



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Meeting Agenda - Final

City Council

Tuesday, April 4, 2017

7:00 PM

Council Chambers

Regular Meeting

REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. PUBLIC APPEARANCES

1. [Mark Sullivan & Dustin Huebner, Tailgate Alaska](#)

V. PUBLIC BUSINESS FROM THE FLOOR

VI. CONSENT AGENDA

1. [Proclamation: Child Abuse Prevention Month](#)
2. [Proclamation: Sexual Assault Awareness Month](#)
3. [Appointment to Providence Valdez Medical Center Health Advisory Council](#)

VII. NEW BUSINESS

1. [Appeal of Protest to the Renewal of Package Store License #4165 - Three Bears Alaska, Inc.](#)

VIII. RESOLUTIONS

1. [#17-11 - Appointing the Judges and Clerks for the Regular Municipal Election To Be Held May 2, 2017, and Setting the Hourly Rate of Compensation](#)
2. [#17-12- Amending the 2016 City Budget by Accepting \\$70,000 in Partnership Revenues from Providence Health and Services, and Increasing Hospital Department Appropriations in an Equal Amount](#)

IX. REPORTS

1. [Report: City Clerk Certification of Eligible Candidates for May 2, 2017 Valdez Regular Municipal Election](#)
2. [Report: February 2017 Legal Billing Summary](#)
3. [Airport/City Hall Relocation & Remodel Report](#)

X. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report
2. City Clerk Report
3. City Attorney Report
4. City Mayor Report

1. [Mayor's Report - April 4, 2017](#)

XI. COUNCIL BUSINESS FROM THE FLOOR

XII. ADJOURNMENT

XIII. APPENDIX

1. [Council Calendars - April & May 2017](#)
2. [City Commissions & Boards - Approved Meeting Minutes](#)



Agenda Statement

File #: 17-0173 **Version:** 1

Type: Public Appearances **Status:** Agenda Ready

File created: 3/31/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Mark Sullivan & Dustin Huebner, Tailgate Alaska

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Mark Sullivan & Dustin Huebner, Tailgate Alaska

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Mr. Mark Sullivan and Mr. Dustin Huebner from Tailgate Alaska will provide a presentation to City Council regarding their recent 2017 event. Tailgate Alaska celebrated its 10th anniversary this year.



Agenda Statement

File #: 17-0174 **Version:** 1

Type: Consent Item **Status:** Consent Agenda

File created: 3/28/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Proclamation: Child Abuse Prevention Month

Sponsors:

Indexes:

Code sections:

Attachments: [2017 Child Abuse Prevention Month Proclamation](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Proclamation: Child Abuse Prevention Month

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Approve proclamation

SUMMARY STATEMENT:

Please see attached 2017 Proclamation naming April 2017 Child Abuse Prevention Month in Valdez.



Agenda Statement

File #: 17-0175 **Version:** 1

Type: Consent Item **Status:** Consent Agenda

File created: 3/28/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Proclamation: Sexual Assault Awareness Month

Sponsors:

Indexes:

Code sections:

Attachments: [2017 Sexual Assault Awareness Month Proclamation](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Proclamation: Sexual Assault Awareness Month

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Approve proclamation

SUMMARY STATEMENT:

Please see attached 2017 Proclamation naming April 2017 Sexual Assault Awareness Month in Valdez.



Agenda Statement

File #: 17-0176 **Version:** 1

Type: Consent Item **Status:** Consent Agenda

File created: 3/28/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Appointment to Providence Valdez Medical Center Health Advisory Council

Sponsors:

Indexes:

Code sections:

Attachments: [Reese_PVMC HAC_April 2017 Application](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Appointment to Providence Valdez Medical Center Health Advisory Council

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Appoint one applicant to the Providence Valdez Medical Center Health Advisory Council

SUMMARY STATEMENT:

One vacancy currently exists on the PVMC HAC due to resignation. Appointees to this position will fill a partial term, expiring in October 2018.

The City Clerk's office advertised the vacancy and received one application:

1. Darren Reese



Agenda Statement

File #: 17-0177 **Version:** 1
Type: New Business **Status:** Agenda Ready
File created: 3/31/2017 **In control:** City Council
On agenda: 4/4/2017 **Final action:**
Title: Appeal of Protest to the Renewal of Package Store License #4165 - Three Bears Alaska, Inc.
Sponsors:
Indexes:
Code sections:
Attachments: [Notification to Three Bears Alaska Regarding Letter of Protest Package Store License.pdf](#)
[Letter of Protest License #4165 Three Bears Alaska, Inc.pdf](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Appeal of Protest to the Renewal of Package Store License #4165 - Three Bears Alaska, Inc.

SUBMITTED BY: Sheri L. Pierce, MMC

FISCAL NOTES:

Expenditure Required: NA
Unencumbered Balance: NA
Funding Source: NA

RECOMMENDATION:

After hearing testimony by Mr. Mierop regarding the appeal, the City Council should take action by formal motion to uphold or rescind the letter of protest previously filed with the Director of the Alcohol & Marijuana Control Board.

SUMMARY STATEMENT:

A local governing body may protest the approval of an application pursuant to AS 04.11.480 by furnishing the Director of the AMCO and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of a notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d).

The City of Valdez submitted a written letter of protest to the Alcohol & Marijuana Control Office and issued notification of the protest to the applicant within 60 days of receipt of the notice of renewal by the AMCO office.

Mr. Steve Mierop, Three Bears Alaska, Inc. has requested and was granted the opportunity to defend

the application for renewal of package store license #4165 before a meeting of the governing body.

After hearing testimony by Mr. Mierop regarding the appeal, the City Council should take action by formal motion to uphold or rescind the letter of protest previously filed with the Director of the Alcohol & Marijuana Control Board.



Agenda Statement

File #: RES 17-0011 **Version:** 1
Type: Resolution **Status:** Agenda Ready
File created: 3/28/2017 **In control:** City Council
On agenda: 4/4/2017 **Final action:**
Title: #17-11 - Appointing the Judges and Clerks for the Regular Municipal Election To Be Held May 2, 2017, and Setting the Hourly Rate of Compensation
Sponsors:
Indexes:
Code sections:
Attachments: [Resolution Appointing 2017 VDZ Muni Election Worker Resolution](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

#17-11 - Appointing the Judges and Clerks for the Regular Municipal Election To Be Held May 2, 2017, and Setting the Hourly Rate of Compensation

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: \$3,000
Unencumbered Balance: \$6,059
Funding Source: 001-5350-43350

RECOMMENDATION:

Approve Resolution # 17-11

SUMMARY STATEMENT:

Pursuant to the provisions of Valdez Municipal Code, the City Clerk recommends the appointment of judges and clerks for the municipal election on May 2, 2017.

Additionally, the City Clerk recommends the judges and clerks appointed to the municipal election boards be compensated at the rate of \$12.00 per hour, to include elections board training.



