

CITY OF VALDEZ  
ALASKA

CONTRACT DOCUMENTS

Project: Seven Building Roof Replacements

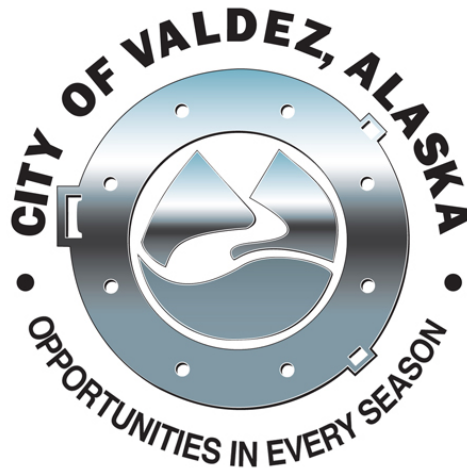
Project Number: 16-310-1130

Contract Number: 1379

Cost Codes: 310-1130-58000  
310-6164-49566

Issued for Construction

Date: April 12, 2018



City of Valdez  
Capital Facilities and Engineering  
300 Airport Road, Suite 201  
P.O. Box 307  
Valdez, Alaska 99686

Project Manager:  
Scott Benda

Construction Plan Set Completed By:  
**BDS Architects**  
**3330 C St, Suite 200**  
**Anchorage, AK 99503**



**City of Valdez  
Contract Documents**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

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**City of Valdez  
Invitation to Bid**

**Date: April 12, 2018**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

This project includes, but is not necessarily limited to: Demolish the existing roofs on 5 buildings and replace with MCBUR roofs, and R&R the metal roof on the Fire Station. Additional work includes two additive alternates to replace metal roofing and construct a new canopy. The Engineer's Estimate for construction is under \$1,500,000.

Sealed bids will be accepted until 2:00 pm local time on Wednesday, May 2, 2018, at the office of the Capital Facilities Director, 300 Airport Road, Suite 201, P. O. Box 307, Valdez, Alaska 99686. The bids will be publicly opened and read at that time. A non-mandatory pre-bid conference will be held at the office of the Capital Facilities Director, 300 Airport Road, Suite 201, Valdez, Alaska on Wednesday, April 25, 2018 at 2:00 pm.

Complete sets of the bid documents may be purchased from Digital Blueprint, 903 West Northern Lights Blvd., Anchorage, AK 99503, (907) 274-4060. Bid documents may also be downloaded from the City of Valdez website at [www.ci.valdez.ak.us](http://www.ci.valdez.ak.us); documents are located under "Bids" on the lower right hand side of the opening page. Bidders are encouraged to download, fill out, and return the Request for Addendum form located at the link listed above to ensure receipt of any addendum issued for this project.

Bid security in the amount of 5% of the total bid is required. For bids in excess of \$100,000, Payment and Performance Bonds in the amount of 100% of the contract amount are required.

The City reserves the right to waive any irregularities or informalities in a bid and to reject any and all bids without cause.

Current minimum prevailing wage rates as published by the Alaska Department of Labor must be paid as required by AS 36.05.070. Requirements of the Alaska Employment Preference (AS 36.10) must be met.

Solicitation of bids, award of bid, bid protest of qualified bidders and award of contract will be conducted in accordance with 04 AAC 31.080. Bid protests may be filed within 10 days after notice of Intent to Award is issued.

The City of Valdez "Standard Specifications and Standard Details" shall be used. An electronic copy is available from the City of Valdez website at <http://www.ci.valdez.ak.us> under "standards and specifications" located on the "quick links" portion of the Capital Facilities Department page.

Advertising Dates: April 4<sup>th</sup>, 25<sup>th</sup> and May 2<sup>nd</sup>



**City of Valdez  
Instructions to Bidders**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

**CAUTION:**

Your bid may be rejected if it is not properly executed. Check that the following items have been accomplished to help assure a responsive bid. Please read Sections 6 and 7 carefully.

1. Bid Form
  - A. The Bid Form has been executed and signed.
  - B. Addendum Acknowledgement Form has been executed and signed.
2. Bid Security or Bid Bond
  - A. An executed Bid Security (Bid Bond) in the amount indicated on the Invitation to Bid.
  - B. Verify that the Certificate showing the Corporate Principal on the form is executed if applicable.
3. Alaska Business License, a copy your current license must be included.
4. Alaska Contactor Certificate of Registration
  - A. A copy of your current Alaska Contractor License of Registration in the bidder's name must be included with the bid.
  - B. The Contractor is required to verify that the appropriate license(s) is in place prior to submitting their bid for the project's scope of work.
5. A bid may be rejected if it contains any alterations or erasures that are not initialed by the signer of the bid.

Note: Any certified checks may be held uncollected at the risk of bidders submitting them.

**1. General**

Bidders are requested to study and follow these instructions about the method and form for submitting bids to avoid having their bid rejected.

Bidders will find all required forms and documents contained within this assembly. Please notice under Section 7, Required Documents for Bid, as to which forms and documents are required for your bid to be considered.

**2. Explanation to Bidders**

Requests from bidders concerning interpretations or clarifications of the bid documents shall be made in writing to the project manager or project engineer. Such requests shall arrive at least three working days prior to the date for opening bids. There needs to be sufficient time allowed for a reply to reach all bidders before the submission of the bids. Explanations made will be in the form of an addendum to the specifications or drawings and will be furnished to all bidders and receipt of the addendum must be acknowledged on the Addendum Form.



### **3. Site Conditions**

Bidders are encouraged to visit the site to ascertain pertinent local conditions, location, accessibility, terrain, labor conditions, conditions of surrounding areas, and any other aspect that may impact the project.

