



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Meeting Agenda - Final-revised

### City Council

---

Tuesday, March 7, 2017

7:00 PM

Council Chambers

---

#### Regular Meeting

#### REGULAR AGENDA - 7:00 PM

##### I. CALL TO ORDER

##### II. PLEDGE OF ALLEGIANCE

##### III. ROLL CALL

##### IV. APPROVAL OF MINUTES

1. [Regular Meeting Minutes of February 21, 2017](#)

##### V. PUBLIC APPEARANCES

1. [Amanda Bauer, Prince William Sound Aquaculture Corporation Board of Directors](#)

##### VI. PUBLIC BUSINESS FROM THE FLOOR

##### VII. NEW BUSINESS

1. [Approve Purchase of 2,500 Cubic Yards of Class 3 Riprap Material from Harris Sand & Gravel in the Amount of \\$136,000](#)

##### VIII. ORDINANCES

1. [#17-03 - Amending Title 9 of the Valdez Municipal Code Titled Public Peace and Welfare. First Reading. Public Hearing.](#)
2. [#17-04 - Amending Title 17 of the Valdez Municipal Code Related to Breweries, Wineries and Distilleries. First Reading. Public Hearing.](#)

##### IX. RESOLUTIONS

1. [#17-07 - Authorizing the City Clerk to Dispose of Certain City Records](#)
2. [#17-08 - Authorizing the Lease Renewal of the Museum and Museum Annex with the Valdez Museum & Historical Archive Association.](#)

## X. REPORTS

1. [2016 Year End Zoning & Subdivision Activity Report](#)
2. [Shared Fisheries Business Tax Update](#)
3. [Commercial Marijuana Facility Inspection Report - Herbal Outfitters - February 21, 2017](#)
4. [2016 4th Quarter Treasury Reports](#)
5. [Airport and City Hall Relocation and Remodeling Costs](#)
6. [Levee Certification and LAMP \(Levee Analysis and Mapping Approach\) Report](#)

## XI. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report
2. City Clerk Report
3. City Attorney Report
4. City Mayor Report

1. [Mayor Report - March 7, 2017](#)

## XII. COUNCIL BUSINESS FROM THE FLOOR

## XIII. ADJOURNMENT

## XIV. APPENDIX

1. [Legal Billing Summary - January 2017](#)
2. [Council Calendars - March & April 2017](#)



## Agenda Statement

---

**File #:** 17-0118      **Version:** 1  
**Type:** Minutes      **Status:** Agenda Ready  
**File created:** 2/24/2017      **In control:** City Council  
**On agenda:** 3/7/2017      **Final action:**  
**Title:** Regular Meeting Minutes of February 21, 2017  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Draft City Council Regular Meeting Minutes 022117](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Regular Meeting Minutes of February 21, 2017

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

Draft City Council regular meeting minutes of February 21, 2017 are attached for Council review.



## Agenda Statement

---

**File #:** 17-0119      **Version:** 1

**Type:** Public Appearances      **Status:** Agenda Ready

**File created:** 2/24/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Amanda Bauer, Prince William Sound Aquaculture Corporation Board of Directors

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Amanda Bauer, Prince William Sound Aquaculture Corporation Board of Directors

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

Amanda Bauer serves as the City's appointed representative on the Prince William Sound Aquaculture Corporation Board of Directors. The Corporation met for their spring board meeting on March 3, 2017.

Ms. Bauer will provide a verbal report regarding that meeting to City Council.





## Agenda Statement

---

**File #:** 17-0120      **Version:** 1

**Type:** New Business      **Status:** Agenda Ready

**File created:** 2/27/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Approve Purchase of 2,500 Cubic Yards of Class 3 Riprap Material from Harris Sand & Gravel in the Amount of \$136,000

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Glacier Stream and Alpine Woods Riprap Supply - Bid Summary.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Approve Purchase of 2,500 Cubic Yards of Class 3 Riprap Material from Harris Sand & Gravel in the Amount of \$136,000

**SUBMITTED BY:** Rob Comstock, Public Works Director

### **FISCAL NOTES:**

Expenditure Required: \$136,000  
Unencumbered Balance: \$200,000  
Funding Source: 350-0700-55000

### **RECOMMENDATION:**

Approve the purchase of 2,500 cubic yards of Class 3 Riprap material from Harris Sand & Gravel in the amount of \$136,000 for use at both the Glacier Stream and 10-Mile areas.

### **SUMMARY STATEMENT:**

This solicitation was out for bid for 15 days and three bids were received. The existing stockpiles of riprap at both locations were depleted during the summer of 2016 for flood mitigation work. Once approved, the contractor will begin hauling and stockpiling riprap to both sites in April of 2017. Glacier stream will be replenished with 1250 CY of material and the 10 mile area will be replenished with 1250 CY. Quantities will be verified using a survey of the in place stock piles.

The bids came in as follows:

HS&G.....\$136,000  
Alaska Industrial LLC.....\$168,000  
Jim Psenak Construction.....\$191,750



## Agenda Statement

**File #:** ORD 17-0003 **Version:** 1  
**Type:** Ordinance **Status:** First Reading  
**File created:** 1/13/2017 **In control:** City Council  
**On agenda:** 3/7/2017 **Final action:**  
**Title:** #17-03 - Amending Title 9 of the Valdez Municipal Code Titled Public Peace and Welfare. First Reading. Public Hearing.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [17-03 Amending Title 9 Public Peace and Welfare Final 030717](#)

Date	Ver.	Action By	Action	Result
2/21/2017	1	City Council		
2/7/2017	1	City Council	introduced on first reading	Pass
1/17/2017	1	City Council		

### **ITEM TITLE:**

#17-03 - Amending Title 9 of the Valdez Municipal Code Titled Public Peace and Welfare. First Reading. Public Hearing.

**SUBMITTED BY:** Sheri L. Pierce, MMC, City Clerk

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Approve Ordinance #17-03 amending Chapter 9 of the Valdez Municipal Code titled Public Peace and Welfare. First Reading. Public Hearing.

### **SUMMARY STATEMENT:**

*Following second reading for adoption on February 21<sup>st</sup>, an amendment was made to Section 9.12.070 - Fireworks, explosives, stench bombs. The amendment is as follows:*

#### **9.12.070 Fireworks, explosives, stench bombs.**

**A.** Use of fireworks is **prohibited at all times except** permitted from ten p.m. on July 3rd to eleven-

fifty-nine p.m. on July 4th, and from ten p.m. on December 31st to eleven-fifty-nine p.m. on January 1st of each year subject to provisions of Section 8.20.050.

B. The sale of fireworks to any person under the age of 18 is prohibited. It is unlawful for persons under 18 years of age to purchase fireworks. Purchasers of fireworks must show proof of age upon request by seller.

C. It is unlawful for any person to negligently or unlawfully discharge fireworks in a manner that could reasonably cause harm to life and property.

D. It is unlawful for any person under the influence of alcohol or a controlled substance to discharge fireworks.

E.B. The chief of police may revoke permission whether expressly given or implied under this section where the health and safety of a person may be endangered.

F. Violation of A -B of this section is punishable by a \$100.00 fine. Violation of C -D of this section is punishable by a \$300.00 fine.

*This substantial amendment requires that the ordinance be introduced again for public hearing prior to final reading for adoption.*

*The following chapters have been revised since introduction of the ordinance on January 17<sup>th</sup>:*

*9.12 - Offenses Against Public Peace and Decency*

*9.12.070 - Fireworks, explosives, stench bombs.*

*9.16 - Theft and Related Offenses*

*9.24 - Offenses by or Against Minors*

*9.32 - Weapons*

Summary:

Senate Bill 91 was adopted by the Alaska legislature thereby reducing the class of crimes for certain offenses, changing certain offenses from crimes to minor offenses, and placing the prosecutorial burden with municipalities. This change required a review of the Valdez Municipal Code by legal counsel to determine amendments which must be brought forward in order to establish violation and penalty for offenses which will now will be charged and prosecuted under local ordinance.

During the review of Title 9 each chapter was also reviewed for conformance to state law, any violation of constitutional right under current state and federal laws, and after conferring with local law enforcement clarification of existing language and inclusion of some offenses not currently addressed by ordinance.

Chief Hinkle and the City Attorney will be available to address all amendments as presented.



## Agenda Statement

---

**File #:** ORD 17-0004 **Version:** 1  
**Type:** Ordinance **Status:** First Reading  
**File created:** 2/22/2017 **In control:** City Council  
**On agenda:** 3/7/2017 **Final action:**  
**Title:** #17-04 - Amending Title 17 of the Valdez Municipal Code Related to Breweries, Wineries and Distilleries. First Reading. Public Hearing.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Brewery Ordinance.pdf](#)  
[BreweryZoningDistrictsMap.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Approval of Ordinance #17-04 Amending Title 17 of the Valdez Municipal Code Related to Breweries, Wineries and Distilleries. First Reading. Public Hearing.

**SUBMITTED BY:** Lisa Von Bargaen, CED Director

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Approve Ordinance #17-04 Amending Title 17 of the Valdez Municipal Code Related to Breweries, Wineries and Distilleries. First Reading. Public Hearing.

### **SUMMARY STATEMENT:**

For the past couple of years individuals in Valdez have expressed an interest in opening breweries in the community. Despite having had one in Old Town, New Town has yet to be home to any commercial "adult beverage" developer. Late last fall the City received notification of an application for a brewery through the Alcohol Beverage Control Board (ABC Board). The ABC Board is required to provide notification of intent to issue or renew a liquor license to the local government body for the purpose of providing an opportunity for the governing board to comment or object to the issuance of the license by the ABC Board. The Council voted to express no objection to the application pending amendments to the zoning code. Currently breweries are not allowed in any zoning district.

The attached ordinance amends Title 17 (Zoning) of the of the Valdez Municipal Code to allow Breweries, Wineries, Distilleries and Brew Pubs as permitted uses in the Central Business and General Commercial Zoning Districts. It also provides for Breweries, Wineries, and Distilleries in the Light Industrial Zoning Districts, also as permitted uses. The definitions of these four types of facilities are included in the definitions section of the zoning code through adoption, by reference, of the existing State definitions. The definitions and descriptions of all four facilities are outlined below in this agenda statement.

The three zoning districts contemplated for change encompass significant areas around the community. Notice had to be sent to everyone owning property within a 300-foot radius of the different zoning districts. The mailing was sent to more than 500 commercial and residential property owners.

The Planning & Zoning Commission held a public hearing on this amendment to the zoning map on February 8<sup>th</sup>. The Commission received no public comment on the matter. The Commission took action on the amendments on February 22<sup>nd</sup>. There was no public comment during the discussion of this item. There were only four Commissioners in attendance at the meeting. The motion failed with a vote of 3 Yeah/1 Nay. The Commissioner who cast the dissenting vote did not provide an explanation prior to the vote.

These proposed amendments are in conformance with the Comprehensive Plan as follows:

The overall goal of the Comp Plan states: “To create an atmosphere that will encourage stable economic development in Valdez while enhancing the quality of life. Improvements should be made to all elements that give the community its’ character. This would include enhancing the economic productivity and diversification of the region to assure continued economic prosperity; providing for public safety and the economic welfare of the community when siting future industrial, commercial, residential, and public land uses; enhancing the scenic beauty, uniqueness and historic significance of the Valdez area; and opening up new land for residential, commercial, and industrial land.”

**Goal - Economic Development:** Encourage the development of a broad-based economy in Valdez.

**Objective** - Strive to create an atmosphere in the community that is conducive to commercial and industrial development.

**Goal - Commercial-Business Land Use:** Provide safe, convenient, and attractive business areas that do not unduly create traffic, lighting, noise, or other unnecessary impacts on adjacent residential neighborhoods.

**Goal - Industrial Land Use:** Provide for industrial land uses so that they limit impacts on adjacent land uses and the environment, and yet have safe and convenient access to the major transportation facilities they require.

Please see the State definitions below. The staff is not recommending any changes or additions to the existing State license standards. There is also no consideration of additional local fees or taxes - beyond what the State already requires.

**AS 04.11.130. Brewery license.** (a) A brewery license authorizes the holder to operate a brewery where beer is manufactured and bottled or barreled for sale.

(b) The holder of a brewery license may sell beer in quantities of

(1) not more than five gallons a day to an individual who is present on the licensed premises for consumption off the premises;

- (2) more than five gallons a day to a person who is licensed under this title, or in another state or country.
- (c) The holder of a brewery license may permit a person to sample small portions of the brewery's product free of charge unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](#).
- (d) The biennial brewery license fee is \$1,000.
- (e) Unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](#), a holder of a brewery license may sell not more than 36 ounces a day of the brewery's product to a person for consumption on the premises if
- (1) the brewery does not allow live entertainment, televisions, pool tables, dart games, dancing, electronic or other games, game tables, or other recreational or gaming opportunities on the premises where the consumption occurs;
  - (2) the brewery does not provide seats at the counter or bar where the product is served; and
  - (3) the room where the consumption occurs is not open before 9:00 a.m. and serving of the product ends not later than 8:00 p.m.

**AS 04.11.135. Brewpub license.** (a) A brewpub license authorizes the holder of a beverage dispensary license to

(1) manufacture on premises licensed under the beverage dispensary license not more than 465,000 gallons of beer in a calendar year;

(2) sell beer manufactured on premises licensed under the beverage dispensary license for consumption on the licensed premises or other licensed premises of the beverage dispensary licensee that are also licensed as a beverage dispensary;

(3) sell beer manufactured on the premises licensed under the beverage dispensary license in quantities of not more than five gallons a day to an individual who is present on the licensed premises for consumption off the premises;

(4) provide a small sample of the brewpub's beer manufactured on the premises free of charge unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](#);

(5) sell beer manufactured on the premises licensed under the beverage dispensary license to a person licensed as a wholesaler under [AS 04.11.160 <http://www.legis.state.ak.us/basis/statutes.asp>](#); sales under this paragraph may not exceed 37,200 gallons in a calendar year, including sales under (6) of this subsection; and

(6) sell not more than 6,200 gallons in a calendar year of beer manufactured on the premises to a person who is licensed under this title, or in another state or country, if the premises licensed under the beverage dispensary license are located in a community with a population of 75,000 or more.

(b) Except as provided under [AS 04.11.360 <http://www.legis.state.ak.us/basis/statutes.asp>](#)(10), the brewpub license is not transferable, shall remain the property of the state, and is not subject to any form of alienation.

(c) The biennial brewpub license fee is \$500.

(d) Notwithstanding (a) of this section, the holder of a brewpub license who, under the provisions of [AS 04.11.450 <http://www.legis.state.ak.us/basis/statutes.asp>](#)(b), formerly held a brewery license and a restaurant or eating place license and who, under the former brewery license, manufactured beer at a location other than the premises licensed under the former restaurant or eating place license may

(1) manufacture not more than 465,000 gallons of beer in a calendar year on premises other than the premises licensed under the beverage dispensary license;

(2) provide a small sample of the manufactured beer free of charge at the location the beer is manufactured unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](#); and

(3) sell the beer authorized to be manufactured under this subsection

(A) on the premises licensed under the beverage dispensary license or other licensed premises of the beverage dispensary licensee that are also licensed as a beverage dispensary;

(B) to a wholesaler licensed under [AS 04.11.160 <http://www.legis.state.ak.us/basis/statutes.asp>](#); sales under this subparagraph may not exceed 37,200 gallons in a calendar year, including sales under (D) of this paragraph;

(C) to an individual who is present on the premises described under (A) of this paragraph, or where the beer is manufactured, in quantities of not more than five gallons a day for consumption off the premises; and

(D) to a person licensed under this title, or in another state or country, if the premises where the beer is manufactured are located in a community with a population of 75,000 or more; sales under this subparagraph may not exceed 6,200 gallons in a calendar year.

(e) Notwithstanding (a) of this section, a brewpub license authorizes the holder of a restaurant or eating place license to

- (1) manufacture on premises licensed under the restaurant or eating place license not more than 465,000 gallons of beer in a calendar year;
- (2) sell beer manufactured on premises licensed under the restaurant or eating place license for consumption on the licensed premises;
- (3) sell beer manufactured on the premises licensed under the restaurant or eating place license in quantities of not more than five gallons a day for consumption off the premises to an individual who is present on the licensed premises; and
- (4) provide a small sample of the brewpub's beer manufactured on the premises free of charge unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](#).

A person who holds a brewpub license under this subsection may not hold more than one brewpub license.

**AS 04.11.140. Winery license.** (a) A winery license authorizes the holder to operate a winery where wine is manufactured and bottled or barreled for sale.

(b) The holder of a winery license may sell wine in quantities of

(1) not more than five gallons

(A) to an individual who is present on the licensed premises; or

(B) by shipping to an individual if the shipment is not to an area that has prohibited the importation or possession of alcoholic beverages under this chapter or to an area that has limited the importation or possession of alcoholic beverages unless the sale complies with the limitation;

(2) more than five gallons to a person who is licensed under this title, or in another state or country.

(c) The holder of a winery license may permit a person to sample small portions of the wine free of charge unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](http://www.legis.state.ak.us/basis/statutes.asp).

(d) The biennial winery license fee is \$500.

**AS 04.11.170. Distillery license.** (a) A distillery license authorizes the holder to operate a distillery where alcoholic beverages are distilled and bottled or barreled for sale.

(b) A distillery license authorizes the holder to sell alcoholic beverages in

(1) quantities of not more than one gallon a day to a person who is present on the licensed premises for consumption off the premises;

(2) any amount to a person who is licensed under this title or in another state or country.

(c) The biennial distillery license fee is \$1,000.

(d) The holder of a distillery license may permit a person to sample small portions of the distillery's product free of charge unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](http://www.legis.state.ak.us/basis/statutes.asp).

(e) Unless prohibited by [AS 04.16.030 <http://www.legis.state.ak.us/basis/statutes.asp>](http://www.legis.state.ak.us/basis/statutes.asp), a holder of a distillery license may sell not more than three ounces a day of the distillery's product to a person for consumption on the premises if

(1) the distillery does not allow live entertainment, televisions, pool tables, dart games, dancing, electronic or other games, game tables, or other recreational or gaming opportunities on the premises where the consumption occurs;

(2) the distillery does not provide seats at the counter or bar where the product is served; and

(3) the room where the consumption occurs is not open before 9:00 a.m. and serving of the product ends not later than 8:00 p.m.





## Agenda Statement

**File #:** RES 17-0007 **Version:** 1  
**Type:** Resolution **Status:** Agenda Ready  
**File created:** 2/28/2017 **In control:** City Council  
**On agenda:** 3/7/2017 **Final action:**  
**Title:** #17-07 - Authorizing the City Clerk to Dispose of Certain City Records  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [17-07 Authorizing Records Destruction](#)  
[Res. No. 17-07 Attachment A - Records Center Boxes Destruction List \(March 2017\)](#)  
[Res. No. 17-07 Attachment B - Zasio Database Document Destruction List \(March 2017\)](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Resolution #17-07 Authorizing the City Clerk to Dispose of Certain City Records

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Approve Resolution #17-07 authorizing the City Clerk to dispose of certain city records.

### **SUMMARY STATEMENT:**

Chapter 2.76.080 of Valdez Municipal Code outlines the process by which the City Clerk may dispose of certain city records which are not of an historical, legal, or administrative value and have met their retention period as stated in the City's retention schedule.

*Chapter 2.76.080. Disposal of Records. The city council by resolution may authorize the disposal and method of disposal of the records listed in the record retention schedule found by the council to be without legal or administrative value or historical interest, including the periodic disposal of records in the regular course of business, and disposal of original records when microfilmed. The city clerk or the clerk's designee shall dispose of the records to be destroyed by cremation or other means*

*determined to be appropriate by the city clerk. Upon disposal, the city clerk shall file, in the city clerk's office and in the department from which the records were drawn, a descriptive list of the records disposed of and microfilmed and a record of the disposal itself. The city clerk shall transmit copies of the list and record of disposal to the city council, and the filing in the office of the city clerk of the list and record of disposal shall constitute a filing and preservation by the council of these documents.*

Please see attached reports ("Attachment A" and "Attachment B") for specific records information.



## Agenda Statement

---

**File #:** RES 17-0008 **Version:** 1  
**Type:** Resolution **Status:** Agenda Ready  
**File created:** 2/23/2017 **In control:** City Council  
**On agenda:** 3/7/2017 **Final action:**  
**Title:** #17-08 - Authorizing the Lease Renewal of the Museum and Museum Annex with the Valdez Museum & Historical Archive Association.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [VMHA Automatic Lease Renewal Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

#17-08 - Authorizing the Lease Renewal of the Museum and Museum Annex with the Valdez Museum & Historical Archive Association.

**SUBMITTED BY:** Lisa Von Bargaen, CED Director

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Approve Resolution 17-08 Authorizing the Lease Renewal of the Museum and Museum Annex with the Valdez Museum & Historical Archive Association.

### **SUMMARY STATEMENT:**

The Valdez Museum and Historical Archive (VMHA) entered into a lease agreement with the City of Valdez on September 3, 1996. The lease was subsequently amended on August 19, 2002 to include the Museum and the Museum Annex.

The term of the original lease was for five years. The lease also includes four 5 -year options which renew automatically at \$10.00 per year. The initial lease term was from January 1, 1997 to January 1, 2002. The second automatic renewal period was from January 1, 2007 to January 1, 2012. The third automatic renewal was from January 1, 2012 to January 1, 2017. The fourth, and final, renewal term is from January 1, 2017 to January 1, 2021. VMHA has initiated a request for this final renewal

option.

The preceding automatic renewals were checked by the attorney and it was determined that only a report to Council was required because the lease specifies and “automatic renewal.” The Clerk and the CED Director discussed this and feel it is much better for tracking purposes that Council approve a resolution authorizing the automatic lease renewal.

The resolution accomplishing this is attached for Council’s review and approval. All other existing terms and conditions of the lease remain in full force and effect.



## Agenda Statement

---

**File #:** 17-0121      **Version:** 1

**Type:** Report      **Status:** Agenda Ready

**File created:** 12/5/2016      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** 2016 Year End Zoning & Subdivision Activity Report

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [2016 Year End Zoning & Subdivision Activity Report.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

2016 Year End Zoning & Subdivision Activity Report

**SUBMITTED BY:** Lisa Von Bargen, CED Director

### **FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

### **RECOMMENDATION:**

None. Report only.

### **SUMMARY STATEMENT:**

Please see the attached Zoning & Subdivision Activity Report for 2016. The report includes all of the zoning and subdivision activity which includes rezones, subdivisions, conditional use permits, temporary land use permits, variances and exceptions. This report does not include land sales, land leases or text changes (text amendments to the zoning or subdivision code like adoption of marijuana retail businesses within the zoning code).



## Agenda Statement

**File #:** 17-0122      **Version:** 1  
**Type:** Report      **Status:** Agenda Ready  
**File created:** 2/24/2017      **In control:** City Council  
**On agenda:** 3/7/2017      **Final action:**  
**Title:** Shared Fisheries Business Tax Update  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Shared Fisheries Business Tax Update

**SUBMITTED BY:** Lisa Von Bargaen, CED Director

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

None. Report only.

### **SUMMARY STATEMENT:**

The Council passed Resolution 17-02 on February 7<sup>th</sup> adopting an alternative allocation method for the distribution of Shared Fisheries Business Tax within Fisheries Management Area 15: Prince William Sound. The alternate allocation method is a three-way split of funds with Cordova, Valdez and Whittier. Cordova passed their resolution on February 15<sup>th</sup>. Whittier passed their resolution on February 21<sup>st</sup>. The packet of resolutions was submitted to the State as the formal application on February 24<sup>th</sup>.

The total estimated tax available for distribution in the management area is \$118,070.96. At equal shares, that is \$39,356.99 estimated for each of the three communities.



## Agenda Statement

---

**File #:** 17-0123      **Version:** 1

**Type:** Report      **Status:** Agenda Ready

**File created:** 2/27/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Commercial Marijuana Facility Inspection Report - Herbal Outfitters - February 21, 2017

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Herbal Outfitters - VPD Inspection \[2.21.pdf\]](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Commercial Marijuana Facility Inspection Report - Herbal Outfitters - February 21, 2017

**SUBMITTED BY:** Bart Hinkle, Police Chief

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

See attached inspection report.



## Agenda Statement

---

**File #:** 17-0124      **Version:** 1

**Type:** Report      **Status:** Agenda Ready

**File created:** 2/28/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** 2016 4th Quarter Treasury Reports

**Sponsors:** City Council

**Indexes:**

**Code sections:**

**Attachments:** [Treasury Reports 2016 Q4.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

2016 4<sup>th</sup> Quarter Treasury Reports

**SUBMITTED BY:** Brian Carlson, Finance Director

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

See attached report.





## Agenda Statement

---

**File #:** 17-0125      **Version:** 1

**Type:** Report      **Status:** Agenda Ready

**File created:** 2/28/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Airport and City Hall Relocation and Remodeling Costs

**Sponsors:** City Council

**Indexes:**

**Code sections:**

**Attachments:** [Airport and City Hall relocation and remodeling.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Airport and City Hall Relocation and Remodeling Costs

**SUBMITTED BY:** Brian Carlson, Finance Director

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Information only.

### **SUMMARY STATEMENT:**

This report is in response to the request by city council for updated reports on the cost to relocate the Finance Department to the airport and move the IT Department into offices at city hall previously occupied by the Finance Department.



## Agenda Statement

---

**File #:** 17-0126      **Version:** 1

**Type:** Report      **Status:** Agenda Ready

**File created:** 2/24/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Levee Certification and LAMP (Levee Analysis and Mapping Approach) Report

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [LeveeCert\\_BEFORE.pdf](#)  
[ProposedLeveeCert\\_AFTER.pdf](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Levee Certification and LAMP (Levee Analysis and Mapping Approach) Report

**SUBMITTED BY:** AnnMarie Lain, CFM Sr. GIS/Planning Technician

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

None. Report Only

### **SUMMARY STATEMENT:**

On November 9<sup>th</sup>, 2016 staff reported to City Council that the City of Valdez submitted to FEMA for levee certification/accreditation for the Lowe River levee system on October 31<sup>st</sup>, 2016. The process by which FEMA certifies levees is thru a Letter of Map Revision (LOMR). Required submittals include: a) design criteria; b) an operational plan; c) an interior drainage plan; d) a maintenance plan; and e) certified as-built levee plans. Additionally the City is required to provide public notice stating the intent to revise the regulatory floodway. These notices must include the extent of the proposed revision, the changes to the regulatory floodway, and contact information for any interested party. The purpose of this report is to inform City Council members that an individual notice will be sent to all property owners affected by the application for a Letter of Map Revision (LOMR) for levee certification. The public notice will be mailed on March 6<sup>th</sup> 2017. Attached to this report is a map of the current floodplain boundaries for the Alpine Woods and Nordic Subdivisions as well as a map of

the proposed floodplain boundaries.

The proposed changes to the flood zone boundary delineations reduces the amount of parcels located in Flood Zone A and places the majority of the subdivision in Flood Zone B. Whether or not FEMA will accept the proposed flood zone boundary delineations is unknown.

As reported to Council last November, FEMA has funded the Valdez Levee Analysis and Mapping Approach (LAMP) study which will be done on the Lowe River in the four-mile stream reach that is impacted by the levees. If FEMA approves the City of Valdez's application for a Letter of Map Revision (LOMR), then it is our understanding that the LAMP study will no longer be required.

If FEMA denies the application, then the LAMP study will move forward as planned. The LAMP study is intended to build off of the analysis that was done for the original flood mapping update effort. The analysis will include a natural valley run as well as other runs necessary for the LAMP analysis. It will also include a 2D analysis to determine water flow between the levee segments. The LAMP study, which is entirely funded thru FEMA, will begin work in 2017.

City Council approved the FEMA Levee Seclusion Map study for the Alpine Woods/Nordic Subdivision area on March 1<sup>st</sup>, 2016. Showing floodplain on the backside of levees has been a challenging area for FEMA. FEMA is currently reevaluating how this is done nationally under what is called a Levee Analysis Mapping Procedure (LAMP). The levee area is secluded from FEMA map updates to allow FEMA time to perform the hydraulic analysis in more detail utilizing the LAMP. The floodplain within the designated secluded area will revert to the current effective floodplain and be updated when the analysis map is completed. This allows FEMA map updates for the remainder of the City to be updated, as a more detailed analysis is pursued for floodplains protected by the levees.

It is staff's hope that by providing FEMA with an application for a Letter of Map Revision based on a 2D analysis, we can expedite the map revisions for the Alpine Woods and Nordic subdivisions so that homeowners can qualify for a reduced rate flood insurance as quickly as possible.

Staff will continue to update the Council as information becomes available from FEMA.



## Agenda Statement

---

**File #:** 17-0127      **Version:** 1

**Type:** Report      **Status:** Agenda Ready

**File created:** 3/2/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Mayor Report - March 7, 2017

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Mayors Report March 7 2017](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Mayor Report - March 7, 2017

**SUBMITTED BY:** Ruth E. Knight, Mayor

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

Mayor's written report respectfully submitted for Council review.



## Agenda Statement

---

**File #:** 17-0128      **Version:** 1

**Type:** Appendix Item      **Status:** Agenda Ready

**File created:** 2/27/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Legal Billing Summary - January 2017

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Legal Bill Summary - January 2017](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Legal Billing Summary - January 2017

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

Receive and file.

### **SUMMARY STATEMENT:**

Legal billing summary for January 2017 attached for City Council review.



## Agenda Statement

---

**File #:** 17-0129      **Version:** 1

**Type:** Appendix Item      **Status:** Agenda Ready

**File created:** 2/28/2017      **In control:** City Council

**On agenda:** 3/7/2017      **Final action:**

**Title:** Council Calendars - March & April 2017

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [City Council Calendar - March 2017](#)  
[City Council Calendar - April 2017](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### **ITEM TITLE:**

Council Calendars - March & April 2017

**SUBMITTED BY:** Allie Ferko, CMC, Deputy City Clerk

### **FISCAL NOTES:**

Expenditure Required: N/A  
Unencumbered Balance: N/A  
Funding Source: N/A

### **RECOMMENDATION:**

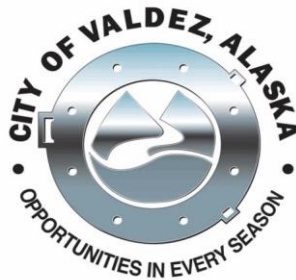
Receive and file.

### **SUMMARY STATEMENT:**

City Council calendars for March and April 2017 are attached for Council reference.

# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686



## Meeting Minutes - Draft

Tuesday, February 21, 2017

6:00 PM

**Work Session (Alyeska/SERVS Marine Services Transition)  
Regular Meeting**

**Council Chambers**

**City Council**

**WORK SESSION AGENDA - 6:00 pm**

*Minutes not transcribed for work sessions. Audio available upon request.*

**Work Session: Alyeska/SERVS Marine Services Transition**

Present: 11 - Mayor Ruth E. Knight  
Council Member Nate Smith  
Council Member Lon Needles  
Council Member H. Lea Cockerham  
Council Member Ryan Rydor McCune  
Council Member Dennis Fleming  
City Manager Elke Doom  
City Clerk Sheri Pierce  
Deputy City Clerk Allie Ferko  
Assistant City Manager Todd Wegner  
City Attorney Jake Wakeland

Excused: 1 - Council Member Christopher Moulton

**REGULAR AGENDA - 7:00 PM**

**I. CALL TO ORDER**

Mayor Knight called the meeting to order at 7:00 p.m. in Valdez City Council Chambers.

**II. PLEDGE OF ALLEGIANCE**

The City Council led in the Pledge of Allegiance to the American flag.

**III. ROLL CALL**

Present: 11 - Mayor Ruth E. Knight  
Council Member Nate Smith  
Council Member Lon Needles  
Council Member H. Lea Cockerham  
Council Member Ryan Rydor McCune  
Council Member Dennis Fleming  
City Manager Elke Doom  
City Clerk Sheri Pierce  
Deputy City Clerk Allie Ferko  
Assistant City Manager Todd Wegner  
City Attorney Jake Wakeland

Excused: 1 - Council Member Christopher Moulton



#### **IV. CORPORATIONS**

##### **1. Appointment to Valdez Museum and Historical Archive Association Board of Directors**

MOTION: Council Member Smith moved, seconded by Council Member McCune, to recess as Valdez City Council and reconvene as the Valdez Museum and Historical Archive Corporation Board of Directors. The motion carried by the following vote after the following discussion occurred.

##### **VOTE ON MOTION TO RECESS & RECONVENE:**

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Excused: 1 - Council Member Moulton

MOTION: Board Member Cockerham moved, seconded by Board Member Smith, to appoint Mr. Eric Reich to a three year term on the Valdez Museum and Historical Archive Association (VMHA) Board of Directors. The motion carried by the following vote after the following discussion occurred.

##### **VOTE ON MOTION:**

Yays: 6 - Board Chair Knight, Board Member Smith, Board Member Needles, Board Member Cockerham, Board Member McCune and Board Member Fleming

Excused: 1 - Board Member Moulton

Mayor Knight thanked Mr. Reich for applying for the VMHA board of directors and stated she was impressed with his resume.

MOTION: Board Member Smith moved, seconded by Board Member McCune, to recess as Valdez Museum and Historical Archive Corporation Board of Directors and reconvene as the Valdez City Council. The motion carried by the following vote after the following discussion occurred.

##### **VOTE ON MOTION TO RECESS AND RECONVENE:**

Yays: 6 - Board Chair Knight, Board Member Smith, Board Member Needles, Board Member Cockerham, Board Member McCune, and Board Member Fleming

Excused: 1 - Board Member Moulton

#### **V. APPROVAL OF MINUTES**

##### **1. Regular Meeting Minutes of February 7, 2017**

Mayor Knight noted a minor error in the title to the Ordinance listed on the agenda. With that change, City Council accepted the regular meeting minutes of February 7, 2017 as presented.

