

INSTRUCTIONS: Please complete Sections A, B, C, and E if you are planning to host an event. Please complete Sections A - E if you are requesting any City Support. Please refer to the Event Check List and Deadlines for additional instructions, due dates, and event timelines.

SECTION A: Event Sponsoring Organization Information

Sponsoring Organization:	Valdez Fish Derbies		
(Financially responsible party & must match certificate of insurance)			
Physical Address:	310 Egan, Suite 209		
Mailing Address:	P.O. Box 1053		
Day Phone:	907-255-4727		
Email Address:	valdezfishderbies.com		
Organization Status:	For Profit	Will need to submit business license	
Check one	<input checked="" type="checkbox"/> Not for Profit	Will need to submit tax exempt documentation	
	Community Interest Group (Unorganized)		

Event Contact Person:	Joe Prax
Email Address:	jprax@alaska.net
Cell Phone:	907-831-0058
Event website (if applicable):	www.valdezfishderbies.com

SECTION B: Event Information

Event Name:	Kids Pink Salmon Derby		
What type of event:	Run/Walk	Parade	Street fair/park festival
Check all that apply	Concert	Private Party	<input checked="" type="checkbox"/> Other (specify)
Is this event a reoccurring annual event?	Yes		New Event?
If reoccurring event, are there any changes to this year from previous years?	YES		<input checked="" type="radio"/> NO
Explain:	No changes from 2017		
Event date(s):	July 21, 2018		
Event location(s):	Dock Point		
Event Set-up:	July 21, 2018		
Event Tear-down:	July 21, 2018		

SECTION C:

Event Details

1

Please provide event details and activities; include site maps, use of volunteers, safety & crowd control plans, etc. Supply additional documentation labeled EVENT DETAILS if more space is required.

Site map is attached. Volunteers are used for set up, serving the food and tear down. Safety and crowd control is done by the event coordinator with the assistance of volunteers. This is a annual event. A free BBQ and awards ceremony all at Dock point. Kids Pink Salmon Derby

Expected attendance:	Participants 300	Spectators 300	Total 600
What is the targeted demographic(s) of your participants? Kids between the ages of 5-16 are participants			
What is the targeted demographic(s) of your spectators? 17 and older, parents and friends of participants			
Is this event free to the public to participate in?	<input checked="" type="radio"/> YES BBQ	<input type="radio"/> NO	
Is this event free to spectators?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Is this event a fundraiser?	YES	<input checked="" type="radio"/> NO	
If fundraiser, who benefits? N/A			
Admission/ Event fees:	0.00		
Do you plan to utilize volunteers?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	

2

Will items or services be sold at the event? None.

YES

☒ NO

If YES, please explain:

3

Will there be food at your event?

☒ YES

NO

If YES, will it be sold?

YES

☒ NO

Will vendors be cooking or

☒ YES

NO

heating food onsite?

Will it be catered? YesBy Who: Volunteers

4

Will your event involve the sale or consumption of alcoholic beverages?

YES

☒ NO

If YES, will it be sold?

YES

☒ NO

Will it be catered?

By Who:

You will need to apply for an alcohol waiver to be on any City property. Have you applied for this waiver?

YES

☒ NO

5

Will there be any construction of stages or other improvements, including tents and awnings?

Please describe: No Construction but use of the items below

6 10x10 pop up tents

30 Picnic tables

3 large coolers

10 trash cans

1 Grill Trailer

10 8' tables

6

What is your clean up plan after the event?

Please Describe:

Clean up is done on the same day. This is done by volunteers and the derby coordinator.

7

Please describe your plan for crowd control and event security.

The event location is blocked off. The kids and families walk to the event. This is a safe and family friendly event.

8

Please describe your plan for health services and sanitation to include running water, sewer & solid waste.

The attendees use the dock point bathroom facilities. Fresh water is supplied for the event. Volunteer servers all wear gloves (sterile) and the cooks as well.

9

Please describe your plan for emergency services, to include fire and EMS support (or first aid response). Site Safety plan sample attached.

In any case of emergency the local fire + police dept. would be contacted.

10

Please describe your marketing and/or promotional plan for this event. *If City Supported, City of Valdez Logo must be displayed on all marketing material.

