

	Adopted Budget History				Prelim Budget	Budget Trendline
	2015	2016	2017	2018	2019	2015-2019
Civic Center	873,813	851,830	832,728	820,753	839,047	
Library	489,758	498,419	498,265	628,037	632,653	
Park Maintenance	567,499	597,045	661,382	671,141	688,470	
Parks & Recreation	962,335	994,527	1,495,726	1,088,081	1,184,987	
	2,893,405	2,941,821	3,488,101	3,208,013	3,345,157	

	2014		2015		2016		2017		2018		2019		2014-2019 Growth			
	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs	FTE Payroll Costs	Authorized FTEs		FTE Payroll Costs	
Parks, Recreation & Cultural Services	14.18	\$1.4 MM	15.18	\$1.6 MM	15.18	\$1.6 MM	16.18	\$1.7 MM	16.78	\$1.8 MM	19.53	\$2.1 MM	38%	5.4	47%	\$0.7 MM

Authorized FTEs by Division
Five-Year History: 2014-2018 with 2019 Requests



FTE Payroll Costs by Division
Five-Year History: 2014-2018 with 2019 Requests

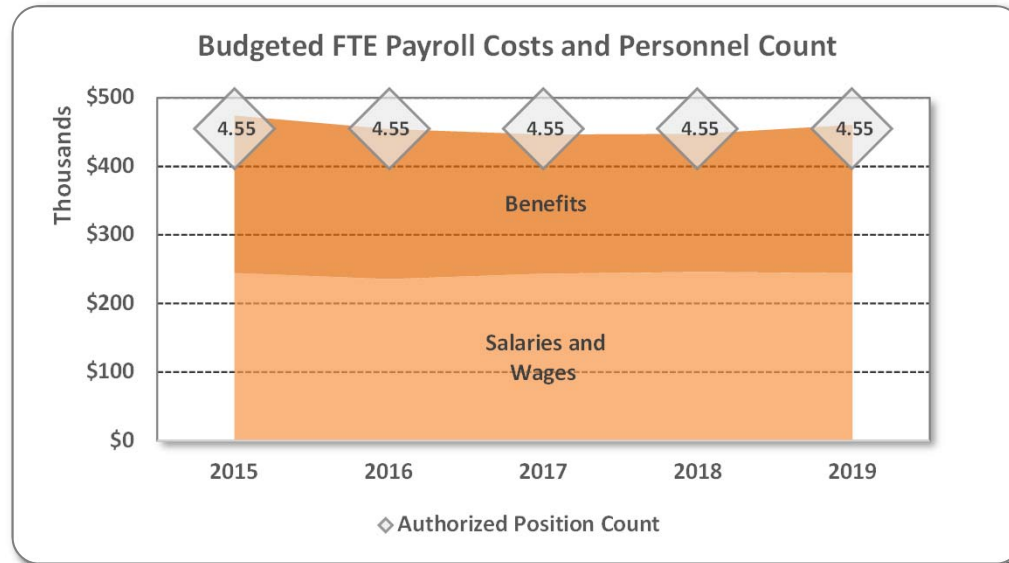


CIVIC CENTER

Mission:

The Valdez Convention and Civic Center is a multi-purpose public facility intended to encourage a variety of uses to meet the economic, social, cultural, convention and recreational needs of Valdez.

	FTE
ADMIN ASSISTANT	0.40
CATERING/EVENT ATTEND	1.00
DIRECTOR	0.15
MAINT & EQUIP TECH	1.00
MANAGER	1.00
MOVIE/EVENT ATTEND	1.00
Grand Total	4.55



	Actual Expenditure			Year-End Estimate	Adopted Budget	Preliminary Budget	Budget to Budget Changes	
	2015	2016	2017	2018	2018	2019	Dollar Change	Percent Change
FTE Payroll	357,676	411,858	377,916	435,000	447,397	460,522	13,125	2.9%
Other Operating	128,184	139,069	132,644	111,680	116,605	126,365	9,760	8.4%
Other Personnel	60,325	50,304	63,179	66,780	68,333	82,565	14,232	20.8%
Contracts	5,289	13,156	10,601	13,418	13,418	14,595	1,177	8.8%
Utilities	142,903	125,930	115,343	145,000	175,000	155,000	(20,000)	-11.4%
Maintenance	-	-	-	-	-	-	-	0.0%
Grand Total	694,377	740,318	699,683	771,878	820,753	839,047	18,294	2.2%