**VI. PUBLIC BUSINESS FROM THE FLOOR**

James “Hotai” Williams, Valdez resident, expressed concerns with the City’s Economic Development program. He explained he and several others members of the community worked an active salvage recycling program. They were required to cease their salvage efforts by the Alaska Department of Environmental Conservation in 2014. He stated he felt this action is counter to economic development in Valdez. Mr. Williams also expressed concerns with the new harbor project contractor placing rocks near his property on Glacier Haul Road in 2015. He stated he feels like there is much room for improvement for economic development efforts.

Mayor Knight thanked Mr. Williams for expressing his concerns and requested he submit them in writing.

Mr. Allen Crume, Valdez resident, stated he was aware of the rocks placed near Mr. Williams’ property on Glacier Haul Road. He explained they were actually very large, jagged rocks and echoed Mr. Williams’ concerns.

**VII. CONSENT AGENDA**

MOTION: Council Member Smith moved, seconded by Council Member Cockerham, to approve the Consent Agenda. The motion carried by the following Vote.

- 1. Approval of 2017 Community Purpose Property Tax Exemption Program Applications**
- 2. Approval of Senior Citizen Hardship Property Tax Exemption for Barbara Ezell**

VOTE ON MOTION:

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

**VIII. NEW BUSINESS****1. Approval of a Professional Services Agreement (PSA) with RSA Engineering in the amount of \$86,883 for Design of a Replacement Potable Water Distribution System within the Providence Valdez Medical Center (PVMC) and Gilson Clinic**

MOTION: Council Member Cockerham moved, seconded by Council Member Fleming, to approve a Professional Services Agreement (PSA) with RSA Engineering in the amount of \$86,883 for Design of a Replacement Potable Water Distribution System within the Providence Valdez Medical Center (PVMC) and Gilson Clinic. The motion carried by the following vote after the following discussion occurred.

Council Member Fleming asked why a potable water system is being installed in a relatively new building. Mr. Jason Miles, City Capital Facilities Director, explained leaks in the hospital building have been an ongoing significant issue due to erosion of copper water piping. The situation was discussed during the capital improvement project budget discussion. Last year, his department explored options of a silica injection system done elsewhere in the state to address the leaks. However, there are too many unknowns associated with that option. Mr. Miles explained it will cost the city a large amount of money to replace the copper piping, but it is the only option to address the issue.

Mayor Knight clarified the professional service agreement is strictly for design of the system. Mr. Miles confirmed that was correct. Mayor Knight asked why the silica injection system was discounted as an option. Mr. Miles stated the silica system would be very expensive as well, but would not permanently address the issue.

Council Member Fleming asked Mr. Miles for a rough estimate of the total cost to replace the potable water system at the hospital and clinic. Mr. Miles stated the project would involve opening multiple wall cavities and replacing all water piping, so it would likely be near or close to one million dollars. Once the design is complete, he will be able to obtain an engineer's cost estimate which would be much

Mayor Knight asked if the hospital and clinic's piping system were separate or one system. Mr. Miles stated the entire building is on one system. For purposes of billing, his department will likely keep replacement for the clinic and hospital separate even if they are both part of the same project. Mayor Knight suggested considering trying the silica injection system in one portion of the building to see how well it worked and perhaps save the City funding. Mr. Miles stated he would look into the option, but expressed concern with the need to isolate one portion of the building and prevent silica from traveling into the rest of the City water system.

Council Member Cockerham asked what the timeline would be if the city moved forward with designing the piping system, but then later decided to use the silica injection option instead. Mr. Miles stated there are also mold issues now in hospital walls that needed to be addressed.

Council Member Needles asked if the removed copper piping could be recycled. Mr. Miles stated he would check and bring that information back to the Council.

Council Member Smith stated he would prefer the cost to replace the complete system

and do it correctly. He explained the hospital serves a critical function in the community.

Council Member Fleming requested copper piping not be included in the construction design of the new fire department building.

Mr. James "Hotai" Williams asked if the copper piping system is under warranty and expressed concerns with holding the original construction contractor accountable for the issue. Mr. Miles explained the system would not be covered under warranty, as it is a failure of materials.

**VOTE ON MOTION:**

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

**2. Approval to Submit Application to the Alaska Department of Transportation & Public Facilities to Vacate & Acquire Portions of Dayville Road Right-of-Way**

MOTION: Council Member McCune moved, seconded by Council Member Cockerham, to approve submittal of application to the Alaska Department of Transportation & Public Facilities to vacate and acquire portions of Dayville Road right-of-way. The motion carried by the following vote after the following discussion occurred.

Council Member Fleming asked if the land would be obtained from the state and given to the Valdez Fisheries Development Association (VFDA). Ms. Von Barga, City Community Development Director, stated the VFDA expressed interest in acquiring the property. However, current City policy only allows leases for uplands adjacent to tidelands owned by the City. She explained the Council may consider selling other lands. There are other waterfront lessees who are interested in purchasing similar lands around the community. She explained the VFDA would likely enter a long-term lease of the land with the City and provided further explanation of the area map provided in the City Council agenda packet.

Council Member Fleming asked if the bike path would be included in the acquisition. Ms. Von Barga explained the bike path is not included.

**VOTE ON MOTION:**

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

### **3. Discussion Item: 2017 Flood Mitigation Plan**

Mayor Knight explained this discussion item replaced the City Council February 16<sup>th</sup> work session which was cancelled due to lack of a quorum. She explained the flood mitigation plan and scope were developed by the City's Flood Mitigation Task Force. City staff then took that information, put finishing touches on the documents, and brought them back to the Task Force for final discussion.

Mayor Knight stated the community is aware it commonly floods around Valdez each spring. She explained members of the Flood Mitigation Task Force reiterated the need to move forward with tangible actions relating to flooding this spring. The proposed flood mitigation plan will likely be the tool which allows this action.

Ms. Von Barga explained several acronyms and symbols found within the Mitigation Action Plan.

Ms. AnnMarie Lain, City Community Development Senior Planner and Certified Floodplain Manager, and Mr. Brad Melocik, Senior Water Resources Project Manager for DOWL (by teleconference), presented an update to City Council regarding the 2017 flood mitigation plan.

Ms. Lain explained the Task Force broke down the overall flood mitigation project into different riverine areas and identified 2017 action items.

She then outlined aerial maps of Mineral Creek and brought attention to several areas of significant erosion, gravel deposits, and stream braiding. Ms. Lain stated the Task Force identified several Mineral Creek projects to include an annual gravel extraction plan with hydrologist oversight and a kicker dike below the bridge to protect the land parcels most at risk in the area which are not currently protected.

Ms. Von Barga explained the City is state permitted to extract 33,000 cubic yards of gravel annually from Mineral Creek, but there has not been clear oversight about where the gravel should be extracted. The gravel extraction plan, therefore, must identify the most advantageous locations for stream flood mitigation. Mayor Knight added the Task Force received citizen feedback that the unorganized fashion which gravel has been extracted from the creek likely added to stream braiding and flooding in that location. A hydrologist would provide scientifically based direction regarding where gravel could be extracted. City staff would also need to provide oversight of gravel extraction efforts instead of citizens or contractors doing so unsupervised. Oversight will ensure the gravel is being removed from the correct location.

Ms. Lain explained the kicker dike below the Mineral Creek bridge would require outside design and construction contracts, as well as an evaluation of the existing revetments along the creek. The number of parcels protected by the existing revetments is substantial and evaluation must be done to identify weak points for future projects. Identified future projects would be listed by priority.

Council Member Smith asked if any revetment weak points had been identified in Mineral Creek. Ms. Lain explained the water is eroding the stream banks near the bridge and it is important to prevent the creek from working its way behind the existing revetments. Mayor Knight stated she did not realize the number of kicker dikes along Mineral Creek.

Council Member Cockerham asked if the City currently has the personnel resources to work on this project. Ms. Lain explained the work done thus far has been provided by DOWL and the City does not have adequate staffing to provide oversight. Ms. Lain stated, further, assessments should be conducted by a professional hydrologist.

Council Member Fleming asked for cost estimates for the flood mitigation projects. Ms. Lain explained the next item on the agenda is a professional services agreement with DOWL in the amount of \$88,506 for flood mitigation work. To accomplish everything identified in the flood mitigation work plan, action would need to be taken quickly and will be very labor intensive.

Council Member McCune asked if a dike was considered to protect the Homestead Road Trail. Ms. Pierce stated there has never been a dike along the trail and that is a location of significant erosion. Mayor Knight stated gravel extraction should help in this area.

Council Member Needles asked for a definition of gravel extraction. Mayor Knight explained gravel extraction is where someone goes into the stream, creek, or river and mines gravel. Council Member Needles expressed concerns with this type of extraction, as it is not aggressive enough to ensure results. He stated an extra ordinate amount of city money has been spent over the years to deal with flooding issues and there needs to be real action with real results. He explained many of the issues the city is currently experiencing related to flooding events could have already been handled. He expressed his frustration with the situation. He encouraged selecting proper oversight and aggressive action in the future.

Mayor Knight asked Council Member Needles for his suggestions for recommended action which differed from the Task Force recommendations. Council Member Needles stated the river needed to given a place to go. Mayor Knight explained that is the exact purpose of the gravel extraction plan.

Council Member Needles asked why gravel extraction permits were not already in place. Mayor Knight stated some permits were already in place. Ms. Von Barga explained the city holds their second permit of 10 years for gravel extraction in Mineral Creek. Mayor Knight asked if gravel allowable under the permit had been extracted from Mineral Creek. Ms. Von Barga stated gravel extraction has ebbed and flowed in the past depending on who in the community needs the material. Council Member Smith added, under the permit, the gravel had to be completely removed from the area. It could not be mined and stockpiled on the creek bank. The Task Force plans to request adjustment of the permit to allow stacking of gravel. Mayor Knight stated, in the case of Mineral Creek, the Task Force recommends having a hydrologist determine where

gravel needs to be extracted to prevent additional erosion or flooding.

Council Member Fleming asked what contractors have done gravel extraction in Mineral Creek in the past. Ms. Von Barga stated, in the past, anyone who desired to mine gravel in the creek paid a fee to the city of \$0.75 per cubic yard and then was directed by the City Public Works Department regarding where to extract the material. For many years, ADOT pulled out the majority of the gravel allowed under the extraction permit to make sand. Council Member Needles reiterated the need to move gravel even if it was not being immediately used.

Council Member Fleming stated the city paid for quite a few studies regarding flood mitigation and gravel extraction and questions whether another study is really necessary. Mr. Melocik stated one of the goals of the gravel extraction plan is to work with the appropriate agencies. The current gravel extraction permit is through the Army Corps of Engineers which means it is not always also coordinated through the Alaska Department of Fish and Game. He explained the gravel extraction amount allowable under the permit needs to be justified with science at the agency level. In the future, the city may need to remove even more material and so that number is important to better understand. He stated the team has also run into roadblocks with state agencies.

Mr. Melocik keeping good data during the process is important to demonstrate how gravel extraction in certain areas impacts the course of the creeks and rivers. He stated another concern expressed is that the gravel material is too expensive to purchase. Some of the areas which are the easiest to access are the worst places to extract due impact on braiding and erosion. Mayor Knight asked if there was data in existence regarding gravel extraction in Mineral Creek. Ms. Lain stated data exists from 2006, but badly needs to be updated.

Ms. Lain outlined aerial maps of Valdez Glacier Stream and brought attention to several areas of significant erosion, gravel deposits, and stream braiding. She pointed out impact of recent glacier dammed lake outbursts.

Ms. Lain stated DOWL is currently working on a gravel extraction plan and design solution for Valdez Glacier Stream south of the bridge, especially along Copper Avenue and to protect the radio tower. That project will go out for contract and bid assist. Stream gauge monitoring system and AGGS monitoring of the dammed lake are in place. For 2017, further evaluation is planned for the encroachments along Glacier Haul Road. She provided Council with an aerial map overview of concerns for the stream. She stated the Task Force desires to put protections in place before issues arise.

Ms. Lain explained the second part of the Valdez Glacier Stream plan is to evaluate material rights and ownership of material in the stream. Gravel extraction protocols need to be developed. An overview of current City gravel leases also need to be determined to ensure they are not hindering gravel extraction efforts.

Council Member Fleming asked if fortification of the stream bank would need to extend all the way to Valdez Glacier Lake. Ms. Lain explained the first step will to be evaluating

the encroachment and prioritize the areas in terms of risk. She stated there are already areas of concern identified through over flights. Council Member Fleming stated it likely does not help that gravel extraction pits exist along the stream bank to the north.

Council Member Needles expressed concerns with stream management in the past. Mayor Knight stated nothing could be done about the past. The goal is to focus on the future and what could be done to be proactive moving forward.

Council Member McCune stated it needed to be determined where the river needed to be directed, as this would effect the gravel extraction plan for the stream.

Ms. Lain stated flood mitigation work is never done and multiple solutions will be needed over time. Periodic reevaluations and adjustments will be necessary to achieve the desired outcome. Council Member Fleming asked what the appropriate reevaluation schedule would look like. Ms. Lain explained it would likely be constant. Council Member Fleming stated Ms. Lain is the only staff member in recent times to present riverine planning to Council and assessment needs to be ongoing. Mayor Knight explained the Flood Mitigation Task Force is discussing the schedule of reevaluation. She also asked Task Force members if they would continue to serve if the project was ongoing.

Council Member Fleming stated the Valdez community is based around creeks, streams, and rivers and there is little that can be done once Mother Nature decides to take action. He stated the city cannot continue to sustain high dollar spending every year reacting to flooding events and trying to control the rivers. This is why proactive planning and action is even more important on a holistic level. He stated he supports hiring professional experts to develop a scientifically based solution and creating a regular evaluation schedule where staff can conduct over flights to gather data.

Council Member Cockerham asked Ms. Lain if the City Community Development department had sufficient staffing to manage the projects, not actually do the extraction work. He stated the process will be very labor intensive. Mayor Knight explained additional staffing is something to review and address in the future.

Ms. Von Barga explained the Task Force decided if the city had not received confirmation of funding from the Natural Resources Conservation Service (NRCS) by February 15<sup>th</sup>, they planned to move forward with a different city plan. She stated staff heard back from the City's lobbyist who stated a decision about funding prior to the Council meeting. She stated she anticipates receiving a decision very soon.

Mr. James "Hotai" Williams, Valdez resident, stated he represented the landowners, including Mr. Tom Landy, along Copper Avenue adjacent to Valdez Glacier Stream. He stated City staff and representatives should be considered trespassed from access to those properties. He stated the City cannot put a dike or finger dikes along the river banks near Copper Avenue because they may not access that land. He stated the City accessed private property in that area in the past without, in his opinion, getting permission from the landowners. Mr. Williams stated lack of access to those properties



would bring protection of the KCHU radio tower at the mouth of the stream to a “screaming stop” until City staff did something about the channel. He outlined personal actions he took in 2003 to reroute the stream and prevent it from flooding his property.

Mr. Williams stated the City’s Public Works department did a very good job in the past keeping the main stream channel open. These actions appeared to work well in 2014. He stated at that time, a contractor went in and tore rip rap and cars out of the dikes along the stream. This harmed the dike enough to cause water to circumvent it and cause private property damage. He expressed his concerns with the situation and stated he is not impressed with what has been done thus far to address flooding and erosion. He believes gravel needs to be extracted aggressively to fix the problem. He stated he believes the City has been negligent in protection the fourteen acres of Old Town property. He stated City plans along Copper Avenue may not progress because the City staff should consider themselves trespassed from that property.

Mayor Knight explained part of the Task Force project is to evaluate property and material rights, so cooperatively working with private property owners will be addressed appropriately.

Mr. Allen Crume, Valdez resident and member of the Flood Mitigation Task Force, provided comments regarding recent discussions and planning efforts. He stated Council Member Needles points of opening up the main channel were valid and could be accomplished with adequate planning and proper permitting. Mr. Crume stated scientific studies and data is necessary and important. However, immediate action needs to be taken to open the channel before the data and conditions change in the spring. Once the channel is opened, it can be maintained in future years. Property lost to erosion can be rebuilt with materials extracted.

Mr. James “Hotai” Williams suggested consulting former Mayor and City Public Works director, who might provide experienced insight.

Ms. Dorothy Moore, Valdez resident and former City Council Member, stated she would be happy to share photos from the 1960’s which might help demonstrate significant changes over the years.

Council Member Needles asked if Ms. Lain could display past and current maps to demonstrate the level of erosion in Valdez Glacier Stream. Ms. Lain explained she could provide a report to Council after conducting a few calculations.

Mr. Melocik explained permits were in place north of the Valdez Glacier Stream bridge. He stated City crews were in the river in 2016 moving material. He found it interesting to consider the effect of upstream gravel pits on the amount of material being deposited in the stream. He concurred with Ms. Moore’s statements. He has reviewed photos of the stream from the mid-1970’s and the area has opened up quite a bit from that time. He stated he has concerns about the bridge as well, as it is very narrow for the current width of the floodplain.

Mr. Melocik stated the goal is to reduce erosion along the banks of Valdez Glacier Stream. Just below the bridge, what happened for a long period of time is that backwater has created a pond upstream. Material is dropped upstream until the next flood event when it is carried downstream under the center of the bridge. This has created a gravel bar in the middle of the channel. He explained material built up and filled in behind the dike that was built last year.

Mr. Melocik explained the NRCS visited Valdez to survey and determine what funding the City could receive to assist in the flood mitigation projects. He stated he believes the City is moving in the right direction and that moving large amounts of material will take time and significant effort.

Council Member Needles asked for details about the plan to address Valdez Glacier Stream. Ms. Lain explained on the south side of the bridge there are two projects to protect the banks and the radio tower.

Ms. Von Bargaen stated the gravel extraction plan is about moving gravel out of the stream this spring.

Ms. Lain provided explained the Alaska Department of Transportation plans to extend the City's dike and place rip rap to better protect the bridge over Glacier Stream. ADOT has also identified four other river encroachment areas along the Richardson Highway. State projects will be designed in 2017 for construction in 2018. Ms. Lain stated the influx of ADOT work on the local highway system is encouraging.

Ms. Lain outlined aerial maps of the Lowe River and brought attention to several areas of significant erosion, gravel deposits, and stream braiding. She explained USGS stream gauge monitoring is in place. Levy certification and FEMA levy analysis mapping procedures are in process. In 2016, a levy groin was extended as part of an emergency declaration related to flooding. The Task Force would like to see the levy slope improved and armor put in place. This will ensure what was built in an emergency-type situation would last through the long term. Ms. Von Bargaen stated this was determined during a DOWL inspection in 2016 and the design for those improvements will occur in 2017.

Ms. Lain explained the Task Force's plan involves implementation of the Lowe River gravel extraction plan and prioritization of the project action list. The URS levy evaluation should be used to develop project priorities for the remaining groins, which will likely involve raising the freeboard, armoring, and reinforcing what is already in place. The bottom of the river appears to be rising, so raising the freeboard of the dikes is critical.

Ms. Lain explained it is also time to conduct an engineer's assessment of existing revetments to ensure they are adequate and maintained. The Army Corps of Engineers CAT205 project approved at the last City Council meeting is a long term project, but the revetment evaluation needs to occur now before another flooding event. The Task Force would also like to evaluate and identify at-risk properties along the Lowe River. Council Member Smith stated that much of this data has been identified in bits and

pieces and should supplement and connect upcoming work.

Mr. Crume, Valdez resident and Task Force member, stated that each of the flood mitigation projects involved multiple elements. Channels need to be cut strategically in Valdez Glacier Stream and Mineral Creek all the way down to deep water. He explained the Lowe River pushes an extremely large amount of gravel material into Port Valdez every year.

Mr. James Williams, Valdez resident, outlined his past experience discussing gravel extraction in the Lowe River.

Mr. Melocik stated the Lowe River is different than the creek and stream because of its proximity to the Alpine Woods subdivision, its significant change in elevation, and access to the riverbanks. Gravel extraction from the river will be more complex as well because of the presence of fish.

Ms. Lain explained in the April FEMA will be visiting Valdez to hold an open house regarding FEMA's flood insurance rate updates. She stated the city-wide gravel management plan was last updated many years ago and must be updated. Mayor Knight asked for an explanation of the process to update the gravel management plan. Ms. Von Barga explained the plan is a locally adopted document and the Task Force has the ability to modify the process. Mayor Knight stated data collected as part of overall Task Force efforts could be incorporated into the management plan.

Ms. Donna Schantz, Valdez resident and Flood Mitigation Task Force member, thanked Mayor Knight, Ms. Lain, and the other staff members for their hard work regarding the flood mitigation and gravel management plan.

#### **4. Approval of Professional Services Agreement in the Amount of \$88,506 with DOWL for Flood Mitigation Work**

MOTION: Council Member Smith moved, seconded by Council Member Cockerham, to approve Professional Services Agreement in the amount of \$88,506 with DOWL for flood mitigation work. The motion carried by the following vote after the following discussion occurred.

Council Member Needles asked for a timeline for the start of the flood mitigation work. Mr. Melocik explained the first phase consists of Mineral Creek gravel extraction, Glacier Stream gravel extraction, Glacier Stream downstream dike design and associated NRCS design, and Robe River levy evaluation and slope improvement design. He explained, as discussed, several of the elements have already been started. The two gravel extraction plans were both already being addressed by DOWL and a draft would likely be available for staff review within the next month. The downstream design is close to complete. DOWL is also working on the Edison Chouest project and Mr. Melocik believes they will likely need rock material for use in construction. The levy evaluation is the only portion of phase one that is not in progress due to snow cover. Mr. Melocik stated he anticipates all of the phase one elements will be substantially in progress or complete by the summer.

Mr. Melocik explained he personally oversees work on this project, with a team that does the technical work on the project. This will allow forward movement without a bottleneck.

Council Member Cockerham requested Mr. Melocik provide regular updates to City Council as the project progresses.

Mr. Melocik explained the survey for Glacier Stream is done, complete with levy information. He stated he has already been planning to reroute the Glacier Stream with smaller dikes to prevent safety concerns with the contractor working in the water.

Ms. Von Barga stated staff will write a reporting schedule into the contract. Staff will also write a timeline with deliverables to provide for Council review.

Mr. Jim Shirrell, Valdez resident, stated he appreciated the good discussion during the meeting. The next step is to positively identify what needs to be done, then proceeding with work in a timely manner. He stated the contract needs to be written to include specific deliverables and specific dates to meet the community's needs. Contracts should include commitments which can be actively managed. If the contractual terms are not met, conversations about performance need to occur. He stated DOWL has done great work for the City in the past, but this contract needs to include specific expectations for the firm.

Mayor Knight asked Mr. Melocik to comment on the project timeline. Mr. Melocik stated in the past it has not been the lack of contractors available to do the work, it has been the environmental conditions preventing work from being done. Mr. Melocik expressed concerns with Mr. James Williams' statement about private property land access, as it would effect possible solutions to the flooding problem.

Mr. Melocik explained City Council would need to decide if they wanted contractors to pay for material and extract gravel on their own, which would cost the city less money, or have the city extract the gravel and stockpile it for contractor purchase.

Mayor Knight asked who would be the entity overseeing contractors extracting gravel. Mr. Melocik explained he would designate areas approved for gravel extraction. The area in which extraction is made is more critical than the amount taken.

#### VOTE ON MOTION:

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

**IX. ORDINANCES****1. #17-03 - Amending Title 9 of the Valdez Municipal Code Titled Public Peace and Welfare. Second Reading. Adoption.**

MOTION: Council Member Cockerham moved, seconded by Council Member McCune, to approve Ordinance #17-03 amending Chapter 9 of the Valdez Municipal Code titled Public Peace and Welfare.

Ms. Pierce explained Valdez Police Chief Bart Hinkle proposed a change to Title 9 regarding fireworks that would more appropriately be addressed during the current revision process as opposed to bringing it to Council in a future ordinance. City legal has already reviewed the proposed revisions.

Mayor Knight asked if the revisions aligned with recent changes to state statute. Chief Hinkle stated the language matches verbiage taken from the City of Houston's municipal code. He explained, Valdez municipal code clearly outlines the timeframe in which fireworks are authorized, but does not speak to the manner in which they may be used. Over the last two summers, there have been multiple incidents regarding inappropriate or dangerous fireworks use, oftentimes involving alcohol consumption.

Council Member Fleming clarified the ordinance reads those under 18 may not purchase fireworks, but they may discharge fireworks. Chief Hinkle stated Council Member Fleming is correct and aligns with state statute.

Council Member Needles asked if the amendment should include prohibition of fireworks not just while under the influence of alcohol, but also controlled substances. He would prefer to see that phrase added to the ordinance. Chief Hinkle stated most of the incidents involving fireworks involve alcohol use, but he had no objections to the addition of controlled substances to the amendment.

MOTION TO AMEND: Council Member Smith moved, seconded by Council Member Needles, to amend Section 9.12.070, by inserting (B) to read: "The sale of fireworks to any person under the age of 18 is prohibited. It is unlawful for persons under 18 years of age to purchase fireworks. Purchasers of fireworks must show proof of age upon request by seller." By inserting (C) to read: "It is unlawful for any person to negligently or unlawfully discharge fireworks in a manner that could reasonably cause harm to life or property". By inserting (D) to read: "It is unlawful for any person under the influence of alcohol or a controlled substance to discharge fireworks". By inserting (E) to read: "Violation of A-B of this section is punishable by a \$100.00 fine. Violation of C-D of this section is punishable by a \$300.00 fine." And striking the words: "Each violation of this section is punishable by a one hundred dollar fine" (formerly (C)). The motion to amend carried by the following vote after the following discussion occurred.

**VOTE ON MOTION TO AMEND:**

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

VOTE ON MAIN MOTION, AS AMENDED, FIRST READING, PUBLIC HEARING: The main motion, as amended, carried by the following vote after the following discussion occurred.

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

***NOTE: As amendments were made during this meeting, Ordinance # 17-03, as amended, will return at the next City Council regular meeting for first reading, public hearing.***

## **X. RESOLUTIONS**

### **1. Resolution #17-04 - Endorsing the Prince William Sound Citizens' Advisory Council for Recertification by the U.S. Coast Guard**

MOTION: Council Member McCune moved, seconded by Council Member Smith, to approve Resolution #17-04 endorsing the Prince William Sound Regional Citizens' Advisory Council for recertification by the U.S Coast Guard. The motion carried by the following vote after the following discussion occurred.

Mayor Knight stated she urged the U.S. Coast Guard to recertify the organization.

Ms. Donna Schantz, Prince William Sound Regional Citizens Advisory Council (RCAC) Executive Director, expressed her appreciation for City Council's support of the resolution. She provided a brief overview of the RCAC, the organization's origination, mission to represent citizens and communities, and the federal regulatory basis for its activities. She explained the RCAC is mandated by Congress, but funded by Alyeska Pipeline Service Company. The City of Valdez holds two seats on the RCAC's board of directors; currently filled by Ms. Amanda Bauer, board president, and Ms. Dorothy Moore. Both directors also fill positions on RCAC committees. Ms. Schantz explained several Valdez community members serve on RCAC committees.

Ms. Schantz stated each year the RCAC is certified by the U.S. Coast Guard as meeting the intention of the Oil Pollution Act of 1990. Every third year, recertification goes out for public comment. 2017 is a public comment year and the City Council's resolution will be forwarded to the U.S. Coast Guard for inclusion in those public comments.

VOTE ON MOTION:

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

**2. Resolution #17-05 - Supporting Alaska State Senate Bill 7 Establishing a Museum Construction Grant Program in the Department of Commerce, Community, and Economic Development**

MOTION: Council Member McCune moved, seconded by Council Member Smith, to approve Resolution # 17-05 supporting the Alaska State Senate Bill 7 establishing a Museum Construction Grant Program in the Department of Commerce, Community, and Economic Development. The motion carried by the following vote after the following discussion occurred.

Ms. Patty Relay, chair of the Museums Alaska Advocacy Committee, explained the purpose and mission of the Museums Alaska organization which represents museum professionals from over 80 museums throughout the state. She also explained the background and current status of Senate Bill 7 which provides critical capital improvement support to Alaskan museums. She stated the bill is void of a fiscal note. An amendment will be added to explain that financing the museum grant program is subject to appropriation of funds through the legislative process. The matching grant program is designed to award up to 50% of proposed costs to help build, expand, or renovate existing museum facilities. The program is based upon the successful example of a Senate Bill regarding library capital improvement grants.

Ms. Relay explained Alaskan museum facilities include cultural centers and historic houses that preserve and exhibit community history. Many museum facilities throughout the state will have critical capital improvement needs in the next five years. Ms. Relay outlined several examples of those needs. Valdez Museum staff continue to do work exploring multiple avenues to fund construction of a new museum facility in Valdez.

Ms. Relay stated Governor Walker proclaimed 2017 the year of history and heritage. This proclamation directly supports the core missions of museums throughout the state. The Museums Alaska Advocacy Committee will continue to express support of Senate Bill 7. Ms. Relay thanked City Council for consideration and urged approval of Resolution #17-05.

**VOTE ON MOTION:**

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

**3. Resolution # 17-06 - Supporting the Rebuilding of the Cordova South Harbor**

MOTION: Council Member Smith moved, seconded by Council Member McCune, to approve Resolution # 17-06 supporting the rebuilding of Cordova South Harbor. The motion carried by the following vote after the following discussion occurred.

VOTE ON MOTION:

Yays: 6 - Mayor Knight, Council Member Smith, Council Member Needles, Council Member Cockerham, Council Member McCune and Council Member Fleming

Absent: 1 - Council Member Moulton

**XI. REPORTS**

**1. Human Resources Report**

Mayor Knight and several Council Members thanked Mr. Tim James, City Human Resource Director, for the report.

**2. Fire Station #1 Mold Report - January 2017**

Council Member Needles stated it was good to know there is no longer an urgent need for alternate options. He explained this would assist the City in making well-researched and strategic decisions regarding construction of the new fire department facility.

**3. January 2017 Building Permit & Inspection Report**

**4. Aleutian Village Update Report**

Council Member Smith asked for major updates to the report. Ms. Von Barga explained the property appraisal is underway. The City's Community Development Department provided the appraiser the City's water and electrical systems assessments. She stated the contractor conducting the environmental assessment, Ms. Rhonda Wade, will submit that report in the next several weeks.

Council Member Fleming asked if Ms. Wade would need to conduct core sampling as part of the environmental assessment. Ms. Von Barga explained Ms. Wade would need to do additional historical research before determining the need for core



sampling.

## **5. Report on Success Metrics for Small Business Development Center Workshops**

Ms. Von Bargaen stated ten additional people have responded to the survey since the report was written, for a total of 55 participants.

## **5. Population Count Update**

Ms. Von Bargaen explained the Mayor received a letter earlier in the day from the State of Alaska Department of Commerce, Community, and Economic Development. The letter explained the department agreed to hold the Valdez population to 4,011 for 2018. Further, the letter outlined the future requirement to provide back-up documentation with the request for re-evaluation.

Ms. Von Bargaen explained once the State determines a population count, they allow the municipality 30 days to submit a response appeal. She explained this timeline is not feasible based upon the amount and type of back-up documentation required. She stated she drafted a response letter from the Mayor to request the State provide an approved population number count methodology the City could use in the future. This process would need to occur in the fall each year to provide enough time to finish the process prior to submitting a response appeal.

Ms. Von Bargaen explained she also requested clarification if the 4,011 population count number would be authorized for use in the 2018 community assistance payment.

## **XII. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS**

### **1. City Manager Report**

Ms. Doom outlined her efforts since arrival in Valdez. She has been very busy, but very productive.

She explained she delved into the Kimley-Horn proposal and would like to look more closely at the information provided to the firm and how the proposal was developed.

Ms. Doom stated proposed revisions to the City Personnel Regulations alcohol and controlled substance policy caused some concern amongst City employees. She, the Assistant City Manager, and the City Human Resources director will do

additional research prior to moving any further in the revision process. It is precedent setting that the state of Alaska does not provide a clear threshold for impairment from marijuana, while other states do.

Ms. Doom and the City Human Resources director will also be reviewing and revision the City's employee evaluation process. Currently, the process appears to be punitive and, instead, should be more of a give and take. She stated there are many department directors are due but did not receive an evaluation prior to the departure of the previous city manager. She stated she directed all directors to conduct a self-evaluation of their performance and provide that information to the City Manager's office for review. This will provide Ms. Doom a baseline for future evaluations.

The open GIS Manager position is now posted. Ms. Doom is also looking into how the Community and Economic Development departments will be split and what operations will overlap. This review is critical to determine how both departments will be successful in the future. The job announcement for the Economic Development director should be published very soon. She explained there is still a concern with how the director will be supported by an administrative assistant and solutions are being explored.

Ms. Doom stated Ms. Von Bargen and Mr. Wegner provided her a facility tour and explanation of a small portion of the City. This will be a regular event until Ms. Doom is able to visit all facilities and see everything.

Ms. Doom met individually with most of the City department director to discuss department operations, future goals, and staffing needs.

Ms. Doom also met with Ms. Relay regarding museum needs and concerns.

Ms. Doom thanked the department directors for their efforts in providing background information regarding City operations so she is well informed and educated.

## **2. City Clerk Report**

Ms. Pierce provided the City Council a report regarding state of Alaska liquor licenses. She explained she reached out to the state Alcohol Control Office for information to answer the Council's questions regarding the number of licenses authorized in the community. Mr. Jed Smith from AMCO provided information and a graph regarding state-issued license counts for Valdez.

The number of liquor licenses allowed in Valdez is based upon the city population. Currently, the state of Alaska authorizes the following liquor licenses within Valdez city limits: three restaurant/eatery licenses, two beverage dispensary licenses, two package store license, and two club licenses.

Currently, there are the following numbers of liquor licenses in existence in Valdez: three restaurant/eatery licenses, three beverage dispensary licenses, three package store license, and two club licenses. These numbers reflect more licenses than allowed by the state based upon current population numbers. Ms. Pierce explained this may be due to changes in the community's population or state liquor license regulation over the years.

