

Parks and Recreation Commission

Director's and Maintenance Report

Date Submitted: November 1st

For the Month of: October

Submitted by: Marcie Robertson,

Acting PRCS Director and Parks Maintenance Supervisor

Project: Brush Clearing for Bear Safety and a Frisbee Golf Course:

The area around the Gold Fields and 1.5 mile pond has been cleared in preparation of the installation of a new Frisbee Golf "FOLF" course this coming spring.

Budget:

A finalized and accepted Parks and Recreation Budget will be made available to you as soon as City Council votes for final approval and the Finance Dept provides the updated document. If you would like to see a current budget for 2017 it can be found on the city website.

Office Moves:

The Recreation Office move was made Thanksgiving week. Currently, the following individuals will be located in the Teen Center building:

- Wendy Clubb, Recreation Supervisor
- Rachel Sensabaugh, Activities Coordinator
- Evening and weekend Facility Staff
- New Activities Coordinator (in lieu of a Teen Center Coordinator) to begin in the new year
- Office space, desk and computer is also now available for summer staff, recreation instructors, program coordinators, etc...

- Library Staff (Feb – March) when their facility is scheduled to be closed for construction
- Pool Staff (April - June) when their facility is scheduled to be closed for construction

Cemetery:

The Parks Maintenance and Facilities teams have made it possible for individuals without financial means to bury their loved one. This includes building a vault surround, building a wooden casket, prepping the lot, picking up and delivering the body graveside, assisting in pal bearing and headstone construction and installation.

Parks and Recreation Director:

I am now the Acting PRCS Director and may stay in that position up to 6th months as needed.

Shooting Range:

Park Maintenance will develop a long term maintenance and inspection plan for the shooting range targets over the next few months. This could mean removal of any damaged targets until such a time that they have a maintenance and safety plan put in place. A more comprehensive plan for this facility needs to be made a priority and could be anything from being run by a non-profit group or club to being run by the City. This conversation needs to be front and center now that permanent targets have been installed under the direction of Mr. Darryl Verfaillie.

Follow up:

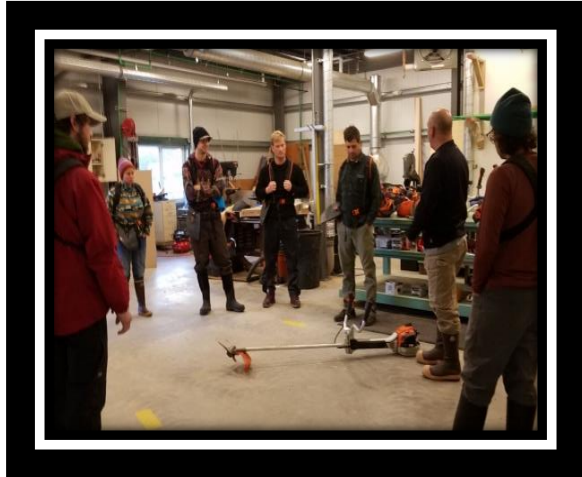
Follow up to the covered tennis court questions from Commission Matt Smelcer at the last commission meeting. \$8,370 of the 20K was used for design. The rest (\$11K) was pulled and reallocated to projects currently underway with the budget resolution at the first part of October. These are projects that are critical to current City operations.

The provided design was lacking in many aspects and it seems that much more thought should go into the actual location choice. Some additional concerns are:

- Drainage...roof run-off and ice melt-off
- Height of a structure in a residential area
- Slope of the current court is designed specifically to NOT hold water...it would be difficult to make ice here
- Power supply, parking availability, frost free water supply, how to get wind-blown snow out of a fully fenced facility, etc.

Park Maintenance:

- Remaining Winter preparations were completed at the cemetery and city parks
- Permanent trail-use sign holders were constructed for the river dike and Mineral Creek Canyon
- Considering material and design options for the construction of a Bocce Ball Court at Ruth Pond
- Moving forward with notifications and implementation of the Ruth Pond aquacide program
- Handles have been installed on the Ski Hill lift line and pre-inspection maintenance completed. State of Alaska Inspection is still pending. We are attempting to get an Alaskan inspector so that we may reduce travel and transportation costs associated with bring and inspector from the lower 48 each year. Contact has been made with the state and another lift in Alaska. We are currently seeking the confirmation from the state to use this local Inspector.



- (above) Ski Hill was cleared by volunteers following machine operations training and safety training.
- Installed the first concrete replacement for bear-vandalized Alaska Native wooden grave markers. We are working on designing and installing three more.
- The north end of the old yellow maintenance shop was cleaned out and reorganized. It took several weeks to complete this project and remove Haunted house supplies.
- The downstairs storage at the Civic Center was cleaned out and organized
- The Director's office at the Civic Center was Cleaned out and painted by staff
- Researching removable Pickleball court option at the old B-Ball courts at North Meyring Park
- The electrical installation for an aeration pump, to reduce algae growth, was partially completed at Ruth Pond. The conduit is laid. Pulling wiring is the final task. Our electrician pulled out so we are seeking another to finish the project.
- Staff and volunteers from the Valdez Snow Authority completed the Ski Hill brush cutting



- (above) The City Christmas Tree went up at the museum and large snowflake decorations at the library. The tree lighting took place on the Sunday following Thanksgiving. High winds had caused quite a bit of damage to the wiring of the lights and quick maintenance was needed to get it lit for the evening.
- Staff completed painting and furniture/desk moves for several offices at the Teen Center and Civic Center
- Repairs on the top railing of the Dog Park fence were completed
- Staff completed ALICE instructor training. A training program for our maintenance staff and facility was developed.