



CITY OF VALDEZ, ALASKA MEETING AGENDA

**CITY COUNCIL
WEDNESDAY, AUGUST 22, 2018
7:00 PM
CITY COUNCIL CHAMBERS**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PUBLIC BUSINESS FROM THE FLOOR**
- V. CONSENT AGENDA**
 - 1. Appointment to City Library Board
 - 2. Approval of 2018-2019 Renewal of Certificate of Public Conveyance and Necessity for Valdez Yellow Cab
- VI. NEW BUSINESS**
 - 1. Approval of Contract Award to GCSIT Solutions for City of Valdez Network Refresh in the Amount of \$157,777.50
 - 2. Approval of Contract Award to GCSIT Solutions for City of Valdez Veeam Install & Configuration in the Amount of \$14,805
 - 3. Approval of Contract with GCSIT Solutions for City of Valdez Infrastructure Refresh in the Amount of \$16,355
 - 4. Approval of Contract Amendment #1 with Clark Contracting LLC, dba Servpro of Douglas County for School District Office Water Damage Abatement in the Amount of \$538,000
 - 5. Approval of Site Selection for New Fire Station Facility
- VII. ORDINANCES**
 - 1. #18-04 – Amending Title 5, Chapter 5.08 Alcoholic Beverages of the Valdez Municipal Code by Amending Section 5.08.050 Related to Licenses and 5.08.060 Related to Hours of Operation. Second Reading. Adoption.
- VIII. REPORTS**
 - 1. Report on Planning & Zoning Commission's Approval of a Temporary Land Use Permit #18-02 for Christine O'Connor of the Roadside Potatohead Restaurant for Three Months on 325 Square Feet of Public Right-of-Way Immediately Adjacent to Lot 12, Block 40, Harbor Subdivision

2. Update Report on Purchase of 120-acre Tract of Land from UAA as Authorized by Resolution #18-06
3. July 2018 New Boat Harbor Report
4. Change Order Report: Contract with Harris Sand & Gravel, Inc. for Hermon Hutchens Elementary School Exterior Upgrades Phase 1 – Change Order #2
5. Change Order Report: Change Order #2 to Contract with F&W Construction, Inc. for Hospital Oxygen Generator Project
6. Change Order Report: Change Order #1 to Contract with F&W Construction, Inc. for Kelsey Dock Interpretive Center Phase 1
7. Change Order Report: Change Order #12 to Contract with Pacific Pile & Marine, LP for Phase 2 New Harbor Development Upland Facilities and Inner Harbor Facilities
8. Change Order Report: Change Orders #1 and #2 to Contract with Harris Sand & Gravel, Inc. for West Klutina Repave, Gutter, & Sidewalk Replacement
9. Procurement Report: Professional Services Agreement with ECI/HYER, Inc. for Airport HVAC Upgrades (West Wing) in the Amount of \$65,407

IX. CITY MANAGER REPORT

X. CITY CLERK REPORT

XI. MAYOR REPORT

XII. CITY ATTORNEY REPORT

XIII. COUNCIL BUSINESS FROM THE FLOOR

XIV. ADJOURNMENT

XV. APPENDIX

1. Council Calendars – August 2018
2. Flier for Kimley-Horn Comprehensive Plan Community Workshop



City of Valdez

City Council Agenda Statement

212 Chenega Ave.
Valdez, AK 99686

Type: Consent Item	Status: Agenda Ready
File created: 8/13/2018	In control: City Council
On agenda: 8/22/2018	Final action:
Title: Appointment to City Library Board	
Attachments: 1. Wendy Langseth – Application Packet	

ITEM TITLE: Appointment to City Library Board

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Appoint one applicant to serve a full term on the City Library Board.

SUMMARY STATEMENT:

One vacancy exists on the City Library Board due to term expiration. Appointees for this position will serve a term expiring April 2021.

The City Clerk's Office conducted several rounds of advertising for the position and received one application:

1. Wendy Langseth

Application Form

Profile

Wendy

First Name

Langseth

Last Name

[REDACTED]

[REDACTED]

Valdez Mailing Address (PO BOX # or HCI BOX #)

[REDACTED]

Home Address

Suite or Apt

Valdez

City

AK

State

99686

Postal Code

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

Valdez City Schools

Employer

Teacher

Occupation

Which Boards would you like to apply for?

Library Board: On Agenda

How did you learn about this vacancy? *

☒ Newspaper

Interests & Experience

Why are you interested in serving on a City of Valdez board or commission?

I am passionate about reading and am an avid reader. I believe in promoting the love of literacy and believe that the world needs books and libraries. I donate lots of extra books to the local public library in the hopes that they can be put in another person's hand. My support of the High School is also important to me and I donate quality literature each year. Previously submitted application; Resubmitted for existing vacancy.

Please outline your education, work, and volunteer experience which will assist you in serving on a City of Valdez board/commission.

I have a B.S. in Elementary Education, M.A. in Education, and 25 years teaching as an educator. I was a Vice President on the Child Advocacy Board in Copper River, and have held numerous coaching positions over the years. I helped raise money for the Glennallen School Library and Public Library. In Valdez I helped organize a Used Book Sale at Gilson Middle School and created a book basket from GMS for the Book Basket Auction. I was on the Valdez Literacy Council also.

[Library Board Letter.docx](#)

Upload a Resume or Letter of Interest



March 23, 2017

Valdez Public Library



Dear Library Council:

My name is Wendy Langseth and I am interested in the open board seat on the Valdez Public Library Board that is advertised in the newspaper. It would be thrilling for me to be considered for this position.

Literacy has been my career for 25 years. As a teacher I have been teaching reading to all levels of students. My mission each year is to promote a literature rich experience, environment, and to instill a love of reading in my students. I am very responsible, organized, and a people person. I would like to be involved with my community and making a positive difference.

Thank you for considering me for this board position. If there are any questions please don't hesitate to call.

Reader,

A Life Long

Wendy Langseth



City of Valdez

City Council Agenda Statement

212 Chenega
Ave. Valdez,
AK 99686

Type: Consent Item	Status: Agenda Ready
File created: 8/16/2018	In control: City Council
On agenda: 8/22/2018	Final action:

Title: Approval of 2018-2019 Renewal of the Certificate Public Convenience and Necessity for Valdez Yellow Cab

Attachments: 1. Certificate of Public Convenience and Necessity 2018-2019 Renewal Application Packet for Valdez Yellow Cab
2. Copy of 2017-2018 Valdez Yellow Cab Certificate of Public Convenience and Necessity

ITEM TITLE: Approval of 2018-2019 Renewal of the Certificate Public Convenience and Necessity for Valdez Yellow Cab

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Approve 2018-2019 renewal of the Certificate Public Convenience and Necessity for Valdez Yellow Cab

SUMMARY STATEMENT:

In accordance with Chapter 5.16 of the Valdez Municipal Code, Valdez Yellow Cab has submitted an application for the renewal of their Certificate of Public Convenience and Necessity (taxi cab license) to the City Clerk's office. Section 5.16.050 of the Code requires a renewal recommendation from the Ports and Harbor Commission (formerly the Transportation Commission), with final approval of the Certificate by City Council.

Valdez Yellow Cab's Certificate of Public Convenience and Necessity expired on June 1, 2018. After not receiving a renewal application from Valdez Yellow Cab, the City Clerk's office sent a renewal reminder letter to the company on June 25, 2018. At that time, the City Clerk's office also confirmed, through documentation on file, that company liability insurance, vehicle liability insurance, and chauffeur's licenses for those on the certificate would all remain current through at least the next several months. Following several phone calls between the City Clerk's office and the company's owner, Ms. Gail Johnson, a written extension request was submitted to the City Clerk's office on July 13th to document the company's need for additional time to complete renewal requirements.

Ms. Johnson submitted most of the company's required renewal paperwork to the Clerk's Office by the end of July, however the August 6th Ports & Harbors Commission meeting was cancelled due to the cyber attack. Final documents to complete the company's renewal application were received by the City Clerk's office on August 14th.

Valdez Yellow Cab's 2018-2019 renewal application includes four vehicles and six drivers which will be authorized under the Certificate of Public Convenience and Necessity expiring August 22, 2019, once approved. The company may add vehicles and drivers to their Certificate throughout the year by providing proper documentation to the City Clerk's office, to include vehicle permits/inspections/insurance and copies of chauffeur's licenses. There is no cost to add or remove vehicles and drivers and a new paper certificate is issued each time a change is made. Addition or removal of vehicles/drivers does not change the expiration date of the Certificate.

Due to expiration date of the 2017-2018 Certificate and the time sensitivity of this item, Yellow Cab's renewal application will go before the Ports & Harbor Commission for review during their regular meeting on Monday, August 20th and then before City Council for approval two days later on Wednesday, August 22nd. *An update on the outcome of the Commission's review and recommendation will be provided at the City Council meeting, as the Council agenda packet must be published prior to the date of the Commission meeting.*



Valdez Yellow Cab
-2018-

Certificate of Public Convenience and Necessity Renewal Application Check List

*Submit all documents in one package by established deadline.
Failure to do so could result in possible suspension of your current certificate.*

- Checklist returned and complete: Yes: 8/16 No: _____
- Application returned and complete: Yes: 8/14 No: _____
- Renewal Application Fee (\$100) paid, with receipt attached: Yes: 7/30 No: _____
- Current Rate/Fare:
Rate/fare list attached: Yes: 7/26 No: _____
Are there any proposed changes to prior rates/fares: Yes: _____ No: X
- Current State of Alaska business registration attached: Yes: 7/24 No: _____
- Current City of Alaska business registration attached: Yes: 7/24 No: _____
- For Vehicle Operators/Drivers:
Form complete with list of operators/drivers: Yes: 7/30 No: _____
Copies of Chauffeur's License for each driver: Yes: 7/30 No: _____
- Vehicle List form complete covering all vehicles
operated under the Public Convenience Certificate: Yes: 8/14 No: _____
- For Vehicle #1: Mercury Villager (D2M613)
Complete Vehicle For Hire Permit attached: Yes: 7/24 No: _____
Complete for Hire Vehicle Inspection form:
*(Must be complete & signed by Inspecting Officer with all issues
resolved prior to submittal)* 7/26 - Discrepancies
fixed documents submitted
Yes: 7/24 No: _____
Current Insurance Policy Attached: Yes: 7/24 No: _____
Is insurance current (not expired): Yes: 7/24 No: _____
Does insurance cover vehicle listed (confirm VIN): Yes: 7/24 No: _____
- For Vehicle #2 (if applicable): Dodge Caravan (FJY181)
Complete Vehicle For Hire Permit attached: Yes: 7/24 No: _____
Complete for Hire Vehicle Inspection form:
*(Must be complete & signed by Inspecting Officer with all issues
resolved prior to submittal)*
Yes: 7/24 No: _____
Current Insurance Policy Attached: Yes: 7/24 No: _____
Is insurance current (not expired): Yes: 7/24 No: _____
Does insurance cover vehicle listed (confirm VIN): Yes: 7/24 No: _____



For Vehicle #3 (if applicable): FORD FOCUS (JHX 213)

Complete Vehicle For Hire Permit attached:

Yes: 8/13 No: _____

Complete for Hire Vehicle Inspection form:

(Must be complete & signed by Inspecting Officer with all issues resolved prior to submittal)

Yes: 8/13 No: _____

Current Insurance Policy Attached:

Yes: 8/13 No: _____

Is insurance current (not expired):

Yes: 8/13 No: _____

Does insurance cover vehicle listed (confirm VIN):

Yes: 8/13 No: _____

For Vehicle #4 (if applicable): SATURN RELAY (JKX 622)

Complete Vehicle For Hire Permit attached:

Yes: 8/14 No: _____

Complete for Hire Vehicle Inspection form:

(Must be complete & signed by Inspecting Officer with all issues resolved prior to submittal)

Yes: 8/14 No: _____

Current Insurance Policy Attached:

Yes: 8/14 No: _____

Is insurance current (not expired):

Yes: 8/14 No: _____

Does insurance cover vehicle listed (confirm VIN):

Yes: 8/14 No: _____

~~For Vehicle #5 (if applicable):~~

~~Complete Vehicle For Hire Permit attached:~~

~~Yes: _____ No: _____~~

~~Complete for Hire Vehicle Inspection form:~~

~~*(Must be complete & signed by Inspecting Officer with all issues resolved prior to submittal)*~~

~~Yes: _____ No: _____~~

~~Current Insurance Policy Attached:~~

~~Yes: _____ No: _____~~

~~Is insurance current (not expired):~~

~~Yes: _____ No: _____~~

~~Does insurance cover vehicle listed (confirm VIN):~~

~~Yes: _____ No: _____~~

For City Clerk Use Only

Date application and supporting documentation submitted: 8.14.18

Date application verified as complete, to include policy expiration dates: 8.16.18

Meeting date application sent to City Ports & Harbor Commission: 8.20.18 Approved / Disapproved (Circle One)

Meeting date application sent to City Council: 8.22.18 Approved / Disapproved (Circle One)

Date Public Convenience and Necessity Certificate Issued: _____

Date Notification of Disapproval Given to Owner (if applicable): _____



Office of the City Clerk
PO BOX 307
Valdez, AK 99686

June 25, 2018

Valdez Yellow Cab
P.O. Box 342
Valdez, AK 99686

Dear Gail:

Your current certificate of public conveyance for Valdez Yellow Cab expired on June 1, 2018. As of today, the City Clerks Office has not received your 2018 certificate renewal application or associated documentation.

As a convenience to you, please find the application packet enclosed for the annual renewal of your certificate of public conveyance.

Please return the completed renewal application, along with all documents as listed in the renewal application check list. The renewal application fee in the amount of \$100 must be paid at the time of application.

Just as a reminder, all vehicles used in the operation of your business to transport the public, must be inspected and listed on the vehicle inventory sheet. You will need to contact the Valdez Police Department to schedule your vehicle inspections. You will need to include a signed copy of your inspections and a current inspection permit for each vehicle issued by the VPD.


Valid insurance for each vehicle used and copies of chauffeur's licenses for every driver employed by your business must be included with your application at the time of submission.

Because your public conveyance certificate is already expired, please return your completed application packet to my office as soon as possible but no later than by July 9th. If for some reason you are unable to submit your application for any reason by that deadline, please contact me as soon as possible.

Upon receipt of your completed application and all required documents, I will process your certificate renewal and send to the Ports & Harbor Commission and City Council for review and approval. At this time, your certificate renewal application is tentatively scheduled to appear on the Ports & Harbor Commission agenda on July 16th and on the City Council agenda on August 7th. Those dates may change depending on the date you submit all renewal application documents.

Please feel free to contact me at ferko@ci.valdez.ak.us, office (907) 834-3468, or cell (907) 202-0711 with questions or concerns.

Sincerely,


Allie Ferko
Deputy City Clerk

7/13/2018

I, Gail M. Johnson, would like to request an extension on my application for public conveyance due to extenuating circumstance regarding Statt (being out of town) & personal tragedy. I would like to extend the application process until at least the end of July. Hopefully it can be achieved before that to ensure I will be prepared for the city council agenda on the 7th of August.

Thank you,

Gail M. Johnson

P.O. Box 3412

Valdez, AK 99686

Phone: 907-831-1761



CERTIFICATE OF LIABILITY INSURANCE

ZYEL-2

OP ID: T

 DATE (MM/DD/YYYY)
 11/06/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Combs Insurance Agency, Inc. 341 S. Alaska Street Palmer, AK 99645 Tamara M. Combs, CIC		907-745-2144 CONTACT NAME: Tamara M. Combs, CIC PHONE (A/C, No. Ext): 907-745-2144 FAX (A/C, No.): 907-745-7275 E-MAIL ADDRESS: tamara@combsinsurance.com	
INSURED Valdez Yellow Cab Gall M. Johnson, dba: PO Box 996 Valdez, AK 99686		INSURER(S) AFFORDING COVERAGE INSURER A: NATIONAL CASUALTY COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 11891	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	APPL SUBR INSD W/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/DP AGG \$ \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	CAO7772487	11/03/2017	11/03/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

TAXI CAB COMPANY. FAXED TO: 907-835-2992

CERTIFICATE HOLDER

CITY OF V

 CITY OF VALDEZ
 PO BOX 307
 VALDEZ, AK 99686

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

 AUTHORIZED REPRESENTATIVE

NOTEPAD

INSURED'S NAME Valdez Yellow Cab

VZYL-Z
OP ID: TC

PAGE 2
Date 11/06/2017

CANCELLATION NOTICE * REFER TO AS 21.36.220 STATUTORY NOTICE OF
CANCELLATION/NON-RENEWAL/CHANGE OF TERMS. CANCELLATION NOTICE IF
PREMIUM IS FINANCED AS 06.40.140

NO. 0845

DATE 7-20-83

RECEIVED FROM 7011 ALPINE - 371114
ADDRESS 108 mile VDR, AK 99580

DOLLARS \$ 100.00

Yellow Cab
FOR RENT
*OR
TAXI RECEIVED

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT	AMT. PAID	CASH	CHECK
		100.00	
BALANCE DUE			

BY 7011 ALPINE

TOPS FORM 4680B

VALDEZ YELLOW CAB PRICE LIST:

Please, no checks written to
Valdez Yellow Cab, Thanks

- Anywhere in town \$7.00
- Zone 2 \$10.00
- South Central \$14.00
- Airport \$14.00
- Glacier Campground \$17.00
- Mark's Repair \$14.00
- Hall Park \$17.00
- Rebo River \$18.00
- 6 Mile \$20.00
- Alpine Woods \$24.00
- Petro Star \$22.00
- Solemen Gulch \$24.00
- Blueberry Hill, Cottonwood Sub.,
and Homestead Road \$10.00
- Homestead Rd. to Airport \$15.00
- Alaska Terminal \$25.00
- 2 people \$15.00 each
- 3 people \$13.00 each
- 4 people or more \$11.00 ea.
- \$3.00 for each additional person
- \$3.00 for additional stop
- Children under 12, accompanied by an adult-free
- Deliveries are the base fare, plus \$4.00
- Jump starts are the base fare, plus \$10.00
- Waiting time is \$.50 per minute

**APPLICATION FOR RENEWAL OF
CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY**

Date: 7/30/2018 Application Year: 2018

Legal Name of and Address of Applicant Company:

Valdez Yellow Cab

Name and Address of Owner, Partners or Corporate Officers:

Stan M. Johnson
#195 Aleutian Village, Valdez, AK 99686

Please attach a copy of both your City of Valdez and State of Alaska business licenses.

Insurance Carrier and Policy No. (Attach copy of current policy for the company)

Location of Dispatch Office or Terminal:

#195 Aleutian Village, Valdez, AK 99686

Telephone No.: (907) 831-1761

Number of Vehicles by Virtue of this Certificate: 2 for now

Please complete the attached vehicle form. Include completed copies of each vehicle's for hire permit, for hire vehicle inspection form, and insurance coverage.

Please attach a copy current of your routes.

Are there any changes to your current routes from the previous year?
Yes ☐ No ☒

If you answered yes, please describe changes:

Please attach a current rate/fare sheet with this application.

Are there any changes to your Rate/Fare from the previous year:

Yes _____ No X

All employees operating vehicles for hire within the City of Valdez must possess a valid Chauffer's license issued by the City. **Please complete the attached list of operators/drivers and include copies of current chauffeur's licenses for each driver.**

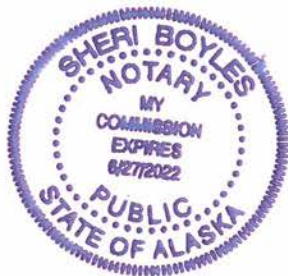
Renewal Application Fee: \$100.00

(This renewal application must be returned to the City Clerk along with payment in the amount of \$100 payable to the City of Valdez.)

I, Jana M. Johnson, owner/agent for Valdez Yellow Cab hereby agree to maintain a written record of all dispatches of vehicles operated under the above company license; including names of all chauffeurs of such vehicles and dates and hours of their employment on each vehicle operated under such license. All such records shall be preserved by the above firm for not less than two years and shall be made available to the City of Valdez upon request. If further agree to comply with all regulations and requirements in Chapter 5.16 of the Valdez Municipal Code.


Signature of Owner/Agent

Subscribed and sworn to before me this 30 day of July, 2018.



Sheri Boyles
Notary Public in and for the State of
Alaska

My Commission
Expires: 6/27/22

Alaska Business License #

739897

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business and Professional Licensing
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

VALDEZ YELLOW CAB

POB 996 VALDEZ AK 99686

owned by

GAIL M JOHNSON

is licensed by the department to conduct business for the period

December 27, 2016 through December 31, 2018
for the following line of business:

48 - Transportation and Warehousing

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.
This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Mike Navarre





**CITY OF VALDEZ, ALASKA
BUSINESS REGISTRATION #425**

This is to certify that

Valdez Yellow Cab

NAME OF BUSINESS

Johnson, Gail M.

OWNER

PO Box 996
Valdez AK 99686

ADDRESS

is a registered business in compliance with Section 5.04 of the Valdez City Code.

Business Registrar
City of Valdez, Alaska

12/31/2018

Expiration Date

NOTE: BUSINESS REGISTRATIONS are required to be renewed yearly.

DRIVERS OPERATING FOR HIRE VEHICLES UNDER THIS PERMIT

Attach copies of current City of Valdez Chauffeur's License

Permit Year: 2018

SEE COPIES
DISPERSED
IN ATTACHED
PAGES

Driver #1

Name: Wesley McAtee

DOB: 08/20/1966

Driver's License No.: 6756515

Expiration Date of Chauffeur's License: 12/31/2018

Copy of Chauffeur's License Attached: (YES) / NO

Driver #2

Name: Beryl "Jymi" Smith

DOB: 03/04/1952

Driver's License No.: 0461227

Expiration Date of Chauffeur's License: 12/31/2018

Copy of Chauffeur's License Attached: (YES) / NO

Driver #3

Name: Gail Johnson

DOB: 06/09/1952

Driver's License No.: 6289283

Expiration Date of Chauffeur's License: 12/31/2018

Copy of Chauffeur's License Attached: (YES) / NO

Driver #4

Name: Sue Montes

DOB: 12/22/1963

Driver's License No.: 7514368

Expiration Date of Chauffeur's License: 12/31/2018

Copy of Chauffeur's License Attached: (YES) / NO

Driver #5

Name: Carol white

DOB: 07/04/1959

Driver's License No.: 5741402

Expiration Date of Chauffeur's License: 12/31/2018

Copy of Chauffeur's License Attached: YES / NO

Driver #6

Name: MARIO MONTES

DOB: 12.10.1970

Driver's License No.: 7604485

Expiration Date of Chauffeur's License: 12.31.19

Copy of Chauffeur's License Attached: YES / NO

MR. MONTES
TURNED IN CHAUFFEUR'S
LICENSE 07.30.2018.
MS. JOHNSON CONFIRMED
HE HAS BEEN ADDED TO
HER COMPANY INSURANCE
ON 08.03.2018.

Driver #7

Name: _____

DOB: _____

Driver's License No.: _____

Expiration Date of Chauffeur's License: _____

Copy of Chauffeur's License Attached: YES / NO

Driver #8

Name: _____

DOB: _____

Driver's License No.: _____

Expiration Date of Chauffeur's License: _____

Copy of Chauffeur's License Attached: YES / NO

City of Valdez



Wesley McAtee
Yellow Cab Company

DOB: 8/20/1966

Driver's License #: 6756615

Issued By: Bart Kunkle, Chief of Police

License Expires: 12/31/18

CHAUFFEUR'S
LICENSE

Received


JUL 18 2018

City of Valdez

DRIVER #1

City of Valdez

CHAUFFEUR'S LICENSE



Carol White
Yellow Cab Company
DOB: 07/04/1959
Driver's License #: 5741402
Issued By: William Comer, Chief of Police
License Expires: 12/31/18

DRIVER #5

City of Valdez

CHAUFFEUR'S LICENSE



Sue Montes
Yellow Cab Company
DOB: 12/22/1963
Driver's License #: 7614368
Issued By: David Mordell, Chief of Police
License Expires: 12/31/18

DRIVER #4



Received
JUL 30 2018
City of Valdez

DRIVER #6

VEHICLES TO BE OPERATED UNDER THIS PERMIT

Attach copies of current vehicle insurance and State of Alaska vehicle registration for each vehicle listed.

Permit Year: 2018

#1
Make: Mercury (1998)
Model: Villager
Serial No: 4M22V1118WDT6998
License No: DEM 6013
Color: Navy Blue
Registered Owner: FAIM, JOHNSON
Inspected By: Gundek
Date of Inspection: 7/23/2018

#3
Make: FORD
Model: Focus
Serial No: 1FAHP36344W145052
License No: JH X 213
Color: NAVY BLUE
Registered Owner: CAROL WHITE
Inspected by: MOTT
Date of Inspection: 8.10.18

#2
Make: Dodge
Model: Caravan
Serial No: 2D8HN44H98R63060
License No: FJY 181
Color: Silver
Registered Owner: Beryl E. Smith
Inspected by: Gundek
Date of Inspection: 7/23/2018

#4
Make: SATURN
Model: RELAY
Serial No: 5U2DV03L45D250283
License No: JKX 622
Color: GOLD
Registered Owner: SUE ELLEN MONTES
Inspected By: 173
Date of Inspection: 4.10.18

YELLOW CAB
VEHICLE #1

2018 FOR HIRE VEHICLE PERMIT

Registered Owner of Vehicle

Name: GAIL M. Johnson
Address: POB 342 or 996 Valdez, AK 99686

Owner of Certificate of Public Convenience:

Name: GAIL M. Johnson
Address: POB 342, or 996 Valdez, AK 99686

Vehicle License No: DZM 6013

VIN#: 4M2ZV1118WDJ16998

Make: Mercury

Model: Villager

Color: navy blue

Insurance Company: National Casualty comp.

Policy# CA07772467

Vehicle Inspected by: Cloudek

Date of Inspection: 7/23/08

Signature of Registered Owner: Gail M. Johnson

Signature of Holder of Certificate of Public Convenience: Gail M. Johnson

Permit issued on 8/16/18

Authorized By: Bart Hinkle
Bart Hinkle, Chief of Police

CITY OF VALDEZ

2018 FOR HIRE VEHICLE INSPECTION

COMPANY: Valdez Yellow Cab FOR HIRE VEHICLE ID# _____
 ADDRESS: PO Box 242, Valdez, AK 99686 TELEPHONE#: 907-831-1761
 REGISTERED OWNER OF VEHICLE: Chad M. JOHNSON
 VEHICLE MAKE Mercury MODEL Villager YEAR 1998
 VEHICLE LICENSE# DZM 613 VIN# 4MBZV118W0J16998
 INSPECTING OFFICER: 242/Gondak DATE OF INSPECTION: 7-23-18

ITEM	GOOD	FAIR	NEEDS REPAIR	REMARKS OR INSTRUCTIONS
Head Lights	✓			
Tail Lights	✓			
Brake Lights	✓			
Emergency Flashers	✓			
Back Up Lights	✓			
Turn Signals	✓			
Top "Taxi" Light				N/A
Interior Light	✓			
Horn	✓			
Windshield Wipers	✓		Needs switch	FIXED SEE ATTACHED
Exhaust System	✓			
Tires	✓			
Vehicle Marked	✓			
Proper Lettering	✓			
License Plate Light			✓	FIXED SEE ATTACHED
Steering	✓			
Brakes	✓			
Interior Condition	✓			

Allie Ferko

From: Gail Johnson [REDACTED]
Sent: Wednesday, July 25, 2018 11:10 PM
To: Allie Ferko
Subject: Re: 1A Auto Order Confirmation 2MRG25XFVON

On Wed, Jul 25, 2018, 7:05 PM 1A Auto <service@1aauto.com> wrote:



[Contact Us](#) or Call at 866-404-3393
[View in Browser](#)

BRAKES HEADLIGHTS MIRRORS SUSPENSION RADIATORS HUBS

ORDER CONFIRMATION

ORDER **2MRG25XFVON**

We're happy to be providing you with the best in customer service and parts you needed for your vehicle.

We'll send you another email as soon as your order ships.

[VIEW YOUR ORDER](#)

BILLING ADDRESS

Gail Johnson
Pob 342
Valdez, AK 99686

SHIPPING ADDRESS

Gail Johnson
Pob 342
Valdez, AK 99686

SHIPPING METHOD: STANDARD



**1998 Mercury Villager
Combination Switch**
Part Number: 1AZTS00105

1

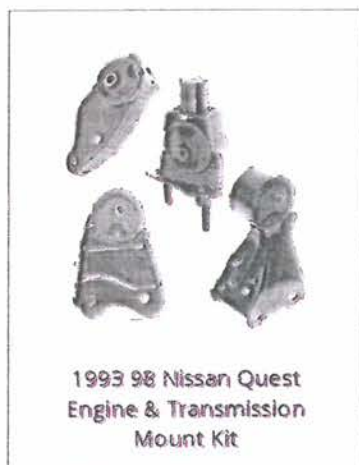
\$39.95

\$39.95

Subtotal:
Shipping & Handling:
Tax:
Discount:
Total:

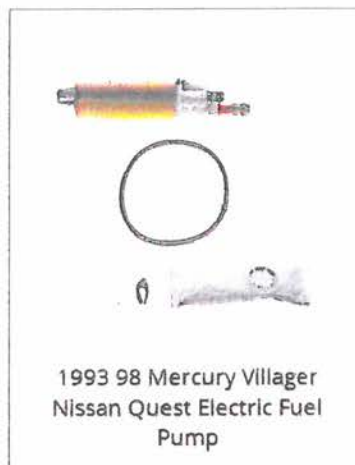
\$39.95
\$21.29
\$0.00
\$0.00
\$61.24

Did you see these?



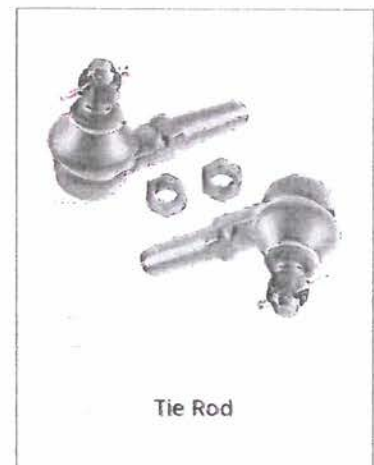
1993 98 Nissan Quest
Engine & Transmission
Mount Kit

SHOP NOW



1993 98 Mercury Villager
Nissan Quest Electric Fuel
Pump

SHOP NOW



Tie Rod

SHOP NOW



Find Something Else

Contact An Expert



[BRAKES](#)

[HEADLIGHTS](#)

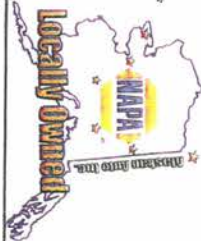
[MIRRORS](#)

[SUSPENSION](#)

[RADIATORS](#)

[HUBS](#)





500002123
ALASKAN AUTO INC
118 EGAN
VALDEZ, AK 99686
(907) 835-3101
P.O. Box 728

Time: 10:49
Invoice Number 586513
Date: 07/26/2018
Page: 1/1

SOLD TO
17790
VALDEZ YELLOW CAB
P.O. BOX 996
VALDEZ, AK 99686

Employee: 170 , AMANDA
Sales Rep: 19 , ACCOUNT
Accounting Day: 26

Seller's exclusive warranty to Buyer is limited to refund of the purchase price of the goods or service provided by Seller. Seller disclaims any and all other warranties, express or implied, including fitness for a particular use and merchantability, and all incidental and consequential damages, interest, costs and attorney fees. No return on electrical or installed parts. Cars must be returned in original box and drained of all fluids.

Part Number	Line	Description	Quantity	Price	Net	Total
194-N	LMP	BOXED MINITATURES	2.00	1.46	1.0900	2.18 T

Delivery:
Attention:
Tax Exemption:
PO#:
Terms: DUE BY 15th

Customer Signature
ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

REF BY _____
VER BY _____

CUSTOMER COPY

Subtotal	2.18
No Tax 0.0000%	0.00
Total	2.18
Cash	2.18

INSURANCE IDENTIFICATION CARD
STATE **Alaska**

COMPANY NUMBER **11991** COMPANY **NATIONAL CASUALTY COMPANY**

POLICY NUMBER **CAO7772467** EFFECTIVE DATE **04/16/18** EXPIRATION DATE **11/03/18**

YEAR **1998** MAKE/MODEL **MERCURY VILLAGER** VEHICLE IDENTIFICATION NUMBER **4M2ZV1118WDJ16998**

AGENCY/COMPANY ISSUING CARD
Combs Insurance Agency, Inc. 907-745-2144
Tamara M. Combs, CIC
341 S. Alaska Street
Palmer, AK 99645

INSURED
Gail M. Johnson, dba:
Valdez Yellow Cab
PO Box 996
Valdez, AK 99686

COVERAGE MEETS MINIMUM LIABILITY INSURANCE PRESCRIBED BY LAW

City of Valdez

CHAUFFEUR'S LICENSE



Gail Johnson
Yellow Cab Company
DOB: 6/9/1952
Driver's License #: 6289283
Issued By: Bart Hinkle, Chief of Police
License Expires: 12/31/18

DRIVER #3

CUSTOMER COPY

STATE OF ALASKA

VEHICLE REGISTRATION

DIVISION OF MOTOR VEHICLES

EXPIRES LAST DAY OF: LICENSE NO. TAB NO. CLASS DATE VEHICLE IDENTIFICATION NO.

PERM REG **DZM615** **Z216329** **11** **07/06/2017** **4M2ZV1118WDJ16998**

VEHICLE DESCRIPTION

MAKE **MERC**
MODEL **VGR**
YEAR **1998**
BODY **VP**
COLOR **BLU**
WEIGHT **3500**
UNIT



FEES

REGISTRATION	125.00
TITLE	0.00
LIEN	0.00
MVRT	0.00
INSPECTION	0.00
TP/MISC	0.00
TOTAL	125.00

OWNER/REGISTRANT

GAIL M JOHNSON

MAILING ADDRESS
PO BOX 342

VALDEZ AK 99686

LIENHOLDER:

RESIDENCE ADDRESS

VALDEZ AK 99686

591 8957 07 06 2017 1514

Insurance 919329492
SAFE 54488

YELLOW CAB
VEHICLE #2

2018 FOR HIRE VEHICLE PERMIT

Registered Owner of Vehicle

Name: Beryl J.E. Smith
Address: P.O. Box 1329, Valdez, AK. 99686

Owner of Certificate of Public Convenience:

Name: Gail Johnson

Address: P.O. Box 996, Valdez, AK. 99686

Vehicle License No: FJY181

VIN#: 2D8HN44H98R603060

Make: Dodge

Model: Caravan

Color: Silver

Insurance Company: Hartford

Policy# 55PHH968808

Vehicle Inspected by: Conderk

Date of Inspection: 7/23/2018

Signature of Registered Owner: [Signature]

Signature of Holder of Certificate of Public Convenience: [Signature]

Permit issued on 8/16/18

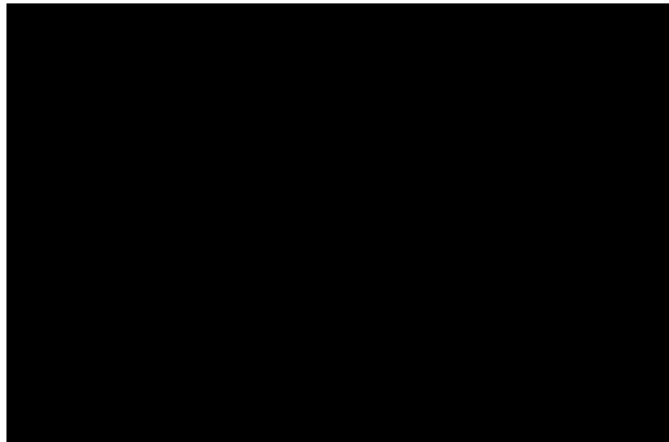
Authorized By: [Signature]
Bart Hinkle, Chief of Police

CITY OF VALDEZ

2018 FOR HIRE VEHICLE INSPECTION

COMPANY: Yellow Cab FOR HIRE VEHICLE ID# _____
 ADDRESS: P.O. Box 996 Valdez, AK 99686 TELEPHONE#: 907-835-2500
 REGISTERED OWNER OF VEHICLE: Beryl JE Smith
 VEHICLE MAKE Dodge MODEL Caravan YEAR 2008
 VEHICLE LICENSE# FJY181 VIN# 2D8HN44H98R603060
 INSPECTING OFFICER: 242/GONDEK DATE OF INSPECTION: 7-23-18


ITEM	GOOD	FAIR	NEEDS REPAIR	REMARKS OR INSTRUCTIONS
Head Lights	✓			
Tail Lights	✓			
Brake Lights	✓			
Emergency Flashers	✓			
Back Up Lights	✓			
Turn Signals	✓			
Top "Taxi" Light				N/A, None
Interior Light	✓			
Horn	✓			
Windshield Wipers	✓			
Exhaust System	✓			
Tires	✓			
Vehicle Marked	✓			
Proper Lettering	✓			
License Plate Light	✓			
Steering	✓			
Brakes	✓			
Interior Condition	✓			Good for year of veh.



DRIVER #2

City of Valdez

CHAUFFEUR'S LICENSE



Beryl Smith
Yellow Cab Company

DOB: 3/4/1952
Driver's License #: 0461227

Issued By: Bert Hunkle, Chief of Police

License Expires: 12/31/18



STATE OF ALASKA LIABILITY INSURANCE IDENTIFICATION CARD

INSURED: Beryl J E Smith
P O Box 1329
Valdez, AK 99686-1329

POLICY NUMBER: 55PHH969808

EFFECTIVE DATE: 02/06/2018, 12:01AM

EXPIRATION DATE: 02/06/2019, 12:01AM

YEAR/MAKE/MODEL: 2008 Dodge Grand Caravan SE

VIN: 2D8HN44H98R603060

HARTFORD INSURER: Hartford Insurance Company of the Midwest
4040 Vincennes Circle
Indianapolis, IN 46268

KEEP THIS CARD IN YOUR VEHICLE AT ALL TIMES. Not valid for more than one year from the effective date. Coverage meets minimum liability required by law.

YELLOW CAB
VEHICLE # 3

2018 FOR HIRE VEHICLE PERMIT

Registered Owner of Vehicle

Name: Carol F. White
Address: POB 342, Valdez, AK 99686

Owner of Certificate of Public Convenience:

Name: GAIL M. Johnson
Address: POB. 996, Valdez, AK. 99686

Vehicle License No: JHX 213

VIN#: ~~JHX 213~~ 1FAHP36344W145052

Make: Ford

Model: REC FOCUS

Color: NAVY Blue

Insurance Company: Mercury Insurance company

Policy# 0401-27-2001-67484

Vehicle Inspected by: Dan Mott

Date of Inspection: 8/10/18

Signature of Registered Owner: Carol White

Signature of Holder of Certificate of Public Convenience: A. Johnson

Permit issued on 8/13/18

Authorized By: Bart Hinkle
Bart Hinkle, Chief of Police

for
hire

CITY OF VALDEZ

2018 FOR HIRE VEHICLE INSPECTION

COMPANY: Valdez Yellow Cab FOR HIRE VEHICLE ID# JHX 213
 ADDRESS: PO Box 92, Valdez, AK 99681 TELEPHONE# (907) 831-1761
 REGISTERED OWNER OF VEHICLE: Carol E. White
 VEHICLE MAKE Ford MODEL REC Focus YEAR 2004
 VEHICLE LICENSE# JHX 213 VIN# 1FAHP36344W145052
 INSPECTING OFFICER: Moff DATE OF INSPECTION: 8/10/18

ITEM	GOOD	FAIR	NEEDS REPAIR	REMARKS OR INSTRUCTIONS
Head Lights	X			
Tail Lights	X			
Brake Lights	X			
Emergency Flashers	X			
Back Up Lights	X			
Turn Signals	X			
Top "Taxi" Light				No.
Interior Light	X			
Horn	X			
Windshield Wipers	X			
Exhaust System	X			
Tires	X			
Vehicle Marked				No
Proper Lettering				No
License Plate Light	X			
Steering	X			
Brakes	X			
Interior Condition	X			



Alaska Insurance Identification Card

geico.com
1-800-841-3000
GEICO ADVANTAGE INSURANCE COMPANY
P.O. Box 509050 • San Diego, CA 92150-9050

Policy Number	Effective Date	Expiration Date
4556-59-98-37	08-15-18	02-15-19
Year	Make	Model
2004	FORD	FOCUS SE
		1FAHP36344W145052

Insured:
Carol Elaine White
Harry Davis White



Alaska Insurance Identification Card

geico.com
1-800-841-3000
GEICO ADVANTAGE INSURANCE COMPANY
P.O. Box 509050 • San Diego, CA 92150-9050

Policy Number	Effective Date	Expiration Date
4556-59-98-37	08-15-18	02-15-19
Year	Make	Model
2004	FORD	FOCUS SE
		1FAHP36344W145052

Insured:
Carol Elaine White
Harry Davis White

Important Information

Here are your Policy Identification Cards. Two cards have been provided for each vehicle insured. Please destroy your old cards when the new cards become effective.

Due to space limitations on the ID card, only the Named Insured and the Co-Insured are listed. For a full list of drivers covered under this policy, please log onto geico.com or reference the Drivers section of your Declarations Page, which is included with your insurance packet.

Please notify us promptly of any change in your address to be sure you receive all important policy documents. Prompt notification will enable us to service you better.

Your policy is recorded under the name and policy number shown on the card.

If you would like additional ID cards, you can go online to geico.com or call us at 1-800-841-3000.

CAROL WHITE AND HARRY WHITE
PO BOX 342
VALDEZ, AK 99686

YELLOW CAB
VEHICLE #4

2018 FOR HIRE VEHICLE PERMIT

AUG 14 2018

Registered Owner of Vehicle

Name: Sue Ellen Montes
Address: PO Box 1274 Valdez Alaska 99686

Owner of Certificate of Public Convenience:

Name: Gail Johnson
Address: Valdez, AK 99686

Vehicle License No: JKX622

VIN#: 56ZDV03L45D250283

Make: Saturn

Model: Relay

Color: Gold

Insurance Company: Geico

Policy# 4538517329

Vehicle Inspected by: VPP Officer 173

Date of Inspection: 4/10/18

Signature of Registered Owner: Sue Ellen Montes

Signature of Holder of Certificate of Public Convenience: Gail Johnson

Permit issued on 8/14/18

Authorized By: Bart Hinkle
Bart Hinkle, Chief of Police

City of Valdez
FOR-HIRE VEHICLE INSPECTION SHEET

COMPANY: Yellow Cab CO. VEHICLE I.D. NO. _____

ADDRESS: Po Box 1274 PHONE: 835-2500

VEHICLE MAKE: Saturn MODEL: Relay VEHICLE YEAR: 2005

VEHICLE LICENSE: JKX622 VIN: 5G2DV03L45D250223

OFFICER: 173 DATE INSPECTED: 4/10/18

ITEM	GOOD	FAIR	NEEDS REPAIR	REMARKS
HEAD LIGHTS	✓			
TAIL LIGHTS	✓			
BRAKE LIGHTS	✓			
EMERGENCY FLASHERS	✓			
BACK UP LIGHTS				
TURN SIGNALS	✓			
TOP LIGHT				22 0000
INTERIOR LIGHT	✓			
HORN	✓			
WINDSHIELD WIPERS	✓			
EXHAUST SYSTEM	✓			
TIRES	✓			
VEHICLE COLOR	Gold			
LETTERING				22 0000
LICENSE PLATE LIGHT	✓			
STEERING	✓			
INTERIOR CONDITON	✓			
BRAKES	✓			

GEICO Alaska Insurance Identification Card
geico.com 1-800-841-3000

GEICO ADVANTAGE INSURANCE COMPANY
PO BOX 509090 SAN DIEGO, CA 92150-9090

Policy Number	Effective Date	Expiration Date
4538517329	04-07-18	10-07-18
Year	Make	Model
2005	SATN	RELAY
Insured:		Vehicle ID No.
SUE ELLEN AND MARIO RAYMOND		5GZDV03L45D250283

Insured:
SUE ELLEN AND MARIO RAYMOND
MONTES

Important Information

Here are your Policy Identification Cards. Please destroy your old cards when the new cards become effective.

Due to space limitations on the ID card, only the Named Insured and the Co-Insured are listed. For a full list of drivers covered under this policy, please reference the Drivers section of your Declarations Page, which is included with your insurance packet.

Please notify us promptly of any change in your address to be sure you receive all important policy documents. Prompt notification will enable us to service you better.

Your policy is recorded under the name and policy number shown on the card.

If you would like additional ID cards, you can go online to geico.com or call us at 1-800-841-3000.

What to do at the time of an accident.

- Do not admit fault.
- Do not reveal the limits of your liability coverage to anyone.
- Exchange contact information; get year, make, model, plate number, insurance carrier and policy number of all involved. Also, identify witnesses and collect contact information.
- Contact the police or 911 if applicable.
- Contact GEICO by calling 1-800-841-3000 or visit geico.com to report the accident.



CITY OF VALDEZ, ALASKA CERTIFICATE OF PUBLIC CONVENIENCE & NECESSITY

Valdez Yellow Cab is hereby authorized to operate a public transportation service within Valdez City limits. Valdez Yellow Cab must abide by the For-Hire vehicle regulations as established in Chapter 5.16 of the Valdez Municipal Code. This certificate is non-transferable unless authorized by the Valdez City Council.

VALDEZ YELLOW CAB

PO BOX 996, Valdez, AK 99686

Authorized Vehicles: Nissan Quest (JED171) and Dodge Caravan (FJY181).

Date of Expiration: June 1, 2018

Authorized Drivers: Gail Johnson, Weseley McAttee, Carol White, and Beryl Smith.

This license shall not be taken as permission to do business in the City of Valdez without having complied with other requirements of the Valdez City Code, the laws of the State of Alaska or the laws of the United States of America.

Allie Ferko, Deputy City Clerk

Date 6/1/2017



990.34



Office of the City Clerk
PO BOX 307
Valdez, AK 99686
June 6, 2017

Valdez Yellow Cab
P.O. Box 342
Valdez, AK 99686

Dear Gail:

Both the Ports & Harbor Commission and City Council approved your renewal application for Valdez Yellow Cab's Certificate of Public Convenience. Your certificate is valid from June 6, 2017 thru June 1, 2018.

Enclosed are three copies of the certificate – one for your master files and one for each vehicle listed on the certificate.

Insurance for vehicles listed on the certificate and chauffeur's licenses must remain current for this certificate to be valid. Vehicles and drivers operating under your license must be listed on the certificate.

Prior to the expiration date, if you choose to add authorized drivers or vehicles, please provide me with the documentation listed below and I will update your certificate at no charge.

Documentation required for adding a vehicle:


- (1) For-Hire Permit from the Valdez Police Department,
- (2) For-Hire Vehicle Inspection Report from the Valdez Police Department,
- (3) Copy of current vehicle insurance, and
- (4) Copy of current vehicle state registration.

Documentation required for adding a driver:

- (1) Copy of City of Valdez issued Chauffeur's license.

Please feel free to contact me at afferko@ci.valdez.ak.us or (907) 834-3468 with questions or concerns.