Ms. Pierce stated, at their last regular meeting, the City Council expressed concerns with liquor license holders who did not actively operate a business. This might prevent other business owners from doing so due to the limited number of licenses available. She stated Mr. Smith suggested the City Council may chose to write a letter of protest to the AMCO Board requesting the inactive licenses be revoked. Ms. Pierce asked for direction from Council on how to proceed. Council Member Needles asked if a current liquor license holder could sell their license to another business. Ms. Pierce stated the Alcohol Control Board is not supposed to renew licenses that are not actively being used. Businesses with liquor licenses are required to be open for a certain period of time each year to be considered "active". She explained a license can be transferred and this usually occurs when a business is sold. The liquor license would be included in the sale of the business.

Mr. Allen Crume, Valdez resident, stated the same state board is regulating alcohol and marijuana. He asked if alcohol and marijuana licenses are connected in any way. Ms. Pierce stated it is the same state agency – Alcohol and Marijuana Control Office – but different boards.

Council Member Smith stated he supports contacting the inactive license holders to determine their intentions prior to issuing a letter of protest. Council Member Cockerham concurred. Mayor Knight stated this might encourage an inactive license holder to open a business.

Ms. Pierce stated she would continue working with the Alcohol Control Board to resolve the discrepancy.

Ms. Pierce stated her office published the preliminary notice of the May 2<sup>nd</sup> Valdez Municipal Election. Citizens can now obtain a nominating petition in person from the City Clerks office to run for City Council or Valdez School Board. Deadline to submit nominating petitions is 5:00 p.m. on March 16<sup>th</sup>. Valid petitions require 25 signatures from registered Valdez voters.

The following vacancies will appear on the May 2<sup>nd</sup> ballot: One City Council vacancy (three-year term), two City Council vacancies (two-year term), three School Board vacancies (three-year term), and one School Board vacancy (two-year term).

A people's initiative proposition ("Proposition No. One) will also appear on the ballot. The proposition question reads "Shall the City of Valdez adopt a local option to prohibit the operation of commercial marijuana establishments, including the following license types". The proposition then lists and defines the four types of commercial marijuana establishments currently allowed in Valdez: retail marijuana store, marijuana cultivation facility, marijuana product manufacturing facility, and marijuana testing facility. A "yes" vote on the proposition means that commercial marijuana establishments will be prohibited within the boundaries of the City of Valdez to include a 10 mile area within the adjacent unincorporated borough. A "no" vote means that commercial marijuana establishments will be allowed in the City of Valdez as authorized and regulated in Chapter 5.06 of the Valdez Municipal Code.

### **3. City Attorney Report**

Mr. Wakeland updated Council on the status of three public cases.

Regarding the deck action on SAARB jurisdiction which the City took to the

Supreme Court and successfully overturned state Department of Revenue (DOR) regulations, the attorneys are now in the last phase of the case attempting to recoup attorney fees and other litigation costs.

There is no change to escaped property negotiations. The city attorney's office awaits a response from the state DOR regarding a memorandum of understanding for joint assessment.

Regarding the Alaska Liquefied Natural Gas (LNG) project, comments signed by a variety of stakeholders have been submitted to the Federal Energy Regulatory Commission (FERC). The commission is

Mr. Wakeland stated he will follow-up with Mr. Guerriero regarding the concerns related to the hospital potable water system project, as well as erosion control concerns.

#### **4. City Mayor Report**

Mayor Knight provided highlights from her written report. She and several members of City administration met with representatives from the Alaska Interstate Gas Utility on February 8<sup>th</sup>, to hear a presentation and ask questions regarding their plans in both Valdez and Cordova. The organization has a solid financier for their project. Mayor Knight recommended awaiting further information before moving forward with any action regarding the Utility's proposed project.

The Health Advisory Council met on February 8<sup>th</sup>. The Advisory Council will be releasing a Community Health Needs Assessment survey in 2017. Mayor Knight encouraged citizens to take the survey, as the results provide clear direction for future hospital planning.

Mayor Knight explained she sent a letter to Mr. Mark Sullivan of Tailgate Alaska reiterating Council's direction to provide a clear connection between the Thompson Pass event and economic development in Valdez. Mr. Sullivan provided an email response stating he would provide event receipts, as instructed.

### **XIII. COUNCIL BUSINESS FROM THE FLOOR**

Council Member Fleming stated he attended the Elks Basketball Tournament, the event was well attended, and the Valdez boys and girls team performed very well. Council Member Cockerham

Council Member McCune asked for an update on damage to the Egan Street lights. Mr. Miles explained his project managers were working with the manufacturer to resolve the issue. He would provide an update to Council. Mayor Knight stated the Beautification Task Force meeting is cancelled for February since so many members will be out of town. The next Task Force meeting will be in March and regular updates on the Egan Street lights are normally included during those meetings.

Mayor Knight explained she and Council Member Needles would be traveling to Juneau for the annual city lobbying trip the week of February 26<sup>th</sup>. Ms. Pierce added she, Ms. Doom, Mr. Wegner, and Ms. Von Bargaen would also be a part of the Valdez delegation.

#### **XIV. ADJOURNMENT**

There being no further business, Mayor Knight adjourned the meeting at 9:30 p.m.

Summary of Proposals Received				Project: Glacier Stream & Alpine Woods Riprap Supply											
Bid Opening				PO No. 74389											
Date: 11/30/2016 2:00pm				Project No. 16-350-0700											
Place: Capital Facilities Conference Room				Harris, Sand & Gravel		Jim Psenak Construction LLC		Alaska Industrial LLC							
Bid Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Class 3 riprap per cubic yard.	2500	CY	\$52.00/CY	\$130,000.00	\$76.50/CY	191,250.00	\$67.20/CY	168,000.00						
2	Contractor provided 3rd party survey to verify quantity of riprap delivered to Valdez Glacier Stream and Alpine Woods.	All Req'd	LS	N/A	\$6,000.00	N/A	500.00		0.00						
3				N/A		N/A									
4				N/A		N/A									
5				N/A		N/A									
6				N/A		N/A									
7				N/A		N/A									
	Addendum(s) Acknowledged				✓		✓		✓						
	Bid Bond				✓		✓		✓						
	Alaska Contractor License				✓		✓		✓						
	Alaska Business License				✓		✓		✓						
	Total Base Bid				\$136,000.00		\$191,750.00		\$168,000.00						
	Local bidder preference 10%														
	Total Adjusted Bid														
	The bid totals are subject to correction after the bids have been completely reviewed.														
	Totals have been reviewed			I hereby certify that the above is a true and correct summary of proposals received.											
	Totals have been corrected			Project Manager											

CITY OF VALDEZ, ALASKA

ORDINANCE NO. 17-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VALDEZ,  
ALASKA AMENDING TITLE 9 PUBLIC PEACE AND WELFARE OF THE  
VALDEZ MUNICIPAL CODE

WHEREAS, Senate Bill 91 was adopted by the Alaska legislature thereby reducing the class of crimes for certain offenses, changing certain offenses from crimes to minor offenses, and placing the prosecutorial burden with municipalities; and

WHEREAS, amendments to Title 9 related to public peace and welfare are necessary for the efficient administration of justice in the City of Valdez; and

WHEREAS, a legal review of Title 9 provided amendments for the purpose of conformance with state law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA that the following amendments are made to Title 9 of the Valdez Municipal Code:

Section 1: Title 9 of the Valdez Municipal Code is hereby amended to read as follows:

**Title 9**

**PUBLIC PEACE AND WELFARE**

**Chapters:**

- 9.04 General Provisions**
- 9.08 Offenses by or Against Public Officers and Government**
- 9.12 Offenses Against Public Peace and Decency**
- 9.16 Theft and Related Offenses**
- 9.20 Offenses Relating to Property**
- 9.24 Offenses by or Against Minors**
- 9.28 Controlled Substances**
- 9.32 Weapons**
- 9.36 Emergency Preparedness**
- 9.38 Trapping**

## Chapter 9.04

### GENERAL PROVISIONS

Sections:

9.04.010 Definitions—Conformance with state law.

9.04.020 Illegal acts generally.

#### **9.04.010 Definitions—Conformance with state law.**

Except as otherwise provided, the Alaska Statutes relating to the provisions of this title shall apply and are hereby incorporated by reference as though fully set forth herein.

#### **9.04.020 Illegal acts generally.**

A. No person shall do any of the following:

1. Solicit a person for the purpose of committing any illegal act;
2. Engage in any illegal occupation or business;
3. Attend or frequent any place in which an illegal business is permitted or conducted.

B. Voluntary intoxication is not a defense to a prosecution for an offense. Evidence of voluntary intoxication is admissible solely on the issue of whether or not the defendant actually formed a required specific intent. ~~but evidence that the defendant was intoxicated may be offered whenever it is relevant to negate an element of the offense that requires that the defendant intentionally cause a result.~~

## Chapter 9.08

### OFFENSES BY OR AGAINST PUBLIC OFFICERS AND GOVERNMENT

Sections:

9.08.010 False alarms prohibited.

9.08.020 False reports.

9.08.030 Resisting arrests—Aiding escapes from police custody—Impersonation of police officers.

9.08.040 Escapes from jail.

9.08.050 Misuse of the 911 or emergency call system.

9.08.060 Violation – Penalty.



#### **9.08.010 False alarms prohibited.**

No person shall maliciously turn in or cause to be turned in a false fire alarm.

#### **9.08.020 False reports.**

No person shall register, make, render or report any false alarm, report or complaint to the fire department, police department or any other city department knowing such alarm, report or complaint to be false. No person shall obtain the assistance of the fire department, police department or any other city department including, but not limited to, the city ambulance, through the making of a false report or request, knowing such report or request to be false.

#### **9.08.030 Resisting arrests—Aiding escapes from police custody—Impersonation of police officers.**

No person shall do any of the following:

- A. Resist arrest by a police officer or assist a person in custody of a police officer to escape;
- B. Impersonate a police officer or, without authority, attempt to exercise his powers.

#### **9.08.040 Escapes from jail.**

No person, who has been confined to the city jail, or any city institution provided for prisoners, shall escape from such jail or institution. It shall be unlawful for any person to aid or abet or in any way contribute in any manner to the aid of any person to escape or attempt to escape from such city jail or institution provided for prisoners.

#### 9.08.050 Misuse of the 911 or emergency call system.

It shall be unlawful for any person to make a request for emergency response services using the 911 or any emergency call system when no actual emergency exists and when the caller does not have a good faith basis to request emergency assistance.

#### 9.08.060 Violation-Penalty

Upon citation under 9.08.010 – 9.08.050 court appearance is mandatory.

## Chapter 9.12

### OFFENSES AGAINST PUBLIC PEACE AND DECENCY

#### Sections:

- 9.12.010 Offenses against the peace—Disorderly conduct.
- 9.12.020 Vagrancy.
- 9.12.030 Loitering, etc., on school grounds.
- 9.12.040 ~~Registration of hotel guests—Occupancy of hotel rooms.~~
- 9.12.050 Gambling.
- 9.12.060 ~~Forfeiture of gambling-related items.~~
- 9.12.070 Fireworks, explosives, stench bombs.
- 9.12.080 Invasive viewing prohibited. ~~Offenses against decency—Generally.~~
- 9.12.090 Prostitution, lewdness, assignation, etc.

#### **9.12.010 Offenses against the peace—Disorderly conduct.**

A. A person commits the crime of disorderly conduct if:

1. With intent to disturb the peace and privacy of another not physically on the same premises or with reckless disregard that the conduct is having that effect after being informed that it is having that effect, the person makes unreasonably loud noise;
2. In a public place or in a private place of another without consent, and with intent to disturb the peace and privacy of another or with reckless disregard that the conduct is having that effect after being informed that it is having that effect, the person makes unreasonably loud noise;
3. In a public place, when a crime has occurred, the person refuses to comply with a lawful order of a peace officer to disperse;
4. In a private place, the person refuses to comply with an order of a peace officer to leave premises in which the person has neither a right of possession nor the express invitation to remain of a person having a right of possession;
5. In a public or private place, the person challenges another to fight or engages in fighting other than in self-defense;
6. The person recklessly creates a hazardous condition for others by an act which has no legal justification or excuse; or
7. The offender intentionally exposes the offender's buttock or anus to another with reckless disregard for the offensive or insulting effect the act may have on that person.

B. As used in this section, "noise" is "unreasonably loud" if, considering the nature and purpose of the defendant's conduct and the circumstances known to the defendant,

including the nature of the location and the time of day or night, the conduct involves a gross deviation from the standard of conduct that a reasonable person would follow in the same situation. "Noise" does not include speech that is constitutionally protected.

C. Violation of this section is punishable by a fine of fifty dollars for a first violation, one hundred dollars for a second violation, two hundred dollars for a third violation, and four hundred dollars for a fourth and each subsequent offense.

#### **9.12.020 Vagrancy.**

It is unlawful for any person to occupy, lodge or sleep in any vacant or unoccupied barn, garage, shed, shop, washroom, or other building or structure other than such as is kept for lodging purposes, or on any lot, beach, sidewalk or other real property, or in any automobile, truck, bus, or other vehicle, without owning the same or without permission of the owner or person entitled to the possession thereof.

#### **9.12.030 Loitering, etc., on school grounds.**

It is unlawful for any person to loiter, idle or wander in, about or on any public, private or parochial school grounds or buildings, either on foot or in or on any vehicle, without having some lawful business therein or thereabout, or in connection with such school or the employees thereof, or for any person to do any of the following:

A. Disrupt or otherwise prevent the orderly conduct of classes and activities of any such school;

~~B. Disrupt, assault or molest any student or employee of any such school while in any such school building or on any school grounds;~~

~~B~~C. Conduct themselves ~~himself~~ in a loud, wanton or lascivious manner in speech or behavior in or about any such school building or school grounds;

~~D. Park or move a vehicle in the immediate vicinity of, or on the grounds of, any such school for the purpose of disrupting or molesting the students or employees thereof or in an effort to induce, entice or invite students into such vehicle for illegal purposes.~~

C. Violation of this section is punishable by a fine of fifty dollars for a first violation, one hundred dollars for a second violation, two hundred dollars for a third violation, and four hundred dollars for a fourth and each subsequent offense.

#### **~~9.12.040 Registration of hotel guests—Occupancy of hotel rooms.~~**

~~A. All hotel guests, roomers and lodgers shall register their names and addresses with the person in charge for registering guests.~~

~~B. No person shall, in registering as required in this section, use any name other than his own full correct name with the intent to commit an illegal act or escape punishment for committing an illegal act.~~

~~C. For the purpose of this section, "hotels" means and includes all public lodging places, including but not limited to hotels, motels, lodging houses, boardinghouses and rooming houses.~~

~~D. The requirements of this section shall not apply to victims of domestic violence or lodging places provided to victims of domestic violence. (Ord. 14-06 § 1 (part); prior code § 17-2)~~

### **9.12.050 Gambling.**

A. The provisions of Title 11, of the Alaska Statutes relating to gambling are hereby incorporated by reference as though fully set forth herein. A person engaged in unlawful gambling shall be guilty of a minor offense punishable by a fine not to exceed one thousand dollars. Upon citation under this section court appearance is mandatory. ~~No person shall receive or accept any money or thing of value with the agreement or understanding that any money or thing of value will be paid or delivered to any person where such payment or delivery is or will be contingent upon the result of any race, contest, game, mechanical device or upon the happening of any event not known by the parties to be certain. The term "thing of value," as used in this section, shall include everything having value whether intrinsic or not.~~

~~1. It shall not be a violation of this section to conduct raffles, bingo, ice pools and related activities of a bona fide nonprofit nature under a valid and existing permit issued pursuant to law by the Department of Revenue of the state. The burden of proving that the act complained of falls within the exception noted in this subdivision shall be upon the person charged.~~

~~2. No person shall attend or frequent or invite another to attend or frequent any place where gambling is permitted or any place operated or occupied as a common gambling house or room.~~

~~3. No person shall have in his possession any policy or pool tickets; any slips or checks or memoranda of any combination or bet; any policy or pool books or sheets; or any policy wheel, implement, apparatus or material of any form of gambling or lottery.~~

~~4. No person shall maintain a gambling or lottery room; policy wheel or gaming table of any game of skill or chance, or partly of skill and partly of chance, used for gaming, or permit the same on any premises occupied or controlled by him.~~

~~B. It shall be an affirmative defense to violation under this section that the gambling activity giving rise to the charge was a social game. It shall be a separate affirmative defense that the activity was limited to card games and did not involve sale of alcoholic beverages, and was not open to the public, and the premises were not used for aiding or abetting any illegal activities. (Ord. 14-06 § 1 (part); prior code § 17-18)~~

### **~~9.12.060 Forfeiture of gambling-related items.~~**

~~A.— All gambling implements, accessories or paraphernalia, and all other items used or intended to be used in gambling or any gambling-related activity are subject to seizure by any police or other agency of the United States, the state of Alaska or the city, and forfeiture to the city. “Gambling” is those activities set forth in Section 9.12.050, or as defined by any other applicable law of the United States or the state. Gambling-related activities are those which support or encourage gambling, including those which make the gambling location more hospitable and comfortable.~~

~~Forfeiture under this section encompasses, but is not limited to, the following:~~

- ~~1.— All gambling implements;~~
- ~~2.— All items used to make the gambling area more pleasant or hospitable, such as food, drink and cigarettes;~~
- ~~3.— All monies, negotiable instruments, and any other things used or intended to be used or wagered in gambling or gambling-related activities, including all monies in the control of the players or operators, and the casino bank; and~~
- ~~4.— All other items used or intended to be used in gambling, or gambling-related activity, even though not specifically enumerated.~~

~~B.— All items listed in subsection A of this section shall be forfeited to the city. All items which have only gambling-related uses shall be destroyed, sold, or otherwise disposed of, as may be in the public interest depending upon the particular item involved. All checks, drafts, and other negotiable instruments shall be converted immediately to cash. All moneys seized, or derived from the sale of property seized or conversion of negotiable instruments, shall be deposited in the general or other fund of the city.~~

~~C.— All items listed in subsection A of this section may be forfeited to the city regardless of whether the property was seized by police officers of the United States, the state or the city, acting under the authority of United States, Alaska, or Valdez law, or the property came under the jurisdiction or control of the city in any other manner.~~

~~D.— The forfeiture of gambling-related items to the city is a remedy of the city directed at the items themselves, and is entirely independent of the rights or criminal or civil liabilities of any of the participants involved in the gambling or gambling-related activity. Accordingly, the items listed in subsection A of this section may be forfeited to the city without regard to the particular charges and dispositions involving the participants.~~

~~This remedy is civil rather than criminal, and is to be construed and applied in accord with the laws and rules pertaining to civil actions.~~

~~E.— This section applies to all property seized within the city presently in the custody of the Alaska or city police departments or other law enforcement agencies, or presently in the custody of any court, or which may come into the custody of any of these at any~~

time in the future. This section also applies to all property coming into the custody of the city, regardless of where seized. (Ord. 14-06 § 1 (part); prior code § 17-18.1)

#### **9.12.070 Fireworks, explosives, stench bombs.**

A. Use of fireworks is prohibited at all times except ~~permitted~~ from ten p.m. on July 3rd to eleven-fifty-nine p.m. on July 4th, and from ten p.m. on December 31st to eleven-fifty-nine p.m. on January 1st of each year subject to provisions of Section 8.20.050.

B. The sale of fireworks to any person under the age of 18 is prohibited. It is unlawful for persons under 18 years of age to purchase fireworks. Purchasers of fireworks must show proof of age upon request by seller.

C. It is unlawful for any person to negligently or unlawfully discharge fireworks in a manner that could reasonably cause harm to life and property.

D. It is unlawful for any person under the influence of alcohol or a controlled substance to discharge fireworks.

E.B. The chief of police may revoke permission whether expressly given or implied under this section where the health and safety of a person may be endangered.

F. Violation of A –B of this section is punishable by a \$100.00 fine. Violation of C –D of this section is punishable by a \$300.00 fine.

#### **9.12.080 Invasive viewing prohibited. Offenses against decency—Generally.** ~~No person shall do any of the following:~~

~~A. Engage in invasive viewing.~~

A4. It is unlawful for any person to look into the windows or doors of any dwelling or building in the city in such a manner as would be likely to interfere with the occupant's reasonable expectation of privacy and without the occupant's express or implied consent.

B2. It is unlawful for any person to use any camera, videotape, photo-optical, photoelectric or any other image recording device for the purpose of secretly photographing, filming, or videotaping a person present in a dwelling or other building, if that person:

1a. Is in a private area out of public view; or

2b. Has a reasonable expectation of privacy; or

3e. Has not consented to the observation.

C. Upon citation under this section court appearance is mandatory.

### **9.12.090 Prostitution, lewdness, assignation, etc.**

A. "Prostitution" means the giving or receiving of the body for sexual intercourse for hire. "Lewdness" means any indecent or obscene act. "Assignation" means the making of any appointment or engagement for prostitution or lewdness or any act in furtherance of such appointment or engagement.

B. No person shall engage in prostitution, lewdness or assignation.

C. No person shall solicit, induce, entice, invite, compel, force, require or procure another to commit an act of lewdness, assignation or prostitution.

D. No person shall maintain or operate any place, house, building, other structure or part thereof or vehicle or trailer used for the purpose of lewdness, assignation or prostitution, or let, lease or rent any such place, premises or conveyance or part thereof to another with knowledge or reasonable cause to believe that the intention of the lessee is to use such place, premises or conveyance for prostitution, lewdness or assignation.

E. No person shall offer, or offer to secure, another for the purpose of prostitution, or for any other lewd or indecent act.

F. No person shall direct, take or transport, or offer or agree to take or transport, or aid or assist in transporting, another to any house, place, building, other structure, vehicle, trailer or to any other person with knowledge or reasonable cause to believe that the purpose of such directing, taking or transporting is prostitution, lewdness or assignation.

G. No person shall knowingly accept, receive, levy or appropriate any money or other thing of value without consideration from a prostitute or from the proceeds of any woman engaged in prostitution.

H. No person shall attend or frequent, reside in, enter or remain in any house, place, building or other structure, or enter or remain in any vehicle or trailer for the purpose of prostitution, lewdness or assignation.

I. No person shall attend or frequent, reside in, enter or remain in any place where prostitution, lewdness or assignation is practiced, encouraged or allowed.

J. Upon citation under this section court appearance is mandatory.

## **Chapter 9.16**

### **THEFT AND RELATED OFFENSES**

Sections:

9.16.010 Issuing checks on insufficient funds.

Ordinance No. 17-03

Page 9

Redline indicates additions/~~Strikethrough indicates deletions~~



- 9.16.020 Theft Obtaining money, property, etc., by false pretenses.  
9.16.030 Concealment of merchandise.  
9.16.040 Fraudulent use of an access device.

**9.16.010 Issuing a bad check ~~checks on insufficient funds.~~**

A. A person commits the crime of issuing a bad check if the person issues a check knowing that it will not be honored by the drawee. ~~No person shall make, draw, utter or deliver any check, draft or order for the payment of money upon any bank or other depository, knowing at the time of such making, drawing, uttering or delivering that the maker or drawer has not sufficient funds in, or credit with, such bank or other depository for the payment of such check, draft or order in full, upon its presentation, and without fully informing the payee of such check, draft or order, or the person to whom it is delivered, at the time of the making, uttering, drawing or delivering such check, draft or order that the maker or drawer has not sufficient funds in or credit with such bank or other depository for the payment of such check, draft or order, in full, upon presentation; or, any person who having such funds or credits at the time of making, drawing, uttering or delivering such check, draft or order sufficient for the payment of the same, has knowingly drawn, made, uttered or delivered other checks, drafts or orders which, if presented in due course, would have exhausted such funds or credits, or knowing at the time of the making, uttering, issuing or delivering of such check, draft or order, that for other reasons such funds or credits would be exhausted by the time such check, draft or order would be presented; or, any person who shall knowingly, after drawing, making, uttering or delivering such check, draft or order, by any means, exhaust the funds or credits upon which such check, draft or order is drawn before it is presented for payment.~~

B. In a prosecution under this section, it is prima facie evidence that the drawer knew the check would not be honored by the drawee if: ~~As against the maker or drawer thereof, the making, drawing, uttering or delivering of a check, draft or order, payment of which is refused by the drawee, shall be prima facie evidence of knowledge of insufficient funds in or credit with such bank or other depository; provided, that such maker or drawer shall not have paid the drawee thereof the amount due thereon, together with all costs and protest fees, within two days after receiving notice that such check, draft or order has not been paid by the drawee.~~

1. Payment of the check was refused by the drawee for lack of funds upon presentation within 30 days after issue, and the drawer failed to make full satisfaction of the amount due within 15 days after notice of dishonor was deposited as first class mail, addressed to the drawer at the address appearing on the dishonored check or the drawer's last known address; or

2. The drawer had no account with the drawee at the time the check was issued.

C. In this section: ~~The word "credit" as used in this section shall be construed to mean an arrangement or understanding with the bank or depository for the payment of such check, draft or order.~~



1. "Amount due" means the face amount of the dishonored check plus all costs and protest fees assessed by the drawee;

2. "Check" means a draft, check, or similar sight order for the payment of money, but does not include a postdated check or a promissory note;

3. A person "issues" a check when as a drawer the person delivers it or causes it to be delivered to a person who thereby acquires a right against the drawer with respect to the check; a person who draws a check with the intent that it be so delivered is considered to have issued it if the delivery occurs.

D. Violation of this section is punishable by a minimum fine of one hundred dollars. Upon citation under this section court appearance is mandatory.

#### **9.16.020 Theft. Obtaining money, property, etc., by false pretenses.**

~~No person shall obtain money, property or other thing of value, including, but not limited to, the use of coin vending devices or the use of any public utility service, by false pretenses or representations, or the use of any device or means by which the use of any such machine or service is secured without paying or contracting to pay the established consideration therefor or the consideration for the use thereof is charged to another person without the authorization or subsequent consent of such person.~~

A. A person commits theft if:

1. With intent to deprive another of property or to appropriate property of another to oneself or a third person the person obtains the property of another;

2. The person commits theft of lost or mislaid property under AS 11.46.160;

3. The person commits theft by deception under AS 11.46.180;

4. The person commits theft by receiving under AS 11.46.190;

5. The person commits theft of services under AS 11.46.200;

6. The person commits theft by failure to make required disposition of funds received or held under AS 11.46.210.

B. Violation of this section is punishable by a minimum fine of one hundred dollars. Upon citation under this section court appearance is mandatory.

#### **9.16.030 Concealment of merchandise.**

A. A person commits the crime of concealment of merchandise if without authority the person knowingly conceals on or about the person the merchandise of a commercial establishment, not purchased by the person, while still on the premises of the

commercial establishment, with intent to deprive the owner of the merchandise or with intent to appropriate the merchandise.

B. Merchandise found concealed upon or about the person which has not been purchased by the person is prima facie evidence of a knowing concealment.

C. Violation of this section is punishable by a minimum fine of one hundred dollars. Upon citation under this section court appearance is mandatory.

#### **9.16.040 Fraudulent use of an access device.**

A. A person commits the crime of fraudulent use of an access device if, with intent to defraud, the person uses an access device to obtain property or services with knowledge that the access device is stolen or forged; the access device is expired or has been revoked or cancelled; or for any other reason, that person's use of the access device is unauthorized by either the issuer or the person to whom the access device is issued.

B. Violation of this section is punishable by a minimum fine of one hundred dollars. Upon citation under this section court appearance is mandatory.

### **Chapter 9.20 OFFENSES RELATING TO PROPERTY**

Sections:

9.20.010 Generally.

9.20.020 Disposal of abandoned, found or stolen property—Returning unclaimed property to finder.

9.20.030 Criminal trespass.

#### **9.20.010 Generally.**

No person shall do any of the following:

A. Maliciously destroy or injure any public property or any private property not his own;

B. Drive a vehicle not his own without the owner's consent;

~~C. Trespass upon the private property of another without his consent;~~

~~D. Steal any property of a value not exceeding one hundred dollars; provided, that the city may, at its option, treat as petit larceny the theft of a sum greater than one hundred dollars;~~

**C**E. Interfere with, obstruct, mutilate, conceal or tear down any official notice or placard posted by any city officer without permission from such officer;

**D**F. Willfully obstruct the free passage of or injure or deface public streets, highways, sidewalks or alleys by digging or breaking or by placing objects in such streets, highways, sidewalks and alleys without proper authority from the city official in charge of such streets, highways, sidewalks or alleys;

**E**G. Willfully remove, throw down, destroy, extinguish or carry away any light, obstruction, guard or other similar article or thing erected or placed on any highway, street, alley, avenue or bridge for the purpose of guarding or enclosing unsafe or dangerous places without the consent of the person in control of that safeguard or danger signal;

**F**H. Willfully damage, remove or carry away fire hydrants, hydrant caps, sewer caps, manhole covers or any other part of the city water, sewer or fire protection systems;

**G**I. Create any obstruction or blockage in any pipe, drain or gutter that may hinder the passage of water in, to or from the city water, sewer or fire protection systems;

**H**J. Harvest live trees on municipal public property with the following exceptions:

1. City of Valdez employees or contractors directed to do so in order to maintain public rights-of-way, easements, recreational trails, snow lots, municipal infrastructure; or in preparation for public construction; or in defense of public health and safety;
2. Employees and contractors of utility companies working within designated easements, or where permission has been granted by the city, in the installation, repair or replacement of utilities;

**I**K. Harvest dead fallen or standing trees on municipal public property without a valid wood harvesting permit issued by the city.

**J.** Upon citation under A - G of this section court appearance is mandatory. Violation of H or I of this section is punishable by a fine of fifty dollars for a first violation and one hundred dollars for each subsequent violation. Upon citation under H or I of this section court appearance is optional.

#### **9.20.020 Disposal of abandoned, found or stolen property—Returning unclaimed property to finder.**

A. Disposable Property. Except as otherwise required by law, the following property in possession of the police department may be disposed of as provided in this chapter:

1. Property collected as evidence and not claimed by the owner within thirty days after final disposition (including appeal proceedings) of the criminal case to which it pertains;
2. Property voluntarily tendered or found and delivered to the police department and not claimed by the owner within thirty days thereafter;

3. Stolen property recovered by the police department and not claimed by the owner within thirty days after such recovery. The term “disposable property,” as used in this chapter, does not include a motor vehicle which has been impounded for any reason.

B. Notice of Possession and Sale of Unclaimed Property.

1. The chief of police shall publish in a newspaper of general circulation in the city for two consecutive weeks a notice of possession of disposable property valued in excess of two hundred fifty dollars. At approximately the same time as the first publication, the chief of police shall send copies of the notice by certified mail (return receipt requested) to the last known owner and to the finder, if any, at their respective last known addresses, if reasonably ascertainable;

2. Every notice of possession and sale of unclaimed property mailed or published pursuant to this section shall contain:

a. A general description of the property;

b. The appropriate date the police department first obtained possession of the property;

c. A provision that unclaimed property will be sold at public auction or by competitive bid and the proceeds will be forfeited to the city;

i. If unclaimed property is to be sold at public auction, the notice may contain the date and time of the auction;

ii. If unclaimed property is to be sold by competitive bid, the notice may contain dates and times for viewing items to be sold and the deadline for submitting sealed bids;

d. A provision that unclaimed property, if money, will be forfeited to the city;

e. A provision that the property must be claimed by the owner within fifteen days after the last date on which the notice is published; and

f. A provision that the finder will forfeit all right, title, interest and claim in and to found property or money unclaimed by the owner unless the finder files a written request with the police department for return of the unclaimed property within fifteen days after the last date on which the notice is published.

C. Disposition Generally. If the property is unclaimed by the owner after the publication and mailing of the notice of possession and the expiration of the time periods set forth in this chapter, the property shall be disposed of as follows:

1. Found property, including money, shall be returned to the finder, if any, upon condition that a request for such return has been received by the police department;

2. All property, other than money, which is not addressed by subsection (C)(1) of this section shall be subject to a claim by the chief of police that retention of such property

for use by the city will serve the public interest. Firearms shall be disposed of as provided in AS 18.65.340.

**D. Exceptions to Public Auction Requirement.**

1. Property, not collected as evidence, valued at less than two hundred fifty dollars may be returned to the finder, if any, or donated to a nonprofit organization or otherwise used for city or public purposes if any known owner has been notified by certified letter and the property remains unclaimed for thirty days after the notification is sent. Property not collected as evidence, that is damaged, or in a state of disrepair where the cost to repair exceeds the value of the property, may be disposed of in any manner once any known owner has been notified by certified letter and the property remains unclaimed thirty days after the notification is sent;

2. Property determined by the chief of police to be perishable, or to constitute an immediate danger to the public, may be disposed of immediately in any manner without notice of sale. Proceeds of any such disposition shall be forfeited to the city;

3. Notwithstanding any other provision, property exceeding two hundred fifty dollars in value may be disposed of other than by competitive bid or public auction; provided, that any such noncompetitive disposition is made pursuant to a request submitted to the city manager for review and recommendation to the city council for approval. The city council shall consider the monetary loss to the city and determine whether such disposition is in the public interest.

**E. Fees, Expenses.** Before returning property, including money, to a finder, owner or highest bidder, the chief of police may require a reasonable fee from the person receiving the property for the costs of notice, publication, auction and other expenses attributable to the property or money delivered.

**9.20.030 Criminal trespass.**

**A. It is unlawful for a person to:**

1. Without having been expressly or by implication invited to do so, enter or remain in or upon the premises or motor vehicle of another when the premises or motor vehicle, at the time of such entry or remaining, is not open to the public or when such person is not otherwise licensed or privileged to do so;

2. Fail to immediately leave a private place or premises which are open to the public after being lawfully directed to do so by the person in charge;

3. Knowingly enter a private property, private business or commercial property in violation of a posted sign;

4. Enter or remain on premises open to the public within twenty-four hours of having been lawfully directed to leave such premises by the owner or person in charge unless an express invitation or permission to return to such premises has been given by the

owner or any person in charge, or at any time, to enter or to remain on premises open to the public after having been lawfully ordered in writing not to enter such premises by the owner or person in charge unless the express invitation or permission to return to such premises has been given by the owner or any person in charge.