### **4. Addenda Requirements**

All bids must include the Addendum Acknowledgement Form. If addendums have been issued the bidder must state on the form all the addendums have been acknowledged. If no addendums were issued then the bidder is to write "NONE" on the form. The Addendum Acknowledgement Form shall be reviewed prior to acceptance of the bid.

### **5. Submissions of Bids**

All bids, including any amendment or withdrawal, must be received at the address shown in the Invitation to Bid no later than the scheduled time of bid opening. Any bid, amendment or withdrawal that has not been actually received by the person opening the bid prior to the time of the scheduled bid opening will not be considered. The bid will be returned unopened. Conditioned or qualified bids unless requested will be considered nonresponsive.

Bids must be in a sealed envelope marked as follows:

BIDS FOR CITY OF VALDEZ	CAPITAL FACILITIES DIRECTOR
Seven Building Roof Replacements	CITY OF VALDEZ
PROJECT NO. <u>16-310-1130</u>	300 AIRPORT ROAD, SUITE 201
CONTRACT NO. <u>1379</u>	P.O. BOX 307
DATE OF BID OPENING: May 2, 2018	VALDEZ, AK 99686

### **6. Preparation of Bids**

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed in ink. If erasures or other changes appear on the forms, the person signing the bid must initial each erasure or change.

The Bid Form will provide for quotation or price for all items. Bidders must quote on all items. Failure to do so may result in disqualification. Alternative bids will not be acceptable unless requested.

**Modification by facsimile of bids already submitted will be considered if received before the bid opening time noted in the Invitation for Bid or the addenda. Modification by facsimile is at the risk of the bidder. The Owner makes no warranty as to telephone line or equipment availability or condition. All addenda must be acknowledged prior to the bid opening; facsimile acknowledgement is acceptable for all addenda issued as long as an**



**original completed form was provided within your sealed bid. Facsimile modifications shall not reveal the total amount of the original or revised bid.**

Facsimile number to use is (907) 835-5574.

## **7. Required Documents for Bid**

The following listed documents are to be completed and submitted at the time of bidding. Deviation from these requirements will be grounds for rejection of the bid.

- A. Addenda Acknowledged Form, fully completed original (see Item 6 above also)
- B. Bid Schedule, fully completed original (see Item 6 above also)
- C. Bid Bond, original
- D. Copy of current and appropriate Alaska Contractor License for this Scope of Work.
- E. Copy of current Alaska Business License

## **8. Required Documents for Award of the Contract**

The following documents must be executed prior to award of the contract and the initiation of work. Contractors are urged to expedite the completion of these documents. This will allow the contract award and notice to proceed to be issued expeditiously. These documents must be submitted within ten (10) working days after the date of notice of intent to award.

- A. Contract Bond (Payment Bond: See Bonding Requirements below)
- B. Contract Bond (Performance Bond: See Bonding Requirements below)
- C. Certificate of Insurance naming City of Valdez as an "Additional Insured"
- D. Certificate of good standing for a Corporation or LLC
- E. Non-collusion Affidavit
- F. Agreement (2 signed copies)
- G. City of Valdez Business Registration
- H. Executed W-9 Form

## **9. Bonding Requirements**

### **A. Bid Security**

Bid Security is required and shall be in the form of a Certified Check for each bid or a Bid Bond prepared on the attached Bid Bond Form.

The Bid Bond must be executed by the bidder as principal and be executed by a surety company authorized to transact business in the State of Alaska. The Owner must approve the surety company.

The Bid Security or Bid Bond shall be issued for five percent (5%) of the bid amount.



Bid Securities will be returned to all except the three lowest bidders. The remaining certified checks or bid bonds will be returned, after the Owner and the accepted bidder have executed the Contract. Failure of the Owner to return the certified checks or bid bonds in a timely manner will create no liability on the part of the Owner. If no award has been made within sixty (60) days after the bid opening, all bidders except the one who has received the notice of intent to award may request the return of their cash, check or bid bonds.

#### Contract Payment Bond

A Contract Payment Bond is not required if the total dollar amount of the contract is less than One Hundred Thousand Dollars (\$100,000).

A Contract Payment Bond is required if the total dollar amount of the contract is equal to or greater than One Hundred Thousand Dollars (\$100,000). Contract Payment Bond will be in the amount of One Hundred Percent (100%) of the Bid amount.

Contract Payment Bond shall be prepared on the Payment Bond Form that is attached. The Bond must be executed by the Contractor as principal and executed by a surety company authorized to transact business in the State of Alaska. The Owner must approve the surety company.

#### B. Contract Performance Bond

A Contract Performance Bond is not required if the total dollar amount of the contract is less than One Hundred Thousand Dollars (\$100,000).

A Contract Performance Bond is required if the total dollar amount of the contract is equal to or greater than One Hundred Thousand Dollars (\$100,000). Contract Performance Bond) will be in the amount of One Hundred Percent (100%) of the Bid amount.

Contract Performance Bond shall be prepared on the Performance Bond Form that is attached. The Bond must execute by the Contractor as principal and executed by a surety company authorized to transact business in the State of Alaska. The Owner must approve the surety company.

Section 2.80.080 of Valdez City Code provides for a modified contractor bond. Bidders shall familiarize themselves with exemptions allowed and the requirements for exemptions.

### **10. Bidder Qualifications**

Before a bid is considered for award, the apparent low bidder may be requested to submit a statement of facts or proof in detail as to his previous experience in performing similar or comparable work, technical abilities, equipment, size, manpower and financial resources to complete and perform the work as outlined in the contract documents, plans and specifications.