Agenda Statement

File #: RES 17-0012 **Version:** 1
Type: Resolution **Status:** Agenda Ready
File created: 3/28/2017 **In control:** City Council
On agenda: 4/4/2017 **Final action:**
Title: #17-12- Amending the 2016 City Budget by Accepting \$70,000 in Partnership Revenues from Providence Health and Services, and Increasing Hospital Department Appropriations in an Equal Amount
Sponsors: City Council
Indexes:
Code sections:
Attachments: [Prov Partnering Funds Budget Resolution.pdf](#)
[Providence Community Partnership Gift Letters \(Hospice & SHARP III\).pdf](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

17-12- Amending the 2016 City Budget by Accepting \$70,000 in Partnership Revenues from Providence Health and Services, and Increasing Hospital Department Appropriations in an Equal Amount

SUBMITTED BY: Brian Carlson, Finance Director

FISCAL NOTES:

Expenditure Required: \$70,000.

Unencumbered Balance: \$70,000.

Funding Source: 001-0000-35250 PVMC Partnership Program

RECOMMENDATION:

Approve the budget amendment accepting \$70,000 in grant revenues and increasing Hospital Department appropriations for the *SHARP III* (\$50,000) and *Hospice Care* (\$20,000) programs.

SUMMARY STATEMENT:

Providence has provided partnering funds to various community efforts in Valdez. The funding recipients are determined by the Valdez Health Advisory Committee.

In 2017, the Committee included *physician student-debt relief*, via the State-run *SHARP* program, and *hospice care* via *Connections to Care, Inc.* among their requested initiatives. These efforts were

funded with \$50,000 and \$20,000, respectively.

As neither organization was formally established and able to receive funds at the time of the award, Providence and the Committee have requested that the City act as a pass-through conduit until such time as funds can be deployed to their ultimate purpose.

Connections to Care, Inc. is now formally established, and so the City will remit funds with their next bill-payment cycle in early April. The *SHARP III* program is anticipated to be ready to receive funds in June of 2017, at which time the City will remit payment.

These funds entail no ongoing obligation, whether administrative or funding, to the City of Valdez. Staff anticipates that similar funding from Providence in future years will be made directly to the program administrators, and will entail no pass-through funding with the City.



Agenda Statement

File #: 17-0178 **Version:** 1

Type: Report **Status:** Agenda Ready

File created: 3/28/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Report: City Clerk Certification of Eligible Candidates for May 2, 2017 Valdez Regular Municipal Election

Sponsors:

Indexes:

Code sections:

Attachments: [Certificate of Candidates to Council May 2, 2017 Regular Election](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Report: City Clerk Certification of Eligible Candidates for May 2, 2017 Valdez Regular Municipal Election

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Please find the City Clerk's certification of eligible candidates for the May 2, 2017 Valdez regular municipal election attached for City Council awareness.



Agenda Statement

File #: 17-0179 **Version:** 1

Type: Report **Status:** Agenda Ready

File created: 3/28/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Report: February 2017 Legal Billing Summary

Sponsors:

Indexes:

Code sections:

Attachments: [Brena, Bell, & Clarkson - Legal Billing Summary - February 2017](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Report: February 2017 Legal Billing Summary

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

February 2017 legal billing summary from Brena, Bell, & Clarkson, P.C. attached for City Council awareness.



Agenda Statement

File #: 17-0180 **Version:** 1

Type: Report **Status:** Agenda Ready

File created: 3/29/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Airport/City Hall Relocation & Remodel Report

Sponsors:

Indexes:

Code sections:

Attachments: [Airport and City Hall Relocate and Remodel.pdf](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Airport/City Hall Relocation & Remodel Report

SUBMITTED BY: Todd Wegner, Assistant City Manager

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Council has requested a report on future costs for employee space needs. This report is an estimate of what we have spent to date and further costs associated with relocation and remodel.



Agenda Statement

File #: 17-0181 **Version:** 1

Type: Report **Status:** Agenda Ready

File created: 3/30/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Mayor's Report - April 4, 2017

Sponsors:

Indexes:

Code sections:

Attachments: [Mayor's Report – April 4, 2017](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Mayor's Report - April 4, 2017

SUBMITTED BY: Ruth E. Knight, Mayor

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Mayor Knight's written report respectfully submitted for Council consideration.



Agenda Statement

File #: 17-0182 **Version:** 1

Type: Appendix Item **Status:** Agenda Ready

File created: 3/20/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: Council Calendars - April & May 2017

Sponsors:

Indexes:

Code sections:

Attachments: [City Council Calendar - April 2017](#)
[City Council Calendar - May 2017](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

Council Calendars - April & May 2017

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Council calendars for April and May 2017 attached for Council awareness.



Agenda Statement

File #: 17-0183 **Version:** 1

Type: Appendix Item **Status:** Agenda Ready

File created: 3/28/2017 **In control:** City Council

On agenda: 4/4/2017 **Final action:**

Title: City Commissions & Boards - Approved Meeting Minutes

Sponsors:

Indexes:

Code sections:

Attachments: [Approved Meeting Minutes Parks & Rec Commission 011017](#)
[Library Minutes 01102017](#)
[Library Minutes 02142017](#)

Date	Ver.	Action By	Action	Result
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ITEM TITLE:

City Commissions & Boards - Approved Meeting Minutes

SUBMITTED BY: Allie Ferko, CMC, Deputy City Clerk

FISCAL NOTES:

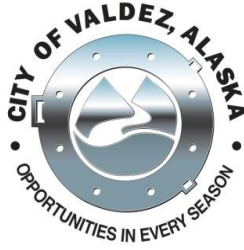
Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Approved City Commissions & Boards meeting minutes attached for City Council awareness.



Proclamation

WHEREAS, Alaska's children deserve to grow up in safe and nurturing environments to ensure they reach their full potential; and

WHEREAS, Alaska has the distinction of having the third highest per-capita rate of child maltreatment in the nation. One child in Alaska is reported as a victim of child abuse or neglect every 33 minutes, and 40 percent of these alleged victims are children ages six and under. These facts speak volumes for the prevalence of child abuse and neglect in Alaska and show the necessity of its prevention; and

WHEREAS, child abuse and neglect not only cause immediate harm to children, but are also linked to a wide range of traumatic psychological, emotional, medical, and behavioral issues, which can lead to criminal behavior, substance abuse, depression, increased health problems, and suicide: and

WHEREAS, there is no issue of greater national importance than ensuring the health and safety of our children. Valdez is committed to building stronger families through programs designed to prevent child abuse and neglect. All citizens should be aware of the impact of child abuse and its prevention within the community, and should support and protect children to assure all children are safe from abuse and neglect; and

WHEREAS, Advocates for Victims of Violence encourages all citizens to find ways to cherish our children, strengthen our families, to work together to eliminate child abuse and neglect and to strive toward a shared dream in which every childhood is a happy one.

