



Valdez Police Department Mission Statement:

*Our Mission is to Provide Excellent Service and Protection,
through Leadership and Partnership with the Community.*

2021 – 2022 Programming and SRO activity (Education and Mentorship):

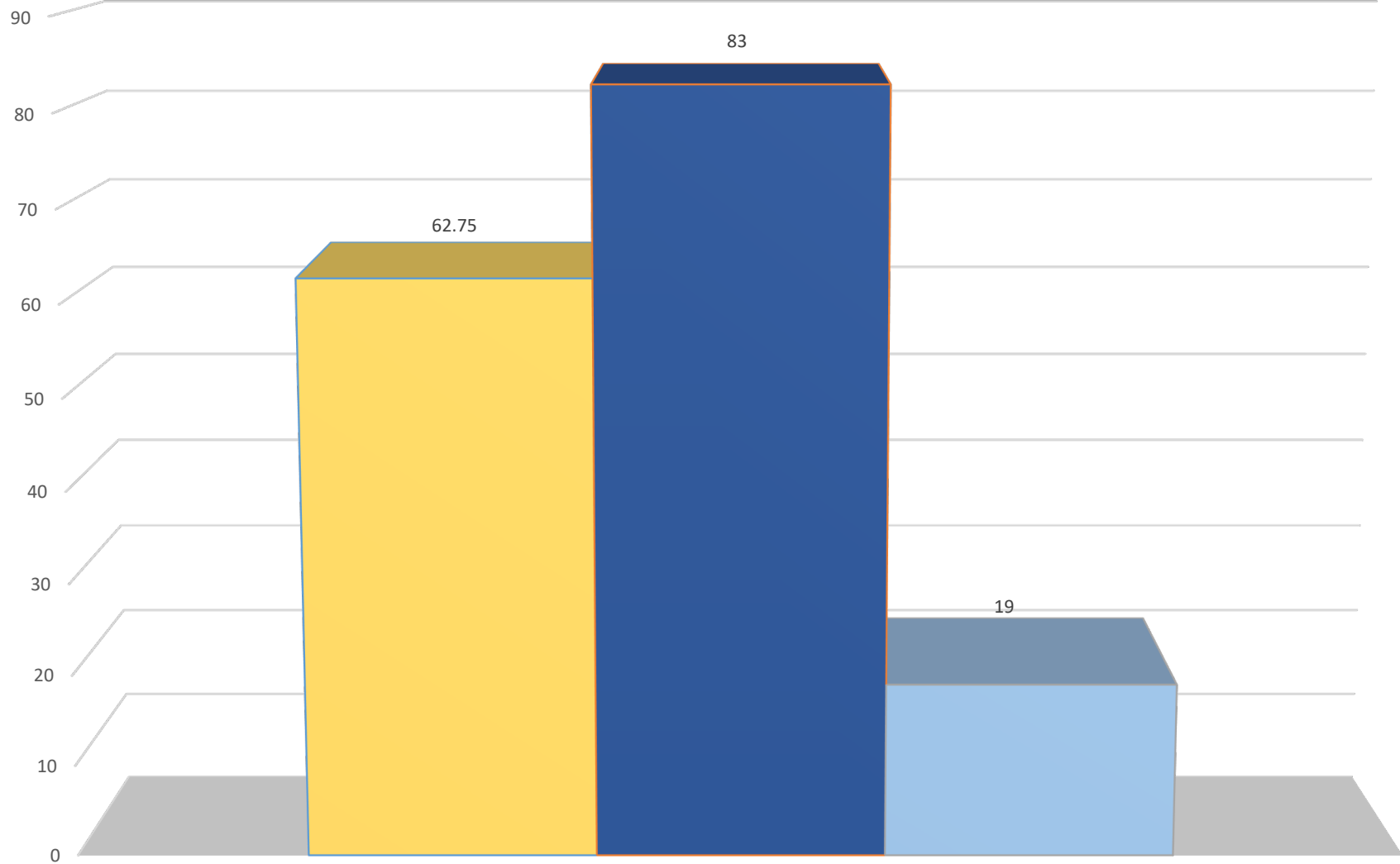
- DARE – 10 weeks of classes – 7th grade (57 students graduated)
- DARE – 10 weeks of classes – 5th grade (46 students graduated)
- Digital Citizenship – 6th grade (55 students)
- Extraordinary Gentlemen – 7-week character building – 4th grade (46 students)
- Skid Mark Data Accident Reconstruction – 8th grade science – 2-day lesson
- 1st Chapter Friday's – 6th/7th grades
- Narcotics Presentation – Valdez High School Forensics Class
- GMS Pickle Hunt
- Trunk'r'Treat
- Weekly Free Throw Contest (GMS/VHS)
- Field Trip Chaperone – 7th grade
- Go Kart Impaired Driving Lesson – GMS (~150 students)
- Outdoor Education Class – GMS (30 students)
- Kindergarten Career Day
- Assisted with Toothpick Tower Competition