CIVIC CENTER

Ongoing Responsibility

Community use is a high priority and therefore non-profits and individuals receive the noncommercial category and associated rates. The Civic Center staff manages and maintains the building and the majority of supporting equipment contained therein.

Work Plan

Comprehensive assessment for installation of live video feed technology.
Design and installation of security camera technology.
Enhancements to communications systems.
replacement of the doors in the front of the building
Staining of the building

Topic

Notes and Analysis

Other Operating

Increase is driven by replacement of Steinway piano legs (\$8,800).

Other Personnel

Increase is driven by requested addition of p-t janitorial staff (\$13,408).

Contracts

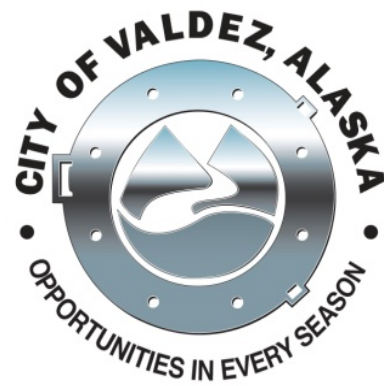
Increase is driven by contracted labor for replacement of piano legs (\$1,000).

Utilities

Budget request reflects historic actual average.

DEPT NAME	Civic Center
REV/EXP	EXP

			Actual	Adopted Budget	Prelim Budget		
			2015	2016	2017	2018	2019
FTE Payroll	001-6400-41100	Salaries and Wages	207,505	243,026	219,106	245,797	244,438
	001-6400-41300	Benefits	150,170	168,832	158,810	201,600	216,084
Other Operating	001-6400-43424	Permits	-	-	-	-	-
	001-6400-44410	Lease Expense	-	-	-	-	-
	001-6400-44425	Movie Rental & Freigl	42,284	57,504	47,191	54,000	54,000
	001-6400-45300	Communications/Pos	6,937	7,539	7,515	8,925	9,885
	001-6400-45400	Advertising & Promot	3,800	3,212	5,910	5,500	5,500
	001-6400-45500	Reproduction & Copy	1,461	1,571	1,775	1,925	1,925
	001-6400-46100	Office Supplies	862	876	937	1,155	1,155
	001-6400-46120	Operating Supplies	27,457	18,495	17,641	12,500	12,500
	001-6400-46350	Concessions	32,432	28,071	40,570	31,500	31,500
	001-6400-46700	Parts & Supplies for E	882	928	1,732	1,100	1,100
	001-6400-47300	Other Capital Equipm	-	16,941	6,139	-	8,800
	001-6400-47430	Office/Capital Expens	12,069	3,932	3,235	-	-
	001-6400-49550	Civic Events Ins Clearing				-	-
Other Personnel	001-6400-41150	Temporary Wages	51,089	40,939	54,562	51,170	65,925
	001-6400-41200	Overtime	7,728	7,284	6,681	12,383	11,860
	001-6400-45800	Travel & Transportati	462	622	-	2,500	2,500
	001-6400-45900	Training	100	217	1,233	1,200	1,200
	001-6400-46400	Dues & Subscriptions	470	470	212	580	580
	001-6400-46500	Clothing	476	773	491	500	500
Maintenance	001-6400-44320	Building & Grounds M	-	-	-	-	-
Contracts	001-6400-43200	Professional Fees & S	1,169	672	1,278	1,168	1,795
	001-6400-43400	Contractual Services	4,120	12,484	9,324	12,250	12,800
Utilities	001-6400-46200	Heating	55,841	42,150	42,800	75,000	67,500
	001-6400-46220	Electricity	87,062	83,780	72,543	100,000	87,500
Grand Total			694,377	740,318	699,683	820,753	839,047