The event will be advertised on the radio. The VFD website, Flyers all over town. Also promotion at three trade shows in the Spring in Mat-su, Anchorage and Fairbanks.

SECTION D:

City Support of Event

1	Have you read and understand the City's Support Criteria and Restrictions, including required supplemental materials and timelines/deadlines?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
2	Are you requesting City support of the event, by use of facilities, land, amenities, staff, and/or cash? *If NO, please complete SECTION E. You do not need to complete SECTION D.	<input checked="" type="radio"/> YES	<input type="radio"/> NO
3	Have you requested City support for your event in the past?	<input checked="" type="radio"/> YES	<input type="radio"/> NO
	3.1 If YES, please highlight any differences to this year's request from previous year's request. <i>None</i>		
4	Briefly describe why your event needs the support of the City. Include the impact to the event if the City were not to provide the requested support. <i>The event would need to relocate and find the needed in-kind resources requested.</i>		
5	Are you requesting the use of any City Land?		
	5.1 What is the location and the area of the land requested? (Square Feet, Acres, Square Miles, etc.) <i>The entire Dock Point area (see map)</i>		
	5.2 Please describe what, if any, alterations will be made to the property. (Only temporary alterations will be considered and all property must be returned to its original condition) <i>None</i>		

6 Are you requesting the use of any City Facilities?

6.1 Which Facility? Dock point

6.2 Have you already reserved the Facility with the responsible department and paid any reservation fees? Not yet

City Supported status will not negate facility rental or user fees.

The derby will rent the facility listed above

6.3 Please describe the intended use(s) of the facility(ies) requested.

The location will be used for the Kids Pink Salmon Derby BBQ and awards to Kids 5-16 yrs old biggest pink salmon caught.

7 Are you requesting the use of any City owned amenities?

7.1 What are you requesting? (include quantities)

6 - 10x10 Pop-up tents
30 - Picnic Tables
3 - large coolers
10 - Trash cans
1 - BBQ Trailer
10 - 8' tables

8 Are you requesting the use of any City owned heavy equipment?

8.1 What equipment and for what purpose? The City will not compete with local commercial service providers in providing requested resources that are available during your event. If your request includes a service that is available from a local commercial service provider, you will be directed to contract with them directly and that specific resource request from the City of Valdez will be denied. (City heavy equipment may only be operated by City Employee operators. If equipment is requested, it is implied that it includes a City operator for the equipment. This request may have limitations as to where the equipment may be used).

A truck to haul Picnic tables to Dock point
A truck to haul tent, tables to Dock point

9

Are you requesting a cash donation from the City to support your event?

9.1 What is the amount of the request? \$0.00

9.2 A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash donation. Is this documentation attached? N/A

9.3 What is the total event budget? **Provide supporting documentation.** No funding will be considered unless a detailed event budget is attached to this application by the deadline.

9.4 Please provide a detailed description of the need for this funding.

There is no request for funding. Organization is requesting in-kind support as in past year's.

Financial statements may be requested, and may include an audit of the event. Any cash donation from the City must be returned to the City if the necessary budget is not expended in full or the event is cancelled for any reason.

SECTION E:

Signature

By signing below, I have read, understand and agree to meet the deadlines/timelines, criteria and restrictions described within this application. I also state that I represent the Event Sponsoring Organization and have the right to sign such agreement on their behalf.