NOW, THEREFORE, I, Ruth E. Knight, Mayor of the City of Valdez, Alaska, do hereby proclaim April 2017 as **Child Abuse Prevention Month** in Valdez and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

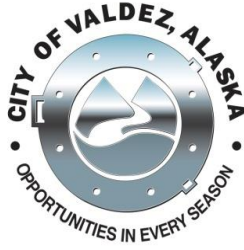
Dated this 4th Day of April, 2017

CITY OF VALDEZ, ALASKA

ATTEST:

Ruth E. Knight, Mayor

Sheri L. Pierce, MMC, City Clerk



Proclamation

WHEREAS, sexual assault affects all genders, ages, racial, cultural and economic backgrounds; and

WHEREAS, this experience can be devastating for not only the survivor, but also for the family and friends of the survivor; and

WHEREAS, sexual violence against the citizens of Alaska continues to increase at an alarming rate—many times above the national average; child sexual assault in Alaska is almost six times the national average and almost 75% of Alaskans have experienced or know someone who has experienced domestic violence or sexual assault; and

WHEREAS, it is critical to intensify public awareness of sexual assault, to educate people about the need for citizen involvement in efforts to reduce sexual violence, and to increase the support for agencies providing aid to all victims of sexual assault; and

WHEREAS, due to the prevalence of these crimes, we must work together to prevent sexual violence and Advocates for Victims of Violence has many programs which fight sexual assault by striving to increase public awareness of lifelong pain and suffering caused by these crimes. The dedicated staff of AVV provides victims the support and advocacy needed to help cope with their trauma; and

WHEREAS, changing societal views through awareness, education and legislation and by having law enforcement, court systems, support agencies and communities hold perpetrators responsible for their actions will help make a society where all women, children and men can live free from violence and exploitation.

NOW, THEREFORE, I, Ruth E. Knight, Mayor of the City of Valdez, Alaska, do hereby proclaim the month of April 2017 as **Sexual Assault Awareness Month** in Valdez, and urge, all residents to learn more about the pervasiveness of sexual assault in Alaska and become involved in the fight against it by supporting local activities and programs so that we as a collective group and community can help eliminate this heinous crime.

Dated this 4th day of April 2017

CITY OF VALDEZ, ALASKA

ATTEST:

Ruth E. Knight, Mayor

Sheri L. Pierce, MMC, City Clerk

Application Form

Profile

Darren

First Name

Reese

Last Name

dreese@valdezak.net

Email Address

Box 885

Valdez Mailing Address (PO BOX # or HCI BOX #)

3444 Robe Lane

Home Address

Suite or Apt

Valdez

City

AK

State

99686

Postal Code

Home: (907) 835-3066

Primary Phone

Mobile: (308) 214-0812

Alternate Phone

State of Alaska, DOT

Employer

Highway Foreman

Occupation

Which Boards would you like to apply for?

Providence Valdez Medical Center Health Advisory Council

How did you learn about this vacancy? *

☒ City Website

Interests & Experience

Why are you interested in serving on a City of Valdez board or commission?

I feel that I could help them, as well as help myself understand the needs of our local hospital.

Please outline your education, work, and volunteer experience which will assist you in serving on a City of Valdez board/commission.

I have a B.S. in Industrial Engineering. I feel this gives me a understanding on how to help with increasing the level of service that the hospital is currently giving.

Upload a Resume or Letter of Interest



March 15, 2017
Office of the City Clerk

Mr. Steven Mierop
445 N. Pittman Road, Ste. B
Wasilla, Alaska 99623
Email: steve@threebearsalaska.com

Dear Mr. Mierop,

In accordance with the regulations established under AS 04.11.480, the City of Valdez governing body has issued a letter of protest regarding the renewal of package store license #4165 currently issued to Three Bears Alaska Inc. The protest is filed based on the fact that you do not operate an actual retail store which is open and accessible to the public for the purchase of package store products. I have enclosed the letter of protest and statement of reasons for the protest which has been submitted to the Alcohol & Marijuana Control Office.

Our next regular meeting of the Valdez City Council will be held on April 4, 2017, at 7:00 p.m., at the Valdez City Council Chambers which is located at 212 Chenega Street. The deadline for placing an item on the April 4th agenda to appear before the city council to defend the issuance of your license is Monday, March 29th, at 5:00 pm. Please send your request to be placed on the April 4th agenda, or any correspondence related to this matter, by mail or email to: City of Valdez, Office of the City Clerk, PO Box 307, Valdez, AK 99686, email: spierce@ci.valdez.ak.us.

Sincerely,

Sheri L. Pierce, MMC
City Clerk
City of Valdez, Alaska

cc:

Department of Commerce, Community, and Economic Development
Alcohol & Marijuana Control Office
550 West 7th Ave, Suite 1600
Anchorage, AK 99501

P.O. BOX 307 • VALDEZ, ALASKA 99686
TELEPHONE (907) 834-3408 • FAX (907) 835-2992



March 13, 2017
Office of the City Clerk

Department of Commerce, Community, and Economic Development
Alcohol & Marijuana Control Office
550 West 7th Ave, Suite 1600
Anchorage, AK 99501

RE: Letter of Protest for Renewal of Package Store Liquor License #4165 – Three Bears Alaska, Inc.

To Whom It May Concern:

This letter serves as notification that the City of Valdez protests the renewal and issuance of liquor license #4165 – Three Bears Alaska, Inc. – Package Store for the following reasons:

- A package store liquor license is intended for a retail establishment open to the public during normal business hours for the purpose of selling prepackaged alcohol. The only package store currently open and operational in Valdez is associated with liquor license #2912 DBA Oaken Keg #1833, located adjacent to the Safeway Store.
- There is currently no operational or physical business in Valdez associated with liquor license #4165 (Three Bears Alaska, Inc.). Please note, while the Acres Beverage Center physical building remains in place, this package store establishment also has been closed for business for many years.
- The City has been advised that the number of liquor licenses classified as “Non-R.E” in Valdez currently exceeds the number allowed based on our population. If this is the case, both the licenses held unused by Three Bears and Acres Beverage Center would prevent any prospective investment or development of a new fully functional package store within the City.
- The City does not support the practice of holding an inactive liquor license long term for the purpose of preserving future financial gain or speculation of a future market. The renewal of license #4165 by the State of Alaska may prohibit the ability of an investor to obtain a new Non-R/E license to own and operate a fully functional business in the community.

The City of Valdez has provided notification of this protest by certified mail to the Director of Three Bears Alaska, Inc, which was mailed to 445 N. Pittman Road, Ste. B, Wasilla, AK 99623, on March 14, 2017. The notification provided information on the next regular meeting of the city council, should they wish to comment on this letter of protest.