## **11. Withdrawal of Bids**

Bids may be withdrawn by written request received from the bidder prior to the bid opening time. Errors on the part of the bidder in preparing the bid, confers no right for the withdrawal of the bid after the bid has been opened.

## **12. Bidders Interested in More than One Bid**

If any one party, by or in name of his or their agent, partner or other person, offers more than one bid, all such bids will be rejected. A party who quoted prices to a bidder is not disqualified from quoting prices to other bidders or from a bid directly for the work.

## **13. Rejection of Bids**

The Owner reserves the right to reject any and all bids, when such rejection is in the interest of the Owner; to reject the bid of a bidder who previously failed to perform properly or to complete on time; and to reject the bid of a bidder who is not, in the opinion of the Owner in, in a position to perform the contract; or to waive any irregularities or informalities in a bid.

## **14. Hiring of Local Labor**

The Owner encourages that every Contractor and Subcontractor, employ to the maximum extent practical and allowed by law, qualified people who regularly reside in the project area.

## **15. Protests**

Any protest of the bids or award must be filed by the aggrieved bidder with the Owner, in writing, within ten (10) calendar days of the Notice of Intent to Award requesting a hearing for a determination and award of the contract in accordance with the law. The final decision regarding any protest will rest solely and completely with the Owner.

## **16. Award of Bid**

The bid, if awarded, will be awarded to the lowest responsive responsible bidder as determined by the terms of the City Code and this document.

## **17. Pre-Bid Conference**

A non-mandatory Pre-Bid Conference will be held Wednesday, April 25, 2018, at 2:00 pm at the office of the Capital Facilities Director, Suite 201 300 Airport Road, Valdez, Alaska.

## **18. Pre-Award Conference**

Before the award of the contract a Pre-Award Conference may be held between the Engineer or Project Manager and the apparent low bidder.





**City of Valdez  
Addendum Acknowledgement**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

The bidder acknowledges receipt of the following addenda and certifies that their contents have been considered in the preparation of this Bid. If there are no addendums please state NONE above your name.

Addendum Number	<u>  1  </u>	Dated	<u>April 27, 2018</u>	Initials	<u>          </u>
Addendum Number	<u>  2  </u>	Dated	<u>April 30, 2018</u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>
Addendum Number	<u>      </u>	Dated	<u>                  </u>	Initials	<u>          </u>

RPR, Inc. dba Rain Proof Roofing  
Company Name

Chris Reilly  
Authorizing Name

May 2, 2018  
Date

Vice-president  
Title

  
Signature



**City of Valdez**  
**Bid Schedule Page 1 of 2**

**Project: Seven Building Roof Replacements**  
**Project Number: 16-310-1130 / Contract Number: 1379**

<u>Item No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Item Price</u>
Base Bid	Replace the roofs on City Hall, School District Office, Teen Center, Harbormaster, Fire Station and Sewage Treatment Plant Building.	All Req'd	Lump Sum	2,000,000.00	2,000,000.00
AA#1	Replace metal roof on Com Dev.	All Req'd	Lump Sum	150,000.00	150,000.00
AA#2	Construct new canopy at Senior Center.	All Req'd	Lump Sum	100,000.00	100,000.00

Base Bid Amount:

Exactly Two Million                      Dollars        No        Cents

(\$                      2,000,000.00                      )

Total Additive Alternate Bid Amount:

Exactly Two Hundred Fifty Thousand                      Dollars        No        Cents

(\$                      250,000.00                      )



**City of Valdez  
Bid Schedule Page 2 of 2**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

Total Bid Amount:

Exactly Two Million Two Hundred Fifty Thousand Dollars No Cents

(\$ 2,250,000.00 )

I, RPR, Inc., hereinafter called Bidder, ~~an individual~~ doing business as Rain Proof Roofing, ~~(strike out inapplicable words:) a partnership, a corporation incorporated in the State of Alaska, a joint venture,~~ hereby submits this bid and agrees: to hold this bid open for forty five (45) days, to accept the provisions of the Instruction to Bidders, to accomplish the work in accordance with the contract documents, plans, specifications, for the lump sum and unit price amounts as set forth in this bid schedule.

Respectfully submitted this 2nd day of May, 2018

BIDDER:

RPR, Inc. dba Rain Proof Roofing  
Company Name

2201 East 84th Court  
Address

Anchorage, AK 99507  
City, State, Zip Code

(907) 344-5545  
Telephone Number

38-3818943  
Federal I.D. or S.S.N.

Chris Reilly  
Authorizing Name

Vice-president  
Title

[Signature]  
Signature

creilly@rainproofroofing.com  
Email Address

CORPORATE SEAL

ATTEST:

[Signature]  
Signature of Corporate Sec.

Misty Stoddard  
Print Name





**City of Valdez  
Bid Bond**

**KNOW ALL MEN BY THERE PRESENTS**, that we RPR, Inc. dba Rain Proof Roofing  
2201 E. 84th Court, Anchorage, AK 99507

(Insert full name and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and Western Surety Company  
2233 112th Avenue NE, Bellevue, WA 98004

(Insert full name and address or legal title of Surety)

a corporation duly organized under the laws of the State of ~~Alaska~~ <sup>South Dakota</sup> as surety, hereinafter called  
the Surety, are held and firmly bound unto

City of Valdez  
P.O. Box 307  
Valdez, Alaska 99686

as Obligee, hereinafter called the Obligee, in the sum of Five Percent (5%) of Total Amount Bid

----- Dollars (\$ -- 5% -- ),

For the payment of which sum well and truly to be made, the said Principal and the Surety, bind  
ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally,  
firmly by these presents.