Joe Prax

Printer Name

President VFD

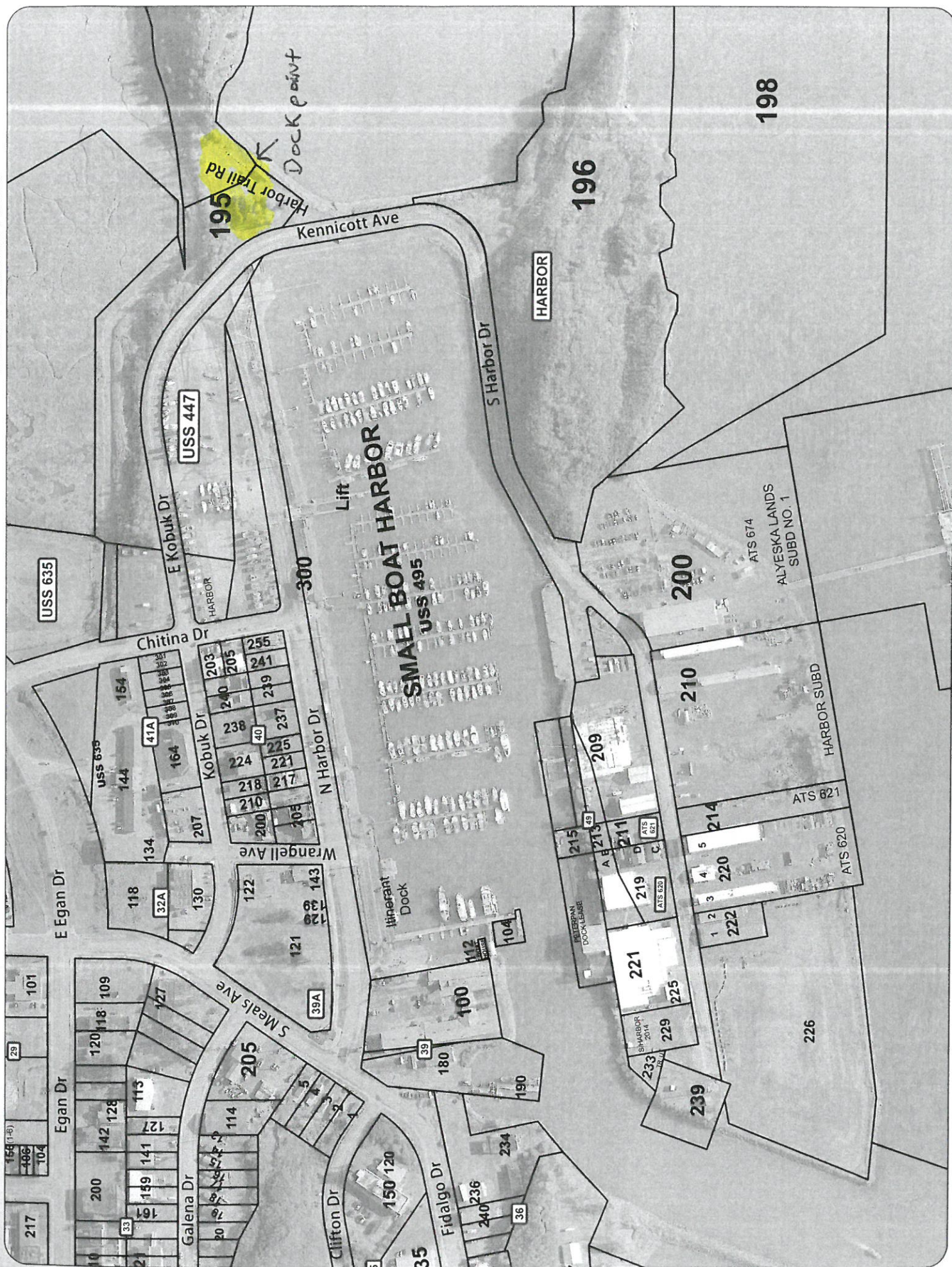
Title

Joe Prax

Signature

8/2/17

Date



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

COPY

DEPARTMENT OF THE TREASURY

Date: JAN 11 2005

VALDEZ FISH DERBIES INC
PO BOX 1053
VALDEZ, AK 99686

Employer Identification Number:
27-0073422
DLN:
604356014
Contact Person:
R. DIZON ID# 95004
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Effective Date of Exemption:
August 8, 2003
Contribution Deductibility:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(6) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Please see enclosed Information for Organizations Exempt Under Sections Other Than 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

Contributions to you are not deductible by donors under section 170(c)(2) of the Code.

You are required under section 6113 to include an express statement (in a conspicuous and easily recognizable format) in any fundraising solicitation (including a solicitation for membership dues payment) that contributions and gifts are not deductible as charitable contributions for Federal income tax purposes. Section 6113 does not apply, however, if your annual gross receipts are normally \$100,000 or less, or if your solicitations are made to no more than ten persons during a calendar year. The law provides penalties for failure to comply with this requirement, unless the failure is due to reasonable cause.