Sincerely,


Allie Ferko
Deputy City Clerk



CITY OF VALDEZ, ALASKA CERTIFICATE OF PUBLIC CONVENIENCE & NECESSITY

Valdez Yellow Cab is hereby authorized to operate a public transportation service within Valdez City limits. Valdez Yellow Cab must abide by the For-Hire vehicle regulations as established in Chapter 5.16 of the Valdez Municipal Code. This certificate is non-transferable unless authorized by the Valdez City Council.

VALDEZ YELLOW CAB

PO BOX 996, Valdez, AK 99686

Authorized Vehicles: Nissan Quest (JED171), Dodge Caravan (FJY181), and Ford Freestar (GTE365)

Date of Expiration: June 1, 2018

Authorized Drivers: Gail Johnson, Weseley McAttee, Carol White, Sue Ellen Montes, and Beryl Smith.

This license shall not be taken as permission to do business in the City of Valdez without having complied with other requirements of the Valdez City Code, the laws of the State of Alaska or the laws of the United States of America.

Allie Ferko, Deputy City Clerk

Date 06/16/2017



Added vehicles + drivers
6.16.2017



CITY OF VALDEZ, ALASKA CERTIFICATE OF PUBLIC CONVENIENCE & NECESSITY

Valdez Yellow Cab is hereby authorized to operate a public transportation service within Valdez City limits. Valdez Yellow Cab must abide by the For-Hire vehicle regulations as established in Chapter 5.16 of the Valdez Municipal Code. This certificate is non-transferable unless authorized by the Valdez City Council.

VALDEZ YELLOW CAB

PO BOX 996, Valdez, AK 99686

Authorized Vehicles: Nissan Quest (JED171), Dodge Caravan (FJY181), Ford Freestar (GTE365), and Ford Focus (JHX213)

Date of Expiration: June 1, 2018

Authorized Drivers: Gail Johnson, Weseley McAtee, Carol White, Sue Ellen Montes, and Beryl Smith.

This license shall not be taken as permission to do business in the City of Valdez without having complied with other requirements of the Valdez City Code, the laws of the State of Alaska or the laws of the United States of America.


Allie Ferko, Deputy City Clerk

09/19/2017
Date



Added
a/19/17



CITY OF VALDEZ, ALASKA CERTIFICATE OF PUBLIC CONVENIENCE & NECESSITY

Valdez Yellow Cab is hereby authorized to operate a public transportation service within Valdez City limits. Valdez Yellow Cab must abide by the For-Hire vehicle regulations as established in Chapter 5.16 of the Valdez Municipal Code. This certificate is non-transferable unless authorized by the Valdez City Council.

VALDEZ YELLOW CAB

PO BOX 996, Valdez, AK 99686

Authorized Vehicles: Nissan Quest (JED171), Dodge Caravan (FJY181), Ford Freestar (GTE365), and

Dodge Caravan (GEB909)

Date of Expiration: June 1, 2018

Authorized Drivers: Gail Johnson, Weseley McAtee, Carol White, Sue Ellen Montes, and Beryl Smith.

This license shall not be taken as permission to do business in the City of Valdez without having complied with other requirements of the Valdez City Code, the laws of the State of Alaska, and the laws of the United States of America.

Allie Ferko, Deputy City Clerk

Date

01/03/18



updated 01/03/18 removed



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: New Business

Status: Agenda Ready

File created: 8/16/2018

In control: City Council

On agenda: 8/20/2018

Final action:

Title: Approval of Contract Award to GCSIT Solutions for City of Valdez Network Refresh in the Amount of \$157,777.50

Attachments: 1. Contract/GCSIT Statement of Work for City of Valdez Network Refresh

ITEM TITLE: Approval of Contract Award to GCSIT Solutions for City of Valdez Network Refresh in the Amount of \$157,777.50

SUBMITTED BY: Matthew Osburn, Information Technology Director

FISCAL NOTES:

Expenditure Required: \$157,777.50

Unencumbered Balance: \$200,000

Funding Source: 001-5050-43400 Information Technology/Contractual Services

RECOMMENDATION:

Approve the contract with GCS IT Solutions for Network Refresh in the amount of \$ 157,777.50.

SUMMARY STATEMENT:

This contract is necessary to accomplish the City Network Rebuild previously discussed and slated for 2019, but now expedited by the recent ransomware attack. The hardware components have been ordered through GCS IT Solutions via a pre-negotiated price through NASPO.

Resolution #18-28, passed on August 7th, moved \$200,000 into the IT / Contractual Services account in order to accommodate the three anticipated contracts with GCS IT Solutions.

A previous statement of work, submitted by GCSIT Solutions just a few days after the ransomware attack, list a contract amount of \$131,840. Due to the ransomware attack, a change in scope, and an expedited time frame, the additional cost to the City to execute this contract is \$25,937.50, for a total contract amount of \$157,777.50

GSC IT Solutions is expected to be on site by mid-September, with a targeted project completion of November 1, 2018.

statement of work

City of Valdez
Network Refresh

August 15, 2018
V 3.0

SOW #: 180660568



Dave Zegen

vAccount Executive

(480) 334-1884

dzegen@gcsit.com

GCSIT Solutions

1654 20th Avenue

Seattle, WA 98122

866-424-2766

City of Valdez - Network Refresh - 180660568

Contents

1	Statement of Work Prepared For	3
2	GCSIT Contacts.....	3
3	Project Scope	3
4	Assumptions and Notices	10
5	Customer Project Roles	11
6	Responsibilities	11
7	Terms & Conditions	13
8	Disclaimer	15
9	Approval to Proceed	16

1 Statement of Work Prepared For

Customer

City of Valdez
P.O. Box 307
Valdez, AK 99686

Contact

Matt Osburn
IT Director
(907) 834-3453
mosburn@ci.valdez.ak.us

2 GCSIT Contacts

Name	Title	Email
Dave Zegen	vAccount Executive	dzegen@gcsit.com
Tom Bohn	Director of Engineering, Networking	tom.bohn@gcsit.com
Jenson Isham	Chief Technology Officer	jisham@gcsit.com
Michele Hirsch	VP Program and Service Delivery	mhirsch@gcsit.com
Rob Billideau	Services Coordinator	rbillideau@gcsit.com
Grant Wallace	Technical Architect, Networking	gwallace@gcsit.com

3 Project Scope

3.1 Introduction

This Statement of Work (SOW) defines the services that GCSIT will deliver to City of Valdez. Each of the parties' responsibilities is defined to provide a clear understanding of the scope of services to be delivered.

The pricing submitted with the SOW appreciates the Services and Responsibilities described in the scope of work. GCSIT will work hard to ensure that we meet your schedule requirements. However, actual project dates will be subject to availability of materials and resources and City of Valdez's attention to its responsibilities.

3.2 Project Overview

City of Valdez approached GCS IT Solutions seeking guidance and budgetary information on refreshing their WAN and core networks in response to council approval in June of leasing dark fiber service across their city wide network. They requested both IT asset (hardware) and deployment services proposals.

GCS IT Solutions has provided Cisco Systems Catalyst 9300 and 9500 series hardware asset quotes to support this effort since this solution will allow for a clear path towards 10/40G and AC-Wave2 wireless adoption.

This proposal outlines both the WAN and datacenter fabric lifecycle uplift services, providing assessment/analysis, design and configuration planning, implementation/deployment services, with hand off to operations. It is assumed that service work will focus on the fiber aggregation switching layer at 1/10G aggregation speeds at a collocated facility as well as provide an appropriate core network for future planned virtualization efforts. The project will encompass 28 net new platforms across 17 city sites.

The intent is to provide the City of Valdez with a ready executable option for planning/design and workload migration strategy, with implementation/deployment services enabling a holistic upgrade to the WAN and core network located in Valdez, Alaska

3.3 Project Goals

Goal	Description
CoV WAN	Design and Install new WAN assets across 17 city sites
CoV CO Fiber Aggregation	Design and Install fiber aggregate assets for leased dark fiber at CO
CoV City Hall Core Network	Design and install new core network at City Hall Data Center

3.4 Project Management (PM)

Project Management tasks have carefully been chosen to complement the complexity of this project. PM efforts are designed to provide the right amount of oversight to ensure success while minimizing project management costs.

This project is classified by GCSIT as a mid-level effort requiring moderate PM oversight and management. Therefore, the PM will:

- Set it up
- Kick it off, usually with a conference call to review scope, approach, milestone schedule and procedures.
- Schedule the engineer(s)
- Manage the budget
- Manage a milestone schedule
- Manage risk and issues
- Provide regular client status and project metrics – meeting or email delivery
- Track the deliverables
- Track completion
- Close the project

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The following paragraphs describe the processes with which the GCSIT Project Management team handles these items:

3.4.1 Risk Management

The GCSIT Project Team will work to identify and mitigate risks both before project execution and throughout the life of the project. An initial risk log will be incorporated into the project Statement of Work with mitigation actions identified. The PM will keep City of Valdez informed as to the status of any risk becoming realized and of the status of each mitigation action. GCSIT will work to ensure no risk realizes itself, and should one become unavoidable, will attempt to resolve it without impact to project budget or schedule. Should an issue impact either of these areas, the PM will work with City of Valdez to implement a project change order.

ID	Date Raised	Risk Description	Likelihood	Impact	Severity	Owner	Mitigating Action	Contingent Action	Progress on Actions	Status
1	Pre-project	Lack of credentials to access systems may delay project significantly	Low	High	Medium	PM	Ensure credentials are obtained before project kickoff	Escalate to client POC		

Figure 1: Risk Mitigation Log

3.4.2 Issue Management

The GCSIT Project Team will work to identify and resolve issues as they present themselves during the project. The PM will maintain an issue log, manage each issue through resolution and report status of all issues regularly. GCSIT will attempt to resolve each issue without impact to project budget or schedule. Should an issue impact either of these areas, the PM will work with City of Valdez to implement a project change order.

ID	Issue	Impact	Assigned to	Status
1				

Figure 2: Issue Log

3.4.3 Project Metrics Process

The GCSIT Project Team will coordinate with City of Valdez to identify the set of project metrics desired, and to determine on what periodicity the metrics should be built and delivered. These metrics may include:

- Work progress and plans
- Financial status
- Issue Logs
- Risk Mitigation Logs
- Schedule Status

3.5 Project Tasks

1. Project Launch Workshop or Kickoff Meeting

GCSIT will conduct a pre-engagement project launch workshop with Customer to initiate the project. Topics to be discussed include the following:

- Review of project scope and objectives
- Project timelines, scheduling, and logistics
- Identification of key customer project team members with whom GCSIT resources will collaborate to accomplish the tasks defined in this SOW
- Identify and agree to key activity execution dates
- Prerequisites and other preparations, including remote system access (credentials).

2. Phase 1: Design & Planning

- Customer Meeting to review documentation, network/operational requirements, and scope.
- Design/Draft engagement detail for city needs (MacSec/SDA/etc)
- Design/Draft operational considerations for PD/911 (STIGs)

3. Phase 2: Technical Workshop

Analyze Network Architecture Plan Proposed to Current and prepare deployment documentation
Gather current operational configurations.

4. Phase 3: Configuration

Stage all items, build network, cable, apply firmware and configure/test for deployment

5. Phase 4: Installation. Connectivity, Cut Over, Access

- Remote Sites
- Inter-Site Travel and Logistics
- Fiber Provider Company Office CoLo
- Convention Center
- City Hall

6. Phase 5: Verification

- Connectivity Testing and Validation
- Convergence Testing and Validation
- Network Segmentation Testing and Validation

7. Phase 6: Remediation and Test

- Testing and Monitoring during work hours
- Documentation
- Configuration Audit

8. Phase 7: Technical Handoff & Training

- Technical training and transition

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9. Project Close Out Meeting

The goal of the closure phase is to wrap up the project and answer any outside questions. This will consist of the following:

- Documentation Review – The GCSIT engineering staff will review all documentation created with the customer
- Project Closure Meeting – The GCSIT project management team will coordinate a closure meeting to verify everything has been delivered and the customer is satisfied with the results.

3.6 Out of Scope Services

Topic	Description
Remediation of Current IT Environment	Any configuration, functionality, or other issues that exist in the current IT environment that require remediation prior to or during the project described in this document will be considered out of scope unless explicitly described above.
Unexpected Issues	Any issues encountered which lead to unavoidable delays or an increase in work are considered out of scope to this project.

Any services that are not specifically listed in this SOW are considered Out-of-Scope and may incur additional charges.

Out-of-Scope is defined as, but not limited to, the following:

- Any work requested by Customer to be performed during off-hours is considered premium/overtime, unless specifically provided within this SOW.
- Additional site visits required by implementation personnel as a result of changes in Customer requirements or other site readiness issues are out of scope and will incur additional travel costs, if applicable.

3.7 Project Location

ISP CO - Copper Valley	329 Fairbanks Drive, Valdez, AK 99686
City Hall	212 Chenega Ave, Valdez, AK 99686
Middle School	357 Robe River Dr., Valdez, AK 99686
PD / Animal Control	276 Egan Ave, Valdez, AK 99686
Airport	300 Airport Rd, Valdez, AK 99686
Library	212 Fairbanks Dr., Valdez, AK 99686
City Shops	602 W. Egan, Valdez, AK 99686
Civic Center	314 Clifton Drive, Valdez, AK 99686
Small Boat Harbor	300 N. Harbor Dr., Valdez, AK 99686
Teen / Rec Center	NA, Valdez, AK 99686

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New Small Boat Harbor	NA, Valdez, AK 99686
Bailer	NA, Valdez, AK 99686
Pool	NA, Valdez, AK 99686
Water Treatment	NA, Valdez, AK 99686
Kelsey	NA, Valdez, AK 99686
Grain Towers	NA, Valdez, AK 99686
Maintenance	NA, Valdez, AK 99686

3.8 Deliverables

- **Design Documents Package:**

High level + low level design documentation memorializing the outputs of Phases 1 & 2 design/planning efforts. High level design to capture overall solution design/overview in diagrammatic + narrative formats; low level configuration detail (configuration snippets, physical media/optics/connectors, space/power/cooling, inter-platform networking details) to be captured in low level design document(s). Overall design documents package will govern/guide remaining project efforts in Phases 3-7.

Acceptance Criteria: Customer sign off and acceptance.

- **Production Operations Ready Metro Network Platform:**

Wide area network and city core platform builds complete, prepared and ready for transition to production operations.

Acceptance Criteria: Customer sign off and acceptance

3.9 Project Completion

Exceptions to the project acceptance may be made at project completion but must be approved in writing by both Customer and GCSIT.

Project completion is confirmed and ready for close out once GCSIT obtains Customer sign-off and satisfaction confirmation.

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3.10 Asset Dependencies

Opportunity Name	Account Name	Amount
City of Valdez - Network Refresh - Cisco DataCenter Switching NASPO - 180660608	City of Valdez	\$119,467.00
City of Valdez - Network Refresh - Cisco WAN Switching NASPO - 180760805	City of Valdez	\$204,342.00
Total Amount		\$323,809.00

Note: The dollar amounts in the product opportunities are separate pricing from the SOW and are not represented in the estimated total hours or amount.

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3.11 Pricing Schedule

The following pricing includes all services outlined in the scope of work. The pricing summary is specific to the tasks listed in the Scope and is based upon reasonable assumptions about the environment. Should additional work be required beyond the original scope of work, the original bid may need to be re-evaluated and a change order may be required.

Role	Rate	Estimated Units	Estimated Cost
Design, Architecture, and Specialized Consulting - Networking	\$250.00	36	\$9,000.00
Enterprise Engineering, Level III - After Hours	\$337.50	189	\$63,787.50
Enterprise Engineering, Level III - Networking	\$225.00	114	\$25,650.00
Project Management	\$150.00	106	\$15,900.00
Services Coordination	\$125.00	5	\$625.00
Services Travel	\$100.00	102	\$10,200.00
Travel and Expense Estimate	\$32,615.00		\$32,615.00
Total Estimate		552	\$157,777.50

Note: All stated prices are in U.S. dollars and exclusive of any taxes, fees and duties or other amounts, however designated, and including without limitation value added and withholding taxes which are levied or based upon such charges or upon this SOW. All time is charged in increments of 15 minutes.

4 Assumptions and Notices

The project time estimates, and associated fees quoted within this Statement of Work are based on the following assumptions and responsibilities. Should any element(s) of these be lacking during execution of services, additional time and associated fees and expenses may be required to complete this Statement of Work.

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- GCSIT has made every attempt to accurately estimate time required to successfully complete the project. Customer acknowledges all listed assumptions and responsibilities and agrees that should these be violated, if impediments or complications arise or if changes in scope are requested or required, the length of the project and associated price could be impacted.
- GCSIT is not responsible for delays caused by failures, including but not limited to, failures caused by systems, personnel or environmental causes or in using incorrect or insufficient data provided by Customer or Client.
- GCSIT will not guarantee a resource earlier than four (4) weeks after receiving this entire signed SOW and Customer Purchase Order. If Customer requests that GCSIT resource(s) be deployed sooner, an expedite fee may apply.
- All Project requests and changes must be communicated and negotiated through the GCSIT Project Management (PM) process in writing.
- GCSIT Deployment Engineers are specifically instructed not to accept Customer requests outside of the pre-determined SOW that have not been documented and communicated to them through the GCSIT PM.
- GCSIT will hold no responsibility for any changes made *after* releasing the system to Customer. If any errors occur from Customer changes, a Change Order must be written for associated labor and travel to correct the problems.
- In the event the Customer delays the progression of the implementation, GCSIT will not guarantee that Engineers will be available to re-deploy immediately upon customer's declared readiness to proceed. Should this occur, resources will be scheduled to resume during their next available open time slot.

5 Customer Project Roles

Role	Name	Description	Involvement
Project Sponsor	Matt Osburn	This individual will review and approve all key issues that require management decisions.	Main POC and customer sponsor of project work. Availability to contact required through all phases of project.

6 Responsibilities

6.1 GCSIT Responsibilities

- **Provide professional, knowledgeable and qualified staff to deliver Services** as described in this Statement of Work.
- **Deliver all documentation to Customer** within ten (10) business days after the completion of the "Project Tasks" listed in section 3.

6.2 City of Valdez Responsibilities

Customer understands that the pricing for this project assumes the following responsibilities are met. Should any element of these be lacking during execution of services, additional time and associated fees and expenses may be required to complete this SOW:

- **Designate a single point of contact** to whom all GCSIT communications may be addressed and who has the authority to act on all aspects of the services throughout the duration of the project. The contact shall be available during normal hours of business (Monday through Friday, 8:00am to 5:00pm local time, excluding holidays).
- **Supply access information and credentials** to the Engineer(s) for all existing equipment that needs to be configured or may need to be modified.
- **Grant access to building(s) and room(s)** as necessary to complete the Services and supply GCSIT project resource(s) with a professional workspace, network access and internet access to provide the Services.
- **Grant adequate and reasonable access to network, servers, and end-user's PCs** where necessary.
 - If such access requires authorization and provisioning, Customer shall inform GCSIT in advance and shall supply the necessary administrative usernames and passwords to the GCSIT project resource(s).
- **Provide all hardware and/or software and licensing** required to perform the Services, including ensuring that all wiring, hardware, and software required to perform the Services are in working order.
- **Confirm site readiness** including, but not limited to, circuits, cabling, power, cooling and rack space.
- **Provide GCSIT**, in writing, notification of any restrictions or requirements regarding use of personal equipment in advance of the commencement of the project.
- **Specify physical and logical network topology** for Customer existing network infrastructure and identify connectivity requirements for other network-attached equipment.
- (If applicable to the project scope.) **Install and verify the operation of all external communications equipment not provided by GCSIT** (equipment not included in GCSIT-provided quote); this equipment will be installed, tested, and operational prior to GCSIT's arrival at Customer site.
- **Provide all cabling** (i.e. infrastructure, patch, and workstation) required to complete the installation that is not included with the project equipment or listed on GCSIT quote; cabling will be delivered to and/or installed at the installation site prior to the arrival of the GCSIT installation time.
- (If applicable to the project scope.) **Ensure that all circuits have been labeled by Customer** in a manner that identifies with what component of network equipment it is to be used.
- **Loading dock access for receiving equipment**, verifying that all equipment, supplies and materials have been received and are on-site, in good condition, and available before the installation kick-off date.

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- Coordinate access to a secure area for staging and configuration.
- Ensure adequate power to terminate the equipment.
- Provide disposal services to remove boxes and packing materials.

Customer must provide and complete all Customer responsibilities outlined in this section.

GCSIT is qualified to provide most of these services listed above upon request. A quote for these services could be provided as a separate SOW as needed.

IF City of Valdez HAS NOT COMPLETED THE ABOVE CUSTOMER RESPONSIBILITIES, PRIOR TO THE GCSIT RESOURCE(S) ARRIVING ON SITE THIS CAN BE ADDRESSED WITH THE FOLLOWING:

- If the customer elects to perform the "Customer Responsibilities" and they are not completed prior to the GCSIT project resource(s) arriving onsite, and GCSIT is unable to reschedule the project resource(s), GCSIT reserves the right to charge for the scheduled hours the resource(s) were to work as well as any additional fees associated to travel rescheduling.
- If the customer elects to utilize the GCSIT project resource(s) to complete any of the required "Customer Responsibilities" as described in section 4.2 of the SOW, the customer must submit a "Project Change Request" as outlined in section 5.2 of the SOW.

7 Terms & Conditions

7.1 Services

Services may be performed by GCSIT or individuals or organizations employed by or under contract with GCSIT, at the discretion of GCSIT.

7.2 Change Control Procedures

Both GCSIT and City of Valdez may request changes in or additions to the work being provided under the scope of this SOW.

7.2.1 Customer Initiated Change Requests

Customer Change Requests may be initiated via written notification to the GCSIT Professional Services Project Management system by email to the PM or engagementmgmt@gcsit.com.

GCSIT will comply, to the extent feasible, with such requested changes.

Should, GCSIT determine that such changes cause an increase or decrease in the cost of or time required for performance of the work, GCSIT will advise Customer thereof and process a Change Order.

Customer requested changes shall not become effective, until agreed upon and executed by GCSIT and Customer has signed the Change Order form.

GCSIT will begin work in response to Customer's Change Request upon receipt of Customer Signed Addendum to the SOW and a valid Purchase Order, if applicable.

7.2.2 GCSIT Initiated Change Requests

Should it become necessary to modify project scope or budget due to unforeseen issues, disproven assumptions or other events outside the control of GCSIT staff, GCSIT will initiate a Change Order and submit it to the Customer POC for signature. The Change Order will include:

- GCSIT Project ID
- Change request number
- Reasons for change request
- Changes to the SOW
- Schedule impact
- Cost impact

GCSIT reserves the right to cease work, should it be at or over budget, until a signed Change Order is received.

7.3 Rates and Limitations

Pricing estimates for this project include consulting services and associated travel and expenses. If travel is disrupted by extenuating circumstances, the customer will be responsible for additional charges for lodging and travel.

7.4 Confidential Information

GCSIT and Customer mutually agree to limit disclosure of each other's confidential information solely to employees or agents who need to know such information. All such information remains the property of the party initially disclosing such information. All documents, records, notebooks and other material shall be returned to the owner of the confidential information upon request.

7.5 Non-Solicitation

Neither party shall hire or solicit any employee of the other party until twelve (12) months have elapsed from the date GCSIT and any partner company last performed services under this agreement.

7.6 Proposal Time Limit

The hourly rates, fees, terms and conditions offered in this statement of work are effective for thirty (30) business days from the date of this Statement of Work.

7.7 Invoicing and Payment Terms

GCSIT will invoice Customer monthly for completed work or milestones and at project completion. Payment terms are Net 30.

7.8 Initiating Contract

To initiate this contract, GCSIT requires the following:

- A signed copy of this statement of work and a Purchase Order.

7.9 Cancellation Fee

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Should City of Valdez terminate this SOW without cause, GCSIT reserves the right to charge, and the Customer agrees to pay, a cancellation fee as described below:

- All expenses incurred by GCSIT because of efforts expended directly against satisfying this SOW up to the point-in-time when notice of termination has been communicated, including materials, services, travel expenses, software licensing and Agency Fee (defined as a referral fee as a percentage of the total non-prorated labor fees associated with the full scope of work);
- In addition, if cancelled within ten (10) business days prior to scheduled work to be performed on the project, a cancellation charge of either \$2,500 or 30% of the total project price may be invoiced, whichever is less;
- In addition, if cancelled less than three (3) business days prior to scheduled work to be performed on the project, a cancellation charge of \$5,000 or 50% of the total fees will be invoiced, whichever is less.

8 Disclaimer

THE FOLLOWING IS A DISCLAIMER OF WARRANTIES, LIMITATION OF LIABILITY AND LIMITATION OF ACTIONS. GCSIT WILL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES RESULT FROM USE OF, RELIANCE UPON OR INABILITY TO USE ITS SERVICES OR ANY RELATED DELIVERABLES.

IN NO EVENT SHALL GCSIT'S CUMULATIVE LIABILITY TO CUSTOMER IN RELATION TO THIS AGREEMENT AND THE TRANSACTIONS CONTEMPLATED HEREBY EXCEED A SUM EQUAL TO THE TOTAL COMPENSATION ACTUALLY PAID TO GCSIT UNDER THIS AGREEMENT.

Neither party shall have the right to institute any action nor proceeding arising out of any of the transactions contemplated by this Agreement, regardless of the form of such action or proceeding, later than one year after such transactions occurs.

9 Approval to Proceed

The undersigned parties each understand and agree that this SOW accurately sets forth the services that GCSIT will provide for City of Valdez.

Following receipt of signed Agreement and Customer's Purchase Order (if applicable), a GCSIT Services Coordinator will contact Customer to discuss next steps. GCSIT requires a minimum of four (4) weeks' notice to begin project implementation from date of receipt of signed Contract Agreement and Customer's Purchase Order.

IN WITNESS HEREOF, this Agreement has been executed by the parties hereto through their duly authorized representatives as of the Effective Date.

City of Valdez

GCSIT

Signature

Signature

Title

Title

Date

Date

Customer Primary Point of Contact for Project:

Name: _____

Title: _____

Office Phone: _____ Mobile Phone: _____

Email Address: _____

***IF SIGNED SOW IS NOT ACCOMPANIED BY A PURCHASE ORDER – information below is necessary to start the work.**

Customer Bill to Address: _____

Customer A/P Representative: _____

Customer A/P Representative Email: _____

Reference Number for invoicing: _____



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: New Business

Status: Agenda Ready

File created: 8/16/2018

In control: City Council

On agenda: 8/20/2018

Final action:

Title: Approval of Contract Award to GCSIT Solutions for City of Valdez Veeam Install & Configuration in the Amount of \$14,805

Attachments: 1. Contract/GCSIT Statement of Work for City of Valdez Veeam Install & Configuration

ITEM TITLE: Approval of Contract Award to GCSIT Solutions for City of Valdez Veeam Install & Configuration in the Amount of \$14,805

SUBMITTED BY: Matthew Osburn, Information Technology Director

FISCAL NOTES:

Expenditure Required: \$14,805

Unencumbered Balance: \$200,000

Funding Source: 001-5050-43400 Information Technology/Contractual Services

RECOMMENDATION:

Approve the contract with GCS IT Solutions for Veeam Install & Configuration in the amount of \$14,805

SUMMARY STATEMENT:

This contract is necessary to accomplish the City Veeam install and configuration previously discussed and slated for 2019, but now expedited by the recent ransomware attack. The hardware components have been ordered through GCS IT Solutions via a pre-negotiated price through NASPO.

Resolution #18-28, passed on August 7th, moved \$200,000 into the IT / Contractual Services account in order to accommodate the three anticipated contracts with GCS IT Solutions.

A previous statement of work, submitted by GCSIT Solutions prior to the ransomware attack carried the same fiscal note. Expediting this contract in response to the ransomware attack comes at no additional cost to the City.

GSC IT Solutions is expected to be on site by mid-September, with a targeted project completion of November 1, 2018.

While this particular contract is under the signing authority of the city manager, it is being brought to City Council for approval to provide transparency in the full scope of services being contracted from GCS IT Solutions related to the IT network.

statement of work

City of Valdez

City of Valdez - Veeam Install and Configuration

August 15, 2018

V 2.0

SOW #: 180760803



Dave Zegen

vAccount Executive

(480) 334-1884

dzegen@gcsit.com

GCSIT Solutions

1654 20th Avenue

Seattle, WA 98122

866-424-2766

City of Valdez - Veeam Install and Configuration - 180760803

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1 Statement of Work Prepared For

Customer

City of Valdez
P.O. Box 307
Valdez, AK 99686

Contact

Matt Osburn
IT Director
(907) 834-3453
mosburn@ci.valdez.ak.us

2 GCSIT Contacts

Name	Title	Email
Dave Zegen	vAccount Executive	dzegen@gcsit.com
Rob Billideau	Services Coordinator	rbillideau@gcsit.com
Jamie Czajkowski	Sr. Solutions Engineer	jczejkowski@gcsit.com
Brigham Mirabelli	Technical Architect, Systems	bmirabelli@gcsit.com

3 Project Scope

3.1 Introduction

This Statement of Work (SOW) defines the services that GCSIT will deliver to City of Valdez. Each of the parties' responsibilities is defined to provide a clear understanding of the scope of services to be delivered.

The pricing submitted with the SOW appreciates the Services and Responsibilities described in the scope of work. GCSIT will work hard to ensure that we meet your schedule requirements. However, actual project dates will be subject to availability of materials and resources and City of Valdez's attention to its responsibilities.

3.2 Project Overview

3.3 Project Goals

Goal	Description
------	-------------

City of Valdez - Veeam Install and Configuration - 180760803

Project Management	Deliver the program objectives on time and within budget, while meeting Customer expectations for quality of communications and deliverables.
VEEAM Design & Deploy	Design, Deployment, configuration, and knowledge transfer of VEEAM Backup and Recovery Software Installation.

3.4 Project Management (PM)

Project Management tasks have carefully been chosen to complement the complexity of this project. PM efforts are designed to provide the right amount of oversight to ensure success while minimizing project management costs.

This project is classified by GCSIT as a mid-level effort requiring moderate PM oversight and management. Therefore, the PM will:

- Set it up
- Kick it off, usually with a conference call to review scope, approach, milestone schedule and procedures.
- Schedule the engineer(s)
- Manage the budget
- Manage a milestone schedule
- Manage risk and issues
- Provide regular client status and project metrics – meeting or email delivery
- Track the deliverables
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- Close the project

The following paragraphs describe the processes with which the GCSIT Project Management team handles these items:

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ID	Date Raised	Risk Description	Likelihood	Impact	Severity	Owner	Mitigating Action	Contingent Action	Progress on Actions	Status
1	Pre-project	Lack of credentials to access systems may delay project significantly	Low	High	Medium	PM	Ensure credentials are obtained before project kickoff	Escalate to client POC		

Figure 1: Risk Mitigation Log

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The GCSIT Project Team will work to identify and resolve issues as they present themselves during the project. The PM will maintain an issue log, manage each issue through resolution and report status of all issues regularly. GCSIT will attempt to resolve each issue without impact to project budget or schedule. Should an issue impact either of these areas, the PM will work with City of Valdez to implement a project change order.

ID	Issue	Impact	Assigned to	Status
1				

Figure 2: Issue Log

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The GCSIT Project Team will coordinate with City of Valdez to identify the set of project metrics desired, and to determine on what periodicity the metrics should be built and delivered. These metrics may include:

- Work progress and plans
- Financial status
- Issue Logs
- Risk Mitigation Logs
- Schedule Status

3.5 Project Tasks

1. Project Kickoff

GCSIT will conduct a pre-engagement planning meeting with Customer to initiate the project.

Topics to be discussed include the following:

- Review of project scope and objectives
- Project timelines, scheduling, and logistics
- Identification of key customer project team members with whom GCSIT resources will collaborate to accomplish the tasks defined in this SOW
- Identify and agree to key activity execution dates
- Prerequisites and other preparation required prior to the project kickoff, including site access (badging) and system access (credentials).

2. Phase 1 - Design Workshop

The goal of the design phase is to create a detailed documentation of how items will be configured for reference during the implementation phase. The GCSIT design and engineering team will lead an effort to strategize on how the technologies of this project will be deployed based on best practices and business requirements. This will consist of the following types of effort:

- Whiteboard Session
- Existing Documentation Review
- Discussion of how changes could affect items outside of the scope

Topics to include, but not limited to the following:

- Virtualization

City of Valdez - Veeam Install and Configuration - 180760803

- o Review server and resource utilization
 - o Review virtual machine layout and configurations
 - o Review possible configuration changes necessary to achieve optimal backup performance
 - Storage
 - o Review the storage configuration
 - o Review systems access to storage
 - o Review of current backup size and state (may require the installation of monitoring tools such as VeeamOne)
 - o Review possible configuration changes necessary to achieve optimal backup performance
 - Networking
 - Review the current network communication paths for servers
 - Review possible configuration changes necessary to achieve optimal backup performance
 - Veeam architecture design
 - o Define the backup strategy
 - o Review Veeam backup methods (Forward vs Reverse Incremental, Active Full vs Synthetic Full)
 - o Defined retention policy, encryption needs, and RPO/RTO requirements
 - o Define which virtual machines will have backups configured
 - o Define backup schedule(s)
 - o Define which virtual machines will have replication configured (if applicable)
 - o Define replication schedules(s) (if applicable)
 - o Define backup repository configuration
 - Detailed Design Document Creation – The GCSIT engineering team will create a detailed design document show how technologies will be configured and deployed. This will consist of the following:
 - o Visio diagram of the new implementation
 - o Low level details around how technologies will be implemented and configured
3. Phase 2 – Veeam Implementation
- Veeam Backup and Replication Implementation:
- Define machines, physical or virtual, that will be used for the following Veeam roles:
 - o Backup Server(s)
 - o Repository Server(s)
 - o Proxy Server(s)
 - Verify or create SQL database and accounts (as needed)
 - Install and configure Veeam Backup and Replication
 - o Create and configure backup server(s)
 - o Create and configure proxy server(s)
 - o Create and configure backup repositories
 - Create up to five (5) backups jobs
 - o Demonstrate job setup/creation as knowledge transfer
 - Create up to five (5) replication jobs (as needed)
 - Demonstrate replication job setup/creation as knowledge transfer
 - Test/Demonstrate recovery of backup jobs:

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- o Demonstrate recovery techniques as knowledge transfer
 - o Perform a test restore of using Instant VM Restore
 - o Perform a test restore using Windows file level recovery
 - o Perform a test restore using SQL granular recovery (as needed)
 - o Perform a test restore using Exchange granular recovery (as needed)
 - o Perform a full VM recovery
4. Phase 3 – Veeam Tuning
- Onsite/remote tuning of the Veeam should be reviewed five (5) days after the initial implementation. Items to review include the following:
- Review logs and performance of configure backup and replication jobs
 - Discuss any issues or backup job failures
 - Adjust backups to improve performance, reliability or functionality
 - Update documentation to reflect any changes
5. Project Close Out Meeting
- The goal of the closure phase is to wrap up the project and answer any outside questions. This will consist of the following:
- Documentation Review – The GCSIT engineering staff will review all documentation created with the customer
 - Project Closure Meeting – The GCSIT project management team will coordinate a closure meeting to verify everything has been delivered and the customer is satisfied with the results.

3.6 Out of Scope Services

Topic	Description
Remediation of Current IT Environment	Any configuration, functionality, or other issues that exist in the current IT environment that require remediation prior to or during the project described in this document will be considered out of scope unless explicitly described above.
Unexpected Issues	Any issues encountered which lead to unavoidable delays or an increase in work are considered out of scope to this project.
N/A	N/A

Any services that are not specifically listed in this SOW are considered Out-of-Scope and may incur additional charges.

Out-of-Scope is defined as, but not limited to, the following:

- Any work requested by Customer to be performed during off-hours is considered premium/overtime, unless specifically provided within this SOW.
- Additional site visits required by implementation personnel as a result of changes in Customer requirements or other site readiness issues are out of scope and will incur additional travel costs, if applicable.

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3.7 Project Location

212 Chenega Ave, Valdez, AK 99686

3.8 Deliverables

- **Status Updates:**
GCSIT will establish project metrics and report them at agreed upon intervals
Acceptance Criteria: Customer will acknowledge via email that they have received the status updates
- **Detailed Design Documentation:**
 - o This document outlines what technologies are configured within the client network and how they were configured
 - o Logical Visio of how everything is laid out.Acceptance Criteria: Customer will acknowledge receipt of this report via email and provide acceptance of the material.

3.9 Project Completion

Exceptions to the project acceptance may be made at project completion but must be approved in writing by both Customer and GCSIT.

Project completion is confirmed and ready for close out once GCSIT obtains Customer sign-off and satisfaction confirmation.

3.10 Asset Dependencies

Opportunity Name	Account Name	Amount
City of Valdez - Infrastructure Refresh Project - 8 x VEEAM BUR ENT Plus 3YR PROD SNS - 180660714	City of Valdez	\$22,528.00
Total Amount		\$22,528.00

Note: The dollar amounts in the product opportunities are separate pricing from the SOW and are not represented in the estimated total hours or amount.

3.11 Pricing Schedule

The following pricing includes all services outlined in the scope of work. The pricing summary is specific to the tasks listed in the Scope and is based upon reasonable assumptions about the environment. Should additional work be required beyond the original scope of work, the original bid may need to be re-evaluated and a change order may be required.

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Role	Rate	Estimated Units	Estimated Cost
Design, Architecture, and Specialized Consulting - Systems	\$250.00	4	\$1,000.00
Enterprise Engineering, Level III - Systems	\$225.00	40	\$9,000.00
Per Diem Expenses - Alaska Remote	\$145.00	4	\$580.00
Project Management	\$150.00	8	\$1,200.00
Services Coordination	\$125.00	5	\$625.00
Services Travel	\$100.00	6	\$600.00
Travel and Expense Estimate	\$1,800.00	1	\$1,800.00
Total Estimate		68	\$14,805.00

Note: All stated prices are in U.S. dollars and exclusive of any taxes, fees and duties or other amounts, however designated, and including without limitation value added and withholding taxes which are levied or based upon such charges or upon this SOW. All time is charged in increments of 15 minutes.

4 Assumptions and Notices

The project time estimates, and associated fees quoted within this Statement of Work are based on the following assumptions and responsibilities. Should any element(s) of these be lacking during execution of services, additional time and associated fees and expenses may be required to complete this Statement of Work.

- GCSIT has made every attempt to accurately estimate time required to successfully complete the project. Customer acknowledges all listed assumptions and responsibilities and agrees

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that should these be violated, if impediments or complications arise or if changes in scope are requested or required, the length of the project and associated price could be impacted.

- GCSIT is not responsible for delays caused by failures, including but not limited to, failures caused by systems, personnel or environmental causes or in using incorrect or insufficient data provided by Customer or Client.
- GCSIT will not guarantee a resource earlier than four (4) weeks after receiving this entire signed SOW and Customer Purchase Order. If Customer requests that GCSIT resource(s) be deployed sooner, an expedite fee may apply.
- All Project requests and changes must be communicated and negotiated through the GCSIT Project Management (PM) process in writing.
- GCSIT Deployment Engineers are specifically instructed not to accept Customer requests outside of the pre-determined SOW that have not been documented and communicated to them through the GCSIT PM.
- GCSIT will hold no responsibility for any changes made *after* releasing the system to Customer. If any errors occur from Customer changes, a Change Order must be written for associated labor and travel to correct the problems.
- In the event the Customer delays the progression of the implementation, GCSIT will not guarantee that Engineers will be available to re-deploy immediately upon customer's declared readiness to proceed. Should this occur, resources will be scheduled to resume during their next available open time slot.

5 Customer Project Roles

Role	Name	Description	Involvement
Project Sponsor	Matt Osburn	This individual will review and approve all key issues that require management decisions.	Main POC and customer sponsor of project work. Availability to contact required through all phases of project.

6 Responsibilities

6.1 GCSIT Responsibilities

- **Provide professional, knowledgeable and qualified staff to deliver Services** as described in this Statement of Work.
- **Deliver all documentation to Customer** within ten (10) business days after the completion of the "Project Tasks" listed in section 3.

6.2 City of Valdez Responsibilities

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Customer understands that the pricing for this project assumes the following responsibilities are met. Should any element of these be lacking during execution of services, additional time and associated fees and expenses may be required to complete this SOW:

- **Designate a single point of contact** to whom all GCSIT communications may be addressed and who has the authority to act on all aspects of the services throughout the duration of the project. The contact shall be available during normal hours of business (Monday through Friday, 8:00am to 5:00pm local time, excluding holidays).
- **Supply access information and credentials** to the Engineer(s) for all existing equipment that needs to be configured or may need to be modified.
- **Grant access to building(s) and room(s)** as necessary to complete the Services and supply GCSIT project resource(s) with a professional workspace, network access and internet access to provide the Services.
- **Grant adequate and reasonable access to network, servers, and end-user's PCs** where necessary.
 - If such access requires authorization and provisioning, Customer shall inform GCSIT in advance and shall supply the necessary administrative usernames and passwords to the GCSIT project resource(s).
- **Provide all hardware and/or software and licensing** required to perform the Services, including ensuring that all wiring, hardware, and software required to perform the Services are in working order.
- **Confirm site readiness** including, but not limited to, circuits, cabling, power, cooling and rack space.
- **Provide GCSIT**, in writing, notification of any restrictions or requirements regarding use of personal equipment in advance of the commencement of the project.
- **Specify physical and logical network topology** for Customer existing network infrastructure and identify connectivity requirements for other network-attached equipment.
- (If applicable to the project scope.) **Install and verify the operation of all external communications equipment not provided by GCSIT** (equipment not included in GCSIT-provided quote); this equipment will be installed, tested, and operational prior to GCSIT's arrival at Customer site.
- **Provide all cabling** (i.e. infrastructure, patch, and workstation) required to complete the installation that is not included with the project equipment or listed on GCSIT quote; cabling will be delivered to and/or installed at the installation site prior to the arrival of the GCSIT installation time.
- (If applicable to the project scope.) **Ensure that all circuits have been labeled by Customer** in a manner that identifies with what component of network equipment it is to be used.
- **Loading dock access for receiving equipment**, verifying that all equipment, supplies and materials have been received and are on-site, in good condition, and available before the installation kick-off date.
- **Coordinate access to a secure area** for staging and configuration.

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- Ensure adequate power to terminate the equipment.
- Provide disposal services to remove boxes and packing materials.

Customer must provide and complete all Customer responsibilities outlined in this section.

GCSIT is qualified to provide most of these services listed above upon request. A quote for these services could be provided as a separate SOW as needed.

IF City of Valdez HAS NOT COMPLETED THE ABOVE CUSTOMER RESPONSIBILITIES, PRIOR TO THE GCSIT RESOURCE(S) ARRIVING ON SITE THIS CAN BE ADDRESSED WITH THE FOLLOWING:

- If the customer elects to perform the "Customer Responsibilities" and they are not completed prior to the GCSIT project resource(s) arriving onsite, and GCSIT is unable to reschedule the project resource(s), GCSIT reserves the right to charge for the scheduled hours the resource(s) were to work as well as any additional fees associated to travel rescheduling.
- If the customer elects to utilize the GCSIT project resource(s) to complete any of the required "Customer Responsibilities" as described in section 4.2 of the SOW, the customer must submit a "Project Change Request" as outlined in section 5.2 of the SOW.

7 Terms & Conditions

7.1 Services

Services may be performed by GCSIT or individuals or organizations employed by or under contract with GCSIT, at the discretion of GCSIT.

7.2 Change Control Procedures

Both GCSIT and City of Valdez may request changes in or additions to the work being provided under the scope of this SOW.

7.2.1 Customer Initiated Change Requests

Customer Change Requests may be initiated via written notification to the GCSIT Professional Services Project Management system by email to the PM or engagementmgmt@gcsit.com.

GCSIT will comply, to the extent feasible, with such requested changes.

Should, GCSIT determine that such changes cause an increase or decrease in the cost of or time required for performance of the work, GCSIT will advise Customer thereof and process a Change Order.

Customer requested changes shall not become effective, until agreed upon and executed by GCSIT and Customer has signed the Change Order form.

GCSIT will begin work in response to Customer's Change Request upon receipt of Customer Signed Addendum to the SOW and a valid Purchase Order, if applicable.

7.2.2 GCSIT Initiated Change Requests

Should it become necessary to modify project scope or budget due to unforeseen issues, disproven assumptions or other events outside the control of GCSIT staff, GCSIT will initiate a Change Order and submit it to the Customer POC for signature. The Change Order will include:

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- GCSIT Project ID
- Change request number
- Reasons for change request
- Changes to the SOW
- Schedule impact
- Cost impact

GCSIT reserves the right to cease work, should it be at or over budget, until a signed Change Order is received.

7.3 Rates and Limitations

Pricing estimates for this project include consulting services and associated travel and expenses. If travel is disrupted by extenuating circumstances, the customer will be responsible for additional charges for lodging and travel.

7.4 Confidential Information

GCSIT and Customer mutually agree to limit disclosure of each other's confidential information solely to employees or agents who need to know such information. All such information remains the property of the party initially disclosing such information. All documents, records, notebooks and other material shall be returned to the owner of the confidential information upon request.

7.5 Non-Solicitation

Neither party shall hire or solicit any employee of the other party until twelve (12) months have elapsed from the date GCSIT and any partner company last performed services under this agreement.

7.6 Proposal Time Limit

The hourly rates, fees, terms and conditions offered in this statement of work are effective for thirty (30) business days from the date of this Statement of Work.

7.7 Invoicing and Payment Terms

GCSIT will invoice Customer monthly for completed work or milestones and at project completion. Payment terms are .

7.8 Initiating Contract

To initiate this contract, GCSIT requires the following:

- A signed copy of this statement of work and a Purchase Order.

7.9 Cancellation Fee

Should City of Valdez terminate this SOW without cause, GCSIT reserves the right to charge, and the Customer agrees to pay, a cancellation fee as described below:

- All expenses incurred by GCSIT because of efforts expended directly against satisfying this SOW up to the point-in-time when notice of termination has been communicated, including materials, services, travel expenses, software licensing and Agency Fee (defined as a referral fee as a percentage of the total non-prorated labor fees associated with the full scope of work);

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- In addition, if cancelled within ten (10) business days prior to scheduled work to be performed on the project, a cancellation charge of either \$2,500 or 30% of the total project price may be invoiced, whichever is less;
- In addition, if cancelled less than three (3) business days prior to scheduled work to be performed on the project, a cancellation charge of \$5,000 or 50% of the total fees will be invoiced, whichever is less.

8 Disclaimer

THE FOLLOWING IS A DISCLAIMER OF WARRANTIES, LIMITATION OF LIABILITY AND LIMITATION OF ACTIONS. GCSIT WILL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES RESULT FROM USE OF, RELIANCE UPON OR INABILITY TO USE ITS SERVICES OR ANY RELATED DELIVERABLES.

IN NO EVENT SHALL GCSIT 'S CUMULATIVE LIABILITY TO CUSTOMER IN RELATION TO THIS AGREEMENT AND THE TRANSACTIONS CONTEMPLATED HEREBY EXCEED A SUM EQUAL TO THE TOTAL COMPENSATION ACTUALLY PAID TO GCSIT UNDER THIS AGREEMENT.

Neither party shall have the right to institute any action nor proceeding arising out of any of the transactions contemplated by this Agreement, regardless of the form of such action or proceeding, later than one year after such transactions occurs.