Whereas, the Principal has submitted a bid for

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

**NOW, THEREFORE**, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a  
Contract with Obligee in accordance with terms of such bid, and give such bond or bonds as may be specified in the  
bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for  
the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the  
Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference  
not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the  
Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation  
shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 2nd day or May, 2018

(Witness)

(Witness)

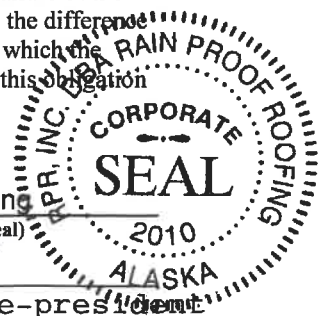
RPR, Inc. dba Rain Proof Roofing  
(Principal) (Seal)

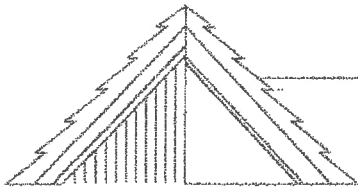
(Title) Chris Reilly, Vice-president

Western Surety Company

(Surety) (Seal)

(Title) Christin M. Hubble, Attorney-in-Fact





RPR, Inc dba Rain Proof Roofing

# Rain Proof Roofing

2201 East 84th Court  
Anchorage, AK 99507  
Phone: (907) 344-5545  
Fax: (907) 349-3386

1255 West Winter Court  
Wasilla, AK 99654  
Phone: (907) 373-5545  
Fax: (907) 373-5509

May 2, 2018

Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379

Subject: Bid Modification

Mr. Benda,  
Please see the attached form with Bid Modifications.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Chris P. Reilly', written in a cursive style.

Christopher P. Reilly  
Vice-President  
Rain Proof Roofing



**City of Valdez  
Bid Schedule Page 1 of 2**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

<u>Item No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Item Price</u>
Base Bid	Replace the roofs on City Hall, School District Office, Teen Center, Harbormaster, Fire Station and Sewage Treatment Plant Building.	All Req'd	Lump Sum	-440,000.00	-440,000.00
AA#1	Replace metal roof on Com Dev.	All Req'd	Lump Sum	-65,000.00	-65,000.00
AA#2	Construct new canopy at Senior Center.	All Req'd	Lump Sum	-40,000.00	-40,000.00

Base Bid Amount:

SUBTRACT Exactly Four Hundred Forty Thousand      Dollars      No      Cents

(\$                      -440,000.00      )

Total Additive Alternate Bid Amount:

SUBTRACT Exactly One Hundred Five Thousand      Dollars      No      Cents

(\$                      -105,000.00      )



Page 11 of 31

**City of Valdez  
Bid Schedule Page 2 of 2**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

Total Bid Amount:

SUBTRACT Exactly Five Hundred Forty-five Thousand    Dollars    No    Cents

(\$                    -545,000.00 )

I, RPR, Inc., hereinafter called Bidder, ~~an individual~~ doing business as Rain Proof Roofing, ~~(strike out inapplicable words:)~~ a ~~partnership~~, a corporation incorporated in the State of Alaska, ~~a joint venture~~, hereby submits this bid and agrees: to hold this bid open for forty five (45) days, to accept the provisions of the Instruction to Bidders, to accomplish the work in accordance with the contract documents, plans, specifications, for the lump sum and unit price amounts as set forth in this bid schedule.

Respectfully submitted this 2nd day of May, 2018

BIDDER:

RPR, Inc. dba Rain Proof Roofing  
Company Name

2201 East 84th Court  
Address

Anchorage, AK 99507  
City, State, Zip Code

(907) 344-5545  
Telephone Number

38-3818943  
Federal I.D. or S.S.N.

Chris Reilly  
Authorizing Name

Vice-president  
Title

  
Signature

creilly@rainproofroofing.com  
Email Address

CORPORATE SEAL

ATTEST:

  
Signature of Corporate Sec.

Misty Stoddard  
Print Name



# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents,** That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Christin M Hubble, Marie I Matetich, Jennifer L Schultz, Sandy L Boswell, Abbie A Bonney, Individually**

of Anchorage, AK, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 8th day of May, 2017.



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 8th day of May, 2017, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 2nd day of May, 2018.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary



License #: CONE35853  
Effective: 11/02/2016  
Expires: 12/31/2018

# STATE OF ALASKA

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business, and Professional Licensing

## Regulation of Construction Contractors and Home Inspectors

Licensee: **RPR, INC**

License Type: **General Contractor Without Residential Contractor Endorsement**

Status: **Active**

Doing Business As: **RAIN PROOF ROOFING**

Note: CONTRACTOR HAS PREVIOUS LICENSE RECORD. 35838

Commissioner: Chris Hladick

### Relationships

RelationType	License #	LicenseType	Owners/Entitles	Names/DBA
No relationships found.				

### Designations

Type	Group
No designations found.	

RAIN PROOF ROOFING  
2201 EAST 84TH COURT  
ANCHORAGE, AK 99507-3146

### Wallet Card

State of Alaska  
Department of Commerce, Community, and Economic Development  
Division of Corporations, Business, and Professional Licensing  
Regulation of Construction Contractors and Home Inspectors  
RPR, INC  
DBA: RAIN PROOF ROOFING  
As  
General Contractor Without Residential Contractor Endorsement

License  
CONE35853

Effective  
11/02/2016

Expires  
12/31/2018

Alaska Business License # 949305

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business and Professional Licensing  
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

**RAIN PROOF ROOFING**

2201 EAST 84TH COURT ANCHORAGE AK 99507

owned by

RPR, INC.

is licensed by the department to conduct business for the period

October 03, 2016 through December 31, 2018  
for the following line of business:

23 - Construction

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.  
This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Chris Hladick





**City of Valdez  
Agreement Page 1 of 2**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

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This agreement is made on the 15th day of May, 2018, by and between the City of Valdez, Alaska, hereinafter called the Owner and, acting through its Mayor, and Rain Proof Roofing doing business as ~~an individual, partnership,~~ a corporation (strike out inapplicable words) located in Anchorage, Alaska, hereinafter called the Contractor.