2021 – 2022 SRO involvement (Law Enforcement activity):

- Threat (referred to Department of Juvenile Justice)
- Criminal Mischief
- Tobacco Possession (6 citations issued)
- Misconduct Involving a Controlled Substance – Marijuana (2 cases) (referred to Department of Juvenile Justice)
- Sexual Abuse of a Minor
- Harassment (student)
- Harassment (2 cases) (staff)
- Bicycle Theft
- Truancy (5 cases)
- DUI
- Threat Assessments (15) conducted in accordance with Valdez City School District policy

HOURS IN EACH SCHOOL

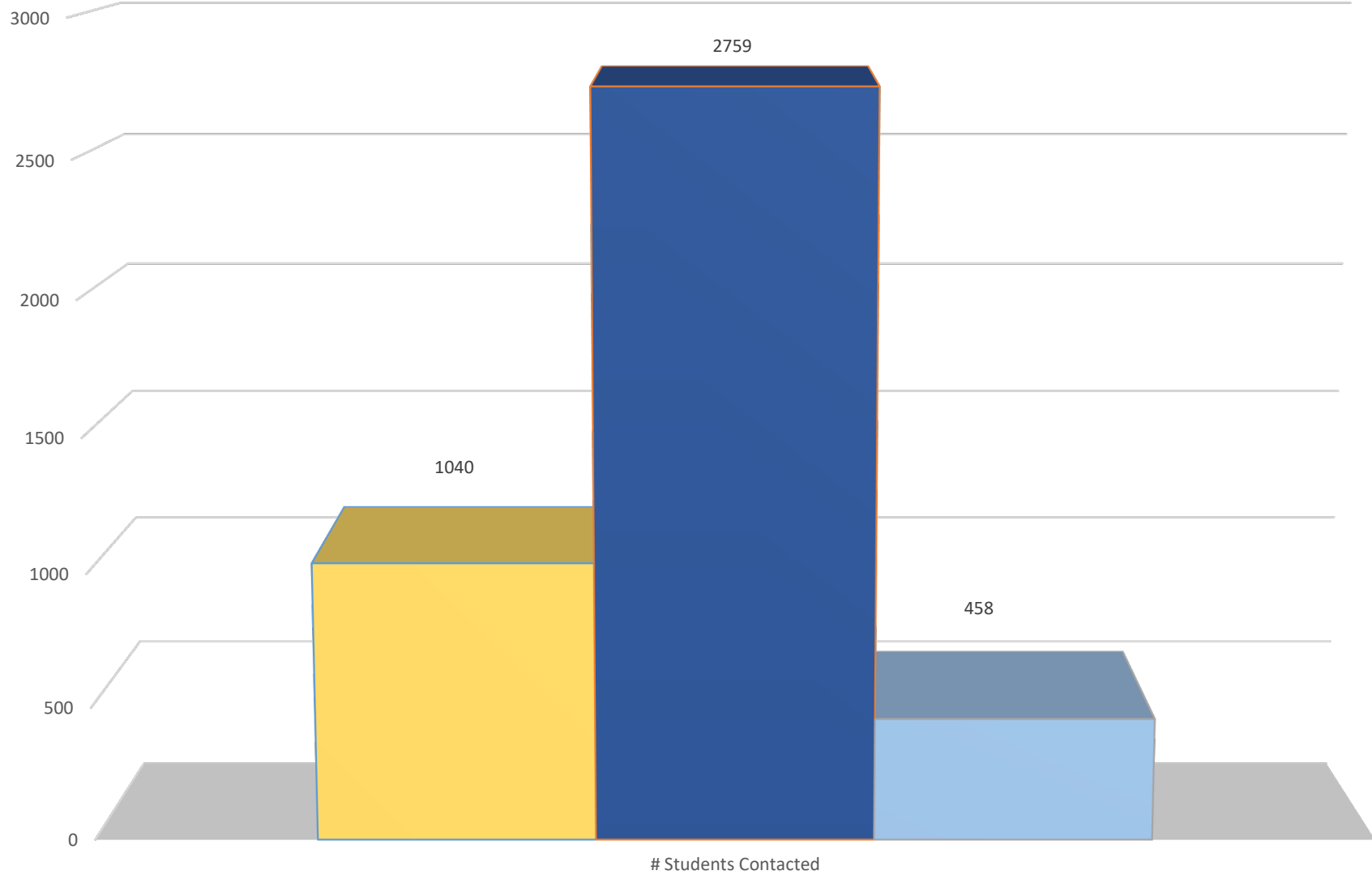
HHES GMS VHS



Hours in each School

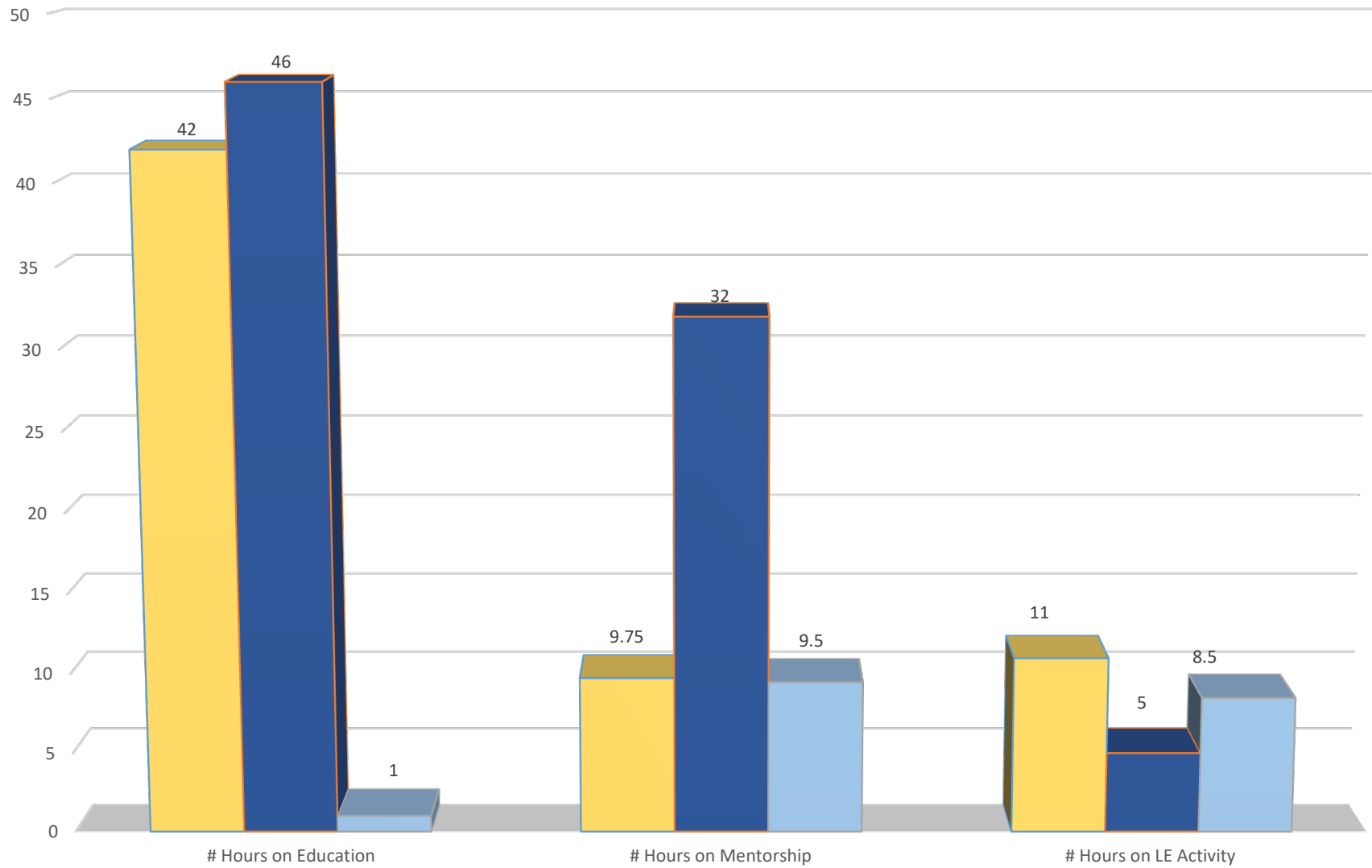
STUDENTS CONTACTED IN EACH SCHOOL

HHES GMS VHS



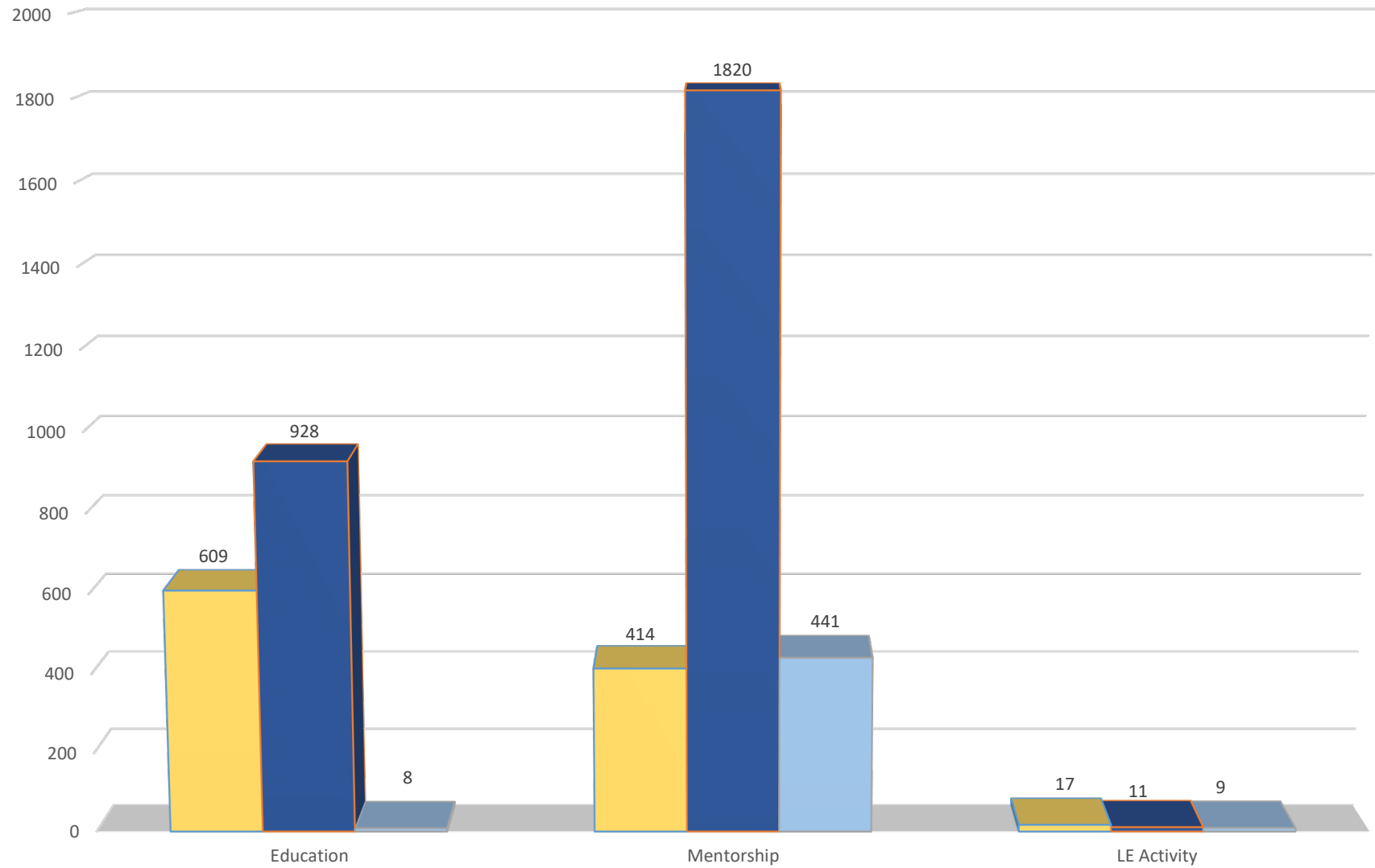
HOURS SPENT EACH DISCIPLINE BY SCHOOL