9 Approval to Proceed

The undersigned parties each understand and agree that this SOW accurately sets forth the services that GCSIT will provide for City of Valdez.

Following receipt of signed Agreement and Customer's Purchase Order (if applicable), a GCSIT Services Coordinator will contact Customer to discuss next steps. GCSIT requires a minimum of four (4) weeks' notice to begin project implementation from date of receipt of signed Contract Agreement and Customer's Purchase Order.

IN WITNESS HEREOF, this Agreement has been executed by the parties hereto through their duly authorized representatives as of the Effective Date.

City of Valdez

GCSIT

Signature

Signature

Title

Title

Date

Date

Customer Primary Point of Contact for Project:

Name: _____

Title: _____

Office Phone: _____ Mobile Phone: _____

Email Address: _____

***IF SIGNED SOW IS NOT ACCOMPANIED BY A PURCHASE ORDER – information below is necessary to start the work.**

Customer Bill to Address: _____

Customer A/P Representative: _____

Customer A/P Representative Email: _____

Reference Number for invoicing: _____



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: New Business	Status: Agenda Ready
File created: 8/16/2018	In control: City Council
On agenda: 8/20/2018	Final action:

Title: Approval of Contract Award to GCSIT Solutions for City of Valdez Infrastructure Refresh in the Amount of \$16,355

Attachments: 1. Contract/GCSIT Statement of Work for City of Valdez IT Infrastructure Refresh

ITEM TITLE: Approval of Contract Award to GCSIT Solutions for City of Valdez Infrastructure Refresh in the Amount of \$16,355

SUBMITTED BY: Matthew Osburn, Information Technology Director

FISCAL NOTES:

Expenditure Required: \$16,355

Unencumbered Balance: \$200,000

Funding Source: 001-5050-43400 Information Technology/Contractual Services

RECOMMENDATION:

Approve the contract with GCS IT Solutions for Infrastructure Refresh in the amount of \$16,355

SUMMARY STATEMENT:

This contract is necessary to accomplish the City IT infrastructure refresh previously discussed and slated for 2019, but now expedited by the recent ransomware attack. The hardware components have been ordered through GCS IT Solutions via a pre-negotiated price through NASPO.

Resolution #18-28, passed on August 7th, moved \$200,000 into the IT / Contractual Services account in order to accommodate the three anticipated contracts with GCS IT Solutions.

A previous statement of work, submitted by GCSIT Solutions and dated prior to the ransomware attack, provided for a contract amount of \$15,455. Due to the ransomware attack, a change in scope, and an expedited time frame, the additional cost to the City to execute this contract is \$900, for a total contract amount of \$16,355.

GSC IT Solutions is expected to be on site by mid-September, with a targeted project completion of November 1, 2018.

While this particular contract is under the signing authority of the city manager, it is being brought to City Council for approval to provide transparency in the full scope of services being contracted from GCS IT Solutions related to the IT network.

statement of work

City of Valdez
Infrastructure Refresh

August 15, 2018
V 3.0

SOW #: 180459682



Dave Zegen

vAccount Executive

(480) 334-1884

dzegen@gcsit.com

GCSIT Solutions

1654 20th Avenue

Seattle, WA 98122

866-424-2766

City of Valdez - Infrastructure Refresh - 180459682

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1 Statement of Work Prepared For

Customer

City of Valdez
P.O. Box 307
Valdez, AK 99686

Contact

Matt Osburn
IT Director
(907) 834-3453
mosburn@ci.valdez.ak.us

2 GCSIT Contacts

Name	Title	Email
Dave Zegen	vAccount Executive	dzegen@gcsit.com
Jenson Isham	Chief Technology Officer	jisham@gcsit.com
Michele Hirsch	VP Program and Service Delivery	mhirsch@gcsit.com
Rob Billideau	Services Coordinator	rbillideau@gcsit.com
Jamie Czajkowski	Sr. Solutions Engineer	jczejkowski@gcsit.com

3 Project Scope

3.1 Introduction

This Statement of Work (SOW) defines the services that GCSIT will deliver to City of Valdez. Each of the parties' responsibilities is defined to provide a clear understanding of the scope of services to be delivered.

The pricing submitted with the SOW appreciates the Services and Responsibilities described in the scope of work. GCSIT will work hard to ensure that we meet your schedule requirements. However, actual project dates will be subject to availability of materials and resources and City of Valdez's attention to its responsibilities.

3.2 Project Overview

The City of Valdez engaged with GCSIT to provide a general virtualization solution for their environment. Utilizing the data collected from Dell's Live Optics utility, GCSIT generated a proposed configuration consisting of Dell PowerEdge Servers, Dell SC Series storage, and Cisco networking devices. The goal of this project is to deploy those server, storage, and virtualization assets. In addition to general deployment services, additional detail will be paid to knowledge transfer and the discussion of potential migration strategies vs. rebuilding servers in the new environment.

3.3 Project Management (PM)

Project Management tasks have carefully been chosen to complement the complexity of this project. PM efforts are designed to provide the right amount of oversight to ensure success while minimizing project management costs.

This project is classified by GCSIT as a mid-level effort requiring moderate PM oversight and management. Therefore, the PM will:

- Set it up
- Kick it off, usually with a conference call to review scope, approach, milestone schedule and procedures.
- Schedule the engineer(s)
- Manage the budget
- Manage a milestone schedule
- Manage risk and issues
- Provide regular client status and project metrics – meeting or email delivery
- Track the deliverables
- Track completion
- Close the project

The following paragraphs describe the processes with which the GCSIT Project Management team handles these items:

3.3.1 Risk Management

The GCSIT Project Team will work to identify and mitigate risks both before project execution and throughout the life of the project. An initial risk log will be incorporated into the project Statement of Work with mitigation actions identified. The PM will keep City of Valdez informed as to the status of any risk becoming realized and of the status of each mitigation action. GCSIT will work to ensure no risk realizes itself, and should one become unavoidable, will attempt to resolve it without impact to project budget or schedule. Should an issue impact either of these areas, the PM will work with City of Valdez to implement a project change order.

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ID	Date Raised	Risk Description	Likelihood	Impact	Severity	Owner	Mitigating Action	Contingent Action	Progress on Actions	Status
1	Pre-project	Lack of credentials to access systems may delay project significantly	Low	High	Medium	PM	Ensure credentials are obtained before project kickoff	Escalate to client POC		

Figure 1: Risk Mitigation Log

3.3.2 Issue Management

The GCSIT Project Team will work to identify and resolve issues as they present themselves during the project. The PM will maintain an issue log, manage each issue through resolution and report status of all issues regularly. GCSIT will attempt to resolve each issue without impact to project budget or schedule. Should an issue impact either of these areas, the PM will work with City of Valdez to implement a project change order.

ID	Issue	Impact	Assigned to	Status
1				

Figure 2: Issue Log

3.3.3 Project Metrics Process

The GCSIT Project Team will coordinate with City of Valdez to identify the set of project metrics desired, and to determine on what periodicity the metrics should be built and delivered. These metrics may include:

- Work progress and plans
- Financial status
- Issue Logs
- Risk Mitigation Logs
- Schedule Status

3.4 Project Tasks

1. Project Kickoff

GCSIT will conduct a pre-engagement planning meeting with Customer to initiate the project. Topics to be discussed include the following:

- Review of project scope and objectives
- Project timelines, scheduling, and logistics
- Identification of key customer project team members with whom GCSIT resources will collaborate to accomplish the tasks defined in this SOW
- Identify and agree to key activity execution dates
- Prerequisites and other preparation required prior to the project kickoff, including site access (badging) and system access (credentials).

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2. Phase 1: Network Integration

- Network Technical Design Workshop (1-2 hour design session for discovery and finalization of specific configuration requirements details
 - VLANs
 - SVI/IP subnet structures
 - Management/control plane parameters (NTP, SNMP, AAA, etc.)
 - VMWare virtual switch design/feature configuration model
- Configure management & control plane basics
- Build L2/L3 structures: VLANs, SVIs, IP address assignments
- Configure Switchports with proper VLAN tags, roles (access/trunk) and other port-specific settings (flow control, etc.)
- Configure ISLs and features/parameters for SwitchportVirtual (VSS) HA pair functionality
- Validate physical switchport configurations in relation to VMWare virtual switch design parameters, NIC plumbing models

3. Phase 2: SCv3020 Installation

- Physical Installation of SCv3020
- Power and Network Cable Runs
- Array Initialization
- Array Configuration

4. Phase 3: Dell PowerEdge Server Installation

- Physical Installation of 5 Dell Servers (3 Prod Hosts, DR Host)
- Power and Network Cable Runs
- iDRAC Configuration
- ESXi Hypervisor Installation

5. Phase 4: vCenter Deployment and Configuration

- Deploy vCenter Management Server
- Create Datacenter and cluster objects and add hosts, configure settings
- Configuration of vSwitches within vSphere
- Verification of network performance (ie. vMotion, iSCSI, Failover, Load Balancing, etc)

6. Phase 5: Migration Strategy

- Perform a Workshop to discuss P2V vs. Rebuild strategy and develop roadmap for migration.
- Walk customer through a single P2V migration to highlight the general strategy.

7. Phase 6: Documentation

- Daily Status Reports
- Environment As-Built Documentation

8. Project Close Out Meeting

The goal of the closure phase is to wrap up the project and answer any outside questions. This will consist of the following:

- Documentation Review – The GCSIT engineering staff will review all documentation created with the customer

City of Valdez - Infrastructure Refresh - 180459682

- **Project Closure Meeting** – The GCSIT project management team will coordinate a closure meeting to verify everything has been delivered and the customer is satisfied with the results.

3.5 Out of Scope Services

Topic	Description
Remediation of Current IT Environment	Any configuration, functionality, or other issues that exist in the current IT environment that require remediation prior to or during the project described in this document will be considered out of scope unless explicitly described above.
Unexpected Issues	Any issues encountered which lead to unavoidable delays or an increase in work are considered out of scope to this project.

Any services that are not specifically listed in this SOW are considered Out-of-Scope and may incur additional charges.

Out-of-Scope is defined as, but not limited to, the following:

- Any work requested by Customer to be performed during off-hours is considered premium/overtime, unless specifically provided within this SOW.
- Additional site visits required by implementation personnel as a result of changes in Customer requirements or other site readiness issues are out of scope and will incur additional travel costs, if applicable.

3.6 Project Location

212 Chenega Ave, Valdez, AK 99686

3.7 Deliverables

- **Status Updates:**

- GCSIT will establish project metrics and report them at agreed upon intervals

Acceptance Criteria: Customer will acknowledge via email that they have received the status updates

- **Detailed Design Documentation:**

- This document outlines what technologies are configured within the client network and how they were configured
 - Logical Visio of how everything is laid out.

Acceptance Criteria: Customer will acknowledge receipt of this report via email and provide acceptance of the material.

3.8 Project Completion

Exceptions to the project acceptance may be made at project completion but must be approved in writing by both Customer and GCSIT.

City of Valdez - Infrastructure Refresh - 180459682

Project completion is confirmed and ready for close out once GCSIT obtains Customer sign-off and satisfaction confirmation.

3.9 Asset Dependencies

Opportunity Name	Account Name	Amount
City of Valdez - Infrastructure Refresh Project - 3 x Dell R740 Servers NASPO - 180459656	City of Valdez	\$24,990.00
City of Valdez - 2 x C9500-24Y4C-A Data Center ToR Switches NASPO - 180459840	City of Valdez	\$31,618.00
City of Valdez - Infrastructure Refresh Project - Dell SCv3020 Storage NASPO - 180459842	City of Valdez	\$50,270.00
City of Valdez - Infrastructure Refresh Project - 6 x VMware vSOM ENT Plus vCTR STD 3YR PROD SNS NASPO - 180459843	City of Valdez	\$49,641.00
City of Valdez - Infrastructure Refresh Project - DR Host - Dell R740 Server NASPO - 180660683	City of Valdez	\$15,584.00
City of Valdez - Infrastructure Refresh Project - VEEAM Host - Dell R7415 Server NASPO - 180861093	City of Valdez	\$12,824.00
Total Amount		\$184,927.00

Note: The dollar amounts in the product opportunities are separate pricing from the SOW and are not represented in the estimated total hours or amount.

City of Valdez - Infrastructure Refresh - 180459682

3.10 Pricing Schedule

The following pricing includes all services outlined in the scope of work. The pricing summary is specific to the tasks listed in the Scope and is based upon reasonable assumptions about the environment. Should additional work be required beyond the original scope of work, the original bid may need to be re-evaluated and a change order may be required.

Role	Rate	Estimated Units	Estimated Cost
Design, Architecture, and Specialized Consulting - Systems	\$250.00	4	\$1,000.00
Enterprise Engineering, Level III - Networking	\$225.00	10	\$2,250.00
Enterprise Engineering, Level III - Systems	\$225.00	36	\$8,100.00
Per Diem Expenses - Alaska Remote	\$145.00	4	\$580.00
Project Management	\$150.00	8	\$1,200.00
Services Coordination	\$125.00	5	\$625.00
Services Travel	\$100.00	6	\$600.00
Travel and Expense Estimate	\$2,000.00		\$2,000.00
Total Estimate		73	\$16,355.00

Note: All stated prices are in U.S. dollars and exclusive of any taxes, fees and duties or other amounts, however designated, and including without limitation value added and withholding taxes which are levied or based upon such charges or upon this SOW. All time is charged in increments of 15 minutes.

4 Assumptions and Notices

The project time estimates, and associated fees quoted within this Statement of Work are based on the following assumptions and responsibilities. Should any element(s) of these be lacking during execution of services, additional time and associated fees and expenses may be required to complete this Statement of Work.

- GCSIT has made every attempt to accurately estimate time required to successfully complete the project. Customer acknowledges all listed assumptions and responsibilities and agrees that should these be violated, if impediments or complications arise or if changes in scope are requested or required, the length of the project and associated price could be impacted.
- GCSIT is not responsible for delays caused by failures, including but not limited to, failures caused by systems, personnel or environmental causes or in using incorrect or insufficient data provided by Customer or Client.
- GCSIT will not guarantee a resource earlier than four (4) weeks after receiving this entire signed SOW and Customer Purchase Order. If Customer requests that GCSIT resource(s) be deployed sooner, an expedite fee may apply.
- All Project requests and changes must be communicated and negotiated through the GCSIT Project Management (PM) process in writing.
- GCSIT Deployment Engineers are specifically instructed not to accept Customer requests outside of the pre-determined SOW that have not been documented and communicated to them through the GCSIT PM.
- GCSIT will hold no responsibility for any changes made *after* releasing the system to Customer. If any errors occur from Customer changes, a Change Order must be written for associated labor and travel to correct the problems.
- In the event the Customer delays the progression of the implementation, GCSIT will not guarantee that Engineers will be available to re-deploy immediately upon customer's declared readiness to proceed. Should this occur, resources will be scheduled to resume during their next available open time slot.

5 Customer Project Roles

Role	Name	Description	Involvement
Project Sponsor	Matt Osburn	This individual will review and approve all key issues that require management decisions.	Main POC and customer sponsor of project work. Availability to contact required through all phases of project.

6 Responsibilities

6.1 GCSIT Responsibilities

- **Provide professional, knowledgeable and qualified staff to deliver Services** as described in this Statement of Work.
- **Deliver all documentation to Customer** within ten (10) business days after the completion of the "Project Tasks" listed in section 3.

6.2 City of Valdez Responsibilities

Customer understands that the pricing for this project assumes the following responsibilities are met. Should any element of these be lacking during execution of services, additional time and associated fees and expenses may be required to complete this SOW:

- **Designate a single point of contact** to whom all GCSIT communications may be addressed and who has the authority to act on all aspects of the services throughout the duration of the project. The contact shall be available during normal hours of business (Monday through Friday, 8:00am to 5:00pm local time, excluding holidays).
- **Supply access information and credentials** to the Engineer(s) for all existing equipment that needs to be configured or may need to be modified.
- **Grant access to building(s) and room(s)** as necessary to complete the Services and supply GCSIT project resource(s) with a professional workspace, network access and internet access to provide the Services.
- **Grant adequate and reasonable access to network, servers, and end-user's PCs** where necessary.
 - If such access requires authorization and provisioning, Customer shall inform GCSIT in advance and shall supply the necessary administrative usernames and passwords to the GCSIT project resource(s).
- **Provide all hardware and/or software and licensing** required to perform the Services, including ensuring that all wiring, hardware, and software required to perform the Services are in working order.
- **Confirm site readiness** including, but not limited to, circuits, cabling, power, cooling and rack space.
- **Provide GCSIT**, in writing, notification of any restrictions or requirements regarding use of personal equipment in advance of the commencement of the project.
- **Specify physical and logical network topology** for Customer existing network infrastructure and identify connectivity requirements for other network-attached equipment.
- (If applicable to the project scope.) **Install and verify the operation of all external communications equipment not provided by GCSIT** (equipment not included in GCSIT-provided quote); this equipment will be installed, tested, and operational prior to GCSIT's arrival at Customer site.

City of Valdez - Infrastructure Refresh - 180459682

- **Provide all cabling** (i.e. infrastructure, patch, and workstation) required to complete the installation that is not included with the project equipment or listed on GCSIT quote; cabling will be delivered to and/or installed at the installation site prior to the arrival of the GCSIT installation time.
- (If applicable to the project scope.) **Ensure that all circuits have been labeled by Customer** in a manner that identifies with what component of network equipment it is to be used.
- **Loading dock access for receiving equipment**, verifying that all equipment, supplies and materials have been received and are on-site, in good condition, and available before the installation kick-off date.
- **Coordinate access to a secure area** for staging and configuration.
- **Ensure adequate power** to terminate the equipment.
- **Provide disposal services** to remove boxes and packing materials.

Customer must provide and complete all Customer responsibilities outlined in this section.

GCSIT is qualified to provide most of these services listed above upon request. A quote for these services could be provided as a separate SOW as needed.

IF City of Valdez HAS NOT COMPLETED THE ABOVE CUSTOMER RESPONSIBILITIES, PRIOR TO THE GCSIT RESOURCE(S) ARRIVING ON SITE THIS CAN BE ADDRESSED WITH THE FOLLOWING:

- If the customer elects to perform the "Customer Responsibilities" and they are not completed prior to the GCSIT project resource(s) arriving onsite, and GCSIT is unable to reschedule the project resource(s), GCSIT reserves the right to charge for the scheduled hours the resource(s) were to work as well as any additional fees associated to travel rescheduling.
- If the customer elects to utilize the GCSIT project resource(s) to complete any of the required "Customer Responsibilities" as described in section 4.2 of the SOW, the customer must submit a "Project Change Request" as outlined in section 5.2 of the SOW.

7 Terms & Conditions

7.1 Services

Services may be performed by GCSIT or individuals or organizations employed by or under contract with GCSIT, at the discretion of GCSIT.

7.2 Change Control Procedures

Both GCSIT and City of Valdez may request changes in or additions to the work being provided under the scope of this SOW.

7.2.1 Customer Initiated Change Requests

Customer Change Requests may be initiated via written notification to the GCSIT Professional Services Project Management system by email to the PM or engagementmgmt@gcsit.com.

GCSIT will comply, to the extent feasible, with such requested changes.

City of Valdez - Infrastructure Refresh - 180459682

Should, GCSIT determine that such changes cause an increase or decrease in the cost of or time required for performance of the work, GCSIT will advise Customer thereof and process a Change Order.

Customer requested changes shall not become effective, until agreed upon and executed by GCSIT and Customer has signed the Change Order form.

GCSIT will begin work in response to Customer's Change Request upon receipt of Customer Signed Addendum to the SOW and a valid Purchase Order, if applicable.

7.2.2 GCSIT Initiated Change Requests

Should it become necessary to modify project scope or budget due to unforeseen issues, disproven assumptions or other events outside the control of GCSIT staff, GCSIT will initiate a Change Order and submit it to the Customer POC for signature. The Change Order will include:

- GCSIT Project ID
- Change request number
- Reasons for change request
- Changes to the SOW
- Schedule impact
- Cost impact

GCSIT reserves the right to cease work, should it be at or over budget, until a signed Change Order is received.

7.3 Rates and Limitations

Pricing estimates for this project include consulting services and associated travel and expenses. If travel is disrupted by extenuating circumstances, the customer will be responsible for additional charges for lodging and travel.

7.4 Confidential Information

GCSIT and Customer mutually agree to limit disclosure of each other's confidential information solely to employees or agents who need to know such information. All such information remains the property of the party initially disclosing such information. All documents, records, notebooks and other material shall be returned to the owner of the confidential information upon request.

7.5 Non-Solicitation

Neither party shall hire or solicit any employee of the other party until twelve (12) months have elapsed from the date GCSIT and any partner company last performed services under this agreement.

7.6 Proposal Time Limit

The hourly rates, fees, terms and conditions offered in this statement of work are effective for thirty (30) business days from the date of this Statement of Work.

7.7 Invoicing and Payment Terms

GCSIT will invoice Customer monthly for completed work or milestones and at project completion. Payment terms are Net 30.

7.8 Initiating Contract

To initiate this contract, GCSIT requires the following:

- A signed copy of this statement of work and a Purchase Order.

7.9 Cancellation Fee

Should City of Valdez terminate this SOW without cause, GCSIT reserves the right to charge, and the Customer agrees to pay, a cancellation fee as described below:

- All expenses incurred by GCSIT because of efforts expended directly against satisfying this SOW up to the point-in-time when notice of termination has been communicated, including materials, services, travel expenses, software licensing and Agency Fee (defined as a referral fee as a percentage of the total non-prorated labor fees associated with the full scope of work);
- In addition, if cancelled within ten (10) business days prior to scheduled work to be performed on the project, a cancellation charge of either \$2,500 or 30% of the total project price may be invoiced, whichever is less;
- In addition, if cancelled less than three (3) business days prior to scheduled work to be performed on the project, a cancellation charge of \$5,000 or 50% of the total fees will be invoiced, whichever is less.

8 Disclaimer

THE FOLLOWING IS A DISCLAIMER OF WARRANTIES, LIMITATION OF LIABILITY AND LIMITATION OF ACTIONS. GCSIT WILL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES RESULT FROM USE OF, RELIANCE UPON OR INABILITY TO USE ITS SERVICES OR ANY RELATED DELIVERABLES.

IN NO EVENT SHALL GCSIT 'S CUMULATIVE LIABILITY TO CUSTOMER IN RELATION TO THIS AGREEMENT AND THE TRANSACTIONS CONTEMPLATED HEREBY EXCEED A SUM EQUAL TO THE TOTAL COMPENSATION ACTUALLY PAID TO GCSIT UNDER THIS AGREEMENT.

Neither party shall have the right to institute any action nor proceeding arising out of any of the transactions contemplated by this Agreement, regardless of the form of such action or proceeding, later than one year after such transactions occurs.

9 Approval to Proceed

The undersigned parties each understand and agree that this SOW accurately sets forth the services that GCSIT will provide for City of Valdez.

Following receipt of signed Agreement and Customer's Purchase Order (if applicable), a GCSIT Services Coordinator will contact Customer to discuss next steps. GCSIT requires a minimum of four (4) weeks' notice to begin project implementation from date of receipt of signed Contract Agreement and Customer's Purchase Order.

IN WITNESS HEREOF, this Agreement has been executed by the parties hereto through their duly authorized representatives as of the Effective Date.

City of Valdez

GCSIT

Signature

Signature

Title

Title

Date

Date

Customer Primary Point of Contact for Project:

Name: _____

Title: _____

Office Phone: _____ Mobile Phone: _____

Email Address: _____

***IF SIGNED SOW IS NOT ACCOMPANIED BY A PURCHASE ORDER – information below is necessary to start the work.**

Customer Bill to Address: _____

Customer A/P Representative: _____

Customer A/P Representative Email: _____

Reference Number for invoicing: _____



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: New Business

Status: Agenda Ready

File created: 08/17/18

In control: City Council

On agenda: 08/21/18

Final action:

Title: Approval of Contract Amendment #1 with Clark Contracting LLC, dba Servpro of Douglas County for School District Office Water Damage Abatement in the Amount of \$538,000.

Attachments: 1. Contract Amendment #1 – School District Office Water Damage Abatement
2. Original Professional Services Agreement – School District Office Water Damage Abatement

ITEM TITLE: Approval of Contract Amendment #1 with Clark Contracting LLC, dba Servpro of Douglas County for School District Office Water Damage Abatement in the Amount of \$538,000.00.

SUBMITTED BY: Nathan Duval, Capital Facilities Director

FISCAL NOTES:

Expenditure Required: \$538,000.00

Unencumbered Balance: \$1,237,554.96

Funding Source: 350-0310-55000.1812 - School Admin Water Damage Abatement

RECOMMENDATION:

Approve contract amendment #1 with Clark Contracting LLC, dba Servpro of Douglas County for School District Office Water Damage Abatement in the amount of \$538,000.00.

SUMMARY STATEMENT:

This is the cost to complete the remediation and restoration work at the School District Office. Costs were unknown at the time and the emergent nature of the flooding required the City to act quickly. Costs in excess of the City's deductible are the amount of this change. The City will act as a pass through to the contractor on behalf of the insurance company. These excess funds will be reimbursed by the City's insurance company.



**City of Valdez
Contract Amendment #1**

THIS AMENDMENT between the CITY OF VALDEZ, ALASKA, ("City") and CLARK CONTRACTING LLC dba SERVPRO OF DOUGLAS COUNTY ("Consultant"), is to the following AGREEMENT dated the 6th day of June, 2018:

Project: School District Office Water Damage Abatement

Project No: 18-350-0310

Contract No.: 1396

Cost Code: 350-0310-55000.1812

Consultant's project manager under this agreement is Tim Clark.

City's project manager is Scott Benda.

ARTICLE 1. Justification

The above referenced AGREEMENT requires modification due to the following requirements or conditions: Increase existing contract by \$538,000 to cover the cost of the renovation work done under a time and materials basis not to exceed \$538,000. The work entails replacement of drywall, 2' up from the floor at all walls in the building; drying and cleaning of water damaged areas; moving, boxing and reinstating items and furniture, fixtures and equipment in affected areas; repainting the interior of the building and replacing the existing flooring, consisting of carpet, vinyl plank and tile. Building to be restored to pre-flood conditions, reusing material not damaged by the incident. All costs to be approved by the City's insurance carrier prior to payment.

ARTICLE 2. Scope of Work - Period of Performance

Scope of work and/or Period of Performance to the above referenced AGREEMENT shall be modified as specified in the attached summary of charges dated August 15, 2018, which is hereby incorporated by this reference.

ARTICLE 3. Compensation

Original amount of the AGREEMENT: \$ 100,000.00

Amount Changed by previously authorized Amendment: \$0.00

AGREEMENT Amount prior to this Amendment: \$ 100,000.00

Amount of this Amendment: \$538,000.00

New total AGREEMENT amount including this Amendment: \$ 638,000.00

ARTICLE 4. Extent of Agreement:

The above referenced AGREEMENT, including this and all previously authorized Amendments and appendices, represents the entire and integrated AGREEMENT between the City and the Contractor.

Nothing contained herein may be deemed to create any contractual relationship between the City and any Subconsultants or material suppliers; nor may anything contained herein be deemed to give any third party a claim or right of action against the City or the Contractor which does not otherwise exist without regard to this AGREEMENT.

All terms, conditions, and provisions of the above referenced AGREEMENT, to include all previously authorized Amendments, remain in full force and effect, except as specifically modified herein by this Amendment.

IN WITNESS WHEREOF, the parties to this presence have executed this AMENDMENT in two (2) counterparts, each of which shall be deemed an original, on the dates below.

CONTRACTOR:
CLARK CONTRACTING LLC, DBA
SERVPRO OF DOUGLAS COUNTY

CITY OF VALDEZ, ALASKA
APPROVED:

Jeremy O'Neil, Mayor

Date: _____

Name of Company Rep Authorized to Sign

BY: _____

ATTEST:

TITLE: _____

Sheri L. Pierce, MMC, City Clerk

DATE: _____

Date: _____

FEDERAL ID #: _____

Signature of Company Secretary or Attest

Elke Doom, City Manager

Date: _____

Date: _____

RECOMMENDED:

Nathan Duval, Capital Facilities Director

APPROVED AS TO FORM:
Brena, Bell & Clarkson, P.C.

Date: _____

Jon S. Wakeland

Date: _____



Nathan Duval <covaldezcf01@gmail.com>

City of Valdez - Summary of Charges \$538,315.69

1 message

Nick Cross <NickC@servprodouglascounty.com>

Wed, Aug 15, 2018 at 5:15 PM

To: "covaldezcf01@gmail.com" <covaldezcf01@gmail.com>

Cc: Taylor Nosko <TaylorN@servprodouglascounty.com>, Tim Clark <timc@servprodouglascounty.com>, Stacey LeFevre <StaceyL@servprodouglascounty.com>

Hi Nate,

I have attached the summary of charges for the work completed at school admin building. I have not quite finished my full audit for this billing. I am still waiting on a some more expenses to come in. The final billing for this project will not exceed \$638k. I will get the final billing and all of the backup documentation as soon as I can. Let me know if you have any questions or need anything else for your contract amendment.

Thank you,

Nick Cross

Project Auditor

Disaster Recovery Team

Direct Phone: (503) 930-2146

Office Phone: (541) 459-3987 (Douglas County)

Fax: (541) 459-3101





SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Summary of Charges as of 8/15/2018 7:52:26 PM



Project Location:
City of Valdez School District
112 West Klutina Street
Valdez, AK 99686

Customer Contact:
Scott Benda
907-831-2101

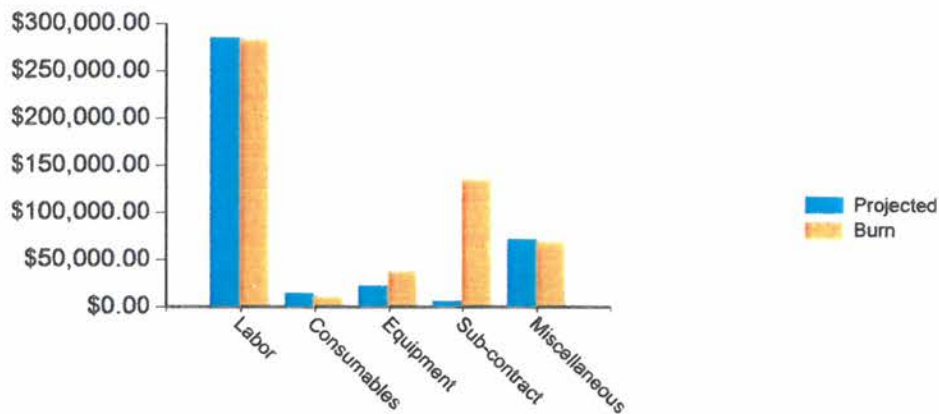
Produced By:
SERVPRO of Douglas County
P.O. Box 611
Sutherlin, OR 97479
541-459-3987
office@servprodouglascounty.com

Project Manager:

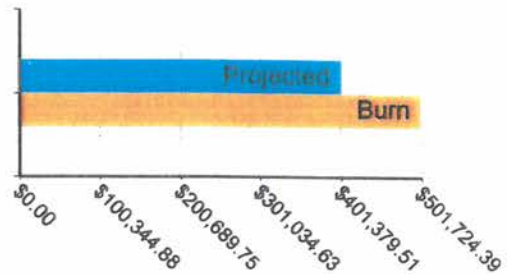
City of Valdez School District - Valdez, AK

Summary of Charges as of 8/15/2018 7:52:26 PM

Total Burn Analysis



	Projected	Burn	Burn %
Labor	\$285,195.64	\$283,724.69	99.48%
Consumables	\$15,000.00	\$11,486.80	76.58%
Equipment	\$22,895.87	\$37,979.74	165.88%
Sub-contract	\$6,000.00	\$135,312.70	2,255.21%
Miscellaneous	\$72,288.00	\$69,811.76	96.57%
	\$401,379.51	\$538,315.69	134.12%





SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule A

Labor Charges



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule A - Labor Charges Summary

Week	Hours Worked			Labor Charges		
Beginning	Regular	Overtime	Total	Regular	Overtime	Total
6/4/2018	216.50	182.50	399.00	\$21,085.67	\$25,258.92	\$46,344.59
6/11/2018	402.00	323.50	725.50	\$38,346.92	\$45,610.33	\$83,957.25
6/18/2018	454.00	133.00	587.00	\$40,554.87	\$17,822.43	\$58,377.30
6/25/2018	160.00	65.00	225.00	\$15,425.04	\$9,026.34	\$24,451.38
7/9/2018	147.00	34.50	181.50	\$14,113.69	\$4,804.98	\$18,918.67
7/16/2018	440.00	65.00	505.00	\$41,798.48	\$9,138.86	\$50,937.34
7/23/2018	8.00	0.00	8.00	\$738.16	\$0.00	\$738.16
Totals:	1,827.50	803.50	2,631.00	\$172,062.83	\$111,661.86	\$283,724.69

Labor Charges Summary - Week Beginning 6/4/2018 - Ending 6/10/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	6/4 Mon	6/5 Tue	6/6 Wed	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	0.00	10.50	0.00	12.00	12.00	12.00	12.50	29.50	29.50	59.00	\$2721.97	\$4082.94	\$6804.91
Reber, Colton	RSS	\$92.27	0.00	6.50	10.00	12.00	12.00	12.00	12.00	30.50	34.00	64.50	\$2814.24	\$4705.77	\$7520.01
Hardin, Demetries	RS	\$92.27	0.00	7.00	10.00	12.00	12.00	12.00	12.00	31.00	34.00	65.00	\$2860.37	\$4705.77	\$7566.14
Gomen, Sasha	RS	\$92.27	0.00	7.00	11.50	12.00	12.00	13.00	12.00	31.00	36.50	67.50	\$2860.37	\$5051.79	\$7912.16
Nichols, Robert	RS	\$92.27	0.00	6.50	10.00	12.00	12.00	12.00	12.00	30.50	34.00	64.50	\$2814.24	\$4705.77	\$7520.01
Bottom, Jerry	RS	\$92.27	0.00	0.00	0.00	0.00	13.50	13.00	12.00	24.00	14.50	38.50	\$2214.48	\$2006.88	\$4221.36
Nosko, Taylor	PC	\$120.00	8.00	8.00	8.00	8.00	8.00	0.00	0.00	40.00	0.00	40.00	\$4800.00	\$0.00	\$4800.00
Week's Labor Totals:			7	8.00	45.50	49.50	68.00	81.50	74.00	72.50	216.50	182.50	\$21085.67	\$25258.92	\$46344.59

Labor Charges Summary - Week Beginning 6/11/2018 - Ending 6/17/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	6/11 Mon	6/12 Tue	6/13 Wed	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	15.00	4.00	13.50	12.50	12.50	12.50	12.50	27.50	55.00	82.50	\$2537.43	\$7612.28	\$10149.71



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Labor Charges Summary - Week Beginning 6/11/2018 - Ending 6/17/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	6/11 Mon	6/12 Tue	6/13 Wed	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	Reg	OT	Total	Regular	Overtime	Total
Reber, Colton	RSS	\$92.27	8.00 1	0.00	8.00 1	12.00 1	12.00 1	12.00 1	12.00 1	32.00	32.00	64.00	\$2952.64	\$4428.96	\$7381.60
Hardin, Demetries	RS	\$92.27	8.00 1	0.00	8.00 1	12.00 1	12.00 1	12.00 1	12.00 1	32.00	32.00	64.00	\$2952.64	\$4428.96	\$7381.60
Gomen, Sasha	RS	\$92.27	8.00 1	0.00	8.00 1	12.00 1	12.00 1	12.00 1	12.00 1	32.00	32.00	64.00	\$2952.64	\$4428.96	\$7381.60
Nichols, Robert	RS	\$92.27	8.00 1	0.00	8.00 1	12.00 1	12.00 1	12.00 1	12.00 1	32.00	32.00	64.00	\$2952.64	\$4428.96	\$7381.60
Bottomf, Jerry	RS	\$92.27	8.00 1	0.00	8.00 1	12.00 1	12.00 1	12.00 1	9.00 1	32.00	29.00	61.00	\$2952.64	\$4013.75	\$6966.39
Nosko, Taylor	PC	\$120.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00 1	8.00	0.00	8.00	\$960.00	\$0.00	\$960.00
Terrell, Elijah	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	11.50 1	29.50	16.50	46.00	\$2869.47	\$2407.44	\$5276.91
Disney, Daile	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	11.50 1	29.50	16.50	46.00	\$2869.47	\$2407.44	\$5276.91
Richards, Marvin	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	11.50 1	29.50	16.50	46.00	\$2869.47	\$2407.44	\$5276.91
Gadola, Joseph	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	11.50 1	29.50	16.50	46.00	\$2869.47	\$2407.44	\$5276.91
Ramoth, Tye	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	11.50 1	29.50	16.50	46.00	\$2869.47	\$2407.44	\$5276.91
Hill, Nick	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	11.50 1	29.50	16.50	46.00	\$2869.47	\$2407.44	\$5276.91
Foytik, Abe	GL	\$97.27	0.00	0.00	0.00	11.50 1	11.50 1	11.50 1	7.50 1	29.50	12.50	42.00	\$2869.47	\$1823.82	\$4693.29
Week's Labor Totals:			14	55.00	4.00	53.50	153.00	153.00	154.00	402.00	323.50	725.50	\$38346.92	\$45610.33	\$83957.25

Labor Charges Summary - Week Beginning 6/18/2018 - Ending 6/24/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	6/18 Mon	6/19 Tue	6/20 Wed	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	12.00 1	10.00 1	10.00 1	13.50 1	13.50 1	11.00 1	15.00 1	32.00	53.00	85.00	\$2952.64	\$7335.48	\$10288.12
Reber, Colton	RSS	\$92.27	4.00 1	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00	\$369.08	\$0.00	\$369.08
Hardin, Demetries	RS	\$92.27	4.00 1	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00	\$369.08	\$0.00	\$369.08
Gomen, Sasha	RS	\$92.27	4.00 1	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00	\$369.08	\$0.00	\$369.08
Nichols, Robert	RS	\$92.27	4.00 1	0.00	0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00	\$369.08	\$0.00	\$369.08
Bottomf, Jerry	RS	\$92.27	5.00 1	9.00 1	9.00 1	9.00 1	9.00 1	10.00 1	12.00 1	37.00	26.00	63.00	\$3413.99	\$3598.55	\$7012.54



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Labor Charges Summary - Week Beginning 6/18/2018 - Ending 6/24/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	6/18 Mon	6/19 Tue	6/20 Wed	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	Reg	OT	Total	Regular	Overtime	Total
Nosko, Taylor	PC	\$120.00	8.00 1	8.00 1	8.00 1	8.00 1	8.00 1	0.00	0.00	40.00	0.00	40.00	\$4800.00	\$0.00	\$4800.00
Terrell, Elijah	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	4.00 1	9.50 1	8.00 1	38.50	7.00	45.50	\$3744.90	\$1021.34	\$4766.24
Richards, Marvin	GL	\$97.27	4.00 1	8.00 1	8.00 1	0.00	0.00	0.00	0.00	20.00	0.00	20.00	\$1945.40	\$0.00	\$1945.40
Gadola, Joseph	GL	\$97.27	4.00 1	8.00 1	8.00 1	0.00	0.00	0.00	0.00	20.00	0.00	20.00	\$1945.40	\$0.00	\$1945.40
Ramoth, Tye	GL	\$97.27	4.00 1	8.00 1	8.00 1	8.00 1	8.00 1	8.00 1	11.50 1	40.00	15.50	55.50	\$3890.80	\$2261.53	\$6152.33
Hill, Nick	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	4.00 1	8.00 1	8.00 1	40.00	4.00	44.00	\$3890.80	\$583.62	\$4474.42
Foytik, Abe	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	4.00 1	8.00 1	0.00	36.00	0.00	36.00	\$3501.72	\$0.00	\$3501.72
Gomen, Sasha	RSE	\$56.00	8.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	\$448.00	\$0.00	\$448.00
Hardin, Demetries	RSE	\$56.00	8.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	\$448.00	\$0.00	\$448.00
Nichols, Robert	RSE	\$56.00	16.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	8.00	16.00	\$448.00	\$672.00	\$1120.00
Reber, Colton	RSE	\$56.00	16.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	8.00	16.00	\$448.00	\$672.00	\$1120.00
Russell, Thomas	GL	\$97.27	0.00	5.00 1	8.00 1	8.00 1	8.00 1	9.50 1	11.50 1	38.50	11.50	50.00	\$3744.90	\$1677.91	\$5422.81
Gadola, Joseph	SL/TM	\$54.00	0.00	0.00	0.00	8.00 1	8.00 1	8.00 1	8.00 1	32.00	0.00	32.00	\$1728.00	\$0.00	\$1728.00
Richards, Marvin	SL/TM	\$54.00	0.00	0.00	0.00	8.00 1	8.00 1	8.00 1	8.00 1	32.00	0.00	32.00	\$1728.00	\$0.00	\$1728.00
Week's Labor Totals:		20	101.00	80.00	83.00	86.50	74.50	80.00	82.00	454.00	133.00	587.00	\$40554.87	\$17822.43	\$58377.30

Labor Charges Summary - Week Beginning 6/25/2018 - Ending 7/1/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	6/25 Mon	6/26 Tue	6/27 Wed	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	15.00 1	12.50 1	15.00 1	15.00 1	10.00 1	8.00 1	0.00	24.00	51.50	75.50	\$2214.48	\$7127.87	\$9342.35
Bottomf, Jerry	RS	\$92.27	10.00 1	10.00 1	10.00 1	9.00 1	10.50 1	0.00	0.00	40.00	9.50	49.50	\$3690.80	\$1314.85	\$5005.65
Nosko, Taylor	PC	\$120.00	0.00	0.00	0.00	0.00	8.00 1	0.00	0.00	8.00	0.00	8.00	\$960.00	\$0.00	\$960.00
Richards, Marvin	GL	\$97.27	8.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	\$778.16	\$0.00	\$778.16
Gadola, Joseph	GL	\$97.27	8.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	\$778.16	\$0.00	\$778.16



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Labor Charges Summary - Week Beginning 6/25/2018 - Ending 7/1/2018

Worker			Hours Worked											Labor Charges		
Name	Type	Rate	6/25 Mon	6/26 Tue	6/27 Wed	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	Reg	OT	Total	Regular	Overtime	Total	
Ramoth, Tye	GL	\$97.27	8.00 1	8.00 1	8.00 1	8.00 1	4.00 1	0.00	0.00	36.00	0.00	36.00	\$3501.72	\$0.00	\$3501.72	
Russell, Thomas	GL	\$97.27	8.00 1	8.00 1	12.00 1	8.00 1	4.00 1	0.00	0.00	36.00	4.00	40.00	\$3501.72	\$583.62	\$4085.34	
Week's Labor Totals:		7	57.00	38.50	45.00	40.00	36.50	8.00	0.00	160.00	65.00	225.00	\$15425.04	\$9026.34	\$24451.38	

Labor Charges Summary - Week Beginning 7/9/2018 - Ending 7/15/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	7/9 Mon	7/10 Tue	7/11 Wed	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	8.00 1	9.00 1	8.00 1	10.00 1	15.00 1	9.50 1	8.00 1	37.00	30.50	67.50	\$3413.99	\$4221.36	\$7635.35
Ramoth, Tye	GL	\$97.27	0.00	0.00	0.00	0.00	8.00 1	8.00 1	6.00 1	22.00	0.00	22.00	\$2139.94	\$0.00	\$2139.94
Russell, Thomas	GL	\$97.27	0.00	0.00	0.00	4.00 1	10.00 1	8.00 1	6.00 1	26.00	2.00	28.00	\$2529.02	\$291.81	\$2820.83
Russell, Matthew	GL	\$97.27	0.00	0.00	0.00	0.00	10.00 1	8.00 1	6.00 1	22.00	2.00	24.00	\$2139.94	\$291.81	\$2431.75
Montes, Mario	GL	\$97.27	0.00	0.00	0.00	0.00	8.00 1	8.00 1	4.00 1	20.00	0.00	20.00	\$1945.40	\$0.00	\$1945.40
Ramoth, Adam	GL	\$97.27	0.00	0.00	0.00	0.00	8.00 1	8.00 1	4.00 1	20.00	0.00	20.00	\$1945.40	\$0.00	\$1945.40
Week's Labor Totals:		6	8.00	9.00	8.00	14.00	59.00	49.50	34.00	147.00	34.50	181.50	\$14113.69	\$4804.98	\$18918.67

Labor Charges Summary - Week Beginning 7/16/2018 - Ending 7/22/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	7/16 Mon	7/17 Tue	7/18 Wed	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	9.00 1	10.00 1	12.00 1	9.00 1	9.00 1	7.00 1	12.00 1	32.00	36.00	68.00	\$2952.64	\$4982.60	\$7935.24
Hardin, Demetries	RS	\$92.27	0.00	9.00 1	9.00 1	9.00 1	9.00 1	10.00 1	0.00 1	36.00	10.00	46.00	\$3321.72	\$1384.07	\$4705.79
Richards, Marvin	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	8.00 1	8.50 1	0.00 1	40.00	0.50	40.50	\$3890.80	\$72.95	\$3963.75
Gadola, Joseph	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	8.00 1	8.50 1	0.00 1	40.00	0.50	40.50	\$3890.80	\$72.95	\$3963.75
Ramoth, Tye	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	8.00 1	8.00 1	0.00 1	40.00	0.00	40.00	\$3890.80	\$0.00	\$3890.80
Hardin, Demetries	RSE	\$56.00	8.00 1	0.00	0.00	0.00	0.00	0.00	8.00 1	16.00	0.00	16.00	\$896.00	\$0.00	\$896.00



SERVPRO® Large Loss Response Team

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Labor Charges Summary - Week Beginning 7/16/2018 - Ending 7/22/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	7/16 Mon	7/17 Tue	7/18 Wed	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	Reg	OT	Total	Regular	Overtime	Total
Russell, Thomas	GL	\$97.27	4.00 1	8.00 1	8.00 1	8.00 1	8.00 1	9.50 1	8.00 1	40.00	13.50	53.50	\$3890.80	\$1969.72	\$5860.52
Russell, Matthew	GL	\$97.27	4.00 1	8.00 1	8.00 1	8.00 1	8.00 1	8.50 1	0.00 1	40.00	4.50	44.50	\$3890.80	\$656.57	\$4547.37
Montes, Mario	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	8.00 1	8.00 1	0.00 1	40.00	0.00	40.00	\$3890.80	\$0.00	\$3890.80
Ramoth, Adam	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	8.00 1	8.00 1	0.00 1	40.00	0.00	40.00	\$3890.80	\$0.00	\$3890.80
Martinez, Allan	GL	\$97.27	0.00	8.00 1	8.00 1	8.00 1	8.00 1	8.00 1	0.00 1	40.00	0.00	40.00	\$3890.80	\$0.00	\$3890.80
Topkok, Paul	GL	\$97.27	0.00	4.00 1	0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00	\$389.08	\$0.00	\$389.08
Jacobson, Miles	GL	\$97.27	0.00	0.00	8.00 1	8.00 1	8.00 1	8.00 1	0.00 1	32.00	0.00	32.00	\$3112.64	\$0.00	\$3112.64
Week's Labor Totals:		13	25.00	87.00	93.00	90.00	90.00	92.00	28.00	440.00	65.00	505.00	\$41798.48	\$9138.86	\$50937.34

