

# **Parks and Recreation Commission**

## **Maintenance Report**

**Date Submitted:** December 8, 2016

**For the Month of:** November 2016

**Submitted by:** Marcie Robertson,  
Parks Maintenance Supervisor

**Parks:** Most parks are closed at this time. However we have begun the task of researching and documenting the pioneer cemetery so that we might revamp the walking tour with additional signage and stories. We also plan on providing a booklet similar to the one we have for the memorial cemetery. Documents were acquired throughout the summer from the historic preservation committee. They were photo copied and cataloged. These documents will be scanned into our new city archiving system beginning in 2017. There is much information on this area with many different versions of the same stories. Sifting through the stories and burial records promises to be very challenging and interesting.

**Trails:** The ski hill was prepped and readied for upcoming inspection. Cable adjustments were made and brush clearing was accomplished. Staff cleared the bottom half of the hillside on lookers right and volunteers cleared the upper half.

Ski trails were brushed, re routed in places and water hazards mitigated. Most of the in town trails were opened for cross country skiing by the end of November.

**Planning:** Planning for summer projects has begun. Permits are being applied for and research finalized for the Ruth pond aeration and weed mitigation scheduled for next summer.

**Projects:** Cottonwood/Homestead area playground has been selected by a user group committee and the purchase will be finalized upon council approval of expenditure.

**RFP's:** RFP's are being written and will go out very soon for Allison Point Campground Operations, and City Flower Planting Contract. The Lawn Maintenance Contract is currently out for bid.