HHES GMS VHS

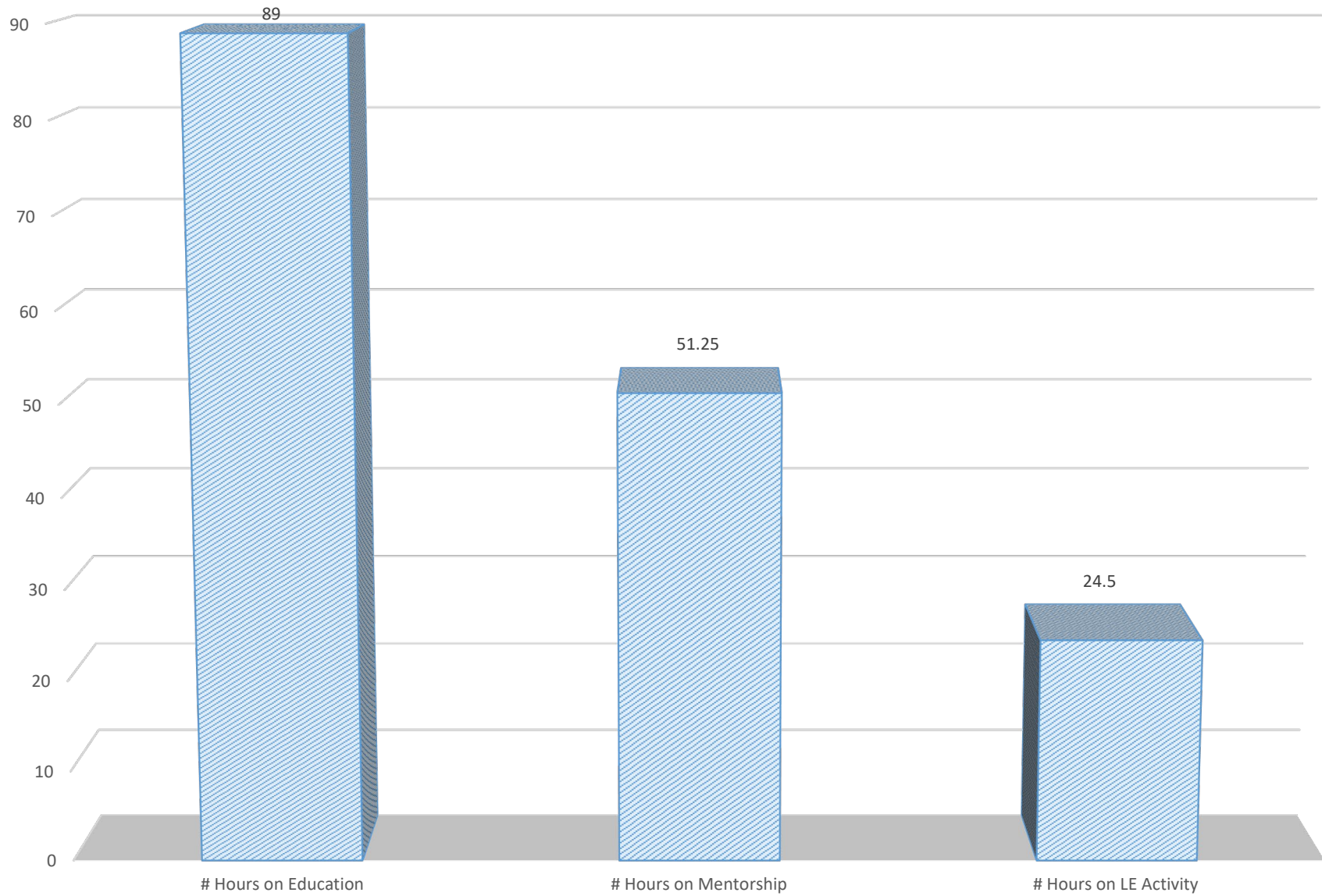


#STUDENTS CONTACTED BY DISCIPLINE

HHES GMS VHS



TOTAL HOURS ON EACH DISCIPLINE



2022 – 2023 anticipated/planned Programming and SRO activity (Education and Mentorship):

