

GRANT FUNDING REQUEST FOR COMMUNITY SERVICE ORGANIZATIONS

2019 FUNDING REQUEST/CERTIFICATION FORM

ORGANIZATION NAME: Valdez Senior Center, Inc. PHONE: 907-835-5032
ADDRESS: PO Box 1635, 1300 E. Hanagita St., Valdez, AK ZIP: 99686
CONTACT PERSON: Deborah Plant, Executive Director PHONE: 907-835-5032
CONTACT PERSON E-MAIL: vscdirector@valdezak.net
PROGRAM TITLE: Nutrition, Transportation and Support Services (NTS)
FUNDING REQUEST FOR 2019: \$265,000

1. Non-Profit Corporation? Yes X No
Date of incorporation: 01/01/1981 Federal Tax ID #: 92-0082275

2. Organization's estimated TOTAL 2019 operating budget: \$791,203

3. Historical Funding and Membership Information

	Total CSO Budget	City Funding	City % of Total	# of Members
2016	808,333	250,000	34.64	177
2017	748,365	280,000	35.28	180
2018	771,902	264,000	34.29	171
2019	791,203	265,000	33.29	122 paid

4. What was previous grant funding used for? Be specific.

2018 City of Valdez Community Services Organizations grant funding was expended in support of delivery of the State of Alaska Department of Health and Social Services' Nutrition, Transportation, and Support Services (NTS) Grant awarded to the Valdez Senior Center.

Services provided to Valdez seniors under the NTS grant program included:

1. Nutrition services
2. Transportation Services: Assisted and Unassisted
3. Programs that promote active and involved lifestyles
4. Outreach (public and individual), information and assistance

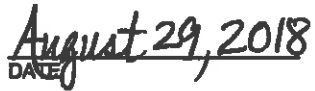
ATTACHMENTS: (label as indicated)

- Copy of your organization's most recent fiscal year end financial statements including balance sheet and profit and loss, and sources and uses of revenues. These statements must also show all accumulated fund balances for all of the organization's assets. (label page 2)
- Copy of balance sheets from three prior fiscal years. (label page 3)
- Copy of your organization's estimated current operating budget, including revenues and expenditures. (label page 4)
- Copy of proposed 2019 budget, including revenues and expenditures. (label page 5)
- Copy of your organization's balance sheet and profit and loss as of 6/30/2018

CERTIFICATION: (must be signed by both individuals)

I certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of my knowledge.


EXECUTIVE DIRECTOR (or equivalent)


DATE


PRESIDENT, BOARD OF DIRECTORS (or equivalent)


DATE

**(Organization's Most Recent Fiscal Year-End Financial Statement
to include all fund balances on all organization's funds)**

(All Funds)

4:38 PM
04/10/18
Accrual Basis

Valdez Senior Center, Inc.
Profit & Loss
January through December 2017

	Jan - Dec 17
Ordinary Income/Expense	
Income	
Choice Medicaid	66,901.57
Contribution Income	
Home Delivered	2,656.00
Meal Tickets	7,755.00
Contribution Income - Other	4,570.46
Total Contribution Income	14,981.46
Donations	
Dining Hall Rental	443.00
Meals Donations	714.58
Ride Donations	1,093.75
Donations - Other	13,357.51
Total Donations	15,608.84
Fundraiser Income	2,090.50
Gaming Activity	2,262.00
Grants	
City of Valdez	264,000.00
DOT Grant	15,236.86
NTS Program	50,516.00
United Way	15,600.00
Total Grants	345,352.86
Interest Income	48.19
Lunch Contributions	11,261.93
Membership Dues	2,830.00
NSIP	8,360.25
Personal Care Attendent (PCA)	164,512.78
Private Pay	33,115.44
Reimbursement	5,102.90
Rental Income	129,963.00
Training Income	354.00
Total Income	802,745.72
Gross Profit	802,745.72
Expense	
Auto Expense	
Auto Repair	1,500.27
Vehicle Fuel	3,283.07
Auto Expense - Other	3,714.43
Total Auto Expense	8,497.77
Bank Service Charges	55.00
Commodities	

Valdez Senior Center, Inc.
Profit & Loss
January through December 2017

	Jan - Dec 17
Food-NTS	99,553.74
Non Food-NTS	19,860.04
Office Supplies	3,426.32
Shipping & Freight	830.05
Supplies-Building	300.87
Total Commodities	123,971.02
Contractual	
Advertising	4,752.11
Bank Fees	121.00
Contract labor	9,357.75
Dues & Subscriptions	534.99
Insurance	
Auto	2,396.53
Commercial	9,618.72
Liability/Board	2,993.00
Workers Comp	18,314.00
Total Insurance	33,322.25
License & Permits	1,265.00
Mailing & Stamps	1,205.36
Personnel Expense	
Background Checks	1,008.00
Personnel Expense - Other	70.00
Total Personnel Expense	1,078.00
Printing	1,239.15
Professional Fees	
Accounting	8,005.55
Audit & Tax	15,329.79
Total Professional Fees	23,335.34
Total Contractual	76,210.95
Depreciation Expense	50,311.71
Facility Expense	
Office expense	7,131.14
Parts & Supplies	296.85
Repairs & Maintenance	10,865.44
Utilities	
Cable	4,800.00
Dumpster	240.00
Electricity	38,790.54
Heating Oil	30,247.22
Propane	1,423.43
Telephone	3,084.36
Total Utilities	78,585.55
Facility Expense - Other	353.29

4:38 PM
04/10/18
Accrual Basis

Valdez Senior Center, Inc.
Profit & Loss
January through December 2017

	Jan - Dec 17
Total Facility Expense	97,232.27
Fraud/Employee Theft	1,831.99
Fundraiser Expense	168.57
Gaming Expense	437.10
Membership Account	164.23
Payroll Expenses	
Payroll Taxes	35,536.04
Payroll Expenses - Other	407,014.16
Total Payroll Expenses	442,550.20
PCA Expense	90.00
Rental Expense	145,200.00
Training	987.19
Travel	1,576.91
Total Expense	949,284.91
Net Ordinary Income	(146,539.19)
Other Income/Expense	
Other Expense	
Misc Expense	0.00
Total Other Expense	0.00
Net Other Income	0.00
Net Income	(146,539.19)

4:36 PM

04/10/18

Accrual Basis

Valdez Senior Center, Inc.