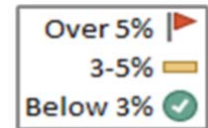
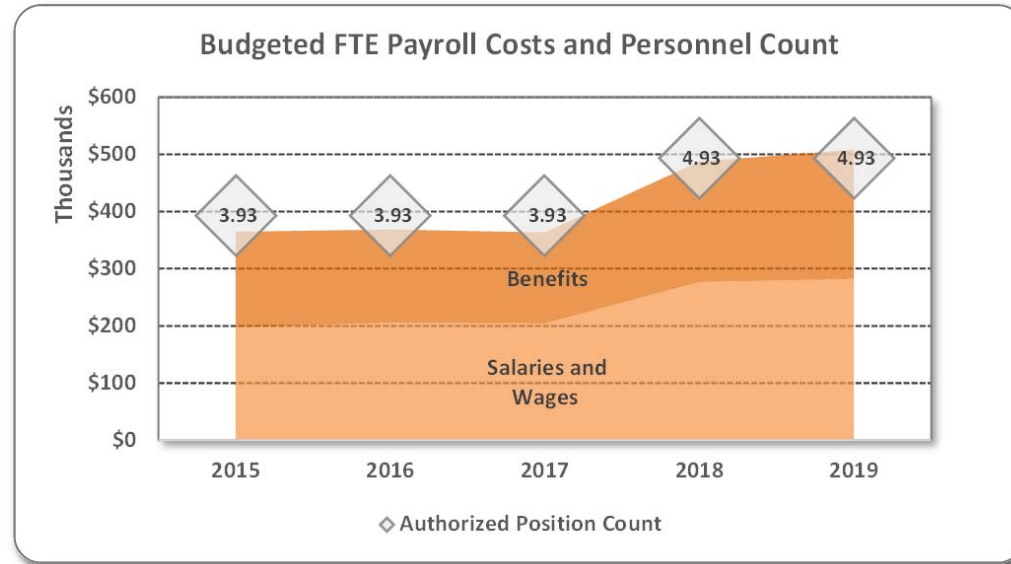


LIBRARY

Mission:

Our goal is to promote literacy and life-long learning across a diverse user group by providing access to print, multimedia, electronic resources as well as a multitude of individualized programs and initiatives to ensure this valuable community resource remains both accessible and sustainable

	FTE
ASSISTANT	1.78
CIRCULATION SUPERVISOR	1.00
DIRECTOR	0.15
HEAD LIBRARIAN	1.00
YOUTH SERVICES LIBRARIAN	1.00
Grand Total	4.93



	Actual Expenditure			Year-End Estimate	Adopted Budget	Preliminary Budget	Budget to Budget Changes	
	2015	2016	2017	2018	2018	2019	Dollar Change	Percent Change
FTE Payroll	305,863	322,810	335,639	486,000	487,450	508,390	20,940	4.3%
Other Operating	45,115	48,012	50,768	50,510	50,510	50,390	(120)	-0.2%
Other Personnel	8,121	10,580	10,657	16,838	16,877	14,318	(2,559)	-15.2%
Contracts	8,488	8,679	9,016	9,200	9,200	9,555	355	3.9%
Utilities	45,079	43,633	52,992	46,000	64,000	50,000	(14,000)	-21.9%
Grand Total	412,666	433,714	459,072	608,548	628,037	632,653	4,615	0.7%

LIBRARY

Ongoing Responsibility

The Valdez Consortium Library serves the community of Valdez and Prince William Sounds College.

Work Plan

Continue to increase the circulation of library materials.

Develop and implement new programs for youth of all ages, including early literacy programs.

Improve the quality of the library collection and streamline collection development procedures.

Increase community outreach and promote library resources.

Topic

Notes and Analysis

FTE Payroll

Increase is driven primarily by health insurance benefits (\$15K).

Other Personnel

Reduction is driven by 2018 one-time temp wage costs for Library remodel. Remaining temp wage is slightly increased to reflect wage increases needed to attract and retain temp workforce.