B. The following phrases used in this section have the meaning given as follows:

A person is “lawfully directed” to leave premises that are open to the public if he has been directed to do so for any reason that is not prohibited by law.

“Open to the public” means premises which by their physical nature, function, custom, usage, notice, or lack thereof, or other circumstances at the time would cause a reasonable person to believe that no permission to enter or remain is required.

“Person in charge” means a person, his representative or employee who has lawful control of premises by ownership, tenancy, official position, position of employment or other legal relationship. The person in charge of a retail business establishment includes the owner, manager or other employee who has the authority or duty at the time to supervise the operation or security of the establishment. Any officer, head of a department or employee of the municipality having supervisory authority or an employee designated by any of the foregoing is, with respect to persons other than his superiors or other department heads, the person in charge of municipally owned premises on or in which he or his subordinates exercise their official responsibilities.

“Premises” includes but is not limited to land, buildings, facilities, parking lots, docks, sidewalks, roads and recreational areas including lakes, ponds, hiking/skiing trails, campgrounds and parks.

C. Nothing in this section shall be construed to require the person in charge of any premises to give a person a reason for requesting the person to leave the premises; provided, however, the person in charge shall state such reason to a responding peace officer upon request.

D. Violation of this section is punishable by a minimum fine of one hundred dollars. Upon citation under this section court appearance is mandatory. ~~Criminal trespass is subject to the penalties set forth in Section 1.08.010:~~

~~1. A Class A misdemeanor if:~~

~~a. The premises entered or remained upon are a dwelling; or~~

~~b. The person enters or remains on the premises with intent to commit a crime thereon.~~

~~2. A Class B misdemeanor if the premises entered or remained upon are not a dwelling. (Ord. 14-06 § 1 (part); Ord. 00-01 § 1. Formerly 9.20.050)~~

## Chapter 9.24 OFFENSES BY OR AGAINST MINORS

Sections:

9.24.010 Curfew for minors.

9.24.020 Possession, control, or consumption by persons under 21.

9.24.030 Possession of tobacco by persons under nineteen.

9.24.0420 Abuse of, endangering.

9.24.0530 Abuse—Reports to be kept confidential.

9.24.0640 Sale of firearms to.

9.24.0750 Sale of tobacco cigarettes to.

9.24.0860 Drunkenness, improper conduct, etc., in presence of.

### **9.24.010 Curfew for minors.**

A. Purpose. The purpose of this section is to: (1) promote the general welfare and protect the general public through the reduction of juvenile violence and crime within the city; (2) promote the safety and wellbeing of the city's youngest citizens, persons under the age of eighteen, whose inexperience renders them particularly vulnerable to becoming participants in unlawful activities, and to being victimized by older perpetrators of crime; and (3) foster and strengthen parental responsibility for children.

B. Definitions. As used within this section, the following words and phrases shall have the meanings ascribed to them in this subsection:

"Curfew hours" are as follows:

1. Sunday through Thursday beginning at eleven-one p.m. and ending at five a.m. the following morning; and
2. Beginning at twelve-one a.m. and ending at five a.m. on Saturday and Sunday morning.
3. June 1st through August 31st curfew hours shall begin at twelve-one a.m. and end at five a.m. every day of the week.

"Emergency" means unforeseen circumstances, or the status or conditions resulting therefrom, requiring immediate action to safeguard life, limb or property. The term



includes, but is not limited to, fires, natural disasters, automobile accidents or other similar circumstances.

“Establishment” means any privately owned place of business within the city operated for a profit, to which the public is invited, including, but not limited to, any place of amusement or entertainment.

With respect to such establishment, the term “operator” shall mean any person, and any firm, association, partnership (and the members or partners thereof) and/or any corporation (and the officers thereof) conducting or managing that establishment.

“Minor” means any person under eighteen years of age who is not married and has not been emancipated pursuant to state law.

“Officer” means a police or other law enforcement officer charged with the duty of enforcing the laws of the state of Alaska and/or the ordinances of the city.

“Parent” means:

1. A person who is a minor’s biological or adoptive parent and who has legal custody of a minor (including either parent, if custody is shared under a court order or agreement);
2. A person who is the biological or adoptive parent with whom a minor regularly resides;
3. A person judicially appointed as a legal guardian of the minor; and/or
4. A person eighteen years of age or older standing in loco parentis (as indicated by the authorization of an individual listed in subsection(s) (1), (2) or (3) of this definition, for the person to assume the care or physical custody of the child, or as indicated by any other circumstances).

“Person” refers to an individual, not to any association, corporation, or any other legal entity.

“Public place” means any place to which the public or a substantial group of the public has access, including, but not limited to: streets, highways, roads, sidewalks, alleys, avenues, parks, private residences left open to the public without the presence of adult supervision, and/or the common areas of schools, hospitals, apartment houses, office buildings, transportation facilities and shops.

“Remain” refers to the following actions:

1. To linger or stay at or upon a place; and/or
2. To fail to leave a place when requested to do so by an officer or by the owner, operator or other person in control of that place.



“Special events” means and includes, but shall not be limited to, civic, religious and school events.

“Temporary care facility” means a nonlocked, nonrestrictive shelter at which minors may wait, under visual supervision, to be retrieved by a parent. No minor waiting in such facility shall be handcuffed and/or secured (by handcuffs or otherwise) to any stationary object.

C. Prohibitions.

1. It is unlawful for a minor, during curfew hours, to remain in or upon any public place within the city, to remain in any motor vehicle operating or parked therein or thereon, or to remain in or upon the premises of any establishment within the city, unless:

- a. The minor is accompanied by a parent; or
- b. The minor is involved in an emergency; or
- c. The minor is engaged in an employment activity, or is going to or returning home from such activity, without detour or stop; or
- d. The minor is on the sidewalk directly abutting a place where he or she resides with a parent; or
- e. The minor is attending an activity sponsored by a school, religious, or civic organization, by a public organization or agency, or by another similar organization or entity, which activity is supervised by adults, and/or the minor is going to or returning from such an activity without detour or stop; or
- f. The minor is on an errand at the direction of a parent, and the minor has in his or her possession writing signed by the parent containing the following information: the name, signature, address and telephone number of the parent authorizing the errand, the telephone number where the parent may be reached during the errand, the name of the minor, and a brief description of the errand, the minor’s destination(s) and the hours the minor is authorized to be engaged in the errand; or
- g. The minor is involved in interstate or intrastate travel with the consent of the minor’s parent, and the minor has in his or her possession writing signed by the parent containing the following information: the name, signature, address and telephone number of the parent authorizing the travel, the telephone number where the parent may be reached during the travel, the name of the minor, and a brief description of the travel, the minor’s destination(s) and the hours the minor is authorized to be engaged in the travel; or
- h. The minor is exercising First Amendment rights protected by the Alaska and United States Constitutions, such as the free exercise of religion, freedom of speech and the right of assembly.

2. It is unlawful for a minor's parent to knowingly permit, allow or encourage such minor to violate this section.
3. It is unlawful for a person who is the owner or operator of any motor vehicle to knowingly permit, allow or encourage a violation of this section.
4. It is unlawful for the operator of any establishment, or for any person who is an employee thereof, to knowingly permit, allow or encourage a minor to remain upon the premises of the establishment during curfew hours. It shall be a defense to prosecution under this subsection that the operator or employee of an establishment promptly notified the police department that a minor was present at the establishment after curfew hours and refused to leave.
5. It is unlawful for any person (including any minor) to give a false name, address or telephone number to any officer investigating a possible violation of this section.
6. The police chief shall have the discretionary authority to extend the curfew for a specified period of time for special events if the sponsor of the event has requested the extension, in writing and giving reasons therefor, at least forty-eight hours before the event.

D. Enforcement.

1. Minors. Before taking any enforcement action hereunder, an officer shall make an immediate investigation for the purpose of ascertaining whether or not the presence of a minor in a public place, motor vehicle and/or establishment within the city during curfew hours is in violation of this section.
2. Other Violators. If an investigation by an officer reveals that a person, other than or in addition to a minor, has violated this section, appropriate enforcement action shall be taken.

3. Upon citation under this section court appearance is mandatory.

**9.24.020 Possession, control, or consumption by persons under 21.**

A. AS 04.16.050 is hereby incorporated as if set forth fully herein.

B. Upon citation under this section court appearance is mandatory.

**9.24.030 Possession of tobacco by persons under nineteen.**

A. A person under 19 years of age may not knowingly possess a cigarette, a cigar, tobacco, or a product containing tobacco in this state. This subsection does not apply to a person who is a prisoner at an adult correctional facility.

**B.** Upon citation for violation of this section court appearance is mandatory.

**9.24.0420 Abuse of, endangering.**

**A.** It is unlawful for any person to willfully cause or permit any child to suffer, or inflict thereon, unjustifiable physical pain or mental suffering, or, having the care or custody of any child, to cause or permit the life or limb of such child to be endangered, or the health of such child to be injured, or to willfully cause or permit such child to be placed in such situation that its life or limb may be endangered, or its health likely to be injured.

**B.** Upon citation under this section court appearance is mandatory.

**9.24.0530 Abuse—Reports to be kept confidential.**

Any report made by a licensed physician to the police or public prosecutor of a suspected or actual instance of abuse to a minor as defined in Section 9.24.040020 shall be confidential, and such report may not be inspected by or disclosed to any person except officers authorized to administer the criminal laws of the city or the state, or a law enforcement officer, or in response to a proper subpoena from a court. Any city employee who violates this section by disclosing or allowing inspection of such report to an unauthorized person shall be guilty of a violation of this chapter, and shall be subject to disciplinary proceedings in accordance with the city code and personnel regulations. ~~immediately discharged from his office of employment. No report made as provided in this section or evidence of the making of such report may be used in a civil action arising out of the report or the making of the report against the physician making the report.~~

**9.24.0640 Sale of firearms to.**

**A.** It is unlawful for any person to give, barter, sell, lease or otherwise make available to any person under the age of eighteen years any firearm, including but not limited to pistols, rifles, and shotguns, within the city.

**B.** Upon citation under this section court appearance is mandatory.

**9.24.0750 Selling Sale or giving of tobacco cigarettes to.**

**A.** No person shall commit the offense of selling or giving tobacco to a minor as described in AS 11.76.100. ~~sell cigarettes or tobacco in any form to children under nineteen years of age.~~

**B.** AS 11.76.100 is hereby incorporated as if set forth fully herein.

**C.** A person commits the offense of selling or giving tobacco to a minor if the person:

1. Negligently sells a cigarette, a cigar, tobacco, or a product containing tobacco to a person under 19 years of age;

2. Is 19 years of age or older and negligently exchanges or gives a cigarette, a cigar, tobacco, or a product containing tobacco to a person under 19 years of age;

3. Maintains a vending machine that dispenses cigarettes, cigars, tobacco, or products containing tobacco, except as provided in AS 11.76.100 (b);

4. Holds a business license endorsement under AS 43.70.075 and allows a person under 19 years of age to sell a cigarette, a cigar, tobacco, or a product containing tobacco.

D. Violation of this section is punishable by a three hundred dollar fine for a first violation, a four hundred dollar fine for a second violation, and a five hundred dollar fine for a third and each subsequent violation.

#### **9.24.0~~8~~60 Drunkenness, improper conduct, etc., in presence of.**

~~It is unlawful for any person, in the presence of any child, to indulge in any degrading, lewd, immoral or vicious habits or practices, or to be habitually drunk in the presence of any child in his care, custody or control. (Ord. 14-06 § 1 (part); prior code § 17-16)~~

A. It is unlawful for any person while caring for a child under 10 years of age to:

1. Cause or allow the child to enter or remain in a dwelling or vehicle in which a controlled substance is stored in violation of AS 11.71; or

2. Be impaired by an intoxicant, whether or not prescribed for the person under AS 17.30 when there is no third person who is at least 12 years of age and not impaired by an intoxicant present to care for the child.

B. In this section:

1. "Impaired" means that a person is unconscious or a person is physically or mentally affected so that the person does not have the ability to care for the basic safety or personal needs of a child with the caution characteristic of a sober person of ordinary prudence;

2. "Intoxicant" has the meaning given in AS 47.10.990;

C. Upon citation under this section court appearance is mandatory.

## **Chapter 9.28 CONTROLLED SUBSTANCES**

### **Sections:**

- 9.28.010 Possession, use of controlled substances.
- 9.28.020 Forfeiture proceedings.
- 9.28.030 Items subject to forfeiture.
- 9.28.040 Seizure and custody of property.
- 9.28.050 Procedure for forfeiture action.
- 9.28.060 Burdens of proof and rebuttable presumptions in certain actions.
- 9.28.070 Petition for release of seized items.
- 9.28.080 Petition for sale of seized item.
- 9.28.090 Disposal of forfeited property.
- 9.28.100 Remittance to claimant.
- 9.28.110 Forfeiture of controlled substances.
- 9.28.120 Definitions.

### **9.28.010 Possession, use of controlled substances.**

A. AS 11.71.010 through 11.71.090 and 11.71.140 through 11.71.900, and such amendments as may be made thereto from time to time, are adopted by reference into this code. Any conduct involving a controlled substance which is declared to be a crime or an offense by the foregoing sections of the Alaska Statutes is unlawful and a violation of code.

B. Each violation of this section is punishable by a fine between one hundred and one thousand dollars. Upon citation under this section court appearance is mandatory. ~~not exceeding three hundred dollars.~~

C. If a violation of this section is a violation of a federal law, state law or the law of another state, a conviction or acquittal under federal law, state law or the law of another state for the same act is a bar to prosecution in this city.

### **9.28.020 Forfeiture proceedings.**

A. Property listed in Section 9.28.030 may be forfeited to the city either upon conviction of the defendant of a violation of Section 9.28.010 or AS 11.71, or upon judgment of a court in a separate civil proceeding in rem. The court may order a

Ordinance No. 17-03

forfeiture in the in rem proceeding if it finds that an item specified in Section 9.28.030 was used during or in aid of a violation of Section 9.28.010 or AS 11.71.

B. It is not a defense in an in rem proceeding brought under this section that a criminal proceeding has resulted in a conviction or conviction of a lesser offense for a violation of Section 9.28.010 or AS 11.71.

C. A civil action may be commenced against a criminal defendant to recover property which constitutes the proceeds of a crime, the substituted proceeds of a crime or an instrumentality of a crime, or to recover a money judgment in an amount equivalent in value to the property which constitutes the proceeds of a crime, the substituted proceeds of a crime or an instrumentality of a crime.

D. A civil action may be commenced against a noncriminal defendant to recover the property which constitutes the proceeds of a crime, the substituted proceeds of a crime or an instrumentality of a crime; provided, however, that a judgment of forfeiture shall be limited to the amount of the proceeds of the crime.

E. Any action under subsections C and D of this section shall be commenced within six years of the commission of the crime and shall be civil, remedial and personal in nature and shall not be deemed to be a penalty or criminal forfeiture for any purpose.

#### **9.28.030 Items subject to forfeiture.**

The following may be forfeited to the city:

A. A controlled substance which has been manufactured, distributed, dispensed, acquired, or possessed in violation of this code or AS 11.71;

B. Raw materials, products, and equipment which are used or intended for use in manufacturing, distributing, compounding, processing, delivering, importing, or exporting a controlled substance which is a violation under this code or AS 11.71;

C. Property which is used or intended for use as a container for property described in subsection A or B of this section;

D. A conveyance, including but not limited to aircraft, vehicles or vessels, which has been used or is intended for use in transporting or in any manner in facilitating the transportation, sale, receipt, possession, or concealment of property described in subsection A or B of this section in violation of this code or AS 11.71; however:

1. A conveyance may not be forfeited under this subsection if the owner of the conveyance establishes, by a preponderance of the evidence, at a hearing before the court as the trier of fact, that use of the conveyance in violation of this code or AS 11.71 was committed by another person and that the owner was neither a consenting party nor privy to the violation;

2. A forfeiture of a conveyance encumbered by a valid security interest at the time of seizure is subject to the interest of the secured party if the secured party establishes, by

a preponderance of the evidence, at a hearing before the court as the trier of fact, that use of the conveyance in violation of this code or AS 11.71 was committed by another person and that the secured party was neither a consenting party nor privy to the violation;

E. Books, records and research products and materials, including formulas, microfilm, tapes, and data, which are used in violation of Section 9.28.010 or AS 11.71;

F. Money, securities, negotiable instruments, or other things of value used in financial transactions derived from activity prohibited by Section 9.28.010 or AS 11.71;

G. A firearm that is visible, carried during, or used in furtherance of a violation of Section 9.28.010 or AS 11.71;

H. The proceeds of a crime;

I. The substituted proceeds of a crime;

J. An instrumentality of a crime.

#### **9.28.040 Seizure and custody of property.**

A. Property listed in Section 9.28.030 may be seized by a peace officer upon an order issued by a court having jurisdiction over the property upon showing of probable cause that the property may be forfeited under this chapter. Seizure without a court order may be made if:

1. The seizure is incident to a valid arrest or a search under a valid search warrant;
2. The property subject to seizure has been the subject of an earlier judgment in favor of the city in a criminal proceeding or civil proceeding in rem under this title or AS 11.71; or
3. There is probable cause that the property was used, is being used, or is intended for use in violation of Section 9.28.010 or AS 11.71 and the property is easily movable; property seized under this subdivision may not be held for more than forty-eight hours without a court order obtained to continue its detention.

B. Property taken or detained under subsection A of this section shall be held in the custody of the department subject only to the orders and decrees of the court having jurisdiction over any forfeiture proceedings. If property is seized under this chapter, the department may:

1. Place the property under seal;
2. Remove the property to a place designated by the court; or
3. Take custody of the property and remove it to an appropriate location for disposition in accordance with law.



C. Within ten days after a seizure under Sections 9.28.020 through 9.28.120, the department shall make an inventory of any property seized, including controlled substances, and shall appraise the value of any items seized other than controlled substances.

#### **9.28.050 Procedure for forfeiture action.**

A. Within twenty days after a seizure under Sections 9.28.020 through 9.28.120, the department shall, by certified mail, notify any person known to have an interest in an item with an appraised value of five hundred dollars or more, or who is ascertainable from official registration numbers, licenses, or other state, federal or municipal numbers on the item, of the pending forfeiture action. Additionally, the department shall publish notice of forfeiture action of an item valued at five hundred dollars or more in a newspaper of general circulation in the city, or if no newspaper is published in the city, in a newspaper published in the judicial district and distributed in the city. The notice shall be published once each week during four consecutive calendar weeks. The requirements of this subsection do not apply to the forfeiture of controlled substances which have been manufactured, distributed, dispensed, or possessed in violation of this chapter or AS 11.71, regardless of their value.

B. Upon service or publication of notice of commencement of a forfeiture action under this section, a person claiming interest in the property shall file, within thirty days after the service or publication, a notice of claim setting out the nature of the interest, the date it was acquired, the consideration paid, and an answer to the city's allegations. If a claim and answer is not filed within the time specified, the property described in the city's allegation must be ordered forfeited to the city without further proceedings or showings.

C. Questions of fact or law raised by a notice of forfeiture action and answer of a claimant in an action commenced under this section must be determined by the court sitting without a jury. This proceeding may be held in abeyance until conclusion of any pending criminal charges against the claimant under this chapter or AS 11.71.

#### **9.28.060 Burdens of proof and rebuttable presumptions in certain actions.**

A. In a forfeiture action pursuant to Section 9.28.020(C) or (D), the following burdens of proof shall apply:

1. In a forfeiture action commenced by the city against a criminal defendant, the burden shall be upon the city to prove by a preponderance of the evidence the facts necessary to establish a claim for forfeiture.

2. In a forfeiture action commenced by the city against a noncriminal defendant:



a. If the action relates to the proceeds of a crime, the burden shall be upon the city to prove upon a preponderance of the evidence the facts necessary to establish a claim for forfeiture and that the criminal defendant either:

i. Knew or should have known that the proceeds were obtained through the commission of a crime; or

ii. Knowingly obtained his or her interest in the proceeds to avoid forfeiture.

b. If the action relates to the substituted proceeds of a crime, the burden shall be upon the city to prove by a preponderance of the evidence the facts necessary to establish a claim of forfeiture and that the noncriminal defendant either:

i. Knew that the property sold or exchanged to obtain an interest in the substituted proceeds was obtained through the commission of a crime; or

ii. Knowingly obtained his or her interest in the substituted proceeds to avoid forfeiture.

c. If the action relates to an instrumentality of a crime, except as provided for in subsection (A)(2)(a) of this section, the burden shall be upon the city to prove by a preponderance of the evidence the facts necessary to establish a claim for forfeiture and that the noncriminal defendant either:

i. Knew that the instrumentality was or would be used in the commission of a crime; or

ii. Knowingly obtained his or her interest in the instrumentality to avoid forfeiture.

B. In a forfeiture action commenced by the city against a noncriminal defendant pursuant to Section 9.28.020(C) or (D), the following rebuttable presumptions shall apply:

1. A noncriminal defendant who did not pay fair consideration for the proceeds of a crime, the substituted proceeds of crime or the instrumentality of a crime shall be presumed to know that such property was the proceeds of a crime, the substituted proceeds of a crime or the instrumentality of a crime.

2. A noncriminal defendant who obtains an interest in the proceeds of a crime, substituted proceeds of crime or an instrumentality of a crime with knowledge of an order of provisional remedy relating to the property issued pursuant to this code, shall be presumed to know that such property was the proceeds of a crime, substituted proceeds of a crime, or an instrumentality of a crime.

3. A noncriminal defendant who participated in or was aware of a scheme to conceal or disguise the manner in which the noncriminal obtained his or her interest in the proceeds of a crime, substituted proceeds of a crime, or an instrumentality of a crime is presumed to know that such property was the proceeds of a crime, the substituted proceeds of a crime, or an instrumentality of a crime, and shall further be presumed to

have knowingly obtained his or her interest in the proceeds, substituted proceeds or instrumentality of a crime to avoid forfeiture.

#### **9.28.070 Petition for release of seized items.**

A. A claimant under Section 9.28.050(B) may at any time petition for release of a seized item as follows:

1. To a court in which a warrant for seizure has been issued;
2. To a court in which a criminal or civil action alleging forfeiture of the item has been filed; or
3. Before an action is filed, or if no seizure warrant was issued, to a court in the judicial district in which the violation took place.

B. An item may not be released by the court under subsection A of this section unless the claimant gives adequate assurance that the item will remain subject to the court's jurisdiction and:

1. The court finds that the release is in the best interests of the city; or
2. The claimant provides a bond or other valid and equivalent security equal to twice the assessed value of the item.

#### **9.28.080 Petition for sale of seized item.**

A claimant under Section 9.28.050(B) or the city may petition the court for sale of an item before final disposition of court proceedings. The court shall grant a petition for sale upon a finding that the sale is in the best interests of the city and the preservation and maintenance of the item seized. Proceeds from the sale plus interest to the date of final disposition of the court proceedings become the subject of the forfeiture action.

#### **9.28.090 Disposal of forfeited property.**

Property forfeited under Sections 9.28.020 through 9.28.120, other than controlled substances and firearms, shall be disposed of by the department in accordance with applicable law. Firearms shall be disposed of as provided in AS 18.65.340. As to property other than firearms or controlled substances, the department may:

- A. Destroy property harmful to the public;
- B. Sell the property and use the proceeds for payment of all proper expenses of the proceedings for forfeiture and sale, including expenses of seizure, custody and court costs, or for any other municipal purpose;
- C. Take custody of the property and authorize its use in the enforcement of this chapter or AS 11.71, or transfer it to another department of the city, the state or a political subdivision of the state for a use in furtherance of the administration of justice;

- D. Take custody of the property and remove it for disposition in accordance with law;
- E. Forward it to the Drug Enforcement Administration of the United States Department of Justice for disposition;
- F. Transfer it to another department of the city for use in furtherance of any municipal purpose.

#### **9.28.100 Remittance to claimant.**

A. Upon a showing that a claimant is entitled to remittance under Sections 9.28.020 through 9.28.120, the court shall order that:

- 1. If the claimant is entitled to the item, it shall be delivered to the claimant immediately;
- 2. If the claimant is entitled to remittance of some value less than the total value of the item, the claimant is entitled, at the claimant's choice, to receive either the value of the claimant's interest or, upon receipt of payment of the difference in value by the claimant, the entire item.

B. An offender who used an item subject to remission in violation of Section 9.28.010, or AS 11.71, shall be assessed a civil penalty which may not be less than the cost of any lien payment or remittance made by the city plus the reasonable costs of the seizure.

#### **9.28.110 Forfeiture of controlled substances.**

A. A controlled substance manufactured, possessed, transferred, sold, or offered for sale in violation of this chapter is contraband and must be seized and summarily forfeited to the city. The department is responsible for the disposal of controlled substances which have been forfeited. The controlled substances shall be disposed of in accordance with procedures and requirements prescribed by the Alaska Commissioner of Public Safety for disposal of controlled substances forfeited to the state pursuant to AS 11.70 or 17.30.

B. Plants from which controlled substances may be derived and which have been planted or cultivated in violation of this chapter or which are grown in the wild may be seized and summarily forfeited to the city.

#### **9.28.120 Definitions.**

In Section 9.28.020 through this section:

"Crime" means a crime, offense or violation of Section 9.28.010 or AS 11.71.

"Criminal defendant" means a person who has criminal liability for a crime.

“Defendant” means a person against whom a forfeiture action is commenced and includes a “criminal defendant” and a “noncriminal defendant.”

“Department” means the Valdez police department.

“Fair consideration” means consideration given for property or obligation:

1. When in exchange for such property or obligation as a fair equivalent therefor, and in good faith, property is conveyed or an antecedent debt is satisfied; or
2. When such property or obligation is received in good faith to secure a present advance or antecedent debt in amount not disproportionately small as compared with the value of the property or obligation obtained.

“Instrumentality of a crime” means any property other than real property and any buildings, fixtures, appurtenances and improvements thereon, whose use contributes directly and materially to the commission of a crime.

“Noncriminal defendant” means a person other than a criminal defendant who possesses an interest in the proceeds of a crime, the substituted proceeds of a crime or an instrumentality of a crime.

“Proceeds of a crime” means any property obtained through the commission of a crime, and includes any appreciation in value of such property.

“Property” means and includes real property, personal property, money, negotiable instruments, securities or anything of value or any interest in a thing of value.

“Substituted proceeds of a crime” means any property obtained by the sale or exchange of proceeds of a crime and any gain realized by such sale or exchange.

## **Chapter 9.32**

### **WEAPONS**

Sections:

9.32.010 ~~Discharge~~ ~~Carrying and discharge of firearms.~~

9.32.020 Carrying of firearms.

9.32.030 Hunting.

**9.32.010 Discharge of firearms. ~~Carrying and discharge of firearms.~~**

A. No person may discharge a firearm within the city except:

1. At the rifle range located on Airport Road north of the Valdez airport;
2. At the Valdez High School small bore range;

3. At the police shooting range located on Airport Road north of the Valdez airport;
4. At Robe Lake and adjoining wetlands, using shotguns only;
5. Within that enclosed area bounded on the west by the eastern shore of the Valdez Glacier Stream, on the north by Richardson Highway right-of-way (one hundred fifty feet south of the highway centerline), on the east by the western edge of the access road from the Richardson Highway (approximately two and one-half miles) to the mouth of the Robe River and on the south by the shoreline between the mouth of the Lowe River and the Glacier Stream, using shotguns only;
6. Within that enclosed area between Airport Road and the west bank of the Valdez Glacier Stream from a line parallel to the Richardson Highway beginning on Airport Road one-fourth mile north of the east junction of the Airport Road and Airport Terminal access road and ending on the west bank of the Valdez Glacier Stream, to the toe of the Valdez Glacier, using shotguns only;
7. By a law enforcement officer acting within the scope and authority of his employment;
8. In defense of persons;
9. While the person is assisting a law enforcement officer in the performance of duty; or
10. In any area of the city satisfying all of the following conditions:
  - a. Farther than one-half mile from the Richardson Highway or any inhabited subdivision or occupied industrial site; and
  - b. Outside of the area enclosed by a line described as follows:

Beginning at the west bank of the mouth of Mineral Creek then to the westerly end of the Mineral Creek bridge, then easterly to the two-thousand-foot elevation of the hill northeast of the water tower, then easterly following the two-thousand-foot elevation to a point on the east side of the Valdez Glacier, then to the westernmost point of Robe Lake, then along the northern shoreline to the northeast tip of Robe Lake, then along Deep Creek to the five-hundred-foot elevation to the point north of the Richardson Highway at Milepost 11, then south across the Richardson Highway to the north bank of the Lowe River, then straight northwesterly to the point of beginning.

B. Violation of this section is punishable by a fine of one hundred dollars for a first violation; two hundred dollars for a second violation; three hundred dollars for a third violation; and five hundred dollars for a fourth or any subsequent violation. ~~No person may carry a loaded firearm on his person within an area of the city where discharge of the firearm is prohibited except:~~

- ~~1. A law enforcement officer acting within the scope and authority of his employment;~~
- ~~2. In the person's own dwelling or on one's owned or leased property or own vehicle;~~
- ~~3. On business premises in the course of employment for an owner or lessee of the premises;~~
- ~~4. While the person is actually engaged in lawful hunting, fishing, trapping or other lawful outdoor activity; or~~
- ~~5. Having a valid permit for the carrying of a concealed handgun as provided for by state statute and in compliance with all provisions pertaining to and regulating the carrying of a concealed handgun by permit.~~

### **9.32.020 Carrying of firearms.**

A. No person may carry a firearm on his person where prohibited by AS 11.61.190-AS 11.61.220 or as otherwise prohibited by state law.

B. Upon citation for violation of this section court appearance is mandatory.

### **9.32.0320 Hunting.**

A. No person shall take wildlife by any means within the area known as the Valdez duck flats, which is defined as that area bounded on the east by Mineral Creek Loop Road, on the west by the Richardson Highway, on the south by a line extending from the Valdez Container Terminal to and including Dock Point and on the north by elevation of one thousand feet.

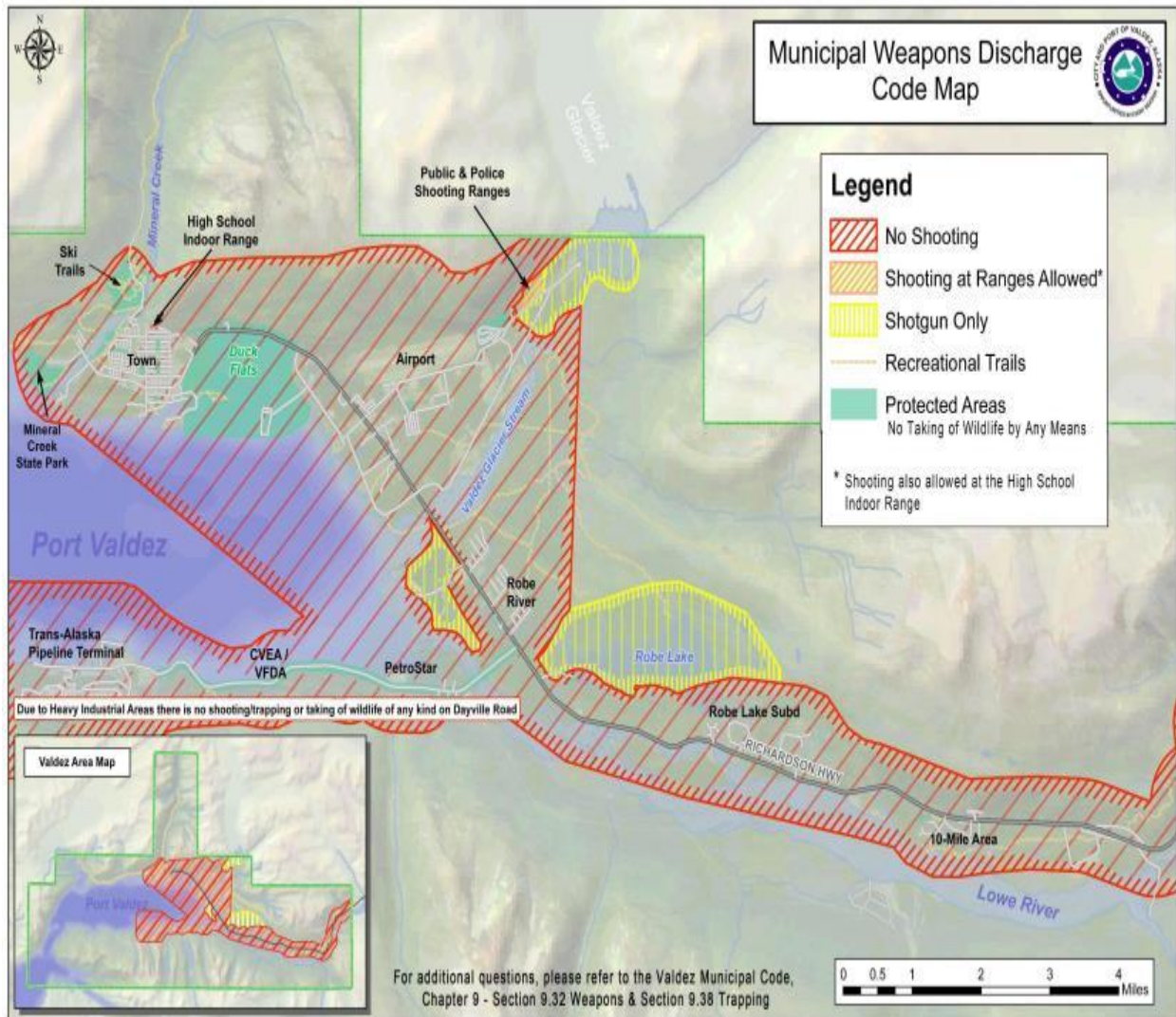
B. No person shall take wildlife by any means within five hundred feet of the cross-country ski trails, located in Mineral Creek Canyon as designated on Exhibit A to Section 12.08.010.