REC'D JAN 19 2005

Letter 948 (DO/CG)

COPY

-2-

VALDEZ FISH DERBIES INC

Sincerely,

A handwritten signature in dark ink, appearing to read "Lois G. Lerner". The signature is fluid and cursive, with the first name "Lois" and last name "Lerner" clearly distinguishable.

Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Information for Organizations Exempt Under Sections Other
Than 501(c)(3)

Letter 948 (DO/CG)

VALDEZ FISH DERBIES, INC.
Gaming Profit & Loss Prev Year Comparison
January through December 2017

	Jan - Dec 17	Jan - Dec 16
Ordinary Income/Expense		
Income		
300 · GAMING INCOME		
301 · Ticket Sales	28,820.00	98,070.00
303 · Interest Income	0.29	2.60
300 · GAMING INCOME - Other	0.00	28,210.00
Total 300 · GAMING INCOME	28,820.29	126,282.60
Total Income	28,820.29	126,282.60
Gross Profit	28,820.29	126,282.60
Expense		
350 · GAMING EXPENSES		
351 · Donations & Contributions	1,900.00	27,704.83
352 · Derby Prizes		
352.1 · Raffle Drawing Prize	0.00	10,000.00
352.2 · Halibut-1st,2nd,3rd,Hullabaloo	1,000.00	23,000.00
352.3 · Silver - 1st,2nd,3rd,Big Friday	500.00	23,000.00
352.4 · Vendor Prizes	0.00	1,000.00
352.5 · Captains' Prizes	0.00	500.00
352.6 · Other Prize Expenses	7,361.02	9,960.70
352.61 · Mailing of Prizes	149.60	262.09
352.7 · Women's Derby Prizes	2,337.50	6,548.89
Total 352 · Derby Prizes	11,348.12	74,271.68
354 · Awards Event Expenses		
354.1 · Silver Salmon Sisterhood Awards	0.00	4,416.62
Total 354 · Awards Event Expenses	0.00	4,416.62
355 · Professional Fees		
355.1 · Accounting	0.00	325.00
Total 355 · Professional Fees	0.00	325.00
357 · Derby Clerk Wages	0.00	1,937.00
358 · Weigh-In Wages	0.00	4,000.00
360 · Bookkeeper Wages	0.00	3,992.19
361 · Payroll Expenses	0.00	611.36
362 · Printing & Copying	6,000.00	12,765.90
363 · Office Supplies	164.19	224.43
364 · Telephone & telecommunications	195.39	364.75
365 · Postage, shipping, delivery	199.12	1,499.91
366 · Weighing & Standings Expense	752.91	2,954.20
367 · Gaming Fees & Taxes	181.00	1,936.30
368 · Promotional Materials	30.00	621.00
369 · Dues & Memberships	125.00	500.00
370 · Vendor & Volunteer Recognition	504.02	1,847.78
371 · Advertising	0.00	514.91
373 · Bank Fees	28.00	36.00
384 · Insurance	1,118.01	1,781.36
Total 350 · GAMING EXPENSES	22,545.76	142,305.22
Total Expense	22,545.76	142,305.22
Net Ordinary Income	6,274.53	(16,022.62)

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08/03/17

Accrual Basis

VALDEZ FISH DERBIES, INC.
Gaming Profit & Loss Prev Year Comparison
January through December 2017

	Jan - Dec 17	Jan - Dec 16
Other Income/Expense		
Other Income		
401 - Reverse Donations to show NET	0.00	27,704.83
Total Other Income	0.00	27,704.83
Net Other Income	0.00	27,704.83
Net Income	6,274.53	11,682.21

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08/03/17

Accrual Basis

VALDEZ FISH DERBIES, INC.
Sponsorship Profit & Loss Prev Year Comparison
 January through December 2017

