



Alaska Marijuana Control Board

## Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
marijuana.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

### What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

**Items that are submitted without this page will be returned in the manner in which they were received.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	MICHAEL R LILJEDAHL	License Number:	10043		
License Type:	Standard Marijuana Cultivation Facility				
Doing Business As:	ALASKAN GREENERY				
Physical Address:	3250 Richardson Highway				
City:	Valdez	State:	AK	Zip Code:	99686
Designated Owner:	Michael Liljedahl				
Email Address:	alaskangreenery@icloud.com				

### Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	MJ-01
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### OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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## Form MJ-01: Marijuana Establishment Operating Plan

### What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

### What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Michael Liljedahl	License Number:	10043		
License Type:	Standard Marijuana Cultivation				
Doing Business As:	Alaskan Greenery				
Premises Address:	3250 Richardson Highway				
City:	Valdez	State:	ALASKA	ZIP:	99686
Mailing Address:	PO Box 1964				
City:	Valdez	State:	ALASKA	ZIP:	99686
Primary Contact:	Michael Liljedahl				
Main Phone:	(907) 831-2196	Cell Phone:	(907) 831-2196		
Email:	alaskangreenery@icloud.com				



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### Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

**Restricted Access Areas (3 AAC 306.710):**

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Alaskan Greenery policy will state that all doors and windows will be locked at all times. A commercial grade door lock will be installed on the exterior entrance to the building. The garage door will be locked from the inside. Door and window sensors installed with an alarm system monitored 24/7 by Vivint security. A "Restricted Access" sign will be posted outside the door leading into the restricted access area.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will only be allowed into the restricted area if escorted by a Alaskan Greenery employee with a current Marijuana Handlers card. No more than 5 visitors per licensee. A visitor log book will be kept next to the entrance into the restricted area where visitors will be required to log the date and time of entrance of the visit as well as print and sign their name.



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**Describe your recordkeeping of visitors who are escorted into restricted access areas:**

A record book will be kept outside the door leading into the restricted area. Log books will be kept on the premise for a minimum of 3 years.

**Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:**

**Alaskan Greenery**



Marijuana Handler Card - 000000  
Expiration Date - 00/00/00





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**Security Alarm Systems and Lock Standards (3 AAC 306.715):**

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior motion lights are currently in place above the entrance to the building. It will be Alaskan Greenery policy to keep this light on at all times.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The security system will be installed and monitored 24/7 by Vivint Security. The system will include Door and window sensors on all doors and windows of the building. 2 each 1080p cameras installed in the restricted area and that are capable of recording over 40 days of footage per 3 AAC 306.720. There will be no data storage device for the system on the premise; all footage will be stored in Vivint's cloud storage. A Nest Fire Alarm will be installed inside the facility. This fire alarm sends text notifications to the owners cell phone when smoke is detected. Heavy-duty commercial grade door locks will be installed on each door. The 2 entrances to the building will be locked at all times. No trespassing signs will be displayed at every entrance of the property. The remote access of the property will eliminate any unwarranted traffic around the cultivation facility. This security system will increase in size and sophistication as the business grows.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The security system will be installed and monitored 24/7 by Vivint Security. The system will include Door and window sensors on all doors and windows of the building. 2 each 1080p cameras installed in the restricted area that are capable of recording over 40 days of footage per 3 AAC 306.720. There will be no data storage device for the system on the premise; all footage will be stored in Vivint's cloud storage.



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**Describe your policies and procedures for preventing diversion of marijuana or marijuana product:**

The usable marijuana produced will be stored in a locked safe in the storage area of the building until sale. Alaskan Greenery will only sell product to licensed marijuana dispensaries and manufacturing facilities. All Marijuana will be tracked down to the gram with MJ Freeways Seed to Sale software.

**Describe your policies and procedures for preventing loitering:**

The cultivation facility sits on a semi remote 1 acre of land. A No Trespassing policy will be enforced with signs posted at both entrances. Non authorized personnel will not be allowed on the property.

**Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:**

Vivint's security system uses both door and window sensors as well as motion detectors on the cameras installed in the restricted area. If any of the alarms are tripped while the security system is active Vivint attempts one verbal password confirmation over the control hub. If the password is not verified Vivint immediately notifies local law enforcement.



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Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Alaskan Greenery policy if the alarm system is activated the licensee will wait for law enforcement to arrive and clear the area. Any information requested by the police related to the break in such as video surveillance will be turned over to police as soon as possible.

### Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both the interior and exterior of each entrance to the facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each point of sale area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearly and accurately displays the time and date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	<input checked="" type="checkbox"/>	<input type="checkbox"/>





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Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Security cameras will be installed with an unobstructed view of the entrance, restricted area and storage area per the video surveillance placement regulations in 3 AAC 306.720.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

The security requirements at the Vivint data storage facility are at least as strict as on-site security requirements as described in 3 AAC 306.720.