Sincerely,

A handwritten signature in blue ink that reads "Sheri L. Pierce". The signature is written in a cursive, flowing style.

Sheri L. Pierce, MMC
City Clerk
City of Valdez, Alaska



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

January 17, 2017

City of Valdez

Attn: Sheri Pierce, MMC

Via Email: spierce@ci.valdez.ak.us

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Package Store	License Number:	4165
Licensee:	Three Bears Alaska, Inc.		
Doing Business As:	Three Bears		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jedediah Smith".

Jedediah Smith, Local Government Specialist

amco.localgovernmentonly@alaska.gov



March 13, 2017
Office of the City Clerk

Department of Commerce, Community, and Economic Development
Alcohol & Marijuana Control Office
550 West 7th Ave, Suite 1600
Anchorage, AK 99501

RE: Letter of Protest for Renewal of Package Store Liquor License #4165 – Three Bears Alaska, Inc.

To Whom It May Concern:

This letter serves as notification that the City of Valdez protests the renewal and issuance of liquor license #4165 – Three Bears Alaska, Inc. – Package Store for the following reasons:

- A package store liquor license is intended for a retail establishment open to the public during normal business hours for the purpose of selling prepackaged alcohol. The only package store currently open and operational in Valdez is associated with liquor license #2912 DBA Oaken Keg #1833, located adjacent to the Safeway Store.
- There is currently no operational or physical business in Valdez associated with liquor license #4165 (Three Bears Alaska, Inc.). Please note, while the Acres Beverage Center physical building remains in place, this package store establishment also has been closed for business for many years.
- The City has been advised that the number of liquor licenses classified as “Non-R.E” in Valdez currently exceeds the number allowed based on our population. If this is the case, both the licenses held unused by Three Bears and Acres Beverage Center would prevent any prospective investment or development of a new fully functional package store within the City.
- The City does not support the practice of holding an inactive liquor license long term for the purpose of preserving future financial gain or speculation of a future market. The renewal of license #4165 by the State of Alaska may prohibit the ability of an investor to obtain a new Non-R/E license to own and operate a fully functional business in the community.

The City of Valdez has provided notification of this protest by certified mail to the Director of Three Bears Alaska, Inc, which was mailed to 445 N. Pittman Road, Ste. B, Wasilla, AK 99623, on March 14, 2017. The notification provided information on the next regular meeting of the city council, should they wish to comment on this letter of protest.

Sincerely,

A handwritten signature in blue ink that reads "Sheri L. Pierce". The signature is fluid and cursive, with the first name "Sheri" being the most prominent.

Sheri L. Pierce, MMC
City Clerk
City of Valdez, Alaska



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 17, 2017

City of Valdez
Attn: Sheri Pierce, MMC
Via Email: spierce@ci.valdez.ak.us

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Package Store	License Number:	4165
Licensee:	Three Bears Alaska, Inc.		
Doing Business As:	Three Bears		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jedediah Smith".

Jedediah Smith, Local Government Specialist
amco.localgovernmentonly@alaska.gov

CITY OF VALDEZ, ALASKA

RESOLUTION NO. 17-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, APPOINTING THE JUDGES AND CLERKS FOR THE REGULAR MUNICIPAL ELECTION TO BE HELD MAY 2, 2017, AND SETTING THE HOURLY RATE OF COMPENSATION

WHEREAS, pursuant to the provisions of the Valdez City Code, the following are appointed as judges and clerks for the regular municipal election of May 2, 2017:

PRECINCT NO. 1

Judges

Katie Connell, Chair.
Rachelle Gunion
Scharlene Togagae

Clerk

Toni Emerald

PRECINCT NO. 2

Judges

Shannon Day, Chair.
Dorothy Moore
Pat Von Bargaen
Dolores Gard

Clerk

Gloria Day

PRECINCT NO. 3

Judges

Lois Gilson, Chair.
Nancy Lethcoe
Frank Cook

Clerk

Dorothy Taylor

Section 2: Pursuant to the provisions of the Valdez City Code, the following are appointed as judges and clerk on an Absentee and Questioned Ballot Counting Board for the regular municipal election of May 2, 2017:

Judges

Shannon Day, Chairperson
Katie Connell
Lois Gilson

Clerk

Gloria Day

Section 3: The judges and clerks shall attend the Valdez polling places from 6:30 a.m. on May 2, 2017 after taking the oath required, and serve there until 8:00 p.m. Precinct chairs are authorized to adjust service hours with proper documentation.

Section 4: In the event any of the above election officials shall fail to take office for any reason, the vacancy shall be filled by the Valdez City Clerk as provided in the Alaska Statutes.

Section 5: The judges and clerks appointed to the election board shall be compensated at the rate of \$12.00 per hour, to include election board training.

Resolution No. 17-11
Page 2

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
VALDEZ, ALASKA, this 4th day of April, 2017.

CITY OF VALDEZ, ALASKA

Ruth E. Knight, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk

CITY OF VALDEZ, ALASKA

RESOLUTION #17-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2016 CITY BUDGET BY ACCEPTING \$70,000 IN PARTNERSHIP REVENUES FROM PROVIDENCE HEALTH AND SERVICES, AND INCREASING HOSPITAL DEPARTMENT APPROPRIATIONS IN AN EQUAL AMOUNT

WHEREAS, Providence Health and Services provides partnering funds to the communities in which they have a presence; and

WHEREAS, Providence Health and Services has provided partnering funds to various community and health initiatives in Valdez, as determined by the Valdez Health Advisory Council; and

WHEREAS, two such initiatives were not formally established and able to receive funding at the time it was disbursed by Providence; and

WHEREAS, the Health Advisory Committee has requested that the City act as a pass-through funding conduit for two fund recipients until such time as they are formally established, so as to facilitate funding for 2017 initiatives; and

WHEREAS, such conduit funding does not entail any additional funding or administrative obligation to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2017 Budget is amended as follows:

Section 1. Account 001-0000-35250, PVMC Partnership Program, is increased by to accept \$70,000 in revenues.

Section 2. Appropriations from account 001-0200-46950, PVMC Partnership Program, are increased by \$70,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 4th day of April, 2017

CITY OF VALDEZ, ALASKA

Ruth E. Knight, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk

Providence Valdez Medical Center
911 Meals Avenue
PO Box 550
Valdez, Alaska 99686
t: (907) 835 2249
f: (907) 834 1890
www.providence.org/alaska



March 27, 2017

Elke Doom
City Manager, City of Valdez
P.O. Box 307
Valdez, Alaska 99686

Dear Ms. Doom,

On behalf of the Providence Valdez Health Advisory Council, Providence Valdez Medical Center and Providence Health and Services – Alaska, we are proud to partner with programs that directly impact the health and wellness of Valdez. Recruiting and retaining qualified healthcare providers is a challenge for all rural communities. The State of Alaska is set to begin a new education debt assistance program for qualified providers that will make recruitment and retention of physicians a little easier. SHARP III as it is currently billed will leverage public/private partnerships to fill the void in communities that presently are unable to offer education debt assistance. Enclosed, please find a check in the amount of \$50,000.00. When the SHARP III program becomes operational (sometime during second quarter/third quarter of 2017), we hope that this gift would be applied on behalf of the community, to the benefit of physicians serving in Valdez.

