

**From:** [Barquist, Dave](#)  
**To:** [Elke Doom](#); [Martha Barberio](#); [Allie Ferkko](#); [Sheri Pierce](#)  
**Cc:** [Pelan, Keith](#); [Chen, Nick](#)  
**Subject:** Kimley-Horn Scope of Work (Revision)  
**Date:** Tuesday, May 29, 2018 4:18:51 PM  
**Attachments:** [Kimley-HornRevisedScope\(052518\)ver1.docx](#)

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Good Afternoon!

Attached, as discussed is our revised Scope of Work consistent with our past three discussions with the City Council and our understanding of the direction of the project.

Generally, our Scope of Work has been modified to reallocate a nominal amount to the Comprehensive Plan task, while reducing the overall project budget around \$250,000. Northstar is clear the intent is to discontinue their engagement and has been directed to cease any efforts related to this project until which time, a formal notice is provided by the City.

We assume, due to some outstanding items before the staff/council (potentially evaluating other bids, removing Northstar from contract, Advisory Committee formation, etc.) it is not advisable to schedule the first visit until July, as there is a significant level of spending that would occur in this interim period without any clear sanction by staff or the Council. Additionally, the timing for the outreach, as we articulated in prior correspondence would have already commenced. We believe it is prudent to spend the effort only when we are all comfortable with the direction of the project. Should you find in necessary to reconsider, we are open to discussions.

We are available prior to the June 5<sup>th</sup> meeting to discuss and clarify or provide greater detail, should you require.

Your confirmation of receipt would be appreciated. Have a wonderful day!!

Dave

**Kimley»Horn**

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