Balance Sheet

As of December 31, 2017

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Admin	100.00
FNBA 7094 General	14,026.93
FNBA 7110 Membership	10,375.61
FNBA 9848 Contingency	91,970.81
FNBA Gaming	1,911.80
WFB 7628 Deposit	18,940.53
WFB Tenant CD	9,653.58
Total Checking/Savings	<u>146,979.26</u>
Accounts Receivable	
Accounts Receivable	34,230.06
Total Accounts Receivable	<u>34,230.06</u>
Other Current Assets	
Inventory Asset	5,931.44
Total Other Current Assets	<u>5,931.44</u>
Total Current Assets	<u>187,140.76</u>
Fixed Assets	
accumulated depreciation	(451,715.71)
building	785,066.00
Equipment	64,062.00
Vehicles	73,281.00
Total Fixed Assets	<u>470,693.29</u>
Other Assets	
discount on contribution receiv	0.01
Prepaid Insurance	6,875.55
Total Other Assets	<u>6,875.56</u>
TOTAL ASSETS	<u><u>664,709.61</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	24,056.16
Total Accounts Payable	<u>24,056.16</u>
Other Current Liabilities	
Accrued Leave	19,634.42
Medicaid payable	74.98
Payroll Liabilities	12,807.71
Tenant Deposits	<u>15,320.00</u>

Valdez Senior Center, Inc.
Balance Sheet
As of December 31, 2017

	Dec 31, 17
Total Other Current Liabilities	47,837.11
Total Current Liabilities	71,893.27
Total Liabilities	71,893.27
Equity	
Retained Earnings	705,701.53
Unrestricted Net Assets	33,654.00
Net Income	(146,539.19)
Total Equity	592,816.34
TOTAL LIABILITIES & EQUITY	664,709.61

(Copy of Three Prior Fiscal Years' Balance Sheets)

Valdez Senior Center, Inc.
Balance Sheet
As of December 31, 2017

	<u>Dec 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Admin	100.00
FNBA 7094 General	14,026.93
FNBA 7110 Membership	10,375.61
FNBA 9648 Contingency	91,970.81
FNBA Gaming	1,911.80
WFB 7628 Deposit	18,940.53
WFB Tenant CD	9,653.58
Total Checking/Savings	146,979.26
Accounts Receivable	
Accounts Receivable	34,230.06
Total Accounts Receivable	34,230.06
Other Current Assets	
Inventory Asset	5,931.44
Total Other Current Assets	5,931.44
Total Current Assets	187,140.76
Fixed Assets	
accumulated depreciation	(451,715.71)
building	785,066.00
Equipment	64,062.00
Vehicles	73,281.00
Total Fixed Assets	470,693.29
Other Assets	
discount on contribution receiv	0.01
Prepaid Insurance	6,875.55
Total Other Assets	6,875.56
TOTAL ASSETS	664,709.61
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	24,056.16
Total Accounts Payable	24,056.16
Other Current Liabilities	
Accrued Leave	19,634.42
Medicaid payable	74.98
Payroll Liabilities	12,807.71
Tenant Deposits	15,320.00

Valdez Senior Center, Inc.
Balance Sheet
As of December 31, 2017

	Dec 31, 17
Total Other Current Liabilities	47,837.11
Total Current Liabilities	71,893.27
Total Liabilities	71,893.27
Equity	
Retained Earnings	705,701.53
Unrestricted Net Assets	33,854.00
Net Income	(146,539.19)
Total Equity	592,816.34
TOTAL LIABILITIES & EQUITY	664,709.61

2:50 PM
08/23/17
Accrual Basis

Valdez Senior Center, Inc.
Balance Sheet
As of December 31, 2016

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Admin	100.00
FNBA 7094 General	30,623.86
FNBA 7110 Membership	6,989.11
FNBA 9848 Contingency	91,964.92
FNBA Gaming	13.53
WFB 7628 Deposit	18,005.21
WFB Tenant CD	9,629.42
Total Checking/Savings	157,326.05
Accounts Receivable	
Accounts Receivable	12,457.87
Total Accounts Receivable	12,457.87
Other Current Assets	
Inventory Asset	5,931.44
Total Other Current Assets	5,931.44
Total Current Assets	175,715.36
Fixed Assets	
accumulated depreciation	(401,404.00)
building	785,066.00
Equipment	64,062.00
Vehicles	73,281.00
Total Fixed Assets	521,005.00
Other Assets	
Contribution receivable	145,200.00
discount on contribution receiv	(4,570.45)
Prepaid Insurance	10,073.08
Total Other Assets	150,702.63
TOTAL ASSETS	847,422.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	19,884.21
Total Accounts Payable	19,884.21
Other Current Liabilities	
Accrued Leave	17,381.76
Medicaid payable	47,786.92
Payroll Liabilities	9,369.57

2:50 PM
08/23/17
Accrual Basis

Valdez Senior Center, Inc.
Balance Sheet
As of December 31, 2016

	Dec 31, 16
Tenant Deposits	14,350.00
Total Other Current Liabilities	88,888.25
Total Current Liabilities	108,772.46
Total Liabilities	108,772.46
Equity	
Retained Earnings	794,779.83
Unrestricted Net Assets	33,654.00
Net Income	(89,783.30)
Total Equity	738,650.53
TOTAL LIABILITIES & EQUITY	847,422.99

4:24 PM

05/17/16

Accrual Basis

Valdez Senior Center, Inc.