The Providence strategic vision of **“creating healthier communities, together,”** begins with having trained and qualified caregivers. Our competitiveness as a community in the area of recruiting and retaining physicians depends on being able to offer what many communities throughout Alaska are already able to offer. We are grateful for the vital partnership and support from the City of Valdez and are grateful to be able to provide this investment in the future of our community.

Very truly yours,

A handwritten signature in blue ink, appearing to read "J O'Neil", is written over a light blue horizontal line.

Jeremy O'Neil
Administrator

Providence Valdez Medical Center
911 Meals Avenue
PO Box 550
Valdez, Alaska 99686
t: (907) 835 2249
f: (907) 834 1890
www.providence.org/alaska



March 27, 2017

Elke Doom
City Manager, City of Valdez
P.O. Box 307
Valdez, Alaska 99686

Dear Ms. Doom,

On behalf of the Providence Valdez Health Advisory Council, Providence Valdez Medical Center and Providence Health and Services – Alaska, we are proud to partner with Valdez programs that directly impact the health and wellness of our community. Hospice, palliative and transitional care assistance has been a long standing need in Valdez. Enclosed, please find a check in the amount of \$20,000.00. We hope that this gift could be used to support the newly created volunteer effort centered on developing those services in the Valdez area (i.e., Connections to Care, Inc.).

The Providence Mission to care for “... **the poor and vulnerable** ...” aligns clearly with the work of groups like Connections to Care. The City of Valdez is such an amazing place to live and work, with healthcare services that distinguish it from other like communities. Building upon the tradition of amazing volunteer groups, non-profit agencies, and strong City support, we are well positioned to enhance the lives and experience of Valdez citizens. Thank you for your support in creating a healthier community.

Very truly yours,

A handwritten signature in blue ink, appearing to read "J. O'Neil".

Jeremy O'Neil
Administrator



Office of the City Clerk
PO BOX 307
Valdez, AK 99686

March 17, 2017

I, Allie Ferko, Deputy City Clerk of the City of Valdez, Alaska, do hereby certify that the following candidates have been nominated for office by qualified electors of the City of Valdez, Alaska and will appear on the May 2, 2017 regular municipal election ballot.

City Council Member – 2 Year Term (2 vacancies)

- Doug Davies
- Lon Needles
- Carl J. Hedman
- Ron Ruff
- Sue Ellen Montes
- Jim Shirrell

City Council Member – 3 Year Term (1 vacancy)

- Darren Reese

School Board Member – 2 Year Term (1 vacancy)


- Tammy Holmes

School Board Member – 3 Year Term (3 vacancies)

- Woody Woodgate
- Jamie Winchester
- Alan Sorum
- Cara Bourne

Please contact the Valdez City Clerks Office at (907) 834-3468 or aferko@ci.valdez.ak.us for questions or concerns regarding the above information.

Please visit <http://www.ci.valdez.ak.us/elections> for additional information and updates regarding the May 2nd Valdez Regular Municipal Election.


Allie Ferko, CMC
Deputy City Clerk, City of Valdez, Alaska

BRENA, BELL & CLARKSON, P.C.

ROBIN O. BRENA, MANAGING ATTORNEY
 JESSE C. BELL
 KEVIN G. CLARKSON
 DAVID W. WENSEL
 ANTHONY S. GUERRIERO
 LAURA S. GOULD
 FREDERICK H. HAHN V
 MATTHEW C. CLARKSON
 KELLY M. MOGHADAM
 JON S. WAKELAND
 JAKE W. STASER

ATTORNEYS AT LAW

810 N STREET, SUITE 100
 ANCHORAGE, ALASKA 99501
 TELEPHONE: 907.258.2000
 FACSIMILE: 907.258.2001
 WEB SITE: BRENALAW.COM

March 20, 2017

City of Valdez
 Attn: Elke Doom, City Manager
 P.O. Box 307
 Valdez, AK 99686

From: Administration	
PO/Contract #:	
Account #:	001-5600-43200
Activity Code:	
Date:	03/28/17
Signature:	Elke Doom

February 2017 Billing Summary Sheet

File No.	Description	\$	Amount
1374-003	Tax Cap Litigation (3AN-12-11398 CI)	\$	0.00
1374-004	NSB Declaratory Action (3AN-13-8917 CI)	\$	14,327.59
1374-005	TAPS 2010, 2011, 2013, and 2014 SARB Appeals to Superior Court (3AN-06-8446 CI Consolidated) <i>BBC Invoice (\$0.00)</i> <i>Expert-Consultants/Services-Costs (\$0.00)</i>	\$	0.00
1374-007	City Council	\$	6,077.05
1374-008	Capital Facilities	\$	510.00
1374-009	Ports and Harbor	\$	1,080.00
1374-010	Finance	\$	0.00
1374-011	Administration	\$	11,123.60
1374-012	Community Development	\$	3,541.50
1374-014	Escaped Property	\$	4,963.45
1374-015	Bond Sales & Defeasance	\$	0.00
1374-016	Parks & Rec	\$	630.00
1374-017	Police Department	\$	1,160.31
1374-018	Human Resources – CONFIDENTIAL	\$	6,993.40
1374-019	Public Works	\$	0.00
1374-020	Small Boat Harbor	\$	0.00
1374-022	Gas Line	\$	15,384.10
1374-023	Confidential H.R. Matter	\$	1,027.50
1374-025	Confidential H.R. Matter	\$	0.00
1374-026	DOR Regulation Scoping and Revision Process	\$	0.00

File No.	Description	\$	Amount
1374-027	Cummings	\$	8,836.88
1374-028	Confidential H.R. Matter	\$	50.00
	TOTAL	\$	

AIRPORT RELOCATION & REMODEL

<u>Description</u>	<u>2016</u>	<u>2017 YTD</u>	<u>Encumb</u>	<u>Total</u>
appliances	329	-	-	329
blinds	1,283	-	-	1,283
Cleaning	802	-	-	802
Drywall	12,298	-	-	12,298
Electrical	21,512	-	-	21,512
Fan and Lights	4,311	-	-	4,311
Furniture	14,025	-	-	14,025
IT	23,806	-	-	23,806
Misc moving	432	-	-	432
misc remodel supplies	6,371	671	-	7,042
Movers	2,280	-	-	2,280
Payroll / Overtime	8,225	603	-	8,827
Total	95,674	1,273	-	96,947