The Contractor agrees to this Contract known as:

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

Furthermore the Contractor agrees to accept as full and complete payment for all work to be done in this Contract for the lump sum and per unit prices as set forth in the Bid Form and Addendums in the Contract Documents for this project. The total amount of this Contract shall be: **one million, seven hundred five thousand dollars and zero cents (\$1,705,000.00).**

The Contractor hereby agrees to commence work on this project within ten (10) working days after the date of the written Notice to Proceed and to complete all work in accordance with the Contract Documents and addendums within **ninety (90)** calendar days of the Notice to Proceed. Said Contract Documents are listed in the Table of Contents herein. All documents listed therein are by this reference made a part hereof.

The Contractor further agrees to pay, as liquidated damages, the sum of one thousand dollars (\$1000) for each calendar day in excess of the completion date specified in the written Notice to Proceed in which this project remains incomplete.

The Owner agrees to pay the Contractor for the performance of the Contract, subject to additions and deductions, as provided in the City of Valdez Standard Specifications Section 10 Standard General Provisions of this of this Contract, and to make payments on account thereof as provided in the City of Valdez Standard Specifications Section 10 Standard General Provisions and City of Valdez City Code.



**City of Valdez  
Agreement Page 2 of 2**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

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IN WITNESS WHEREOF, the parties to this presence have executed this Contract in two (2) counterparts, each of which shall be deemed as original, in the year and day first mentioned above.

**Rain Proof Roofing**

\_\_\_\_\_  
Signature

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Federal I.D. or S.S.N.

\_\_\_\_\_  
Corporate Secretary

Attest: \_\_\_\_\_  
Corporate Secretary

**City of Valdez, Alaska, Authorized**

\_\_\_\_\_  
Jeremy O'Neil, Mayor

\_\_\_\_\_  
Date

**Attested:**

\_\_\_\_\_  
Sheri L. Pierce, MMC, City Clerk

**Recommended:**

\_\_\_\_\_  
Elke Doom, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nathan Duval, Capital Facilities Director

\_\_\_\_\_  
Date

**Approved as to Form:**

Brena, Bell & Clarkson, P.C.

\_\_\_\_\_  
Jon S. Wakeland

\_\_\_\_\_  
Date

# City of Valdez Corporate Acknowledgement

**Project: Seven Building Roof Replacements**  
**Project Number: 16-310-1130 / Contract Number: 1379**

(To be filled in when Contract is executed in behalf of Corporation)

UNITED STATES OF AMERICA )  
 )SS.  
STATE OF ALASKA )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2018.

(Name of Officer)

(Title of Officer)

(Name of Corporation)

\_\_\_\_\_  
(State of Incorporation) Corporation, on behalf of said Corporation.

Notary Public

My Commission Expires: \_\_\_\_\_

# City of Valdez Non-Collusion Affidavit

**Project: Seven Building Roof Replacements**  
**Project Number: 16-310-1130 / Contract Number: 1379**

(to be executed prior to award)

UNITED STATES OF AMERICA )  
 )SS.  
STATE OF ALASKA )

I, \_\_\_\_\_, of \_\_\_\_\_, being duly sworn, do depose and state:

I, or the firm, association of corporation of which I am a member, a bidder on the Contract to be awarded, by the City of Valdez, Alaska, for the construction of that certain construction project designated as:

**Project: Seven Building Roof Replacements**  
**Project Number: 16-310-1130 / Contract Number: 1379**

Located at Valdez, in the State of Alaska, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such Contract.

Signature

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public

My Commission Expires:\_\_\_\_\_



**City of Valdez  
Performance Bond**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

**KNOW ALL MEN BY THESE PRESENTS:** that

(Here insert full name and address or legal title of contractor)

as Principal, hereinafter called Contractor, and ,

(Here insert full name and address or legal title Surety)

as Surety, hereinafter called Surety, are held and firmly bound unto

**City of Valdez  
P.O. Box 307  
Valdez, AK 99686**

as Oblige, hereinafter called Owner, in the amount of

Dollars (\$) )

for the payment whereof Contractor and Surety bind themselves, their heirs, executor, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS,**

Contractor has by written agreement dated \_\_\_\_\_, 2018, entered into a contract with Owner for

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

in accordance with Drawings and Specifications prepared by

**BDS Architects  
3330 C St, Suite 200  
Anchorage, AK 99503**

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.



**City of Valdez  
Performance Bond**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

Now, therefore the condition of this obligation is such that, if Contractor shall promptly and faithfully perform said Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly comply with one of the following:

1. Complete the Contract in accordance with its terms and conditions, or
2. Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible bidder, or, if the Owner elects, upon determination by the bidder, arrange for contract between such bidder and Owner, and make available as Work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the contract price," as used in this paragraph, shall mean the total amount payable by Owner to contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of the Owner.

Signed and Sealed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Principal) (Seal)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Surety) (Seal)

\_\_\_\_\_  
(Title)





**City of Valdez  
Labor and Material Payment Bond**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

Know all men by these presents that:

(Insert full name and address or legal title of Contractor)

as Principal, hereinafter called Principal, and,

(Here insert full name and address or legal title of Surety)

as Surety, hereinafter called Surety, are held and firmly bound unto

**City of Valdez  
P.O. Box 307  
Valdez, Alaska 99686**

as Oblige, hereinafter called Owner, for the use and benefit of claimants as herein below defined, in the amount of

Dollars (\$\_\_\_\_\_),  
(Here insert a sum equal to the contract amount)

for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS,**

Principal has by written agreement dated \_\_\_\_\_, 20\_\_\_\_, entered into a contract with Owner for

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

in accordance with Drawings and Specifications prepared by

**BDS Architects  
3330 C St, Suite 200  
Anchorage, AK 99503**

which contract is be reference made a part hereof, and is hereinafter referred to as the Contract.