Balance Sheet

As of December 31, 2015

	<u>Dec 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash Admin	100.00
FNBA 7094 General	22,521.90
FNBA 7110 Membership	4,936.11
FNBA 9648 Contingency	63,612.06
FNBA Gaming	62.53
WFB 7628 Deposit	17,502.71
WFB Tenant CD	9,629.42
Total Checking/Savings	<u>118,364.73</u>
Accounts Receivable	
Accounts Receivable	11,666.02
Total Accounts Receivable	<u>11,666.02</u>
Other Current Assets	
Inventory Asset	5,931.44
Total Other Current Assets	<u>5,931.44</u>
Total Current Assets	<u>135,962.19</u>
Fixed Assets	
accumulated depreciation	(252,671.95)
building	793,686.30
Equipment	82,073.56
Vehicles	11,115.00
Total Fixed Assets	<u>634,202.91</u>
Other Assets	
Contribution receivable	290,400.00
discount on contribution receiv	(13,567.51)
Prepaid Insurance	7,299.17
Total Other Assets	<u>284,131.66</u>
TOTAL ASSETS	<u><u>1,054,296.76</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	27,993.03
Total Accounts Payable	<u>27,993.03</u>
Other Current Liabilities	
Accrued Leave	18,033.94
Payroll Liabilities	13,292.59
Tenant Deposits	16,550.00

Valdez Senior Center, Inc.
Balance Sheet
As of December 31, 2015

	Dec 31, 15
Total Other Current Liabilities	47,876.53
Total Current Liabilities	75,869.56
Total Liabilities	75,869.56
Equity	
Retained Earnings	968,082.66
Unrestricted Net Assets	33,654.00
Net Income	(21,309.46)
Total Equity	978,427.20
TOTAL LIABILITIES & EQUITY	1,054,296.76

(Organization's Current Operating Budget)
(All Funds)

**Valdez Senior Center
2018 Budget**

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Income								
Choice Medicaid								
Choice Medicaid	15,000.00	15,000.00	15,000.00	-	-	-	-	45,000.00
Choice Medicaid Total	15,000.00	15,000.00	15,000.00	-	-	-	-	45,000.00
Contribution Income								
Home Delivered	-	1,500.00	-	-	-	-	-	1,500.00
Meal Tickets	-	8,600.00	-	-	-	-	-	8,600.00
Lunch Contributions	-	10,600.00	-	-	-	-	-	10,600.00
Contribution Total	-	20,700.00	-	-	-	-	-	20,700.00
Donations								
Meals Donations	-	800.00	-	-	-	-	-	800.00
Dining Room Rental	250.00	-	-	-	-	-	-	250.00
Ride Donations	-	-	-	-	-	200.00	-	200.00
Donations - Other	-	8,000.00	-	-	-	-	-	8,000.00
Donations Total	250.00	8,800.00	-	-	-	200.00	-	9,250.00
Fundraising								
Fundraising Income	-	-	-	-	1,500.00	-	-	1,500.00
Gaming Income	-	-	-	-	-	-	2,800.00	2,800.00
Fundraising Total	-	-	-	-	1,500.00	-	2,800.00	4,300.00
Grants								
City of Valdez	14,000.00	250,000.00	-	-	-	-	-	264,000.00
DOT	-	-	-	-	-	35,625.00	-	35,625.00
United Way	-	15,500.00	-	-	-	-	-	15,500.00
NSIP	-	9,700.00	-	-	-	-	-	9,700.00
NTS Grant	-	50,517.00	-	-	-	-	-	50,517.00
Total Grants	14,000.00	325,717.00	-	-	-	35,625.00	-	375,342.00
Other Income								
Interest Income	10.00	-	-	-	-	-	-	10.00
Membership Dues	-	-	-	-	3,400.00	-	-	3,400.00
Personal Care Attendant (PCA)	-	-	153,500.00	-	-	-	-	153,500.00
Private Pay Care Attendant	-	-	-	26,000.00	-	-	-	26,000.00
Rental Income	134,400.00	-	-	-	-	-	-	134,400.00
Misc	-	-	-	-	-	-	-	-
Other Income	134,410.00	-	153,500.00	26,000.00	3,400.00	-	-	317,310.00
Total Income	168,410.00	370,217.00	168,500.00	26,000.00	4,900.00	35,625.00	2,800.00	771,992.00

**Valdez Senior Center
2018 Budget**

Expense	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Auto Expense								
Fuel	-	-	-	-	-	5,000.00	-	5,000.00
Maintenance & Repair	-	-	-	-	-	4,000.00	-	4,000.00
Total Auto Expense	-	-	-	-	-	9,000.00	-	9,000.00
Commodities								
Food-NTS	-	120,000.00	-	-	-	-	-	120,000.00
Non Food-NTS	-	22,000.00	-	-	-	-	-	22,000.00
Office Supplies	492.00	1,147.00	874.00	163.00	28.00	768.00	28.00	3,500.00
Shipping & Freight	500.00	-	-	-	-	-	-	500.00
Total Commodities	992.00	142,147.00	874.00	163.00	28.00	768.00	28.00	146,892.00
Contractual Services								
Professional Services/Fees								
Audit & Tax	2,550.00	6,300.00	4,800.00	900.00	150.00	150.00	150.00	15,000.00
Accounting	3,067.00	3,067.00	3,066.00	-	-	-	-	9,200.00
Grant Origination Exp	850.00	2,100.00	1,600.00	300.00	50.00	50.00	50.00	5,000.00
Legal - Other	255.00	630.00	480.00	90.00	15.00	15.00	15.00	1,500.00
Advertising	500.00	500.00	500.00	-	-	3,600.00	500.00	5,600.00
Bank Fees	61.20	151.20	115.20	21.60	7.20	3.60	84.00	444.00
Dues & Subscriptions	198.00	-	-	-	-	-	-	198.00
Mailing & Stamps	216.00	504.00	384.00	72.00	1,200.00	12.00	12.00	2,400.00
Total Contractual Insurance	7,697.20	13,252.20	10,945.20	1,383.60	1,422.20	1,839.60	811.00	39,942.00
Auto								
Commercial/Umbrella	3,150.00	3,150.00	3,150.00	-	-	2,600.00	-	2,600.00
Board Liability	990.00	990.00	1,020.00	-	-	-	-	9,450.00
Workers Comp	5,280.00	5,280.00	5,440.00	-	-	-	-	3,000.00
Other	-	-	-	-	-	-	-	16,000.00
Total Insurance	9,420.00	9,420.00	9,610.00	-	-	2,600.00	-	31,050.00