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

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Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

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Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

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Video surveillance records are stored off-site

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### Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:	Yes	No
All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	<input type="checkbox"/>	<input type="checkbox"/>
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	<input type="checkbox"/>	<input type="checkbox"/>
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	<input type="checkbox"/>	<input type="checkbox"/>
Records related to advertising and marketing	<input type="checkbox"/>	<input type="checkbox"/>
A current diagram of the licensed premises including each restricted access area	<input type="checkbox"/>	<input type="checkbox"/>
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	<input type="checkbox"/>	<input type="checkbox"/>
All records normally retained for tax purposes	<input type="checkbox"/>	<input type="checkbox"/>
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	<input type="checkbox"/>	<input type="checkbox"/>
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	<input type="checkbox"/>	<input type="checkbox"/>



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A marijuana establishment is required to exercise due diligence in preserving and maintained all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

A digital copy of all business transactions, log books that will state the name, date and time of each visitor, a current employee list that will include the full name of each employee, as well as their marijuana handlers card number will be scanned and kept on the Companies computer, external hard drive and backed up in a cloud storage system. All video surveillance will be kept in a cloud storage program provided by Vivant Security. MJ Freeway will maintain a back up of all Seed to Sale data in their cloud storage system. Records to fully account for all business transactions for the current year and 4 proceeding years will be kept on the license property.



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### Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

#### Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

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All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

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Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

MJ Freeway will be the Seed to Sale software company we use to comply with 3 AAC 306.730, Marijuana inventory tracking system. MJ Freeway is compatible with Metrc, the states Marijuana tracking system. They guarantee to meet or exceed Alaska's AMCO Marijuana inventory tracking requirements.





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### Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

Marijuana Handler Permit:	Yes	No
Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Describe how your establishment will meet the requirements for employee qualifications and training:

All Alaskan Greenery employees will acquire and maintain a current Alaska marijuana handler permit as required in 3 AAC 306.320. Training on MJ Freeway software and equipment.



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### Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

**Marijuana Waste Disposal:** Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

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Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

All non usable vegetative waste will be dried out and burnt in a steel 55 gallon burning barrel on the property. Waste will be stored in the storage area until ready for burning. Ashes will be disposed of at the Valdez bailer facility.  
Run off waste water from cultivation will be disposed of in the septic system.  
This plan is subject to change as the cities requirements develop.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Ashes will be mixed in with garbage from the residence and then delivered to the Valdez bailer facility.



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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

After drying and trimming, the buds will be put into class jars for curing. All trimmings will be gathered and placed into bags. If there are Licensed Marijuana manufacturing facilities seeking to purchase trim for extracting the THC, the trim will be weighed and the data will be entered it into the MJ Freeway software, and only sold to licensed manufacturing facilities. If there are no Manufacturing facilities interested in the trimming, the trimmings will be burnt with the vegetative waste in a 55 gallon burning barrel.





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### Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

**Marijuana Transportation:**

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

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The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

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The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

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During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

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Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

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When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

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The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest

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**Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:**

After the marijuana plants have fully bloomed the buds will be trimmed and hung out to dry for 2-4 weeks. Once the drying process has been completed the buds will be trimmed again and placed into sealed glass containers for the curing process. After the curing process is complete a sample will be sent to a state approved marijuana testing facility. When the test results have come back the buds will be packaged in 1-8 oz sealed bags and labeled with test results and tracking information.

**Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:**

The marijuana will be stored in a Locked safe for transportation. The safe will either be in the back of a pick up truck in a locked camper shell, or in a locked enclosed cargo trailer for transportation.



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### Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

Alaskan Greenery will not be using any form of advertisement on the licensed premises.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

#### Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Promotes excessive consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Represents that the use of marijuana has curative or therapeutic effects	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Depicts a person under the age of 21 consuming marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>





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No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

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On or in a public transit vehicle or public transit shelter

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On or in a publicly owned or operated property

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Within 1000 feet of a substance abuse or treatment facility

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On a campus for post-secondary education

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Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

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The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

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All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

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### Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

There will be no access to the property for anyone not intended to be there. The Building where Marijuana is stored will be locked at all times and the usable marijuana will be locked in a safe after the curing process.

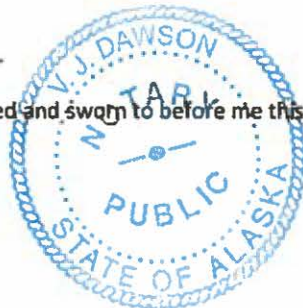
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

  
Signature of licensee

Michael Lifeldahl  
Printed name

Subscribed and sworn to before me this

24<sup>th</sup> day of March, 2016.



  
Notary Public in and for the State of Alaska.

My commission expires: June 23, 2019



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

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(Additional Space as Needed):