**City of Valdez  
Labor and Material Payment Bond**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. A claimant is defined as one having a direct contract with the Principal or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.

2. The above named Principal and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expirations of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The Owner shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:

a) Unless claimant, other than one having a direct contract with the Principal, shall have given written notice to any two of the following: the Principal, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials are

furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Owner or Surety, at any place where an office is regularly maintained for the transaction of business. Or served in any manner in which legal process may be served in the state in which aforesaid project is located, save that such service need not be made by a public officer.

b) After the expiration of one (1) year following the date on which Principal ceased Work on said Contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

c) Other than in a state court of competent jurisdiction in and for the county of other political subdivision of the state in which the Project, or any part thereof is situated, or in the United States District Court for the district in which the Project, or any part thereof, is situated, and not elsewhere.

4. The amount of this bond shall be reduced by and to the extent of any payment of payments made in good faith hereunder, inclusive of the payment by Surety or mechanic's liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against the bond

Signed and Sealed this \_\_\_\_\_, day of \_\_\_\_\_, 2018

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Principal)

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Surety)

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Title)



**City of Valdez  
Contractor Certificate of Substantial Completion**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

CONTRACTOR: \_\_\_\_\_

This is to certify that I, \_\_\_\_\_, am a duly authorized official of the said CONTRACTOR working in the capacity of \_\_\_\_\_, and in my official capacity representing said CONTRACTOR do hereby certify as follows:

1. The work of the subject Contract above has been performed, and materials used and installed in accordance with and in conformity to, the Contract Drawings, Contract Specifications, City of Valdez Standard Specifications and Details.
2. The Contract work is now substantially complete in all parts and requirements.
3. I understand that neither the determination by the Engineer--Architect that the work is substantially complete nor the acceptance thereof by the Owner shall operate as a bar to claim against the Contractor under the terms of the guarantee provisions of the Contract Documents.
4. The work to which this Certificate applies has been properly inspected and that work is hereby declared to be substantially complete in accordance with the Contract Documents.
5. The date of Substantial Completion is the date upon which all guarantees and warranties begin.
6. The Owner accepts the Project or specified area as described under "REMARKS," of the Project as substantially complete and will assume full possession of the Project or specified area of the Project at \_\_\_\_\_(time) on \_\_\_\_\_day, \_\_\_\_\_, 201\_\_.

CONTRACTOR

CITY OF VALDEZ, OWNER

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Capital Facilities Director

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

REMARKS: \_\_\_\_\_

\_\_\_\_\_



**City of Valdez  
Contract Release Page 1 of 2**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

The undersigned, \_\_\_\_\_  
for itself, its successors in interest, assigns trustees, administrators, subcontractors, suppliers, and laborers do hereby release and forever discharge the CITY OF VALDEZ, ALASKA a municipal corporation, from all actions, causes of actions, suits, controversies, claims, damages and demands of every kind and nature, mature or to mature in the future, for and by reason of any matter, thing or claim arising out of the following Contract:

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

The undersigned also intends hereby to discharge the City of Valdez from all liability for any and all damages or injuries presently undiscovered or unanticipated. The undersigned's intention hereby is to waive any right it may subsequently have to set aside this release under the doctrine of Witt v. Watkins, 579 P.2d 1065 (Alaska 1978).

The undersigned further agrees to defend, indemnify and hold harmless the City of Valdez against any claims, liens, or causes of action arising under or by virtue of this Contract, including, but not limited to, any claim that the undersigned, any successor in interest, assignee, trustee, administrator, subcontractor, supplier or laborer of the undersigned or any other person might make or claim that he could possibly make against the City of Valdez.

The undersigned certifies that he has not assigned any amounts payable under this Contract to anyone.

The undersigned hereby acknowledges receipt of the amount of \$ \_\_\_\_\_  
as full of final payment in consideration for all services, materials and labors rendered in connection with this Contract.

The undersigned hereby declares that the terms of this RELEASE have been completely read and are fully understood, and said terms are voluntarily accepted for the purpose of making a full and final release of any and all claims, disputed or otherwise, arising under or by virtue of this Contract.

**City of Valdez**  
**Contract Release Page 2 of 2**

**Project: Seven Building Roof Replacements**  
**Project Number: 16-310-1130 / Contract Number: 1379**

IN WITNESS WHEREOF, I have hereunto set my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

COMPANY

SIGNATURE

TITLE

STATE OF ALASKA )  
 )ss.  
THIRD JUDICIAL DISTRICT )

THIS IS TO CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me, Notary Public in and for the State of Alaska, personally appeared \_\_\_\_\_ of \_\_\_\_\_, known to me to be its \_\_\_\_\_ and acknowledged to me that he has read this foregoing RELEASE and knew contents thereof to be true and correct to the best of his knowledge and belief, and that he signed the same freely and voluntarily for the uses and purposes therein mentioned, and that he was duly authorized to execute the foregoing document according to the Bylaws or by Resolutions of said corporation.

WITNESS my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public in and for Alaska

My Commission expires: \_\_\_\_\_



**City of Valdez  
Special Provisions**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

**SP 01 General Statement**

The Special Provisions set forth conditions and requirements unique to this Project and supersede the City of Valdez “Standard Specifications and Standard Details.”