Utilities

Budget request reflects historic actual average.

DEPT NAME	Library
REV/EXP	EXP

			Actual			Adopted Budget	Prelim Budget
			2015	2016	2017	2018	2019
FTE Payroll	001-6100-41100	Salaries and Wages	194,396	207,259	218,323	276,533	282,458
	001-6100-41300	Benefits	111,467	115,551	117,316	210,918	225,932
Other Operating	001-6100-43424	Permits	-	-	-	-	-
	001-6100-45300	Communications/Pos	5,881	6,496	6,661	6,710	7,340
	001-6100-45400	Advertising & Promot	1,255	1,633	910	1,750	1,750
	001-6100-45500	Reproduction & Copy	2,699	2,735	2,782	2,800	2,300
	001-6100-46100	Office Supplies	3,075	3,462	4,454	7,300	5,000
	001-6100-46120	Operating Supplies	32,205	33,686	35,961	31,950	34,000
	001-6100-47300	Other Capital Equipm	-	-	-	-	-
	001-6100-47430	Office/Capital Expens	-	-	-	-	-
Other Personnel	001-6100-41150	Temporary Wages	6,117	7,596	6,541	12,739	8,531
	001-6100-41200	Overtime	-	-	956	963	1,062
	001-6100-45800	Travel & Transportati	936	2,255	1,859	1,500	2,500
	001-6100-45900	Training	693	354	716	1,000	1,500
	001-6100-46400	Dues & Subscriptions	375	375	375	375	375
	001-6100-46500	Clothing	-	-	210	300	350
Contracts	001-6100-43400	Contractual Services	8,488	8,679	9,016	9,200	9,555
Utilities	001-6100-46200	Heating	15,043	12,627	21,001	25,000	18,000
	001-6100-46220	Electricity	30,036	31,006	31,991	39,000	32,000
Grand Total			412,666	433,714	459,072	628,037	632,653

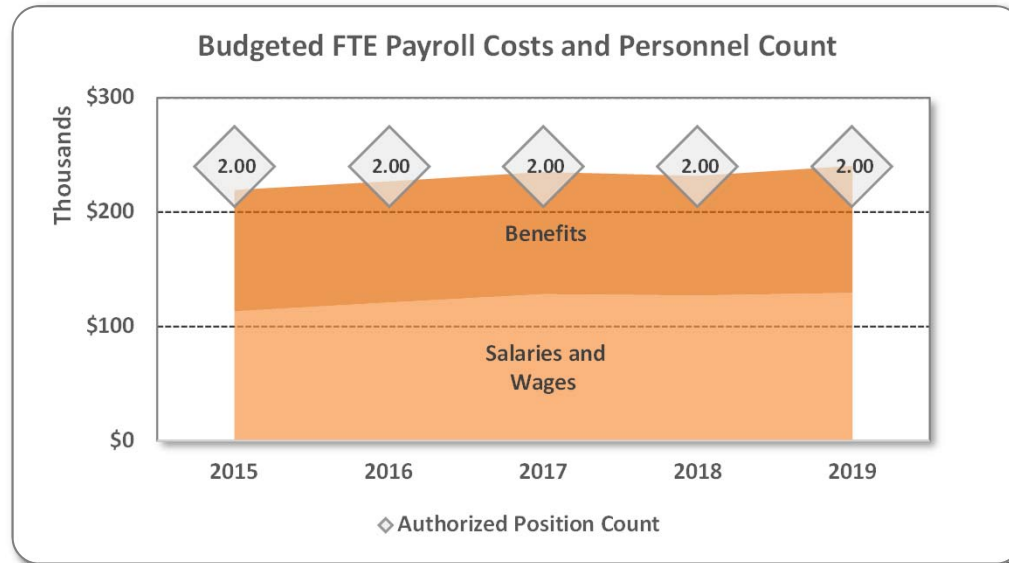


PARK MAINTENANCE

Mission:

The mission of the Valdez Parks Maintenance Department is to ensure proactive maintenance of our parks, trails and facilities throughout the community, through comprehensive planning and implementation of quality, cost effective maintenance and repairs.

