

Parks and Recreation Commission

Maintenance Report

Date Submitted: July 7th 2016

For the Month of: May and June 2016

Submitted by: Marcie Robertson,
Parks Maintenance Supervisor

Update:

May 2016

- Employees interviewed and Hired
- Still at half staff due to construction taking possible applicants
- Staff training
- Facility training
- CPR First Aid training for staff
- Prepped 6 ball fields and spent 3 days on fencing repair replacing fence posts and chain link
- 2 days at Alpine woods Park working on tennis courts, basketball courts, volleyball court, playground and picnic shelter
- Made and installed 3 headstone platforms
- Cleared out large containers and spent 2 days replanting trees and assisting Community garden group
- Military appreciation day preparation and cleanup.
- May day Fly-in Prep and cleanup
- Retrieval of Tower drop
- Built shelving and traveled to pick up city flowers
- Trained new flower contractor on all floral locations
- Hired and trained Connecting ties staff and client to provide trash pick up twice per week
- Middle School Volunteer day...see attached documentation

June 2016

- Brush Cut all trails in Keystone Canyon
- Brush cut overlook trail, snow shoe trail, dock point trail, dock point picnic area and under trees, mowed and weed whipped dog park
- Installed new Sk8 Park sign
- Installed water system at dog park
- Painted inside of three storage barns, placed and leveled them, began building shelving and storage hangers, boxes etc
- Cleared out 5 in ground fire pits throughout the park system, twice
- Provided 4 inurnments, installed plaques and headstones
- Installed pocket plazas around town, benches, trash cans, informational pillars, and 180 flower pots
- Began Pond research project to identify types of foliage in Ruth Pond and work toward a long term maintenance solution. We are working with the Extension Office, water and Valdez Water Department and DEC and a local resident who is interested in doing water quality studies and providing research data to find a solution to the weed growth, algae bloom, and correlation of death among the stocked trout.
- Installed outhouse surround at South Meyring
- New stain on Kayak launch fence
- Fixed and repainted large pots to be used as traffic stop at Stan Stephens plaza
- Cut in outfield lines at Gold Field to reduce number of times we would need to chalk each season and remove bump made from years of chalk accumulation
- Met with playground selection group from Cottonwood subdivision playground
- Worked with State Parks, Superintendant Jack Blackwell to expand Shoup Parking lot and begin clearing for Cottonwood Playground
- Worked with local construction contractors to reclaim fill from pioneer street project to be used at Shoup parking lot

Upcoming projects

Limb Memorial cemetery

Install rebuilt headstones and new headstones

Install Walking tour and finalize tour brochure

Finish clearing old trap range

Begin playground project

2017 budget preparation

Attachment A

GMS Volunteer Day

Thanks for helping us again this year. Just like in years past, we want the kids to work in the morning and will have lunch at the Teen Center around 11:45 am.

Here are our list of the teachers and the student numbers they will have with them on May 24th:

Mr. Hill - 22 - mixed 7/8 graders

Sweep off Sk8 Park... Trash Walk on Overlook Trail and Ruth Pond Trail... Cut Steps into East End of trail going up from playground

Mrs. Huisingh - 15 - 6th graders

To Memorial cemetery to clean off concrete headstones and wash columbarium etc. Rake off senior field infield to get rid of grass clumps.

Mr. Huston - 20 - 8th graders

Clear out flower pots at Marcie's shop...555 West Egan Street under Susan Gilpatricks instruction.

Mrs. Huston - 13 - 8th graders

Clean out fire pit at Dock Point...Move Bench into Dog Park...lower gates at dog park (crescent wrench)...Rock Pick the entire grassy area inside and outside of the dog park so lawn mowers don't hit rocks...place rocks along edge of gravel walk way.

Mr. Norris - 10 - 7th graders

Pull weeds at Port Valdez Parking Area and set up tables at Pringle Contact Jenessa at port 835-4564...

Mr. Robison - 9 - mixed 6/7 graders

Rake playgrounds Ruth Pond, Pirate Park, Sherwood Forest)...sweep off rubber...clean out trash...wash off chalk graffiti...Sweep off Old Basketball Courts

Mr. Sutton - 18 - mixed 7/8 graders

Pull Alders out of Gold Fields fence lines and playable areas....Pull out old dead trees at playground...Trash pickup around the pond...trash pickup down at Lowe River and old Pioneer Cemetery