#### **HUMAN RESOURCES REPORT TO CITY COUNCIL**

#### Departing:

Matthew Wiles – Police Officer Police Department Resignation effective 3/31/17

Meta Mendenhall – Admin. Asst. Information Technology Resignation effective 3/31/17

## Welcoming:

# Advertised positions soon to interview:

Teen Center Supervisor 70% Parks and Recreation Open until filled **GIS Manager** Information Technology Open until filled **Economic Development Director Economic Development** Interview 4/11/2017 **Administrative Assistant Building Maintenance** Application closed 3/24/17 Senior Planner **Community Development** Open until filled Administrative Assistant **Community Development** Application closed 3/15/17 Public Safety Technician Application closing 3/28/17 Police Department **Police Officer** Application review 5/1/17 Police Department Port Security/Maintenance Tech. Ports and Harbor Application closing 4/21/17 Administrative Assistant Information Technology Application closed 4/21/17

### Open positions not yet advertised:

Financial Analyst-Pending completion of job description