	FTE
MAINT TEAM LEADER	1.00
SUPERVISOR	1.00
Grand Total	2.00



	Actual Expenditure			Year-End Estimate	Adopted Budget	Preliminary Budget	Budget to Budget Changes	
	2015	2016	2017	2018	2018	2019	Dollar Change	Percent Change
FTE Payroll	195,178	226,393	216,004	182,000	231,759	240,503	8,745	3.8%
Other Operating	72,656	82,581	84,339	80,050	80,050	68,400	(11,650)	-14.6%
Other Personnel	61,002	76,649	112,337	92,000	93,732	96,032	2,300	2.5%
Contracts	159,894	156,142	174,346	218,000	218,000	233,535	15,535	7.1%
Utilities	5,241	8,652	9,967	38,300	11,600	12,000	400	3.4%
Maintenance	35,653	25,647	30,482	5,000	36,000	38,000	2,000	5.6%
Grand Total	529,624	576,064	627,475	615,350	671,141	688,470	17,329	2.6%

PARK MAINTENANCE

Ongoing Responsibility

Our focus is in keeping our users – both residents and visitors alike - safe through year-round preventative maintenance programming while ensuring our facilities support their intended functions in an effective and efficient manner while striving to maintain the City's appearance in a way that we can all be proud of.

Work Plan

Completion of frisbee golf course project.

Completion of Gold Fields dugouts rebuild and painting, begun in 2018.

Continued brushing/maintenance and expanded signage of shooting range.

Develop Cemetery site-plan and engineered lots for expansion in 2019.

Develop plan to upgrade in-town ski trails.

Develop replacement plan for N Meyring picnic shelter.

Licensing of herbicide applicators for Ruth Pond.

Removal of remaining danger-trees from various locations within the Parks system.

Replacement of Alpine Woods playground.

Site preparation and installation of archery area with fixed targets.

Topic

Notes and Analysis

Contracts

Increase is driven by needed tree-removal at Cemetery.

Maintenance

Increase is driven by cemetery and playground expansions.

FTE Payroll

\$6K increase is comprised of health insurance benefits costs. \$2K of increase reflects job description / promotion to "supervisor".

Other Operating

Reduction reflects one-time "other capital" purchase in 2018 excluded from 2019 request (\$6,500), and reduced need for advertising/promotion (\$4,500), as dept has a supply of printed materials paid for in 2018.

DEPT NAME	Park Maintenance
REV/EXP	EXP

			Actual			Adopted Budget	Prelim Budget
			2015	2016	2017	2018	2019
FTE Payroll	001-6500-41100	Salaries and Wages	107,030	114,305	108,876	127,064	129,346
	001-6500-41300	Benefits	88,148	112,088	107,128	104,695	111,157
Other Operating	001-6500-44420	Equipment Rental	2,839	4,982	4,114	11,000	11,000
	001-6500-45300	Communications/Pos	-	2,602	500	900	900
	001-6500-45400	Advertising & Promot	252	2,568	5,001	6,500	2,000
	001-6500-45550	Reproduction & Copy	-	-	-	900	900
	001-6500-46100	Office Supplies	548	1,468	589	600	600
	001-6500-46120	Operating Supplies	20,104	27,184	25,685	16,650	16,000
	001-6500-46260	Vehicle & Equipment	6,998	6,068	7,546	7,000	7,000
	001-6500-46700	Parts & Supplies for E	2,755	3,505	1,443	3,000	3,000
	001-6500-47300	Other Capital Equipm	37,205	15,074	36,772	29,500	23,000
	001-6500-47430	Office/Capital Expens	1,955	19,129	2,690	4,000	4,000
Other Personnel	001-6500-41150	Temporary Wages	50,142	60,411	98,019	77,234	80,993
	001-6500-41200	Overtime	8,834	8,638	9,124	10,298	8,939
	001-6500-43404	Volunteer Services	492	2,466	38	1,500	1,000
	001-6500-45800	Travel & Transportati	-	-	993	1,800	2,200
	001-6500-45900	Training	-	1,554	486	1,200	1,200
	001-6500-46400	Dues & Subscriptions	-	-	-	-	-
	001-6500-46500	Clothing	1,533	3,581	3,677	1,700	1,700
Maintenance	001-6500-44320	Building & Grounds M	35,653	25,647	30,482	36,000	38,000
Contracts	001-6500-43400	Contractual Services	159,894	156,142	174,346	218,000	233,535
Utilities	001-6500-46200	Heating	1,152	5,652	7,176	6,000	6,000
	001-6500-46220	Electricity	4,088	3,000	2,791	5,600	6,000
Grand Total			529,624	576,064	627,475	671,141	688,470

