

June 12, 2017

Dean Day, Capital Facilities Director  
City of Valdez  
212 Chenega Drive  
Valdez, Alaska 99686

**RE: Gilson Middle School Project Management Services Contract #1086 – Amendment  
Construction Contract Closeout and DEED Final Accounting**

Dear Dean,

Arcadis is pleased to provide an amendment proposal to assist the City of Valdez with final contract administration and accounting necessary to close-out the Dawson Construction contract and prepare the final accounting report to the Alaska Department of Education and Early Development (DEED) for the Gilson Middle School.

**Scope of Work.** Arcadis will perform the following tasks:

- Assist with in-process Dawson Change Orders #29 and #30 and prepare final Change Order #31
- Coordinate with Dawson on final accounting requirements for the Cost of the Work
- Review Dawson's final accounting, backup and other information that may be required for project close out
- Prepare report to DEED with final accounting of expenditures for the project and supporting documentation
- Transfer record documents from Submittal Exchange to media storage for the City.

**Schedule.** Our agreement ended June 15, 2015. Our performance completion date would need to be extended 90 days from NTP of this amendment to allow for completion of these services.

**Cost Estimate.** We propose a not-to-exceed cost estimate of \$10,640 based on the following staff, hours and rates. Only actual hours and expenses will be invoiced.

| Staff Member                     | Hourly Rate | Staff Hours | Total   |
|----------------------------------|-------------|-------------|---------|
| Ron Rozak, Project Manager       | \$160       | 24          | \$3,840 |
| Joyce Kuhn, Senior Administrator | \$88        | 56          | \$4,928 |
| Allison Murrell, Admin Asst.     | \$78        | 24          | \$1,872 |

**Amendment Summary**

Original amount of the AGREEMENT: \$695,300

Amount Changed by previously authorized Amendments: \$304,258

AGREEMENT amount prior to this Amendment: \$999,558

Amount of this Amendment: \$10,640

New total AGREEMENT including this Amendment: \$1,010,198

We look forward to supporting the City with successful closeout of the Gilson Middle School project. If you have any questions about this proposal, please contact Ron Rozak at 907.382.2933.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kent Crandall', with a long horizontal flourish extending to the right.

Kent Crandall, AIA  
Alaska Operations Leader