CITY HALL RELOCATION & REMODEL

appliances				-
asbestos remediation				-
blinds				-
cleaning				-
Construction supplies	758	405	-	1,163
Doors	-	1,897	-	1,897
fans, lighting				
IT	300	-	-	300
IT Electrical upgrades	-	4,069		4,069
misc remodel supplies	227	2,208	-	2,435
Movers	570	-	-	570
Payroll / OT	1,111	1,610	-	2,721
Total	2,965	10,190	-	13,155

REMAINING COSTS

Four Offices:	Two each at City Hall and Airport; Estimate is \$19,500 combined
Asbestos Remediation:	City Hall; cost estimate is unavailable at time of packet preparation, though will likely be available by Council Meeting
Funding Source:	Costs will be allocated among three Major Maintenance projects: Finance Relocation to Airport; City Hall Relocation; Airport New Offices Funding is allocated via Budget Adjustment within Major Maintenance Reserve

Mayor's Report – April 4, 2017

Since our last Council meeting on March 21-

- March 24th Council Member Needles and I had the standing meeting with the City Manager. Mr. James was also in the meeting to ask our opinions on dates for bringing the selected candidates for the Economic Development Director position up for face-to face interviews. It is good to see this and other positions being filled.
- That same day was the opening reception at the museum for the annual Student Art Show, which Alan and I attended. If you haven't been to the Museum and the Library (lower level), you need to go and view the amazing student art work. These will be on display until the first week of May.
- I hope all city and state employees had a very nice 3-day weekend celebrating Seward's Day on Monday, March 27. That was the first day of the new state assessments (PEAKS) at our schools and so far testing is proceeding nicely.
- March 27th also marked the 53rd Anniversary of the 1964 Good Friday Earthquake. The Pioneers held a very appropriate memorial service on Kelsey Dock at 5:30, in the snow. Please remember the lost and their families.
- I attended the School Board meeting that same evening and heard the discussion about the bus incident. I am glad the district is taking this very seriously and am sure future precautions will be taken by the bus company. It also saddens me to know our superintendent's last year will be next school year.
- On Tuesday, March 28th, the Beautification Task Force met to decide on the way forward with ordering banners, they heard the latest report on the lights/wind damage and how they are being repaired/replaced, and decided on how to award the \$46,000 in matching grant funds for the beautification of the downtown corridor. There were over a dozen applications and we did not have close to enough funding to award everyone the full amount. It was discussed whether to come back to the Council to ask for more funding this Spring. We decided to ask for more funding in the Fall during budget time and advertise the grant earlier in the year. Mrs. Doom made some very persuasive points during this discussion and I asked her to share these with the Council.
- The Special Council meeting was quick and I would like to thank the Council members who were able to attend along with the staff, school employees, and members of the public. We received important information on the insurance and it was good to have the contract language corrected.
- Thursday the 30th was a day when EVERYONE wanted to meet...10 a.m. Meeting with DOT Northern Region Director, 11:30 meeting regarding AGPA/REI gas line, in the afternoon, ECO, and the Southeast gas utility all were in town and wanted to meet.
- Thursday evening's work session to discuss the proposed Fire Department move promises to be well attended with much good discussion.
- It is Spring in Valdez and we finally have our snow back! Hope everyone is having fun enjoying our beautiful white weather.

Respectfully submitted,



Ruthie Knight, Mayor City of Valdez

April 2017

City Council Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 11am - Council & PZ Code Review Subcommittee Meeting
2	3 11:30am - Audit Committee Meeting 7pm - Ports & Harbor Commission Meeting	4 7pm - Regular Council Meeting	5 Noon - Flood Mitigation Task Force Meeting 7pm - Economic Diversification Commission Meeting	6 5pm - Deadline for City Library Board application submission to City Clerks Office (One vacancy) 6pm - FEMA & AK DCCED Flood Mapping Public Meeting @ Civic Center	7	8
9	10 6:30pm - School Board Meeting	11 5:30pm - Library Board Meeting (@ Library) 6:30pm - Prov. Health Advisory Council Meeting (@ Hospital) 7pm - Parks & Recreation Commission Meeting	12 7pm - Planning & Zoning Commission Meeting	13 6:30pm - Council Work Session (Re: Continued Discussion about the Fire Department Facility)	14 All-America City Scholarships Due to Clerks Office by 5pm	15
16	17 Absentee Voting in Person @ City Hall - 8:30am to 5pm 7pm - Ports & Harbor Commission Meeting	18 Absentee Voting in Person @ City Hall - 8:30am to 5pm 7pm - Regular Council Meeting	19 Absentee Voting in Person @ City Hall - 8:30am to 5pm 7pm - Economic Diversification Commission Meeting	20 Absentee Voting in Person @ City Hall - 8:30am to 5pm	21 Absentee Voting in Person @ City Hall - 8:30am to 5pm	22
23	24 Absentee Voting in Person @ City Hall - 8:30am to 5pm Noon - Beautification Task Force Meeting 6:30pm - School Board Mtg	25 Absentee Voting in Person @ City Hall - 8:30am to 5pm	26 Absentee Voting in Person @ City Hall - 8:30am to 5pm 7pm - Planning & Zoning Commission Meeting	27 Absentee Voting in Person @ City Hall - 8:30am to 5pm	28 Absentee Voting in Person @ City Hall - 8:30am to 5pm	29
30						

Note #1: This calendar is subject to change. Contact the City Clerk's office for updates as needed.

Updated 03/31/17

Note #2: City Clerk and Deputy City Clerk out of the office for training and meetings the week of April 9th. Both will remain available by cell phone & email.

May 2017

City Council Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Absentee Voting in Person @ City Hall - 8:30am to 5pm 7pm - Ports & Harbor Commission Meeting	2 ELECTION DAY Polls open 7am-8pm Precinct One: Teen Center Precinct Two: Council Chambers Precinct Three: Robe River Fire Station	3 Noon - Elections Canvas Board 5:30pm - Board of Equalization 7pm - Regular Council Meeting <i>(Certification of Election)</i>	4 7pm - Economic Diversification Commission Meeting	5	6
7	8 6:30pm - School Board Meeting <i>(New School Board Members Sworn In)</i>	9 5:30pm - Library Board Meeting (@ Library) 6:30pm - Prov. Health Advisory Council Meeting (@ Hospital) 7pm - Parks & Recreation Commission Meeting	10 7pm - Planning & Zoning Commission Meeting	11	12	13
14	15 7pm - Ports & Harbor Commission Meeting	16 7pm - Regular Council Meeting <i>(New Council Members Sworn In)</i>	17 7pm - Economic Diversification Commission Meeting	18	19	20
21	22 6:30pm - School Board Meeting	23 Noon - City Permanent Fund Committee Meeting	24 7pm - Planning & Zoning Commission Meeting	25	26	27
28	29 Holiday	30 Noon - Beautification Task Force Meeting	31			

Note #1: This calendar is subject to change. Contact the City Clerk's office for updates as needed.