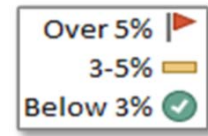
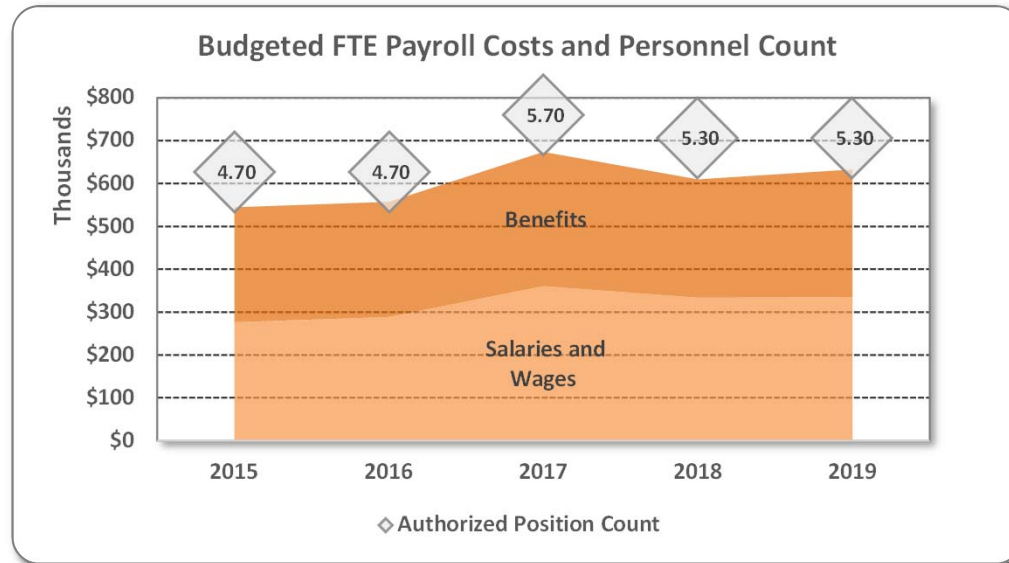


PARKS & RECREATION

Mission:

Parks and Recreation is an essential service that enhances the quality of life for the community of Valdez, its citizens, and visitors by promoting good personal health; providing opportunities to interact within families, work groups, and neighborhoods; serving as a stimulus for tourism; and fostering community pride.

	FTE
ADMIN ASSISTANT	0.60
DIRECTOR	0.70
REC COORD-AQUATICS	1.00
REC COORD-INDOOR	1.00
REC COORD-OUTDOOR	1.00
REC COORD-REC CENTER	1.00
Grand Total	5.30



	Actual Expenditure			Year-End Estimate	Adopted Budget	Preliminary Budget	Budget to Budget Changes	
	2015	2016	2017	2018	2018	2019	Dollar Change	Percent Change
FTE Payroll	406,815	444,932	561,100	538,000	610,061	632,781	22,720 ▶	3.7%
Other Operating	82,152	62,293	253,861	113,365	119,115	146,220	27,105 ▶	22.8%
Other Personnel	210,467	216,248	299,104	297,630	321,230	344,891	23,661 ▶	7.4%
Contracts	6,116	5,446	51,241	7,675	7,675	25,095	17,420 ▶	227.0%
Utilities	29,756	20,629	27,623	26,000	30,000	36,000	6,000 ▶	20.0%
Grand Total	735,305	749,548	1,192,929	982,670	1,088,081	1,184,987	96,906 ▶	8.9%

PARKS & RECREATION

Work Plan

Continue to expand programming for the Community Center (formerly Teen Center).