**Valdez Senior Center
2018 Budget**

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Facility Expense								
Office Expense	2,277.51	2,277.51	2,277.50	-	-	1,167.48	-	8,000.00
Repairs & Maintenance	2,125.00	5,250.00	4,000.00	750.00	125.00	125.00	125.00	12,500.00
Utilities								
Heating Oil	12,000.00	12,000.00	12,000.00	-	-	-	-	36,000.00
Propane	-	1,500.00	-	-	-	-	-	1,500.00
Cable	4,800.00	-	-	-	-	-	-	4,800.00
Dumpster	240.00	-	-	-	-	-	-	240.00
Electricity	16,334.00	16,333.00	16,333.00	-	-	-	-	49,000.00
Telecom	1,000.00	1,000.00	1,000.00	-	-	-	-	5,000.00
Total Facility Expense	88,774.51	39,983.51	35,634.50	750.00	125.00	2,000.00	125.00	137,693.00
Fundraiser Expense								
Gaming Expense	-	-	-	-	1,500.00	-	-	1,500.00
Membership Expense	-	-	-	-	-	-	500.00	500.00
Total Fund Expense	-	-	-	-	1,500.00	-	500.00	2,000.00
Payroll								
Salary & Wages	104,160.00	133,920.00	85,560.00	7,440.00	-	40,920.00	-	372,000.00
Taxes	10,360.00	13,320.00	8,510.00	740.00	-	4,070.00	-	37,000.00
Background Checks	198.00	198.00	204.00	-	-	-	-	600.00
Total Payroll Expenses	114,718.00	147,438.00	94,274.00	8,180.00	-	44,990.00	-	409,600.00
Total Other								
Training	200.00	250.00	250.00	-	-	-	-	700.00
Travel	-	500.00	-	-	-	-	-	500.00
Total Other	200.00	750.00	250.00	-	-	-	-	1,200.00
Grand Total Expenses	171,803.71	352,367.71	251,563.70	10,476.60	3,075.20	64,481.08	1,464.00	755,232.00
Net Ordinary Expense	171,803.71	352,367.71	251,563.70	10,476.60	3,075.20	64,481.08	1,464.00	755,232.00
Net Income	(8,143.71)	17,849.29	16,996.30	15,523.40	1,824.80	(20,656.08)	1,336.00	16,670.00

(Copy of Proposed 2019 Budget)
(All Funds)

**Valdez Senior Center
2019 Budget**

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Income								
Choice Medicaid								
Choice Medicaid		17,000.00	65,000.00	-	-	-	-	82,000.00
Choice Medicaid Total	-	17,000.00	65,000.00	-	-	-	-	82,000.00
Contribution Income								
Home Delivered	-	1,500.00	-	-	-	-	-	1,500.00
Meal Tickets	-	8,600.00	-	-	-	-	-	8,600.00
Lunch Contributions	-	8,500.00	-	-	-	-	-	8,500.00
Contribution Total	-	18,600.00	-	-	-	-	-	18,600.00
Donations								
Meals Donations	-	400.00	-	-	-	-	-	400.00
Dining Room Rental	400.00	-	-	-	-	-	-	400.00
Ride Donations	-	-	-	-	-	500.00	-	500.00
Donations - Other	-	13,000.00	-	-	-	-	-	13,000.00
Donations Total	400.00	13,400.00	-	-	-	500.00	-	14,300.00
Fundraising								
Fundraising Income	-	-	-	-	2,500.00	-	-	2,500.00
Gaming Income	-	-	-	-	-	-	2,400.00	2,400.00
Fundraising Total	-	-	-	-	2,500.00	-	2,400.00	4,900.00
Grants								
City of Valdez	15,000.00	250,000.00	-	-	-	-	-	265,000.00
DOT	-	-	-	-	-	41,143.00	-	41,143.00
United Way	-	15,000.00	-	-	-	-	-	15,000.00
NSIP	-	10,200.00	-	-	-	-	-	10,200.00
NTS Grant	-	60,180.00	-	-	-	-	-	60,180.00
Total Grants	15,000.00	335,380.00	-	-	-	41,143.00	-	391,523.00
Other Income								
Interest Income	80.00	-	-	-	-	-	-	80.00
Membership Dues	-	-	-	-	3,400.00	-	-	3,400.00
Private Care Attendant (PCA)	-	-	123,000.00	-	-	-	-	123,000.00
Private Pay Care Attendant	-	-	-	19,000.00	-	-	-	19,000.00
Rental Income	134,400.00	-	-	-	-	-	-	134,400.00
Misc	-	-	-	-	-	-	-	-
Other Income	134,480.00	-	123,000.00	19,000.00	3,400.00	-	-	279,880.00
Total Income	149,880.00	384,380.00	288,000.00	19,000.00	5,900.00	41,643.00	2,400.00	791,203.00