Updated 03/28/17

Note #2: City Clerk and Deputy City Clerk out of the office 5/18-26 for annual IIMC Training. Both remain available by COV email and cell phone.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Meeting Minutes - Draft

Parks and Recreation Commission

Tuesday, January 10, 2017

7:00 PM

Council Chambers

Regular Meeting

REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

Chair Smelcer called the meeting to order at 7:00 PM.

II. ROLL CALL

Present 8 - Chair Matt Smelcer
Commission Member Brian Teale
Chair Pro Tempore Rich Loftin
Commission Member Amy Goold
Commission Member Michael Britt
Commission Member Paul Nylund
Senior Administrative Assistant Krystal Moulton
PRCS Director Darryl Verfaillie

Excused 4 - Secretary Gary Pauly
Recreation Supervisor Wendy Clubb
Park Maintenance Supervisor Marcie Robertson
Events Coordinator Rachel Sensabaugh

III. APPROVAL OF MINUTES

[Approval of Regular Meeting Minutes from December 13, 2016](#)

MOTION: Commission Member Britt moved, seconded by Commission Member Nylund, to approve the regular meeting minutes from December 13, 2016, as written. The motion carried by the following vote.

The regular meeting minutes from December 13, 2016, were approved as written.

Yays: 6 - Chair Smelcer, Commission Member Teale, Chair Pro Tempore Loftin, Commission Member Goold, Commission Member Britt, and Commission Member Nylund

Excused: 1 - Secretary Pauly, Senior Administrative Assistant Moulton, PRCS Director Verfaillie, Recreation Supervisor Clubb, Park Maintenance Supervisor Robertson, and Events Coordinator Sensabaugh

IV. PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

V. UNFINISHED BUSINESS

[Discussion Item: Online Community Survey Results](#)

The Commission Members took their time reviewing the survey results. Discussion was made in regards to the number of surveys that were filled out and how many of those were completed by students.

Chair, Smelcer, inquired about the best way to publish those results for Community consumption, and whether or not this data should be presented to Council on its own. After further discussion, it was decided that the survey results were to be made available as hand-outs to the public, and the results would be presented to Council when accompanied by the updated Master Plan.

The Commission decided the best way to create hand-outs for the public, would be to have a work session to summarize the survey results. It was also suggested by Chair Pro-Tempore, Rich Loftin, to use the survey results to reassess the Commission's 2015 Priority List. Director, Darryl Verfaillie, suggested creating a fact sheet to accompany the public hand-outs, so that the community would have a better understanding of what the Parks & Recreation Department had control over, and what they did not.

After further discussion, it was decided by the Commission that they would host a booth at the Healthier You kickoff which was to take place at the Civic Center from 4:00 PM to 7:00 PM on Saturday, January 28, 2017. Commission Members were to volunteer to host this booth, hand out survey results and handle public inquiries.

VI. NEW BUSINESS

[Discussion Item: Seasonal Ice Rink Operations](#)

Chair, Smelcer, inquired about whether or not the Parks & Recreation Department would be willing to support a Community ice skating party, learn-to-skate lessons and other programs at the seasonal ice rink in the immediate future. Director, Verfaillie, replied saying that Parks & Recreation was unable to support additional events at that moment, due to the newly inherited Events Coordinator position and numerous Community Events, which were once handled by the Community Development Department.

Verfaillie informed the Commission that he had spoken with the City's Liability Underwriter as well as Sheri Pierce (interim City Manager) and the Finance Director, in regards to ice rink events. He discussed what was taken from the meeting and that his understanding was that anything that happens at the Skate Park would fall under the City's liability. Verfaillie went into further detail, saying that if an outside organization wanted to host an event for the Community, they would need to provide their own liability insurance as well as liability waivers.

Recreation Supervisor, Wendy Clubb, approached the Commission and explained the difference between the already existing position of Recreation Activities Coordinator and the newly inherited position of Community Events Coordinator. Clubb went into detail on the Community Events Coordinator position and explained that the position is responsible for organizing events such as; 4th of July, Pink Salmon Festival, Military Appreciation Day and more, as well as being the liaison between Community Service Organizations & City Departments and overseeing City funding given to those organizations.

Verfaillie reminded the Commission of the \$20,000.00 which had been allocated in 2017 for a covered ice rink design plan. Smelcer wanted to open discussion on what the Community can see for future support of the ice rink. Loftin suggested giving the Parks & Recreation Department time to sort out the 2017 budget and new event assignments, after which the Commission can suggest ice rink events during the next winter pre-planning session.

VII. REPORTS

[Recreation Supervisor Report](#)

The Commission reviewed the Recreation Supervisor's report. Discussion took place in regards to the Ski Hill and Rock Wall job openings, Rock Wall hours, New Year's Eve Nacho's, 'But Drop, and perspective opening timeline of the Salmonberry Ski Hill.

[Park Maintenance Supervisor Report](#)

There was no Park Maintenance Supervisor Report submitted for the Commission. Director, Verfaillie, asked that this report be included with the verbal Director's report.

[Director Report](#)

Verfaillie informed the Commission that Marcie Robertson, Park Maintenance Supervisor, and her staff, had been very busy working on the groomed trails both in-town and out-of-town.

Verfaillie continued with the Director's Report. He congratulated the Smelcer family for winning the recent Festive Homes Contest and discussed the Qaniq Challenge which was to be hosted by Parks & Recreation during the coming holiday weekend.

VIII. COMMISSION BUSINESS FROM THE FLOOR

Chair Pro-Tempore, Rich Loftin, inquired about Parks & Recreation's calendar of events. Loftin asked to meet with the Recreation Supervisor, Wendy Clubb, to solidify dates for the annual Kid's Races. Clubb informed Loftin that she would email the calendar to him, after which they could look into dates during Frosty Fever.

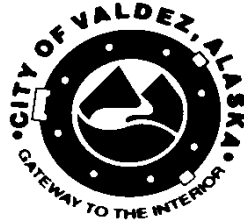
Commission Member, Mike Britt, thanked Matt Smelcer for keeping the ice rink at the Skate Park open. He also stated that the groomed trails were looking well and thanked Parks & Recreation along with their volunteers for all of their hard work. Brian Teale seconded Britt's comment in regards to thanking the staff, and said he felt they did a great job.

Commission Member, Nylund, asked about the trail grooming schedule and where that information was available. Verfaillie informed the Commission that the grooming schedule is located on the Winter Trail Map Guide, which is available online, on the City of Valdez website & Parks & Recreation Facebook Page, as well as in hard copy at the Parks & Recreation Office in the Civic Center.