- DARE – 10 weeks of classes – 7th grade
- DARE – 10 weeks of classes – 5th grade
- Digital Citizenship – GMS and VHS
- Extraordinary Gentlemen – 7-week character building – 4th grade
 - Refine
 - Utilize older mentors
- Expand Free Throw Shooting Contest to HHES
- Start Guys Read program – 3rd / 4th grades
- Collaborate with Valdez City Schools for VAPE prevention education (“Catch My Breath”)
- Explore additional opportunities with Valdez High School
 - Narcotics Presentation
 - Search and Seizure Lecture
 - Elective course?
- Continue GMS Pickle Hunt
- Conduct Go Kart Impaired Driving Lesson – GMS
- Assist with Toothpick Tower Competition
- Continue 1st Chapter Friday’s – 6th/7th grades
- PSA K9 program



SCHOOL RESOURCE OFFICER

SUMMARY:

In coordination with Valdez Police Department and Valdez City Schools, the School Resource Officer maintains a safe, orderly, and secure atmosphere within the school buildings, while working to foster and maintain positive relationships between law enforcement and youth.

ESSENTIAL FUNCTIONS:

1. Enforce Federal, State, and Local criminal laws and ordinances.
2. Act as a lead member of the District Threat Assessment Team.
3. Assist in the development and evaluation of school security and crisis plans.
4. Act as a role model and work to build positive relationships with administrators, staff, students, and parents to develop a positive law enforcement/education relationship.
5. Help develop and deliver classroom instruction on law enforcement related topics and formulate crime prevention programs.
6. Remain aware of investigations involving students and render assistance to the investigating officer when necessary.
7. Coordinate with building principals to investigate and assist in the prosecution of violations occurring on school premises; gather information concerning criminal activity involving students on or off school grounds; conduct arrests as necessary and appropriate.
8. Coordinate the schedule for emergency drills in conjunction w/other local agencies.
9. Coordinate and conduct ALICE training for staff and students.
10. Be familiar with community agencies that offer assistance to students and their families and work with building counselors to make appropriate referrals to such agencies.
11. Perform ongoing security checks of the building campuses and make recommendations to the school administration.
12. Engage in non-school related police activities as assigned when school is not in session.

NON-ESSENTIAL FUNCTIONS:

Other duties as assigned.

COMPETENCIES:

1. Ability to maintain confidentiality;
2. Ability to relate positively and cooperatively with other district employees, students and parents in the public education environment;
3. Ability to collaborate with school staff as necessary;
4. Ability to work independently and possess good management skills;
5. Knowledge of how to operate a personal computer and related software;
6. Knowledge of applicable Federal, State, and Local laws and ordinances;

7. Knowledge of education administrative and operational policies and procedures;
8. Effective interpersonal, communication, conflict resolution, time management, and record-keeping skills.

SUPERVISORY RESPONSIBILITY:

Supervises students, volunteers, guests, student library interns, and classes as needed.

REPORTS TO:

Chief of Police at Valdez Police Department
School Administration

WORK ENVIRONMENT:

Mainly works within the school buildings, but may be required to patrol outdoor spaces.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing duties of this job, the employee is regularly required to stand, talk, and hear. The employee frequently is required to walk and use hands to finger, handle, or feel. The employee is occasionally required to sit; climb or balance, reach with hands and arms; and stoop, kneel crouch, or crawl. The employee must frequently lift and/or move up to 10 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

POSITION TYPE AND EXPECTED HOURS OF WORK:

Expected hours of work, salary, and benefits are all established by the City of Valdez and Valdez Police Department.

TRAVEL:

Some travel may be expected for this position.

REQUIRED EDUCATION AND EXPERIENCE:

1. Current officer with the Valdez Police Department and meeting all requirements to fulfill their duties with VPD.
2. Successful completion of, or a willingness to undergo, a basic SRO training course from the National Association of School Resource Officers (NASRO).
3. Current ALICE instructor.

PREFERRED EDUCATION AND EXPERIENCE:

1. Prior experience as a School Resource Officer.

ADDITIONAL ELIGIBILITY QUALIFICATIONS:

None required for this position.

EEO STATEMENT:

The City of Valdez is an equal opportunity employer. Qualified applicants receive consideration for employment without discrimination due to race, color, national origin, sex, age, marital status, veteran status, or sexual orientation.

OTHER DUTIES:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

SIGNATURE

Employee signature below constitutes the employee's understanding of the requirements, essential functions, and duties of the position.

Employee

Date