**Valdez Senior Center
2019 Budget**

Expense	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Auto Expense								
Fuel	-	-	-	-	-	5,000.00	-	5,000.00
Maintenance & Repair	-	-	-	-	-	4,000.00	-	4,000.00
Total Auto Expense	-	-	-	-	-	9,000.00	-	9,000.00
Commodities								
Food-NTS	-	118,000.00	-	-	-	-	-	118,000.00
Non Food-NTS	-	28,000.00	-	-	-	-	-	28,000.00
Office Supplies	350.00	800.00	625.00	125.00	25.00	550.00	25.00	2,500.00
Shipping & Freight	500.00	-	-	-	-	-	-	500.00
Total Commodities	850.00	146,800.00	625.00	125.00	25.00	550.00	25.00	149,975.00
Contractual Services								
Professional Services/Fees								
Audit & Tax	2,550.00	6,300.00	4,800.00	900.00	150.00	150.00	150.00	15,000.00
Accounting	3,067.00	3,067.00	3,066.00	-	-	-	-	9,200.00
Grant Origination Exp	510.00	1,260.00	960.00	180.00	30.00	30.00	30.00	3,000.00
Legal - Other	255.00	630.00	480.00	90.00	15.00	15.00	15.00	1,500.00
Advertising	500.00	500.00	500.00	-	-	3,000.00	500.00	5,000.00
Bank Fees	61.20	151.20	115.20	21.60	7.20	3.60	84.00	444.00
Dues & Subscriptions	1,125.00	-	-	-	-	-	-	1,125.00
Mailing & Stamp	112.00	256.00	200.00	48.00	1,200.00	176.00	8.00	2,000.00
Total Contractual Insurance	8,190.20	12,164.20	10,121.20	1,259.60	1,402.20	3,374.60	767.00	57,289.00
Auto								
Commercial/Umbrella	3,150.00	3,150.00	3,150.00	-	-	4,200.00	-	4,200.00
Board Liability	1,056.00	1,056.00	1,088.00	-	-	-	-	9,450.00
Workers Comp	5,280.00	5,280.00	5,440.00	-	-	-	-	3,200.00
Other	-	-	-	-	-	-	-	16,000.00
Total Insurance	9,486.00	9,486.00	9,678.00	-	-	4,200.00	-	32,850.00

**Valdez Senior Center
2019 Budget**

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Facility Expense								
Office Expense	1,500.00	1,500.00	1,500.00	-	-	1,500.00	-	6,000.00
Repairs & Maintenance	2,125.00	5,250.00	4,000.00	750.00	125.00	125.00	125.00	12,500.00
Utilities								
Heating Oil	13,667.00	13,667.00	13,666.00	-	-	-	-	41,000.00
Propane	-	1,500.00	-	-	-	-	-	1,500.00
Cable	4,800.00	-	-	-	-	-	-	4,800.00
Dumpster	240.00	-	-	-	-	-	-	240.00
Electricity	15,334.00	15,333.00	15,333.00	-	-	-	-	46,000.00
Telecom	1,000.00	1,000.00	1,000.00	-	-	2,000.00	-	5,000.00
Total Facility Expense	38,666.00	30,350.00	35,499.00	750.00	125.00	3,625.00	125.00	117,000.00
Fundraiser Expense								
Scholarship Expense	-	-	-	-	1,500.00	-	-	1,500.00
Gaming Expense	-	-	-	-	-	-	2,000.00	2,000.00
Membership Expense	-	-	-	-	-	-	600.00	600.00
Total Misc Expense	-	-	-	-	500.00	-	-	500.00
Payroll								
Salary & Wages	109,878.02	141,271.74	90,256.95	7,848.43	-	43,166.37	-	392,421.50
Taxes	9,504.45	12,220.01	7,807.23	678.89	-	3,733.89	-	33,944.46
Background Checks	247.50	247.50	255.00	-	-	-	-	750.00
Total Payroll Expenses	119,629.97	153,739.25	98,319.17	8,527.32	-	46,900.26	-	427,516.86
Total Other								
Training	100.00	300.00	300.00	-	-	-	-	700.00
Travel	100.00	500.00	-	-	-	-	-	500.00
Total Other	200.00	800.00	300.00	-	-	-	-	1,200.00
Grand Total Expenses	176,812.17	301,239.45	154,542.37	30,681.92	3,552.20	67,648.86	3,537.00	778,074.96
Net Ordinary Expense	176,912.17	361,239.45	154,542.37	10,641.92	3,552.20	67,649.86	3,537.00	778,074.96
Net Income	(27,082.17)	23,140.55	33,457.63	8,358.08	2,347.80	(26,006.86)	(1,137.00)	13,128.04

PROGRAM INFORMATION

ORGANIZATION NAME: Valdez Senior Center, Inc.

Program Title: Nutrition, Transportation and Support Services (NTS)

Complete section below. Limit comments to this page.

1. Summarize the program you are proposing. (You will provide the details in the scope of services form.)

The NTS Program provides: congregate and home delivered meals to Valdez seniors aged 60+ and those with medically diagnosed disabilities, nutrition and health education information, transportation services, and support to Valdez Senior Center programs that promote active and involved lifestyles.

2. Briefly, but specifically, describe why the program to be funded under this proposal is needed and how it will benefit the Valdez community. Is this a new or existing program? How have you determined the need for your program?

The NTS program provides affordable/free, nutritiously balanced meals to Valdez seniors (60+ years of age). The meal program achieves two outcomes: the delivery of meals provides an informal wellness check and an affordable nutritious meal; lunch time congregate meals provide seniors a social opportunity for fellowship while enjoying an affordable nutritious meal. The NTS program includes: information and assistance; nutritional education and counseling; transportation services; media; and volunteer programs. The Valdez NTS program has been in place for many years and has become a program that many seniors rely on. Program need and commitment of organization resources are determined by the use of services, active outreach and education of constituent base.