Labor Charges Summary - Week Beginning 7/23/2018 - Ending 7/29/2018

Worker			Hours Worked										Labor Charges		
Name	Type	Rate	7/23 Mon	7/24 Tue	7/25 Wed	7/26 Thu	7/27 Fri	7/28 Sat	7/29 Sun	Reg	OT	Total	Regular	Overtime	Total
Thomas, Russell	PM	\$92.27	8.00 1	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	\$738.16	\$0.00	\$738.16
Week's Labor Totals:		1	8.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00	\$738.16	\$0.00	\$738.16



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule B

Consumables Charges



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule B - Consumable Charges Summary

Week Beginning	Total Charges
6/4/2018	\$2,146.40
6/11/2018	\$5,390.68
6/18/2018	\$1,957.88
6/25/2018	\$918.12
7/9/2018	\$420.02
7/16/2018	\$653.70
Total:	\$11,486.80

Consumables Charges Summary - Week Beginning 6/4/2018 - Ending 6/10/2018

Item Description	UOM	6/4 Mon	6/5 Tue	6/6 Wed	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	Total for Week	Unit Price	Total Charges
Bags Contractor Trash 3 mil (20)	ROLL	0.00	0.00	0.00	3.00 1	0.00 1	0.00 1	0.00 1	3	\$15.20	\$45.60
Benefect	GAL	0.00	0.00	0.00	1.00 1	1.00 1	1.00 1	1.00 1	4	\$70.50	\$282.00
Box - Large Packing	EA	0.00	0.00	0.00	0.00	0.00	0.00	74.00 1	74	\$5.00	\$370.00
Box - Small Packing	EA	0.00	0.00	0.00	0.00 1	2.00 1	7.00 1	14.00 1	23	\$3.80	\$87.40
Box - Medium Packing	EA	0.00	0.00	0.00	4.00 1	31.00 1	12.00 1	0.00 1	47	\$4.20	\$197.40
Cotton Cleaning Towel 10lb/60 Pack	PACK	0.00	0.00	0.00	2.00 1	1.00 1	1.00 1	1.00 1	5	\$42.00	\$210.00
Cotton Mop Head	EA	0.00	0.00	0.00	0.00 1	0.00 1	0.00 1	1.00 1	1	\$14.30	\$14.30
Cotton/Rubber Work Glove	EA	0.00	0.00	0.00	4.00 1	5.00 1	0.00 1	5.00 1	14	\$5.50	\$77.00
Filter - Back Pak Vacuum - Kit	EA	0.00	0.00	0.00	2.00 1	0.00 1	0.00 1	0.00 1	2	\$33.80	\$67.60
Filter - Hepavac	EA	0.00	0.00	0.00	0.00	0.00 1	1.00 1	0.00 1	1	\$33.80	\$33.80
Filter - Shop Vac	EA	0.00	0.00	0.00	0.00	0.00 1	0.00 1	1.00 1	1	\$25.00	\$25.00
Gloves - Latex/Nitril, 100/Box	BOX	0.00	0.00	0.00	0.00 1	1.00 1	1.00 1	0.00 1	2	\$25.12	\$50.24
Plastic Sheeting .31 mil - 9 x 400	ROLL	0.00	0.00	0.00	0.00	0.00	0.00	1.00 1	1	\$39.96	\$39.96
Plastic Sheeting 6 mil - 20 x 100	ROLL	0.00	0.00	0.00	1.00 1	0.00 1	0.00 1	0.00 1	1	\$196.00	\$196.00
Respirator N 95 Paper (20)	BOX	0.00	0.00	0.00	1.00 1	0.00 1	1.00 1	0.00 1	2	\$41.20	\$82.40
Spray Bottle/Trigger (complete set)	EA	0.00	0.00	0.00	2.00 1	0.00 1	0.00 1	0.00 1	2	\$3.10	\$6.20



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Consumables Charges Summary - Week Beginning 6/4/2018 - Ending 6/10/2018

Item Description	UOM	6/4 Mon	6/5 Tue	6/6 Wed	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	Total for Week	Unit Price	Total Charges
Tack Mats Pad/30	EA	0.00	0.00	0.00	0.00	0.00	2.00 1	0.00	2	\$128.00	\$256.00
Tape, Poly/Box 2'x109 Yards	ROLL	0.00	0.00	0.00	1.00 1	4.00 1	0.00	0.00 1	5	\$7.94	\$39.70
Tape- Masking/Paint	ROLL	0.00	0.00	0.00	1.00 1	1.00 1	3.00 1	0.00 1	5	\$13.16	\$65.80
Week's Consumables Totals:											\$2,146.40

Consumables Charges Summary - Week Beginning 6/11/2018 - Ending 6/17/2018

Item Description	UOM	6/11 Mon	6/12 Tue	6/13 Wed	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	Total for Week	Unit Price	Total Charges
Bags Contractor Trash 3 mil (20)	ROLL	0.00 1	0.00 1	4.00 1	2.00 1	4.00 1	2.00 1	1.00 1	13	\$15.20	\$197.60
Benefect	GAL	1.00 1	0.00 1	2.00 1	4.00 1	4.00 1	2.00 1	2.00 1	15	\$70.50	\$1,057.50
Box - Medium Packing	EA	0.00 1	0.00 1	0.00 1	10.00 1	0.00 1	0.00 1	0.00 1	10	\$4.20	\$42.00
Cleaning/Dusting Towel (50)	BAG	0.00	0.00	0.00	0.00	0.00	2.00 1	3.00 1	5	\$50.90	\$254.50
Cotton Cleaning Towel 10lb/60 Pack	PACK	1.00 1	0.00 1	2.00 1	3.00 1	4.00 1	1.00 1	1.00 1	12	\$42.00	\$504.00
Cotton Mop Head	EA	1.00 1	0.00 1	0.00 1	0.00 1	2.00 1	1.00 1	0.00 1	4	\$14.30	\$57.20
Cotton/Rubber Work Glove	EA	0.00 1	0.00 1	5.00 1	12.00 1	12.00 1	12.00 1	12.00 1	53	\$5.50	\$291.50
Filter - Back Pak Vacuum - Kit	EA	0.00 1	0.00 1	2.00 1	2.00 1	0.00 1	0.00 1	0.00 1	4	\$33.80	\$135.20
Filter - Hepavac	EA	2.00 1	0.00 1	0.00 1	0.00 1	2.00 1	2.00 1	1.00 1	7	\$33.80	\$236.60
Filter - Shop Vac	EA	1.00 1	0.00 1	1.00 1	0.00 1	2.00 1	2.00 1	1.00 1	7	\$25.00	\$175.00
Fire Star	GAL	0.00 1	0.00 1	0.00 1	2.00 1	0.00 1	0.00 1	0.00 1	2	\$63.00	\$126.00
Gloves - Latex/Nitril, 100/Box	BOX	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	0.00 1	0.00 1	1	\$25.12	\$25.12
Plastic Sheeting 6 mil - 20 x 100	ROLL	1.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	2	\$196.00	\$392.00
Respirator N 95 Paper (20)	BOX	0.00 1	0.00 1	5.00 1	1.00 1	1.00 1	1.00 1	0.00 1	8	\$41.20	\$329.60
SERVPRO® Orange	GAL	0.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1	\$3.94	\$3.94
Spray Bottle/Trigger (complete set)	EA	0.00 1	0.00 1	2.00 1	0.00 1	0.00 1	0.00 1	0.00 1	2	\$3.10	\$6.20
Tack Mats Pad/30	EA	2.00 1	0.00 1	2.00 1	2.00 1	2.00 1	2.00 1	2.00 1	12	\$128.00	\$1,536.00
Tape- Duct	ROLL	0.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1	\$7.56	\$7.56



SERVPRO® Large Loss Response Team

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Consumables Charges Summary - Week Beginning 6/11/2018 - Ending 6/17/2018

Item Description	UOM	6/11 Mon	6/12 Tue	6/13 Wed	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	Total for Week	Unit Price	Total Charges
Tape- Masking/Paint	ROLL	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	1	\$13.16	\$13.16
Week's Consumables Totals:											\$5,390.68

Consumables Charges Summary - Week Beginning 6/18/2018 - Ending 6/24/2018

Item Description	UOM	6/18 Mon	6/19 Tue	6/20 Wed	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	Total for Week	Unit Price	Total Charges
Bags Contractor Trash 3 mil (20)	ROLL	0.00 1	1.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	2	\$15.20	\$30.40
Benefect	GAL	1.00 1	0.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	2	\$70.50	\$141.00
Box - Large Packing	EA	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	2.00 1	2	\$5.00	\$10.00
Box - Small Packing	EA	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	10.00 1	10	\$3.80	\$38.00
Cleaning/Dusting Towel (50)	BAG	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	0.00 1	1	\$50.90	\$50.90
Cotton Cleaning Towel 10lb/60 Pack	PACK	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1	\$42.00	\$42.00
Cotton Mop Head	EA	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	2.00 1	2.00 1	9	\$14.30	\$128.70
Cotton/Rubber Work Glove	EA	2.00 1	7.00 1	7.00 1	4.00 1	4.00 1	4.00 1	6.00 1	34	\$5.50	\$187.00
Filter - Shop Vac	EA	1.00 1	0.00 1	0.00 1	2.00 1	1.00 1	0.00 1	0.00 1	4	\$25.00	\$100.00
Fire Star	GAL	0.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1	\$63.00	\$63.00
Floor Protection, 1100/Roll	ROLL	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	1	\$228.00	\$228.00
Glass Cleaner RTU	GAL	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	0.00 1	2	\$16.60	\$33.20
Plastic Sheeting .31 mil - 9 x 400	ROLL	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	1.00 1	2	\$39.96	\$79.92
Plastic Sheeting 6 mil - 20 x 100	ROLL	0.00 1	1.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	2	\$196.00	\$392.00
Respirator N 95 Paper (20)	BOX	0.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	0.00 1	5	\$41.20	\$206.00
Tape - Red Vinyl	ROLL	0.00 1	0.00 1	4.00 1	0.00 1	0.00 1	0.00 1	0.00 1	4	\$40.00	\$160.00
Tape- Duct	ROLL	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	2.00 1	2	\$7.56	\$15.12
Tape- Masking/Paint	ROLL	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	2.00 1	2.00 1	4	\$13.16	\$52.64
Week's Consumables Totals:											\$1,957.88



SERVPRO® Large Loss Response Team

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Consumables Charges Summary - Week Beginning 6/25/2018 - Ending 7/1/2018

Item Description	UOM	6/25 Mon	6/26 Tue	6/27 Wed	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	Total for Week	Unit Price	Total Charges
Box - Small Packing	EA	3.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	0.00	3	\$3.80	\$11.40
Cleaning/Dusting Towel (50)	BAG	0.00 1	0.00 1	0.00 1	0.00 1	1.00 1	0.00	0.00	1	\$50.90	\$50.90
Cotton Mop Head	EA	6.00 1	2.00 1	1.00 1	4.00 1	2.00 1	0.00	0.00	15	\$14.30	\$214.50
Cotton/Rubber Work Glove	EA	0.00 1	2.00 1	0.00 1	0.00 1	2.00 1	0.00	0.00	4	\$5.50	\$22.00
Filter - Shop Vac	EA	0.00 1	1.00 1	2.00 1	0.00 1	0.00 1	0.00	0.00	3	\$25.00	\$75.00
Glass Cleaner RTU	GAL	0.00 1	0.00 1	1.00 1	0.00 1	1.00 1	0.00	0.00	2	\$16.60	\$33.20
Gloves – Latex/Nitril, 100/Box	BOX	0.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00	0.00	1	\$25.12	\$25.12
Industrial Cleaner	GAL	1.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	0.00	1	\$2.40	\$2.40
Plastic Sheeting .31 mil - 9 x 400	ROLL	1.00 1	1.00 1	0.00 1	0.00 1	1.00 1	0.00	0.00	3	\$39.96	\$119.88
Respirator N 95 Paper (20)	BOX	0.00 1	2.00 1	1.00 1	4.00 1	0.00 1	0.00	0.00	7	\$41.20	\$288.40
Tape- Duct	ROLL	2.00 1	1.00 1	0.00 1	0.00 1	0.00 1	0.00	0.00	3	\$7.56	\$22.68
Tape- Masking/Paint	ROLL	2.00 1	1.00 1	0.00 1	0.00 1	1.00 1	0.00	0.00	4	\$13.16	\$52.64
Week's Consumables Totals:											\$918.12

Consumables Charges Summary - Week Beginning 7/9/2018 - Ending 7/15/2018

Item Description	UOM	7/9 Mon	7/10 Tue	7/11 Wed	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	Total for Week	Unit Price	Total Charges
Bags Contractor Trash 3 mil (20)	ROLL	0.00	0.00	0.00	0.00	2.00 1	1.00 1	0.00 1	3	\$15.20	\$45.60
Cleaning/Dusting Towel (50)	BAG	0.00	0.00	0.00	0.00	1.00 1	0.00 1	1.00 1	2	\$50.90	\$101.80
Cotton Mop Head	EA	0.00	0.00	0.00	0.00	1.00 1	1.00 1	2.00 1	4	\$14.30	\$57.20
Cotton/Rubber Work Glove	EA	0.00	0.00	0.00	0.00	5.00 1	0.00 1	0.00 1	5	\$5.50	\$27.50
Filter - First Stage (Pleated)	EA	0.00	0.00	0.00	0.00	0.00 1	1.00 1	0.00 1	1	\$15.00	\$15.00
Filter - Hepavac	EA	0.00	0.00	0.00	0.00	0.00 1	0.00 1	1.00 1	1	\$33.80	\$33.80
Filter - Shop Vac	EA	0.00	0.00	0.00	0.00	1.00 1	0.00 1	1.00 1	2	\$25.00	\$50.00
Glass Cleaner RTU	GAL	0.00	0.00	0.00	0.00	0.00 1	0.00 1	1.00 1	1	\$16.60	\$16.60
Gloves – Latex/Nitril, 100/Box	BOX	0.00	0.00	0.00	0.00	0.00 1	0.00 1	1.00 1	1	\$25.12	\$25.12



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Consumables Charges Summary - Week Beginning 7/9/2018 - Ending 7/15/2018

Item Description	UOM	7/9 Mon	7/10 Tue	7/11 Wed	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	Total for Week	Unit Price	Total Charges
Respirator N 95 Paper (20)	BOX	0.00	0.00	0.00	0.00	1.00 1	0.00 1	0.00 1	1	\$41.20	\$41.20
Spray Bottle/Trigger (complete set)	EA	0.00	0.00	0.00	0.00	0.00 1	0.00 1	2.00 1	2	\$3.10	\$6.20
Week's Consumables Totals:											\$420.02

Consumables Charges Summary - Week Beginning 7/16/2018 - Ending 7/22/2018

Item Description	UOM	7/16 Mon	7/17 Tue	7/18 Wed	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	Total for Week	Unit Price	Total Charges
Bags Contractor Trash 3 mil (20)	ROLL	0.00	2.00 1	0.00 1	1.00 1	0.00 1	0.00 1	0.00	3	\$15.20	\$45.60
Benefect	GAL	0.00	0.00 1	1.00 1	1.00 1	0.00 1	0.00 1	0.00	2	\$70.50	\$141.00
Cleaning/Dusting Towel (50)	BAG	0.00	1.00 1	0.00 1	1.00 1	1.00 1	0.00 1	0.00	3	\$50.90	\$152.70
Cotton Cleaning Towel 10lb/60 Pack	PACK	0.00	0.00 1	1.00 1	0.00 1	0.00 1	1.00 1	0.00	2	\$42.00	\$84.00
Cotton Mop Head	EA	0.00	1.00 1	2.00 1	1.00 1	1.00 1	1.00 1	0.00	6	\$14.30	\$85.80
Cotton/Rubber Work Glove	EA	0.00	4.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	4	\$5.50	\$22.00
Filter - Shop Vac	EA	0.00	1.00 1	0.00 1	0.00 1	0.00 1	1.00 1	0.00	2	\$25.00	\$50.00
Glass Cleaner RTU	GAL	0.00	1.00 1	0.00 1	1.00 1	1.00 1	1.00 1	0.00	4	\$16.60	\$66.40
Spray Bottle/Trigger (complete set)	EA	0.00	2.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	2	\$3.10	\$6.20
Week's Consumables Totals:											\$653.70
Invoice Consumables Totals:											\$11,486.80



SERVPRO® Large Loss Response Team

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Schedule C

Equipment Charges



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule C - Equipment Charges Summary

	Total Charges
Equipment Total:	\$29,468.00
Small Equipment Allowance	\$8,511.74
Total:	\$37,979.74

Equipment Charges Summary - Accounting Package

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Accounting Package	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	7.00	\$125.00	\$875.00
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Accounting Package	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	7.00	\$125.00	\$875.00
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Accounting Package	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	7.00	\$125.00	\$875.00
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Accounting Package	DAY	1.00 1	1.00 1	0.00	0.00	0.00	0.00	0.00	2.00	\$125.00	\$250.00

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Accounting Package	DAY	0.00	0.00	0.00	0.00	0.00	1.00 1	1.00 1	2.00	\$125.00	\$250.00
	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Accounting Package	DAY	1.00 1	1.00 1	1.00 1	0.00	0.00	0.00	0.00	3.00	\$125.00	\$375.00

Equipment Totals:

\$3,500.00

Equipment Charges Summary - Air Mover, Carpet

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Air Mover, Carpet	DAY	12.00 1	12.00 1	12.00 1	0.00 1	0.00 1	0.00 1	30.00 1	66.00	\$30.00	\$1,980.00
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Air Mover, Carpet	DAY	56.00 1	72.00 1	31.00 1	15.00 1	0.00 1	0.00 1	0.00 1	174.00	\$30.00	\$5,220.00



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	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Air Mover, Carpet	DAY	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	\$30.00	\$0.
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Air Mover, Carpet	DAY	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	0.00	\$30.00	\$0.

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Air Mover, Carpet	DAY	0.00	0.00	0.00	0.00	0.00	0.00 1	0.00 1	0.00	\$30.00	\$0.
	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Air Mover, Carpet	DAY	0.00 1	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	\$30.00	\$0.
Equipment Totals:											\$7,200.

Equipment Charges Summary - Dehumidifier - Large Commercial > 25 Gal

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Dehumidifier - Large Commercial > 25 Gal	DAY	2.00 1	2.00 1	2.00 1	0.00 1	0.00 1	0.00 1	5.00 1	11.00	\$129.50	\$1,424.
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Dehumidifier - Large Commercial > 25 Gal	DAY	8.00 1	11.00 1	6.00 1	3.00 1	0.00 1	0.00 1	0.00 1	28.00	\$129.50	\$3,626.
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Dehumidifier - Large Commercial > 25 Gal	DAY	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	\$129.50	\$0.
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Dehumidifier - Large Commercial > 25 Gal	DAY	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	0.00	\$129.50	\$0.

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Dehumidifier - Large Commercial > 25 Gal	DAY	0.00	0.00	0.00	0.00	0.00	0.00 1	0.00 1	0.00	\$129.50	\$0.
	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Dehumidifier - Large Commercial > 25 Gal	DAY	0.00 1	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	\$129.50	\$0.
Equipment Totals:											\$5,050.



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Equipment Charges Summary - Mobile Phones/Radios

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Mobile Phones/Radios	DAY	5.00 1	6.00 1	6.00 1	5.00 1	5.00 1	0.00 1	6.00 1	33.00	\$25.00	\$825.00
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Mobile Phones/Radios	DAY	5.00 1	5.00 1	5.00 1	6.00 1	2.00 1	2.00 1	2.00 1	27.00	\$25.00	\$675.00
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Mobile Phones/Radios	DAY	2.00 1	2.00 1	2.00 1	2.00 1	0.00 1	2.00 1	2.00 1	12.00	\$25.00	\$300.00
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Mobile Phones/Radios	DAY	2.00 1	2.00 1	0.00	0.00	0.00	0.00	0.00	4.00	\$25.00	\$100.00

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Mobile Phones/Radios	DAY	0.00	0.00	0.00	0.00	0.00	2.00 1	2.00 1	4.00	\$25.00	\$100.00
	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Mobile Phones/Radios	DAY	2.00 1	2.00 1	2.00 1	0.00	0.00	0.00	0.00	6.00	\$25.00	\$150.00
Equipment Totals:										\$2,150.00	

Equipment Charges Summary - Moisture Meter- Content/Hygrometer

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Moisture Meter- Content/Hygrometer	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	0.00 1	0.00 1	5.00	\$42.50	\$212.50
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Moisture Meter- Content/Hygrometer	DAY	1.00 1	1.00 1	1.00 1	5.00 1	0.00 1	0.00 1	0.00 1	8.00	\$42.50	\$340.00
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Moisture Meter- Content/Hygrometer	DAY	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00 1	0.00	\$42.50	\$0.00
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Moisture Meter- Content/Hygrometer	DAY	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	0.00	\$42.50	\$0.00



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	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Moisture Meter- Content/Hygrometer	DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$42.50	\$0.
							1	1			
	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Moisture Meter- Content/Hygrometer	DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$42.50	\$0.
		1	1	1							

Equipment Totals: \$552.

Equipment Charges Summary - Negative Air Machine (large) Air Scrubber 2,000 cf

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Negative Air Machine (large) Air Scrubber 2,000 cf	DAY	2.00	0.00	0.00	0.00	0.00	0.00	2.00	4.00	\$150.00	\$600.
		1	1	1	1	1	1	1			
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Negative Air Machine (large) Air Scrubber 2,000 cf	DAY	2.00	2.00	0.00	0.00	0.00	0.00	0.00	4.00	\$150.00	\$600.
		1	1	1	1	1	1	1			
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Negative Air Machine (large) Air Scrubber 2,000 cf	DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$150.00	\$0.
		1	1	1	1	1	1	1			
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Negative Air Machine (large) Air Scrubber 2,000 cf	DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$150.00	\$0.
		1	1								

Equipment Totals: \$1,200.

Equipment Charges Summary - Power Tool - Kit

	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Power Tool - Kit	DAY	2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	\$27.50	\$55.
		1	1	1	1	1	1	1			
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Power Tool - Kit	DAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$27.50	\$0.
		1	1	1	1	1	1	1			



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	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Power Tool - Kit	DAY	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	0.00	\$27.50	\$0.00

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Power Tool - Kit	DAY	0.00	0.00	0.00	0.00	0.00	0.00 1	0.00 1	0.00	\$27.50	\$0.00

	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Power Tool - Kit	DAY	0.00 1	0.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	\$27.50	\$0.00

Equipment Totals: \$55.00

Equipment Charges Summary - Shop-Vac

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Shop-Vac	DAY	2.00 1	0.00 1	0.00 1	0.00 1	1.00 1	0.00 1	1.00 1	4.00	\$20.00	\$80.00

	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Shop-Vac	DAY	2.00 1	2.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	9.00	\$20.00	\$180.00

	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Shop-Vac	DAY	2.00 1	2.00 1	2.00 1	2.00 1	2.00 1	1.00 1	2.00 1	13.00	\$20.00	\$260.00

	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Shop-Vac	DAY	1.00 1	0.00 1	0.00	0.00	0.00	0.00	0.00	1.00	\$20.00	\$20.00

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Shop-Vac	DAY	0.00	0.00	0.00	0.00	0.00	1.00 1	1.00 1	2.00	\$20.00	\$40.00

	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Shop-Vac	DAY	1.00 1	1.00 1	1.00 1	0.00	0.00	0.00	0.00	3.00	\$20.00	\$60.00

Equipment Totals: \$640.00

Equipment Charges Summary - Vacuum - Back Pack HEPA

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Vacuum - Back Pack HEPA	DAY	2.00 1	0.00 1	1.00 1	1.00 1	2.00 1	0.00 1	2.00 1	8.00	\$125.00	\$1,000.00



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	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Vacuum - Back Pack HEPA	DAY	2.00 1	2.00 1	1.00 1	1.00 1	0.00 1	1.00 1	1.00 1	8.00	\$125.00	\$1,000.00
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Vacuum - Back Pack HEPA	DAY	2.00 1	2.00 1	2.00 1	2.00 1	2.00 1	1.00 1	2.00 1	13.00	\$125.00	\$1,625.00
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Vacuum - Back Pack HEPA	DAY	1.00 1	1.00 1	0.00	0.00	0.00	0.00	0.00	2.00	\$125.00	\$250.00

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Vacuum - Back Pack HEPA	DAY	0.00	0.00	0.00	0.00	0.00	1.00 1	1.00 1	2.00	\$125.00	\$250.00
	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Vacuum - Back Pack HEPA	DAY	1.00 1	1.00 1	1.00 1	0.00	0.00	0.00	0.00	3.00	\$125.00	\$375.00

Equipment Totals:

\$4,500.00

Equipment Charges Summary - Vehicle- On-Site Recovery Trailer (53')

	UOM	6/7 Thu	6/8 Fri	6/9 Sat	6/10 Sun	6/11 Mon	6/12 Tue	6/13 Wed	Total for Week	Unit Price	Total Charges
Vehicle- On-Site Recovery Trailer (53')	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	7.00	\$165.00	\$1,155.00
	UOM	6/14 Thu	6/15 Fri	6/16 Sat	6/17 Sun	6/18 Mon	6/19 Tue	6/20 Wed	Total for Week	Unit Price	Total Charges
Vehicle- On-Site Recovery Trailer (53')	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	7.00	\$165.00	\$1,155.00
	UOM	6/21 Thu	6/22 Fri	6/23 Sat	6/24 Sun	6/25 Mon	6/26 Tue	6/27 Wed	Total for Week	Unit Price	Total Charges
Vehicle- On-Site Recovery Trailer (53')	DAY	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	1.00 1	7.00	\$165.00	\$1,155.00
	UOM	6/28 Thu	6/29 Fri	6/30 Sat	7/1 Sun	7/2 Mon	7/3 Tue	7/4 Wed	Total for Week	Unit Price	Total Charges
Vehicle- On-Site Recovery Trailer (53')	DAY	1.00 1	1.00 1	0.00	0.00	0.00	0.00	0.00	2.00	\$165.00	\$330.00

	UOM	7/12 Thu	7/13 Fri	7/14 Sat	7/15 Sun	7/16 Mon	7/17 Tue	7/18 Wed	Total for Week	Unit Price	Total Charges
Vehicle- On-Site Recovery Trailer (53')	DAY	0.00	0.00	0.00	0.00	0.00	1.00 1	1.00 1	2.00	\$165.00	\$330.00



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

	UOM	7/19 Thu	7/20 Fri	7/21 Sat	7/22 Sun	7/23 Mon	7/24 Tue	7/25 Wed	Total for Week	Unit Price	Total Charges
Vehicle- On-Site Recovery Trailer (53')	DAY	1.00 <u>1</u>	1.00 <u>1</u>	1.00 <u>1</u>	0.00	0.00	0.00	0.00	3.00	\$165.00	\$495.00
Equipment Totals:											\$4,620.00
Small Equipment Allowance (3.00 % of Labor):											\$8,511.74
Invoice Equipment Totals:											\$37,879.74



City of Valdez School District - Valdez, AK

Schedule D

Sub-contract Charges



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule D - Sub-contract Charges
Sub-contract Charges Details

Service Category	Vendor Name	Invoice Date	Invoice Number	Invoice Amount	Overhead and Profit	Total Charges
Freight (Cumulative 10/10)	Relocators International	6/13/2018	1	\$1,400.00	\$294.00	\$1,694.00
Asbestos Testing (Cumulative 10/10)	ATC	6/14/2018	311-18-1	\$7,643.00	\$1,605.03	\$9,248.03
Skilled Labor (Cumulative 10/10)	Lyn Enterprises Inc.	6/19/2018	1	\$42,700.00	\$8,967.00	\$51,667.00
Skilled Labor (Cumulative 10/10)	Keiths Plumbing and Heating	6/22/2018	1	\$409.68	\$86.03	\$495.71
Skilled Labor (Cumulative 10/10)	Westside Flooring LLC.	7/9/2018	16-645	\$17,953.52	\$3,770.24	\$21,723.76
ACM Removal (Cumulative 10/10)	Central Environmental Inc.	7/12/2018	12179	\$13,981.00	\$2,936.01	\$16,917.01
Skilled Labor (Cumulative 10/10)	Westside Flooring LLC.	7/17/2018	16-646	\$4,924.00	\$1,034.04	\$5,958.04
Skilled Labor (Cumulative 10/10)	Westside Flooring LLC.	7/20/2018	16-649	\$20,872.48	\$4,383.22	\$25,255.70
Freight (Cumulative 10/10)	Relocators International	7/25/2018	3	\$1,945.00	\$408.45	\$2,353.45
Invoice Sub-contract Total:				\$111,828.68	\$23,484.02	\$135,312.70



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule E

Miscellaneous Charges



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Schedule E - Miscellaneous Charges Miscellaneous Charges Summary

Miscellaneous Type	Misc. Cost	Overhead and Profit	Total Charges
Commercial Travel (Cumulative 10/10)	\$13,109.82	\$2,753.06	\$15,862.88
Fuel (Cumulative 10/10)	\$1,193.73	\$250.69	\$1,444.42
Lodging (Cumulative 10/10)	\$25,988.94	\$5,457.71	\$31,446.65
Other (Cumulative 10/10)	\$10,215.48	\$2,145.27	\$12,360.75
Rental Vehicle (Cumulative 10/10)	\$7,012.65	\$1,472.66	\$8,485.31
Travel Fees (Cumulative 10/10)	\$175.00	\$36.75	\$211.75
Grand Total:	\$57,695.62	\$12,116.14	\$69,811.76

Commercial Travel (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Expedia	6/5/2018	\$918.91	\$192.97	\$1,111.88	Flight In - Hardin
Expedia	6/5/2018	\$989.50	\$207.80	\$1,197.30	Flight In - Gomon
Expedia	6/5/2018	\$1,248.36	\$262.16	\$1,510.52	Flight In - Thomas
Expedia	6/5/2018	\$2,796.45	\$587.25	\$3,383.70	Flight In - Nichols, Nosko, Reber
Alaska Airlines	6/7/2018	\$208.00	\$43.68	\$251.68	Flight In - Bottorff
Expedia	6/7/2018	\$688.40	\$144.56	\$832.96	Flight In - Nosko
Alaska Airlines	6/18/2018	\$688.40	\$144.56	\$832.96	Flight Out - Reber
Alaska Airlines	6/18/2018	\$688.40	\$144.56	\$832.96	Flight Out - Nichols
Expedia	6/18/2018	\$900.34	\$189.07	\$1,089.41	Flight In - Nosko
Expedia	6/18/2018	\$1,084.80	\$227.81	\$1,312.61	Flight Out - Hardin & Gomon
Ravn	6/21/2018	\$208.00	\$43.68	\$251.68	Flight Out - Nosko
Expedia	6/22/2018	\$378.46	\$79.48	\$457.94	Flight Out - Nosko
Alaska Airlines	6/30/2018	\$565.50	\$118.76	\$684.26	Flight Out - Thomas
Expedia	7/9/2018	\$1,111.90	\$233.50	\$1,345.40	Flight In - Thomas
Ravn	7/12/2018	\$258.00	\$54.18	\$312.18	Flight In - Nosko



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Commercial Travel (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Expedia	7/22/2018	\$376.40	\$79.04	\$455.44	Flight Out - Thomas
Commercial Travel Total:		\$13,109.82	\$2,753.06	\$15,862.88	

Fuel (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Glennallen	6/6/2018	\$50.00	\$10.50	\$60.50	Fuel - Vehicle
Tesoro	6/7/2018	\$74.14	\$15.57	\$89.71	Fuel - Vehicle
Tesoro	6/7/2018	\$88.22	\$18.53	\$106.75	Fuel - Vehicle
Tesoro	6/9/2018	\$58.00	\$12.18	\$70.18	Fuel - Vehicle
Tesoro	6/13/2018	\$75.88	\$15.93	\$91.81	Fuel - Vehicle
Tesoro	6/16/2018	\$70.70	\$14.85	\$85.55	Fuel - Vehicle
Tesoro	6/16/2018	\$93.00	\$19.53	\$112.53	Fuel - Vehicle
Tesoro	6/18/2018	\$9.00	\$1.89	\$10.89	Fuel - Vehicle
Tesoro	6/18/2018	\$17.29	\$3.63	\$20.92	Fuel - Vehicle
Capt'n Joes	6/21/2018	\$74.60	\$15.67	\$90.27	Fuel - Vehicle
Chevron	6/22/2018	\$54.70	\$11.49	\$66.19	Fuel - Vehicle
Tesoro	6/25/2018	\$82.00	\$17.22	\$99.22	Fuel - Vehicle
Tesoro	6/29/2018	\$56.01	\$11.76	\$67.77	Fuel - Vehicle
Chevron	6/30/2018	\$71.00	\$14.91	\$85.91	Fuel - Vehicle
Circle K	7/9/2018	\$11.65	\$2.45	\$14.10	Fuel - Vehicle
Circle K	7/9/2018	\$28.33	\$5.95	\$34.28	Fuel - Vehicle
Tesoro	7/12/2018	\$45.11	\$9.47	\$54.58	Fuel - Vehicle
Tesoro	7/12/2018	\$77.20	\$16.21	\$93.41	Fuel - Vehicle
Tesoro	7/19/2018	\$80.50	\$16.91	\$97.41	Fuel - Vehicle
Tesoro	7/21/2018	\$19.00	\$3.99	\$22.99	Fuel - Vehicle
Tesoro	7/22/2018	\$57.40	\$12.05	\$69.45	Fuel - Vehicle
Fuel Total:		\$1,193.73	\$250.69	\$1,444.42	



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Lodging (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Expedia	6/6/2018	\$172.44	\$36.21	\$208.65	Supervisors
Expedia	6/6/2018	\$195.16	\$40.98	\$236.14	Supervisors
Expedia	6/6/2018	\$195.16	\$40.98	\$236.14	Supervisors
Expedia	6/6/2018	\$1,244.55	\$261.36	\$1,505.91	Supervisors
Expedia	6/6/2018	\$1,244.55	\$261.36	\$1,505.91	Supervisors
Expedia	6/6/2018	\$1,493.46	\$313.63	\$1,807.09	Supervisors
Expedia	6/6/2018	\$1,493.46	\$313.63	\$1,807.09	Supervisors
Keystone Hotel	6/11/2018	\$882.98	\$185.43	\$1,068.41	Supervisors
Keystone Hotel	6/11/2018	\$882.98	\$185.43	\$1,068.41	Supervisors
Totem Inn	6/11/2018	\$1,476.58	\$310.08	\$1,786.66	Supervisors
Totem Inn	6/11/2018	\$1,482.33	\$311.29	\$1,793.62	Supervisors
Keystone Hotel	6/12/2018	\$252.28	\$52.98	\$305.26	Supervisors
Keystone Hotel	6/12/2018	\$252.28	\$52.98	\$305.26	Supervisors
Keystone Hotel	6/12/2018	\$756.84	\$158.94	\$915.78	Workers
Keystone Hotel	6/12/2018	\$756.84	\$158.94	\$915.78	Workers
Keystone Hotel	6/12/2018	\$756.84	\$158.94	\$915.78	Supervisors
Keystone Hotel	6/12/2018	\$756.84	\$158.94	\$915.78	Supervisors
Best Western	6/14/2018	\$2,837.25	\$595.82	\$3,433.07	Supervisors
Best Western	6/14/2018	\$2,837.25	\$595.82	\$3,433.07	Supervisors
Expedia	6/18/2018	\$151.20	\$31.75	\$182.95	Supervisors
Best Western	6/19/2018	\$387.40	\$81.35	\$468.75	Supervisors
La Quinta	6/21/2018	\$235.56	\$49.47	\$285.03	Supervisors
La Quinta	6/29/2018	\$225.71	\$47.40	\$273.11	Supervisors
Holiday Inn Express	7/9/2018	\$248.79	\$52.25	\$301.04	Supervisors
Best Western	7/10/2018	\$1,693.76	\$355.69	\$2,049.45	Supervisors
La Quinta	7/10/2018	\$205.99	\$43.26	\$249.25	Supervisors
Crowne Plaza	7/12/2018	\$281.38	\$59.09	\$340.47	Supervisors
Totem Inn	7/16/2018	\$1,520.04	\$319.21	\$1,839.25	Supervisors
Expedia	7/18/2018	\$1,069.04	\$224.50	\$1,293.54	Supervisors
Lodging Total:		\$25,988.94	\$5,457.71	\$31,446.65	



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Other (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Safeway	6/7/2018	\$28.99	\$6.09	\$35.08	Supplies - Crew Water
Lowe's	6/9/2018	\$6.98	\$1.47	\$8.45	Supplies - Tarp
Lowe's	6/9/2018	\$64.87	\$13.62	\$78.49	Supplies - Primer
South Central Hardware	6/10/2018	\$11.15	\$2.34	\$13.49	Supplies - Compression cap
Servpro Douglas County	6/11/2018	\$1,155.00	\$242.55	\$1,397.55	Per Diem Wk Ending 6.10.18
Servpro Douglas County	6/11/2018	\$1,188.00	\$249.48	\$1,437.48	Per Diem Wk Ending 6.11.18
South Central Hardware	6/14/2018	\$34.99	\$7.35	\$42.34	Supplies - Methyl Ethyl Ketone
South Central Hardware	6/14/2018	\$34.99	\$7.35	\$42.34	Supplies - Methyl Ethyl Ketone
Safeway	6/17/2018	\$12.38	\$2.60	\$14.98	Crew Water
Servpro Douglas County	6/17/2018	\$1,470.00	\$308.70	\$1,778.70	Per Diem Wk Ending 6.17.18
Servpro Douglas County	6/18/2018	\$1,500.00	\$315.00	\$1,815.00	Per Diem Wk Ending 6.17.18
Servpro Douglas County	6/18/2018	\$1,512.00	\$317.52	\$1,829.52	Per Diem Wk Ending 6.18.18
South Central Hardware	6/24/2018	\$32.98	\$6.93	\$39.91	Supplies - Ezy Sand compound
South Central Hardware	6/24/2018	\$46.97	\$9.86	\$56.83	Supplies - Lumber & Sheetrock
Servpro Douglas County	6/25/2018	\$792.00	\$166.32	\$958.32	Per Diem Wk Ending 7.24.18
South Central Hardware	6/29/2018	\$7.08	\$1.49	\$8.57	Supplies - Wall plate
South Central Hardware	6/29/2018	\$12.23	\$2.57	\$14.80	Supplies - Wall plates
Servpro Douglas County	7/2/2018	\$468.00	\$98.28	\$566.28	Per Diem Wk Ending 7.1.18
Servpro Douglas County	7/16/2018	\$252.00	\$52.92	\$304.92	Per Diem Wk Ending 7.15.18
South Central Hardware	7/17/2018	\$5.31	\$1.12	\$6.43	Supplies - Wall Plates
South Central Hardware	7/17/2018	\$9.48	\$1.99	\$11.47	Supplies - Screws & nutsetter
South Central Hardware	7/17/2018	\$38.55	\$8.10	\$46.65	Supplies - Socket adapter & wall plates
South Central Hardware	7/18/2018	\$26.19	\$5.50	\$31.69	Supplies - Outlet, wall plate, screws & washers
South Central Hardware	7/18/2018	\$36.92	\$7.75	\$44.67	Supplies - Panel nails & caulk
South Central Hardware	7/20/2018	\$44.99	\$9.45	\$54.44	Supplies - Paint



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Other (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
South Central Hardware	7/20/2018	\$149.68	\$31.43	\$181.11	Supplies - Sand compound, oak board & wood supplies
South Central Hardware	7/21/2018	\$5.99	\$1.26	\$7.25	Supplies - Screws
South Central Hardware	7/22/2018	\$13.76	\$2.89	\$16.65	Supplies - Washer, glue & wall plate
Servpro Douglas County	7/23/2018	\$504.00	\$105.84	\$609.84	Per Diem Wk Ending 7.22.18
Servpro Douglas County	7/23/2018	\$750.00	\$157.50	\$907.50	Per Diem Wk Ending 7.22.18
Other Total:		\$10,215.48	\$2,145.27	\$12,360.75	

Rental Vehicle (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Enterprise	6/6/2018	\$1,711.91	\$359.50	\$2,071.41	Supervisors
Enterprise	6/6/2018	\$3,859.31	\$810.46	\$4,669.77	Supervisors
U-Haul	6/18/2018	\$63.04	\$13.24	\$76.28	Supervisors
Valdez U Drive	6/21/2018	\$239.80	\$50.36	\$290.16	Supervisors
Dollar Rent a Car	7/11/2018	\$115.10	\$24.17	\$139.27	Supervisors
National	7/12/2018	\$1,023.49	\$214.93	\$1,238.42	Supervisors
Rental Vehicle Total:		\$7,012.65	\$1,472.66	\$8,485.31	

Travel Fees (Cumulative 10/10)

Vendor Name	Activity Date	Misc. Cost	Overhead and Profit	Total Charges	Notes
Horizon Air	6/5/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Nosko
Msytras	6/5/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Thomas
Horizon Air	6/18/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Nosko
Alaska Airlines	6/30/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Thomas
Alaska Airlines	7/9/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Thomas
United	7/9/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Thomas
Delta	7/22/2018	\$25.00	\$5.25	\$30.25	Bag Fees - Thomas
Travel Fees Total:		\$175.00	\$36.75	\$211.75	



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK



SERVPRO® Large Loss Response Team

City of Valdez School District - Valdez, AK

Org Chart for City of Valdez School District

Project Management

Labor Code	Labor Class	First Name	Last Name	Date Started
PC	Project Coordinator	Taylor	Nosko	6/4/2018
PM	Project Manager	Russell	Thomas	6/5/2018

Project Production

Labor Code	Labor Class	First Name	Last Name	Date Started
RS	Restoration Supervisor	Jerry	Bottorf	6/8/2018
RS	Restoration Supervisor	Sasha	Gomen	6/5/2018
RS	Restoration Supervisor	Demetries	Hardin	6/5/2018
RS	Restoration Supervisor	Robert	Nichols	6/5/2018
RSE	Restoration Supervisor - Equipment	Sasha	Gomen	6/5/2018
RSE	Restoration Supervisor - Equipment	Demetries	Hardin	6/5/2018
RSE	Restoration Supervisor - Equipment	Robert	Nichols	6/5/2018
RSE	Restoration Supervisor - Equipment	Colton	Reber	6/5/2018
RSS	Restoration Supervisor - Supplies	Colton	Reber	6/5/2018
SL/TM	Skilled Labor/Tradesman	Joseph	Gadola	6/21/2018
SL/TM	Skilled Labor/Tradesman	Marvin	Richards	6/21/2018
GL	General Labor	14 Workers		



**City of Valdez
Agreement for Services**

THIS AGREEMENT between the CITY OF VALDEZ, ALASKA, ("City") and Clark Contracting LLC, dba Servpro of Douglas County ("Contractor") is effective on the 6th day of June, 2018.

All work under this agreement shall be referred to by the following:

**Project: School District Office Water Damage Abatement
Project No: 18-350-0310
Contract No.: 1396
Cost Code: 350-0310-55000-1312**

Contractor's project manager under this agreement is Tim Clark.

Contractor's project manager may not be changed without the written consent of the City.

City's project manager is Scott Benda

ARTICLE 1. Scope of Work

1.1 The scope of work to be performed hereunder is more completely described in Appendix A and the attached Time and Materials rate schedule which is incorporated herein by reference.

ARTICLE 2. Compensation

2.1 Compensation shall be paid in accordance with Appendix B.

ARTICLE 3. Period of Performance

3.1 The Contractor agrees to commence work under this agreement only as authorized by and in accordance with written notice to proceed and to complete the work in accordance with the Scope of Work (Appendix A).

3.2 The period of performance under this agreement shall end and Contractor shall have completed all work under this agreement by June 30, 2018.

Agreement for Services
Project: School District Office Water Damage Abatement
Project No. 18-350-0310
Contract No. 1396
Cost Code: 350-0310-55000-1312



ARTICLE 4. Subcontractors

4.1 The Contractor shall be responsible for the performance of all services required under this agreement.

ARTICLE 5. Insurance

5.1 The following minimum limits of insurance coverage are required:

<u>Type of Insurance</u>	<u>Limits of Liability</u>	
	<u>Each Occurrence</u>	<u>Aggregate</u>
Workers' Compensation	Statutory	Statutory
Employers' General	\$100,000	\$300,000
Commercial General Liability	\$100,000	\$300,000
Comprehensive Automobile Liability	\$100,000	\$300,000
Professional Liability	\$500,000	\$500,000

ARTICLE 6. Appendices

6.1 The following appendices are attached to this agreement and incorporated herein:

<u>Appendix</u>	<u>Title</u>
A	Scope of Work
B	Basis of Compensation
C	General Conditions

Agreement for Services

Project: School District Office Water Damage Abatement

Project No. 18-350-0310

Contract No. 1396

Cost Code: 350-0310-55000-1312



IN WITNESS WHEREOF, the parties to this presence have executed this CONTRACT in two (2) counterparts, each of which shall be deemed an original, in the year and day first mentioned above.

CLARK CONTRACTING LLC, DBA
SERVPRO OF DOUGLAS COUNTY

BY: [Signature]

DATE: 6/8/18

TITLE: President

FEDERAL ID #: 20-3849926

PO Box 611

Mailing Address

Sutherland AK 997479

City, State, Zip Code

[Signature]

Signature of Company Secretary or Attest

Date: 6/8/18

CITY OF VALDEZ, ALASKA
APPROVED:

[Signature: Elke Doom]
Elke Doom, City Manager

Date: 6/12/18

ATTEST:

[Signature: Sheri L. Pierce]
Sheri L. Pierce, MMC, City Clerk

Date: 6/12/18

RECOMMENDED:

[Signature: Nathan Duval]
Nathan Duval, Capital Facilities Director

Date: 6/11/18

APPROVED AS TO FORM:
Brena, Bell & Clarkson, P.C.

[Signature: Jon S. Wakeland]
Jon S. Wakeland
Date: 6/12/18





Appendix A Scope of Work

BASIC SERVICES

Perform necessary abatement work to remove water and water damaged materials from the School District Office to prevent the growth of mold in accordance with the FM Global Insurance requirements for this type of work.

Appendix B Basis of Compensation

On completion of work and submission of invoices, the City shall pay to Contractor the compensation as follows:

Payment shall be made based upon time and materials not to exceed \$100,000.00 per the attached Time and Materials rate schedule, without prior authorization by the City as required in Section V of the General Conditions (Appendix C).

SERVPRO®

TIME AND MATERIALS COMMERCIAL PRICING 1-800-SERVPRO (1-800-737-8776)

Schedule A Labor

Category	Proposed Rate	Unit	Category	Proposed Rate	Unit
Project Coordinator	\$130.00	Per Hour	Restoration Supervisor	\$58.00	Per Hour
Project Estimator	\$125.00	Per Hour	Resource Coordinator	\$58.00	Per Hour
Sr. Project Manager	\$115.00	Per Hour	Remediation Technician (mold/lead certified)	\$58.00	Per Hour
Project Manager	\$95.00	Per Hour	CDL Driver	\$55.00	Per Hour
Health & Safety Officer	\$90.00	Per Hour	Skilled Labor/Tradesman	\$54.00	Per Hour
Technical Specialist	\$85.00	Per Hour	Production Technician	\$50.00	Per Hour
Assistant Project Manager	\$75.00	Per Hour	Clerical Administrator	\$40.00	Per Hour
Remediation Supervisor (mold/lead certified)	\$68.00	Per Hour	General Labor	\$32.50	Per Hour
Project Auditor/ Accountant	\$65.00	Per Hour	Management Fee	\$3.50	Per Hour

All labor will be billed at the rates listed in Schedule A.