Continue to provide consistent/sustainable programming amongst seasonal facilities and programs (Summer Camps, Open Gyms, Rock Wall and the Ski Hill).

Continue to provide quality programs for all ages – develop programs for those user groups not currently participating.

Continue towards completion of Parks & Rec Master Plan.

Revises Aquatic program and offerings

Topic	Notes and Analysis
Department	New programming initiatives comprise \$38K in new/additional requested funding.
FTE Payroll	\$22K increase is comprised of Health Insurance increase of \$20K and wage increases totaling \$2K.
Other Operating	Other operating category is \$146K. Increase is driven by Office/Capital expense (items \$1k to \$5K). This expense line is \$39K, and is comprised of \$20K for misc items for pool and new Rec Center, and \$19K for three new programming initiatives.
Other Personnel	Temp Wages requested increase is \$26K. \$10K of this represents new programming initiatives (Rock Wall and Adventure Education). Remainder of increase is driven by expanded Rec Center hours and operations.
Contracts	\$15K of \$17K increase reflects new programming initiatives (Adventure Camp, Ski/Snowboard, Stand-up Paddle Board)
Utilities	Increase reflects expanded Rec Center operations.

DEPT NAME	Parks & Recreation
REV/EXP	EXP

			Actual			Adopted Budget	Prelim Budget
			2015	2016	2017	2018	2019
FTE Payroll	001-6200-41100	Salaries and Wages	244,767	271,488	328,126	333,486	335,477
	001-6200-41300	Benefits	162,047	173,445	232,974	276,575	297,304
Other Operating	001-6200-43424	Permits	325	-	325	325	400
	001-6200-44410	Lease Expense	-	-	-	-	-
	001-6200-44420	Equipment Rental	752	1,332	2,179	2,270	4,700
	001-6200-45300	Communications/Pos	8,281	8,810	10,030	13,740	13,200
	001-6200-45400	Advertising & Promot	13,039	12,163	11,434	19,740	18,380
	001-6200-45500	Reproduction & Copy	4,383	4,713	5,324	4,740	4,740
	001-6200-46100	Office Supplies	4,802	2,991	4,011	4,750	4,750
	001-6200-46120	Operating Supplies	34,641	27,896	37,618	43,750	45,000
	001-6200-46260	Vehicle & Equipment	29	82	161	700	5,000
	001-6200-46350	Concessions	4,705	3,036	3,086	3,600	4,500
	001-6200-46950	Teen Council Expense	579	350	135	500	-
	001-6200-47300	Other Capital Equipm	4,046	921	9,572	5,000	6,000
	001-6200-47430	Office/Capital Expens	6,572	-	13,646	20,000	39,550
	001-6200-47500	Events	-	-	156,341		-
Other Personnel	001-6200-41150	Temporary Wages	187,352	188,280	267,014	288,600	315,026
	001-6200-41200	Overtime	5,958	8,213	13,913	12,095	6,155
	001-6200-43404	Volunteer Services	472	200	343	600	1,250
	001-6200-45800	Travel & Transportati	7,876	11,311	4,631	9,925	10,223
	001-6200-45900	Training	4,680	4,991	6,877	5,950	6,128
	001-6200-46400	Dues & Subscriptions	1,525	1,560	1,914	2,060	2,060
	001-6200-46500	Clothing	2,603	1,694	4,414	2,000	4,050
Contracts	001-6200-43400	Contractual Services	6,116	5,446	51,241	7,675	25,095
Utilities	001-6200-46200	Heating	18,500	9,223	12,743	15,000	18,000
	001-6200-46220	Electricity	11,256	11,405	14,880	15,000	18,000
Grand Total			735,305	749,548	1,192,929	1,088,081	1,184,987