3. Is this program year-round, seasonal, or a one-time event? Year-round

Schedule: Beginning date: N/A Ending date: N/A

4. Estimated number of people to be served by this program? 350

Provide formula for estimate:

Meals (Daily Average)	Individuals Served	Units Delivered/Contacts
Congregate (36) & Home Delivered (36)	70	16,800 (Mon-Fri) 5800 Congregate; 7 days per week/11,000 HDM)
Transportation (Weekly Average)	20	5,100 (Mon-Fri)
Information & Assistance (Monthly Average)	100	2,000 (Annual Contacts)
Outreach (Monthly Average)	80	800 (Annual Outreach Efforts)
Total	350	Total 24,900 (Units Delivered/Annual Contacts)

5. Target population served: (Is: youth, adult, Senior Citizens, disadvantaged, etc.)

Seniors aged 60+, disadvantaged individuals, and those living with medically diagnosed disabilities.

6. Is membership in your organization required for participation: Yes _____ No X

7. Fee to participant: Member \$ 0 Non-Member \$ 0

8. Number of paid program staff: Full-time 3 Part-time 2 Temporary _____

ORGANIZATION NAME: Valdez Senior Center, Inc.

Program Information (continued)

9. Volunteer Services Information:

Number of volunteers:	Actual 2016	<u>75</u>
	Actual 2017	<u>80</u>
	Anticipated 2018	<u>88</u>
	Estimated 2019	<u>91</u>

Source of volunteers (parents, members, professionals, others):

Members, staff, spouses, family members, community members/groups, church organizations, high school and college students, and friends.

Types of services provided by volunteers:

Lawns/grounds work, custodial work, fundraising, special events, meal preparation, serving of lunch, activities (exercises, games, gardening, food bank support), administrative assistance (phones, newsletter, front counter), gardening, running errands, painting, etc.

10. Where will you operate this program? What facilities?

The program will be operated from the Valdez Senior Center located at 1300 E. Hanagita St., Valdez, Alaska.

11. What is the specific impact on your program if City funding is available at the following percentages of your request?

75% The meal program would be reduced. The home-delivered meals program would be reduced to Mon-Fri only. Staff hours would be impacted; food options for both meal programs (portions, salad & soup, etc.) would be reduced.

50% The NTS program's continued operation would have to be reviewed. Other non-NTS services provided by the Valdez Senior Center would have to be reduced.

25% The NTS program would be discontinued and other non-NTS services provided by the Valdez Senior Center would be further reduced.

0% The NTS program would be discontinued and other non-NTS services provided by the Valdez Senior Center would be drastically reduced. The center's continued operation would be highly doubtful.

12. The City is prohibited from contracting with businesses or persons that violate the Americans with Disabilities Act (ADA). What methods does your organization employ to comply with the requirements of ADA?

Valdez Senior Center is committed to and in compliance with the Americans with Disabilities Act (ADA). The Valdez Senior Center goes beyond the scope of the ADA and strives to accommodate individual needs.

ORGANIZATION NAME: **Valdez Senior Center, Inc.**
Program Information (continued)

13. Any other comments you would like to make about your program?

The NTS program is a backbone program for the Valdez Senior Center. The program scope of service is core to the Center's mission, providing community support for Valdez seniors through care and services. The program is a significant source of funding for the Center, providing for direct program operations expenses, as well as contributing to indirect costs (such as insurance, contractual services, fuel and utilities) for the operation of the organization.

The Valdez Senior Center targets its services towards seniors over the age of 60 years who indicate they are living at or below poverty level and to disabled individuals within the Valdez service area. To ensure we are providing services to those with the greatest economic and social need, we send out a monthly newsletter with relevant information that includes a monthly activity calendar and monthly meal calendar. Menus are also available on the counter by the front desk, and are posted monthly on both our Facebook page and website.

There is a good amount of information & assistance, outreach public assistance and opportunities for increased socialization and fellowship for seniors at the Center. The Valdez Senior Center is able to assist seniors and disabled individuals, through services offered, to remain in their homes. Currently, transportation is available for shopping, medical appointments, banking, rides to the Center for activities and meals, and for home delivered meals during the week. The Valdez Senior Center is committed to meeting the needs of our recipients and prepared to continue to meet emergency needs and provide transportation to meet our recipients' basic living necessities. Home delivered meals are delivered for 365 days per year to ensure no senior or disabled individual goes without a meal.

The social and geographical isolation that can occur for seniors and disabled individuals living in the outlying areas of Valdez may result in restrictions that can impact a person's ability to perform their normal daily living tasks and hinder their capacity to live independently. The Valdez Senior Center home delivered meals program is able to reach and serve these individuals and inform the Center of any unusual circumstances or noticeable issues, by conducting an informal wellness check with delivery of meals. Regular updates are provided by the driver about our consumers in order for assistance to be provided by the Valdez Senior Center if necessary.

Due to the relatively small size of the community, the word about availability of services is readily spread via word of mouth, local radio announcements, flyers, newsletters, newspapers, etc. The Valdez Senior Center does not turn away any individual who is in need of meals and/or support services, and does not prescribe to a service wait list policy.

ORGANIZATION NAME: Valdez Senior Center, Inc.