Management Fee applies to each customer employee on project (if customer wishes to use its own employees) plus Supervisor's hourly rate. Customer is responsible for payroll, taxes, workers' compensation, and benefits for each customer employees on project.

Travel time for personnel will be billed at regular rate.

The hourly scheduled labor rates will be charged portal to portal for all SERVPRO® personnel, labor subcontractors, and subcontractors fulfilling any labor classifications.

When circumstances beyond our control require SERVPRO® personnel to stand-by at the job site, a minimum stand-by charge of six (6) hours will be billed at the regular hourly rate (no overtime).

All hours worked on SERVPRO® recognized holidays (New Years Day, Easter, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the Day after Thanksgiving, Christmas Eve, and Christmas Day) will be charged at 2 times the regular rate.

Invoicing standard will be based on state law regarding overtime rates.

All labor is subject to prevailing wage, unionized labor and local labor market requirements. In such events, Prevailing Wage General Labor will be invoiced at cost plus 30% standard labor rate, whichever is greater.

During the course of performance of work, SERVPRO® may add additional labor classifications to the schedule above at rates to be determined by SERVPRO®.

SERVPRO® reserves the right to change the rate of any and all job classifications affected by market conditions.

Labor Modifier of 1.25 will be applied to the following areas: New York City (75 miles radius from Manhattan); Alaska, Hawaii; Washington, Colorado, Oregon, California, D.C. and other U.S. Territories. 1.25 premium shift may apply.

Attachment B - Consumables							
Consumables Description	Proposed Rate	Unit	Concentration Ready to Use	Consumables Description	Proposed Rate	Unit	Concentration Ready to Use
Cleaning/Disinfectant				Contents			
All Surface Green Clean	\$2.75	Gallon	x	Box - Large	\$5.00	Each	x
All Surface Green Clean	\$44.00	Gallon	x	Box - Legal Size (1.2 cubic feet)	\$5.45	Each	x
Benefect Decon 30	\$69.00	Gallon	x	Box - Medium	\$4.20	Each	x
Benefect Disinfectant	\$78.22	Gallon	x	Box - Small	\$3.80	Each	x
Benefect Disinfectant Wipes	\$59.90	250 ct	x	Foam / Wood Blocks	\$66.00	Box	x
Brite-N-Neutral Cleaner	\$1.65	Gallon	x	Packing Paper (26" x 24" - 140 ct - recycled)	\$39.98	Box/50lb	x
Brite-N-Neutral Cleaner	\$31.90	Gallon	x	Tacky Mats 37" x 26" PAD/30	\$128.00	Each	x
Carpet and Upholstery Green Clean	\$4.02	Gallon	x	Tarp (per square ft)	\$0.30	Each	x
Carpet and Upholstery Green Clean	\$64.90	Gallon	x	Wrap, Bubble - 12" x 125"	\$39.94	Roll	x
CitraSolvent	\$90.86	Gallon	x	Wrap, Shrink 16" x 1500'	\$30.00	Roll	x
Citrus Deodorizer, Water-Based	\$4.88	Gallon	x				
Citrus Deodorizer, Water-Based	\$41.40	Gallon	x	Filter - Air Scrubber 2000 cfm - HEPA	\$328.58	Each	x
Coil Cleaner	\$17.00	Aerosol/Can	x	Filter - Air Scrubber 2000 cfm - Prefilter	\$6.30	Each	x
Coil Cleaner	\$44.25	Gallon	x	Filter - Air Scrubber 2000 cfm - Secondary per 12 pack	\$133.86	Each	x
Concrobian® Disinfectant	\$55.30	Gallon	x	Filter - Activated Carbon 2000 cfm	\$174.60	Each	x
Defoamer	\$52.62	Gallon	x	Filter - Activated Carbon 500 cfm Generic	\$19.40	Each	x
Duct Sealer	\$74.92	Gallon	x	Filter - Air Scrubber 500 cfm - HEPA-Generac	\$171.42	Each	x
EnviroShield™ Odor and Stain Blocker (Clear/White)	\$300.00	3.5 Gallon Pail	x	Filter - Air Scrubber 500 cfm - Secondary Generic	\$16.26	Each	x
Extreme Laundry Detergent	\$47.58	9 lb. pail	x	Filter - Air Scrubber 500 cfm - Prefilter	\$9.68	Each	x
Extreme Laundry Detergent	\$165.38	35lb pail	x	Filter - Back Pak Vacuum Kit	\$33.80	Each	x
Fire Star	\$63.00	Gallon	x	Filter - Desiccant Dehumidifier - 5000 cfm	\$13.90	Each	x
Fire Star	\$7.90	Gallon	x	Filter - Refrigerant Dehumidifier - 754	\$31.50	Each	x
Flame Stop	\$78.40	Gallon	x	Filter - Upright Vacuum	\$3.50	Each	x
Fuel Oil Degreaser	\$4.74	Gallon	x	Filter - Wet/Dry Vacuum, non-HEPA	\$22.95	Each	x
Fuel Oil Degreaser	\$63.66	Gallon	x	Filter Material, Poly Rolled Medium	\$34.80	Box	x
Furniture Polish	\$14.42	Aerosol/Can	x	Vacuum Cleaner Bags	\$17.60	Pak/10	x
Glass Cleaner, Multi-Purpose	\$7.00	Aerosol/Can	x	Vacuum Cleaner Bags - Back Pack HEPA	\$36.00	Pak/10	x
Glass Cleaner, Ready-To-Use	\$18.36	Gallon	x	Vacuum Cleaner Bags - Canister HEPA	\$25.50	Pak/6	x
Glass Cleaner, Super Concentrate	\$71.92	Gallon	x				
Heavy Duty Degreaser	\$1.99	Gallon	x	Carpet Protection Film 2' x 200'	\$79.80	Each	x
Heavy Duty Degreaser	\$31.88	Gallon	x	Cleaning Rags	\$5.95	Per lb.	x
Industrial Cleaner	\$2.69	Gallon	x	Cleaning Towel	\$10.60	Dozen	x
Industrial Cleaner	\$43.02	Gallon	x	Cotton Mop Head	\$14.30	Each	x
Lemon Fresh Deodorizer	\$2.06	Gallon	x	Dusting Cloth - Masslin treated	\$53.30	50/Bag	x
Lemon Fresh Deodorizer	\$65.88	Gallon	x	Lay Flat (Roll - 250' x 14")	\$120.00	Each	x
Lemon Oil Polish	\$55.58	Gallon	x	Lay Flat (Roll - 500' x 33")	\$700.00	Each	x
Liquid Emulsifier	\$42.04	Gallon	x	Rayon Mop Head	\$18.54	Each	x
Microban Disinfectant	\$78.00	Gallon	x	Shoe Covers	\$97.00	150/Case	x
Powdered Emulsifier	\$64.92	Gallon	x	Sponge Dry Clean	\$190.00	48/Case	x
Pre-Spray & Traffic Lane Cleaner	\$3.52	Gallon	x	Trash Bags, Contractor - 3 mil	\$50.00	Box 50	x
Pre-Spray & Traffic Lane Cleaner	\$56.30	Gallon	x	Trash Bags, Environmental 6 mil	\$50.00	Box 20	x
Rusticide	\$28.00	Quart	x	Wall Zippers (2 pack)	\$30.50	Each	x
SERVPRO Green	\$21.72	Gallon	x	Zip Ties 14" - Industrial	\$21.55	Pak/20	x
SERVPRO Orange	\$42.80	Gallon	x	Zip Ties 36" - Industrial	\$34.40	Pak/10	x
SERVPRO Orange Plus	\$58.00	Gallon	x	Zip Ties 48" - Industrial	\$46.25	Pak/10	x
Shampoo Super Concentrate	\$1.99	Gallon	x				
Shampoo Super Concentrate	\$63.54	Gallon	x	Gloves, Chemical Resistant	\$82.40	Dozen	x
Smoke Deodorizer	\$116.50	Gallon	x	Gloves, Leather Safety/Work	\$96.00	Dozen	x
Solvent Additive	\$86.60	Gallon	x	Gloves, Nitrile/Latex	\$25.12	Box/100	x
Sporicidin	\$59.90	Gallon	x	Hearing Protection	\$24.50	20/box	x
Stainless Steel Cleaner	\$12.78	Aerosol/Can	x	PPE Package (**)	\$35.00	Day/ Per Person	x
Stone and Porcelain Cleaner	\$35.90	Gallon	x	Respirator Cartridges - Ammonia	\$24.40	Each	x
Tile & Grout Cleaner	\$30.80	Gallon	x	Respirator Cartridges - Organic	\$22.90	Each	x
Ultra Content CleanER	\$53.00	5 Gallon	x	Respirator N 95 Paper Respirator	\$41.20	Box/20	x
Ultrasonic Cleaning Agent	\$46.14	5 Gallon	x	Safety Goggles (Chemical Splash)	\$18.90	Each	x
Upholstery/Drapery Solvent, Heatable	\$58.34	Gallon	x	Safety Glasses	\$4.50	Each	x
Vanquish	\$49.90	Gallon	x	Tyvek (Bio-Shield Coveralls)	\$206.00	Case/25	x
Wall and All Plus	\$49.60	Gallon	x				
Wall and All Surface Cleaner	\$42.66	Gallon	x	Spray Adhesives	\$24.00	Aerosol/Can	x
Wall Rinse	\$44.76	Gallon	x	Tape, Caution 3" x 1000' HDX	\$15.94	Roll	x
Window Green Clean	\$19.78	Gallon	x	Tape, Duct - 2" x 60 yds.	\$11.00	Roll	x
Wintergreen Deodorizer	\$51.20	Gallon	x	Tape, HVAC 2" x 50 yds.	\$21.00	Roll	x
				Tape, Painter (Blue) 2" x 60yds.	\$13.16	Roll	x
				Tape, Poly/Box - 2" x 109 yds.	\$7.94	Roll	x
Construction							
Eco Board Floor Protection 38" x 100' - Roll	\$118.00	Each	x				
Floor Protection 15" x 1,100' - Roll	\$228.00	Each	x				
Plastic Sheeting .31 mil - 12' x 400' - Roll	\$50.00	Each	x				
Plastic Sheeting 4 mil - 20' x 100' Roll	\$96.00	Each	x				
Plastic Sheeting 6 mil - 20' x 100' Roll	\$196.00	Each	x				
Plastic Sheeting 6 mil - Fire Retardant 20' x 100' - Roll	\$331.00	Each	x				
Plastic Sheeting Hangers - Blue	\$510.00	Case	x				
During the course of performance of the work, SERVPRO® may add additional consumables to the Rate Schedule.							
SERVPRO® reserves the right to adjust the unit rate of scheduled consumables affected by market conditions.							
Non-scheduled materials purchased for the benefit of the project will be billed at cost plus 10% and 10%.							
**PPE Package (Includes Respirator - Full or Half Mask, Hard Hat, Safety Glasses, N-95 Dust Mask, Gloves (Latex), Safety Vest, Ear Plugs, Tyvek Suit, Knee Pads); This rate is based on normal usage, additional charges will be added for jobs requiring heavy usage.							

Equipment Description			Rate	Unit	Equipment Description			Proposed Rate	Unit
Air Mover/Compressor					Power				
Air Compressor, Portable			\$40.00	Ea/Day	100' Cable			\$35.00	Ea/Day
Air Mover, Axial			\$42.00	Ea/Day	50' Cable			\$27.50	Ea/Day
Air Mover, Carpet			\$30.00	Ea/Day	Cable Ramps			\$15.95	Ea/Day
Air Scrubber, 2000 cfm			\$150.00	Ea/Day	Generator Cable, 5 Band			\$75.00	Ea/Day
Air Scrubber, 500 cfm			\$75.00	Ea/Day	Generator, 20k W			\$365.00	Ea/Day
Moisture Mapping/Mapping					Generator, 50k W			\$725.00	Ea/Day
Fogger/Macromist			\$40.00	Ea/Day	Generator, 100k W			\$815.00	Ea/Day
Fogger/Thermal			\$120.00	Ea/Day	Generator, 150k W			\$975.00	Ea/Day
Media Blasting Machine			\$475.00	Ea/Day	Generator, 200k W			\$975.00	Ea/Day
Pressure Washer			\$125.00	Ea/Day	Generator, Portable			\$124.50	Ea/Day
Pressure Washer - Hot			\$176.00	Ea/Day	Power Distribution, 100-200 Amp			\$120.00	Ea/Day
Cleaning - Vacuum Extraction					Power Tools			\$28.50	Ea/Day
Canister HEPA Vac			\$183.00	Ea/Day	Spider Box			\$75.00	Ea/Day
Insulation Vacuum			\$325.00	Ea/Day	HVAC				
Orbital Floor Machine			\$42.50	Ea/Day	HVAC Cleaning System (**)			\$560.00	Ea/Day
Portable Carpet Machine			\$325.00	Ea/Day	Video Inspection			\$250.00	Ea/Day
Portable Dry Cleaning Machine			\$325.00	Ea/Day	Pump				
Portable Extractor			\$148.00	Ea/Day	Pump - Sump			\$63.00	Ea/Day
Portable Fuel Cells			\$25.00	Ea/Day	Pump - Trash			\$135.00	Ea/Day
Truck Mount Carpet Machine			\$475.00	Ea/Day	Safety				
Rover Extraction Unit			\$198.00	Ea/Day	Personal Fall Protection			\$55.50	Ea/Day
Ultrasonic Cleaning Machine			\$375.00	Ea/Day					
Vacuum - Upright Vacuum Cleaner			\$26.25	Ea/Day					
Vacuum - Back Pack, HEPA			\$125.00	Ea/Day	Site Services				
Vacuum - Wet/Dry			\$50.00	Ea/Day	2-Way Radio/ Communication			\$25.00	Ea/Day
Vapor Shark			\$76.50	Ea/Day	Demo Carts			\$20.00	Ea/Day
Drying Equipment					Floor Scraper, Electric			\$125.00	Ea/Day
Camera, Infrared			\$150.00	Ea/Day	Lighting - 100' String Lights			\$25.00	Ea/Day
Dehumidifier - Large Commercial >25 Gallon			\$145.00	Ea/Day	Lighting - 50' String Lights			\$16.00	Ea/Day
Dehumidifier - Medium Commercial <25 gallon			\$105.00	Ea/Day	Lighting - Demo Lights			\$25.00	Ea/Day
Desiccant, 1,000 cfm			\$575.00	Ea/Day	Lighting - Tower Mobile			\$155.00	Ea/Day
Desiccant, 3,000 cfm			\$975.00	Ea/Day	Lighting - Wobblers			\$43.50	Ea/Day
Desiccant, 5,000 cfm			\$1,475.00	Ea/Day	Lock-Out/Tag-Out Kit			\$25.00	Ea/Day
Desiccant, 10,000 cfm			\$2,175.00	Ea/Day	Scaffolding, Bakers (per section)			\$42.50	Ea/Day
					Mobile Office Equipment (p/k/a Accounting Package) (**)			\$65.00	Ea/Day
5000 cfm Desiccant Package Unit (**)			\$2,600.00	Ea/Day	Vehicles/Trucks				
Desiccant, 15,000 cfm			\$3,900.00	Ea/Day	Vehicle - Auto/Pick-up			\$125.00	Ea/Day
Dry Force Injectidry (Wall Cavity)			\$130.00	Ea/Day	Vehicle - Box Truck			\$175.00	Ea/Day
DX Unit 1 ton			\$275.00	Ea/Day	Vehicle - Cargo Van			\$125.00	Ea/Day
DX Unit 10 Ton			\$975.00	Ea/Day	Vehicle - Mobile Command Center			\$500.00	Ea/Day
DX Unit 25 Ton			\$1,225.00	Ea/Day	Vehicle - Onsite Recovery Trailer (53')			\$165.00	Ea/Day
Flex Duct			\$25.00	Ea/Day	Vehicle - Semi-Tractor			\$350.00	Ea/Day
Moisture Mapping Kit (**)			\$125.00	Ea/Day	Vehicle - Trailer			\$125.00	Ea/Day
Temporary Heat: 150k-200k BTU			\$750.00	Ea/Day	Golf Cart/Utility			\$35.00	Ea/Day
Temporary Heat: 200k-300k BTU			\$1,050.00	Ea/Day					
Temporary Heat: 300k-450k BTU			\$1,250.00	Ea/Day					
Desiccant Door Kit - Total/one time charge			\$325.00	Per Opening					
Other Equipment									
Airless Sprayer			\$125.00	Ea/Day					
Hydroxyl			\$300.00	Ea/Day					
Ozone Generator, Activated Oxygen			\$125.00	Ea/Day					
3% Small Tools Charge (i.e., Small tools charges are calculated on the "hands on" working labor dollars. This would include Supervisor and below classifications that are on site full-time.)									
Scheduled prices do not include fuel; Fuel will be billed at cost plus 10% and 10%.									
The Daily Rental Rate is charged for each calendar day equipment is utilized on a project, whether a partial day or complete day.									
During the course of performance of work, SERVPRO may add additional equipment to the schedule.									
SERVPRO® shall invoice the customer for the transportation of equipment and materials to the project, and for the return of equipment and materials back from the project at cost plus 10% and 10% for 3rd party vendors. Transportation by SERVPRO® Staff will be invoiced at the scheduled rates.									
**HVAC Package includes: Negative Air Machine, Compressor, Portable Cleaner, and WIP Kit.									
**Desiccant Package Unit includes: 5k Desiccant, 150kW Generator, Fuel Cell, Trailer, Distro Panel, Flex Duct/1 set, Power Cables/1 set.									
**Moisture Mapping Kit includes: Thermal Hygrometer, Moisture Meter (with Probes), Thermal Imaging System									
**Mobile Office Equipment includes the following: Portable computers, Monitors, tablets, applicable software, printers, scanners, general office equipment, etc.									
Non-scheduled equipment rented for the benefit of the project will be billed at cost plus 10% and 10%.									

Small Tools Itemized

Descriptions:

Adjustable Wrenches	Gang Boxes	Scrapers
Bar, Flat Pry	Generator Aux. Adapter 220 V	Shovels
Barrel Pumps	GFI Scraper, Long Handle	Siphone Pump
Blades - Replacement on all saws, sawalls, razor knives and demo	Hammers	Small Power Tools
Bolt cutters	Hand Sanitizer	Small Tools - pliers, screw drivers, etc.
Brooms (Corn, Street and Push)	Hand Truck	Smocks, Vests and T-shirts
Brushes - All types	Hog Rings	Spray Bottles and Triggers
Buckets - All types	Hot Rings/Pliers	Squeegees
Bulb, Replacement	Ice Chests	Staple Guns
Cell phones and all associated charges	Inventory Tags	Consumable
Chain 25' Length	Ladders - All Sizes	Table
Chain Saws - gas and electric	Laundry cost for reuse of rags will be paid at cost plus 10%	Tape Gun
Chains	Laundry cost for Smocks - T-shirts, Etc.	Tool Box
Chairs	Locks	Tool Kit (Mechanical)
Chalk and Chalk Line	Mop Buckets	Trash Barrel
Demo Tools	Mop Handles	Unger Poles
Dolly's (2 and 4 wheel)	Mop Wringers	Utility Knives
Drill bit set	MSDS	Wash Tubs
Drills	O2 Meters	Water Cooler
Drinking Cups	Pallet Jacks - All Types	Water Hose
Dust Pans	Pump Sprayers - all types including Hudson	Water hose spray nozzle
Dusters	Putty Knife	Water Hose Y Connector
Electric Heaters less than 15kw	Repair Kit - Hose, Airless, Electric	Water Retention Devices
Extension Cords	Rope 50", Nylon, Hemp	Wheelbarrow
Fire Extinguishers	Roto Zips	
First Aid Kits	Sanders	
Flash Lights	Saw, Demo	
Fuel Cans	Saw, Hack	
Funnel, Small	Scissors	

Small tools charges are calculated on the "hands on" working labor dollars. This would include Supervisor and below classifications that are on site full-time.

Schedule 1 - Reimbursement

Subcontract:
Subcontract includes various trades and site services required in the performance of the project and will be invoiced 10% Overhead and 10% Profit.

Equipment:
Equipment rented for the benefit of the project will be billed at cost plus 10% and 10%.
SERVPRO® shall invoice the customer for the transportation of equipment and materials to the project, and for the return of equipment and materials back from the project at cost plus 10% and 10% for 3rd party vendors. Transportation by SERVPRO® Staff will be invoiced at the scheduled rates.

Materials:
Materials purchased for the benefit of the work will be billed at cost plus 10% and 10%.

Mobilization:
SERVPRO® shall be reimbursed for travel expenses and documented costs below:
 - Hotel: Cost plus 10% and 10%.
 - Per Diem: \$45 per person/per day or subject to local GSA rates, whichever is higher, plus 10% and 10%.
 - Rented Vehicles: Cost plus 10% and 10%.
 - Airfare: Cost plus 10% and 10%.
 - Transportation: SERVPRO® will invoice the Customer for transportation of equipment and materials utilized for the benefit of the project at a cost plus 10% and 10%.
 - Meals: Provided for General Labor for the benefit of the project will be charged at cost plus 10% and 10%.

General Provisions:
 The rates contained in this schedule are exclusive of any associated permits or fees. Those permit costs and fees shall be billed by the company to the Customer, and shall be compensated for all such costs on the basis of actual costs incurred for such items plus 10% and 10%.
 The rates contained in this schedule are exclusive of any Federal, State and Local Sales or Use Taxes.
 Assignment of Contract: Periodically, SERVPRO® Franchise Operators will work in conjunction with other SERVPRO® Franchise Operators to perform necessary services. This agreement authorizes additional SERVPRO® Franchises to act on behalf of the SERVPRO® Franchise noted on this contract.
 Bonding will be invoiced at 5% of Job, as required.

Billing and Payment:
Invoices generated in accordance with the SERVPRO® Time and Materials Schedule will be submitted periodically for work that has been performed. As such, all invoices are due and payable upon receipt and will be considered late 30 days after receipt of the invoice. If there any disputed charges on any invoice these should be clearly identified in writing within 30 days. Undisputed charges are due immediately and an additional 30 days will be allowed to resolve disputed charges. Interest charges will begin to accrue after 30 days for undisputed charges and after 60 days for the disputed charges at the rate of: 1) 1.5% per month or the maximum allowable by law, or 2) as specified in the terms and conditions of the applicable contract. Applicable collection Attorney fees will be charged for any services required as a result of delayed payment.

Agreed and accepted on this the _____ day of _____, 20____.

Client's Signature	Provider's Signature
Printed Name	Franchise Legal Name
Street Address	d/b/a SERVPRO® of
City, State and Zip	<input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership or <input type="checkbox"/> Sole Proprietorship Entry Type

Agreement for Services

Project: School District Office Water Damage Abatement

Project No. 18-350-0310

Contract No. 1396

Cost Code: 350-0310-55000-1312



**Appendix C
General Conditions**

I. Definitions:

Basic Services: The identified work elements set forth in this Agreement for which the Contractor will receive prime compensation.

Change: An addition to, or reduction of, or other revision in the scope, complexity, character, or duration of the services or other provisions of this Agreement.

City's Project Manager: City's representative in charge of the project(s) and the Contractor's primary point of contact for notice(s) to proceed, invoices, correspondence and interface with the City.

Contractor's Project Manager: The Contractor's representative in charge of the project(s) who is directly responsible and engaged in performing the required services.

Extra Services: Any services or actions required of the Contractor above and beyond provisions of this Agreement.

Funding Agency(s): The agency(s) of the federal, state or municipal government which furnishes funds for the Contractor's compensation under this Agreement.

Optional Services: Identifiable and/or indeterminate work elements set forth in this Agreement, which are separate and distinct from those covered by the prime compensation, which the City has the option to authorize.

Prime Compensation: The dollar amount paid to the Contractor for basic services set forth in this Agreement. Prime compensation does not include payment for any optional or extra services.

Scope of Work: Basic and optional services required of the Contractor by provisions of this Agreement.

Subcontractor: Any person, firm, corporation, joint venture, partnership or other entity engaged through or by Contractor.

II. Information and Services from Others:

Provisions of information, data, budget, standards, and other materials by the City does not warrant their accuracy or quality nor provide approval of omissions or oversights or of any non-compliance with applicable regulation.

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The City may, at its election, or in response to a request from the Contractor, furnish information or services from other Contractors. If, in the Contractor's opinion, such information or services are inadequate, the Contractor must notify the City of the specific service or material deemed inadequate and the extent of the inadequacy prior to use in the performance of this Agreement. Unless so notified by the Contractor, the City may assume the information or services provided are adequate.

III. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the City from and against any claim of, or damages, losses, expenses and liability (including but not limited to fees and charges of engineers, architects, attorneys and other professionals and court, mediation and/or arbitration costs) for negligent acts, errors, and omissions of the Contractor, Subcontractor, persons or organizations directly or indirectly employ or engaged by Contractor or Subcontractor under this Agreement. The Contractor is not required to indemnify, defend, or hold harmless the City for a claim of, or liability for the independent negligent acts, errors, and omissions of the City. If there is a claim of, or liability for a joint negligent act, error, or omission of the Contractor and the City, the indemnification, defense, and hold harmless obligation of this provision shall be apportioned on a comparative fault basis. In this provision, "Contractor" and "City" include the employees, agents, and contractors who are directly responsible, respectively, to each. In this provision, "independent negligent acts, errors, and omissions" means negligence other than in the City's selection, administration, monitoring, or controlling of the Contractor, or in approving or accepting the Contractor's work.

IV. Payments:

The City shall pay to the Contractor the amount of any changes in the cost of insurance which are attributable to the Scope of Work created by change orders.

Payments shall be made in accordance with Appendix B. Contractor shall submit progress invoices to City in duplicate showing the itemized services performed during the invoice period and the charges therefore.

All progress invoices shall be prepared as a percentage of the work is completed except contracts performed on "time and expenses" basis which invoiced amounts shall not exceed the actual charges to the invoice date.

Under no circumstances will City pay for charges in excess of any lump sum or not-to-exceed contract amount incurred prior to written authorization by City for an increase in the contract amount. Written request for an increase in the contract amount shall be given to City

Agreement for Services

Project: School District Office Water Damage Abatement

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with sufficient notice to allow City to issue formal approval prior to the incurring of excess charges without delay to the work.

On "time and expenses" contract amounts, compensation for work included in the Scope of Work shall be for direct labor costs and the actual cost of reimbursable expenses. Direct labor costs shall be as shown on the current Standard Labor Rates for the Contractor, as shown in the attached proposal dated n/a, times a factor of n/a, for services rendered by principals and employees of the firm. Reimbursable expenses mean the actual expenses incurred directly or indirectly in connection with the Project for: transportation and subsistence incidental thereto; obtaining bids or proposals from contractor(s); furnishing and maintaining field office facilities; toll telephone calls and telegrams; reproduction of reports, drawings, specifications, and similar project-related items and, if authorized in advance by City, overtime work requiring higher than regular rates. Reimbursable expenses shall also include the amount billed to Contractor by Subcontractor employed by Contractor for such Subcontractors' services and reimbursable expenses times a factor of 1.05.

The sum of payments shall not exceed the allowable compensation stated in this Agreement. In the event items on an invoice are disputed, payment on those items will be withheld until the dispute is resolved.

The Contractor shall submit a final invoice and required documentation for services authorized by each Notice to Proceed within ninety (90) days after final acceptance by the City. The City will not be held liable for payment of invoices submitted after this time unless prior written approval has been given.

V. Changes:

Changes in the Scope of Work or of services may only be made by written amendment signed by both City and Contractor.

If at any time the City through its authorized representatives, either orally or in writing, requests or issues instructions for extra services or otherwise directs actions which conflict with any provisions of this Agreement, the Contractor shall, within ten (10) days of receipt and prior to pursuing such instructions, notify the City in writing, and to the extent possible, describe the scope and estimated cost of any extra services. Unless so notified by the Contractor, the City may assume such instructions have not changed any provisions of this Agreement nor require additional compensation. No additional payments shall be made to the Contractor without such notice.

VI. Audits and Records:

The Contractor shall maintain records of all performances, communications, documents, and correspondence pertinent to this Agreement, and the City of its authorized

Agreement for Services

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representatives shall have the right to examine such records and accounting procedures and practices.

The materials described in the Article shall be made available at the business office of the Contractor, at all reasonable times, for inspection, audit or reproduction by City or any funding agency, for a minimum of three years from the date (a) of final payment under this Agreement (b) final payment upon claims or disputes, and for such longer period, if any, as may be required by applicable statute or other provisions of this Agreement.

VII. Inspections:

The City, or any funding agency, has the right to inspect, in the manner and at reasonable times it considers appropriate during the period of this Agreement, all facilities, materials and activities of the Contractor in the performance of this Agreement.

VIII. Termination or Suspension:

This Agreement may be terminated by either party upon ten (10) day's written notice if the other party fails substantially to perform in accordance with its terms through no fault of the party initiating the termination (default termination). If the City terminates this Agreement, the City will pay the Contractor a sum equal to the percentage of work completed that can be substantiated by the Contractor and the City. If the City becomes aware of any fault or defect in the work of the Contractor or nonconformance with this Agreement, the City will give prompt written notice thereof to the Contractor. Should the Contractor's services remain in nonconformance to this Agreement, the percentage of total compensation attributable to the nonconforming work may be withheld.

The City at any time may terminate (convenience termination) or suspend this Agreement for its own needs or convenience. In the event of a convenience termination or suspension for more than three months, the Contractor will be compensated for authorized services and authorized expenditures performed to the date of receipt of written notice of termination plus reasonable termination expenses. NO fee or other compensation for the uncompleted portion of the services will be paid, except for already incurred indirect costs which the Contractor can establish and which would have been compensated for over the life of this Agreement, but because of the convenience of the termination would have to be absorbed by the Contractor without further compensation.

If state or federal funds support this Agreement, settlement in the event of default or convenience termination must be approved by the City and any appropriate state or federal agency.

Agreement for Services

Project: School District Office Water Damage Abatement

Project No. 18-350-0310

Contract No. 1396

Cost Code: 350-0310-55000-1312



IX. Officials Not to Benefit:

No member of or delegate to Congress, United States Commissioner or other officials of federal, state or local government shall be admitted to any share or part of this Agreement or any benefit to arise therefrom. The Contractor warrants that it has not employed or retained any organization or person, other than a bona fide employee working for the Contractor, to solicit or secure this Agreement and that it has not paid or agreed to pay any consideration contingent upon or resulting from this Agreement.

X. Independent Contractor:

Except in those instances specifically provided for herein, the Contractor and any of its agents and employees shall act in an independent capacity and not as agents of the City in the performance of the Agreement.

XI. Ownership of Work Products:

Work products produced under this Agreement, except items which have preexisting copyrights, are the property of the City. Payments to the Contractor for services hereunder includes full compensation for all work products, field notes, interim work, reports, and other materials produced by the Contractor and its Subcontractors pertaining to this Agreement. Any re-use the City might make of these work products shall be at the City's own risk and the Contractor shall not incur any liability for the City's re-use of the work products on any project for which they were not intended.

XII. Subcontractors, Successors and Assigns:

The City must concur in the selection of all Subcontractors for services to be engaged in performance of this Agreement.

As soon as practicable after the award of the contract, the Contractor shall furnish to the City in writing the names of the proposed Subcontractors for each of the principal portions of the work. The City shall promptly notify the Contractor if it has reasonable objection to any of the proposed Subcontractors. Failure of the City to give prompt notification shall constitute notice of no reasonable objection. The Contractor shall not contract with any Subcontractor to whom the City has made reasonable objection.

If this Agreement includes named firms or individuals, then such firms or individuals shall be employed for the designated services, unless the Agreement is changed by amendment.

The Contractor shall not assign, sublet or transfer any interest in this Agreement without the prior written consent of the City.

Agreement for Services
Project: School District Office Water Damage Abatement
Project No. 18-350-0310
Contract No. 1396
Cost Code: 350-0310-55000-1312



The Contractor binds itself, its partners, its Subcontractors, assigns and legal representatives to this Agreement and to the successors, assigns and legal representatives of the City with respect to all covenants of this Agreement.

The Contractor shall include provisions appropriate to effectuate the purposes of this Appendix C in all subcontracts executed to perform services under this Agreement in which the subcontract amount exceeds \$40,000.

XIII. Claims and Disputes:

If the Contractor becomes aware, or reasonably should have become aware of any act or occurrence which may form the basis of a claim, the Contractor shall immediately inform the City's Project Manager. If the matter cannot be resolved within seven (7) days, the Contractor shall within the next fourteen (14) days submit written notice of the facts which may form the basis of the claim.

In addition, all claims by the Contractor for additional compensation or an extension of the time for performance of any dispute regarding a question of fact or interpretation of this Agreement shall be presented in writing by the Contractor to the City's Project Manager with the next sixty (60) days unless the Project Manager agrees in writing to an extension of time for good cause shown. Good cause shown includes time for the Contractor to prepare the claim, and the City's Project Manager will grant an extension of not more than sixty (60) days for preparation of the claim. The Contractor agrees that unless these written notices are provided, the Contractor shall not be entitled to additional time or compensation for such act, event or condition. The Contractor shall in any case continue diligent performance under this Agreement. The Contractor shall in any case continue to expeditiously accomplish disputed services pending future resolution of the Contractor's claim unless notified by the City to stop work on the disputed matter.

In presenting any claim, the Contractor shall specifically include, to the extent then possible, the following:

- The provisions of this Agreement which apply to the claim and under which it is made.
- The specific relief requested including any additional compensation claimed and the basis upon which it was calculated and/or the additional time requested and the basis upon which it was calculated.
- The claim will be acknowledged in writing by the City's Project Manager. If the claim is not disposed of within sixty (60) days of acknowledgement, provided additional time is not granted in writing by the City's Contract

Agreement for Services

Project: School District Office Water Damage Abatement

Project No. 18-350-0310

Contract No. 1396

Cost Code: 350-0310-55000-1312



Officer, the claim will be decided by the City's Contract Officer. The Contract Officer reserves the right to make a written request to the Contractor at any time for additional information which the Contractor may possess to support the claims(s). The Contractor agrees to provide the City such additional information within thirty (30) days of receipt for such a request. The City's Contract Officer will allow a reasonable time extension for good cause if presented in writing prior to the expiration of the thirty (30) days. Failure to furnish such additional information constitutes a waiver of claim.

- The Contractor will be furnished a written, signed copy of the Contract Officer's decision within ninety (90) days of receipt of all necessary information from the Contractor upon which to base the decision. The Contract Officer's decision is final and conclusive unless fraudulent as to the claim unless, with thirty (30) days of receipt of the decision, the Contractor delivers a notice of appeal to the City Manager. The notice of appeal shall include specific exceptions to the City's decision including specific provision of this Agreement which the Contractor intends to rely upon on appeal. General assertions that the City's decision is contrary to law or to fact are not sufficient.
- The decision of the City Manager will be rendered within 120 days of notice of appeal and the decision constitutes the exhaustion of contractual and administrative remedies.

XIV. Extent of Agreement:

This Agreement, including appendices, represents the entire and integrated Agreement between the City and the Contractor and supersedes all prior negotiations, representations or agreements, either written or oral.

Nothing contained herein may be deemed to create any contractual relationship between the City and any Subcontractors or material suppliers; nor may anything contained herein be deemed to give any third party a claim or right of action against the City or the Contractor which does not otherwise exist without regard to this Agreement.

This Agreement may be changed only by written amendment executed by both the City and the Contractor.

All communications that affect this Agreement must be made or confirmed in writing.

Agreement for Services
Project: School District Office Water Damage Abatement
Project No. 18-350-0310
Contract No. 1396
Cost Code: 350-0310-55000-1312



The Contractor receiving final payment will execute a release, if required, relinquishing in full all claims against the City arising out of or by reason of the services and work products furnished under this Agreement.

The Contractor shall pay all federal, state and local taxes incurred by the Contractor and shall require their payment by any Subcontractor or any other persons in the performance of this Agreement.

XV. Governing Laws:

This Agreement is governed by the laws of the State of Alaska and such federal and local laws and ordinances as are applicable to work performed. Any litigation arising out of the terms of this Agreement shall be brought in the Third Judicial District, Superior or District Court at Valdez.

XVI. Minimum Wages:

Minimum wages as determined by the Department of Labor shall be paid to all persons performing work under this Contract.

See attached links for reference:

<http://labor.state.ak.us/lss/pamp600.htm>

<http://labor.alaska.gov/lss/forms/Pam400.pdf>

In accordance with the requirements of AS 36.05.070 and AS 36.05.080, the following provisions are included where applicable:

- (1) Contractor or subcontractors of Contractor shall pay all employees unconditionally and not less than once a week;
- (2) wages may not be less than those stated in the advertised specifications, regardless of the contractual relationship between Contractor or subcontractors and laborers, mechanics, or field surveyors;
- (3) the scale of wages to be paid shall be posted by Contractor in a prominent and easily accessible place at the site of the work;
- (4) The City shall withhold so much of the accrued payments as is necessary to pay to laborers, mechanics, or field surveyors employed by Contractor or subcontractors the difference between

Agreement for Services

Project: School District Office Water Damage Abatement

Project No. 18-350-0310

Contract No. 1396

Cost Code: 350-0310-55000-1312



(A) the rates of wages required by the contract to be paid laborers, mechanics, or field surveyors on the work; and

(B) the rates of wages in fact received by laborers, mechanics, or field surveyors.

(5) If it is found that a laborer, mechanic, or field surveyor employed by Contractor or subcontractor has been or is being paid a rate of wages less than the rate of wages required by the contract to be paid, the City may, by written notice to the contractor, terminate Contractor's right to proceed with the work or the part of the work for which there is a failure to pay the required wages and to prosecute the work to completion by contract or otherwise, and Contractor and Contractor's sureties are liable to the City for excess costs for completing the work.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: New Business

Status: Agenda Ready

File created: 8/17/2018

In control: City Council

On agenda: 8/22/2018

Final action:

Title: Approval of Site Selection for New Fire Station Facility

Attachments: 1. Preliminary Soil Testing Results for City-Owned Property at Pioneer & Hazelet

ITEM TITLE: Approval of Site Selection for New Fire Station Facility

SUBMITTED BY: Elke Doom, City Manager

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Approve site selection for new Valdez Fire Station facility

SUMMARY STATEMENT:

Any additional work to move forward on the new Valdez Fire Station facility, including facility design and cost estimations, hinges on City Council's selection of a site for the facility.

Previously, two locations have been identified by City Council as finalists for the possible site for the new facility. Site A is located on West Egan. Site B is located on the corner of Hazelet Avenue and West Pioneer Drive.

Preliminary, draft soil test results for the property on Hazelet/Pioneer are attached for Council review. Capital Facilities Director Nathan Duval will be present at the Council meeting to answer questions about the results.



LEGEND

B-1  Approximate Location of Boring B-1, Advanced by Shannon & Wilson, August 2018

NOTES

1. Map adapted from aerial Imagery provided by Google Earth Pro TM.



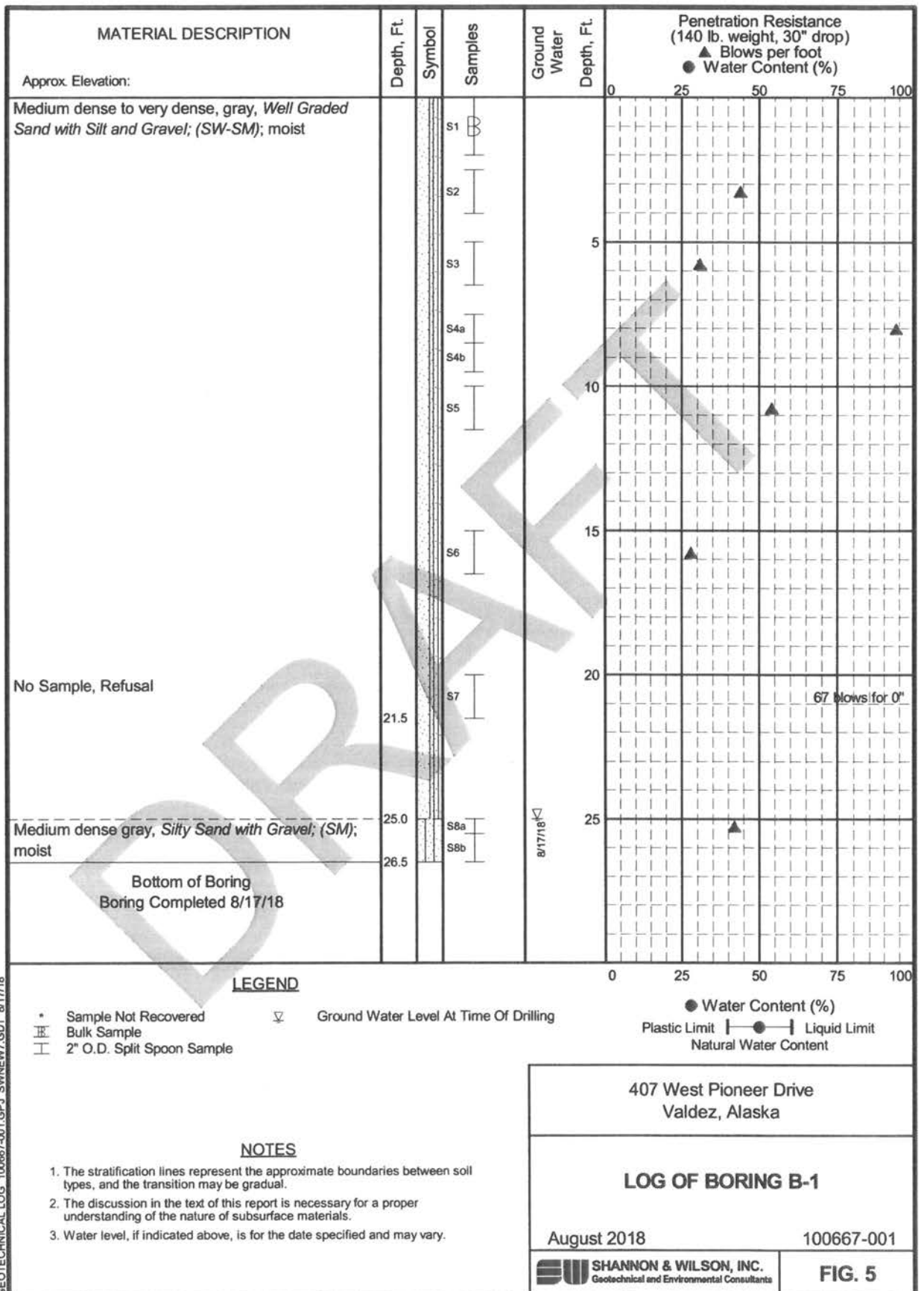
407 West Pioneer Drive
Valdez, Alaska

SITE PLAN

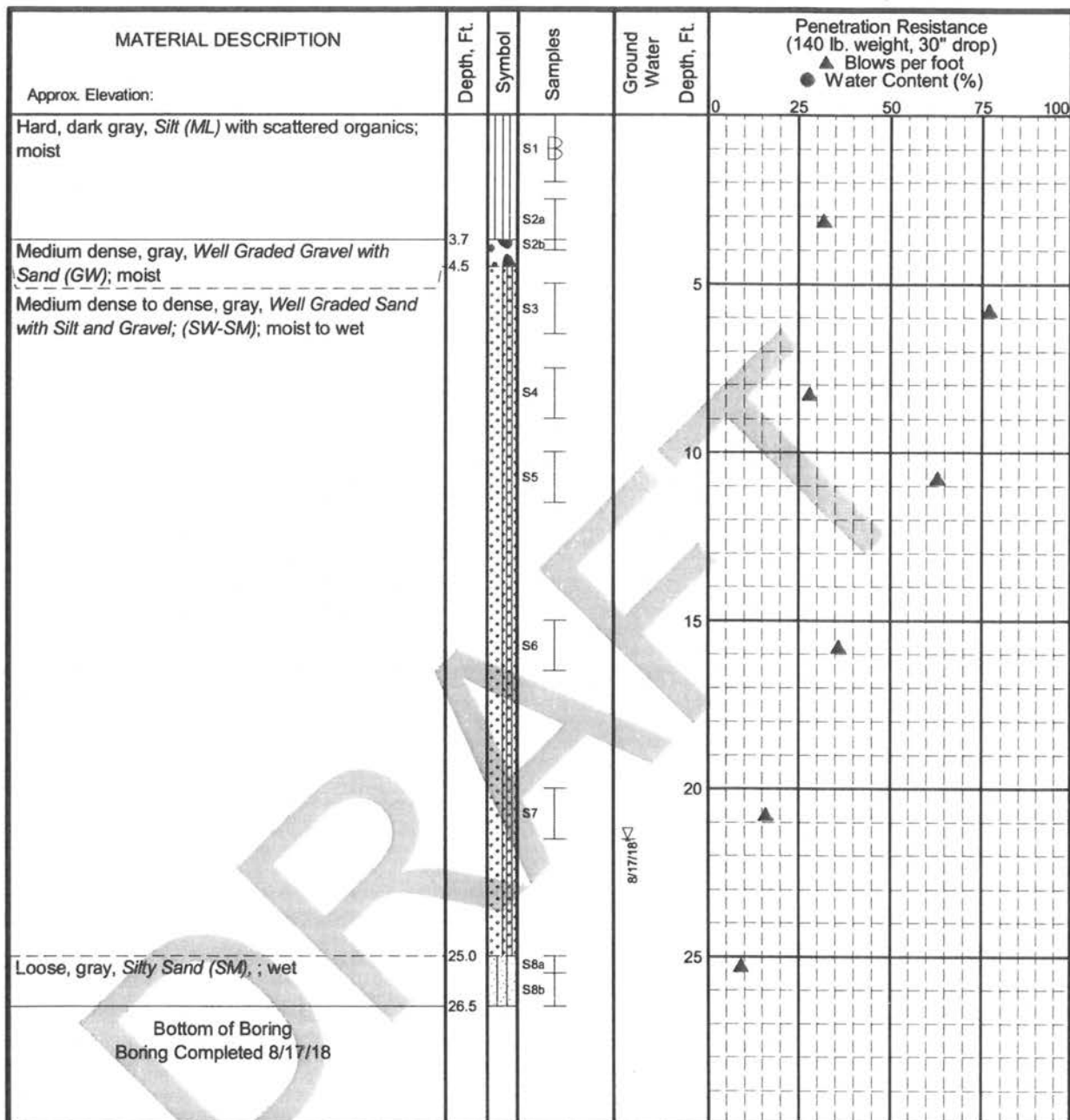
August 2018 100667-001

 SHANNON & WILSON, INC.
Geotechnical and Environmental Consultants

FIG. 2



GEOTECHNICAL LOG 100667-001.GPJ SWNEW7.GDT 8/17/18



LEGEND

- * Sample Not Recovered
- ▬ Bulk Sample
- ┌─┐ 2" O.D. Split Spoon Sample

▽ Ground Water Level At Time Of Drilling

● Water Content (%)
Plastic Limit —●— Liquid Limit
Natural Water Content

NOTES

- The stratification lines represent the approximate boundaries between soil types, and the transition may be gradual.
- The discussion in the text of this report is necessary for a proper understanding of the nature of subsurface materials.
- Water level, if indicated above, is for the date specified and may vary.