Chair Smelcer, discussed the ice rink and the fifteen people who had been attending regularly to play hockey games. Smelcer said that he was posting on the Valdez Online Bulletin Board Facebook page when the rink was skateable, and mentioned that he had received numerous inquiries about ice skate rentals. Smelcer emphasized the Community's need for a skate sharpener, and said that he would like to see one budgeted for, come 2018.

IX. ADJOURNMENT

Due to no further business, Chair Smelcer adjourned the meeting at 8:33 PM.



LIBRARY BOARD MEETING

January 10, 2017

5:45 pm

Library

Members Present: Santina Addy, Dwight Morrison, Jenessa Ables, Bart Hinkle, Mary Jo Evans and Jenny Benda

Also Present: Mollie Good [Head Librarian]

- I. Call To Order [1747 hours]
- II. Roll Call / Introductions
Absent: Shelley Stubblefield
- III. Approval Of The Minutes
1. November 8, 2016 Minutes – Amended to correct Rich Long’s name. The Meeting Minutes of November 8, 2016 were approved as amended.
- IV. Public Business From The Floor
None
- V. Reports
1. Library Director

Year end Library report will be included in the Parks, Recreation and Cultural Services Department Report. This should be on a Council Agenda in February.

The board members reviewed the Library Report. Dwight asked if the Council and public will understand terms such as Mango Languages. Mollie said she will add definitions where necessary.

Bart said he found the report informative. He did not realize the Library offered test proctoring services.

Mary Jo asked the status of carpet replacement project. Mollie confirmed the project is still in the works. The Capital Facilities Director is currently out of state but she is going to schedule a meeting to discuss the project upon his return. Mollie added that she would like to look into getting more outlets prior to the new carpet installation.

2. PWSC Liaison

Mollie is still working on finding a PWSC Liaison. The college has seen many transitions recently, but she hopes to make contact with the new liaison soon.

VI. Unfinished Business

1. Discussion Item: Book Basket Auction as a 21+ event.

Mary Jo said it would be wise to consider hiring a bartender with a TAMS card to serve wine. She expressed concerns regarding liability and the possibility of legal actions against the City and/or Board Members.

Jenessa said she recalled consideration for a 21+ event being in response to crowding issues rather than liability issues.

Jenny suggested subtly encouraging attendees to leave their children at home rather than making the event 21+.

Dwight asked the Board Members which issue was a greater priority, crowding or liability. Bart felt the crowding was a more pressing issue and the Board Members agreed they have not seen an issue with minors or over-serving at past events.

Jenessa suggested making the event 21+ in 2017 and bringing it back up for discussion depending on the outcome.

The Board Members discussed other space and attendance solutions such as showing a movie for children downstairs. It was decided that staffing would be spread too thin if there were separate children's activities and that it would be unwise to encourage parents to bring their children to an event where they may consume alcohol before driving their children back home.

Dwight said it is important to remember the focus of the Book Basket Auction, which is fundraising. He said additional room for adult attendees

may be beneficial since children do not often raise funds. Mollie added that all ages are welcome to attend every other Library event.

The Board Members unanimously voted to make the Book Basket Auction a 21+ event in 2017.

Dwight suggested floating the concept to regular attendees of the Book Basket Auction in advance to avoid any surprise. Mollie, Jenny and Dwight agreed that verbiage including “due to space and liability” would successfully communicate the reason for the change.

VII. New Business

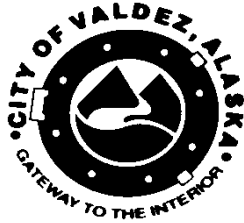
1. Open House in the spring?

The Board Members agreed there should be an Open House in 2017. They discussed September as possibly being a good time. Mollie felt September would be appropriate to reintroduce the community to the library after the summer season and the start of the school year. This would also allow for the completion of the carpet replacement.

VIII. Board Business From The Floor

IX. Announcements: Next Meeting - February 14, 2017

X. Adjournment [1820 hours]



LIBRARY BOARD MEETING

February 14, 2017

5:45 pm

Library

Members Present: Dwight Morrison, Jenessa Ables, Bart Hinkle, Mary Jo Evans, Shelly Stubblefield, and PWSC Craig Titus

Also Present: Mollie Good [Head Librarian]
Craig Titus [PWSC Liaison]

- I. Call To Order [1751 hours]
- II. Roll Call / Introductions
Absent: Jenny Benda and Santina Addy
- III. Approval Of The Minutes
1. January 10, 2017 Minutes – Approved
- IV. Public Business From The Floor
None
- V. Reports
 1. Library Director
The board members reviewed a monthly Library Report provided by Mollie.

Jenessa asked if anything had been decided in regards to the PWSC DVD collection, which was touched on in the report. Mollie sent out a list to PWSC faculty. Craig said there was not a lot of interest but will be following up with one last faculty member before confirming final feedback. Mollie said the DVDs may be integrated into the current collection so they can be used.

Jenessa said Port of Valdez Staff was contacted by the Library and a book shelf at the Airport was proposed. Jenessa asked for greater detail. Mollie explained that the Library along with the Imagination Library is hoping to stage a book swap shelf in public hubs such as the Airport, Harbor, and Ferry Terminal. This plan is in the beginning stages and Mollie said she would follow-up on this topic in March. Mary Jo said the college has a palette based carpentry class coming up and thought building a book shelf may be a fitting project.

2. PWSC Liaison

Mollie introduced Craig Titus, English and Humanities Professor and new PWSC Liaison to the Library Board. Craig asked the board members what he can do to be helpful. Dwight asked that he keep the Library Board informed and offer ideas for collaboration between the Valdez Consortium Library and PWSC. Mary Jo asked Craig to feel free making book suggestions for the collection.

Craig said faculty and staff do not use the library very often, but believes this may be because of the recent turnover at PWSC which has spread staff very thin. His first goal as the PWSC Liaison to the Library Board is to provide an education on what is available at the library and encourage students to use it.

Craig also discussed the cost of textbooks and a movement to move away from the traditional structure in hopes of making these expensive learning materials more accessible to students. A portion of PWSC funds may be available to purchase a copy of a required textbook for the reserve desk at the library. This would also increase student traffic at the Library.

Mary Jo suggested putting a Library pamphlet in the PWSC registration packs. Mollie said she is hoping to create a pamphlet aimed towards the college students. Craig said there is both a Fall and Spring registration and that it would be important to remember both registration periods as Spring often has higher numbers than Fall.

VI. Unfinished Business

1. Discussion Item: Open House

Mollie said the Open House discussion will need to be postponed for another month. There is still no timeline for the recarpeting project. It would be ideal to have the open house after the remodeling is complete and during a slower time of year. September could still be a possibility but there may not be new carpet. January or February may also be ideal because the remodel will be finished and it is a slower time of year.

VII. New Business

VIII. Board Business From The Floor

IX. Announcements: Next Meeting - March 7, 2017 at 5:45 P.M.

X. Adjournment [1814 hours]