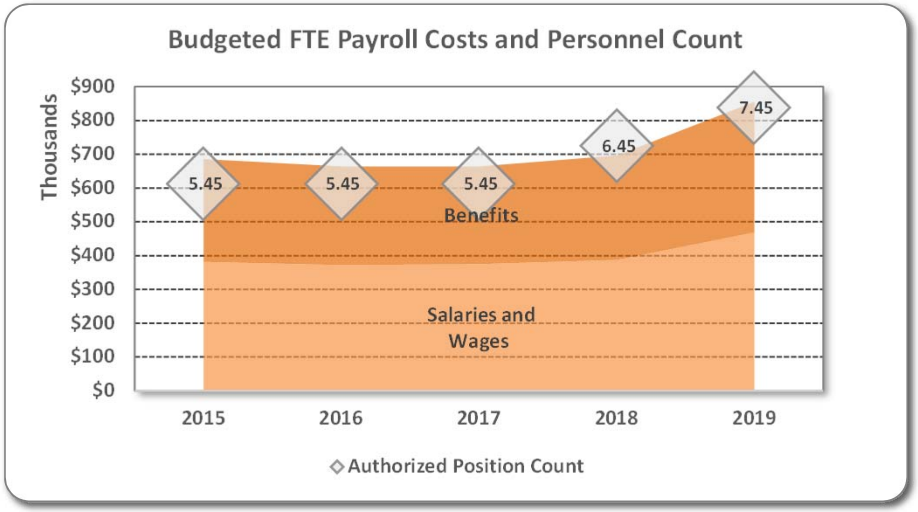
			Actual			Adopted Budget	Prelim Budget
			2015	2016	2017	2018	2019
FTE Payroll	402-4300-41100	Salaries and Wages	351,099	319,334	319,135	387,740	393,423
	402-4300-41300	Benefits	232,911	218,682	238,964	308,180	333,168
Other Operating	402-4300-43424	Permits	-	-	-	-	-
	402-4300-44310	Vehicle Maintenance	443	375	103	500	600
	402-4300-44420	Equipment Rental	-	-	535	500	500
	402-4300-45210	Insurance Contingenc	-	-	-	-	-
	402-4300-45300	Communications/Pos	10,764	8,602	8,118	14,860	12,680
	402-4300-45400	Advertising & Promot	2,326	2,969	2,138	20,500	22,000
	402-4300-45500	Reproduction & Copy	3,807	3,267	3,140	4,300	4,300
	402-4300-45650	Harbormaster Confer	-	-	-	-	-
	402-4300-46100	Office Supplies	4,646	3,649	2,728	5,600	5,500
	402-4300-46110	Data Processing	-	-			
	402-4300-46120	Operating Supplies	10,871	10,694	8,563	15,000	20,725
	402-4300-46260	Vehicle & Equipment	1,582	4,497	3,967	7,000	10,000
	402-4300-46610	Hazmat Supplies	2,802	364	1,740	3,000	3,000
	402-4300-46700	Parts & Supplies for E	18,608	23,825	18,273	28,000	29,600
	402-4300-46950	Miscellaneous Suppli	-	-	-	-	-
	402-4300-47300	Other Capital Equipm	-	7,967	-	6,500	50,935
	402-4300-47430	Office/Capital Expens	5,223	-	4,416	3,000	4,076
	402-4300-48600	Contributions				-	-
	402-5700-45200	Insurance	93,282	25,602	21,376	32,731	34,312
	402-5700-48500	Contingencies - Harb	-	-	-		-
Other Personnel	402-4300-41150	Temporary Wages	110,735	104,780	98,854	122,755	155,871
	402-4300-41200	Overtime	7,664	12,525	18,755	20,706	22,086
	402-4300-43404	Volunteer Services	-	-	-	-	-
	402-4300-45800	Travel & Transportati	9,063	9,547	10,169	18,000	21,000
	402-4300-45900	Training	1,499	4,448	4,529	12,200	14,450

DEPT NAME	Harbor
REV/EXP	EXP

			Actual			Adopted Budget	Prelim Budget
			2015	**2016**	**2017**	**2018**	**2019**
Other Personnel	402-4300-46400	Dues & Subscriptions	930	800	1,249	6,520	3,165
	402-4300-46500	Clothing	1,332	1,466	1,683	3,000	3,000
Maintenance	402-4300-44225	Rural Snow Removal	-	-	-	-	-
	402-4300-44320	Building & Grounds M	24,358	18,036	23,321	38,500	38,500
Contracts	402-4300-43200	Professional Fees & S	-	-	-	-	-
	402-4300-43400	Contractual Services	66,025	43,183	57,423	66,000	100,000
Utilities	402-4300-44110	Water	-	-	-	-	-
	402-4300-44120	Sewer	-	-	-	-	-
	402-4300-46200	Heating	7,627	6,222	7,002	16,250	22,000
	402-4300-46220	Electricity	143,867	170,435	183,520	218,750	250,000
Grand Total			**1,111,467**	**1,001,266**	**1,039,700**	**1,360,092**	**1,554,891**