	Jan - Dec 17	Jan - Dec 16
Ordinary Income/Expense		
Income		
200 · SPONSORSHIP INCOME		
203 · 24K Gold-\$5,000	2,500.00	2,500.00
204 · 18K Gold-\$2,500	14,450.00	13,000.00
205 · 14K Gold - \$2,000	0.00	3,500.00
206 · Silver-\$1,200	7,400.00	6,500.00
207 · Jade-\$600	6,700.00	4,300.00
208 · Copper-\$300	3,450.00	3,485.00
Total 200 · SPONSORSHIP INCOME	34,500.00	33,285.00
209 · OTHER SPONSORSHIP INCOME		
209.1 · Women's Derby Sponsorship	9,050.00	11,530.00
209.2 · Preferred Charter Boat	3,000.00	3,250.00
209 · OTHER SPONSORSHIP INCOME - Other	500.00	0.00
Total 209 · OTHER SPONSORSHIP INCOME	12,550.00	14,780.00
210 · MISCELLANEOUS & DONATION INCOME		
210.1 · Apparel Sales		
210.2 · T-Shirts Short Sleeve	20.00	4,381.49
210.4 · Derby Vests	150.00	0.00
210.5 · VFD Hats	20.00	1,280.00
210.7 · Hoodies	55.00	3,760.00
210.8 · Pint Glass/Hydro	30.00	820.00
210.1 · Apparel Sales - Other	0.00	240.00
Total 210.1 · Apparel Sales	275.00	10,481.49
211 · Interest Income	0.53	146.50
210 · MISCELLANEOUS & DONATION INCOME - Other	4,900.00	101.97
Total 210 · MISCELLANEOUS & DONATION INCOME	5,175.53	10,729.96
212 · SPONSORSHIP INCOME IN-KIND	52,603.00	60,552.91
Total Income	104,828.53	119,347.87
Gross Profit	104,828.53	119,347.87
Expense		
250 · SPONSORSHIP EXPENSES		
251 · Sales Contract Expenses	2,400.00	22,500.00
252 · Business expenses		
252.2 · Taxes - other	0.00	(57.86)
252.3 · Fines, penalties, judgements	0.00	(0.44)
252.4 · Organizational (corp) expenses	3,009.00	834.00
252 · Business expenses - Other	100.00	0.00
Total 252 · Business expenses	3,109.00	775.70
261 · Sponsorship Wages		
261.1 · Coordinator	100.75	656.50
261.2 · Bookkeeper	3,533.25	4,384.06
261.3 · Payroll Expenses, Sponsorship	362.67	441.91
261.4 · Other Wages	0.00	(656.50)
Total 261 · Sponsorship Wages	3,996.67	4,825.97
262 · Printing & copying	0.00	377.50
263 · Office Supplies	193.44	501.35
264 · Telephone & Telecommunications	195.39	364.77
265 · Postage, shipping, delivery	381.71	755.28
270 · Sponsor Recognition	1,195.40	2,355.32

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08/03/17

Accrual Basis

VALDEZ FISH DERBIES, INC.
Sponsorship Profit & Loss Prev Year Comparison
January through December 2017

	Jan - Dec 17	Jan - Dec 16
271 · ADVERTISING - MARKETING		
273 · Magazine	3,540.00	3,540.00
274 · Newsletters/Maps/Guides	6,621.81	8,981.81
275 · Newspaper	359.00	2,430.00
276 · Radio	5,960.00	15,612.00
277 · Website	3,161.68	4,094.84
279 · Exhibits/Shows		
279.1 · Trade Show Registration	1,990.00	2,045.00
279.2 · Travel Expenses	857.19	796.88
279 · Exhibits/Shows - Other	0.00	35.00
Total 279 · Exhibits/Shows	2,847.19	2,876.88
280 · Women's Derby Advertising	0.00	35.00
282 · Gaming Share Advertising	0.00	(514.91)
Total 271 · ADVERTISING - MARKETING	22,489.68	37,055.62
283 · Other Sponsorship Expenses	0.00	0.00
284 · Bank Fees	18.00	119.14
285 · Insurance	640.26	891.00
286 · IN KIND DONATION USAGE	350.00	60,552.91
287 · Cost of Goods for Sale	3,858.60	11,005.03
288 · Credit Card Fees	0.00	128.49
Total 250 · SPONSORSHIP EXPENSES	38,828.15	142,208.08
Total Expense	38,828.15	142,208.08
Net Ordinary Income	66,000.38	(22,860.21)
Net Income	66,000.38	(22,860.21)