**SP 02 Scope of Work**

**Base Bid**

The Scope of Work of the Base Bid of this Contract shall include providing all labor, materials, tools, equipment, transportation, supervision and facilities necessary to: Demo the existing roofs and replace with an MCBUR system on the flat portion of the City Hall building, the School District office, the Teen Center, the Harbormaster building, the Fire Station wing and the Sewage Treatment Plant building.

**Alternate Bid(s)**

The Scope of Work of the Additive Alternate No. 1 Bid of this Contract shall include providing all labor, materials, tools, equipment, transportation, supervision and facilities necessary to: Demo the existing metal roof of the ComDev wing of City Hall and install new metal roofing. Construct a new canopy at the Valdez Senior Center.

**SP 03 Time of Completion**

All work shall be completed in accordance with the Contract Documents within 90 calendar days of the date of the written Notice to Proceed.

Liquidated damages will be assessed in the sum of one thousand dollars (\$1,000) for each calendar day after the completion date during which the Project remains incomplete.

Substantial Completion: Substantial Completion shall be defined as the stage in the progress of the work when the work is sufficiently complete in accordance with the Contract Documents so the Owner (City) can occupy or use the structure or that which is the subject of the contract, for its intended use.



#### **SP 04 Special Site Conditions**

All of the facilities will remain open for business during construction. The Contractor will need to provide signage and detours to route patrons away from dangerous work areas and into safe entrances. The Contractor may change the points of entry into the buildings as the work progresses.

The Contractor will be responsible for protecting and repairing/reseeding any areas of lawn damaged during construction.

Valdez experiences a strong sea breeze almost every afternoon during clear, sunny weather. The Contractor will need to take precautions to prevent things from blowing off the roof. Valdez also receives a lot more rain than areas like Anchorage, the Mat-Su Valley or Fairbanks. Roofing will need to be done taking rain into consideration as weeklong spells of clear, dry weather are not very common.

Because the work takes place on and around public buildings, workers will need to be professional and courteous while on the jobsite. Loud obnoxious behavior and cursing within earshot of the public and staff will not be tolerated.

The Contractor will be responsible for the disposal of all refuse and debris generated by the project. The City has, on a limited 'first come first served' basis, dumpsters for use free of charge on City projects if available.

Dump fees will be waived. The Contractor will be responsible for hauling demolished materials and construction waste out to the City Baler facility on South Sawmill Drive. The Baler is located approximately 5 miles out of town. Please contact the Baler ahead of time to make arrangements for the disposal of such materials. The Baler's number is 907-835-2356. The project name or contract number will be required on all Baler disposal forms and when calling to reserve or empty dumpsters.



**City of Valdez  
Special Provisions**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

**SP 05 Hazardous Waste Generation**

Every effort to minimize or eliminate the generations of hazardous waste shall be used by the Contractor in the performance of the work of this Contract. Unless there is no substitute, no hazardous material shall be used in the performance of the work of this Contract.

**SP 06 Coordination and Schedule**

The Contractor shall, within ten (10) working days of the date of the Notice to Proceed, submit to the Engineer a schedule as required in Section 10.5, Control of Work, Article 5.3. The schedule shall be updated every week. An updated schedule shall be submitted with each of the Contractor's Periodic Payment Requests. Failure to provide an updated schedule will be cause to withhold partial payment.

**SP 07 Site Preservation, Restoration, Cleanup and Environmental Reporting**

The Contractor shall be solely responsible for damage to public or private property caused by construction operations. The Contractor shall take all precautions necessary to control dust. The Contractor shall notify the City of any claims of damage, and shall clean and restore any property so damaged at the sole expense of the Contractor. All spills or releases of any hazardous substance shall be reported to the appropriate governmental agency as well as notice to the City. The Contractor shall be responsible for all associated clean up costs and fines.

At all times during the work, keep the premises clean and orderly. Upon completion of the work, repair all damage caused by equipment and leave the Project free of rubbish and excess materials of any kind.

**SP 08 Permits**

The Contractor shall obtain all licenses and permits that are required to do the work. A Building Permit will be required but there will be no charge.

**SP 09 Order of Award of Alternative Bids**

Additive Alternate and/or Deductive Alternative Bids will be awarded, if any are awarded, in any order determined to be the most advantageous combination by the owner.





**City of Valdez  
Special Provisions**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

**SP 10 Local Forest Products**

Use of timber, lumber, and manufactured lumber products originating from local forests in Alaska shall be used wherever practicable per AS 36.15.010.

**SP 11 Payment**

Payments shall be in accordance with Section 10.07, Measurement and Payment of the CVSS. All invoices for payment must be submitted on a City of Valdez *Periodic Payment Request Form*. An electronic copy of this form (Excel Spreadsheet) will be made available for the Contractor's use.

Disbursement of money to a person, firm or corporation will be made only after all the various receivable accounts of the general government and any municipal utility or enterprise have been reviewed for outstanding balances owed, and the disbursement will be reduced by setting off the amount of any delinquent indebtedness due the city from such person, firm or corporation.

All contracts to which the city is a party which will or may involve the disbursement of city funds shall contain the following clause, or its substantial equivalent: "Disbursement of money by the City of Valdez hereunder shall subject to set-off pursuant to the provisions of the Valdez City Code." Such contracts include, but are not limited to, oral contracts, employment contracts, construction contracts, purchasing contracts and contracts of any municipal utility or enterprise, including customer's deposits.

**SP 12 Change Orders**

Changes to the work may be accomplished after award of the contract by change order. Any change to the scope of work, including any cost difference or change in completion date from that shown in the original contract, shall be approved by the Owner in writing prior to initiation of any such work. The Contractor shall provide a written breakdown showing costs of all materials, labor, and any markups for the work for review by the Owner prior to approval.