407 West Pioneer Drive
Valdez, Alaska

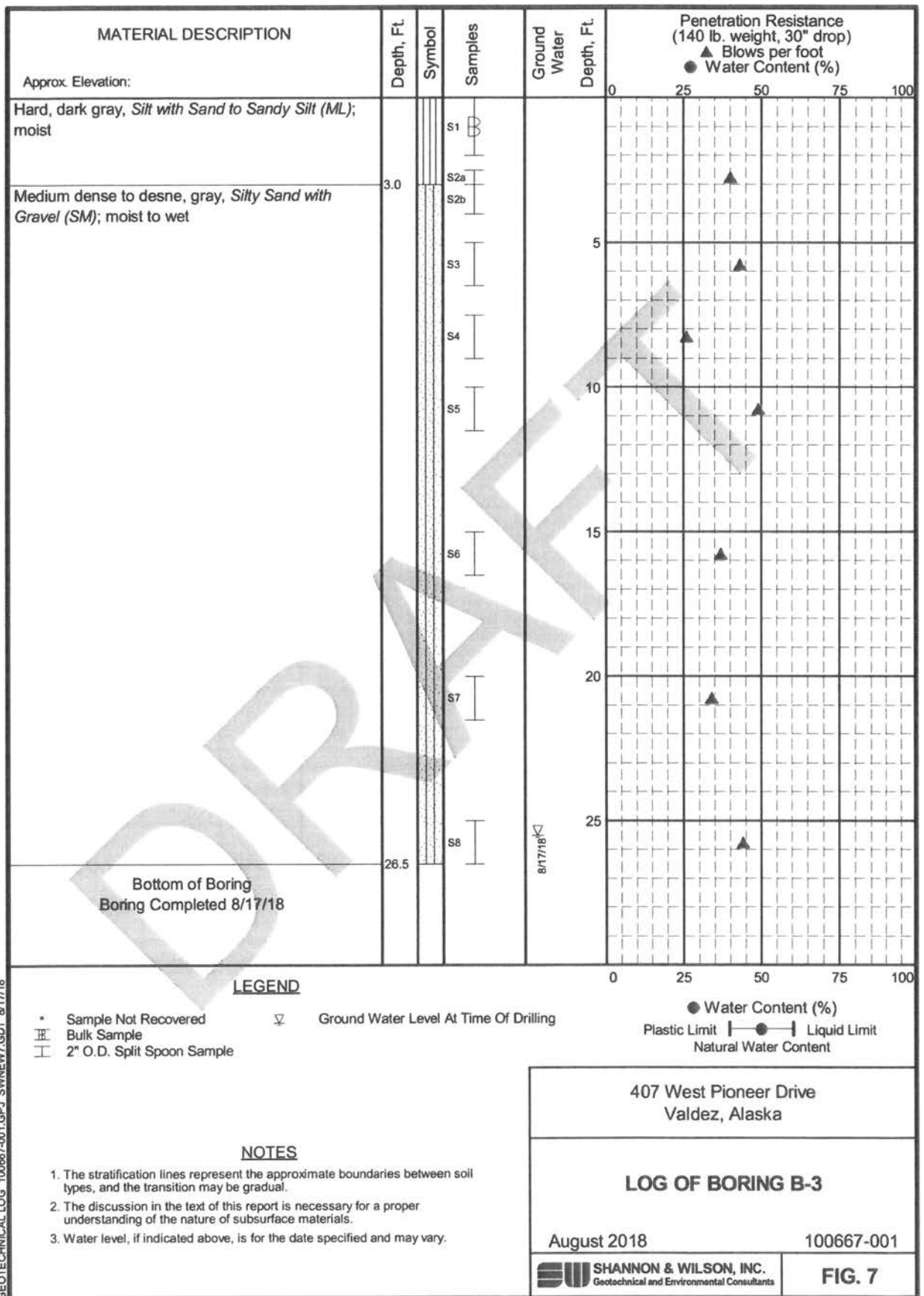
LOG OF BORING B-2

August 2018

100667-001

SHANNON & WILSON, INC.
Geotechnical and Environmental Consultants

FIG. 6



GEOTECHNICAL LOG 100667-001.GPJ SWNEW7.GDT 8/17/18



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Agenda Statement

File #:	ORD 18-0004	Version:	1
Type:	Ordinance	Status:	Agenda Ready
File created:	7/12/2018	In control:	City Council
On agenda:	8/22/2018	Final action:	
Title:	#18-04 - Amending Title 5, Chapter 5.08 Alcoholic Beverages of the Valdez Municipal Code by Amending Section 5.08.050 Related to Licenses and 5.08.060 Related to Hours of Operation. Second Reading. Adoption.		
Attachments:	1. 18-04 - Amending Chapter 5.08 Related to Alcohol Hours of Sale.pdf 2. Hours of Sale Memo2.pdf		

ITEM TITLE:

#18-04 - Amending Title 5, Chapter 5.08 Alcoholic Beverages of the Valdez Municipal Code by Amending Section 5.08.050 Related to Licenses and 5.08.060 Related to Hours of Operation. Second Reading. Adoption.

SUBMITTED BY: Sheri L. Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Administration recommends approval.

SUMMARY STATEMENT:

Amendment to Section 5.08.050 is recommended for the purpose of remaining compliant with the provisions of Title 4 which establishes a limitation on the number of liquor licenses issued to a municipality. A bill was introduced during the last legislative session which proposes a number of amendments to the current statute language. Our lobbyist Kim Hutchinson is following this bill closely and the Clerk's office will continue to monitor the bill during the next legislative session. At this time, the city does not have the option of adopting language contrary to state statute regarding the limitation of liquor licenses; therefore it is recommended to amend Section 5.08.050 to simply

incorporate state statute by reference.

Amendment to Section 5.08.060 regarding hours of sale by licensed premises has been brought forward for consideration by the city council in response to citizens concerns with the number of alcohol related offenses in the community. As stated in the attached memo from Police Chief Hinkle, many communities in Alaska have further restricted the hours which alcohol can be sold from what is currently allowable under State Statute. Currently the City of Valdez mirrors Title 4 statute language as follows:

"No person may consume, sell, offer for sale, give, furnish or deliver any alcoholic beverage on any licensed premises within the city between the hours of five a.m. to eight a.m. each day of the week."

Following introduction of Ordinance #18-04 at the city council meeting on July 17th the city council voted to amend the ordinance proposed time prohibiting the consumption and sale of alcohol on licensed premises from 3:00 am to 8:00 am to 2:00 am to 8:00 am. Any substantial change to an ordinance at second reading requires that a new public hearing be held on the proposed change.

The ordinance presented for public hearing this evening will prohibit consuming, sale, furnishing or delivery of any alcoholic beverage on licensed premises within the city between the hours of two a.m. and eight a.m. each day of the week.

CITY OF VALDEZ, ALASKA

ORDINANCE NO. 18-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING TITLE 5, CHAPTER 5.08 ALCOHOLIC BEVERAGES OF THE VALDEZ MUNICIPAL CODE BY AMENDING SECTION 5.08.050 RELATED TO LICENSES AND 5.08.060 RELATED TO HOURS OF OPERATION

WHEREAS, the amendment to Section 5.08.050 will insure that the Valdez Municipal Code will remain in compliance with state law should new legislation be enacted; and

WHEREAS, the amendment to Section 5.08.060 shall reduce the hours of operation of licensed premises in response to citizens concerns with the number of alcohol related offenses in the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA that the following amendments are made to Chapter 5.08 of the Valdez Municipal Code:

Section 1. Section 5.08.050 of the Valdez Municipal Code is hereby amended to read as follows:

5.08.050 Limitation on number of licenses.

The number of liquor licenses permitted within the City shall not exceed those permitted under AS 04.11.400.

~~A. There shall be no more than one liquor license of each type authorized in the city for each one thousand five hundred residents or part thereof, according to the most recent census or, if the council deems such census to be no longer accurate due to passage of time or growth in the city, by such reasonable estimate of the population as council may set from time to time. This section shall not be construed to affect authorized and existing licenses at the time of enactment.~~

~~B. Notwithstanding subsection A of this section, the council may, in its discretion, approve the issuance of a license without regard to the quota provisions of this section,~~

~~where it appears that such issuance or transfer will encourage the construction or substantial improvement of a hotel, motel, resort or similar business related to the tourist trade, where the construction or substantial improvement of such hotel, motel, resort or similar business related to the tourist trade results in a minimum accommodation of twenty-five rooms.~~ (Ord. 08-10 § 1 (part): prior code § 3-4.1)

Section 2. Section 5.08.060 shall be amended to read as follows:
5.08.060 Hours of sale.

No person may consume, sell, offer for sale, give, furnish or deliver any alcoholic beverage on any licensed premises within the city between the hours of two ~~five~~ a.m. to eight a.m. each day of the week. (Ord. 08-10 § 1 (part): prior code § 3-4.2)

Section 3. This ordinance shall take effect immediately upon adoption by the Valdez City Council.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this _____ day of _____, 2018.

CITY OF VALDEZ, ALASKA

Jeremy O’Neil, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk

APPROVED AS TO FORM:

Jon Wakeland, City Attorney
Brena, Bell, & Clarkson, P.C.

First Reading:
Second Reading:
Adoption:
Ayes:
Nays:
Absent:
Abstain:



POLICE DEPARTMENT MEMORANDUM



TO: Elke Doom, City Manager; Sheri Pierce, City Clerk; Jake Staser, City Attorney

FROM: Bart Hinkle, Chief of Police

RE: Hours of Sale

DATE: 7/12/18

Recently alcohol, as well as alcohol sales and consumption practices in Valdez, have come to the forefront. The questions "what can the City do" and "what is the City willing to do" have been posed via social media as well as during the pre-election meet-the-candidates night.

On May 29th I hosted an "Alcohol Committee" meeting at the Council Chambers for a group of citizens who had expressed an interest to Council. There were a number of ideas discussed during the meeting – one of which was to alter the hours of operation for alcohol establishments in Valdez.

Currently, the City of Valdez allows bars to operate the maximum number of hours permissible by Alaska Statute. It is codified in the Valdez Municipal Ordinance [VMC 5.08.060]:

"No person may consume, sell, offer for sale, give, furnish or deliver any alcoholic beverage on any licensed premises within the city between the hours of five a.m. to eight a.m. each day of the week."

For comparison, we researched other communities throughout Alaska to see when they were closed:

- Anchorage: 2:30 a.m. – 10 a.m. weekdays, 3:30 a.m. – 8 a.m. weekends
- Fairbanks: 2 a.m. – 8 a.m. weekdays, 3:30 a.m. – 8 a.m. weekends
- Juneau: 1 a.m. – 8 a.m. weekdays, 3 a.m. – 8 a.m. weekends
- Kodiak: 5 a.m. – 8 a.m. all week
- Sitka: 2 a.m. – 8 a.m. all week
- Cordova: 2 a.m. – 8 a.m. weekdays, 4 a.m. – 8 a.m. weekends



POLICE DEPARTMENT MEMORANDUM



I previously provided you (in the 5/2/18 memo) information for DUI's from 2015-2017. The below chart now includes 2018 statistics, through June 11th. The data is reflected in total number of DUI's and the mean BrAC. [Drug DUI's and Refusals were not included]

Timeframe	# of DUI's	Mean BrAC
6 p.m. – 10 p.m.	21	.185
10 p.m. – 2 a.m.	40	.182
2 a.m. – 6 a.m.	40	.181
6 a.m. – 6 p.m.	10	.156

As you can see, the hours of sale differ around the state. The local statistics are also not a clear indicator that reduced sale hours would lead to either a reduction in DUI's or prevent those high-BrAC's from occurring.

I have contacted the licensee's (or bar managers) of establishments that may be affected by proposed changes (primarily bars, private clubs, or bar/restaurants located inside of a hotel). An initial straw poll indicated that those in the industry would not object to a revision to the municipal code that addresses hours of sale. I did not directly contact the owners of restaurants (Fu Kung, Potato Head, Mike's Palace, etc.) that have the ability to serve alcohol with food, as I have never seen their hours of operation extend to anywhere near the proposed hours.

The code revision I presented to the owner's/operator's of the establishment, and the revision that is recommended by City Administration, reads:

"No person may consume, sell, offer for sale, give, furnish or deliver any alcoholic beverage on any licensed premises within the city between the hours of ~~five~~ 3 a.m. to eight a.m. each day of the week."

I look forward to your opinions and forthcoming discussion on this matter.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report	Status: Agenda Ready
File created: 8/14/2018	In control: City Council
On agenda: 8/22/2018	Final action:

Title: Report on Planning & Zoning Commission's Approval of Temporary Land Use Permit #18-02 for Christine O'Connor of the Roadside Potatohead Restaurant for Three Months on 325 Square Feet of Public Right-of-Way Immediately Adjacent to Lot 12, Block 40, Harbor Subdivision

Attachments:

1. GIS Aerial Map
2. TLUP 1802 Application from Roadside Potatohead
3. Site Photo
4. Asbuilts
5. Staff Comments

ITEM TITLE: Report on Planning & Zoning Commission's Approval of a Temporary Land Use Permit #18-02 for Christine O'Connor of the Roadside Potatohead Resturant for Three Months on 325 Square Feet of Public Right-of-Way Immediately Adjacent to Lot 12, Block 40, Harbor Subdivision

SUBMITTED BY: Nicole LeRoy, Planning Technician

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

On June 5th, 2018 City Council approved Temporary Land Use Permit (TLUP) #18-01 for Karen Ables of the Fat Mermaid Restaurant. It was discovered at the time Ables applied for a building permit for a temporary summer awning to expand her restaurant seating that all or part of the temporary structure fell outside of the lot on which the Fat Mermaid sits and instead sat on the City of Valdez (COV) owned public right-of-way on North Harbor Drive.

The approval of TLUP #18-01 for the Fat Mermaid Restaurant prompted Staff to address other businesses on North Harbor Drive that offer seasonal outdoor seating options and to complete an assessment to confirm that the outdoor seating areas utilized do not fall within the public-right-of-way.

Staff completed an assessment of the seasonal outdoor seating at the Roadside Potatohead by measuring 30' and 50' from the center lines of Chitina and Harbor Drives respectively, to Lot 12, Block 40, Harbor Subdivision, the lot on which the Potatohead Restaurant sits.

As depicted in the attached photo, it was discovered that three picnic tables at the Potatohead Restaurant site are sitting partially in the public right-of-way off Chitina Drive. Staff measured the area of seating being utilized by the Potatohead that falls within the public right-of-way and determined that a TLUP area of 325 square feet would be required by Valdez Municipal Code to enable the Potatohead Restaurant to continue utilizing that area for their business.

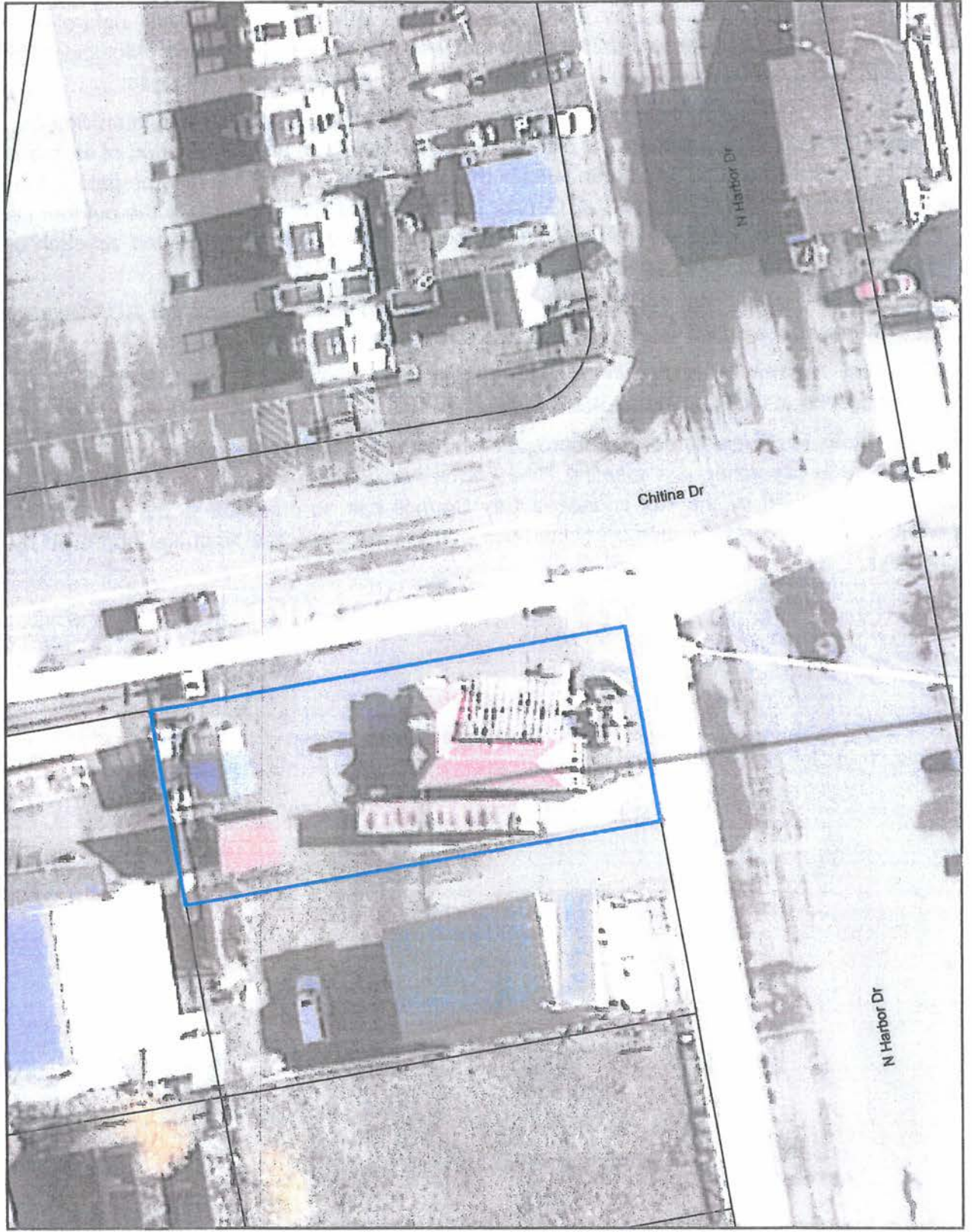
Fees for a TLUP of this type were established by City Council with Resolution #12-36. The resolution states that "for permits not exceeding two acres in size and for a period of six months or less, the fee shall be \$250 per month; except that a pro-rated \$9 daily fee may be paid in the case where an entire month is not used." O'Connor indicated the intention to remove the outdoor seating by September 30th, 2018 on her application and TLUP fees will be calculated as such by the Community Development Department.

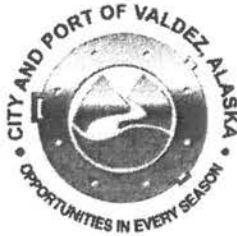
Staff does not believe that the approval of this TLUP presents any issues for ADA accessibility requirements as the public sidewalk would remain unobstructed under this permit.

On August 7th, the Planning and Zoning Commission approved TLUP #18-02 for seasonal outdoor seating at the Roadside Potatohead Restaurant.

Under Valdez Municipal Code, the approval of the permit shall be reported to the City Council at the next regularly scheduled meeting. The permit will become effective only after review and under no objection by the city council. If City Council has no objection to the approval of this permit, Staff will prepare a temporary land use permit using standard language approved by City attorneys.

255 North Harbor Drive (Roadside Potatohead)





**CITY OF VALDEZ
TEMPORARY LAND USE PERMIT APPLICATION FORM**

Application Fee: \$50.00 (Non-Refundable) Waived 2017 per Resolution #12-72

File No. _____

Date Recv'd. 7/25/18 (NL)

Directions:

1. Please type or print legibly.
2. Please submit this application form to the Office of Community & Economic Development, P.O. Box 307, Valdez, Alaska 99686.
3. Please answer all questions on this form, or put N/A (not applicable) in the spaces provided, as the answer applies.

Applicant name: The Roadside Potatohead Tea, LLC by Christine O'Connor

Mailing address: PO Box 2924

City, State, Zip: Valdez, AK 99686

Daytime telephone: 907-242-9948

SIGNATURE: Chr O

Representative name: Christine O'Connor *****

Mailing address: PO Box 2924

City, State, Zip: Valdez, AK 99686

Daytime telephone: 907-242-9948

_____ 3. Liability Insurance – The Permittee shall, at its own expense, maintain and keep force during the terms of this Permit adequate insurance to protect both Valdez and Permittee against comprehensive public liability claims arising from the use of the property in the minimum limit of ONE MILLION DOLLARS (\$1,000,000) combined single limit to protect against liability for personal injury, death or property damage.

_____ 4. Financial Data – The applicant is a:

Sole proprietorship _____

Partnership X

Corporation _____

Other (Please explain) _____

_____ 5. Partnership Statement – If applicant is a partnership, answer the following:

a. Date of Organization _____

b. General partnership () / Limited partnership X

c. Statement of partnership recorded? () yes () no

Where _____

d. Has the partnership done business in Alaska?

X yes () no

When _____

Where _____

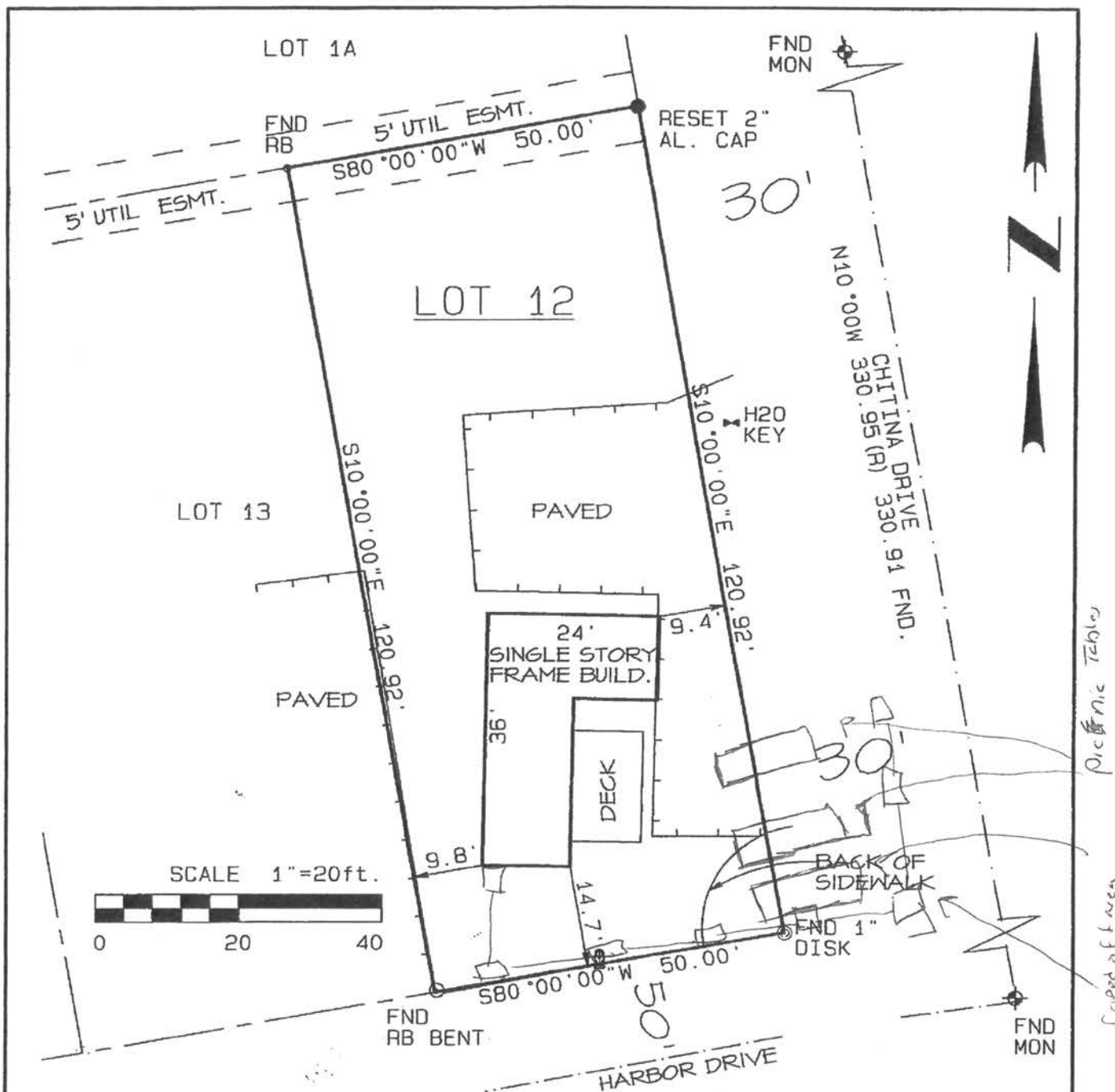
e. Name, address and partnership share of each general and limited partner. If a partner is a corporation, complete page for corporation.

Limited/ General	Name	Address	Share
	Rebecca Brz	1816 Archz Blvd, Anchorage, AK	30%
	Ian Gyert	PO Box MK4 McCarty AK 99588	30%
	Glen Sinclair	PO Box 2924 Valdez, AK 99686	20%
	Christie O'Connor	PO Box 2924 Valdez, AK 99686	20%

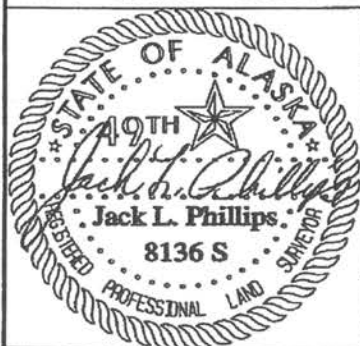
f. Attach a complete copy of the partnership agreement.



4/26/2018 10:18 AM



REF: HARBOR SUBD. BY GEORGE C. SILIDES, PE. (1966)



LOT 12 BLOCK 40
 ASBUILT HARBOR SUBDIVISION
 DATE OF SURVEY SEPT. 22, 2003
 PREPARED FOR: JIM SHIRRELL
PO BOX 2319
VALDEZ, AK. 99686

LOT 1A

FND
MON

FND
RB

5' UTIL ESMT.

S80°00'00"W 50.00'

RESET 2"
AL. CAP

5' UTIL ESMT.

30'

LOT 12

N10°00'00"W 330.95 (R) 330.91 FND.
CHITINA DRIVE

LOT 13

PAVED

S10°00'00"E 120.92'

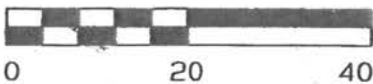
PAVED

24'
SINGLE STORY
FRAME BUILD.

DECK

30'

SCALE 1"=20ft.



9.8'

.96'

14.7'

BACK OF
SIDEWALK

FND 1"
DISK

FND
RB BENT

S80°00'00"W 50.00'

50'

HARBOR DRIVE

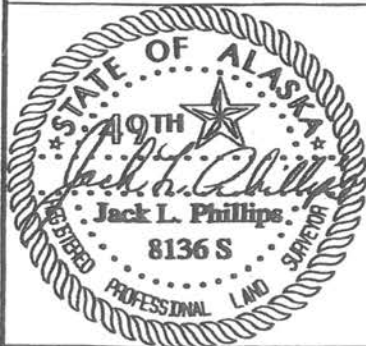
FND
MON

REF: HARBOR SUBD. BY GEORGE C. SILIDES, PE. (1966)

LOT 12 BLOCK 40
ASBUILT HARBOR SUBDIVISION

DATE OF SURVEY SEPT. 22, 2003

PREPARED FOR: JIM SHIRRELL
PO BOX 2319
VALDEZ, AK. 99686



The Potato Head restaurant appears to be in compliance based upon the photos and their current practices with furniture arrangement. As long as the sidewalk does not serve as an ~~extension~~ extension of their dining room we have no objections at this time.

~~Staff~~ *Staff* *Bar*, Capital Facilities

Ed *Public Works*



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report	Status: Agenda Ready
File created: 8/13/2018	In control: City Council
On agenda: 8/22/2018	Final action:

Title: Update Report on Purchase of a 120-Acre Tract of Land from UAA as Authorized by Resolution #18-06

Attachments:

1. Resolution # 18-06
2. Draft Quitclaim Deed – UAA to City of Valdez
3. UAA Mineral Creek Parcels Disposal Plan
4. Map of Subject Parcels

ITEM TITLE: Update Report on Purchase of a 120-Acre Tract of Land from UAA as Authorized by Resolution #18-06

SUBMITTED BY: Paul Nylund, Senior Planner/GIS Technician

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Report only.

SUMMARY STATEMENT:

On February 20th, 2018 the Valdez City Council passed Resolution #18-06 authorizing the purchase of a 120 acre tract of USS 697 and USS 698 from the University of Alaska in the amount of \$186,000.

As City staff worked with UAA to finalize the purchase/sale of the land, we learned that it is the policy of UAA to reserve the mineral rights of land that it sells. This deed restriction is reflected in the purchase and sale agreement and the quit claim deed prepared in anticipation of transfer ownership of the land to the City of Valdez. This condition was not mentioned in the UAA Mineral Creek Parcels Disposal Plan, nor mentioned during the negotiation process.

Staff received verbal assurances from UAA that if there were developable minerals in that area, they would have developed them already. UAA has never exercised their rights to mineral estates reserved in other locations, and they do not see that ever happening on this property. These assurances are not official, nor legally binding. Staff are concerned if UAA chooses to develop the mineral estate on this land, it could negatively affect the recreational activities for which this land is dedicated. However, if UAA decides to develop the mineral estate, it is within the rights of the City of Valdez to require a surface use agreement with them, which could serve to protect the city improvements on the land.

UAA is unwilling to remove the deed restriction and their Board has reasserted that it is their policy to reserve the mineral rights on all property that they sell. The appraiser who prepared the document that forms the basis for the sale, Brian Bethard, states this split estate has the same value as fee simple interest in this property since these appraisals only take into account the surface development rights.

After discussing this matter with the city manager, it was decided because the deed restriction was a big enough development, it should be brought before City Council to see if there are any objections to proceeding with the land purchase

CITY OF VALDEZ, ALASKA

RESOLUTION NO.18-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA AUTHORIZING THE PURCHASE OF A 120 ACRE TRACT OF USS 697 AND USS 698 FROM THE UNIVERSITY OF ALASKA IN THE AMOUNT OF \$186,000

WHEREAS, the City currently operates and maintains a public use trail system on this property; and

WHEREAS, the City of Valdez has maintained a Conditional Use Permit for this property since 1993; and

WHEREAS, on February 13th, 2018, the City of Valdez Parks and Recreation Commission approved a recommendation to City Council for the purchase of this property; and

WHEREAS, on February 14th, 2018, the City of Valdez Planning and Zoning Commission approved a recommendation to City Council for the purchase of this property; and

WHEREAS, the fair market value of the property has been determined by an independent appraiser to be \$186,000; and

WHEREAS, the University of Alaska, owner of a 120.00 acre tract of U.S. Survey No's 697 & 698, is willing to sell said property to the City of Valdez for the fair market value of \$186,000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Section 1: The city manager or designee is authorized to negotiate the purchase of U.S. Survey No's 697 & 698, in the amount of \$186,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 20th day of February, 2018.

CITY OF VALDEZ, ALASKA

ATTEST:


Sheri L. Pierce, MMC, City Clerk


Ruth E. Knight, Mayor



University of Alaska

**STATUTORY
QUITCLAIM DEED**

The GRANTOR, the **BOARD OF REGENTS OF THE UNIVERSITY OF ALASKA**, as Trustee for the University of Alaska, a corporation created under the Constitution and laws of the State of Alaska, whose address is 1815 Bragaw Street, Suite 101, Anchorage, Alaska 99508-3438, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby conveys and quitclaims to the GRANTEE, **CITY OF VALDEZ**, a municipal corporation of the State of Alaska, whose address is 212 Chenega, Alaska, 99686, without warranty, all right, title and interest it has, if any, in the following described real property located in the Valdez Recording District, Third Judicial District, State of Alaska, and described as follows:

TOWNSHIP 8 SOUTH, RANGE 6 WEST, COPPER RIVER MERIDIAN

SECTION: 30 U.S. SURVEY NO. 697

Containing 80 acres, more or less.

According to the BLM Survey Plat of U.S. Survey No. 697, accepted by the United States Department of the Interior, Bureau of Land Management in Washington, D.C. on February 11, 1959.

AND

SECTION: 30 U.S. SURVEY NO. 698

Containing 40 acres, more or less.

According to the BLM Survey Plat of U.S. Survey No. 698, accepted by the United States Department of the Interior, Bureau of Land Management in Washington, D. C. on February 11, 1959.

Together with all the improvements thereon, if any, and all rights of the Grantor to any and all hereditaments and appurtenances thereto belonging or in anyway appertaining;

SUBJECT HOWEVER, TO all reservations, easements, restrictions, covenants, conditions, rights-of-way, encumbrances, exceptions and other matters of record, and reservations in the Federal Patent or other conveyance by which the Grantor acquired title.

Further, the Grantor hereby expressly saves, excepts and reserves out of the grant hereby made, unto itself, its lessees, successors, and assigns forever, all, if any, oil, gases, coal, ores, minerals, fissionable materials, geothermal resources, and fossils of every name, kind or description, and which may be in or upon said lands above described, or any part thereof, and the right to explore the same for such oils, gases, coal, ores, minerals, fissionable materials, geothermal resources, and fossils, and it also hereby expressly saves and reserves out of the grant hereby made, unto itself, its lessees, successors, and assigns forever, the right to enter by itself, its or their agents, attorneys, and servants upon said land, or any part or parts thereof, at any and all times for the purpose of opening, developing, drilling and

D 18-013

VZ.VZ.005.002

Page 2

by its or their agents, servants and attorneys at any and all times to erect, construct, maintain, use all such buildings, machinery, roads, pipelines, powerlines, and railroads, sink such shafts, drill such wells, remove such soil, and to remain on said lands or any part thereof for the foregoing purposes and to occupy as much of said lands as may be necessary or convenient for such purposes hereby expressly reserving to itself, its lessees, successors, and assigns, as aforesaid, generally all rights and power in, to and over said land, whether herein expressed or not, reasonably necessary or convenient to render beneficial and efficient the complete enjoyment of the property and rights hereby expressly reserved.

GRANTOR:

ACKNOWLEDGMENT

THIS IS TO CERTIFY that on this _____ day of _____, 2018, before me, the undersigned Notary Public, in and for the State of Alaska, duly commissioned and sworn as such, personally appeared to me **CHRISTINE KLEIN**, the Chief Lands Officer, Land Management, University of Alaska, a corporation created under the Constitution and laws of the State of Alaska, and who acknowledged to me that she executed the within and foregoing document on behalf of said corporation by authority of its Board of Regents, as the voluntary act and deed of said corporation, for the uses and purposes stated therein.

Notary Public in and for Alaska
My Commission Expires: _____

After recording return to:
City of Valdez
212 Chenega Avenue
Valdez, Alaska 99686
D 18-013
VZ.VZ.0005.002



UNIVERSITY
of ALASKA
Many Traditions One Alaska

*** PUBLIC NOTICE ***

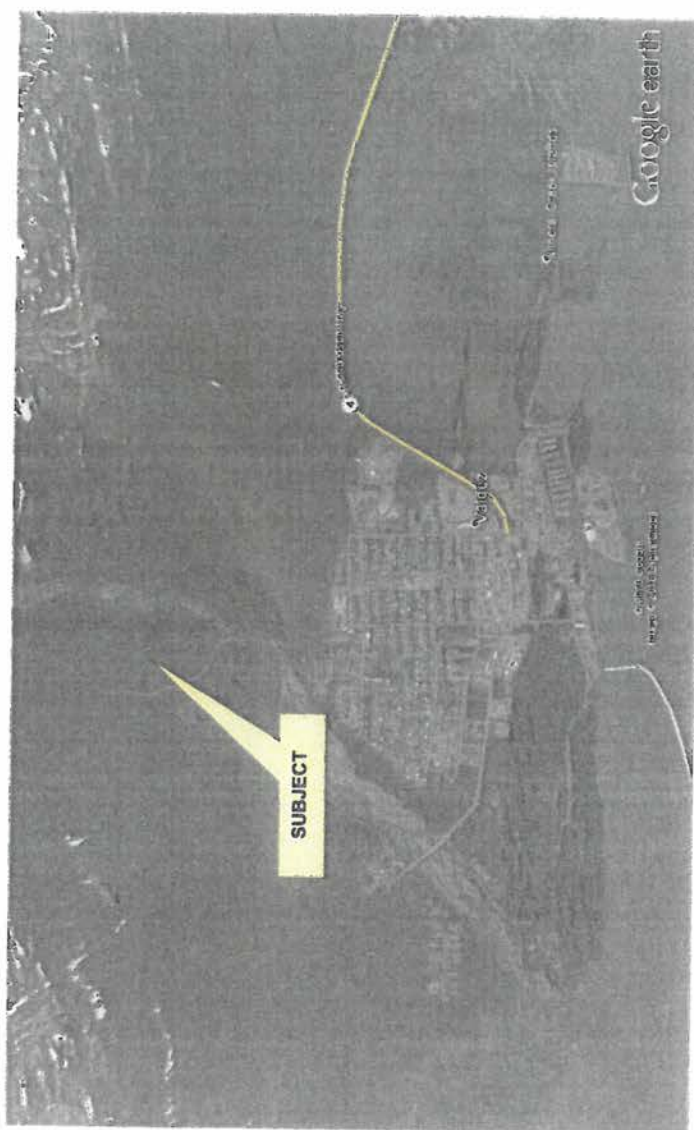
MINERAL CREEK PARCELS DISPOSAL PLAN

The University of Alaska intends to enter into an agreement for the purpose of selling two parcels of land in Valdez, Alaska to the City of Valdez. The legal descriptions for these parcels are USS 697 containing 80 acres and USS 698 containing 40 acres, Copper River Meridian, Valdez Recording District. These parcels are located in Valdez near Mineral Creek Road. This disposal will be at or above fair market value and effective until both parcels are sold.

The disposal plan along with a map are available online at www.ualand.com or upon written request at the address listed below. Parties interested in commenting on this disposal plan must submit written comments to the University of Alaska through its Facilities and Land Management department by fax at (907) 786-7733, by email at ua-land@alaska.edu or at the following address, by no later than 5:00 P.M. on Tuesday, June 5, 2018 to be considered.

University of Alaska
Facilities and Land Management
1815 Bragaw Street, Suite 101
Anchorage, Alaska 99508-3438

If you have any questions or need additional information, please contact the University of Alaska Facilities and Land Management office at 907-786-7766.



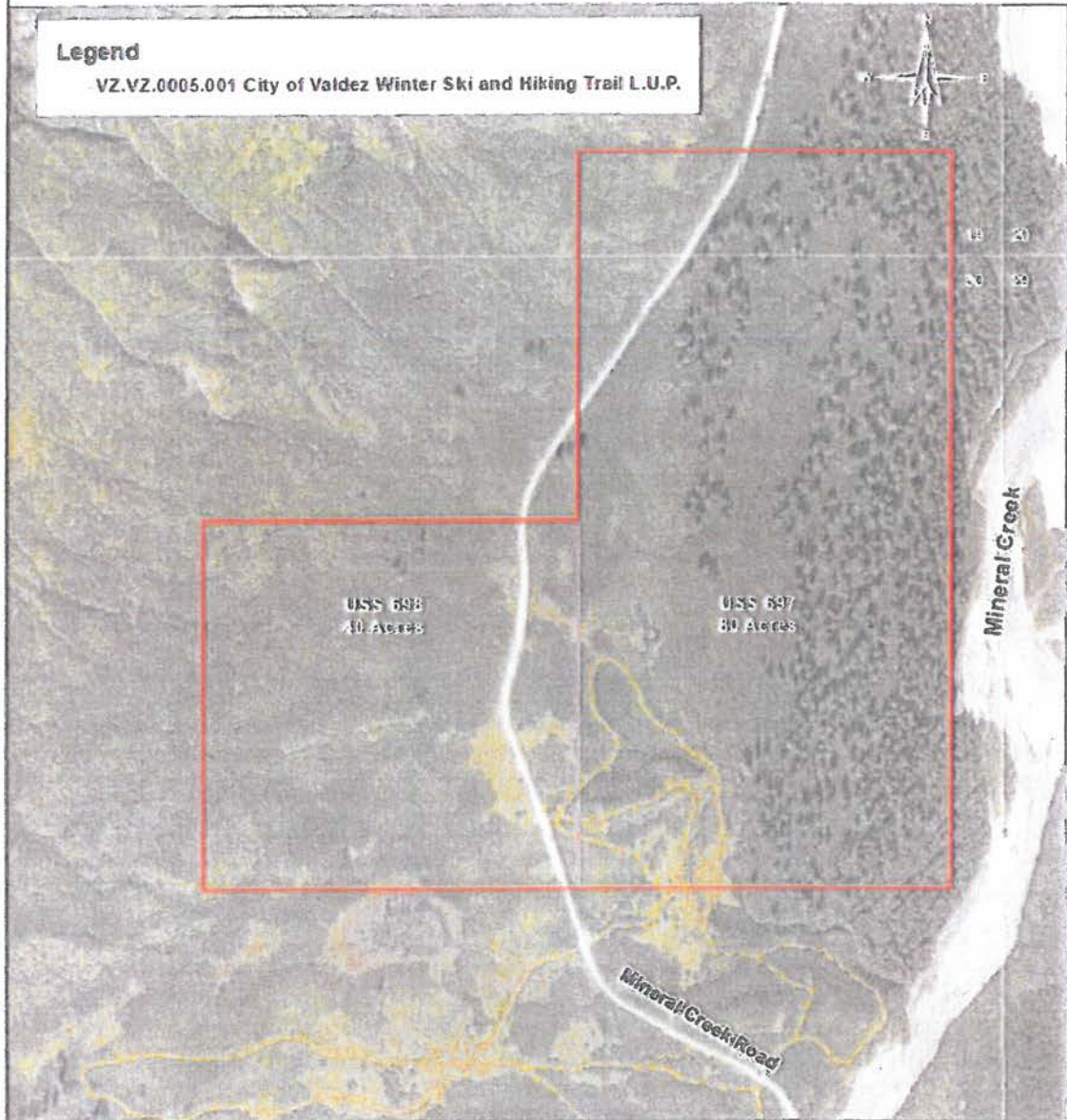
SITE OVERVIEW

Valdez

VZ.VZ.0005
120 Acres

Legend

VZ.VZ.0005.001 City of Valdez Winter Ski and Hiking Trail L.U.P.



500

Feet

**UA FACILITIES and
LAND MANAGEMENT
November 2014**

Photo Source : Aerometric, Inc.
Photo Date : 6/3/2009

Meridian Township Range
C 8S 6W

Valdez A-7 (USGS)



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report	Status: Agenda Ready
File created: 08/14/18	In control: City Council
On agenda: 08/21/18	Final action:
Title: July 2018 New Boat Harbor Report	
Attachments: 1. July 2018 New Boat Harbor Report	

ITEM TITLE: July 2018 New Boat Harbor Report

SUBMITTED BY: Nathan Duval, Capital Facilities Director

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

See the attached report for the current status of the New Boat Harbor project through July, 2018.

JULY 2018

VALDEZ NEW BOAT HARBOR

CONSTRUCTION

Phase 2 Uplands Facilities and Inner Harbor Facilities -

Uplands facilities work primarily focused on the Warehouse Building with completion of shower and restroom walls and ceilings, interior painting and exterior canopies, installation of mechanical, plumbing, fuel system, electrical and telecommunications equipment. At the Bilge Treatment Building, Mantech finished installing mechanical piping, valves and fittings and Oil Trap installed the bilge treatment equipment. East Restroom toilet partitions and accessories were installed. Zastrow installed reinforcement and placed concrete for the slab at the third pedestrian gangway approach.

During periodic lower tide levels, Pacific Pile and Marine (PPM) continued breaking bedrock with a large hydraulic hammer attached to an EX1200 excavator while an 870 excavator with bucket chipped and excavated rock in the West basin. Approximately 30,000 cubic yards total sediment and rock has been dredged by the EX1200 excavator with clam bucket on the Flexi-Float barge and transported by tug and dump barge to the offshore disposal site. Current work progress indicates that rock blasting might finish by mid-August and the dredging and disposal might finish by late-August.

PPM submitted a plan for installing piling and floats for the Mooring Basin that was reviewed by R&M. Fabrication and assembly of the mooring basin floats and pedestrian gangways is mostly completed and being loaded on a barge in Seattle. The drive-down float modules, transfer bridge and pontoon, and related items are reported to be fabricated and components are stored at Seattle area facilities. Two barges with pile driving equipment, piling and floats for the West mooring basin departed Seattle on July 29 and are scheduled to arrive in Valdez on August 8.

PROJECT ACHIEVEMENTS

- Loaded barge with mooring floats and continued assembly of drive-down float components at Seattle area shops
- Installed most of the electrical and mechanical equipment and fixtures at Warehouse
- Finished painting at Warehouse and installed partitions and remaining accessories in Restroom
- Placed concrete for Gangway #3 approach slab, curbs & gutter
- Blasted and dredged 90% of total bedrock quantity at the West basin
- Blasted and dredged 25% of total bedrock quantity at the East basin



Tug Halle helps position barges while EX1200 dredges shot rock and places in bottom dump barge

CITY AND PORT OF VALDEZ, ALASKA

JULY 2018 PROJECT UPDATE (CONT.)

DESIGN TEAM - CONSTRUCTION SUPPORT

R&M continued reviewing some submittals and the Pile Driving Plan, responded to Requests for Information (RFIs), clarifications of construction documents and conflicts in the field, performed Special Inspections and observations of building and site work, and observations of drilling and dredging.

USACE NAVIGATION IMPROVEMENTS

The USACE is administering the Western Marine Construction (WMC) contract for dredging the navigation channel and float basin and construction of the breakwaters. The USACE is reportedly working toward fiscal closeout of their contract with WMC. Arcadis will continue coordinating the closeout of the City's contract with USACE.