HARBOR

	FTE
ADMIN ASSISTANT	1.00
DIRECTOR	0.45
EQUIPMENT OPERATOR	1.00
HARBOR MAINT TECH II	1.00
HARBORMASTER	1.00
MAINTENANCE SUPERVISOR	1.00
MAINTENANCE TECH	1.00
OFFICE MANAGER	1.00
Grand Total	**7.45**



Over 5%
3-5%
Below 3%

	Actual Expenditure			Year-End Estimate	Adopted Budget	~~Preliminary Budget~~	Prelim Bud w/FTE	Budget to Budget Changes	
								Dollar Change	Percent Change
	2015	2016	2017	2018	2018	~~2019~~	2019		
FTE Payroll	584,010	538,015	558,099	619,936	695,920	~~726,592~~	855,279	159,359	22.9%
Other Operating	154,355	91,809	75,096	123,626	141,491	~~198,228~~	201,104	59,613	42.1%
Other Personnel	131,223	133,566	135,238	114,849	183,181	~~219,571~~	225,416	42,235	23.1%
Contracts	66,025	43,183	57,423	61,001	66,000	~~100,000~~	100,000	34,000	51.5%
Utilities	151,495	176,658	190,522	223,532	235,000	~~272,000~~	272,000	37,000	15.7%
Maintenance	24,358	18,036	23,321	26,085	38,500	~~38,500~~	38,500	-	0.0%
Grand Total	**1,111,467**	**1,001,266**	**1,039,700**	**1,169,029**	**1,360,092**	~~**1,554,891**~~	**1,692,299**	332,207	24.4%

	Salary	Benefits	**IT Related**	**PW Related**	**Cap. Facilities**	Other Personnel Exp	Other Operating Exp	Temp Wage Offset	Contractual Services Offset
MAINTENANCE SUPERVISOR	75,616	53,072	**2,000**	**44,000**	**10,000**	5,845	2,876	-	-

Items in bold not included in Department's Budget

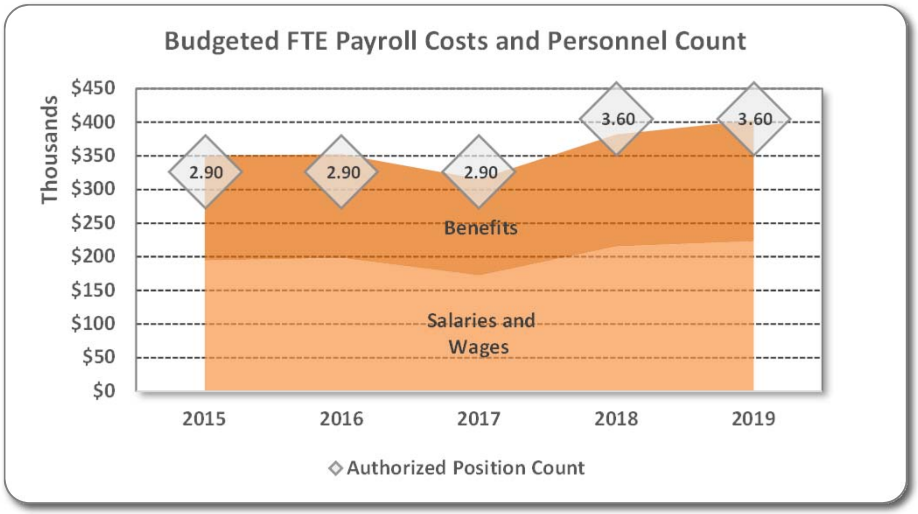
CITY OF VALDEZ, ALASKA

OPPORTUNITIES IN EVERY SEASON

PORT

Mission:	*The mission of the Port Department is to be a significant contributor to the community's economic development and a catalyst for job and business creation by operating and maintaining the Kelsey Dock and Container Terminal using the most efficient and effective methods possible and by maintaining business partnerships while searching for new ones.*

	FTE
ADMIN ASSISTANT	0.75
DIRECTOR	0.45
MAINTENANCE MANAGER	0.70
OPERATIONS MANAGER	0.75
SECURITY & MAINT TECH	0.70
Grand Total	**3.35**