The total amount of Contractor markups on such work shall be limited to not more than 20% of the actual cost of the work (materials and labor), or not more than 30% of the total cost of the work if such work shall be performed by a subcontractor.

### **SP 13 Warranty**

The Contractor will provide minimum one year warranty from date of substantial completion on all Contractor and Subcontractor supplied materials, labor and services provided.

### **SP 14 Closeout**

#### Tax Clearances

Upon completion of the project, the Contractor shall grant permission to the Alaska Department of Labor and Workforce Development to provide the Owner with clearance that all Payroll Taxes have been paid by the Contractor and all Subcontractors that have worked on the project.

In addition, the Contractor shall grant permission to the Alaska Department of Revenue to provide the Owner with clearance that all Corporate Taxes have been paid by the Contractor.

#### Certified Payroll

The Contractor shall provide the Owner with an approved Notice of Completion from the Alaska Department of Labor and Workforce Development upon completion of the project.

Per ADOLWD directive, a portion of the final payment shall be retained by the Owner until such time as an approved Notice of Completion is received. This standard shall also be applied to include the Payroll and Corporate tax clearances.

#### Release of Liens

Following final payment of the contract, the Contractor shall provide the Owner with a Release of Liens removing all claims the Owner.

#### Consent of Surety

Following final payment of the contract where Payment and Performance bonds have been issued, the Contractor shall in addition provide the Owner with a Consent of Surety.

#### Maintenance, Operation, Ownership of the Completed Project

The Contractor shall provide project documentation required to establish an effective facility management and preventative maintenance program that satisfies the requirements of AS 14.11.011(b)(4).

### **SP 15 References to City of Valdez Standard Specifications (CVSS)**

The City of Valdez Standard Specifications & Standard Details, Streets-Drainage-Utilities-Parks, dated April 2003, hereafter referred to as CVSS, are incorporated in and become a part of the Contract Documents for the work, The Standard Specifications are available for purchase from



the Engineer's Office of the City of Valdez, P.O. Box 307, Valdez, Alaska 99686. All work under this Contract shall comply with the latest edition and addenda to all applicable codes, ordinances, and standards.

It shall be the responsibility of the Bidder to prepare his bid so all materials and/or different arrangements of connections or fittings shall harmoniously conform with the intent of the Contract Drawings, CVSS, and the Special Provisions.

#### **SP 16 Construction Specifications**

The Specifications for construction of the work of this Project are incorporated into the following pages and on the attached drawing titled "City of Valdez – 7 Building Roofs". These drawings are by reference included herein.



**City of Valdez**  
**Modifications and Additions to the Standard Specifications**

**Project: Seven Building Roof Replacements**  
**Project Number: 16-310-1130 / Contract Number: 1379**

Division 10                      Standard General Provisions

Article 7.5    Progress Payments

Add the following:

Any request for payments for work accomplished within the calendar fiscal year (January 1<sup>st</sup> to December 31<sup>st</sup>) must be received by the city no later than January 31<sup>st</sup> of the following year. Failure to provide a request for payment by Jan. 31<sup>st</sup> for work accomplished the previous year will delay payment. Failure to provide a request for payment by January 31<sup>st</sup> for work accomplished the previous year will be subject to a penalty. Penalty may be assessed at a minimum of \$1000 and up to 5% of the invoice not to exceed \$10,000.

Article 7.7    Final Payments

Add the following:

Any request for final payment for work accomplished within the calendar fiscal year (January 1<sup>st</sup> to December 31<sup>st</sup>) must be received by the city no later than January 31<sup>st</sup> of the following year. Failure to provide a request for final payment by January 31<sup>st</sup> for work accomplished the previous year will delay payment. Failure to provide a request for payment by January 31<sup>st</sup> for work accomplished the previous year will be subject to a penalty. Penalty may be assessed at a minimum of \$1000 and up to 5% of the invoice not to exceed \$10,000.



**City of Valdez  
Wage Rates**

**Project: Seven Building Roof Replacements  
Project Number: 16-310-1130 / Contract Number: 1379**

Minimum Prevailing Wage Rates and Title 36 Public Contracts Follows  
See attached Links:

<http://labor.state.ak.us/lss/pamp600.htm>  
<http://labor.alaska.gov/lss/forms/Pam400.pdf>

In accordance with the requirements of AS 36.05.070 and AS 36.05.080, the following provisions are included where applicable:

- (1) The Contractor or subcontractors of the Contractor shall pay all employees unconditionally and not less than once a week;
- (2) wages may not be less than those stated in the advertised specifications, regardless of the contractual relationship between the Contractor or subcontractors and laborers, mechanics, or field surveyors;
- (3) the scale of wages to be paid shall be posted by the Contractor in a prominent and easily accessible place at the site of the work;
- (4) Owner shall withhold so much of the accrued payments as is necessary to pay to laborers, mechanics, or field surveyors employed by the Contractor or subcontractors the difference between
  - (A) the rates of wages required by the contract to be paid laborers, mechanics, or field surveyors on the work; and
  - (B) the rates of wages in fact received by laborers, mechanics, or field surveyors.
- (5) If it is found that a laborer, mechanic, or field surveyor employed by the Contractor or subcontractor has been or is being paid a rate of wages less than the rate of wages required by the contract to be paid, the Owner may, by written notice to the Contractor, terminate the Contractor's right to proceed with the work or the part of the work for which there is a failure to pay the required wages and to prosecute the work to completion by contract or otherwise, and the Contractor and the Contractor's sureties are liable to Owner for excess costs for completing the work.