Drilling holes for blasting rock at west end of mooring basin while excavators dig material and load on the dump barge

FUTURE MILESTONES

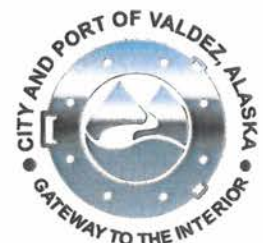
- Place concrete for sidewalks at East Restroom, Bilge Building and Warehouse Building
- Install landscaping and paving except for construction zone at abutment for Drive-Down Bridge
- Commission and test the Bilge Treatment Building equipment
- Commission and test all systems for the Warehouse Building
- Perform Substantial Completion Inspections for Uplands Facilities
- Finish breaking and dredging bedrock and survey the Mooring (West) Basin
- Finish blasting and dredging bedrock at Drive-Down Float (East) Basin
- Submit Rock Anchor Pile Installation Plan for Drive-Down Bridge Mooring Frame
- Mobilize equipment and material, start driving piles and installing mooring floats for West basin
- Closeout City's contract with USACE for the dredging and breakwater work



EX1200 on barge uses hydraulic hammer to break bedrock below water

PROJECT TEAM

Nate Duval, Capital Facilities Project Manager, City of Valdez || 907.835.5478 ext. 1
Ronnie Barcak, Project Manager, USACE || 907.753.5755
Kim Nielsen, Group Manager, Waterfront Engineering, R&M Consultants || 907.646.9602
Andy Romine, Project Manager, Pacific Pile and Marine || 907.360.4580
Ron Rozak, Construction Manager, Arcadis || 907.382.2933





Finishing Warehouse garage area. Boiler Room through door on left, Office on right



Finishing casework and reception counter in Warehouse Office



Completing Boiler Room equipment and piping installation



Assembling Oil Trap bilge treatment equipment

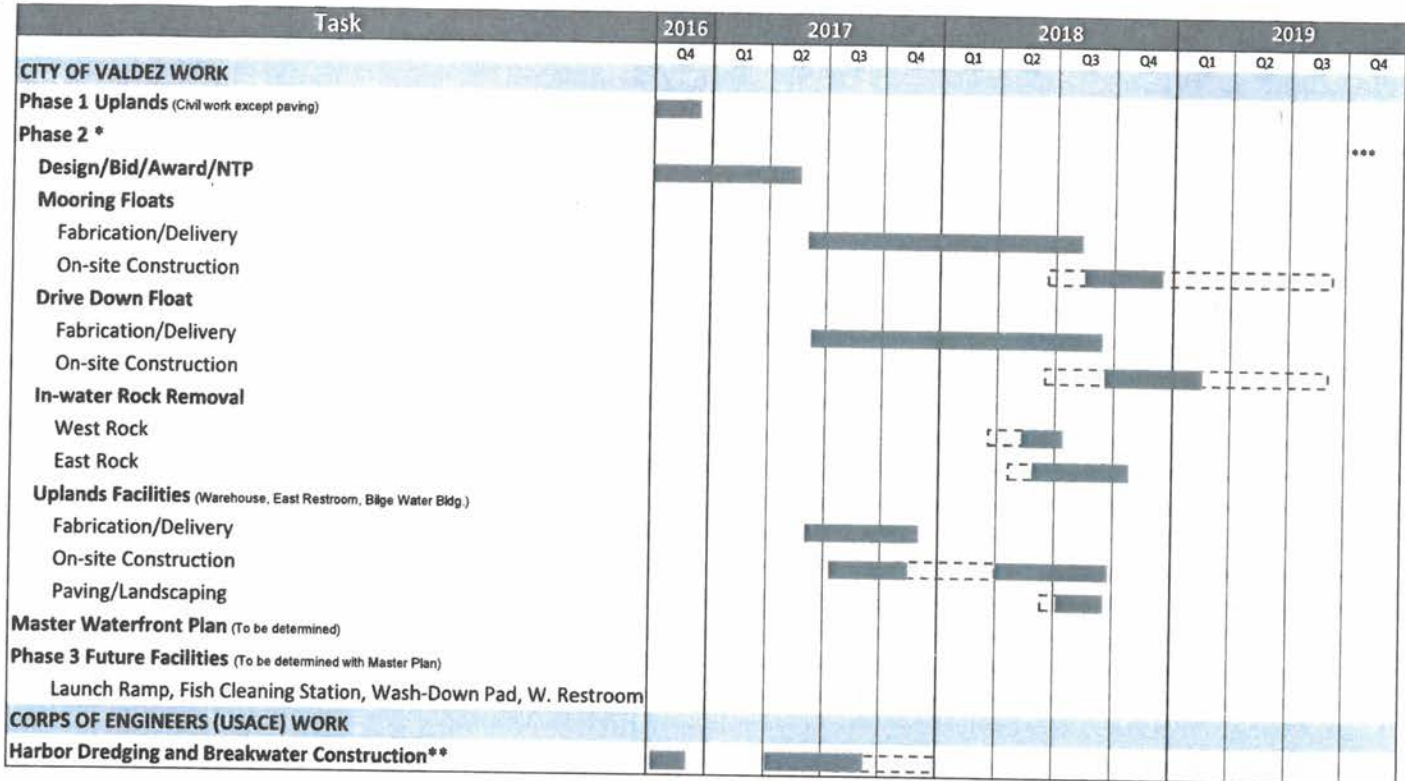


Rock around East Restroom was pressure washed and sealed



Partitions and accessories installed at East Restroom

PROJECT SCHEDULE



*Solid lines reflect PPM's July 2018 schedule update. ** WMC finished dredging and breakwater; contract closeout continues.
 *** Contract requires Phase 2 work to be completed by October 1, 2019.

BUDGET SUMMARY

Description	Original Budget	Revised Budget	Committed	Expenditures 7/31/18	% Spent	Estimate at Completion
DESIGN	\$ 2,451,971	\$ 3,659,047	\$ 3,659,047	\$ 3,121,304	85%	\$ 3,659,047
Design	\$ 1,851,971	\$ 2,215,983	\$ 2,215,983	\$ 2,231,917	101%	\$ 2,231,917
Design Team Services During Construction	\$ 600,000	\$ 1,443,064	\$ 1,443,064	\$ 889,387	62%	\$ 1,427,130
PROJECT MANAGEMENT	\$ 2,340,548	\$ 2,919,405	\$ 2,919,405	\$ 2,504,626	86%	\$ 2,919,405
Project Management	\$ 1,740,548	\$ 2,547,868	\$ 2,547,868	\$ 2,133,089	84%	\$ 2,547,868
Inspection/Testing	\$ 600,000	\$ 371,537	\$ 371,537	\$ 371,537	100%	\$ 371,537
USACE CONSTRUCTION - CITY PORTION	\$ 9,345,453	\$ 7,645,453	\$ 7,525,453	\$ 5,141,258	67%	\$ 7,525,453
Initial Basin	\$ 7,145,453	\$ 7,145,453	\$ 7,145,453	\$ 4,761,258	67%	\$ 7,145,453
Other Basin Modifications	\$ 2,200,000	\$ 500,000	\$ 380,000	\$ 380,000	76%	\$ 380,000
CITY CONSTRUCTION	\$ 39,023,904	\$ 44,683,944	\$ 44,606,778	\$ 32,413,565	73%	\$ 44,683,944
Phase 1 Uplands	\$ 19,013,040	\$ 19,191,437	\$ 19,191,437	\$ 19,191,437	100%	\$ 19,191,437
Phase 2 Base/Driven Floats, Uplands Fac.	\$ 8,976,100	\$ 25,036,027	\$ 25,036,027	\$ 12,904,915	52%	\$ 25,036,027
Upland Facilities (with Phase 2)	\$ 4,046,643	\$ -	\$ -	\$ -	0%	\$ -
Drive Down Float (with Phase 2)	\$ 4,951,721	\$ -	\$ -	\$ -	0%	\$ -
Drive-Down Float In-water Mods (with Phase 2)	\$ 1,342,500	\$ -	\$ -	\$ -	0%	\$ -
Hotel Hill Clearing	\$ 64,900	\$ 64,900	\$ 64,900	\$ 64,900	100%	\$ 64,900
Fish Cleaning	\$ 324,000	\$ -	\$ -	\$ -	0%	\$ -
Electric Primary	\$ 225,000	\$ 311,579	\$ 311,579	\$ 252,312	81%	\$ 311,579
CCTV/Security/Head End Equipment	\$ 80,000	\$ 80,000	\$ 2,834	\$ -	0%	\$ 80,000
ADMINISTRATION	\$ 60,000	\$ 100,000	\$ 99,245	\$ 92,165	92%	\$ 100,000
FFE	\$ 100,000	\$ 100,000	\$ -	\$ -	0%	\$ 100,000
CONTINGENCY (@ 15% original budget)	\$ 7,998,281	\$ 2,212,308				\$ 2,332,309
TOTAL CITY FUNDED	\$ 61,320,158	\$ 61,320,158	\$ 58,809,928	\$ 43,272,918	71%	\$ 61,320,158
USACE FUNDED**	\$ 21,277,761	\$ 21,277,761	\$ 21,277,761	\$ 20,558,716	97%	\$ 21,277,761
TOTAL CITY/USACE FUNDING	\$ 82,597,919	\$ 82,597,919	\$ 80,087,689	\$ 63,831,634	77%	\$ 82,597,919

* Data includes expenses from 5/22/14 which is the start of Bond eligible costs authorized by COV Resolution 14-33. \$254,321.77 in R&M expenses and other costs are not included.
 ** Reconciliation with USACE is in process; updates are anticipated.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report

Status: Agenda Ready

File created: 08/14/18

In control: City Council

On agenda: 08/21/18

Final action:

Title: Change Order Report: Contract with Harris Sand & Gravel, Inc. for Hermon Hutchens Elementary School Exterior Upgrades Phase 1 – Change Order #2

Attachments: 1. Executed – CO #2 Hermon Hutchens Elementary School Exterior Upgrades – Phase I
2. Change order Summary

ITEM TITLE: Change Order Report: Contract with Harris Sand & Gravel, Inc. for Hermon Hutchens Elementary School Exterior Upgrades Phase 1 – Change Order #2

SUBMITTED BY: Scott Benda, Capital Facilities Project Manager

FISCAL NOTES:

Expenditure Required: \$29,726.40

Unencumbered Balance: \$236,404.99

Funding Source: 310-9509-58000 – HHES Exterior Upgrades

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

Upon completion of demolition and abatement, a change needed to be made to a lighting circuit in the cafeteria. Additionally, new case work was to be included in various classrooms. The design intent was to re-use case work in other classrooms. Upon completion of demolition and abatement, the old case work was not serviceable.



CHANGE ORDER
CITY OF VALDEZ

TO: Harris Sand & Gravel, Inc.
PO Box 6
Valdez, AK 99686

DATE ISSUED: July 16, 2018
CHANGE ORDER NO. 2
COST CODE NO. 310-9509-58000
PROJECT NO. 17-310-9509
CONTRACT NO. 1359

PROJECT: Hermon Hutchens Elementary School
Exterior Upgrades - Phase 1

Distribute to:
Engineering _____
Owner _____ X
Contractor _____ X
Other - Arcadis _____ X

You are directed to make the changes in this CONTRACT as follows:

- A) Relocate electrical conduit and wiring for new lighting at cafeteria.
- B) Re-seal an eighth clerestory window per A301.
- C) Build-out the eight west classrooms with complete casework per ASI-06.

Justification:

- A) Changed condition encountered causing additional labor and materials.
- B) Bid documents stated there were seven clerestories to reseal, an eighth clerestory needs resealing.
- C) Bid documents provided for countertops only in the eight west classrooms. ASI-06 provides complete system.

Not valid until signed by the City Manager. Signature of Contractor indicates his agreement herewith, including any adjustment in CONTRACT sum or CONTRACT time.

The original CONTRACT sum was.....	\$	1,434,964.00
Change by previously authorized Change Orders	\$	6,400.00
The CONTRACT sum prior to this Change Order was	\$	1,441,364.00
The CONTRACT sum will be increased by this Change Order	\$	29,726.40
New CONTRACT sum including this Change Order will be.....	\$	1,471,090.40

CONTRACT time will remain unchanged. The date of Substantial Completion as of the date of this Change Order therefore is August 10, 2018.

CONTRACTOR: HARRIS SAND & GRAVEL,
INC.

AUTHORIZED BY:
CITY OF VALDEZ

By: [Signature]
Date: 7/19/18

By: Elke Doom
Elke Doom, City Manager

Date: 7/20/18

CORPORATE SEAL

RECOMMENDED
By: [Signature]
Nathan Duval, Director of Capital Facilities

Attest: [Signature]
Corporate Secretary

Date: 7/19/18

HIGH POINT CONSTRUCTION

July 9, 2018

Harris Sand and Gravel, Inc.
PO Box 6
Valdez, Alaska 99686
Via email kwd@harrissandg.com

Re: Herman Hutchens Elementary School Exterior Upgrades, Phase 1
Cafeteria Electrical Existing Conditions – Cost Proposal

Ken,

Existing conditions on site warrant a revision to our scope of work. Detail 3/A114 states to "relocate existing conduit and wire circuit relocated from top of beam to feed new lights". That conduit was enclosed in a beam with metal framing and wallboard. The horizontal beam in the cafeteria was demolished per structural drawings and the conduit cannot be salvaged.

The base bid from the electrician includes a few labor hours to relocate the conduit, existing conditions dictate that new conduit is to be rerouted and new wire pulled. The cost impacts of this revision are listed below:

Coordination, field Verification, administration	\$216
Frontier Electrical Services	\$1,320
Overhead Markup – Fee, Bond, Insurance, etc	\$264
Total	\$1,800

We request a change order for the above referenced work. If a formal change order cannot be executed timely we request authorization to proceed, so as not to impact the schedule.

Feel free to contact me with any questions or comments.

Sincerely,



Douglas Cobb PMP
Project Manager

Digitally signed by Douglas Cobb
DN: cn=Douglas Cobb, o=High Point
Construction, ou, email=Doug@high-
pointconst.com, c=US
Date: 2018.07.09 13:10:55 -08'00'

Harris Sand and Gravel, Inc.
P.O. Box 6 Valdez, AK 99686
Phone: (907) 835-4756
Fax: (907) 835-2049



July 9, 2018

RFP # 04 - PROPOSAL FOR ADDITIONAL CLERESTORY SEALANT

ATTENTION: Cricket / Ascent – City of Valdez – HHES Project Manager

Cost to reseal Clerestory window per A301.

Per High Point Construction Cost Proposal

TOTAL COST \$1,115.40

Thanks Ken Deaton

1	Carp rate:	\$	38.34	Non working foreman rate:			4/19/18					
2	Supdt rate:			Project Mgr rate:		\$	75.00					
3	Project:											
4	SPEC	ACTIVITY	QTY	Unit	Labor MH	Labor \$	Total MH's	TOTAL LABOR \$	Unit prices	TOTAL MATL \$	SUB \$	Line Totals
5	SECT											
8												
87												
88												
89			SECTION TOTALS									
100												
101		Sika flex	1.00	case						167.18		167.18
102		freight								50.00		50.00
103												
104		Admin	1.00	ea	1.00	38.34	1.00	38.34				38.34
105		Install	1.00	ea	8.00	306.72	8.00	306.72				306.72
106												
107												
108												
109												
110												
111												
112												
113												
114												
115			SECTION TOTALS				9.00	345.06		217.18		562.24
116												
117												
118												
119												
120			SECTION TOTALS									

Hourly Rate:	\$	38.34		
Benefit:	\$	25.92		
FICA:	\$	2.38	0.06200	
Medicare:	\$	0.66	0.01450	
STUA:	\$	0.66	0.01730	
FUTA:	\$	0.31	0.00800	
Wrkrs Comp:	\$	3.90	0.10170	
Benefit:	\$	33.72	Burden Rate	72.062
Bene+Rate:	\$	72.06	Burden	.880

Total MH 9

Total Labor \$ 345

Small Tool Etc Calc

Labor Burden \$ 303

Total Matl \$ 217

Total Subs \$

COST SUB-TOTAL \$\$\$ 866

mo 5 All Risk
\$/c .3000 INSURANCE \$1

15.00 % OVERHEAD / FEE \$130

.5000 % General Liability \$4.98

1.2346% BOND \$13

TOTAL \$1,014

HIGH POINT CONSTRUCTION

July 12, 2018

Harris Sand and Gravel, Inc.
PO Box 6
Valdez, Alaska 99686
Via email kwd@harrissandg.com

Re: Herman Hutchens Elementary School Exterior Upgrades, Phase 1
Supplemental Instruction 06, Casework Shelf and Base – **REVISED** Cost Proposal

Ken,

The original cost proposal submitted June 18 regarding the scope of work requested in RFI #02 and SI #06 has been revised per discussions with the Owner and Designer. These revisions are detailed in submittal 123600-1R1.

The revised total of our proposal for this work is \$24,210.00 at the owners request a detailed backup information is attached.

We request a change order for the above referenced work. If a formal change order cannot be executed timely we request authorization to proceed immediately, so as not to impact the schedule.

Feel free to contact me with any questions or comments.

Sincerely,



Digitally signed by Douglas Cobb
DN: cn=Douglas Cobb, o=High Point
Construction, email=Doug@high-
pointconstruction.com, c=US
Date: 2018.07.12 19:05:11 -0800

Douglas Cobb PMP
Project Manager

JR HERITAGE CONSTRUCTION, INC

**3705 ARCTIC BLVD. #1189
ANCHORAGE, AK 99503**

Ph. 907-349-4427

Fax 907-522-1296

PROPOSAL

Date 6/18/18

Proposal No. 2190

**TO:
High Point Construction**

**PROJECT:
Attn: Doug
RE: Valdez Hess Exterior**

QTY	DESCRIPTION	COST	AMOUNT
8	Additional cabinets / shelves	2,400.00	19,200.00
TOTAL BID AMOUNT			\$19,200.00

jtisdale@gci.net

HERMON HUTCHENS ELEMENTARY SCHOOL EXTERIOR UPGRADES - PHASE I contract no. 1359

DOCUMENT	DESCRIPTION	AMOUNT
Original Contract		\$ 1,434,964.00
Change Order #1	Furnish & Install new I-beams and anchors.	\$ 6,400.00
Change Order #2	Electrical conduit & casework	\$ 29,726.40
	TOTAL	\$ 1,471,090.40



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report

Status: Agenda Ready

File created: 08/14/18

In control: City Council

On agenda: 08/21/18

Final action:

Title: Change Order Report: Change Order #2 to Contract with F&W Construction, Inc. for Hospital Oxygen Generator Project

Attachments: 1. Executed – CO #2 Hospital Oxygen Generator Project
2. Change Order Summary

ITEM TITLE: Change Order Report: Change Order #2 to Contract with F&W Construction, Inc. for Hospital Oxygen Generator Project

SUBMITTED BY: Codi Allen, Capital Facilities Project Manager

FISCAL NOTES:

Expenditure Required: \$34,047.78

Unencumbered Balance: \$146,507.60

Funding Source: 315-0310-55000.9196 – Hospital Oxygen Generator Relocation

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

State Fire Marshal review was completed after the bidding process, which resulted in additional work and cost to the project in order to be code compliant.



CHANGE ORDER
CITY OF VALDEZ

TO: F&W Construction Company, Inc.
3821 Dee Circle
Anchorage, AK 99516

DATE ISSUED: July 10, 2018
CHANGE ORDER NO. 02
COST CODE NO. 315-0310-58000-9196
PROJECT NO. 16-310-9196
CONTRACT NO. 1352

PROJECT: Hospital Oxygen Generator Project

Distribute to:
Engineering _____
Owner _____ X
Contractor _____ X
Other - Arcadis _____ X

You are directed to make the changes in this CONTRACT as follows:

1. A2.02: Doors 102 A & B were previously non-rated and have been revised to a 60 min rating.
2. A3.01: A one-hour fire rated soffit required to enclosed ductwork in Room 101.
3. A8.01: Location of wall hoods changed.
4. A9.01: Extend walls to roof and place GWB, Type X on both sides of existing wall to convert to 1-hour rating.
5. M4.1: Additional firestopping added at duct and pipe penetrations.
6. E3.01: Additional firestopping added at conduit penetrations.

Justification: Changes required as a result of State of Alaska Fire Marshall review. ✓

Not valid until signed by the City Manager. Signature of Contractor indicates his agreement herewith, including any adjustment in CONTRACT sum or CONTRACT time.

The original CONTRACT sum was	\$ 552,280.00
Change by previously authorized Change Order(s)	\$ 2,880.00
The CONTRACT sum prior to this Change Order was	\$ 555,160.00
The CONTRACT sum will be (increased) by this Change Order	\$ 34,047.78
New CONTRACT sum including this Change Order will be	\$ 589,207.78

CONTRACT time will be (increased/decreased) by 10 days. The date of Substantial Completion as of the date of this Change Order therefore is August 8, 2018.

CONTRACTOR:

F&W CONSTRUCTION COMPANY, INC.

By: [Signature]

Date: 7/11/18

CORPORATE SEAL

Attest: [Signature]
Corporate Secretary

AUTHORIZED BY:

CITY OF VALDEZ

By: [Signature]
Elke Doom, City Manager

Date: 7/17/18

RECOMMENDED

By: [Signature]
Nathan Duval, Director of Capital Facilities

Date: 7/16/18

COST CODE:

Direct Labor Breakdown

[illegible][illegible]

F & W Construction Company, Inc.**PROJECT:** VDZ O2 Gen**CONTRACT:** 1352**F&W JOB#:** 20318**COST CODE:****DATE:** July 6, 2018**DESCRIPTION**

ASI	2	RFP	2
------------	----------	------------	----------

Per ASI-02 & revised design drawings dated 5/7/18; Revise doors 102a + 102b to 60 minute, Sheet A2.02 - Add (3) fire rated soffits @ 101 New Storage Room, Sheet A3.01 - Raise (4) ROs at HVAC wall hoods, Sheet A8.01 - Extend wall to structure @ "M" line, 12/A2.02 - Add framing + GWB @ wall on "M" line to enclose wall full height for 1 hour fire rating, 13/A2.02 - Add additional fire stopping assemblies. **2-week time extension is required for the work and procurement of the new 60 minute doors and frames.**

CONTRACTOR'S COSTS

SUBCONTRACTOR TOTAL (See Sheet 4 of 4)		1,623.00	
SUBCONTRACTOR MARKUP @ 10 %	X 0.10	162.00	
SUBCONTRACTOR TOTAL		1,785.00	1,785.00
LABOR TOTAL (See Sheet 2 of 4)		19,555.22	
MATERIALS / MISC TOTAL (See Sheet 3 of 4)		6,449.56	
EQUIPMENT TOTAL (See Sheet 4 of 4)		600.00	
SUBTOTAL		26,604.78	
F & W FEE @ 20%	X 0.20	5,321.00	
F & W TOTAL		31,925.78	31,925.78
F & W / SUBCONTRACTOR TOTALS			33,710.78
BOND / INSURANCE @ 1%	X 0.01		337.00
TOTAL PROPOSAL			34,047.78

F & W Construction Company, Inc.**PROJECT: VDZ O2 Gen****CONTRACT: 1352****F&W JOB#: 20318****COST CODE:****Material Costs**

#	Description	QTY	*UOM	Unit Price	Cost
1	Revise Doors 102a + 102b to 1-hour (Summit)	1	LS	1,120.00	1,120.00
2	Metal Studs + Track	470	LF	0.63	296.10
3	5/8" GWB	624	SF	0.65	405.60
4	Simpson LSSC Clip + UPS Blue	40	EA	3.16	126.40
5	Hilti Fire Stop Systems; Walls + Soffits (AIH)	1	LS	1,073.46	1,073.46
6	Screws + Misc	1	LS	150.00	150.00
7					0.00
8					0.00
9					0.00
10					0.00

Total Material Costs

3,171.56

Miscellaneous Costs

#	Description	QTY	*UOM	Unit Price	Cost
1	Room & Board	21	CD	118.00	2,478.00
2	C.A.T. Transport	1	LS	800.00	800.00
3					0.00
4					0.00
5					0.00
6					0.00
7					0.00
8					0.00
9					0.00
10					0.00

Total Miscellaneous Costs

3,278.00

Total Material + Miscellaneous Costs

6,449.56

*UOM is Unit of Measurement

F & W Construction Company, Inc.**PROJECT: VDZ O2 Gen****CONTRACT: 1352****F&W JOB#: 20318****COST CODE:****Equipment Breakdown**

#	Description	Unit	Rate	Total
1	2 weeks - Genie 2632 manlift	2.0	300.00	600.00
2				0.00
3				0.00
4				0.00
5				0.00
6				0.00
7				0.00
8				0.00
Total Equipment Costs				600.00

Subcontractor

#	Subcontractor	Total
1	Dave's Painting	1,148.00
2	Taylor Fire	300.00
3	Kinetic Electric	175.00
4		
5		
6		
7		
8		
9		
10		
Total Subcontractor Costs		1,623.00



ALASKA INDUSTRIAL HARDWARE, INC.

11077171-00

#1. 2192 VIKING DRIVE ANCHORAGE, ALASKA 99501 276-7201
#2. 2716 COMMERCIAL DR. ANCHORAGE, ALASKA 99501 272-1441
#3. 751 W. COMMERCIAL DR. WASILLA, ALASKA 99654 376-5274
#4. 5555 OLD SEWARD HWY. ANCHORAGE, ALASKA 99502 561-1781
#5. 2951 AIRPORT WAY FAIRBANKS, ALASKA 99709 452-4788
#6. 193 BRIDGE ACCESS RD. KENAI, ALASKA 99611 283-3531
#7. 12340 OLD GLENN HWY. EAGLE RIVER, ALASKA 99577 694-2988
#8. 9141 GLACIER HWY. JUNEAU, ALASKA 99801 790-3300

10863

1 OF 1



www.aih.com
aihsales@aih.com

SOLD TO:

F&W CONSTRUCTION COMPANY
3821 DEE CIRCLE

ANCHORAGE, AK 99516

F&W CONSTRUCTION COMPANY
3821 DEE CIRCLE

VDZ-"02" RFP-02 FRB
ANCHORAGE, AK 99516 MARSHALL REV.

11:28

ORDER DATE	SHIP DATE	SHIP TO	SHIP FROM	SHIP TO	SHIP FROM	SHIP TO	SHIP FROM
07/07/18	07/07/18	2680	Counter Sale	VDZ02	Old Seward Highway	Net 30	

ITEM NO.	QTY	UNIT	DESCRIPTION	UNIT PRICE	DISC	NET PRICE	TOTAL
HTI24669	2	EACH	CS 270-PI FOIL PACK MANUAL DISPENSER	84.00	8.27	75.73	151.4
HTI3530250	2	EACH	FIRESTOP FS-ONE MAX 20-OZ FOILS 25/PKG	461.00	0.00	461.00	922.0
<p>No returns allowed on firestop sealants, anchoring adhesives or epoxy mortar products after sale and product(s) leave our location as we cannot control how these item(s) are handled or stored. These products are specifically designed to meet building code and construction specifications, the properties of the product could change if not handled and stored as directed by the manufacturer resulting in the potential risk of product failure.</p> <p>No returns allowed on firestop sealants, anchoring adhesives or epoxy mortar products after sale and product(s) leave our location as we cannot control how these item(s) are handled or stored. These products are specifically designed to meet building code and construction specifications, the properties of the product could change if not handled and stored as directed by the manufacturer resulting in the potential risk of product failure.</p>							
Total:							1073.4
Invoice Total:							1073.4

ROBBY CAPPS

Buyer hereby acknowledges receipt of the above items and agrees to pay for same within the time limits specified. If it becomes necessary for seller to take legal action because of non-payment, buyer agrees to assume full liability for all court costs, attorney's fees, and/or charges resulting from such action.

TERMS: NET 10TH PROC. - PAST DUE AFTER. ALL PAST DUE ACCOUNTS SUBJECT TO A 1-1/2% PER MONTH (18% PER ANNUM) SERVICE CHARGE, OR HIGHEST RATE ALLOWED BY LAW, WHICHEVER IS LESS.

From: [Saigen Harris](#)
To: [Ron Stoops](#)
Cc: [Robby Capps](#)
Subject: FW: ASI 02
Date: Thursday, June 28, 2018 3:59:41 PM
Attachments: [image001.png](#)

Taylor's costs pertaining to ASO 02 is \$300.00.

Saigen Harris
Project Manager
F&W Construction
(907)248-3666
(907)884-3217

From: John Eastman <John@taylorfire.com>
Sent: Thursday, June 28, 2018 3:30 PM
To: Saigen Harris <sharris@fwalaska.com>
Subject: RE: ASI 02

Saigen,

We are good on this change. I already discussed it with Jim and agreed on \$300.00 for re-drawing and re-submittal. If you have any questions please contact me anytime.

Thank you,

John Eastman
Sprinkler Superintendent



725 W Wasair Drive #1A
Wasilla, Ak 99654
907.373.1760 office
907.373.5760 fax
907.748.6850 cell

From: Saigen Harris [<mailto:sharris@fwalaska.com>]
Sent: Thursday, June 28, 2018 10:59 AM
To: Kurt Lehman <Kurt@taylorfire.com>; John Eastman <John@taylorfire.com>
Cc: Ron Stoops <rstoops@fwalaska.com>
Subject: ASI 02

From: Robby Capps
To: ~~Saigen Harris~~
Subject: 02: PO revision
Date: Tuesday, July 03, 2018 12:37:00 PM

Add to Summit PO for 02 project:
RFP #2 Fire doors + Expedited delivery \$1120

Tim Wilde <timw@summitwindows.net>

Tim Wilde
Project Manager
Summit Windows and Doors, Inc.
7950 King Street
Anchorage, AK 99518
PH: 907-522-7757
FX: 907-522-7457
Cell: 907-632-2404

Thank You,

Robby Capps
F&W Construction
(907) 248-3666



Making Electricity Work For You

Kinetic Electric LLC. - 3036 Fairweather Drive - 907-255-8620
P.O. Box 1426
Valdez, AK 99686

Electrical Quote

July 8, 2018

Customer:

F&W Construction Company for Valdez O2 Generator Project
attn: Saigen Harris
sharris@fwalaska.com
1-907-248-3666

Price: \$175

Job Description:

comply with new wall penetration detail (sheet E3.01, May 7, 2018 update)

Exclusions:

non-electrical wall penetrations

Payment: per project specs.

HOSPITAL OXYGEN GENERATOR PROJECT - contract no. 1352

DOCUMENT	DESCRIPTION	AMOUNT
Original Contract		\$ 552,280.00
Change Order #1	As found roof conditions (additional insulation)	\$ 2,880.00
Change Order #2	Changes required as a result of State Fire Marshal review	\$ 34,047.78
TOTAL		\$ 589,207.78



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report

Status: Agenda Ready

File created: 08/14/18

In control: City Council

On agenda: 08/21/18

Final action:

Title: Change Order Report: Change Order #1 to Contract with F&W Construction, Inc. for Kelsey Dock Interpretive Center Phase 1

Attachments: Executed – CO #1 Kelsey Dock Interpretive Center – Phase I

ITEM TITLE: Change Order Report: Change Order #1 to Contract with F&W Construction, Inc. for Kelsey Dock Interpretive Center Phase 1

SUBMITTED BY: Nathan Duval, Capital Facilities Director

FISCAL NOTES:

Expenditure Required: \$27,653.00

Unencumbered Balance: \$355,967.25

Funding Source: 312-6400-58000 – Kelsey Dock City Contribution

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

Concrete around the existing restroom facility and old port office building slated to remain undisturbed is at a different grade than new concrete slabs and facility entrances, causing an awkward transition to the new security facility and the access to the Kelsey Dock from the parking lot. Existing concrete under the new canopy is cracked and discolored and is a safety impediment to excavating the footings of the new canopy.



CHANGE ORDER
CITY OF VALDEZ

TO:
F&W Construction Company Inc.
3821 Dee Circle
Anchorage, AK 99516

DATE ISSUED: July 24, 2018
CHANGE ORDER NO. 1
COST CODE NO. 312-6400-58000
PROJECT NO. 17-312-6400
CONTRACT NO. 1370

PROJECT:
Kelsey Dock Interpretative Center – Phase I

Distribute to:
Engineering X
Owner X
Contractor X
Other (ATL) X

You are directed to make the changes in this CONTRACT as follows:
Remove and replace existing concrete in accordance with sketch contained within RFP #3 (approx. 120 SY)

Justification:

Concrete around the existing restroom facility and old port office building slated to remain undisturbed is at a different grade than new concrete slabs and facility entrances causing an awkward transition to the new security facility and the access to the Kelsey Dock from the parking lot. Existing concrete under the new canopy is cracked and discolored and is a safety impediment to excavating the footings of the new canopy.

Not valid until signed by the City Manager. Signature of Contractor indicates his agreement herewith, including any adjustment in CONTRACT sum or CONTRACT time.

The original CONTRACT sum was	\$ 2,728,168.00
Change by previously authorized Change Order(s)	\$ 0.00
The CONTRACT sum prior to this Change Order was	\$ 2,728,138.00
The CONTRACT sum will be (increased/decreased) by this Change Order	\$ 27,653.00
New CONTRACT sum including this Change Order will be	\$ 2,755,821.00

CONTRACT time will not be effected by this change order. The date of Substantial Completion as of the date of this Change Order therefore will remain February 11, 2019.

CONTRACTOR
F & W CONSTRUCTION COMPANY, INC.

By: [Signature]
Date: 7/25/18

AUTHORIZED BY:
CITY OF VALDEZ

By: [Signature: Elke Doom]
Elke Doom, City Manager
Date: 8/1/18

RECOMMENDED

By: [Signature: Nathan Duval]
Nathan Duval, Director of Capital Facilities
Date: 7/31/18



Attest: [Signature: Hermaning]
Secretary



F & W Construction Company, Inc.**PROJECT:** Kelsey Dock Interpretive Center**CONTRACT:****F&W JOB#:** 20321**COST CODE:** 3000**Equipment Breakdown**

#	Description	Unit	Rate	Total
1	JD 135 w/ thumb	20.0	86.00	1,720.00
2	Freightliner End Dump	20.0	90.00	1,800.00
3				0.00
4				0.00
5				0.00
6				0.00
7				0.00
8				0.00

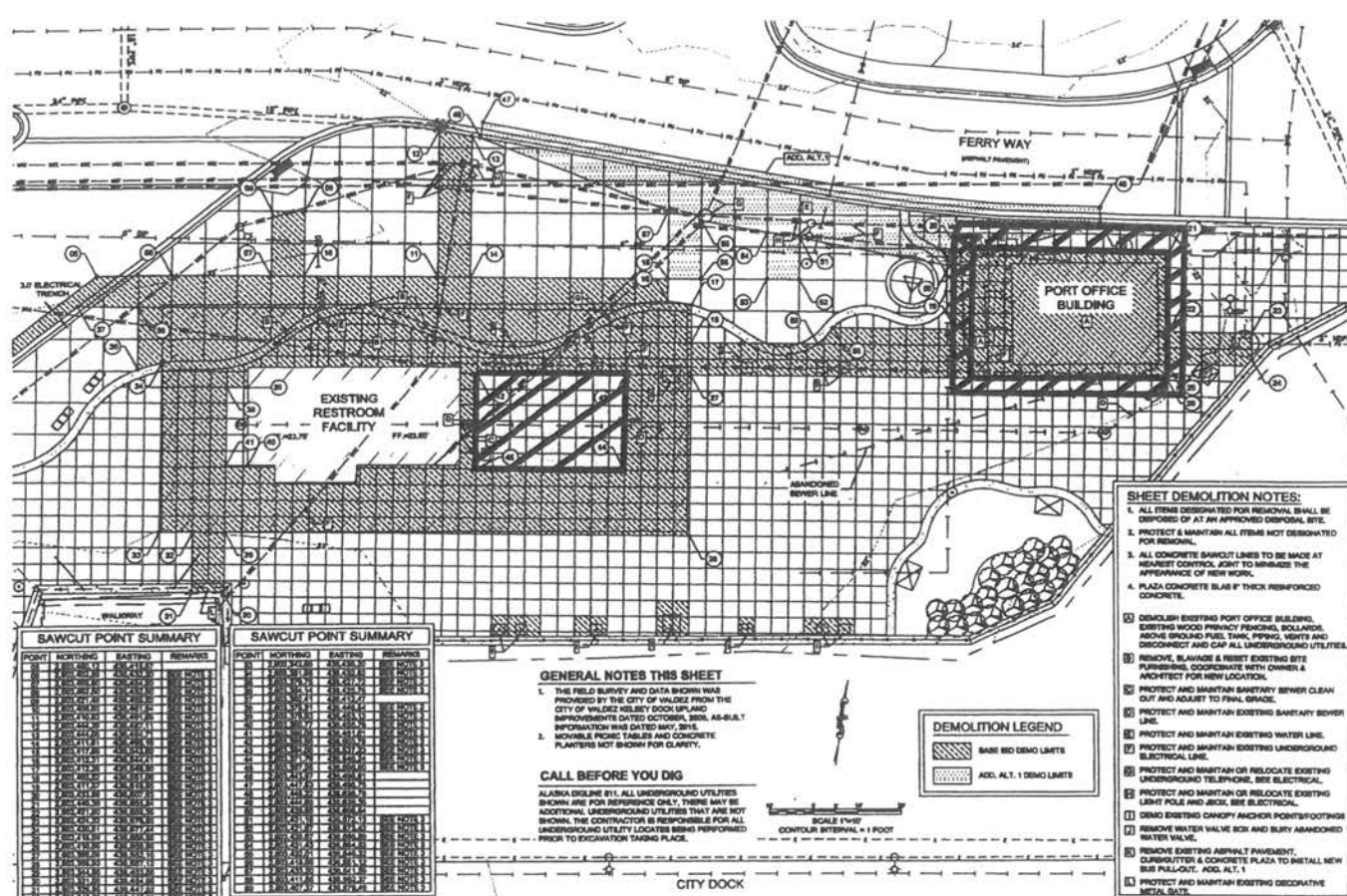
Total Equipment Costs

3,520.00**Subcontractor**

#	Subcontractor	Total
1	Zastrow (see attached proposal)	19,122.00
2		
3		
4		
5		
6		
7		
8		
9		
10		

Total Subcontractor Costs

19,122.00



SAWCUT POINT SUMMARY

POINT	NORTHING	EASTING	REMARKS
1	2000000.00	2000000.00	
2	2000000.00	2000000.00	
3	2000000.00	2000000.00	
4	2000000.00	2000000.00	
5	2000000.00	2000000.00	
6	2000000.00	2000000.00	
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SAWCUT POINT SUMMARY

POINT	NORTHING	EASTING	REMARKS
1	2000000.00	2000000.00	
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96	2000000.00	2000000.00	
97	2000000.00	2000000.00	
98	2000000.00	2000000.00	
99	2000000.00	2000000.00	
100	2000000.00	2000000.00	

GENERAL NOTES THIS SHEET

1. THE FIELD SURVEY AND DATA SHOWN WAS PROVIDED BY THE CITY OF VALDEZ FROM THE CITY OF VALDEZ KILSEY DOCK UPLAND IMPROVEMENTS DATED OCTOBER, 2008. AS-BUILT INFORMATION WAS DATED MAY, 2011. MOVABLE POLE TABLES AND CONCRETE PLANTERS NOT SHOWN FOR CLARITY.

CALL BEFORE YOU DIG

ALASKA ONLINE 811 ALL UNDERGROUND UTILITIES SHOWN ARE FOR REFERENCE ONLY. THERE MAY BE ADDITIONAL UNDERGROUND UTILITIES THAT ARE NOT SHOWN. THE CONTRACTOR IS RESPONSIBLE FOR ALL UNDERGROUND UTILITY LOCATES BEING PERFORMED PRIOR TO EXCAVATION TAKING PLACE.



- SHEET DEMOLITION NOTES:**
1. ALL ITEMS DESIGNATED FOR DEMOLITION SHALL BE DEMOLISHED BY AN APPROVED DISPOSAL SITE.
 2. PROTECT & MAINTAIN ALL ITEMS NOT DESIGNATED FOR DEMOLITION.
 3. ALL CONCRETE SAWCUT LINES TO BE MADE AT NEAREST CONTOUR, ADJUST TO MINIMIZE THE APPEARANCE OF NEW WORK.
 4. PLAZA CONCRETE SLAB 8" THICK REINFORCED CONCRETE.
 5. DEMOLISH EXISTING PORT OFFICE BUILDING. EXISTING WOOD FRAMING, FENCINGS, ROLLERS, ABOVE GROUND FUEL TANK, PIPING, VENTS AND DISCONNECT AND CAP ALL UNDERGROUND UTILITIES.
 6. REMOVE, BLAST AND RESET EXISTING SITE PILING. COORDINATE WITH OWNER & ARCHITECT FOR NEW LOCATION.
 7. PROTECT AND MAINTAIN EXISTING SANITARY SEWER LINE AND ADJUST TO FINAL GRADE.
 8. PROTECT AND MAINTAIN EXISTING SANITARY SEWER LINE.
 9. PROTECT AND MAINTAIN EXISTING WATER LINE.
 10. PROTECT AND MAINTAIN EXISTING UNDERGROUND ELECTRICAL LINE.
 11. PROTECT AND MAINTAIN OR RELOCATE EXISTING UNDERGROUND TELEPHONE, SEE ELECTRICAL.
 12. PROTECT AND MAINTAIN OR RELOCATE EXISTING LIGHT POLE AND JBOX, SEE ELECTRICAL.
 13. DEMO EXISTING CANOPY AND/OR ANCHOR POINTS/FOOTINGS.
 14. REMOVE WATER VALVE BOX AND BURY ABANDONED WATER VALVE.
 15. REMOVE EXISTING ASPHALT PAVEMENT, CURB/GUTTER & CONCRETE PLAZA TO INSTALL NEW SUB FALLOUT. ADD. ALT. 1.
 16. PROTECT AND MAINTAIN EXISTING DECORATIVE METAL BATH.

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ECI ENGINEERS INC.
 3009 ARCTIC BOULEVARD, SUITE 103
 ANCHORAGE, ALASKA 99503 767.561.5543

CITY OF VALDEZ
 KILSEY DOCK INTERPRETIVE CENTER

SITE DEMOLITION PLAN
 AUTHOR: ECI
 REVISION:
 ISSUE DATE: 03.14.2018
 OWNER PROJECT NO.:

C2.1
 FULL SIZE PRINTED ON 1



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report

Status: Agenda Ready

File created: 08/14/18

In control: City Council

On agenda: 08/21/18

Final action:

Title: Change Order Report: Change Order #12 to Contract with Pacific Pile & Marine, LP for Phase 2 New Harbor Development Upland Facilities and Inner Harbor Facilities

Attachments: 1.Executed – CO #12 Phase 2 New Harbor Development Upland Facilities and Inner Harbor Facilities
2. Summary of Change Orders

ITEM TITLE: Change Order Report: Change Order #12 to Contract with Pacific Pile & Marine, LP for Phase 2 New Harbor Development Upland Facilities and Inner Harbor Facilities

SUBMITTED BY: Nathan Duval, Capital Facilities Director

FISCAL NOTES:

Expenditure Required: \$37,167.03

Unencumbered Balance: \$395,646.01

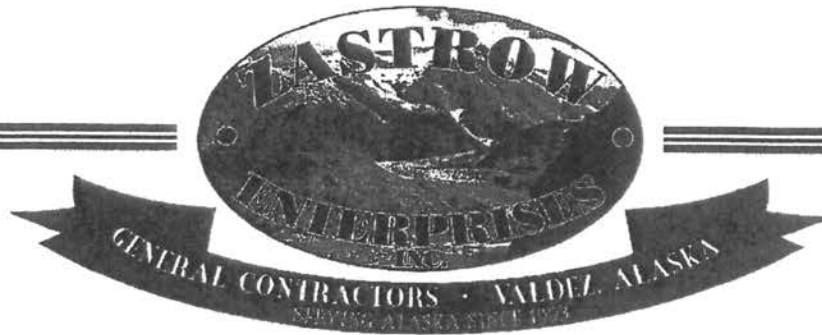
Funding Source: 310-6450-58010 – New Harbor GO 2015

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

Design documents include wireless camera technology. Since building the project, we have had issues with this technology in Valdez. Using fiber will eliminate these issues and allow for more secure connections to the cameras.



7/13/2018

Saigen Harris

F & W Construction

RE: Kelsey Plaza Scope Extension

Saigen,

We are pleased to provide you pricing with regards to the enlarged scope of work at the Kelsey Dock. This would include providing all materials and labor to form, pour, and finish the concrete highlighted in the accompanying site plan per our site visit with Dave Sears on 7/12. This totals approximately 52 square yards by the demolished port office and approximately 68 square yards by the new port office. This pricing does not include the curb ramp by the demolished port office. It is assumed that this will match the rest of the concrete in the area with #4 at 18" OCEW, 6" thick, with the Ashford densifier. We have also assumed that there will be concrete truck access as with the rest of the site for placement.

\$159.35 ea X 120 SY = \$19,122.00

We have excluded from this pricing any engineering, architectural work or drawings, bonding, or special insurance that may be required. Also excluded is survey, excavation, backfill, grading, compaction, any special testing or concrete testing, concrete truck cleanouts/washouts, traffic control, and any cold weather heating charges.

Please call us if you have any questions.

Zastrow Enterprises

From: Saigen Harris
To: Robby Capps
Subject: FW: Extra concrete removal RFP
Date: Thursday, July 05, 2018 6:15:51 PM
Attachments: Pages from Kelsey Dock Interpretive Center - CD Drawings-2.pdf - Adobe A....pdf

FYI

Saigen Harris
Project Manager
F&W Construction
(907)248-3666
(907)884-3217

From: Nathan Duval <nduval@ci.valdez.ak.us>
Sent: Thursday, July 05, 2018 6:12 PM
To: Ron Stoops <rstoops@fwalaska.com>
Cc: Saigen Harris <sharris@fwalaska.com>; Dave Sears <dsears@fwalaska.com>; Mike Felch <mfelch@alaskatestlab.com>; David Popiel <DavidP@ecialaska.com>
Subject: Extra concrete removal RFP

Ron,

Per our conversation and an additional conversation with Dave at the jobsite, I would like to request a proposal from you to remove & replace some additional concrete around the old port office building as well as the area undisturbed under the new canopy. A portion of this would have been removed with the buss pull out on the north side and the utility runs on the east, but the south side would need addressed. Attached is a mark-up showing approximate areas of added demo.

Mike, can you and your team follow-up with a formal RFPs for this (RFP#3), the scope removal for buss pull-out & site utility modifications (RFP#1 from RFI# 4), and dock decking replacement (RFP#2) Let me know how I can assist. I will write up the change order documents as after we receive the RFPs.

Nathan Duval | Capital Facilities Director - City of Valdez | Office (907) 835-5478 Ext. 1 | Mobile (907) 202-0683 | Fax (907) 835-5574

F & W Construction Company, Inc.**PROJECT:** Kelsey Dock Interpretive Center**CONTRACT:****F&W JOB#:** 20321**COST CODE:** 3000**Material Costs**

#	Description	QTY	*UOM	Unit Price	Cost
1					0.00
2					0.00
3					0.00
4					0.00
5					0.00
6					0.00
7					0.00
8					0.00
9					0.00
10					0.00

Total Material Costs

0.00

Miscellaneous Costs

#	Description	QTY	*UOM	Unit Price	Cost
1					0.00
2					0.00
3					0.00
4					0.00
5					0.00
6					0.00
7					0.00
8					0.00
9					0.00
10					0.00

Total Miscellaneous Costs

0.00

Total Material + Miscellaneous Costs

0.00

*UOM is Unit of Measurement

F & W Construction Company, Inc.**PROJECT:** Kelsey Dock Interpretive Center**CONTRACT:****F&W JOB#:** 20321 **COST CODE:** 3000**DATE:** July 16, 2018**DESCRIPTION**

RFI	RFP	3
-----	-----	---

To revise grade for drainage; remove & replace approximately 120 SY of existing slab on grade per attached sketch.