OPERATING EXPENSES OF PROPOSED PROGRAM
(Budget Form #1)

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	\$ 153,739	
Salaries/wages		\$ 141,272
Employee benefits		\$ 12,220
Other: <u>Background Checks</u>		\$ 247
CONTRACTUAL SERVICES:	\$ 20,808	
Reproduction/copying		\$
Equipment rental		\$
Data processing		\$ 151
Dues/subscriptions		\$
Contractual services		\$ 5,547
Professional fees & services		\$
Other: <u>Audit Fees</u>		\$ 15,000
OTHER SERVICES:	\$ 33,314	
Volunteer services		\$
Communications/postage		\$ 257
Printing		\$ 557
Advertising/promotion		\$ 500
Electricity		\$ 15,533
Heating		\$ 15,167
Travel/transportation		\$ 500
Other: <u>Telecom</u>		\$ 1,000
COMMODITIES:	\$ 154,050	
Clothing		\$
Office supplies		\$ 800
Building maintenance		\$ 5,250
Operating supplies		\$ 146,000
Parts & supplies - equipment		\$ 2,000
OTHER CHARGES/EXPENSES:	\$ 15,886	
Insurance		\$ 11,586
Contingencies		\$
Training		\$ 300
Rent		\$
Capital equipment		\$
Office equipment		\$ 1,500
Other expenses: <u>Vehicle Fuel</u>		\$ 2,500
TOTAL COST FOR OPERATION OF THIS PROGRAM:	\$ 377,597	

ORGANIZATION NAME: Valdez Senior Center, Inc.

FUNDING SOURCES FOR PROPOSED PROGRAM
(Budget Form #2)

This program budget covers the period of January 1, 2019 to January 31, 2019

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	<u>\$ 18,818</u>	<u>4.98</u>	<u>Y</u>
Gifts and Contributions	<u>\$ 18,800</u>	<u>4.93</u>	<u>N</u>
Membership Dues	<u>\$</u>	<u></u>	<u></u>
Fees & charges to participants	<u>\$</u>	<u></u>	<u></u>
Private sector grants (specify source and date of award)			
<u>State of Alaska</u>	<u>\$ 60,180</u>	<u>15.94</u>	<u>Y</u>
<u>United Way</u>	<u>\$ 15,000</u>	<u>3.97</u>	<u>N</u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
Fundraisers (specify major fundraising events/programs)			
<u></u>	<u>\$</u>	<u></u>	<u></u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
Subtotal of Financial Support for this program:	<u>\$ 112,596</u>	<u>29.82</u>	
Supplemental Funding Requested from City of Valdez:	<u>\$ 265,000</u>	<u>70.18</u>	
<u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u>	<u>\$ 377,597</u>	<u>100%</u>	

NOTE: Projected program financial support should meet or exceed projected program expenditures. If not, you must provide an explanation. If the financial support is projected to exceed the expenditures by a substantial amount, please provide an explanation as to why grant funds are being requested for this program.

ORGANIZATION NAME: **Valdez Senior Center, Inc.**

SCOPE OF SERVICES

Timeline **OUTCOMES for 2019** (What do you plan to accomplish in 2019 - be specific)

The Valdez Senior Center mission is to provide support services to the seniors of Valdez, improving their quality of life to keep them in their homes and our community.

In 2019, the Valdez Senior Center Board of Directors and employees are committed to expanding the organization and the delivery of services provided by the Center. The Nutrition, Transportation & Support Services (NTS) program provides congregate meals, home delivered meals, transportation services, outreach assistance, information and assistance services, classes and activities. The NTS program, quite simply, is core to the delivery of our mission.

All of the services mentioned above demonstrate a commitment to effective service delivery and achievement of desired outcomes through delivering nutritional meals, transportation and support services to the seniors we serve. In doing so, the Valdez Senior Center is able to meet the primary outcome of the program, also our mission, which is to assist and increase the number of seniors living safely in their homes or community of choice.

In 2019, the Valdez Senior Center will work to increase and expand upon the delivery of program services while striving to reduce costs through improved efficiency.

Attach additional pages if necessary

Definition: Outcome - End product or result accomplished.

Valdez Senior Center, Inc.
Profit & Loss
January through June 2018

	Jan - Jun 18
Ordinary Income/Expense	
Income	
Choice Medicald	42,172.33
Contribution Income	
Home Delivered	978.00
Meal Tickets	5,305.75
Total Contribution Income	6,283.75
Donations	
Dining Hall Rental	400.00
Meals Donations	206.74
Ride Donations	351.00
Donations - Other	21,532.13
Total Donations	22,489.87
Fundraiser Income	1,499.00
gain (loss) on disposal	50.00
Gaming Activity	1,274.00
Grants	
City of Valdez	357,000.00
DOT Grant	22,992.25
NTS Program	22,730.00
United Way	15,000.00
Total Grants	417,722.25
Interest Income	40.27
Lunch Contributions	4,821.61
Membership Dues	1,740.00
NSIP	6,418.00
Personal Care Attendent (PCA)	61,922.13
Private Pay	21,629.66
Rental Income	67,200.00
Total Income	655,262.87
Gross Profit	655,262.87
Expense	
Auto Expense	
Auto Repair	3,067.06
Vehicle Fuel	2,713.70
Total Auto Expense	5,780.76
Bank Service Charges	40.00
Commodities	
Food-NTS	54,359.08
Non Food-NTS	14,878.24
Office Supplies	1,143.37

6:26 PM
08/21/18
Accrual Basis

Valdez Senior Center, Inc.
Profit & Loss
January through June 2018

	Jan - Jun 18
Supplies-Building	1,174.06
Total Commodities	71,554.75
Contractual	
Advertising	621.35
Bank Fees	42.00
Building Lease	1.00
Contract labor	25,323.50
Dues & Subscriptions	1,047.95
Insurance	
Auto	1,477.55
Commercial	5,284.35
Liability/Board	2,995.00
Workers Comp	9,453.00
Total Insurance	19,209.90
Mailing & Stamps	871.93
Personnel Expense	
Background Checks	360.00
Education/Travel/Accommodat...	54.00
Personnel Expense - Other	327.00
Total Personnel Expense	741.00
Printing	353.24
Professional Fees	
Accounting	2,743.53
Audit & Tax	8,094.90
Professional Fees - Other	75.00
Total Professional Fees	10,913.43
Total Contractual	59,125.30
Facility Expense	
Office expense	4,691.07
Parts & Supplies	804.28
Repairs & Maintenance	5,281.80
Utilities	
Cable	2,400.00
Dumpster	120.00
Electricity	22,192.76
Heating Oil	20,525.23
Propane	584.24
Telephone	2,450.42
Total Utilities	48,272.65
Facility Expense - Other	1,360.93
Total Facility Expense	60,410.73
Fundraiser Expense	183.07
Gaming Expense	290.94