C. No person shall take wildlife by any means within the area known as Mineral Creek State Park, which is defined as a fifty-acre parcel known as Tract A-2, ASLS 99-21; and a 91.68-acre portion of U.S. Survey 5113 bounded on the north by Raven Subdivision and Tract A-1, ASLS 79-117, on the east by Tract A-1, ASLS 79-117, on the south by Blueberry Subdivision and Port Valdez, and on the west by Tract A-2, ASLS 99-21.

D. "Take wildlife" means intentionally, knowingly, recklessly, or with criminal negligence pursuing, hunting, fishing, trapping, or in any manner disturbing, capturing, or killing or attempting to pursue, hunt, fish, trap, or in any manner capture or kill fish or game.

E. Upon citation under this section court appearance is mandatory.





(Ord. 14-06 § 1 (part))

## **Chapter 9.36**

### **EMERGENCY PREPAREDNESS**

#### Sections:

- 9.36.010 Incident management—Established.
- 9.36.020 Incident management—Composition.
- 9.36.030 Manager.
- 9.36.040 Emergency preparedness team—Policy.
- 9.36.050 Duties and functions of emergency manager.

#### **9.36.010 Incident management—Established.**

There is established an incident management team for the city, as an agency within the city government, to be composed of the city manager and such other persons that he or she may appoint from time to time.

#### **9.36.020 Incident management—Composition.**

All city officers and employees, together with those volunteer forces enrolled to aid them prior to, during, or immediately following a disaster, shall constitute the incident management response as provided by law.

#### **9.36.030 Manager.**

The city manager shall appoint an emergency manager and a staff to serve at the pleasure of the city manager.

#### **9.36.040 Emergency preparedness team—Policy.**

There is created an emergency preparedness team as part of city administration. Such emergency preparedness team, as an agency of the government, will discuss the economic, political, legal, and social implications of both the threat and the response to emergency situations to determine general policy and procedures required for these events. The emergency preparedness team will be composed of the mayor, the city manager, assistant city manager, police chief, fire chief, public information officer, LEPC representative, and such others as deemed required by the city manager.

#### **9.36.050 Duties and functions of emergency manager.**

The emergency manager shall cause to have prepared an emergency preparedness plan which he or she shall review and keep up to date as the occasion demands. A copy of the emergency preparedness plan shall be filed with the city clerk. Distribution and maintenance of such plan shall be set by the emergency preparedness team.



## Chapter 9.38

### TRAPPING

#### Sections:

- 9.38.010 Purpose of chapter.
- 9.38.020 Definitions.
- 9.38.030 Trapping allowed.
- 9.38.040 Qualifications to trap.
- 9.38.050 Identification of traps.
- 9.38.060 Registration.
- 9.38.070 Unsafe traps.
- 9.38.080 Other exceptions.
- 9.38.090 Violation - Penalty

#### **9.38.010 Purpose of chapter.**

It is the purpose of this chapter to protect the citizens from hazardous devices and to protect domesticated animals and pets from damage and destruction which may result from uncontrolled trapping.

#### **9.38.020 Definitions.**

The following words and phrases shall have the meanings respectively ascribed to them by this section:

“Trap” means any device used for the purpose of catching, capturing, snaring, holding or killing animals.

“Trapping” means the placing or setting of traps with the intent to catch animals. This definition does not apply to the catching of animals within a dwelling place or garage, shed or barn.

#### **9.38.030 Trapping allowed.**

Trapping for both recreational and for subsistence purposes is allowed within the Valdez city limits except that:

A. Trapping shall not be allowed within one-half mile in any direction of an occupied subdivision.

B. Trapping shall not be allowed within five hundred feet of any road, excluding bridges and culverts outside the downtown area and past the duck flats. No trapping is allowed within the area known as the Valdez duck flats, which is defined as that area bounded on the east by Mineral Creek Loop Road, on the west by the Richardson Highway, on the south by a line extending from the Valdez Container Terminal to and including Dock Point and on the north by elevation of one thousand feet.

C. Snare-only trapping areas shall include portions of Mineral Creek Canyon and all areas northeast of the Richardson Highway from Airport Road to the Glacier Stream Bridge. No trapping is allowed within five hundred feet of the Mineral Creek trails, located in Mineral Creek Canyon as designated on Exhibits A and B to Section 12.08.010.

D. No trapping is allowed within the area known as Mineral Creek State Park, which is defined as a fifty-acre parcel known as Tract A-2, ASLS 99-21; and a 91.68-acre portion of U.S. Survey 5113 bounded on the north by Raven Subdivision and Tract A-1, ASLA 79-117, on the east by Tract A-1, ASLA 79-117, on the south by Blueberry Subdivision and Port Valdez, and on the west by Tract A-2, ASLA 99-21.

#### **9.38.040 Qualifications to trap.**

All persons who trap within the Valdez city limits shall show proof of completion of an approved trapping safety class conducted by the City of Valdez Animal Control Department and valid trapper's license. Copies of trapping licenses shall be provided to the City of Valdez Animal Control Department ~~city clerk~~.

#### **9.38.050 Identification of traps.**

A. All traps shall include a permanent metal tag on which is stamped or etched the trapper's name and phone number.

B. All traps and all trap lines shall be marked with a legible warning sign appropriately set and height-adjusted (i.e., for snow level). Said signs shall be clearly visible on a weather-resistant surface and with the numbers and letters, at least one inch high, in a bright fluorescent color that contrasts with the color of the sign. Each trapper is responsible for placement and maintenance of proper signage.

#### **9.38.060 Registration.**

All trappers shall register the exact locations of their trap lines with the city of Valdez Animal Control ~~police department~~. If requested, this information will be made available to the public.

#### **9.38.070 Unsafe traps.**

Any traps deemed unsafe by a law officer will be removed immediately. The law officer shall attempt to notify the owner of the trap.

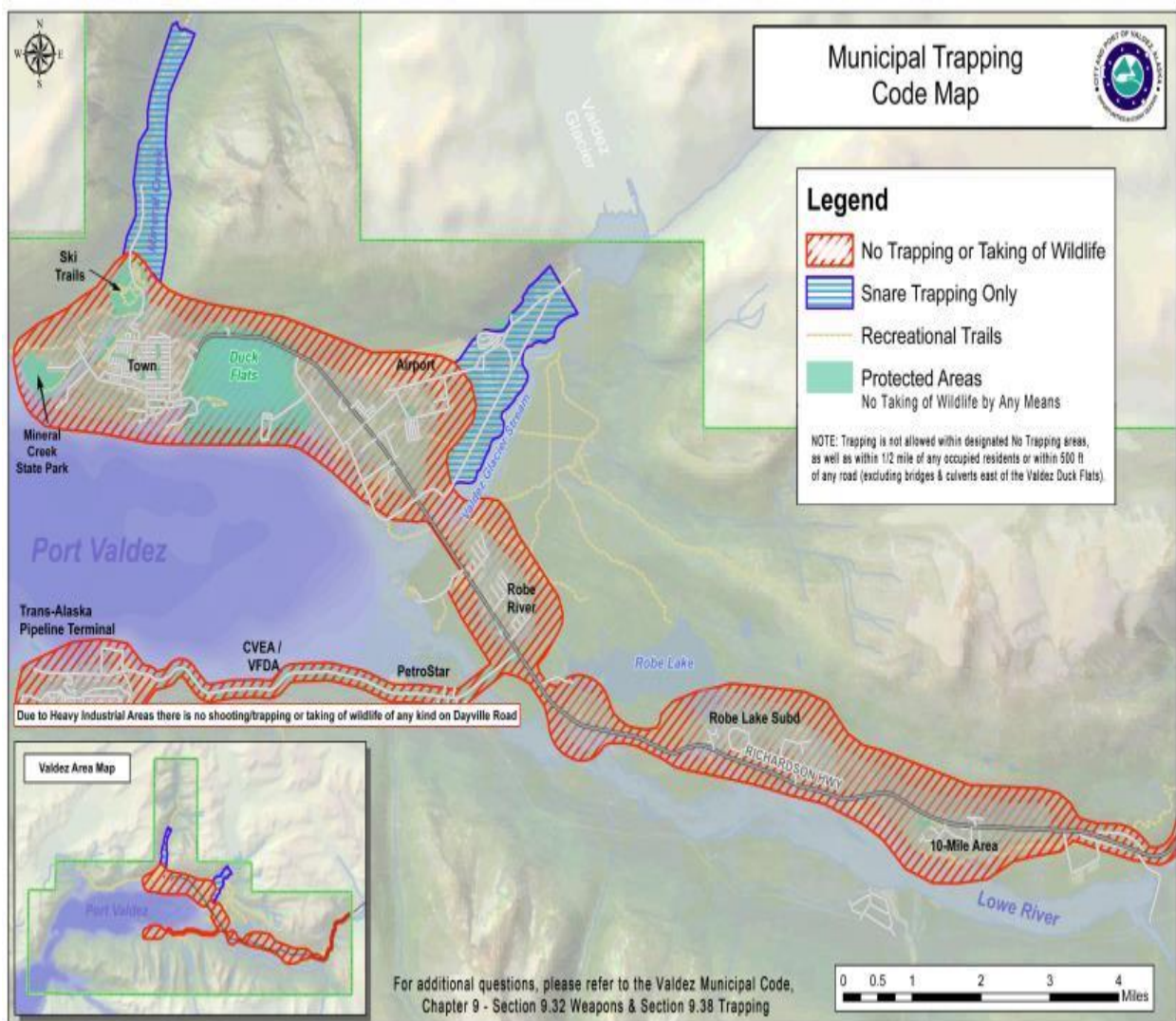
#### **9.38.080 Other exceptions.**

The chief of police or the chief's designee shall have the absolute authority to authorize trapping within a restricted area within the Valdez city limits as is deemed necessary to protect public health and safety. Examples of exceptions include, but are not limited to, the following:

- A. Employees or agents of governmental units or agencies who, using live traps, in the course of their duties, are required to trap animals or birds for authorized purposes.
- B. Scientists in their work of identifying and studying wildlife, animals and birds for scientific purposes.
- C. Persons who have specific animal nuisance problems.

**9.38.090 Violation – Penalty**

Violation of sections 9.38.010 – 9.38.070 is punishable by a minimum fine of fifty dollars. Upon citation under sections 9.38.010 – 9.38.070 court appearance is mandatory.



(Ord. 14-06 § 1 (part))

Section 2. This ordinance takes effect immediately upon passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF VALDEZ, ALASKA

\_\_\_\_\_  
Ruth E. Knight, Mayor

ATTEST:

\_\_\_\_\_  
Sheri L. Pierce, MMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Anthony S. Guerriero, City Attorney  
Brena, Bell, & Clarkson, P.C.

First Reading:  
Second Reading:  
Adoption:  
Yeas:  
Nays:  
Absent:  
Abstain:

CITY OF VALDEZ, ALASKA

ORDINANCE NO. 17-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VALDEZ ALASKA  
AMENDING TITLE 17 ZONING OF THE VALDEZ MUNICIPAL CODE  
RELATING TO BREWERIES, WINERIES AND DISTILLERIES

WHEREAS, the state of Alaska has experienced significant growth in the craft of beer, wine and spirit making; and

WHEREAS, local entrepreneurs wish to develop such businesses in Valdez; and

WHEREAS, there is currently no provision for these types of establishments within Title 17 Zoning of the Valdez Municipal Code; and

WHEREAS, to facilitate this type of business development in Valdez amendments to Title 17 Zoning are necessary; and

WHEREAS, the State of Alaska has definitions of these types of establishments that can be adopted in Valdez; and

WHEREAS, sound zoning practices suggest these types of establishments are most suited to the business and light industrial zoning districts of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Title 17 Zoning of the Valdez Municipal Code is amended to read as follows:

Section 1: Chapter 17.04 of the Valdez Municipal Code is hereby amended to read as follows:

**Chapter 17.04**

**DEFINITIONS**

Sections:

- 17.04.010 Rules of construction.
- 17.04.020 Definitions—Generally.
- 17.04.030 Abut.
- 17.04.040 Access.
- 17.04.050 Accessory use or accessory structure.
- 17.04.060 Administrative officer.

17.04.070 Affected persons.  
17.04.090 Alteration.  
17.04.100 Apartment.  
17.04.110 Apartment house.  
17.04.120 Aquaculture operation.  
17.04.140 Automobile sales.  
17.04.150 Automobile service station.  
17.04.160 Automobile wrecking yard.  
17.04.170 Bed and breakfast home.  
17.04.180 Boardinghouse.  
17.04.190 Boat repair facility.  
17.04.192 Brewery.  
17.04.193 Brewpub.  
17.04.200 Building.  
17.04.210 Building, accessory.  
17.04.220 Building, agricultural.  
17.04.230 Building area.  
17.04.240 Building code.  
17.04.250 Building, existing.  
17.04.260 Building height.  
17.04.270 Building line, front.  
17.04.280 Building, principal or main.  
17.04.290 Bunkhouse.  
17.04.300 Child care center.  
17.04.310 Child care home.  
17.04.320 Church.  
17.04.330 Church services.  
17.04.340 Clinic.  
17.04.350 Club.  
17.04.360 Cluster housing development.  
17.04.370 Collector street.  
17.04.380 Commercial.  
17.04.390 Commercial cold storage.  
17.04.400 Community building.  
17.04.405 Commercial antenna.  
17.04.410 Comprehensive plan.  
17.04.420 Conditional use.  
17.04.430 Condominium.  
17.04.435 Co-generation facility.  
17.04.440 Contiguous.  
17.04.445 Corral.  
17.04.446 Correctional facility.  
17.04.450 Country club.  
17.04.460 Coverage.

17.04.470 Day care.  
17.04.475 Density.  
17.04.477 Distillery.  
17.04.480 Dormitory.  
17.04.490 Drinking establishment.  
17.04.500 Dwelling.  
17.04.510 Dwelling, multiple-family.  
17.04.520 Dwelling, single-family.  
17.04.530 Dwelling, two-family.  
17.04.540 Dwelling unit.  
17.04.550 Easement.  
17.04.560 Eating establishment.  
17.04.570 Exception.  
17.04.575 Excessive.  
17.04.580 Factory-built or prefabricated building.  
17.04.590 Family.  
17.04.600 Fence.  
17.04.610 Fence height.  
17.04.620 Floor area.  
17.04.630 Frozen food lockers.  
17.04.640 Garage.  
17.04.650 Garage, body and fender repair.  
17.04.660 Garage, mechanical repair.  
17.04.670 Garage, private.  
17.04.680 Grade or ground level.  
17.04.690 Group care facility.  
17.04.700 Guest room.  
17.04.710 Home occupation.  
17.04.720 Hospital.  
17.04.730 Hospital, animal.  
17.04.735 Hostel.  
17.04.740 Hotel.  
17.04.750 Industrial.  
17.04.755 Industrial, heavy.  
17.04.756 Industrial, light.  
17.04.760 Inn.  
17.04.770 Institutions of higher learning.  
17.04.780 Insure.  
17.04.790 Junkyard.  
17.04.800 Kennel.  
17.04.810 Laboratory.  
17.04.811 Light manufacturing or processing.  
17.04.815 Livestock.  
17.04.820 Loading berth.



17.04.825 Lodge.  
17.04.830 Lot.  
17.04.840 Lot, corner.  
17.04.850 Lot, depth of.  
17.04.860 Lot, interior.  
17.04.870 Lot line, front.  
17.04.880 Lot line, rear.  
17.04.890 Lot line, side.  
17.04.900 Lot lines.  
17.04.910 Lot width.  
17.04.920 Lot, zero line.  
17.04.921 Major street.  
17.04.925 Master plan.  
17.04.926 Marijuana concentrate manufacturing facility  
17.04.927 Marijuana cultivation facility  
17.04.928 Marijuana cultivation facility, limited  
17.04.929 Marijuana product manufacturing facility  
17.04.930 Marijuana store, retail  
17.04.931 Marijuana testing facility  
17.04.932 Marine equipment and repair facilities.  
17.04.933 Minor street.  
17.04.940 Mobile home.  
17.04.950 Mobile home court.  
17.04.960 Mobile home subdivision.  
17.04.970 Motel.  
17.04.980 Natural resource extraction.  
17.04.990 New construction.  
17.04.1000 Nonconformity.  
17.04.1010 Open space.  
17.04.1020 Open space, common.  
17.04.1030 Owner or manager apartment.  
17.04.1040 Park.  
17.04.1050 Parking, public.  
17.04.1060 Parking space, off-street.  
17.04.1070 Parsonage.  
17.04.1075 Passive.  
17.04.1080 Permitted use.  
17.04.1090 Personal services.  
17.04.1100 Pharmacy.  
17.04.1110 Planned unit development.  
17.04.1120 Playing field.  
17.04.1130 Port and harbor facilities.  
17.04.1140 Principal use.  
17.04.1150 Private club or lodge.



17.04.1160 Profession.  
17.04.1170 Professional office.  
17.04.1180 Property line.  
17.04.1190 Quasi-institutional homes.  
17.04.1195 Quasi-public.  
17.04.1200 Recreation camps or resorts.  
17.04.1201 Recreation or youth center.  
17.04.1205 Recreational park trailer.  
17.04.1210 Recreational vehicle.  
17.04.1220 Recreational vehicle park or campground.  
17.04.1225 Recreational vehicle park or campground site.  
17.04.1230 Related.  
17.04.1231 Religious services.  
17.04.1235 Rental cabins.  
17.04.1240 Residential.  
17.04.1245 Retail store.  
17.04.1250 Retirement center.  
17.04.1260 Riding stable.  
17.04.1270 Right-of-way.  
17.04.1280 School.  
17.04.1290 School, private.  
17.04.1300 Setback.  
17.04.1305 Shooting range.  
17.04.1310 Sign.  
17.04.1320 Sign, real estate.  
17.04.1330 Stable.  
17.04.1340 State highway.  
17.04.1350 Story.  
17.04.1360 Street.  
17.04.1370 Street line.  
17.04.1380 Structure.  
17.04.1390 Subdivision.  
17.04.1400 Tank farms.  
17.04.1410 Tent.  
17.04.1420 Townhouse.  
17.04.1425 Trail.  
17.04.1430 Trailer.  
17.04.1460 Tree nurseries.  
17.04.1470 Truck gardening.  
17.04.1480 Use.  
17.04.1490 Use, accessory.  
17.04.1500 Use, principal.  
17.04.1510 Utility installation.  
17.04.1520 Variance.

- 17.04.1530 Variety store.
- 17.04.1540 Vehicle and trailer sales.
- 17.04.1550 Vocational school.
- 17.04.1560 Warehouse.
- 17.04.1570 Watchman or caretaker dwelling.
- 17.04.1575 Watershed.
- 17.04.1577 Winery.
- 17.04.1580 Yard, front.
- 17.04.1590 Yard, rear.
- 17.04.1600 Yard, side.
- 17.04.1610 Zero lot line.

#### **17.04.010 Rules of construction.**

For the purpose of this title, certain terms or words used herein shall be interpreted as follows:

- A. Words used in the present tense include the future tense.
- B. The singular number includes the plural.
- C. The word “person” includes a partnership and corporation as well as the individual.
- D. The word “lot” also includes the words “plot,” “parcel” or “tract.”
- E. The term “shall” is always mandatory.
- F. The words “used” or “occupied,” as applied to any land or building, include the words “intended,” “arranged” or “designed” to be used or occupied. (Ord. 03-15 § 1 (part): prior code § 30-8(a))

#### **17.04.020 Definitions—Generally.**

For the purposes of this title, the following words and phrases shall have the meanings respectively ascribed to them by this section. When a word or term is not specifically stated, the city manager or designee shall have the authority to interpret the meaning or description most comparable, subject to appeal to the planning and zoning commission, then city council. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

#### **17.04.030 Abut.**

“Abut” means to physically touch or border upon; or to share a common property line. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

#### **17.04.040 Access.**

“Access” means a way or means of approach to provide physical entrance to a lot. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

#### **17.04.050 Accessory use or accessory structure.**

“Accessory use or accessory structure” means a use or structure incidental and subordinate to the main use of the property and located on the same lot as the main use. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.060 Administrative officer.**

“Administrative officer” means a municipal officer appointed by the city manager to administer and enforce this chapter. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.070 Affected persons.**

“Affected persons” means and includes those owners of record of real property located within a distance of three hundred feet, including public street and other rights-of-way. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.090 Alteration.**

“Alteration” means any change, addition or modification in the construction, location, occupancy or use classification. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.100 Apartment.**

“Apartment” means any portion of a building which is designed, built, rented, leased, let or hired out to be occupied, or which is occupied as the home or residence of a family unit living and doing their own cooking independently of any other. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.110 Apartment house.**

Apartment house. See “Dwelling, multiple-family.” (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.120 Aquaculture operation.**

“Aquaculture operation” means any establishment or facilities where aquatic plants and animals are regulated and cultivated. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.140 Automobile sales.**

See “Vehicle and trailer sales.” (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.150 Automobile service station.**

“Automobile service station” means a retail place of business engaged primarily in the sale of motor fuels, lubricants and other petroleum products, but also in supplying accessories and services generally required in the normal operation and maintenance of motor vehicles. The servicing of motor vehicles shall be generally limited to lubrication, nonmechanical washing, installation or replacement of accessory items and the performance of minor maintenance and repair. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.160 Automobile wrecking yard.**

“Automobile wrecking yard” means any lot or portion of a lot used for the purpose of dismantling used motor vehicles or trailers or the storage or sale of parts from dismantled or partially dismantled, obsolete or wrecked vehicles. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.170 Bed and breakfast home.**

“Bed and breakfast home” means a home occupation where lodging, and no more than one meal per day, is provided by the homeowner for compensation to transient guests on a day-to-day basis. (Ord. 03-15 § 1 (part): Ord. 98-03 § 1: prior code § 30-8(b) (part))

**17.04.180 Boardinghouse.**

“Boardinghouse” means a building, residential in character, other than a hotel or motel, with not more than five guest rooms where lodging, with or without meals, is provided for compensation for three or more persons, but not exceeding fifteen persons, on other than a day-to-day basis, and which is not open to transient guests. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.190 Boat repair facility.**

“Boat repair facility” means a facility (which could include a boat repair garage, boat storage yard) where boats are repaired and stored until repairs are completed. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.192 Brewery.**

“Brewery” has the meaning given in AS 04.11.130. A brewery must have a valid brewery license under AS 04.11.130 and comply with all requirement set forth therein.

**17.04.193 Brewpub.**

“Brewpub” has the meaning given in AS 04.11.135. A brewpub must have a valid brewpub license under AS 04.11.135 and comply with all requirements set forth therein.

**17.04.200 Building.**

“Building” means any structure built for the support, shelter or enclosure of persons, animals, chattels or property of any kind. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.210 Building, accessory.**

“Accessory building” means a detached building, the use of which is appropriate, subordinate and customarily incidental to that of the main building or to the use of land and which is located on the same lot as the main building or use. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.220 Building, agricultural.**

“Agricultural building” means a building used to shelter agricultural equipment, implements, hay, grain, poultry, livestock or other produce, in which no human habitation is present and which is not used by the public. The term “agricultural” shall include the terms “farming,” “fishing,” “gardening,” “horticultural” and “ranching.” (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.230 Building area.**

“Building area” means the total areas taken on a horizontal plane at the main grade level of the principal building and all accessory buildings, exclusive of external steps. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.240 Building code.**

“Building code” means the Uniform Building Code and Chapters 8.12, 15.04, 15.08, 15.12 and 15.16 and Title 13 of this code, including local amendments, applicable to the city. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.250 Building, existing.**

“Existing building” means a building erected prior to the adoption of this code for which a legal building permit has been issued. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.260 Building height.**

“Building height” means the vertical distance from the average elevation of the finished grade to the highest point of the coping of a flat roof, or to the deck line of a mansard roof, or to the average height of the highest gable of a pitched or hip roof. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.270 Building line, front.**

“Front building line” means the foundation line of any structure to be erected on the property. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.280 Building, principal or main.**

“Principal or main building” means a building in which is conducted the principal or main use of the lot on which the building is situated. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.290 Bunkhouse.**

“Bunkhouse” means a building used as living quarters for people such as cannery workers or construction laborers where shower and sanitary facilities are shared by several rooms. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.300 Child care center.**

“Child care center” means a facility, including an occupied residence, in which day care is regularly provided for six or more unrelated children. A child care center does not include any public or private school registered with the State of Alaska Department of Education as providing legally authorized educational and related functions, but it does include a pre-elementary school for children aged three through five years, whether certified or not by the Department of Education. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.310 Child care home.**

“Child care home” means a facility, including an occupied residence, in which day care is regularly provided for not more than six unrelated children. A child care home does not include any public or private school registered with the State of Alaska Department of Education as providing legally authorized educational and related functions, but it does include pre-elementary school for children age three through five years, whether certified or not by the Department of Education. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.320 Church.**

“Church” means a building or structure generally open to the public and used as a place of gathering for the purpose of religious worship or related activities. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.330 Church services.**

“Church services” means a gathering of people for the purpose of religious worship. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.340 Clinic.**

“Clinic” means an establishment where patients are admitted for examination and treatment by one or more physicians, dentists, psychologists or social workers and where patients are not usually lodged overnight. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.350 Club.**

“Club” means a group of people organized for a common purpose to pursue common goals, interests or activities and usually characterized by certain membership qualifications, payment of fees and dues, regular meetings, and a constitution and bylaws. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.360 Cluster housing development.**

“Cluster housing development” means two or more independent single-family dwellings developed as a cluster or group requiring a conditional use permit, the plan of which may not conform to the minimum yard and lot requirements of the district in which the development is located. Cluster developments may not exceed the density allowed within the district in which they are located and are specifically intended to provide a method to allow development of unusual terrain where standard development would be prohibitive. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.370 Collector street.**

“Collector street” means a street designed and intended to carry traffic from residential street systems to arterial street systems or state highways. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.380 Commercial.**

“Commercial” means activity involving sales or the rental of any article, substance or commodity and the provision of all commercial services including financial institutions and personal services. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.390 Commercial cold storage.**

“Commercial cold storage” means storage of perishable goods, such as food or furs, in a refrigerated or very cold place for commercial enterprise. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.400 Community building.**

“Community building” means a building or structure owned and operated by an agency or political subdivision of the United States, state of Alaska, or city of Valdez providing service to the public. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.405 Commercial antenna.**

“Commercial antenna” means an antenna that is used for commercial purposes. (Ord. 03-15 § 1 (part))

**17.04.410 Comprehensive plan.**

“Comprehensive plan” means an officially adopted document including text, charts, graphics or maps, or any combination, designed to portray general long-range proposals for the arrangement of land uses and development of an economic base and human resources and which is intended to guide government policy towards achieving orderly and coordinated development of the entire community. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.420 Conditional use.**

“Conditional use” means a provision which allows for flexibility within this chapter by permitting certain specified uses in zoning districts where such uses are generally considered appropriate, but only after additional conditions and safeguards are applied to ensure their compatibility with permitted principal uses. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.430 Condominium.**

“Condominium” means a dwelling composed of two or more dwelling units where each separate unit is individually owned with common areas of the structure, if any, and common land area being owned, according to fixed percentages, by the owners of the separate dwelling units in a cooperative manner. This requires compliance with the Alaska Horizontal Property Regimes Act and the formulation of a legal homeowner’s association to guide the financial and maintenance arrangements for the units in total. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.435 Co-generation facility.**

“Co-generation facility” means a non-utility, privately owned installation that produces useful energy, but not limited to electricity, water, thermal, and gas; or produces a service as waste disposal to create or convert to a usable energy; that is intended for sale to the public by use of a distribution system or connection to an existing system, such as a utility, which is owned by an agency which is under public franchise or ownership, or under certificate of convenience and necessity which provides the public with electricity, gas, heat, steam, communication, water, sewerage collection or other similar services. Co-generation facilities will be required to comply with Title 15 of the Valdez Municipal Code. (Ord. 03-15 § 1 (part): Ord. 97-17 § 1)

**17.04.440 Contiguous.**

“Contiguous” means next to, abutting, or touching and having a boundary, or portion thereof, which is common, coterminous or coextensive. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))



**17.04.445 Corral.**

“Corral” means the primary enclosure for confining livestock. (Ord. 03-15 § 1 (part): Ord. 96-19 § 1)

**17.04.446 Correctional facility.**

“Correctional facility” means any place designated by law for the keeping of persons held in custody under process of law, or under lawful arrest, including state prisons, borough, municipal, and contract jails, and other facilities operated by the department of corrections or local governmental units primarily for the purposes of punishment, correction, or rehabilitation following conviction of a criminal offense.

**17.04.450 Country club.**

“Country club” means a land area and buildings containing recreational activities, clubhouse and associated accessory uses, usually open only to members and their guests for a membership fee. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.460 Coverage.**

“Coverage” means the percentage of the total area allowed to be covered by buildings or structures of any type or size. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.470 Day care.**

“Day care” means the care, supervision and guidance, on a regular basis, of a child or children under the age of fourteen years unaccompanied by a parent or legal guardian, for periods of less than twenty-four hours a day. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.475 Density.**

“Density” means the number of inhabitants, or dwellings, per unit of geographical region; may refer to population or housing density. (Ord. 03-15 § 1 (part))

**17.04.477 Distillery.**

“Distillery” has the meaning given in AS 04.11.170. A distillery must have a valid distillery license under AS 04.11.170 and comply with all requirements set forth therein.

**17.04.480 Dormitory.**

“Dormitory” means a residential building, other than a hotel or motel, with six or more guest rooms, where lodging with or without meals is provided for compensation on other than a day-to-day basis for students, employees or the like and which is not open to transient guests. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.490 Drinking establishment.**

“Drinking establishment” means a building or place of business involving the retail sale or dispensing of alcoholic beverages by the drink. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))



**17.04.500 Dwelling.**

“Dwelling” means a building designed or used exclusively as living quarters for one or more families. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.510 Dwelling, multiple-family.**

“Multiple-family dwelling” means a residential building designed for or occupied by three or more families, with the number of families in residence not exceeding the number of dwelling units provided. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.520 Dwelling, single-family.**

“Single-family dwelling” means a detached building constructed on a permanent foundation, designed for long-term human habitation exclusively and constituting one dwelling unit. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.530 Dwelling, two-family.**

“Two-family dwelling” means a detached building designed for or to be occupied exclusively by two families and constituting two dwelling units, set side by side or one on top of the other with a common wall and/or a floor/ceiling assembly between, whichever is appropriate and having a common roof. (Ord. 03-15 § 1 (part); Ord. 95-01 § 1; prior code § 30-8(b) (part))

**17.04.540 Dwelling unit.**

“Dwelling unit” means a structure or portion thereof containing a kitchen, living, toilet and sleeping accommodations and designed to be occupied by one family. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.550 Easement.**

“Easement” means an interest in land owned by another that entitles the easement holder to a specified limited use or enjoyment. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.560 Eating establishment.**

“Eating establishment” means a place, building or structure where the preparation or serving of food for sale or consumption is conducted. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.570 Exception.**

“Exception” means a new structure constructed in violation of this title by innocent error. (Ord. 03-15 § 1 (part); prior code § 30-8(b) (part))

**17.04.575 Excessive.**

“Excessive” means beyond normal or reasonable limits. (Ord. 03-15 § 1 (part))

**17.04.580 Factory-built or prefabricated building.**

“Factory-built or prefabricated building” means a detached building designed for long-term habitation and use and having complete facilities, constructed and fabricated into one or more

sections at a factory and designed to be joined at location of use on a permanent foundation and meeting all applicable building codes and housing codes. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.590 Family.**

“Family” means any number of individuals related by blood or marriage or an unrelated group of not more than five persons living together as a single housekeeping unit. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.600 Fence.**

“Fence” means a barrier which is constructed of wood, metal, plastics, masonry materials or a combination thereof. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.610 Fence height.**

“Fence height” means the vertical distance between the ground, either natural or filled, directly under the fence and the highest point of the fence, excluding ornamental projections at no closer than five-foot intervals. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.620 Floor area.**

“Floor area” means the total horizontal area of each floor of a building within the surrounding outer walls but excluding vent shafts and courts. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.630 Frozen food lockers.**

“Frozen food lockers” means refrigerated lockers provided for the storage of frozen food, either private or rented, for a fee. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.640 Garage.**

“Garage” means a building or portion thereof in which motor vehicles containing gasoline, distillates or other volatile, flammable liquids are stored. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.650 Garage, body and fender repair.**

“Body and fender repair garage” means a garage used for major automobile repairs, especially body and fender work involving repair of damaged vehicles. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.660 Garage, mechanical repair.**

“Mechanical repair garage” means any garage available to the public operated for gain, and which is used for storage, major mechanical repair including but not limited to engine, transmission or differential repair or replacement, greasing, washing, servicing or adjusting or equipping of automobiles or other vehicles. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.670 Garage, private.**

“Private garage” means an accessory building or any portion of a main building used in connection with residential purposes for the storage of passenger motor vehicles. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.680 Grade or ground level.**

“Grade or ground level” means the average level of the finished ground at the center of all exterior walls of a building; in case walls are parallel to and within five feet of a public sidewalk, the ground shall be measured at the sidewalk. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.690 Group care facility.**

“Group care facility” means any private or public institution maintained and operated for the care, boarding, housing or training of five or less physically, mentally or socially handicapped or delinquent dependent persons by an unrelated person. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.700 Guest room.**

“Guest room” means any room in a dormitory, boarding or lodginghouse used for and maintained to provide sleeping accommodations for not more than two persons. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.710 Home occupation.**

“Home occupation” means an accessory use of service character customarily conducted within a dwelling unit which is clearly incidental and secondary to the use of the dwelling for living purposes and does not change the character thereof. (Ord. 03-15 § 1 (part): Ord. 98-03 § 2: prior code § 30-8(b) (part))

**17.04.720 Hospital.**

“Hospital” means an institution providing primary health services and medical or surgical care to persons, primarily inpatients, suffering from illness, disease, injury, deformity and other abnormal physical or mental conditions, and including, as an integral part of the institution, related facilities such as laboratories, outpatient facilities or training facilities. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.730 Hospital, animal.**

“Animal hospital” means a facility, which may include animal runs, in which veterinary services are rendered to animals and domestic pets, and which may include clipping, bathing, boarding, and other services. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.735 Hostel.**

“Hostel” means any building or group of buildings in which there are five or less guest rooms, used for the purpose of offering public lodging on a day-to-day basis, not including bed and breakfast homes. (Ord. 03-15 § 1 (part))

**17.04.740 Hotel.**

“Hotel” means any building or group of buildings in which there are six or more guest rooms, used, designed or intended for use for the purpose of offering public lodging on a day-to-day basis. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.750 Industrial.**

“Industrial” means activity including resource extraction, manufacturing, warehousing, storage, distribution, shipping and other related uses. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.755 Industrial, heavy.**

“Heavy industrial” means activity including heavy manufacturing, shipping terminals, natural resource extraction, and other processes or operations which involve one or more of the following: large numbers of workers, heavy truck traffic, significant environmental effects or large-volume public water and sewer service. (Ord. 03-15 § 1 (part))

**17.04.756 Industrial, light.**

“Light industrial” means light industrial manufacturing, processing, warehousing, storage, wholesale and distribution operations, and similar processes and operations. (Ord. 03-15 § 1 (part))

**17.04.760 Inn.**

“Inn” means any building or group of buildings in which there are five or less guest rooms, used for the purpose of offering public lodging on a day-to-day basis, not including a bed and breakfast home. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.770 Institutions of higher learning.**

“Institutions of higher learning” means an organization whose purpose is post-secondary education. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.780 Insure.**

“Insure” means guarantee; make sure or certain something will happen. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.790 Junkyard.**

“Junkyard” means any lot or portion of a lot used for the storage, salvage, keeping or abandonment of junk or waste material including worn out, wrecked, scrapped, partially or fully dismantled discarded tangible materials, combination of materials, or items, such as machinery, metal, rags, rubber, paper, plastics, chemicals and building materials which cannot, without further reconditioning, be used for their original purpose. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.800 Kennel.**

“Kennel” means any enclosure, building, shelter, area or establishment used for the purpose of breeding, buying, selling, keeping or boarding three or more dogs over the age of four months either for profit, pleasure or as pets. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.810 Laboratory.**

“Laboratory” means a room or building used for scientific experimentation, research or preparing chemicals or drugs. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.811 Light manufacturing or processing.**

“Light manufacturing or processing” means small-scale industrial operations in the production of some commodity. (Ord. 03-15 § 1 (part))

**17.04.815 Livestock.**

“Livestock” means generally accepted outdoor farm animals (i.e., cows, goats, horses, pigs, barnyard fowl, etc.) not to include cats, dogs and other house pets.

