

# Valdez Parks and Recreation Commission



## Park and Facilities Naming Guidelines

## **PARK NAMING GUIDELINES**

- ***Criteria for Naming Parks and Facilities.***

One or more of the following criteria must be met to name a new or rename a current park or facility:

- a. Unique park or facility features, such as topography, geographic location or its purpose.
- b. Name of the area within which it is located, such as the neighborhood or subdivision or the major street name(s) surrounding the site, connecting school site(s), or other public connecting site.
- c. An individual or group of individuals who have made significant contributions towards improving the quality of life of Valdez Residents and furthering the City's mission to provide opportunities for the enjoyment of residents and visitors, particularly those opportunities that people cannot supply for themselves.
- d. Significant historical figure or individual event.
- e. Donations of land or sufficient funds to improve land or facilities within the City wherein the donor's name or that of a third party is used.

- ***Special Conditions.***

The following special conditions shall prevail in the naming or renaming of parks and facilities:

- a. No new park or facility shall be named unless a quorum (4) of the Commissioners cast a majority vote in favor of the naming of the park or facility.
- b. No park or facility shall be renamed unless all Commissioners (unanimous) cast a vote in favor of the renaming of the park or facility.
- c. A park and facility shall not be named or renamed unless the Commission has held at least one public hearing to solicit input from the community on the proposed name.
- d. The park or facility shall not be named or renamed by reason of a donation to the City unless:
  - the donation is not required by the City or by reason of an ordinance of City of Valdez.

- ***Special Conditions (continued)***

- the donation is land for the park or facility site or the cash, services, or personal property donated equals the value of building, expanding, or renovating the park or facility for which the name is proposed.
- e. The park or facility shall not be named or renamed after an individual who meets Criteria "d" as defined above unless he or she has been retired from service or deceased for a minimum period of five (5) years or, at the discretion of the Commission.
- f. The Commission shall reserve the right to conduct public contests for the naming of new parks and facilities, if such contests are held in accordance with these policies.
- g. No park shall be named to memorialize a living person.
  - A park facility within a park may be named to memorialize a living person whose contribution or significant gift to the City of Valdez is of a ***most extraordinary nature***.
  - The proposed name to be used is with the full consent of the person to be honored if living, or his/her immediate family if deceased whenever possible.

- ***Procedures:***

- a. Applications shall be submitted to the Parks and Recreation Director.
- b. The Director shall review applications and those meeting the Naming Guidelines forwarded to the Commission.
- c. When an existing name of a park/natural area and/or facility has been determined to be inappropriate or ineffectual, the Parks and Recreation Director, in accordance with this policy, may recommend a new name and submit it to the Commission for approval.
- d. Applications approved by the Commission shall be forwarded to the City Council for approval.