6:26 PM
08/21/18
Accrual Basis

Valdez Senior Center, Inc.
Profit & Loss
January through June 2018

	Jan - Jun 18
Membership Account	376.44
Payroll Expenses	
Payroll Taxes	17,369.22
Payroll Expenses - Other	201,040.13
	<hr/>
Total Payroll Expenses	218,409.35
PCA Expense	15.00
Scholarships Expense	1,750.00
Training	212.50
	<hr/>
Total Expense	418,148.84
	<hr/>
Net Ordinary Income	237,114.03
	<hr/>
Net Income	237,114.03

Valdez Senior Center, Inc.
Balance Sheet
As of June 30, 2018

	Jun 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Cash Admin	100.00
FNBA 7094 General	90,140.95
FNBA 7110 Membership	11,591.29
FNBA 9648 Contingency	99,877.33
FNBA Gaming	1,239.43
WFB 7628 Deposit	20,379.46
Total Checking/Savings	223,328.46
Accounts Receivable	
Accounts Receivable	(18,915.83)
Total Accounts Receivable	(18,915.83)
Other Current Assets	
Inventory Asset	5,931.44
Total Other Current Assets	5,931.44
Total Current Assets	210,344.07
Fixed Assets	
accumulated depreciation	(451,715.71)
building	785,066.00
Equipment	69,723.79
Vehicles	73,281.00
Total Fixed Assets	476,355.08
Other Assets	
discount on contribution receiv	0.01
Prepaid Insurance	(3,651.00)
Total Other Assets	(3,650.99)
TOTAL ASSETS	683,048.16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	30,291.97
Total Accounts Payable	30,291.97
Other Current Liabilities	
Accrued Leave	19,634.42
Payroll Liabilities	12,871.40
Tenant Deposits	15,320.00
Total Other Current Liabilities	47,825.82

6:26 PM
08/21/18
Accrual Basis

Valdez Senior Center, Inc.
Balance Sheet
As of June 30, 2018

	<u>Jun 30, 18</u>
Total Current Liabilities	<u>78,117.79</u>
Total Liabilities	78,117.79
Equity	
Retained Earnings	334,162.34
Unrestricted Net Assets	33,654.00
Net Income	<u>237,114.03</u>
Total Equity	<u>604,930.37</u>
TOTAL LIABILITIES & EQUITY	<u><u>683,048.16</u></u>



VZSEN-1

OP ID: MC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Combs Insurance Agency, Inc.
341 S. Alaska Street
Palmer, AK 99645
Michael F. Combs, CIC, CRM

907-745-2144

CONTACT NAME: Michael F. Combs, CIC, CRM**PHONE (A/C, No, Ext):** 907-745-2144**FAX (A/C, No):** 907-745-7275**E-MAIL ADDRESS:** mike@combsinsurance.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	GREAT AMERICAN ASSURANCE CO.	16891
INSURER B:	UNITED FINANCIAL CASUALTY CO	11770
INSURER C:	GREAT AMERICAN ALLIANCE	26832
INSURER D:	NATIONAL UNION FIRE INS CO	19445
INSURER E:	ARCH INSURANCE COMPANY	
INSURER F:		

INSURED Valdez Senior Center, Inc.
P O Box 1635
Valdez, AK 99686

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL SUBR USD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PROFESSIONAL GEN L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	PAC757577712 INCLUDED	08/12/2018	08/12/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 PROFESSIONAL \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		036525558	08/12/2018	08/12/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		UMB143849910	08/12/2018	08/12/2019	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	WC031522362 NFP OFFICERS EXCLUDED	10/16/2017	10/16/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 500,000 E L DISEASE - EA EMPLOYEE \$ 500,000 E L DISEASE - POLICY LIMIT \$ 500,000
E	DIRECTORS/OFFICERS EMP PRACTICES LIAB		NFP012122601	12/23/2017	12/23/2018	LIMIT PER CLAIM \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VALDEZ SENIOR CENTER-PREMISES LOCATION:1300 HANAGITA PLACE(N.PORION US 636)
VALDEZ, AK 99686.

****CERTIFICATE HOLDER AS ADDITIONAL INSURED/LANDLORD ON GENERAL LIABILITY, BUT ONLY WITH RESPECTS TO THE NEGLIGENCE OF THE NAMED INSURED.****

CERTIFICATE HOLDER

CITY OF V

CITY OF VALDEZ
P.O. BOX 307
VALDEZ, AK 99686

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

NOTEPAD

INSURED'S NAME Valdez Senior Center, Inc.

VZSEN-1
OP ID: MC

PAGE 2
Date 08/06/2018

****ALL POLICIES SUBJECT TO STATE OF ALASKA CANCELLATION STATUTES.****
ALASKA STATUTE:AS 21.36.220 IN REGARDS TO CANCEL/NON-RENEWAL/COV.CHG.
ALASKA STATUTE:AS 23.30.030(5) REGARDING CANCEL OF WORKERS COMPENSATION.

****GENERAL LIABILITY: SUBJECT TO REQUIREMENT OF WRITTEN/SIGNED
LEASE OR CONTRACT.**

***AUTOMATIC ADDITIONAL INSURED FOR LESSOR, FUNDING SOURCES AND/OR
CONTRACTUAL OBLIGATIONS PER COMPANY FORM #CG 8977**

***BLANKET WAIVER OF SUBROGATION PER COMPANY FORM #CG 8977**