A. Large Livestock. “Large livestock” means livestock two hundred fifty pounds and over, and older than twelve months.

B. Small Livestock. “Small livestock” means livestock under two hundred fifty pounds and older than six months.

C. Livestock under six months of age is considered to be in the weaning process and is not included in the total number of countable livestock on a piece of property. (Ord. 03-15 § 1 (part): Ord. 96-19 § 2)

**17.04.820 Loading berth.**

“Loading berth” means an off-street space used for the temporary parking of commercial vehicles while unloading merchandise, materials or supplies at a building or structure and located upon the same lot as the building. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.825 Lodge.**

“Lodge” means the same as “inn” as defined in Section 17.04.760 of this code. (Ord. 03-15 § 1 (part): Ord. 97-12 § 1 (part))

**17.04.830 Lot.**

“Lot” means a parcel of land shown as an individual unit on the most recent plat of record and intended to be used for one principal building and use. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.840 Lot, corner.**

“Corner lot” means a lot situated at the junction of, and bordering on, two intersecting streets. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.850 Lot, depth of.**

“Depth of lot” means a mean horizontal distance between the front and rear lot lines, measured in the general direction of its side lot line. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.860 Lot, interior.**

“Interior lot” means a lot located within a group of lots other than on intersecting streets. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.870 Lot line, front.**

“Front lot line” means the lot line adjacent to a public street. In the case of a corner lot, the front line shall be the shorter of the street lot lines. In the case of a triangular lot located on a curved street, the front lot line shall be the chord line of the curve measured from the points where property intersects the street. In no case should this line be less than ten feet. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.880 Lot line, rear.**

“Rear lot line” means the lot line opposite and most distant from the front lot line, and in the case of a triangular, irregular or other odd-shaped lot, the line not less than ten feet in length, within the lot, parallel to and at the maximum distance from the front lot line. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.890 Lot line, side.**

“Side lot line” means any lot line not a front lot line or a rear lot line. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.900 Lot lines.**

“Lot lines” means the property lines bounding a single parcel of property. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.910 Lot width.**

“Lot width” means the mean horizontal distance separating side lot lines of an individual lot. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.920 Lot, zero line.**

“Zero line lot” means a technique whereby two adjacent buildings from adjacent lots can be constructed with a common wall providing a proper fire wall rating is utilized. All other aspects are the same as in conventional development. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.921 Major street.**

“Major street” means a roadway which serves as the principal artery of through traffic movement. They are generally high-speed highways with limited access. (Ord. 05-12 § 3)

**17.04.925 Master plan.**

“Master plan” means a plan for a subdivision or similar improvement that includes development aspects, including, but not limited to, zoning, lot size, utilities, recreational/public facilities, biological issues, snow removal, geological hazards, drainage, access, streets, public areas, rights-of-way, easements, and future expansion options. A master plan is designed to be a living document that changes based on survey results, community needs, environmental and geological changes or impacts. (Ord. 03-15 § 1 (part))

**17.04.926 Marijuana concentrate manufacturing facility.**

“Marijuana concentrate manufacturing facility” has the meaning given in AS 17.38.900 (10) and is subject to the privileges set out in 3 AAC 306.515 and the prohibitions set out in 3 AAC 306.510. Marijuana concentrate manufacturing facilities are a limited version of marijuana product manufacturing facilities and are permitted wherever marijuana product manufacturing facilities are permitted.

**17.04.927 Marijuana cultivation facility.**

“Marijuana cultivation facility” has the meaning given in AS 17.38.900(8) and is subject to the privileges and prohibitions set out in 3 AAC 306.405.

**17.04.928 Marijuana cultivation facility, limited.**

“Marijuana cultivation facility, limited” has the meaning given in AS 17.38.900(8) and is subject to the privileges and prohibitions set out in 3 AAC 306.410. Limited marijuana cultivation facilities are a limited version of marijuana cultivation facilities and are permitted wherever marijuana cultivation facilities are permitted. “Marijuana cultivation facility, limited” and “limited marijuana cultivation facility” have the same meaning as used herein.

**17.04.929 Marijuana product manufacturing facility.**

“Marijuana product manufacturing facility” has the meaning given in AS 17.38.900(10) and is subject to the privileges set out in 3 AAC 306.305 and prohibitions set out in 3 AAC 306.310.

**17.04.930 Marijuana retail store.**

“Marijuana retail store” has the meaning given in AS 17.38.900(13) and is subject to the privileges set out in 3 AAC 306.305 and prohibitions set out in 3 AAC 306.310. “Marijuana retail store” and “retail marijuana store” have the same meaning as used herein.

**17.04.931 Marijuana testing facility.**

“Marijuana testing facility” has the same meaning given in AS 17.38.900(12) and is subject to the privileges and prohibitions set out in 3 AAC 306.610.

**17.04.932 Marine equipment and repair facilities.**

“Marine equipment and repair facilities” means an establishment where marine equipment is sold and repaired. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))



**17.04.933 Minor street.**

“Minor street” means that which is used primarily for access to the abutting properties. (Ord. 05-12 § 4)

**17.04.940 Mobile home.**

“Mobile home” means a detached single-family dwelling designed for long-term human habitation and having complete living facilities; constructed and fabricated into a complete unit in a factory and capable of being transported to a location of use on its own chassis and wheels; identified by a model number and serial number by its manufacturer, meeting the mobile home manufacturer’s association codes and designed primarily for placement on an impermanent foundation. Travel trailers as defined in this title are not to be construed as mobile homes. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.950 Mobile home court.**

“Mobile home court” means any area, lot or portion of a lot where space for two or more mobile homes is leased, rented or held out for rent for occupancy, having separate attachments for normal public utilities; this does not include automobile or trailer sales lots on which unoccupied mobile homes are parked for inspection and sale. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.960 Mobile home subdivision.**

“Mobile home subdivision” means two or more mobile homes on separate lots developed under the subdivision regulations and the conditional use procedures of this title, where mobile homes are permanently installed for residential use on individually owned parcels of property. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.970 Motel.**

“Motel” means an establishment providing transient accommodations commonly containing six or more rooms with complete sanitary facilities intended primarily for those traveling by car, usually with direct access from each room to an area for cars. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.980 Natural resource extraction.**

“Natural resource extraction” means commercial or industrial operations involving removal of timber, native vegetation, peat, muck, topsoil, fill, sand, gravel, rock or any operations having similar characteristics. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.990 New construction.**

“New construction” means any structure for which the start of construction commenced on or after the effective date of the ordinance codified in this title. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))



**17.04.1000 Nonconformity.**

“Nonconformity” means any lot, structure, use of land, use of a structure or characteristics of such use which does not conform to the terms of this title or future amendments, but which was lawful or in active use before or on January 17, 1983. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1010 Open space.**

“Open space” means any parcel or area of land or water essentially unimproved and set aside, dedicated, designated or reserved for public or private use or enjoyment, or for the use and enjoyment of owners and occupants of land adjoining or neighboring such open space. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1020 Open space, common.**

“Common open space” means land within or related to a development, not individually owned or dedicated for public use, which is designed and intended for the common use or enjoyment of the residents of the development and may include such complementary structures and improvements as are necessary and appropriate. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1030 Owner or manager apartment.**

“Owner or manager apartment” means a defined area within a building that is designed to be used exclusively as the living quarters for the owner or manager of that building. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1040 Park.**

“Park” means a tract of land, designated and used by the public for active and passive recreation. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1050 Parking, public.**

“Public parking” means a structure or open area other than a street, alley or other right-of-way used for the temporary parking of automobiles and available for public use whether free, for compensation, or as an accommodation for clients or customers. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1060 Parking space, off-street.**

“Off-street parking space” means a space located off any street, alley or other right-of-way which is adequate for parking an automobile with room for opening the doors and adequate maneuvering room on a parking lot with access to a public street or alley. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1070 Parsonage.**

“Parsonage” means the permanent place of residence of the pastor or minister of a church. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1075 Passive.**

“Passive” means existing, conducting or experiencing without active or concerted effort; receiving an action without responding or initiating a return action. (Ord. 03-15 § 1 (part))

**17.04.1080 Permitted use.**

“Permitted use” means any use allowed in a zoning district and subject to the restrictions applicable to that zoning district. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1090 Personal services.**

“Personal services” means establishments primarily engaged in providing individual services generally related to personal needs such as a tailor shop. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1100 Pharmacy.**

“Pharmacy” means a place where drugs and medicines are prepared and dispensed. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1110 Planned unit development.**

“Planned unit development” means a group or combination of dwellings and associated uses developed as a functional unit under conditional use procedures, the plan of which may not conform to the regulations established in any one or more zoning districts with respect to lot size, mixture of uses, density, lot coverage or required open space. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1120 Playing field.**

“Playing fields” means grounds and facilities for open-air games. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1130 Port and harbor facilities.**

“Port and harbor facilities” means those facilities generally associated with a port or harbor such as docks, piers, floats, and the harbormaster structure. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1140 Principal use.**

“Principal use” means the primary or predominant use of any lot or tract. The first use to which property is or may be devoted, and to which all other uses on the premises are derived as accessory or secondary uses. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1150 Private club or lodge.**

“Private club or lodge” means a building and related facilities owned or operated by a corporation, association, or group of individuals established for the fraternal, social, educational, recreational or cultural enrichment of its members and not primarily for profit, and whose members meet certain prescribed qualifications for membership and pay dues. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1160 Profession.**

“Profession” means an occupation or calling requiring the practice of a learned art through specialized knowledge, training, experience or a degree issued by an institute of higher learning, e.g., doctor of medicine, lawyer, engineer or real estate broker. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1170 Professional office.**

“Professional office” means the office of a member of a recognized profession maintained for the conduct of that profession. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1180 Property line.**

“Property line” means a demarcation limit of a lot dividing it from other lots or parcels of land. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1190 Quasi-institutional homes.**

“Quasi-institutional homes” means a residential facility located in a residence or living unit, the principal use being to serve as a place for no more than six persons seeking rehabilitation, counseling, self-help and family environment. This includes recovery from a physical, emotional or legal infirmity. Such homes are commonly called half-way houses, children’s homes or self-help facilities. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1195 Quasi-public.**

“Quasi-public” means in a manner or degree of being public, having some, but not all of the particular attributes of being public. (Ord. 03-15 § 1 (part))

**17.04.1200 Recreation camps or resorts.**

“Recreation camps or resorts” means a camp designed and equipped for the conduct of sports, leisure time activities or other customary and usual recreational activities. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1201 Recreation or youth center.**

“Recreation or youth center” means a building, structure, athletic playing field, or playground run or created by a local government or the state to provide athletic, recreational, or leisure activities for persons under 21 years of age; or operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age.

**17.04.1205 Recreational park trailer.**

“Recreational park trailer” means a unit designed for use as temporary or seasonal nonpermanent overnight accommodations that is built on a single chassis, mounted on wheels, and is permanently towable by a light duty vehicle. It may not exceed four hundred square feet in the set-up mode when measured at the largest horizontal projections. The unit must be certified by a manufacturer complying with ANSI standard A 119.5 and must be registered in the state in which it is domiciled. (Ord. 03-15 § 1 (part))

**17.04.1210 Recreational vehicle.**

“Recreational vehicle” means a vehicular-type unit primarily designed as temporary living quarters for recreational, camping, travel, or other temporary occupancy use, which either has its own motive power, or is mounted on or drawn by another vehicle. By way of illustration and not limitation the basic entities are: travel trailer, camping trailer, truck camper, house trailer, motor home, and other similar vehicles. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1220 Recreational vehicle park or campground.**

“Recreational vehicle park or campground” means a parcel of land where two or more recreational vehicles or tents are parked, camped, leased or rented for temporary occupancy for recreation or vacation purposes. A recreational vehicle park or campground may be improved or unimproved providing remote, rural or nonrural settings that may or may not include improvements and amenities such as restrooms, water, showers, electricity, a dump station, cable television, Internet service or similar services.

**17.04.1225 Recreational vehicle park or campground site.**

“Recreational vehicle park or campground site” means a plot of ground within a recreational vehicle park or campground intended for the accommodation of a recreational vehicle, a tent, or other individual camping unit on a temporary basis.

**17.04.1230 Related.**

“Related” means any of the following relationships by marriage, blood, or legal adoption: parent, grandparent, brother, sister, stepparent, stepsister, stepbrother, uncle, aunt; it also means the relationship of a legal guardian or ward.

**17.04.1231 Religious services.**

See “Church services.”

**17.04.1235 Rental cabins.**

“Rental cabins” means a single-family dwelling that does not exceed seven hundred square feet in total area and contains no more than one sleeping room or area, and is available for rent on a limited or long-term basis. (Ord. 03-15 § 1 (part): Ord. 97-12 § 1 (part))

**17.04.1240 Residential.**

“Residential” means activity involving the occupation of a building for living, cooking, sleeping and recreation. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1245 Retail store.**

“Retail store” means a business engaged in the sale of commodities in small quantities to the consumer. (Ord. 03-15 § 1 (part))

**17.04.1250 Retirement center.**

“Retirement center” means a development designed to meet the needs of, and exclusively for, the residences of retired individuals. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1260 Riding stable.**

“Riding stable” means an establishment where horses are boarded and cared for and where the general public may, for a fee, hire horses for riding. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1270 Right-of-way.**

“Right-of-way” means a strip of land acquired by reservation, dedication, forced dedication, prescription or condemnation and intended to be occupied or occupied by a road, crosswalk, railroad, electric transmission lines, oil or gas pipeline, water line, sanitary storm sewer and other similar uses. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1280 School.**

“School” means any building or part thereof which is designed, constructed or used for educational purposes or instruction in any branch of knowledge. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1290 School, private.**

“Private school” means any building or group of buildings the use of which meets state requirements for primary, secondary or higher education and which use does not secure the major part of its funding from any governmental agency. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1300 Setback.**

“Setback” means that line that is the required minimum distance from the street right-of-way or any other lot line that establishes the area within which the principal structure must be erected or placed. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1305 Shooting range.**

“Shooting range” means a facility or area used for controlled, live discharge at a target, by firearm instruments, including, but not limited to, archery items, rifles, pistols, air guns and shotguns. (Ord. 03-15 § 1 (part))

**17.04.1310 Sign.**

“Sign” means any device, flat, light, figure, picture, letter, message, symbol, plaque or poster visible outside the lot on which it is located and which is designed to inform or attract the attention of the public, excluding murals or architectural designs which do not advertise a business, product or service. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1320 Sign, real estate.**

“Real estate sign” means a sign pertaining to the sale or lease of the premises, or a portion of the premises, on which the sign is located. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1330 Stable.**

“Stable” means a structure or establishment that is used for the shelter or care of horses and cattle. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1340 State highway.**

“State highway” means a right-of-way classified by the state as a primary, secondary A or secondary B highway. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1350 Story.**

“Story” means that portion of a building between any floor and the next floor above; except, that the topmost story shall be that portion of a building between the topmost floor and the ceiling or roof above it. If the finished floor level directly above a basement, cellar or unused floor space is more than six feet above grade for more than fifty percent of the total perimeter or is more than twelve feet above grade at any point, such basement, cellar or unused floor space shall be considered a story. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1360 Street.**

“Street” means a permanently designed way, open to general public use, which affords the principal means of access to abutting property, such as an avenue, place, drive, boulevard, highway and any other similar public thoroughfare. (Ord. 05-12 § 5: Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1370 Street line.**

“Street line” means the property line bordering the street right-of-way. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1380 Structure.**

“Structure” means anything which is constructed or erected and which is located on or under the ground, or attached to something fixed to the ground. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1390 Subdivision.**

“Subdivision” means the division of a lot, tract or parcel of land into two or more lots, tracts, parcels or other divisions of land for sale, development or lease. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1400 Tank farms.**

“Tank farms” means any and all lots that contain one or more tanks or enclosed storage facilities with an aggregate total capacity capable of holding ten thousand gallons of a liquid or

more, and designed for the purpose of containing liquids other than water. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1410 Tent.**

“Tent” means a portable, collapsible, enclosed shelter made of canvas or nylon, or comparable material, which has been specifically designed and manufactured for temporary use for camping. (Ord. 03-15 § 1 (part): Ord. 96-07 § 2: prior code § 30-8(b) (part))

**17.04.1420 Townhouse.**

“Townhouse” means a building containing single-family dwelling units erected in a row, on adjoining lots, each being separated from the adjoining units by an approved party wall or fire wall extending from the basement or cellar floor through the roof along the linking lot line. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1425 Trail.**

“Trail” means a marked, worn or beaten path, as through woods or wilderness. (Ord. 03-15 § 1 (part))

**17.04.1430 Trailer.**

“Trailer” means a utility structure standing on wheels, towed or hauled by another vehicle and used for short-term human occupancy, carrying materials, goods or objects, or as a temporary office. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1460 Tree nurseries.**

“Tree nurseries” means land or greenhouses used to raise trees for sale. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1470 Truck gardening.**

“Truck gardening” means the growing of farm products which are trucked to a local market. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1480 Use.**

“Use” means the purpose for which land or a building is arranged, designed or intended, or for which either land or building is or may be occupied or maintained. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1490 Use, accessory.**

See “Accessory use.” (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1500 Use, principal.**

See “Principal use.” (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1510 Utility installation.**

“Utility installation” means an installation owned by any agency which, under public franchise or ownership, or under certificate of convenience and necessity, provides the public with electricity,



gas, heat, steam, communication, water, sewage collection or other similar service. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1520 Variance.**

“Variance” grants an exception to a standard of a zoning district but not to the use restriction of that zoning district and then only when unusual physical characteristics of the lot make application of the standard an undue hardship. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1530 Variety store.**

“Variety store” means a retail store that sells a wide variety of relatively small and inexpensive items. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1540 Vehicle and trailer sales.**

“Vehicle and trailer sales” means the use of any building, land area or other premises for the display and sale of new or used automobiles, panel trucks or vans, trailers, or recreation vehicles and including any warranty repair work and other minor repair service conducted as an accessory use. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1550 Vocational school.**

“Vocational school” means a secondary or higher education facility primarily teaching usable skills that prepares students for jobs in a trade and meets the state requirements as a vocational facility. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1560 Warehouse.**

“Warehouse” means a building used primarily for the storage of goods and materials. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1570 Watchman or caretaker dwelling.**

“Watchman or caretaker dwelling” means an accessory dwelling associated with a commercial or industrial building or structure for the purpose of housing a watchman or caretaker. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1575 Watershed.**

“Watershed” means an area in which all water, sediments, and dissolved materials flow or drain into a common river, lake, ocean or other body of water. (Ord. 03-15 § 1 (part))

**17.04.1577 Winery.**

“Winery” has the meaning given in AS 04.11.140. A winery must have a valid winery license under AS 04.11.140 and comply with all requirements set forth therein.



**17.04.1580 Yard, front.**

“Front yard” means a yard extending the full width of the lot across the front of a lot adjoining a public street and measured horizontally at right angles to the front lot line or future street right-of-way line. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1590 Yard, rear.**

“Rear yard” means a yard extending the full width of the lot across the rear of the lot and measured horizontally at right angles to the rear lot line, future alley right-of-way or access easement. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1600 Yard, side.**

“Side yard” means a yard extending from the front yard to the rear yard and measured horizontally at right angles to the side lot line. In the case of a corner lot or side yard abutting a public street, the side yard shall be measured horizontally at right angles to the side lot line or future street right-of-way. (Ord. 03-15 § 1 (part): prior code § 30-8(b) (part))

**17.04.1610 Zero lot line.**

See “Lot, zero line.” (Ord. 03-15 § 1 (part))

Section 2: Chapter 17.28 of the Valdez Municipal Code is hereby amended to read as follows:

**Chapter 17.28**

**CBD CENTRAL BUSINESS DISTRICT**

Sections:

- 17.28.010 Intent.
- 17.28.020 Permitted principal uses and structures.
- 17.28.030 Permitted accessory uses.
- 17.28.040 Conditional uses.
- 17.28.050 Prohibited uses and structures.
- 17.28.060 Minimum lot requirements.
- 17.28.070 Minimum setback requirements.
- 17.28.080 Maximum height of buildings and structures.
- 17.28.090 Required off-street parking and loading.
- 17.28.100 Signs.
- 17.28.110 Maximum lot coverage by all buildings and structures.

**17.28.010 Intent.**

The CBD (central business district) area is served by a full range of utilities and services and is established as a district in which the principal use of land is for retail and parking, personal and business services of all kinds, satisfying the needs of residents of the entire community in one central location. The zone is intended to permit convenient expansion of permitted uses and to

provide the proper amount of light and space needed for streets and more exposure of buildings. The CBD district should protect businesses within the zoning district from over-congestion, and should prohibit exclusive residential and industrial uses or any other uses which would substantially interfere with the development and continuation of a cohesive central business district. (Ord. 03-15 § 11 (part): prior code § 30-21(a))

#### **17.28.020 Permitted principal uses and structures.**

In the CBD zone, the following uses and structures are permitted outright:

1. Agencies and offices rendering specialized professional services such as finance, real estate and brokerage, including service agencies not involving on-premises retail or on-premises maintenance of the stock of goods for sale to the general public;
2. Alcoholic beverages, packaged retail sales; alcoholic beverages, licensed premises;
3. Antiques and gift stores;
4. Appliance distributors;
5. Art and supply retail shops;
6. Automobile commercial parking enterprises;
7. Bakery shops and confectioneries, operating as both wholesale and retail businesses; provided, that such operations are limited to one thousand five hundred square feet of manufacturing area;
8. Banks, barber, beauty and other personal services;
9. Books and stationery stores;
10. Brewery;
11. Brewpub;
- 12~~10~~. Child care centers;
- 13~~11~~. Clothing sales;
- 14~~12~~. Department retail stores;
15. Distillery;
- 16~~13~~. Drugstores;
- 17~~14~~. Eating and drinking establishments, including clubs and places of entertainment;
- 18~~15~~. Finance and loan companies;
- 19~~16~~. Food processing for sale and retail on the premises, but excluding the killing or dressing of any flesh or fowl;
- 20~~17~~. Food stores (retail only), grocery, delicatessen, meat or fish stores, but excluding the killing or dressing of any flesh or fowl;
- 21~~18~~. Furniture retail sales and outlets;
- 22~~19~~. Governmental and private office buildings, including professional offices;
- 23~~20~~. Hardware, appliance and electrical items for retail sale;
- 24~~21~~. Hotels;
- 25~~22~~. Jewelry and watch sales and manufacturing;
- 26~~23~~. Laundries, laundromats;
- 27~~24~~. Laundry pickup stations;
- 28~~25~~. Libraries;
- 29~~26~~. Locksmiths and gunsmiths;
- 30~~27~~. Lodges of fraternal labor or social organizations;

- ~~31~~<sup>28</sup>. Marijuana retail store;
- ~~32~~<sup>29</sup>. Marijuana testing facilities;
- ~~33~~<sup>30</sup>. Mortuaries/funeral homes;
- ~~34~~<sup>31</sup>. Museums and art galleries;
- ~~35~~<sup>32</sup>. Music stores;
- ~~36~~<sup>33</sup>. Newsstands;
- ~~37~~<sup>34</sup>. Office and secretarial service establishments;
- ~~38~~<sup>35</sup>. Office equipment supplies, sales and service;
- ~~39~~<sup>36</sup>. Opticians and optical supplies and sales;
- ~~40~~<sup>37</sup>. Pawnshops or secondhand stores;
- ~~41~~<sup>38</sup>. Photographic studios and camera supply stores;
- ~~42~~<sup>39</sup>. Police and fire stations;
- ~~43~~<sup>40</sup>. Public or private schools and institutions of higher learning;
- ~~44~~<sup>41</sup>. Radio, television sales (retail) and services;
- ~~45~~<sup>42</sup>. Radio and television broadcast stations including transmission towers and masts;
- ~~46~~<sup>43</sup>. Retail stores;
- ~~47~~<sup>44</sup>. Shoe repair shops;
- ~~48~~<sup>45</sup>. Sporting goods sales;
- ~~49~~<sup>46</sup>. Tailors, dressmakers and milliners;
- ~~50~~<sup>47</sup>. Taxi stands;
- ~~51~~<sup>48</sup>. Testing laboratories.
- ~~52.~~ Winery.

#### **17.28.030 Permitted accessory uses.**

In a CBD zone, the following uses and structures, which are incidental to the permitted principal uses and structures listed in Section 17.28.020, are permitted:

- A. Accessory buildings in conjunction with a permitted or conditional use such as a private garage or workshop;
- B. Automobile parking in conjunction with the permitted or conditional uses;
- C. One or more apartments;
- D. Home occupations;
- E. Small wind energy systems in conformance with Section 17.48.150. (Ord. 08-11 § 9: Ord. 03-15 § 11 (part): Ord. 94-03 § 1: Ord. 93-17 § 1: prior code § 30-21(c))

#### **17.28.040 Conditional uses.**

In a CBD zone, subject to the conditional use provisions of this title, the following uses and structures may be permitted:

- A. Assembly halls;
- B. Commercial planned unit developments;
- C. Gymnasiums and similar structures.
- D. Limited marijuana cultivation facilities (only in conjunction with a marijuana retail store or a retail store).

**17.28.050 Prohibited uses and structures.**

In the CBD zone, any uses or structures not of a character indicated under permitted principal uses and structures or permitted as a conditional use are prohibited. (Ord. 03-15 § 11 (part): prior code § 30-21(e))

**17.28.060 Minimum lot requirements.**

- A. Lot width: none.
- B. Lot area: none. (Ord. 03-15 § 11 (part): prior code § 30-21(f))

**17.28.070 Minimum setback requirements.**

- A. Front yard, side yard and rear yard: subject to building code regarding firewalls and separation of buildings.
- B. Side yard where it abuts a residential zoning district: same as that required for the residential district.
- C. Rear yard where it abuts a residential zoning district: same as that required for the residential district.
- D. Proper area for parking is required. (Ord. 03-15 § 11 (part): prior code § 30-21(g))

**17.28.080 Maximum height of buildings and structures.**

- A. Principal buildings and structures shall not exceed thirty-five feet in height, except as otherwise provided in this chapter.
- B. Accessory buildings shall not exceed sixteen feet in height. (Ord. 03-15 § 11 (part): prior code § 30-21(h))

**17.28.090 Required off-street parking and loading.**

Adequate off-street parking and loading spaces shall be provided in connection with any permitted use in accordance with the requirements set forth in Sections 17.48.100 and 17.48.110. (Ord. 03-15 § 11 (part): prior code § 30-21(i))

**17.28.100 Signs.**

Signs may be allowed in conjunction with any permitted use subject to the provisions of Section 17.48.090. (Ord. 03-15 § 11 (part): prior code § 30-21(j))

**17.28.110 Maximum lot coverage by all buildings and structures.**

Unrestricted. (Ord. 03-15 § 11 (part))

Section 3: Chapter 17.30 of the Valdez Municipal Code is hereby amended to read as follows:

**Chapter 17.30**

**G GENERAL COMMERCIAL DISTRICT**

Sections:

17.30.010 Intent.

- 17.30.020 Permitted principal uses and structures.
- 17.30.030 Permitted accessory uses.
- 17.30.040 Conditional uses.
- 17.30.050 Prohibited uses and structures.
- 17.30.060 Minimum lot requirements.
- 17.30.070 Minimum setback requirements.
- 17.30.080 Maximum lot coverage by all buildings and structures.
- 17.30.090 Maximum height of buildings and structures.
- 17.30.100 Required off-street parking and loading.
- 17.30.110 Signs.

#### **17.30.010 Intent.**

The G (general commercial) district is served by the major and essential utilities of sewer, water and electricity and is intended to include those areas which are heavily exposed to automobile traffic. The district is intended specifically for those areas surrounding major intersections where personal services, convenience goods and auto-related service facilities are desirable and appropriate land uses. The extension of the G district commercial uses along arterials in a “strip” fashion is discouraged. (Ord. 03-15 § 12 (part): prior code § 30-22(a))

#### **17.30.020 Permitted principal uses and structures.**

In a G zone, the following uses and structures are permitted outright:

- A. All principal uses permitted within the central business district;
- B. Automobile service stations and automobile mechanical repair garages;
- C. Bowling alleys;
- D. Brewery;
- E. Brewpub;
- ~~F~~D. Child care facilities;
- GE. Community buildings, assembly halls and recreation centers;
- H. Distillery;
- ~~I~~F. Fraternal organizations, private clubs and theaters;
- JG. Hardware buildings, materials, supply establishments; provided, that such activities shall be conducted within a completely enclosed building;
- ~~K~~H. Hotels and inns;
- LI. Marijuana retail stores;
- MJ. Marijuana testing facilities;
- ~~N~~K. Motels;
- OL. Pet stores;
- PM. Print shops;
- QN. Public parks and open space for informal recreation;
- RO. Retail stores;
- SP. Utilities installations, except dams, water reservoirs, sewer treatment plants and solid waste disposal facilities. (Ord. 03-15 § 12 (part): prior code § 30-22(b))
- T. Winery.

**17.30.030 Permitted accessory uses.**

In a G zone, the following uses and structures, which are incidental to the permitted principal uses and structures listed in Section 17.30.020, are permitted:

- A. Accessory buildings;
- B. Automobile parking in conjunction with a permitted or conditional use;
- C. One or more apartments;
- D. Home occupations;
- E. Small wind energy systems in conformance with Section 17.48.150. (Ord. 08-11 § 10: Ord. 03-15 § 12 (part): Ord. 94-04 § 1: Ord. 93-16 § 1: prior code § 30-22(c))

**17.30.040 Conditional uses.**

In a G zone, subject to the conditional use provisions of this title, the following uses and structures may be permitted:

- A. Boat and marine equipment repair facilities;
- B. Boat storage;
- C. Commercial planned unit developments;
- D. Limited marijuana cultivation facilities (only in conjunction with a marijuana retail store or a retail store).
- E. Marijuana manufacturing facilities (only in conjunction with a marijuana retail store or a retail store).
- F. Playgrounds;
- G. Recreational vehicle campground.

**17.30.050 Prohibited uses and structures.**

In a G zone, any uses or structures not of a character indicated under permitted principal uses and structures or permitted as a conditional use are prohibited. (Ord. 03-15 § 12 (part): prior code § 30-22(e))

**17.30.060 Minimum lot requirements.**

- A. Lot width: fifty feet.
- B. Lot area: six thousand feet. (Ord. 03-15 § 12 (part): prior code § 30-22(f))

**17.30.070 Minimum setback requirements.**

- A. Front yard, side yard and rear yard: subject to building code regarding fire walls and separation of buildings.
- B. Side yard where it abuts a residential zoning district: same as that required for the residential district.
- C. Rear yard where it abuts a residential zoning district: same as that required for the residential district. (Ord. 03-15 § 12 (part): prior code § 30-22(g))

**17.30.080 Maximum lot coverage by all buildings and structures.**

Unrestricted. (Ord. 03-15 § 12 (part): prior code § 30-22(h))

**17.30.090 Maximum height of buildings and structures.**

- A. Principal buildings and structures shall not exceed thirty-five feet in height, except as otherwise provided in this title.
- B. Accessory buildings shall not exceed sixteen feet in height. (Ord. 03-15 § 12 (part): prior code § 30-22(i))

**17.30.100 Required off-street parking and loading.**

Adequate off-street parking and loading spaces shall be provided in connection with any permitted use in accordance with the requirements set forth in Sections 17.48.100 and 17.48.110. (Ord. 03-15 § 12 (part): prior code § 30-22(j))

**17.30.110 Signs.**

Signs may be allowed in conjunction with any permitted use subject to the provisions of Section 17.48.090. (Ord. 03-15 § 12 (part): prior code § 30-22(k))

Section 4: Chapter 17.36 of the Valdez Municipal Code is hereby amended as follows:

**Chapter 17.36**

**L-I LIGHT INDUSTRIAL DISTRICT**

Sections:

- 17.36.010 Intent.
- 17.36.020 Permitted principal uses and structures.
- 17.36.030 Permitted accessory uses and structures.
- 17.36.040 Conditional uses.
- 17.36.050 Prohibited uses and structures.
- 17.36.060 Minimum lot requirements.
- 17.36.070 Minimum setback requirements.
- 17.36.080 Maximum lot coverage by all buildings and structures.
- 17.36.090 Maximum height of buildings and structures.
- 17.36.100 Required off-street parking and loading.
- 17.36.110 Signs.