Over 5%
3-5%
Below 3%

	Actual Expenditure 2015	2016	2017	Year-End Estimate 2018	Adopted Budget 2018	~~Preliminary Budget 2019~~	Prelim Bud w/Transport Summit 2019	Budget to Budget Changes: Dollar Change	Percent Change
FTE Payroll	329,867	322,553	296,994	372,000	381,974	~~403,222~~	403,222	21,248	5.6%
Other Operating	53,601	117,591	125,273	103,443	106,878	~~166,960~~	256,560	149,682	140.0%
Other Personnel	54,890	56,553	75,585	90,052	92,408	~~101,536~~	101,536	9,128	9.9%
Contracts	79,627	16,637	19,165	24,590	27,590	~~11,435~~	11,435	(16,155)	-58.6%
Utilities	193,958	144,754	263,311	190,600	248,600	~~251,000~~	251,000	2,400	1.0%
Maintenance	7,952	7,077	10,983	20,100	22,895	~~13,935~~	13,935	(8,960)	-39.1%
Grand Total	**719,895**	**665,166**	**791,312**	**800,785**	**880,345**	~~**948,088**~~	1,037,688	157,343	17.9%

PORT

Work Plan

Create a Cruise Ship Service & Operations Plan.

Design and implement an integrated Ports & Harbors marketing and business development plan to leverage the waterfront facilities to further balance Port Revenues.

Develop a Port Wide Emergency Response Plan for all developed facilities.

Streamline and modernize billing and reporting processes.

Topic	Notes and Analysis
FTE Payroll	Increase (14K) attributable to health insurance increase.
Other Operating	Increase driven by Operating Supplies (24K), Marketing (17K)/Advertising (6K), and Captial Equipment (9.5K) due to cruise ship package and expanded services.
Other Personnel	Increase due to Temp Wages increase (14K) due to expanded operations.
Utilities	Utilities budgeting reflects departments historic actual average.
Contracts	Reduction (16K) reflects one-time uplands improvements in 2018.
Maintenance	Reduction (9K) reflects one-time purchases (bird deterrents) in 2018.

DEPT NAME	Port
REV/EXP	EXP

			Actual			Adopted Budget	Prelim Budget	
			2015	2016	2017	2018	2019	
FTE Payroll	401-4500-41100	Salaries and Wages	192,788	196,584	175,743	215,548	222,910	
	401-4500-41300	Benefits	137,079	125,969	121,252	166,425	180,312	
	401-4500-41301	Benefits-Homeland S	-	-	-	-	-	
Other Operating	401-4500-43424	Permits	-	-	-	-	-	
	401-4500-44310	Vehicle Maintenance	150	24	189	750	2,000	
	401-4500-45300	Communications/Po:	6,545	6,706	7,814	7,900	7,900	
	401-4500-45400	Advertising & Promo	1,260	1,011	1,745	1,900	8,075	
	401-4500-45500	Reproduction & Copy	3,990	3,431	3,173	3,000	3,000	
	401-4500-46100	Office Supplies	524	268	387	400	500	
	401-4500-46120	Operating Supplies	12,495	12,257	13,080	26,685	50,910	
	401-4500-46260	Vehicle & Equipment	3,454	2,637	2,677	5,000	5,000	
	401-4500-46700	Parts & Supplies for I	1,026	750	656	1,000	1,000	
	401-4500-46950	Miscellaneous Suppl	-	-	-	-	-	
	401-4500-47300	Other Capital Equipn	-	4,110	-	5,900	9,800	
	401-4500-47430	Office/Capital Expen	949	5,468	3,829	4,300	9,900	
	401-4500-54000	Misc. Marketing	1,982	2,070	3,833	18,500	35,470	* Add 89,600 for Transportation Summit
	401-5700-45200	Insurance	21,226	78,859	87,889	31,543	33,405	
Other Personnel	401-4500-41101	Wages Homland Sec	-	-	-	-	-	
	401-4500-41150	Temporary Wages	19,900	27,840	39,286	32,130	46,355	
	401-4500-41200	Overtime	21,249	18,292	21,259	30,475	23,966	
	401-4500-41201	Overtime Homeland	-	-	-	-	-	
	401-4500-45800	Travel & Transportat	9,540	7,639	9,256	18,700	19,400	
	401-4500-45900	Training	2,638	1,179	3,601	7,200	6,975	
	401-4500-46400	Dues & Subscriptions	1,063	1,141	1,396	1,843	2,780	
	401-4500-46500	Clothing	500	462	787	2,060	2,060	
Maintenance	401-4500-44225	Rural Snow Removal	-	-	-	-	-	
	401-4500-44320	Building & Grounds I	7,952	7,077	10,983	22,895	13,935	
Contracts	401-4500-43200	Professional Fees & S	-	-	-	-	-	
	401-4500-43400	Contractual Services	79,627	16,637	19,165	27,590	11,435	
Utilities	401-4500-46200	Heating	1,964	1,316	2,066	3,600	1,000	
	401-4500-46220	Electricity	191,994	143,437	261,245	245,000	250,000	
Grand Total			**719,895**	**665,166**	**791,312**	**880,345**	**948,088**	* 1,037,688 Grand Total w/Transportation Summit