CONTRACTOR'S COSTS

SUBCONTRACTOR TOTAL (See Sheet 4 of 4)	19,122.00	
SUBCONTRACTOR MARKUP @ 5 % X 0.05	<u>956.00</u>	
SUBCONTRACTOR TOTAL	20,078.00	20,078.00
LABOR TOTAL (See Sheet 2 of 4)	3,366.00	
MATERIALS / MISC TOTAL (See Sheet 3 of 4)	0.00	
EQUIPMENT TOTAL (See Sheet 4 of 4)	<u>3,520.00</u>	
SUBTOTAL	6,886.00	
F & W FEE @ 10% X 0.10	<u>689.00</u>	
F & W TOTAL	7,575.00	<u>7,575.00</u>
F & W / SUBCONTRACTOR TOTALS		27,653.00
BOND / INSURANCE X		0.00
TOTAL PROPOSAL		<u><u>27,653.00</u></u>



CHANGE ORDER
CITY OF VALDEZ

TO: Pacific Pile & Marine, LP
700 S. Riverside Drive
Seattle, WA 98108

DATE ISSUED: July 2, 2018
CHANGE ORDER NO. 12
COST CODE NO. 310-6450-58010
PROJECT NO. 310-6450
CONTRACT NO. 1283

PROJECT: Phase 2 New Harbor Development
Upland Facilities and Inner Harbor
Facilities

Distribute to:
Engineering _____
Owner _____
Contractor _____
Other - Arcadis _____

You are directed to make the changes in this CONTRACT as follows: Remove the wireless transmitter at each camera location and replace with conduit, fiber optic cabling and PoE media converter. Route conduit/cable from each camera to the Warehouse Building per revised RFP 11R dated June 13, 2018 and Drawing sheets E4.1-Inner Harbor Signal Plan and E5.8 - IP Video One-line Diagram, both revised 6/6/18 and associated specification changes. Clarification by the City to only include cameras with necessary support to the Warehouse Building is included in the Revised Quotation from Puffin Electric attached to the Estimated Cost Summary from PPM.

Justification: The City requested this change from wireless to fiber optics communications to avoid quality problems associated with wireless components and take advantage of recent developments at the IT Department.

Not valid until signed by the City Manager. Signature of Contractor indicates his agreement herewith, including any adjustment in CONTRACT sum or CONTRACT time.

The original CONTRACT sum was	\$ 24,907,321.00
Change by previously authorized Change Order(s)	\$ 83,220.95
The CONTRACT sum prior to this Change Order was	\$ 24,990,541.95
The CONTRACT sum will be increased by this Change Order	\$ 37,167.03
New CONTRACT sum including this Change Order will be	\$ 25,027,708.98

CONTRACT time will unchanged. The date of Substantial Completion as of the date of this Change Order therefore is October 1, 2019.

PACIFIC PILE AND MARINE, LP

By: _____

Date: 7/23/2018

CORPORATE SEAL

Attest: _____

Corporate Secretary

AUTHORIZED BY:
CITY OF VALDEZ

By: Elke Doom

Elke Doom, City Manager

Date: 8/3/18

RECOMMENDED

By: Nathan Duval

Nathan Duval, Director of Capital Facilities

Date: 8/3/18

PUFFIN ELECTRIC, INC



www.puffinelectric.com

3808 Ben Walters Lane
Homer, Alaska 99603
(907) 269-4330
Fax (907) 269-4331

RFP-11-Revised QUOTATION

Date: 6/28/2018

Project: City of Valdez New Harbor Development, Harbor Facilities
Owner: City of Valdez

General Contractor: Pacific Pile and Marine

Electrical Contractor: Puffin Electric, Inc.

Submitted by: Bill Smith
bill@pei-ak.com
907-299-3997

Pricing for RFP-11 Revised:

We have estimated the installed cost for RFP-11-Revised (with City of Valdez clarifications) and attach RFP-11-R, a Cost Summary page and a Cost Detail page.

The installation of fiber into the harbor will be a complex operation requiring a minimum of 3 men working with great care to avoid damage to the fiber.

This cost proposal reflects this clarification by the City of Valdez on the scope of RFP-11-Revised: ... "to clarify the city is only requesting the cameras along with the necessary network support, fiber and or copper, to take them back to the warehouse. The cameras should also include the Avigilon licenses. The storage server, Avigilon server software, viewing stations, network connectivity beyond the warehouse will all be provided by the city. This should help offset the cost of changing from wireless to hardwire connection for the cameras."

This RFP response will terminate the fiber at the equipment rack in the warehouse. No patch panels, switches, transceivers or other equipment will be provided in the warehouse or the harbor office.

The total cost change for this RFP is \$ 33,570.

PUFFIN ELECTRIC INC.
VALDEZ INNER HARBOR FACILITIES
Cost Summary

SUBJECT:
6/26/2018

RFP-11 Revised Cost Adjustments

				Item cost
RFP-11-Revised				
Material Cost				\$ 14,700.00
Direct Labor Cost				\$ 33,969.00
		Admin Hours	Admin rate	
Project Administration		36	87.1	\$ 3,135.60
Rock Electric fiber work Subcontract				\$ 7,472.00
Camp: 2 weeks				\$ 1,250.00
Item cost Without Markup				\$ 60,526.60
12% Overhead				\$ 7,263.19
Cost Plus Overhead				\$ 67,789.79
10% Profit				\$ 6,778.98
Total Items Cost with OH & Profit				\$ 74,568.77
Deduction from ATS Subcontract	Net cost change	Bid Mark up	Bid amount	
	(36,540.00)	(4,457.88)	(40,997.88)	\$ (40,997.88)

Total Cost for RFP 11R	\$ 33,570.89
------------------------	--------------



1125 ORCA STREET
ANCHORAGE AK 99501

Quotation

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS DATED 011107 AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: PUFFIN ELECTRIC
3808 BEN WALTERS LN

HOMER AK 996037706

Date: 04/23/18
Branch: 1712
Project Number: TBD
Project Name VALDEZ HARBOR
Quoted To: BILL SMITH
Date of Your Inquiry: 04/23/18
When ordering please refer to Quotation Number: 110524

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	9576	JJA TB 6F MM 50 10G 300M OM3 OFNR 1JKT BLK IN/OUT FREEDM ONE C855416 CRN 006T8F-31180-29 PRICE DOES NOT INCLUDE ANY CUT CHARGES MANUFACTUER MAY CHARGE. PRICE DOES INCLUDE FREIGHT TO ANCHORAGE. OTHER DESTINATIONS OR A REDUCTION IN THE QUOTED QUANTITY WILL INCREASE THE PRICE. ALLOWABLE CABLE LENGTH OVERAGE FOR SHIPPING AND BILLING IS -0/+5%.	921.420	M	8823.52	0.00		05/31/18
		SUB-TOTAL			8823.52			
		TOTAL			8823.52			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer.

Per:



2447 LaHonda Dr
Anchorage, AK 99517

Date: April 19, 2018
Prepared by: Christopher Rock, RCDD
Direct: 907-830-2518
Fax: 9508-997-3294
Email: chris@rockelectricinc.com

Structured Cabling Proposal

Thank you for the opportunity to provide you with a proposal for the additional fiber terminations for the port project, located in Valdez Alaska.

If you have any questions or concerns regarding the price or scope please contact us. Pricing will remain in effect for 30 days.

Scope of Work

Telecom and Data Cabling Scope of Work:

- Terminate customer installed 6 strand tight buffered fiber optic cables using 2 strands per each fiber run in 10 locations.
- Install, manage and terminate (10) 6 strand fibers in new fiber patch panel at head end. Terminate (2) strands per cable.
- Perform light Loss test for all terminated fiber optic cables.
- Travel, lodging and meals excluded
- Approx 2,500 lbs. of materials required for freight

Exempt from Scope:

- No costs have been added for Sales Tax, Bonding or Permits.
- Active electronic components, Conduit, cable tray outside the comm. room, conduit grounding, junction boxes, mud rings, bushings, penetrations, firestop, sleeves, man lifts, seismic engineering
- Bonding Conductor for Telecommunications from electrical service, Bonding backbone, Telecomm. Terminal Board, Special systems equipment or install, CATV amp and taps

Pricing, Payment Terms & Conditions

Materials will be billed once they arrive on-site. Progress installation invoices will be submitted monthly, with final invoice submitted upon completion and acceptance. Payment Terms , NET 30.

Total Installation \$ 7,472.48

Regards,

Christopher Rock

Christopher Rock, RCDD

Customer Signature

Date

Customer PO#

Customer Contact



Proposal for Change To Current System

P. 1 of 2

Project/location: Valdez Harbor Phase II

Bid date: 6/26/18

To: Bill Smith
Company: Puffin Electric
Phone: 907-299-3997
Fax:

From: Derek Boyce
Company: ATS Alaska
Phone: 907-306-0580
Fax: 907-868-5123

We propose to revise the CCTV system for the above referenced project. Installation will be by electrical contractor. The change will be executed based on RFP-11R dated 6/13/18, accompanying drawings dated 6/6/18, and clarifying email correspondence from 6/21/18.

Scope:

- Remove all wireless links, system to be fully hardwired.
- Remove Avigilon server and any materials beyond warehouse.
- Provide enclosures and pole mount kits for 6 float poles
- Provide Fiber to POE+ Midspan for all cameras
- Provide SFP modules for fiber at camera
- See attached BOM for full list of materials being furnished under these changes.

Change Order Amount: \$-(36,540)

Remarks (the following inclusions, exclusions and clarifications apply specifically to this change):

- All Material FOB job-site.
- Includes drawings
- Excludes Warehouse fiber switch and SFP modules.
- Excludes CCTV NVR Server.

Excludes wire.

Includes one trip for test, checkout, commissioning, training, etc. Please coordinate.

Exclusions (unless specifically included in the remarks section above, the following standard exclusions apply):

- Wiring & Installation: All conduit, wire, fiber optic cable, fittings and other electrical accessories will be provided and installed by electrical contractor. All device installation and trim will be by electrical contractor. Terminations of all wiring and fiber optic cable will be by electrical contractor. Electrical contractor shall label all conduit and backboxes based on UL requirements.
- Fire, fire/smoke or smoke dampers; elevator shaft exhaust vents; and sprinkler monitoring switches.
- Permits/review fees, bonds, fire watch, demolition, asbestos abatement, providing high lift devices, cutting/patching/painting, phone line for modem, development of auto-cad floor plans (usually available from architect or consultant).

If a contract or purchase order will be issued for this scope of work, please reference this proposal in the contract documents OR sign the proposal below authorizing us to proceed. Thank you for your consideration.

Proposal
Submitted by: *Derek Boyce*

Proposal accepted
by (signature):

Name: Derek Boyce

Name (print):

Title: Engineering Specialist

Title:

Date: 6/26/18

Date:

ATS Alaska
139 E. 51st Ave., Ste 100
Anchorage AK 99503

Ph. 907 868-5100
Fax: 907 868-5123
www.atsalaska.com

VALDIZ NEW BOAT MARCO

VALDIZ NEW BOAT MARCO



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report

Status: Agenda Ready

File created: 08/16/18

In control: City Council

On agenda: 08/21/18

Final action:

Title: Change Order report: Contracts with Harris Sand and Gravel Inc., for West Klutina Repave, Gutter & Sidewalk Replacement – Change Order #1 and Change Order #2.

Attachments: 1. Executed – West Klutina Repave, Gutter & Sidewalk Replacement – CO #1
2. Executed - West Klutina Repave, Gutter & Sidewalk Replacement – CO #2

ITEM TITLE: Change Order Report: Contracts with Harris Sand and Gravel Inc. for West Klutina Repave, Gutter & Sidewalk Replacement – Change Order #1 and Change Order #2.

SUBMITTED BY: Scott Benda, Capital Facilities Project Manager

FISCAL NOTES:

Expenditure Required: \$34,200 and \$23,500

Unencumbered Balance: \$235,317.20

Funding Source: 350-0310-55000.1714 – Stre W Klutina Repave, Gutter & Sidewalk Repl.

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

Change order #1 - The original design intent was to include a conduit for fiber optic cable. It was omitted from the bid documents. This conduit is part of the larger City plan to develop a City building network.

Change order #2 - Move 3 light poles to alleviate the concerns of the home owners about current location placement per design within the City Right of Way.



Proposal for Change To Current System

P. 2 of 2

Bill of Materials

Manufacturer	Part #	Description	Quantity
Axis	AXC-5901004	AXIS T8154 60W SFP MIDSPAN	10
Ubiquiti	UF-MM-10G SFP+	UF-MM-10G SFP+ Multi-Mode Fiber Module 10Gbps 984'	10
Ubiquiti	UF-SM-10G	SFP+ Single Mode Fiber Transceiver - 10km max distance - 2 pack	1
AMP	AM-AMP1206NLF	ALLIED ENCLOSURE, 12x10x6in - HxWxD, NEMA 4X, OPAQUE HINGED NONMETAL SNAP LATCH COVER, FLANGE MOUNT, POLYCARBONATE	6
AMP	PL120	ALLIED ENCLOSURE, WHITE PAINTED CARBON STEEL SUB-PANEL FOR AM1206/AMU1206/AM-AMP1206	6
AMP	AMPOLEMNT10	Enclosure pole mount kit	6
AVIGILON	1C-ACC5-ENT	Enterprise Camera Channel License	2
AVIGILON	8C-ACC5-ENT	Enterprise Camera Channel License	1
AVIGILON	5.0L-H4A-DP1	5.0 Megapixel Lightcatcher , Day/Night	6
AVIGILON	12W-H3-4MH-DP1	Multi-Head (4) 3MP Pendant Mount	4
AVIGILON	H4A-MT-NPTA	NPT Adapter	6
AVIGILON	H4A-MT-WALL1	Wall Mount	6
AVIGILON	H4-MT-POLE1	Pole Mount	6
AVIGILON	MNT-PEND-WALL	Compact wall bracket	4



AK 99501

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS DATED 011017 AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

When ordering please refer to Quotation Number: 771919

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer.

Per*



Nema Enclosures Manufacturing

Quotation

Quote Puffin Electric, Inc.
To: 3808 Ben Walters Lane
Homer, AK 99603
United States

Quote Number:	32458	Contact:	Bill Smith
Quote Date:	05/16/18	Expires:	06/15/18
Customer:	PUFFIN-ELE	Inquiry:	bill@pei-ak.com
Salesman:	EDUARDO	Terms:	Credit Card
Ship Via:	FREIGHT COLLECT	Phone:	(907) 235-8160
FOB:	SHIPPING POINT	FAX:	(907) 235-8150

- * Please copy all inquiries and purchase orders to sales@nemaenclosures.com
- * Order placement is required for Nema Enclosures to generate an approval drawing.
- * Production is only initiated upon receipt of final authorization to manufacture with our in-house approval drawings.
- * Quoted lead times may vary due to relative production demands at Nema Enclosures.
- * Time in transit is additional to quoted lead time. Delivery is FCA Nema Enclosures or CPT Nema Enclosures.
- * Regarding Warranty and Limitation of Liability or Returns/Reworks: See Standard Terms and Conditions of Sale. All items are built custom in the USA and are nonrefundable.
- * Prices are listed by item number and priced in US dollars. Any change in quantities, partial release, or design/service requirement may incur a price adjustment.
- * All purchase orders are placed on hold until credit card information is on file or credit terms have been established with Nema Enclosures. Credit terms cannot be established until references are verified and authorized by Nema Enclosures.

Part Number		Revision	Quantity	Price
Item	Description			
1	N-WMT001CAR03601816-00 36"H X 18"W X 16"D, NEMA 1 (UL 508 LISTED) 14GA CARBON STEEL WALL MOUNT ENCLOSURE POWDER COATED ANSI 61 GRAY / 12GA CARBON STEEL BACK PANEL POWDER COATED WHITE / (4) MOUNTING TABS / SMALL PLASTIC PRINT POCKET / STAINLESS STEEL HARDWARE		1	\$425.27 /EA

*** SCREW COVER

*** ENCLOSURE POWDER COATED ANSI 61 GRAY

Total: \$425.27

By Eduardo Contreras
Nema Enclosures Manufacturing

PUFFIN ELECTRIC, INC.

Valdez Inner Harbor Facilities

Cost Detail: RFP-11R: Revised Change from Radio to Fiber data transmission for Cameras

Listed Changes are from the currently contracted work

Electrical Changes												6/26/2018
Puffin Labor Cost Per Hr: \$87.10												SUMMARY
Cost Change \$												
Item	Notes	Supply Contractor	Install Contractor	Unit	Change In Units	Change In Material Cost	Labor Hrs	Labor Cost	Material + Labor Total	Subcontractor Charge	Total by Line Item	
Dock Poles												
Enclosure		ATS Alaska	Puffin	Ea	0			-	-			
POE injector	Change to transceiver-injector	ATS Alaska	Puffin	Ea	-6			-	-			
Fiber Transceiver-POE injector		ATS Alaska	Puffin	Ea	+6			-	-			
Power supply		ATS Alaska	Puffin	Ea	+6			-	-			
Radios	deleted	ATS Alaska	Puffin	Ea	-6			-	-			
High Mast Poles												
Fiber enclosure		ATS Alaska	Puffin	Ea	-4			-	-			
PVC enclosure 6x6		Puffin	Puffin	Ea	+4	72.00		-	72.00		72.00	
SS enclosure, NEMA 4X		Puffin	Puffin	Ea	+4	2,212.00	6	522.60	2,734.60		2,734.60	
POE injector	Change to transceiver-injector	ATS Alaska	Puffin	Ea	-4			-	-			
Fiber Transceiver-POE injector		ATS Alaska	Puffin	Ea	+4			-	-			
Power Supply		ATS Alaska	Puffin	Ea	+4			-	-			
Radios	Deleted	ATS Alaska	Puffin	Ea	-4			-	-			
Warehouse												
No Change								-	-			
East Restroom												
No Change								-	-			
Harbor Office												
Video Server, radios, wall rack, etc		ATS Alaska	ATS Alaska									
Gangways												
2" Gangway Conduit	2" Sch 80 PVC: 3 Gangways	Puffin	Puffin	Feet	150	276.00	30	2,613.00	2,889.00		2,889.00	
Gangway Conduit Hardware	2" Strut strap, Fittings etc	Puffin	Puffin	Ea	33	731.00		-	731.00		731.00	
Gangway Transition Support Post (Ramp 2)		Puffin	Puffin	Ea	1	525.00	4	348.40	873.40		873.40	
Floats												
1" HDPE Conduit	Install in Floats	Puffin	Puffin	Feet	2,500	1,800.00	65	5,661.50	7,461.50		7,461.50	
HDPE Clamps	electroduct.com	Puffin	Puffin	Ea	260	260.00		-	260.00		260.00	
Fiber	Supply & Install	Puffin	Puffin	Feet	8,400	8,824.00	285	24,823.50	33,647.50		33,647.50	
Fiber Termination	Fiber Quote: Terminate at Cameras & Warehouse	Rock Electric	Rock Elec	\$				-	-	7,472.00	7,472.00	
TOTAL LINE												
						\$ 14,700	HOURS 390	\$ 33,969	\$ 48,669	\$ 7,472	\$ 56,141.00	

**REQUEST FOR PROPOSAL
CONSTRUCTION CONTRACT CHANGES**

DATE: April 15, 2018	RFP #: 11R
PROJECT NAME: PHASE 2 NEW HARBOR DEVELOPMENT UPLAND FACILITIES AND INNER HARBOR FACILITIES	
PROJECT #: 310-6450	
CONTRACTOR: PACIFIC PILE & MARINE, LP	
PROPOSAL REQUEST SOURCE (OWNER, CONTRACTOR, DCVR #, ETC.): Owner	

You are requested to submit an itemized quotation for any changes in the contract amount and/or time required by the provision of the proposed contract modifications listed below.

THIS IS NEITHER A CHANGE ORDER NOR A NOTICE TO PROCEED FOR THE WORK DESCRIBED HEREIN.

☐ **Schedule A – Upland Facilities** ☒ **Schedule B – Inner Harbor Facilities**

Written Description of Proposed Work: Provide fiber optic and other changes to the IP Video Surveillance System as described below and shown on revised Electrical drawings E4.1 and E5.8 (attached):

1. Remove wireless transmitter at each camera location and replace with fiber optic cabling, conduit and PoE media converter. Route cabling to Warehouse Building. ~~Provide fiber switch in telecom rack in Elec./Com. Room 111 for camera cabling to land onto. Provide wireless transmission back to the existing Harbor Master office. Land fiber connections onto owner furnished, contractor installed fiber switch. Remove wireless transmission from warehouse building to existing harbor office. Backbone connection between the two harbors to be provided by utility. Coordinate with utility for connecting the two harbor networks together.~~ See revised Electrical plan sheets for clarity and additional installation details.
 - a. Sheet No. E4.1 – Inner Harbor Signal Plan, Revised ~~4/09/18~~ 6/18:
 - b. Sheet No. E5.8 – IP Video One-Line Diagram, Revised ~~4/09/18~~ 6/18:
2. Changes to the revised electrical sheets E4.1 and E5.8 will also change the same items described in specification Section 85.10. IP Video System.
3. ~~Coordinate with Owner's Representative for location of new radio repeater to be provided at the East Restroom.~~ Deleted per direction of City, RT Rozak, 6-29-18



BY: Ronald T Rozak
for ARCADIS, Owner's Representative

Revised/Reissued: June 13, 2018

DATE: April 15, 2018

NOTE: This form shall not serve to authorize commencement of any work.

Change in contract price and time (CONTRACTOR's breakdown required, attach additional sheet(s) if necessary).

I hereby certify that to the best of my knowledge and belief, the cost or pricing data provided in support of this Request for Proposal is accurate, complete and current as of this date.

Signed: Contractor _____

_____ Date

ATTACHMENTS: E4.1 & E5.8

Distribution:

ORIGINAL TO: Pacific Pile & Marine, Contractor
COPIES TO: City of Valdez, Capital Facilities
R&M Consultants, Inc., Design Engineer
Arcadis, Owner's Representative

OWNER: City of Valdez

DESC: RFP 011R2 - Fiber Optic Changes to Surveillance System

START DATE:FINISH DATE:

ESTIMATED COST SUMMARY

[illegible]

TOTAL AMOUNT		\$36,927.00
Add Bond @:	0.550%	\$240.03
SUBTOTAL	\$0.00	\$37,167.03
Add B&O Tax:	0.000%	\$0.00
GRAND TOTAL		\$37,167.03



Pacific Pile & Marine
Valdez Small Boat Harbor 2



CHANGE ORDER
CITY OF VALDEZ

TO: Harris Sand & Gravel, Inc.
PO Box 6
Valdez, AK 99686

DATE ISSUED: July 19, 2018
CHANGE ORDER NO. 1
COST CODE NO. 350-0310-55000.1714
PROJECT NO. 16-350-1714
CONTRACT NO. 1380
Distribute to:
Engineering _____
Owner _____ X
Contractor _____ X
Other _____

PROJECT: W. Klutina Repave, Gutter & Sidewalk
Replacement

You are directed to make the changes in this CONTRACT as follows: Install one – 2" diameter – Red HDPE pipe in same ditch as lighting conduit. Type 1A junction boxes every 300'.

Justification: The addition of this spare conduit will allow the City to provide connectivity between City owned buildings to better our network and security. It is also sized for future expansion as necessary.

Not valid until signed by the City Manager. Signature of Contractor indicates his agreement herewith, including any adjustment in CONTRACT sum or CONTRACT time.

The original CONTRACT sum was	\$ 1,680,871.00
Change by previously authorized Change Order(s).....	\$ 0.00
The CONTRACT sum prior to this Change Order was	\$ 1,680,871.00
The CONTRACT sum will be increased by this Change Order.....	\$ 34,200.00
New CONTRACT sum including this Change Order will be	\$ 1,715,071.00

CONTRACT time will be unchanged. The date of Substantial Completion as of the date of this Change Order therefore is August 17, 2018.

HARRIS SAND AND GRAVEL, INC.

By: [Signature]
Date: 8/16/18

CORPORATE SEAL

Attest: [Signature]
Corporate Secretary

AUTHORIZED BY:
CITY OF VALDEZ

By: [Signature]
Elke Doom, City Manager
Date: 8/16/18

RECOMMENDED

By: [Signature]
Nathan Duval, Director of Capital Facilities
Date: 8/16/18

Harris Sand and Gravel, Inc.
P.O. Box 6 Valdez, AK 99686
Phone: (907) 835-4756
Fax: (907) 835-2049



July 13, 2018

RFP

PROJECT: City of Valdez – W. Klutina Repave, Gutter & Sidewalk
Replacement
PROJECT NO. 16-350-1714
CONTRACT NO. 1380

To: City of Valdez – Mike Felch, Nathan Duvall, Scott Benda

Harris Sand & Gravel Inc. is pleased to Propose with our Sub-Contractor
Frontier Electrical Services the installation of one – 2" diameter – Red HDPE
pipe in the same ditch as lighting conduit. Type 1A junction boxes every
300'. Price includes all labor and material.

TOTAL COST	\$34,200.00
------------	-------------

Option to add a second 2" HDPE pipe	\$14850.00
-------------------------------------	------------

Sincerely Ken Deaton / HS&G – Project Manager



CHANGE ORDER
CITY OF VALDEZ

TO: Harris Sand & Gravel, Inc
PO Box 6
Valdez AK 99686

DATE ISSUED: July 30, 2018
CHANGE ORDER NO. 2
COST CODE NO. 350-0310-55000.1714
PROJECT NO. 16-350-1714
CONTRACT NO. 1380

PROJECT: W. Klutina Repave, Gutter & Sidewalk
Replacement

Distribute to:
Engineering _____
Owner _____ X
Contractor _____ X
Other _____

You are directed to make the changes in this CONTRACT as follows: Relocate 3 newly installed steel piles for light pole base foundations as follows. L-7 move 8.5' to the East, L-11 move 12' to the East and L-12 move to edge of the property line on the East side of the lot.

Justification: The three light poles will be moved to alleviate the concerns of the home owners about current locations placed per design within the City Right of Way.

Not valid until signed by the City Manager. Signature of Contractor indicates his agreement herewith, including any adjustment in CONTRACT sum or CONTRACT time.

The original CONTRACT sum was	\$ 1,680,871.00
Change by previously authorized Change Order(s)	\$ 34,200.00
The CONTRACT sum prior to this Change Order was	\$ 1,715,071.00
The CONTRACT sum will be (Increased) by this Change Order.....	\$ 23,500.00
New CONTRACT sum including this Change Order will be.....	\$ 1,738,571.00

CONTRACT time will be unchanged. The date of Substantial Completion as of the date of this Change Order therefore is August 17th, 2018.

HARRIS SAND AND GRAVEL, INC

By: Ben Davis

Date: 8/1/18

CORPORATE SEAL

Attest: [Signature]

Corporate Secretary

AUTHORIZED BY:
CITY OF VALDEZ

By: Elke Doom

Elke Doom, City Manager

Date: 8/3/18

RECOMMENDED

By: [Signature]

Nathan Duval, Capital Facilities Director

Date: 8.3.18

Bill Harris

|
Wed 7/25, 6:04 AM

Scott,

Per your request we are pleased to quote the following for relocation of some of the 8" light pole piling.

Mobilization of Crane and other pile extraction gear. Lump Sum \$16,000

Pull and Redrive 8" pile for light poles. Each \$2500

Also as requested previously additional time will be needed to complete this work. We are not requesting additional time beyond what has been previously requested.

Please advise if you need for information.

Thanks,

Bill Harris

President
Harris Sand & Gravel
PO Box 6
Valdez, AK 99686

907-835-4756 – Phone
907-835-2049 – Fax
907-831-0287 – Cell

From: Scott Benda [mailto:sbenda@ci.valdez.ak.us]
Sent: Tuesday, July 24, 2018 4:29 PM
To: Bill Harris <bharris@harrissandg.com>
Cc: Ken Deaton <kwd@harrissandg.com>; 'Mike Felch' <mfelch@alaskatestlab.com>; Maria Kampsen <mkampsen@alaskatestlab.com>; Nathan Duval <nduval@ci.valdez.ak.us>
Subject: W. Klutina RFP-2 light poles

Hi Bill,

As you guys are getting closer to the controversial pole locations with the trenching, could you expedite sending us a per unit price to move the poles in RFP #2?

Thanks,

Scott Benda

Project Manager II/Assistant Building Inspector

Capital Facilities Dept., City of Valdez

Phone: (907) 835-5478

Cell: (907) 831-2101

sbenda@ci.valdez.ak.us



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

City Council Agenda Statement

Type: Report	Status: Agenda Ready
File created: 08/14/18	In control: City Council
On agenda: 08/21/18	Final action:
Title: Procurement Report: Professional Services Agreement with ECI/HYER, Inc. for Airport HVAC Upgrades (West Wing)	
Attachments: Executed - Professional Services Agreement for Airport HVAC Upgrades – West Wing	

ITEM TITLE: Procurement Report: Professional Services Agreement with ECI/HYER, Inc., for Airport HVAC Upgrades (West Wing)

SUBMITTED BY: Nathan Duval, Capital Facilities Director

FISCAL NOTES:

Expenditure Required: \$65,407.00

Unencumbered Balance: \$1,334,593

Funding Source: 350-0310-55000.1801 - Airport HVAC Upgrades

RECOMMENDATION:

Receive and File.

SUMMARY STATEMENT:

A budgeted 2018 project is to install a new air handler in the west wing of the airport. This Professional Services Agreement is for the design of said air handler. The two firms involved, ECI/HYER, Inc. and RSA Engineering, Inc., have extensive knowledge of the airport building. This upgrade will bring the space into compliance with its current intended occupancy. In the event of an occupancy change, any additional heating and cooling would be the responsibility of the tenant.



**City of Valdez
Agreement for Professional Services**

THIS AGREEMENT between the CITY OF VALDEZ, ALASKA, ("City") and ECI/HYER, INC. ("Consultant") is effective on the 29th day of June, 2018.

All work under this agreement shall be referred to by the following:

**Project: Airport HVAC Upgrades – West Wing
Project No: 18-350-1801
Contract No.: 1401
Cost Code: 350-0310-55000-1801**

Consultant's project manager under this agreement is Brian Meissner.

Consultant's project manager may not be changed without the written consent of the City.

City's project manager is Nathan Duval.

ARTICLE 1. Scope of Work

1.1 The scope of work to be performed hereunder is more completely described in Appendix A which is incorporated herein by reference.

ARTICLE 2. Compensation

2.1 Compensation shall be paid in accordance with the Basis of Compensation Schedule attached hereto as Appendix B and incorporated herein by reference.

ARTICLE 3. Period of Performance

3.1 The Consultant agrees to commence work under this agreement only as authorized by and in accordance with written notice to proceed and to complete the work in accordance with the Scope of Work (Appendix A).

3.2 The period of performance under this agreement shall end and Consultant shall have completed all work under this agreement within 360 days of the written Notice to Proceed. Work shall proceed in accordance with the schedule set forth in Appendix A.

Agreement for Professional Services
Project: Airport HVAC Upgrades – West Wing
Project No: 18-350-1801
Contract No.: 1401
Cost Code: 350-0310-55000-1801



IN WITNESS WHEREOF, the parties to this presence have executed this CONTRACT in two (2) counterparts, each of which shall be deemed an original, in the year and day first mentioned above.

ECI/HYER, INC.

BY: Jason Swift

DATE: 7/5/18

TITLE: Principal Architect

FEDERAL ID #: 92-0083844

3909 Arctic Blvd., Ste. 103
Mailing Address

Anchorage, AK 99503
City, State, Zip Code



Signature of Company Secretary or Attest

Date: 7/5/18

**CITY OF VALDEZ, ALASKA
APPROVED:**



Elke Doom, City Manager

Date: 7/10/18

ATTEST:



Sheri L. Pierce, MMC, City Clerk

Date: 7/10/18

RECOMMENDED:



Nathan Duval, Capital Facilities Director

Date: 7/9/18

APPROVED AS TO FORM:

Brena, Bell & Clarkson, P.C.



Jon S. Wakeland

Date: 7/11/18



Nathan Duval, Capital Facilities Director
City of Valdez

5/17/18

RE: Valdez Airport West Air Handler Replacement

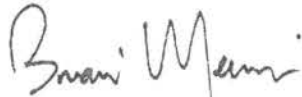
Dear Nathan:

ECI is pleased to submit our team proposal for replacement of the air handler serving the west end of the Valdez airport. The new air handler will replace two existing non-functional air handlers located on the mechanical mezzanine at the southwest corner of the building. We've assumed that the new unit will plug into existing distribution ductwork and will communicate with the existing controls system. Additional scope assumptions can be found in our detailed proposal, attached. Our proposal includes a \$6000 allowance for structural engineering, if needed, and an allowance for a schematic level cost estimate. Ideally, we would receive a notice-to-proceed some time in June and complete the design within 4 weeks of notice-to-proceed. Proposed services are as follows:

- **Schematic Design:** \$18,819 (includes 35% design documents, a site visit by mechanical and a cost estimate)
- **Construction Documents:** \$23,003 (assumes sheet specifications for all disciplines; assumes review set at 95% and bid set at 100%)
- **Bid Phase Support:** \$2,695
- **Construction Administration:** \$20,890
- **Total Proposed Services:** \$65,407, fixed price

Please do not hesitate to call or email if you would like to review the fee proposal in more detail or modify any assumptions, keeping in mind that I'm under doctor's orders to not talk before Monday (periodontal graft yesterday). We are excited to start another project with the City.

Best regards,



Brian Meissner AIA, Principal
BrianM@ecialaska.com

PRICE PER TASK SUMMARY

FIRM: ECI Alaska					PROJECT TITLE: City of Valdez: Airport West Air Handler Replacement			DATE: 5/17/2018	
<div style="border: 1px solid black; padding: 2px; display: inline-block;">TOTAL NEGOTIATED FIXED FEE: \$3,809</div>									
GROUP	TASK	LABOR (or FP)	INDIRECT COST	EXPENSES	TOTAL COST	FEE (markup on subs)	FIRM'S TOTAL PRICE	*SUB- CONTRACTS	PRICE PLUS SUBS
	Schematic Design	\$5,290		\$0	\$5,290	\$1,230	\$6,520	\$12,299	\$18,819
	DD - Not Used	\$0		\$0	\$0	\$0	\$0	\$0	\$0
	Construction Docs	\$9,660		\$0	\$9,660	\$1,213	\$10,873	\$12,130	\$23,003
	Bid Phase	\$1,430		\$0	\$1,430	\$115	\$1,545	\$1,150	\$2,695
	Construction Admin	\$6,750		\$380	\$7,130	\$1,251	\$8,381	\$12,509	\$20,890
<div style="border: 1px solid black; padding: 5px;"> *Subcontractors for negotiated professional or technical services, products, etc. (Commodity items available to the general public at market prices, equipment use, and unit priced items are generally included in estimate as expenses.) </div>									
ESTIMATED TOTALS		LABOR (or FP)	INDIRECT COST	EXPENSES		FEE	FIRM'S TOTAL PRICE	*SUB- CONTRACTS	PRICE PLUS SUBS
FOR FIRM:		\$23,130	\$0	\$380		\$3,809	\$27,319	\$38,088	\$65,407



Engineering, Inc.

Mechanical & Electrical Engineers

May 8, 2018
Revised May 9, 2018

ECI Inc.
3909 Arctic Blvd, Suite 103
Anchorage, AK 99503

ATTENTION: Brian Meissner

Dear Brian,

REFERENCE: **Valdez Airport West End Air Handling Unit Replacement
Mechanical and Electrical Design Fee Proposal**

We have revised our proposal to include construction administration services.

RSA Engineering is pleased to offer a fee proposal for mechanical and electrical engineering services for the referenced project. We have based our scope of work on the following assumptions:

- The design will include a new air handling unit located in the existing mezzanine mechanical room to serve the west end of the building. The existing air handling unit and make-up air unit will be demolished. The new air handling unit will be designed to connect to the existing supply and return air ductwork serving the west side of the building. The design will not include new distribution ductwork, we understand the distribution ductwork will be modified during future tenant improvement projects. The new air handling unit will be sized for future tenant improvements, assuming the future space will be a combination of office, retail and possible relocation of the existing food service. No mechanical cooling is planned for the new air handling unit.
- Site Visits: We have included one design phase site visit to Valdez by a mechanical engineer.
- We will provide three design submittals, 35% Schematic Design, 95% Construction Documents and 100% Bid Documents. We will provide one copy of design documents at each milestone submittal to allow others to produce the required number of copies necessary for distribution.
- Fire alarm will be performance specified to be designed and installed by the successful bidding fire alarm subcontractors.
- *Bid phase services include preparation of addenda material and attendance at the prebid meeting by teleconference from Anchorage.*
- *In Office Construction phase services include submittal review, DCVR review/response, review of operation and maintenance manuals and preparation of record drawings based upon contractor generated redline mark-ups.*
- *On-site Construction phase services include 1 mechanical inspection.*

Exclusions:

- Travel delays are not included in our fee for site visits outside of Anchorage. Travel delays will be billed up to 8 hours per day of actual time including reimbursable expenses incurred.

May 9, 2018

- Commissioning services, LEED services, and cost estimation services are not included in our proposal at this time. If these services are desired in the future, we propose to negotiate costs for the work at that time.

RSA proposes the following lump sum fee for this project:

<u>Task</u>	<u>Mechanical</u>	<u>Electrical</u>
Site Visit	\$ 1,889	-
35% Design	\$ 4,920	\$ 1,040
95% Design	\$ 4,285	\$ 1,505
100% Design	\$ 1,135	\$ 805
<i>Bid Phase</i>	\$ 700	\$ 450
<i>In-office C/A</i>	\$ 6,650	\$ 3,970
<i>Site Inspection</i>	<u>\$ 1,889</u>	<u>-</u>
	\$ 21,468	\$ 7,770

GRAND TOTAL: \$ 29,238

Please review and advise if this proposal is acceptable by signing below and returning a copy to our office as our notice to proceed. We have attached a copy of our Standard Terms and Conditions to provide guidelines for contractual issues in the absence of a formal contract for this project. We look forward to working with you on this project.

Sincerely,



Brian Pekar, P.E.
Associate Principal Engineer

bpp/mrf/db/hhm
18-0248r1/P17-313
Attachment

Accepted for ECI Inc.

Agreement for Professional Services
Project: Airport HVAC Upgrades – West Wing
Project No: 18-350-1801
Contract No.: 1401
Cost Code: 350-0310-55000-1801



Appendix C General Conditions

I. Definitions:

Basic Services: The identified work elements set forth in this Agreement for which the Consultant will receive prime compensation.

Change: An addition to, or reduction of, or other revision in the scope, complexity, character, or duration of the services or other provisions of this Agreement.

City's Project Manager: City's representative in charge of the project(s) and the consultant's primary point of contact for notice(s) to proceed, invoices, correspondence and interface with the City.

Consultant's Project Manager: The Consultant's representative in charge of the project(s) who is directly responsible and engaged in performing the required services.

Extra Services: Any services or actions required of the Consultant above and beyond provisions of this Agreement.

Funding Agency(s): The agency(s) of the federal, state or municipal government which furnishes funds for the Consultant's compensation under this Agreement.

Optional Services: Identifiable and/or indeterminate work elements set forth in this Agreement, which are separate and distinct from those covered by the prime compensation, which the City has the option to authorize.

Prime Compensation: The dollar amount paid to the Consultant for basic services set forth in this Agreement. Prime compensation does not include payment for any optional or extra services.

Scope of Work: Basic and optional services required of the Consultant by provisions of this Agreement.

Subconsultant: Any person, firm, corporation, joint venture, partnership or other entity engaged through or by Consultant.

II. Information and Services from Others:

Agreement for Professional Services
Project: Airport HVAC Upgrades – West Wing
Project No: 18-350-1801
Contract No.: 1401
Cost Code: 350-0310-55000-1801



the provision for maintaining the insurance in effect for one year following the date of final payment may be cause for the Owner to refrain from dealing with the Consultant in the future.

V. Payments:

The City shall pay to the Consultant the amount of any changes in the cost of insurance which are attributable to the Scope of Work created by change orders.

Payments shall be made in accordance with Appendix B. Consultant shall submit progress invoices to City in duplicate showing the itemized services performed during the invoice period and the charges therefore.

All progress invoices shall be prepared as a percentage of the work is completed except contracts performed on "time and expenses" basis which invoiced amounts shall not exceed the actual charges to the invoice date.

Under no circumstances will City pay for charges in excess of any lump sum or not-to-exceed contract amount incurred prior to written authorization by City for an increase in the contract amount. Written request for an increase in the contract amount shall be given to City with sufficient notice to allow City to issue formal approval prior to the incurring of excess charges without delay to the work.

On "time and expenses" contract amounts, compensation for work included in the Scope of Work shall be for direct labor costs and the actual cost of reimbursable expenses. Direct labor costs shall be as shown on n/a, times a factor of n/a, for services rendered by principals and employees of the firm. Reimbursable expenses mean the actual expenses incurred directly or indirectly in connection with the Project for: transportation and subsistence incidental thereto; obtaining bids or proposals from contractor(s); furnishing and maintaining field office facilities; toll telephone calls and telegrams; reproduction of reports, drawings, specifications, and similar project-related items and, if authorized in advance by City, overtime work requiring higher than regular rates. Reimbursable expenses shall also include the amount billed to Consultant by Subconsultant employed by consultant for such Subconsultants' services and reimbursable expenses times a factor of 1.05.

The sum of payments shall not exceed the allowable compensation stated in this Agreement. In the event items on an invoice are disputed, payment on those items will be withheld until the dispute is resolved.

The Consultant shall submit a final invoice and required documentation for services authorized by each Notice to Proceed within Ninety (90) days after final acceptance by the City. The City will not be held liable for payment of invoices submitted after this time unless prior written approval has been given.

Agreement for Professional Services
Project: Airport HVAC Upgrades – West Wing
Project No: 18-350-1801
Contract No.: 1401
Cost Code: 350-0310-55000-1801



nonconformance to this Agreement, the percentage of total compensation attributable to the nonconforming work may be withheld.

The City at any time may terminate (convenience termination) or suspend this Agreement for its own needs or convenience. In the event of a convenience termination or suspension for more than three months, the Consultant will be compensated for authorized services and authorized expenditures performed to the date of receipt of written notice of termination plus reasonable termination expenses. NO fee or other compensation for the uncompleted portion of the services will be paid, except for already incurred indirect costs which the Consultant can establish and which would have been compensated for over the life of this Agreement, but because of the convenience of the termination would have to be absorbed by the Consultant without further compensation.

If state or federal funds support this Agreement, settlement in the event of default or convenience termination must be approved by the City and any appropriate state or federal agency.

X. Officials Not to Benefit:

No member of or delegate to Congress, United States Commissioner or other officials of federal, state or local government shall be admitted to any share or part of this Agreement or any benefit to arise therefrom. The Consultant warrants that it has not employed or retained any organization or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement and that it has not paid or agreed to pay any consideration contingent upon or resulting from this Agreement.

XI. Independent Consultant:

Except in those instances specifically provided for herein, the Consultant and any of its agents and employees shall act in an independent capacity and not as agents of the City in the performance of the Agreement.

XII. Ownership of Work Products:

Work products produced under this Agreement, except items which have preexisting copyrights, are the property of the City. Payments to the Consultant for services hereunder includes full compensation for all work products, field notes, interim work, reports, and other materials produced by the Consultant and its Subconsultants pertaining to this Agreement. Any re-use the City might make of these work products shall be at the City's own risk and the Consultant shall not incur any liability for the City's re-use of the work products on any project for which they were not intended.

XIII. Subconsultants, Successors and Assigns:

Agreement for Professional Services
Project: Airport HVAC Upgrades – West Wing
Project No: 18-350-1801
Contract No.: 1401
Cost Code: 350-0310-55000-1801

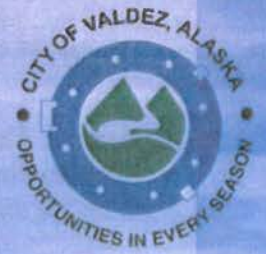


Agreement. The Consultant shall in any case continue to expeditiously accomplish disputed services pending future resolution of the Consultant's claim unless notified by the City to stop work on the disputed matter.

In presenting any claim, the Consultant shall specifically include, to the extent then possible, the following:

- The provisions of this Agreement which apply to the claim and under which it is made.
- The specific relief requested including any additional compensation claimed and the basis upon which it was calculated and/or the additional time requested and the basis upon which it was calculated.
- The claim will be acknowledged in writing by the City's Project Manager. If the claim is not disposed of within sixty (60) days of acknowledgement, provided additional time is not granted in writing by the City's Contract Officer, the claim will be decided by the City's Contract Officer. The Contract Officer reserves the right to make a written request to the Consultant at any time for additional information which the Consultant may possess to support the claims(s). The Consultant agrees to provide the City such additional information within thirty (30) days of receipt for such a request. The City's Contract Officer will allow a reasonable time extension for good cause if presented in writing prior to the expiration of the thirty (30) days. Failure to furnish such additional information constitutes a waiver of claim.
- The Consultant will be furnished a written, signed copy of the Contract Officer's decision within ninety (90) days of receipt of all necessary information from the Contractor upon which to base the decision. The Contract Officer's decision is final and conclusive unless fraudulent as to the claim unless, with thirty (30) days of receipt of the decision, the Consultant delivers a notice of appeal to the City Manager. The notice of appeal shall include specific exceptions to the City's decision including specific provision of this Agreement which the Consultant intends to rely upon on appeal. General assertions that the City's decision is contrary to law or to fact are not sufficient.
- The decision of the City Manager will be rendered within 120 days of notice of appeal and the decision constitutes the exhaustion of contractual and administrative remedies.

XV. Extent of Agreement:



COMPREHENSIVE PLAN COMMUNITY WORKSHOP

Please join us for a presentation on the different elements that will make up the Valdez Comprehensive Plan and to learn how you can get involved in planning for the future of Valdez.

For questions, please contact Nick Chen at nick.chen@kimley-horn.com

WHEN: Tuesday, September 11, 2018
6:30-8pm

WHERE: Valdez Civic Center
110 Clifton Dr.

Kimley»Horn

August 2018

City Council Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 7pm—Economic-Diversification-Commission-Meeting	2	3 11am – Mayor, CM, & Clerk Standing Meeting	4
5	6 3pm – Mayor, CM, & Clerk Agenda Review Meeting	7 10am-5pm City Permanent Fund Committee Meeting 5:30pm-Council Work Session-Re: City Permanent Fund Annual Meeting	8	9	10 11am – Mayor, CM, & Clerk Standing Meeting	11
	7pm—Ports & Harbor Commission Meeting	7pm - City Council Meeting	7pm – Planning & Zoning Commission Meeting			
12	13	14 5:30pm – Library Board Meeting (@ Library) 6:30pm – Prov. Health Advisory Council Meeting (@ Hospital) 7pm – Parks & Recreation Commission Meeting	15	16 6:30pm – Museum Board Meeting (@ Museum)	17 11am – Mayor, CM, & Clerk Standing Meeting	18
19	20 5:30pm City Council Joint Work Session with Flood Mitigation Task Force (@ Civic Center)	21 Primary Election Day Mayor's Flood Task Force Meeting Noon – (Civic Center) Combined with Work Session on Monday instead of Standalone Meeting	22 7pm – Economic Diversification Commission Meeting	23	24 11am – Mayor, CM, & Clerk Standing Meeting	25
26	27 Noon – Beautification Task Force Meeting 6:30 pm – School Board Meeting	28	29 7pm - City Council Meeting	30	31 11am – Mayor, CM, & Clerk Standing Meeting	

Note #1: This calendar is subject to change. Contact the City Clerk's office for updates as needed.
 Note #2: Mayor's Flood Task Force meets as agenda items require. Meeting dates/times vary.
 Note #3: Strikethroughs indicate standing meeting has been cancelled.

Updated 08/17/18 by AEF