**17.36.010 Intent.**

The L-I (light industrial) district is intended for light industrial development including light manufacturing, processing, warehousing, storage, wholesale and distribution operations, and similar processes and operations. Limited commercial uses and accessory residential uses are allowed in the L-I district to serve the uses for which the district is primarily intended. (Ord. 03-15 § 16 (part): prior code § 30-25(a))

**17.36.020 Permitted principal uses and structures.**

In an L-I zone, the following uses and structures are permitted outright:

- A. Automobile service stations;

- B. Sales and repair facilities (i.e., equipment, boat, auto body);
- C. Building material supply establishments;
- D. Brewery;
- E~~D~~. Bunkhouses;
- F. Distillery;
- G~~E~~. Professional offices;
- H~~F~~. Maintenance and service shops, construction offices and equipment storage yards;
- I~~G~~. Marijuana cultivation facilities;
- J~~H~~. Marijuana product manufacturing facilities;
- K~~I~~. Marijuana retail stores
- L~~J~~. Marijuana testing facilities;
- M~~K~~. Light manufacturing and processing operations;
- N~~L~~. Open space for recreation;
- O~~M~~. Principal permitted uses of waterfront industrial district;
- P~~N~~. Agricultural nurseries and greenhouses;
- Q~~O~~. Utilities installations, except dams, water reservoirs and sewage treatment plants;
- R~~P~~. Warehousing and indoor/outdoor storage. (Ord. 03-15 § 16 (part): prior code § 30-25(b))
- S. Winery

#### **17.36.030 Permitted accessory uses and structures.**

In an L-I zone, the following uses and structures, which are incidental to the permitted principal uses and structures listed in Section 17.36.020, are permitted:

- A. Accessory buildings;
- B. Owner/operator dwellings;
- C. Sales and service uses accessory to permitted principal uses;
- D. Watchman's facilities;
- E. Small wind energy systems in conformance with Section 17.48.150. (Ord. 08-11 § 14: Ord. 03-15 § 16 (part): prior code § 30-25(c))

#### **17.36.040 Conditional uses.**

In an L-I zone, subject to the conditional use provisions of this title, the following uses and structures may be permitted:

- A. Airports and landing fields for rotary or fixed-wing aircraft;
- B. Animal hospitals, veterinary practices and kennels;
- C. Asphalt and concrete plants;
- D. Correctional facilities;
- E. Hazardous, volatile and flammable storage and distribution;
- F. Recreational vehicle campground;
- G. Sawmills;
- H. Solid waste processing facility on tracts of not less than ten acres;
- I. RV park or campground;
- J. Mobile home courts;
- K. Outdoor shooting ranges;
- L. Restaurants, taverns and cocktail lounges;



M. Structures over 35 feet. (Ord. 03-15 § 16 (part): prior code § 30-25(d))

**17.36.050 Prohibited uses and structures.**

Any use or structure not of a character indicated under permitted principal uses and structures or permitted as a conditional use is prohibited. (Ord. 03-15 § 16 (part): prior code § 30-25(e))

**17.36.060 Minimum lot requirements.**

Width and area are determined by use and other codes. (Ord. 03-15 § 16 (part): prior code § 30-25(f))

**17.36.070 Minimum setback requirements.**

Front yard, side yard and rear yard subject to building code regarding fire walls and separation of structures. (Ord. 03-15 § 16 (part): prior code § 30-25(g))

**17.36.080 Maximum lot coverage by all buildings and structures.**

Unrestricted within setbacks. (Ord. 03-15 § 16 (part): prior code § 30-25(h))

**17.36.090 Maximum height of buildings and structures.**

Principal buildings and structures shall not exceed thirty-five feet in height, except as otherwise provided in this title. (Ord. 03-15 § 16 (part): prior code § 30-25(i))

**17.36.100 Required off-street parking and loading.**

Adequate off-street parking and loading spaces shall be provided in connection with any permitted use in accordance with the requirements set forth in Sections 17.48.100 and 17.48.110. (Ord. 03-15 § 16 (part): prior code § 30-25(j))

**17.36.110 Signs.**

Signs may be allowed in conjunction with any permitted use subject to the provisions of Section 17.48.090. (Ord. 03-15 § 16 (part): prior code § 30-25(k))

Section 5. This ordinance takes effect immediately upon passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ,  
ALASKA this \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF VALDEZ, ALASKA

\_\_\_\_\_  
Ruth E. Knight, Mayor

ATTEST:

\_\_\_\_\_  
Sheri L. Pierce, MMC, City Clerk

APPROVED AS TO FORM:

---

Anthony S. Guerriero, City Attorney

First Reading:  
Second Reading:  
Adoption:  
Yeas:  
Noes:  
Absent:  
Abstaining:

Central Business District, General Business District, and Light Industrial District



CITY OF VALDEZ, ALASKA

RESOLUTION NO. 17-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
VALDEZ, ALASKA, AUTHORIZING THE CITY CLERK TO  
DISPOSE OF CERTAIN CITY RECORDS

WHEREAS, the documents as listed in "Attachment A" and "Attachment B" are not of an historical, legal, or administrative value; and

WHEREAS, the documents have been retained for the length of the retention period as provided in Resolution No. 02-57.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Valdez, Alaska, that:

The records as listed in "Attachment A" and "Attachment B" have met the retention period as approved by Resolution No. 02-57, and may be destroyed by the City Clerk as provided in Section 2.76.080 of the Valdez Municipal Code.

PASSED AND APPROVED this 7<sup>th</sup> day of March, 2017.

CITY OF VALDEZ, ALASKA

---

Ruth E. Knight, Mayor

ATTEST:

---

Sheri L. Pierce, MMC, City Clerk

# Destruction Eligibility: Boxes

CITY OF VALDEZ

RESOLUTION 17-07: ATTACHMENT A

(COV)

FIN: Accounts Payable

(/FIN/ACCOUNTS P/)

3 Year

()

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
1	493			02/10/2014	01/01/2012	12/31/2012	12/31/2015
	P-cards from 1/1/12-3/31/12 Inclusive dates: 2012						
2	494			02/10/2014	01/01/2012	12/31/2012	12/31/2015
	P-Cards 4/1/12-6/30/12 Inclusive dates: 2012						
3	495			02/10/2014	01/01/2012	12/31/2012	12/31/2015
	P-Cards 7/1/12-9/30/12 Inclusive dates: 2012						
4	496			02/10/2014	01/01/2012	12/31/2012	12/31/2015
	P-Cards 10/1/12-12/31/12 Inclusive dates: 2012						
5	497			02/14/2014	01/01/2012	12/31/2012	12/31/2015
	ACH Payments #19 - #299 Inclusive dates: 2012						
6	498			02/14/2014	01/01/2012	12/31/2012	12/31/2015
	ACH Payments #300-530 Inclusive dates: 2012						
7	499			02/14/2014	01/01/2011	12/31/2012	12/31/2015
	A/P Checks #53248 - #53729 Inclusive dates: 2011,2012						
8	500			02/14/2014	01/01/2012	12/31/2012	12/31/2015
	A/P Checks #53730 - #54307 Inclusive dates: 2012						

Total Boxes in Record Series: 8

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

# Destruction Eligibility: Boxes

**CITY OF VALDEZ**

**FIN: Accounts Payable**

**4 Year**

**(COV)**

**(/FIN/ACCOUNTS P/)**

**()**

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
9	15			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	P-Card Reports Inclusive dates: 2011						
10	39			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	Property Changes, Billing Adjustments, Water Shut-Offs, Meter Reads, Service Orders, Credit Card Statements, Cornerstone, Alaska Court System, 911 Surcharge, Ambulance Service Reports, Fire Revenue Forms, Police Revenue Forms, Library Revenue Forms, Civic Center Revenue Forms, State of Alaska Revenue, Revenue Clearing, Miscellaneous Revenue, Miscellaneous Inclusive dates: 2011						
11	60			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	P-Card Reports Inclusive dates: 2011						
12	90			08/08/2013	01/01/2007	12/31/2011	12/31/2015
	P-Card Reports (2010-2011), Checks (2007-2008, 2011) Inclusive dates: 2007,2008,2010,2011						
13	178			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	P-Card Reports, A/P Checks # 51694 - 52119 Inclusive dates: 2011						
14	206			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	A/P Checks # 52490 - 52906 Inclusive dates: 2011						
15	228			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	A/P Checks # 52907 - 53247, ACH # 1 - 18, P-Card Reports  Inclusive dates: 2011						
16	254			07/02/2015	01/01/2010	12/31/2010	12/31/2014
	A/P Checks (11249 - 11742) Inclusive dates: 2010						
17	334			03/22/2016	01/01/2010	12/31/2010	12/31/2014
	AP Checks # 50249 -50820  Inclusive dates: 2010						
18	455			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	P-Card Reports Inclusive dates: 2011						
19	456			08/08/2013	01/01/2011	12/31/2011	12/31/2015
	A/P Checks # 52120 - 52489 Inclusive dates: 2011						
20	512			04/14/2015	01/01/2010	12/31/2010	12/31/2014
	Wells Fargo P-Card Statements and Receipts for August, September, October, November and December 2010. Inclusive dates: 2010						

**Total Boxes in Record Series: 12**

**Total Boxes in Department: 20**

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Boxes

**CITY OF VALDEZ**

**FIN: Accounts Receivable**

**(COV)**  
**(/FIN/ACCOUNTS R/)**  
**()**

**3 Year**

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
21	491			01/07/2014	01/01/2012	12/31/2012	12/31/2015
	Property Changes from January through December 2012,Billing Requests and Invoices from January through December 2012, Harbor Reports from January through July 2012 Inclusive dates: 2012						
22	492			01/07/2014	01/01/2012	12/31/2012	12/31/2015
	2012 Billing Adjustments, Meter Reads, Credit Card Statements, Cornerstone, Alaska Court System, 911 Surcharge, Ambulance Service Reports, Department Revenue, Revenue Clearing 39500, State of Alaska Revenue, Miscellaneous Revenue, Correspondence, Lease Summary, General Ledger, UT Shut Off/Dumpsters, Harbor Reports August through December 2012 Inclusive dates: 2012						

**Total Boxes in Record Series: 2**

**4 Year**

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
23	16			08/20/2013	01/01/2012	12/31/2012	12/31/2016
	Daily Cash Receipts (January 3, 2012 through October 1, 2012), Reports (January 3, 2012 through September 28, 2012) Inclusive dates: 2012						
24	17			08/20/2013	01/01/2012	12/31/2012	12/31/2016
	Daily Cash Receipts (10/1/12-1/2/13), Reports (10/1/12 - 12/31/12) Inclusive dates: 2012						

**Total Boxes in Record Series: 2**

**Total Boxes in Department: 4**

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Boxes

**CITY OF VALDEZ**

**FIN: Payroll & Taxes**

(COV)  
(/FIN/PAYROLL T/)  
( )

**6 Year**

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
25	184			10/03/2013	01/01/2006	12/31/2009	12/31/2015
	Board of Equalization Tax Appeals Inclusive dates: 2006,2007,2008,2009						
<b>Total Boxes in Record Series:</b>							<b>1</b>

**7 Year**

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
26	552			01/22/2016	01/01/2006	12/31/2009	12/31/2016
	Journal Entries (January through November 2006), Wells Fargo Statements of Transactions (2008), Bank of New York Mellon Statements (2009), The Hartford Statements (2009) Inclusive dates: 2006, 2008, 2009						
<b>Total Boxes in Record Series:</b>							<b>1</b>

**10 Year**

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
27	61			08/28/2013	01/01/2006	12/31/2006	12/31/2016
	General Ledger (06/21/06 - 12/22/06) Inclusive dates: 2006						
28	176			09/23/2013	01/01/2005	12/31/2006	12/31/2016
	Timesheets (12/19/05 - 6/4/06) Inclusive dates: 2005,2006						
<b>Total Boxes in Record Series:</b>							<b>2</b>
<b>Total Boxes in Department:</b>							<b>4</b>

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# Destruction Eligibility: Boxes

CITY OF VALDEZ

PH: Ports

6 Year

(COV)  
(/POR/PORTS/)  
( )

Item	Box#	UBN	Submitted By	Creation	From	To	Destruct
29	122			09/10/2013	01/01/1987	12/31/2008	12/31/2014
Monthly/Yearly Port Statistics (2000-2004), Airport Terminal Sublease - TCC (1997-2008) / PWSCC (1998-2008) / Valdez Aero Services Inc. (1997-2008)							
Inclusive dates:1987,1988,1989,1990,1991,1992,1993,1994,1995,1996,1997,1998,1999,2000,2001,2002,2003,2004,2005,2006,2007,2008							
Total Boxes in Record Series:							1
Total Boxes in Department:							1

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

RESOLUTION 17-07: ATTACHMENT B

(COV)

**CD: Business Registration**

(/COM/BUSINESS/)

**General**

0

Document#	Creation	From	To
<input checked="" type="checkbox"/> 5839	12/01/2016		12/31/2012
5839		#1 Cleaning Services 12-31-2012.pdf	
Hang Thi Le/Monica			
<input checked="" type="checkbox"/> 5842	12/01/2016		12/31/2012
5842		907 Snowcat LLC 12-31-2012.pdf	
Nate Smith			
<input checked="" type="checkbox"/> 5843	12/01/2016		12/31/2012
5843		A 1 Snow Removal 12-31-2012.pdf	
Steven Alley			
<input checked="" type="checkbox"/> 5848	12/01/2016		12/31/2012
5848		AA Salcha Marine 12-31-2012.pdf	
Donna Uphues			
<input checked="" type="checkbox"/> 5852	12/01/2016		12/31/2012
5852		A Rogue's Garden 12-31-2012.pdf	
Kathryn Nielsen			
<input checked="" type="checkbox"/> 5859	12/01/2016		12/31/2012
5859		Acres Kwik Trip 12-31-2012.pdf	
Phyllis Johnson			
<input checked="" type="checkbox"/> 5863	12/01/2016		12/31/2012
5863		Advocates for Victims of Violence Inc 12-31-2012.pdf	
Rowena Palomer			
<input checked="" type="checkbox"/> 5867	12/01/2016		12/31/2012
5867		Alaska Avalanche Information Center 12-31-2012.pdf	
Sarah Carter			
<input checked="" type="checkbox"/> 5871	12/01/2016		12/31/2012
5871		Alaska Chadux Corporation 12-31-2012.pdf	
Maura Shea			
<input checked="" type="checkbox"/> 5875	12/01/2016		12/31/2012
5875		Alaska Court Services Inc 12-31-2012.pdf	
Steve Arturo			
<input checked="" type="checkbox"/> 5878	12/01/2016		12/31/2012
5878		Alaska Dream Photo 12-31-2012.pdf	
Joseph Hughes			
<input checked="" type="checkbox"/> 5885	12/01/2016		12/31/2012
5885		Alaska Geographic Association 12-31-2012.pdf	
Christy Shira			
<input checked="" type="checkbox"/> 5891	12/01/2016		12/31/2012
5891		Alaska Interlock 12-31-2012.pdf	
Susan Barnum			
<input checked="" type="checkbox"/> 5894	12/01/2016		12/31/2012
5894		Alaska Marine Guides LLC 12-31-2012.pdf	
Mark Young			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 5898	12/01/2016		12/31/2012
5898	Alaska Maritime Services 12-31-2012.pdf		
Mark Delozier			
<input checked="" type="checkbox"/> 5901	12/01/2016		12/31/2012
5901	Alaska Monitoring & Drug Testing LLC 12-31-2012.pdf		
Kimberly Scott			
<input checked="" type="checkbox"/> 5907	12/01/2016		12/31/2012
5907	Alaska Power Vac LLC 12-31-2012.pdf		
Anita Leader			
<input checked="" type="checkbox"/> 5910	12/01/2016		12/31/2012
5910	Avis Rent A Car 12-31-2012.pdf		
M.E. Halcro			
<input checked="" type="checkbox"/> 5914	12/01/2016		12/31/2012
5914	Alaska Tanker Company LLC 12-31-2012.pdf		
Rene Chrystal			
<input checked="" type="checkbox"/> 5918	12/01/2016		12/31/2012
5918	Alaska West Express Inc 12-31-2012.pdf		
Sherry Thompson			
<input checked="" type="checkbox"/> 5922	12/01/2016		12/31/2012
5922	Alaskai Charters 12-31-2012.pdf		
Wayne Gunion			
<input checked="" type="checkbox"/> 5928	12/01/2016		12/31/2012
5928	Amber M. McGee 12-31-2012.pdf		
Amber McGee			
<input checked="" type="checkbox"/> 5932	12/01/2016		12/31/2012
5932	Alaskan Auto Inc 12-31-2012.pdf		
Kelly Walls			
<input checked="" type="checkbox"/> 5942	12/01/2016		12/31/2012
5942	Alaskan Leisure 12-31-2012.pdf		
Fred & Colleen Kuykendall			
<input checked="" type="checkbox"/> 5944	12/01/2016		12/31/2012
5944	Anadyr Adventures Inc 12-31-2012.pdf		
Hedy Sarney			
<input checked="" type="checkbox"/> 5948	12/01/2016		12/31/2012
5948	Anchorage Funeral Home Inc 12-31-2012.pdf		
Blaine Elder			
<input checked="" type="checkbox"/> 5952	12/01/2016		12/31/2012
5952	Angry Alaskan 12-31-2012.pdf		
Jamie Schnider			
<input checked="" type="checkbox"/> 5956	12/01/2016		12/31/2012
5956	Autocat Recycling of Alaska 12-31-2012.pdf		
Jeremy Symens			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

**(COV)**

**(/COM/BUSINESS/)**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 5961	12/01/2016		05/02/2011
5961		Angry Alaskan 05-02-2011.pdf	
Jamie Schnider			
<input checked="" type="checkbox"/> 5964	12/01/2016		12/31/2012
5964		Alyeska Pipeline Service Co 12-31-2012.pdf	
Robert Thaggard			
<input checked="" type="checkbox"/> 5968	12/01/2016		12/31/2012
5968		APEX Alaska Inc 12-31-2012.pdf	
Dean Blood			
<input checked="" type="checkbox"/> 5973	12/01/2016		12/31/2012
5973		Appraisal Company of Alaska LLC 12-31-2012.pdf	
Michael Renfro			
<input checked="" type="checkbox"/> 5977	12/01/2016		12/31/2012
5977		Arrow Alaska Transportation 12-31-2012.pdf	
Frank Blood			
<input checked="" type="checkbox"/> 5981	12/01/2016		12/31/2012
5981		Aurora Charters 12-31-2012.pdf	
Rodney & Stacey Mitchell			
<input checked="" type="checkbox"/> 5985	12/01/2016		12/31/2012
5985		The Ascending Path LLC 12-31-2012.pdf	
Matt Szundy			
<input checked="" type="checkbox"/> 5989	12/01/2016		12/31/2012
5989		Arvidson Chiropractic 12-31-2012.pdf	
Brad Arvidson			
<input checked="" type="checkbox"/> 5993	12/01/2016		12/31/2012
5993		Arts Design LLC 12-31-2012.pdf	
Debra Yamakami			
<input checked="" type="checkbox"/> 5997	12/01/2016		12/31/2012
5997		Auklet Charter Services 12-31-2012.pdf	
David Janka			
<input checked="" type="checkbox"/> 5999	12/01/2016		12/31/2012
5999		Bahama Hawks 12-31-2012.pdf	
Sheri Pierce			
<input checked="" type="checkbox"/> 6005	12/01/2016		12/31/2012
6005		BASS-IC DJ 12-31-2012.pdf	
Brett Wells			
<input checked="" type="checkbox"/> 6009	12/01/2016		12/31/2012
6009		Bayside RV Park 12-31-2012.pdf	
Debra Hansen			
<input checked="" type="checkbox"/> 6011	12/01/2016		12/31/2012
6011		Beads By Barbara 12-31-2012.pdf	
Barbara Rutherford			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6015	12/01/2016		12/31/2012
6015		Beautiful Body by Mandy 12-31-2012.pdf	
Amanda Winchell			
<input checked="" type="checkbox"/> 6019	12/01/2016		12/31/2012
6019		Bear Creek Cabins & RV Park Inc 12-31-2012.pdf	
LaVerne Eickman			
<input checked="" type="checkbox"/> 6025	12/01/2016		12/31/2012
6025		Bella's Bitz 12-31-2012.pdf	
Jeanne & Marina Stitzel			
<input checked="" type="checkbox"/> 6028	12/01/2016		12/31/2012
6028		Bergey Family Farm 12-31-2012.pdf	
Thomas Bergey			
<input checked="" type="checkbox"/> 6035	12/01/2016		12/31/2012
6035		Birchwood Properties 12-31-2012.pdf	
Stanley Porritt			
<input checked="" type="checkbox"/> 6039	12/01/2016		12/31/2012
6039		Berth II Inc 12-31-2012.pdf	
Annie Wiard			
<input checked="" type="checkbox"/> 6043	12/01/2016		12/31/2012
6043		Best Western Valdez Harbor Inn 12-31-2012.pdf	
Bidarka Inn Homer Inc			
<input checked="" type="checkbox"/> 6045	12/01/2016		12/31/2012
6045		Big Boys Toys 12-31-2012.pdf	
Thomas Kinnen			
<input checked="" type="checkbox"/> 6061	12/01/2016		12/31/2012
6061		Braco Rental 12-31-2012.pdf	
William Brasic			
<input checked="" type="checkbox"/> 6067	12/01/2016		12/31/2012
6067		Bristow Alaska Inc 12-31-2012.pdf	
Rick Rogers			
<input type="checkbox"/> 6068	12/01/2016		02/08/2010
6068		Bristow Alaska Inc 02-08-2010.pdf	
Rick Rogers			
<input checked="" type="checkbox"/> 6070	12/01/2016		12/31/2012
6070		Brown Enterprises 12-31-2012.pdf	
Joel Brown			
<input checked="" type="checkbox"/> 6072	12/01/2016		12/31/2012
6072		Bugamvilla LLC 12-31-2012.pdf	
Alberto Benvenuto			
<input checked="" type="checkbox"/> 6074	12/01/2016		12/31/2012
6074		C & R Trucking 12-31-2012.pdf	
Cleve Steadman			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6078	12/01/2016		12/31/2012
6078	CH2M Hill Alaska Inc 12-31-2012.pdf		
John Bauer			
<input checked="" type="checkbox"/> 6084	12/01/2016		12/31/2012
6084	Cap'n Patty Charters 12-31-2012.pdf		
Michael Wing			
<input checked="" type="checkbox"/> 6089	12/01/2016		12/31/2012
6089	Capt'n Joe's Gas 12-31-2012.pdf		
Laura Saxe			
<input checked="" type="checkbox"/> 6093	12/01/2016		12/31/2012
6093	Carlile Transportation Systems Inc 12-31-2012.pdf		
Harry McDonald			
<input checked="" type="checkbox"/> 6097	12/01/2016		12/31/2012
6097	The Center Market 12-31-2012.pdf		
Alex Davis & Duane Clark			
<input checked="" type="checkbox"/> 6102	12/01/2016		12/31/2012
6102	Ceramic Studio 12-31-2012.pdf		
Tina Russell			
<input checked="" type="checkbox"/> 6106	12/01/2016		12/31/2012
6106	Chena RV Park 12-31-2012.pdf		
Everett & Judith Bartlett			
<input checked="" type="checkbox"/> 6110	12/01/2016		12/31/2012
6110	Chugach Helicopter Skiing LLC 12-31-2012.pdf		
Scott Raynor			
<input checked="" type="checkbox"/> 6113	12/01/2016		12/31/2012
6113	Chugach Materials LLC 12-31-2012.pdf		
Dean & Karen Cummings			
<input checked="" type="checkbox"/> 6119	12/01/2016		12/31/2012
6119	C J's 12-31-2012.pdf		
Laura Saxe			
<input checked="" type="checkbox"/> 6123	12/01/2016		12/31/2012
6123	Class 3 Weaponry 12-31-2012.pdf		
Thomas Pratt			
<input checked="" type="checkbox"/> 6124	12/01/2016		04/01/2011
6124	Class 3 Weaponry 04-01-2011.pdf		
Thomas Pratt			
<input checked="" type="checkbox"/> 6129	12/01/2016		12/31/2012
6129	Clean Alaska 12-31-2012.pdf		
Claudia Kipar			
<input checked="" type="checkbox"/> 6136	12/01/2016		12/31/2012
6136	Copper River Red Spud Company 12-31-2012.pdf		
Douglas Vollman			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

**(COV)**

**(/COM/BUSINESS/)**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6139	12/01/2016		12/31/2012
6139		Copper Valley Internet 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6142	12/01/2016		12/31/2012
6142		Copper Valley Long Distance Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6145	12/01/2016		12/31/2012
6145		Copper Valley Telecom 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6151	12/01/2016		12/31/2012
6151		Crowley Petroleum Distribution Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6154	12/01/2016		12/31/2012
6154		Curry Inspection Services 12-31-2012.pdf	
David Curry			
<input checked="" type="checkbox"/> 6156	12/01/2016		12/31/2012
6156		Custom Works 12-31-2012.pdf	
Robert Cole			
<input checked="" type="checkbox"/> 6159	12/01/2016		12/31/2012
6159		Copper Valley Wireless Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6162	12/01/2016		12/31/2012
6162		Corsair Charters LLC 12-31-2012.pdf	
Moria & Dan Ureda			
<input checked="" type="checkbox"/> 6166	12/01/2016		12/31/2012
6166		CPD Alaska LLC 12-31-2012.pdf	
<input type="checkbox"/> 6168	12/01/2016		11/16/2011
6168		CPD Alaska LLC 11-16-2011.pdf	
<input checked="" type="checkbox"/> 6172	12/01/2016		12/31/2012
6172		D & G Unlimited 12-31-2012.pdf	
Greg & Deanna Gudgeall			
<input checked="" type="checkbox"/> 6176	12/01/2016		12/31/2012
6176		D & K Landscaping 12-31-2012.pdf	
David Towne			
<input checked="" type="checkbox"/> 6180	12/01/2016		12/31/2012
6180		D Rock B Custom Guns LLC 12-31-2012.pdf	
Barbara Rusher			
<input type="checkbox"/> 6182	12/01/2016		04/21/2008
6182		D Rock B Custom Guns LLC 04-21-2008 (DUP 6182).PDF	
Barbara Rusher			
<input checked="" type="checkbox"/> 6183	12/01/2016		09/01/2001
6183		D Rock B Custom Guns LLC 09-01-2001.pdf	
Barbara Rusher			
<input checked="" type="checkbox"/> 6188	12/01/2016		12/31/2012
6188		DCG Real-Estate 12-31-2012.pdf	
Doug & Cody Galipeau			
<input checked="" type="checkbox"/> 6195	12/01/2016		12/31/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
6195		Deering Customs 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6199	12/01/2016	John Deering	12/31/2012
6199		Deaton Enterprises Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6203	12/01/2016	Kenneth & Kelly Deaton	12/31/2012
6203		Delicate Spectrum Engineering LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6211	12/01/2016	David Hippe	12/31/2012
6211		The Dental Office 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6216	12/01/2016	Dale Houseman	12/31/2012
6216		Dish Network LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6220	12/01/2016	Tamara Volmer	12/31/2012
6220		Donna Lane Associates 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6225	12/01/2016	Donna Lane	12/31/2012
6225		Door Systems of Alaska Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6226	12/01/2016	Elizabeth Bergh	10/03/2000
6226		Door Systems of Alaska Inc 10-03-2000.pdf	
<input checked="" type="checkbox"/> 6227	12/01/2016	Elizabeth Bergh	10/03/2000
6227		Door Systems of Alaska Inc 10-03-2000 (DUP 6227).PDF	
<input checked="" type="checkbox"/> 6228	12/01/2016	Elizabeth Bergh	12/31/2012
6228		DR Refrigeration 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6232	12/01/2016	Devin Reiss	12/31/2012
6232		Dunning Enterprises 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6256	12/01/2016	Dwain Dunning	12/31/2012
6256		Eagles Auxiliary #1971 12-31-2012.pdf	
<input type="checkbox"/> 6258	12/01/2016	Carole Derifield	02/13/2008
6258		Eagles Auxiliary #1971 02-13-2008.pdf	
<input checked="" type="checkbox"/> 6261	12/01/2016	Carole Derifield	12/31/2012
6261		Eagle's Nest Unlimited 12-31-2012.pdf	
<input type="checkbox"/> 6263	12/01/2016	Steve Waller	07/19/1989

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
6263		Eagle's Nest Unlimited 07-19-1989.pdf	
<input checked="" type="checkbox"/> 6271	12/01/2016	Steve Waller	12/31/2012
6271		ERA Helicopters LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6273	12/01/2016	Seacor Holdings	12/31/2012
6273		The Fat Mermaid 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6277	12/01/2016	Karen Ables	12/31/2012
6277		Fire Art Pyrotechnics 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6284	12/01/2016	Matthew Brown	12/31/2012
6284		G & S Management Services LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6291	12/01/2016	Gilberto Guarderas	12/31/2012
6291		Eagle's Rest RV Park 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6302	12/01/2016	Laura Saxe	12/31/2012
6302		First National Bank Alaska 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6306	12/01/2016		12/31/2012
6306		Ernesto's Taqueria 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6309	12/01/2016	Ernesto Hernadez	12/31/2012
6309		First Student Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6312	12/01/2016	Monica Conger	12/31/2012
6312		Fish Central 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6321	12/01/2016	Gregory Kern	12/31/2012
6321		Frontier Community Services Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6325	12/01/2016	James Kenneth Duff	12/31/2012
6325		Geo Engineers Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6328	12/01/2016	Charolette Henry	12/31/2012
6328		Glacier Auto Glass Ltd 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6333	12/01/2016	Ron Gilbert	12/31/2012
6333		Frontier Taxidermy 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6339	12/01/2016	David Winney	12/31/2012
6339		Fu Kung Chinese Restaurant 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6340	12/01/2016		02/28/2011
6340		Fu Kung Chinese Restaurant 02-28-2011.pdf	
<input checked="" type="checkbox"/> 6344	12/01/2016		12/31/2012
6344		GCI Communication Corp 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6347	12/01/2016		12/31/2012
6347		GRS Controls LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6352	12/01/2016		12/31/2012
6352		Gulf Coast Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6356	12/01/2016		12/31/2012
6356		Gunion's Towing 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6359	12/01/2016		12/31/2012
6359		Gunion's Trucking 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6364	12/01/2016		12/31/2012
6364		Geo Works 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6368	12/01/2016		12/31/2012
6368		Glacier Mini Storage 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6372	12/01/2016		12/31/2012
6372		Glacier Sign and Lighting Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6378	12/01/2016		12/31/2012
6378		Glacier Wildlife Cruises-Lu Lu Belle 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6387	12/01/2016		12/31/2012
6387		Great Land Acupuncture 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6388	12/01/2016		07/19/2012
6388		Great Land Acupuncture 07-19-2012.pdf	
<input type="checkbox"/> 6390	12/01/2016		08/20/2012
6390		Great Land Acupuncture 08-20-2012 (DUP 6390).PDF	
<input checked="" type="checkbox"/> 6391	12/01/2016		12/31/2012
6391		Ernesto's Mobile Grill 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

CITY OF VALDEZ

CD: Business Registration

General

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6396	12/01/2016		09/15/2012
6396		Ernesto's Mobile Grill 09-15-2012.pdf	
Amalia Estrada			
<input type="checkbox"/> 6398	12/01/2016		06/07/2012
6398		Ernesto's Mobile Grill 06-07-2012.pdf	
Ernesto Hernandez			
<input checked="" type="checkbox"/> 6401	12/01/2016		12/31/2012
6401		H2O Guides Inc 12-31-2012.pdf	
Dean and Karen Cummings			
<input checked="" type="checkbox"/> 6403	12/01/2016		04/30/2012
6403		H2O Guides Inc 04-30-2012.pdf	
Dean and Karen Cummings			
<input checked="" type="checkbox"/> 6408	12/01/2016		12/31/2012
6408		Haltness Equipment LLC 12-31-2012.pdf	
Julie Haltness			
<input checked="" type="checkbox"/> 6421	12/01/2016		12/31/2012
6421		Handyman Scott 12-31-2012.pdf	
Scott Randall			
<input checked="" type="checkbox"/> 6424	12/01/2016		12/31/2012
6424		Hedberg's Mobile Welding 12-31-2012.pdf	
Bruce Hedberg			
<input checked="" type="checkbox"/> 6427	12/01/2016		02/01/1979
6427		Herringbay PE 02-01-1979.pdf	
Richard Smith			
<input checked="" type="checkbox"/> 6430	12/01/2016		12/31/2012
6430		Hodge Enterprises 12-31-2012.pdf	
Tim Hodge			
<input checked="" type="checkbox"/> 6432	12/01/2016		12/31/2012
6432		Home Town Services 12-31-2012.pdf	
John Rogers			
<input checked="" type="checkbox"/> 6436	12/01/2016		12/31/2012
6436		Integrity Networks Inc 12-31-2012.pdf	
John Russell			
<input checked="" type="checkbox"/> 6443	12/01/2016		12/31/2012
6443		Hirsch LLC 12-31-2012.pdf	
Herb Hirsch			
<input checked="" type="checkbox"/> 6447	12/01/2016		12/31/2012
6447		Hook, Line & Sinkers 12-31-2012.pdf	
Lawrence Hodges			
<input checked="" type="checkbox"/> 6453	12/01/2016		12/31/2012
6453		Hursh & Assoc. Realtors 12-31-2012.pdf	
Diann Hursh			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6458	12/01/2016		12/31/2012
6458		In And Out Cleaning Services 12-31-2012.pdf	
Amanda Baird			
<input checked="" type="checkbox"/> 6466	12/01/2016		12/31/2012
6466		HDR Alaska Inc 12-31-2012.pdf	
Chad Hartnett			
<input checked="" type="checkbox"/> 6473	12/01/2016		12/31/2012
6473		Headhunters Beauty Salon 12-31-2012.pdf	
Amalia Estrada			
<input checked="" type="checkbox"/> 6479	12/01/2016		12/31/2012
6479		Hamerly's Trucking LLC 12-31-2012.pdf	
Ryan Hamerly			
<input type="checkbox"/> 6480	12/01/2016		12/22/2011
6480		Hamerly's Trucking LLC 12-22-2011.pdf	
Ryan Hamerly			
<input checked="" type="checkbox"/> 6484	12/01/2016		12/31/2012
6484		Harbor Landing General Store Inc 12-31-2012.pdf	
Debbie McCann			
<input checked="" type="checkbox"/> 6488	12/01/2016		12/31/2012
6488		Harding Ranch Inc 12-31-2012.pdf	
Jeff Harding			
<input checked="" type="checkbox"/> 6489	12/01/2016		12/31/2012
6489		Harding Ranch Inc 12-31-2012 (DUP 6489).PDF	
Jeff Harding			
<input checked="" type="checkbox"/> 6496	12/01/2016		12/31/2012
6496		Lanning Engineering 12-31-2012.pdf	
David Lanning			
<input checked="" type="checkbox"/> 6501	12/01/2016		12/31/2012
6501		Latte Dah 12-31-2012.pdf	
Kelly Deaton			
<input checked="" type="checkbox"/> 6505	12/01/2016		12/31/2012
6505		Law Offices of BixbyFranciosi PC 12-31-2012.pdf	
Michael Franciosi			
<input checked="" type="checkbox"/> 6514	12/01/2016		12/31/2012
6514		Knots by Scoe 12-31-2012.pdf	
James Ruscoe			
<input checked="" type="checkbox"/> 6518	12/01/2016		12/31/2012
6518		L & M Financial Services Inc 12-31-2012.pdf	
Leo Paddock			
<input checked="" type="checkbox"/> 6522	12/01/2016		12/31/2012
6522		Lantis Fireworks & Lasers Alaska LLC 12-31-2012.pdf	
Michael Bowen			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6523	12/01/2016		10/04/2011
6523		Lanning Engineering 10-04-2011.pdf	
Michael Bowen			
<input checked="" type="checkbox"/> 6535	12/01/2016		12/31/2012
6535		Jones Carpet Care 12-31-2012.pdf	
Sam and Mona Jones			
<input checked="" type="checkbox"/> 6539	12/01/2016		12/31/2012
6539		Katie Valentine Photography 12-31-2012.pdf	
Katie Valentine			
<input checked="" type="checkbox"/> 6543	12/01/2016		12/31/2012
6543		KCHU 770AM 12-31-2012.pdf	
Daniel Sparrell			
<input checked="" type="checkbox"/> 6547	12/01/2016		12/31/2012
6547		Keller Services 12-31-2012.pdf	
Jeffrey Keller			
<input checked="" type="checkbox"/> 6551	12/01/2016		12/31/2012
6551		Keystone Hotel 12-31-2012.pdf	
Hidefumi Kono			
<input checked="" type="checkbox"/> 6556	12/01/2016		12/31/2012
6556		Kirby Sales & Service of Alaska 12-31-2012.pdf	
Stan Borucki			
<input checked="" type="checkbox"/> 6562	12/01/2016		05/18/2011
6562		Janet Voska Massage Therapist 05-18-2011.pdf	
Janet Voska			
<input checked="" type="checkbox"/> 6565	12/01/2016		12/31/2012
6565		Jim's Gun Depot 12-31-2012.pdf	
James Larcom			
<input checked="" type="checkbox"/> 6571	12/01/2016		12/31/2012
6571		Johnson Trailer Court 12-31-2012.pdf	
Erik Haltness			
<input checked="" type="checkbox"/> 6579	12/01/2016		12/31/2012
6579		LifeSongs Antiques & Bead Design 12-31-2012.pdf	
Sharon and Larry Marchant			
<input checked="" type="checkbox"/> 6585	12/01/2016		12/31/2012
6585		Lone Moose Outfitters 12-31-2012.pdf	
Joshua Larsen			
<input checked="" type="checkbox"/> 6590	12/01/2016		12/31/2012
6590		Lounsbury & Associates Inc 12-31-2012.pdf	
Jackie McIntosh			
<input checked="" type="checkbox"/> 6595	12/01/2016		12/31/2012
6595		Loving Kindness A Helping Hand LLC 12-31-2012.pdf	
Cynthia Ebb			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

(COV)

(/COM/BUSINESS/)

**General**

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6600	12/01/2016		12/31/2012
6600		Magpies Baked Goods 12-31-2012.pdf	
Margaret Nylund			
<input checked="" type="checkbox"/> 6604	12/01/2016		12/31/2012
6604		Luck of the Irish Charters 12-31-2012.pdf	
Patrick and Peggy Bookey			
<input checked="" type="checkbox"/> 6607	12/01/2016		12/31/2012
6607		Mai Thai Alaska LLC 12-31-2012.pdf	
Nobleza Bailey			
<input checked="" type="checkbox"/> 6613	12/01/2016		07/11/2012
6613		Mandi's Place 07-11-2012.pdf	
Jerid Hesseling and Mandi Huddleston			
<input checked="" type="checkbox"/> 6620	12/01/2016		12/31/2012
6620		Mark's Repair Inc 12-31-2012.pdf	
Mark Cline			
<input checked="" type="checkbox"/> 6623	12/01/2016		12/31/2012
6623		Martin Engineering Inc 12-31-2012.pdf	
Mark Martin			
<input checked="" type="checkbox"/> 6629	12/01/2016		12/31/2012
6629		MaryLou R Vanderburg 12-31-2012.pdf	
MaryLou R Vanderburg			
<input checked="" type="checkbox"/> 6631	12/01/2016		12/31/2012
6631		Quilting In My Own Time 12-31-2012.pdf	
Karen Feero			
<input checked="" type="checkbox"/> 6636	12/01/2016		12/31/2012
6636		Massage by Carol 12-31-2012.pdf	
Carol Crisp			
<input checked="" type="checkbox"/> 6642	12/01/2016		12/31/2012
6642		Massage by Nanci 12-31-2012.pdf	
Nanci Hill			
<input checked="" type="checkbox"/> 6643	12/01/2016		03/03/2011
6643		Massage by Nanci 03-03-2011.pdf	
Nanci Hill			
<input checked="" type="checkbox"/> 6648	12/01/2016		12/31/2012
6648		McCay Food Services Inc 12-31-2012.pdf	
Joseph and John McCay			
<input checked="" type="checkbox"/> 6652	12/01/2016		12/31/2012
6652		McGee's Snow Removal 12-31-2012.pdf	
Christian McGee			
<input checked="" type="checkbox"/> 6655	12/01/2016		12/31/2012
6655		McKay Yard Service 12-31-2012.pdf	
Scott McKay			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6660	12/01/2016		12/31/2012
6660		McKeag's Outpost 12-31-2012.pdf	
Darcy Rossenborg			
<input checked="" type="checkbox"/> 6671	12/01/2016		12/31/2012
6671		Mike's Palace 12-31-2012.pdf	
Okhee Cho			
<input checked="" type="checkbox"/> 6682	12/01/2016		12/31/2012
6682		Miss Peggy's Espresso & Ice Cream LLC 12-31-2012.pdf	
Peggy Giles			
<input checked="" type="checkbox"/> 6683	12/01/2016		09/15/2012
6683		Miss Peggy's Espresso & Ice Cream LLC 09-15-2012.pdf	
Peggy Giles			
<input checked="" type="checkbox"/> 6688	12/01/2016		12/31/2012
6688		MJC Equipment Consultant 12-31-2012.pdf	
Eligra Ragan			
<input checked="" type="checkbox"/> 6691	12/01/2016		12/31/2012
6691		MKS TEC 12-31-2012.pdf	
Michael Lares			
<input checked="" type="checkbox"/> 6696	12/01/2016		12/31/2012
6696		Moore Alaska Consulting 12-31-2012.pdf	
Frances (Sandy) Moore			
<input checked="" type="checkbox"/> 6700	12/01/2016		12/31/2012
6700		Mountain Sky Hotel & Suites 12-31-2012.pdf	
Jessilyn Hong			
<input checked="" type="checkbox"/> 6706	12/01/2016		12/31/2012
6706		Mr Clean 12-31-2012.pdf	
Amalia Estrada			
<input checked="" type="checkbox"/> 6709	12/01/2016		12/31/2012
6709		My Alaska Products 12-31-2012.pdf	
Daniel Perkins			
<input checked="" type="checkbox"/> 6713	12/01/2016		12/31/2012
6713		New Horizons Telecom Inc 12-31-2012.pdf	
Ronald Sopko - Agent			
<input checked="" type="checkbox"/> 6724	12/01/2016		12/31/2012
6724		No Name Pizza 12-31-2012.pdf	
Kyung Greever			
<input checked="" type="checkbox"/> 6728	12/01/2016		12/31/2012
6728		North Pacific Fuel 12-31-2012.pdf	
Petro Star Inc			
<input checked="" type="checkbox"/> 6732	12/01/2016		12/31/2012
6732		North Star Terminal and Stevedore Co LLC 12-31-2012.pdf	
Susan Springer			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6736	12/01/2016		12/31/2012
6736		North Wave Communications Inc 12-31-2012.pdf	
Laurie Prax			
<input checked="" type="checkbox"/> 6739	12/01/2016		12/31/2012
6739		Northern Forests Bioenergy Supply 12-31-2012.pdf	
Diane and Randall Lemieux			
<input checked="" type="checkbox"/> 6743	12/01/2016		12/31/2012
6743		Northern Magic Charters-Seaclusion Saltw 12-31-2012.pdf	
Dan Eames			
<input checked="" type="checkbox"/> 6760	12/01/2016		12/31/2012
6760		Off the Map Consulting 12-31-2012.pdf	
Lisa and Daniel Sparrell			
<input checked="" type="checkbox"/> 6764	12/01/2016		12/31/2012
6764		Northwind 12-31-2012.pdf	
Leo Paddock			
<input checked="" type="checkbox"/> 6770	12/01/2016		12/31/2012
6770		O'Neil Tax & Accounting 12-31-2012.pdf	
Jeremy O'Neil			
<input checked="" type="checkbox"/> 6775	12/01/2016		12/31/2012
6775		Ootana Aqua-Ha Conservation Group 12-31-2012.pdf	
Rusty Hansen			
<input checked="" type="checkbox"/> 6780	12/01/2016		12/31/2012
6780		Puffin Learning Center LLC 12-31-2012.pdf	
Christine Kupczyk			
<input checked="" type="checkbox"/> 6788	12/01/2016		12/31/2012
6788		Quiet Waters 12-31-2012.pdf	
Tiffeni Major			
<input checked="" type="checkbox"/> 6794	12/01/2016		12/31/2012
6794		Orion Charters 12-31-2012.pdf	
Dave and Frieda Wiley			
<input checked="" type="checkbox"/> 6798	12/01/2016		12/31/2012
6798		P & R Enterprises Inc 12-31-2012.pdf	
Ricky and Carey Wade			
<input checked="" type="checkbox"/> 6802	12/01/2016		12/31/2012
6802		Pangaea Adventures 12-31-2012.pdf	
Tim Duffy			
<input checked="" type="checkbox"/> 6807	12/01/2016		12/31/2012
6807		Panorama North 12-31-2012.pdf	
Rodney Morrison and Kip Norris			
<input checked="" type="checkbox"/> 6812	12/01/2016		12/31/2012
6812		Paul J Silveira DMD 12-31-2012.pdf	
Paul Silveira			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:**

**Date:**



# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6817 6817 Karen Cline	12/01/2016	Paw Power Kennels 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6821 6821 Sara Plagge	12/01/2016	Peter Pan Seafoods Inc 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6823 6823 Phil Dickenson	12/01/2016	Phil's Snow Removal and Land Clearing 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6827 6827 Dennis Petre	12/01/2016	Petre's Fishing Charters 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6831 6831 Brian McConnell	12/01/2016	PND Engineers Inc 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6838 6838 Paula Mountjoy	12/01/2016	Polar Bug Threads 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6840 6840 The Reynolds Trust - Larry Reynolds	12/01/2016	Port Valdez Marine & Outdoors (Reynolds) 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6844 6844 Ronald Retalia	12/01/2016	Premier Wireless & Satellite LLC 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6851 6851 Richard and Connie Ballow	12/01/2016	Prince William Sound Sportfishing Advent 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6854 6854 Janet Sholer	12/01/2016	Prince William Sound Subway Inc 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6858 6858 Joe Prax	12/01/2016	Prospector Outfitters Inc 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6862 6862 Sean McCallister	12/01/2016	Providence Valdez Medical Center 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6865 6865 Ricky Simpson	12/01/2016	Oldtown Burgers 12-31-2012.pdf	12/31/2012
<input checked="" type="checkbox"/> 6866 6866 Ricky Simpson	12/01/2016	Oldtown Burgers 09-15-2012.pdf	09/15/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6883	12/01/2016		12/31/2012
6883	The O'Neil Law Office LLC 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6892	12/01/2016		12/31/2012
6892	R & R Diving Services 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6900	12/01/2016		12/31/2012
6900	R Bell Enterprises (Janitorial) 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6903	12/01/2016		12/31/2012
6903	Raven Charters 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6909	12/01/2016		12/31/2012
6909	Reel Facts 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6921	12/01/2016		12/31/2012
6921	Rise Alaska LLC 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6929	12/01/2016		12/31/2012
6929	Rodney Walters 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6936	12/01/2016		12/31/2012
6936	RSA Engineering Inc 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6941	12/01/2016		12/31/2012
6941	Rumor Has It 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6942	12/01/2016		12/31/2012
6942	Rumor Has It 12-31-2012 (DUP 6942).PDF		
<input checked="" type="checkbox"/> 6943	12/01/2016		07/13/2010
6943	Rumor Has It 07-13-2010.pdf		
<input checked="" type="checkbox"/> 6950	12/01/2016		12/31/2012
6950	Sabre Service LLC 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6954	12/01/2016		12/31/2012
6954	Sacred Grounds Espresso LLC 12-31-2012.pdf		
<input checked="" type="checkbox"/> 6958	12/01/2016		12/31/2012
6958	Safeway 12-31-2012.pdf		
	Elizabeth Alwine		

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

(COV)

(/COM/BUSINESS/)

**General**

( )

Document#	Creation	From	To
<input checked="" type="checkbox"/> 6962	12/01/2016		12/31/2012
<input checked="" type="checkbox"/> 6962		Safway Services LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6968	12/01/2016		12/31/2012
6968		Salcha Marine Inc 12-31-2012.pdf	
Donna Uphues			
<input checked="" type="checkbox"/> 6972	12/01/2016		12/31/2012
6972		Salon Eclipse 12-31-2012.pdf	
Heather Seiber			
<input checked="" type="checkbox"/> 6977	12/01/2016		12/31/2012
6977		Salty Stitches LLC 12-31-2012.pdf	
Emmie Swanson			
<input type="checkbox"/> 6978	12/01/2016		04/21/2010
6978		Salty Stitches LLC 04-21-2010.pdf	
Emmie Swanson			
<input checked="" type="checkbox"/> 6983	12/01/2016		12/31/2012
6983		Samson Tug and Barge Co Inc 12-31-2012.pdf	
Juli Audette			
<input checked="" type="checkbox"/> 6987	12/01/2016		12/31/2012
6987		Sanity Charters 12-31-2012.pdf	
Ken and Marla Larson			
<input checked="" type="checkbox"/> 6990	12/01/2016		12/31/2012
6990		Science Applications International Corp 12-31-2012.pdf	
<input checked="" type="checkbox"/> 6994	12/01/2016		12/31/2012
6994		Second Time Around 12-31-2012.pdf	
Tina Russell			
<input checked="" type="checkbox"/> 7003	12/01/2016		12/31/2012
7003		Shark Tooth Charters 12-31-2012.pdf	
David Pope			
<input checked="" type="checkbox"/> 7011	12/01/2016		12/31/2012
7011		Shipwreck Snow Removal & Landscaping 12-31-2012.pdf	
Joseph Szmyd			
<input checked="" type="checkbox"/> 7015	12/01/2016		12/31/2012
7015		Silver Bay Seafoods-Valdez LLC 12-31-2012.pdf	
John Lotzgesell			
<input checked="" type="checkbox"/> 7019	12/01/2016		12/31/2012
7019		Silverback Investments Inc 12-31-2012.pdf	
Peggy Dodd			
<input checked="" type="checkbox"/> 7023	12/01/2016		12/31/2012
7023		Small Fry Preschool LLC 12-31-2012.pdf	
Darrell and Claudie Banner			
<input checked="" type="checkbox"/> 7036	12/01/2016		12/31/2012
7036		Sound Realty 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7041	12/01/2016		12/31/2012
7041	Sound Services 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7045	12/01/2016		12/31/2012
7045	Sound View Apartments 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7049	12/01/2016		12/31/2012
7049	Sound Web Solutions LLC 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7054	12/01/2016		12/31/2012
7054	Sourdough RV 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7057	12/01/2016		12/31/2012
7057	Split Endz 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7062	12/01/2016		12/31/2012
7062	Spruce Tree Rental 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7069	12/01/2016		12/31/2012
7069	Stan Stephens Cruises Inc 12-31-2012.pdf		
<input type="checkbox"/> 7073	12/01/2016		03/18/2011
7073	A String of Purls 03-18-2011.pdf		
<input checked="" type="checkbox"/> 7074	12/01/2016		12/31/2012
7074	Stumpy's LLC 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7076	12/01/2016		12/31/2012
7076	Sugar & Spice Everything Nice 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7092	12/01/2016		12/31/2012
7092	Tenkiller Taxidermy 12-31-2012.pdf		
<input checked="" type="checkbox"/> 7093	12/01/2016		07/13/2011
7093	Tenkiller Taxidermy 07-13-2011.pdf		
<input checked="" type="checkbox"/> 7101	12/01/2016		12/31/2012
7101	THC Off The Hook Bar and Grill 12-31-2012.pdf		
Alberto Benvenuto			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

(COV)

(/COM/BUSINESS/)

**General**

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7108	12/01/2016		12/31/2012
7108		The Chocolate Gypsy LLC 12-31-2012.pdf	
Deborah Curtis			
<input checked="" type="checkbox"/> 7109	12/01/2016		11/23/2010
7109		The Chocolate Gypsy LLC 11-23-2010.pdf	
Deborah Curtis			
<input checked="" type="checkbox"/> 7116	12/01/2016		12/31/2012
7116		The Dog Barn LLC 12-31-2012.pdf	
Kathryn Hawkins			
<input checked="" type="checkbox"/> 7118	12/01/2016		12/31/2012
7118		The Landing Lights LLC 12-31-2012.pdf	
Karen Ables			
<input checked="" type="checkbox"/> 7121	12/01/2016		12/31/2012
7121		Thompson Pass Snow Removal 12-31-2012.pdf	
Dale Bard			
<input checked="" type="checkbox"/> 7124	12/01/2016		12/31/2012
7124		Thompson Pass Treks 12-31-2012.pdf	
Matthew Kinney			
<input checked="" type="checkbox"/> 7132	12/01/2016		12/31/2012
7132		Tillie Wonder Flowers 12-31-2012.pdf	
Matilda Wonder			
<input checked="" type="checkbox"/> 7135	12/01/2016		12/31/2012
7135		Totem Inn Inc 12-31-2012.pdf	
Sharon Blake			
<input checked="" type="checkbox"/> 7140	12/01/2016		12/31/2012
7140		Tropical Sensations 12-31-2012.pdf	
Sharon Daniels			
<input checked="" type="checkbox"/> 7147	12/01/2016		12/31/2012
7147		USKH Inc 12-31-2012.pdf	
Janet Rodgers			
<input checked="" type="checkbox"/> 7152	12/01/2016		12/31/2012
7152		Valdez Airport Mancamp 12-31-2012.pdf	
Hidefumi Kono			
<input checked="" type="checkbox"/> 7155	12/01/2016		12/31/2012
7155		Valdez Chiropractic and Massage 12-31-2012.pdf	
Edward Foster			
<input checked="" type="checkbox"/> 7160	12/01/2016		12/31/2012
7160		Valdez City Schools 12-31-2012.pdf	
Amber Cockerham			
<input checked="" type="checkbox"/> 7168	12/01/2016		12/31/2012
7168		Valdez Convention & Visitors Bureau 12-31-2012.pdf	
Colleen Stephens			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7172	12/01/2016		12/31/2012
7172		Valdez Cooperative Preschool 12-31-2012.pdf	
Tracy Gilson			
<input checked="" type="checkbox"/> 7173	12/01/2016		02/08/2012
7173		Valdez Cooperative Preschool 02-08-2012.pdf	
Staci Beauvais			
<input checked="" type="checkbox"/> 7176	12/01/2016		12/31/2012
7176		Valdez Copper Basin Insurance 12-31-2012.pdf	
Mary Jo Evans			
<input checked="" type="checkbox"/> 7177	12/01/2016		05/05/2011
7177		Valdez Copper Basin Insurance 05-05-2011.pdf	
Mary Jo Evans			
<input checked="" type="checkbox"/> 7184	12/01/2016		12/31/2012
7184		Valdez Elks Lodge #2537 12-31-2012.pdf	
Diana Crisp, Bookkeeper			
<input checked="" type="checkbox"/> 7189	12/01/2016		12/31/2012
7189		Valdez Expediting Inc 12-31-2012.pdf	
Jeff Johnson			
<input checked="" type="checkbox"/> 7192	12/01/2016		12/31/2012
7192		Valdez Fire & Water 12-31-2012.pdf	
Wendy Lee Snow			
<input checked="" type="checkbox"/> 7197	12/01/2016		12/31/2012
7197		Valdez Fisheries Development Association 12-31-2012.pdf	
Laura Therriault			
<input checked="" type="checkbox"/> 7202	12/01/2016		12/31/2012
7202		Valdez Gypsy Wagon 12-31-2012.pdf	
Jackie Howard			
<input checked="" type="checkbox"/> 7204	12/01/2016		12/31/2012
7204		The Reynolds Trust 12-31-2012.pdf	
Larry Reynolds			
<input checked="" type="checkbox"/> 7208	12/01/2016		12/31/2012
7208		Copper Valley Electric Association Inc 12-31-2012.pdf	
B J Eaton			
<input checked="" type="checkbox"/> 7212	12/01/2016		12/31/2012
7212		South Central Hardware 12-31-2012.pdf	
Leo Paddock			
<input checked="" type="checkbox"/> 7224	12/01/2016		07/16/2010
7224		Arctic Exterior Solutions LLC 07-16-2010.pdf	
Corinne Martin			
<input checked="" type="checkbox"/> 7232	12/01/2016		12/11/2012
7232		Bristol Environmental Remediation Serv 12-11-2012.pdf	
William Burke, CEO			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7252	12/01/2016		12/31/2012
7252	RSR Contracting 12-31-2012.pdf		
Roger Kipar			
<input checked="" type="checkbox"/> 7257	12/01/2016		12/31/2012
7257	No Name B and B 12-31-2012.pdf		
Barry Roberts			
<input checked="" type="checkbox"/> 7262	12/01/2016		12/31/2012
7262	Valdez Revive Restore 12-31-2012.pdf		
Chelsea Harrison			
<input checked="" type="checkbox"/> 7268	12/01/2016		12/31/2012
7268	Valdez Shooters Supply 12-31-2012.pdf		
Steven and Shannon Williams			
<input checked="" type="checkbox"/> 7269	12/01/2016		09/01/2012
7269	Valdez Shooters Supply 09-01-2012.pdf		
Steven and Shannon Williams			
<input checked="" type="checkbox"/> 7274	12/01/2016		12/31/2012
7274	Garth's Plumbing and Heating 12-31-2012.pdf		
Garth Ade			
<input checked="" type="checkbox"/> 7275	12/01/2016		07/18/2011
7275	Garth's Plumbing and Heating 07-18-2011.pdf		
Garth Ade			
<input checked="" type="checkbox"/> 7279	12/01/2016		12/31/2012
7279	GBC Inc 12-31-2012.pdf		
Shaune Grose			
<input checked="" type="checkbox"/> 7283	12/01/2016		12/31/2012
7283	Glen Mills Construction 12-31-2012.pdf		
Glen O Mills			
<input checked="" type="checkbox"/> 7286	12/01/2016		05/13/2011
7286	Gemini Electric 05-13-2011.pdf		
Timothy "Huey" Burnham, Agent			
<input checked="" type="checkbox"/> 7290	12/01/2016		12/31/2012
7290	Emerald Alaska Inc 12-31-2012.pdf		
Blake Hillis			
<input checked="" type="checkbox"/> 7291	12/01/2016		05/06/2002
7291	Emerald Alaska Inc 05-06-2002.pdf		
Blake Hillis			
<input checked="" type="checkbox"/> 7293	12/01/2016		12/31/2012
7293	Electrical Solutions 12-31-2012.pdf		
Kevin Clark			
<input checked="" type="checkbox"/> 7297	12/01/2016		12/31/2012
7297	Fisher's Fuel Inc 12-31-2012.pdf		
Brad Fisher			

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7307	12/01/2016		12/31/2011
7307		Eagle River Roofing LLC 12-31-2011.pdf	
<input checked="" type="checkbox"/> 7309	12/01/2016		12/31/2012
7309		Eastside Carpet Company LLC 12-31-2012.pdf	
Sean Casagrande			
<input checked="" type="checkbox"/> 7313	12/01/2016		12/31/2012
7313		Eklutna Services LLC 12-31-2012.pdf	
Cheri Thomas			
<input checked="" type="checkbox"/> 7318	12/01/2016		12/31/2012
7318		Electric International LLC 12-31-2012.pdf	
Steve Wisdorf			
<input checked="" type="checkbox"/> 7329	12/01/2016		12/31/2012
7329		E & E Construction 12-31-2012.pdf	
Linda Ehmann			
<input checked="" type="checkbox"/> 7334	12/01/2016		12/31/2012
7334		E & H Power Systems Inc 12-31-2012.pdf	
Peggy Dodd			
<input checked="" type="checkbox"/> 7335	12/01/2016		06/13/2001
7335		E & H Power Systems Inc 06-13-2001.pdf	
Peggy Dodd			
<input checked="" type="checkbox"/> 7339	12/01/2016		12/31/2012
7339		DOWL LLC 12-31-2012.pdf	
Sherri Ballon			
<input checked="" type="checkbox"/> 7340	12/01/2016		02/05/2001
7340		DOWL LLC 02-05-2001.pdf	
George Loyd			
<input checked="" type="checkbox"/> 7345	12/01/2016		12/31/2012
7345		Dunkin & Bush Inc 12-31-2012.pdf	
Deidre Dunkin			
<input checked="" type="checkbox"/> 7350	12/01/2016		12/31/2012
7350		Dynamic Painting Inc 12-31-2012.pdf	
Robert Masson			
<input checked="" type="checkbox"/> 7354	12/01/2016		12/31/2012
7354		Denali Mechanical Inc 12-31-2012.pdf	
Robert Cummings			
<input checked="" type="checkbox"/> 7357	12/01/2016		12/31/2012
7357		DeYoung Electric LLC 12-31-2012.pdf	
Dennis DeYoung			
<input checked="" type="checkbox"/> 7358	12/01/2016		03/30/2012
7358		DeYoung Electric LLC 03-30-2012.pdf	
Dennis DeYoung			
<input checked="" type="checkbox"/> 7360	12/01/2016		12/31/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
7360		Dimond Electric Co Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7365	12/01/2016	David Lantz	12/31/2012
7365		Curtis Electric LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7366	12/01/2016	William Curtis	06/20/2011
7366		Curtis Electric LLC 06-20-2011.pdf	
<input checked="" type="checkbox"/> 7374	12/01/2016	William Curtis	12/31/2012
7374		Delta Interiors 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7379	12/01/2016	Douglas Fulton	12/31/2012
7379		Denali Drilling Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7382	12/01/2016	Hal Ingalls	12/31/2012
7382		Consolidated Enterprises Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7383	12/01/2016	Jody Embly	12/15/2010
7383		Consolidated Enterprises Inc 12-15-2010.pdf	
<input checked="" type="checkbox"/> 7388	12/01/2016	Jody Embly	12/31/2012
7388		Cotter Unlimited LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7389	12/01/2016	Steven Cotter	07/27/2000
7389		Cotter Unlimited LLC 07-27-2000.pdf	
<input checked="" type="checkbox"/> 7391	12/01/2016	Steven Cotter	12/31/2012
7391		Crystal Creek Carpentry 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7396	12/01/2016	Brian Teale	12/31/2012
7396		City Electric Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7401	12/01/2016	Linda Kajiware	12/31/2012
7401		C L I Construction Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7402	12/01/2016	Rachel Carlson	02/12/2010
7402		C L I Construction Inc 02-12-2010.pdf	
<input checked="" type="checkbox"/> 7404	12/01/2016	Rachel Carlson	12/31/2012
7404		Coho Contractors LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7405	12/01/2016	David Sandvik	05/03/2011

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
7405		Coho Contractors LLC 05-03-2011.pdf	
<input checked="" type="checkbox"/> 7409	12/01/2016	David Sandvik	12/31/2012
7409		Consolidated Contracting & Engineer LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7416	12/01/2016	Chris Haas	12/31/2012
7416		Christiansen Construction LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7417	12/01/2016	Chris Christiansen	02/08/2012
7417		Christiansen Construction LLC 02-08-2012.pdf	
<input checked="" type="checkbox"/> 7421	12/01/2016	Chris Christiansen	12/31/2012
7421		Chugach Builders 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7424	12/01/2016	Jacob or Jason Focht	12/31/2012
7424		Circle Plumbing & Heating Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7429	12/01/2016	Kenneth or Tommy Embley	12/31/2012
7429		Caleb Brett USA Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7440	12/01/2016	Clark Masters	12/31/2012
7440		Central Environmental Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7446	12/01/2016	Stuart Jacques	12/31/2012
7446		BC Excavating LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7453	12/01/2016	Robert Haines	12/31/2012
7453		Bucher Glass Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7454	12/01/2016	Scott Bucher	12/16/2010
7454		Bucher Glass Inc 12-16-2010.pdf	
<input checked="" type="checkbox"/> 7457	12/01/2016	Scott Bucher	12/31/2012
7457		Burlington Environmental LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7478	12/01/2016	Gene Stanford	12/20/2012
7478		Sullivan Bros Construction LLC 12-20-2012.pdf	
<input checked="" type="checkbox"/> 7503	12/01/2016	Michael Sullivan	12/31/2012
7503		ASRC Builders LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7504	12/01/2016	Colleen Abad	01/07/2009

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

CITY OF VALDEZ

CD: Business Registration

General

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
7504		ASRC Builders LLC 01-07-2009.pdf	
<input checked="" type="checkbox"/> 7508	12/01/2016	Zachary Kempthorne	12/31/2012
7508		ASRC Energy Svsc-Houston Contract Co Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7509	12/01/2016	JoAnn Werning	03/13/2007
7509		ASRC Energy Svsc-Houston Contract Co Inc 03-13-2007.pdf	
<input checked="" type="checkbox"/> 7513	12/01/2016	Kenneth Sutherland	12/31/2012
7513		B & B Electric Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7517	12/01/2016	Frank Begley	12/31/2012
7517		American Meter & Appliance Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7521	12/01/2016	Emily Lee	12/31/2012
7521		Anchorage Roofing & Contracting Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7522	12/01/2016	Rick Purcella	01/01/2009
7522		Anchorage Roofing & Contracting Inc 01-01-2009.pdf	
<input checked="" type="checkbox"/> 7526	12/01/2016	Rick Purcella	12/31/2012
7526		Anderson Plumbing & Heating Supply LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7531	12/01/2016	Daniel Anderson	06/14/2012
7531		Andreis Enterprises 06-14-2012.pdf	
<input checked="" type="checkbox"/> 7533	12/01/2016	Gabriel Andreis	12/31/2012
7533		Apex Technical Services 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7534	12/01/2016	Tim Wesenberg	01/25/2006
7534		Apex Technical Services 01-25-2006.pdf	
<input checked="" type="checkbox"/> 7538	12/01/2016	Tim Wesenberg	06/19/2006
7538		Alpine Construction HOA 06-19-2006.pdf	
<input checked="" type="checkbox"/> 7542	12/01/2016	Michael Bowden	12/31/2012
7542		Alpine Electric LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7547	12/01/2016	James Perry	12/31/2012
7547		Ameresco Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7553	12/01/2016	Andrew Spence	12/31/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
7553		Alaska Stairlift & Elevator LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7554	12/01/2016		01/19/2005
7554		Alaska Stairlift & Elevator LLC 01-19-2005.pdf	
<input checked="" type="checkbox"/> 7558	12/01/2016		12/31/2012
7558		Alaskan Industries Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7559	12/01/2016		01/10/2005
7559		Alaskan Industries Inc 01-10-2005.pdf	
<input checked="" type="checkbox"/> 7563	12/01/2016		12/31/2012
7563		Alcan Electrical & Engineering Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7564	12/01/2016		05/13/1971
7564		Alcan Electrical & Engineering Inc 05-13-1971.pdf	
<input checked="" type="checkbox"/> 7568	12/01/2016		05/11/2009
7568		Ahtna Construction & Primary Prod Corp 05-11-2009.pdf	
<input checked="" type="checkbox"/> 7572	12/01/2016		12/31/2012
7572		Alaska Abatement Corp 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7573	12/01/2016		03/12/1997
7573		Alaska Abatement Corp 03-12-1997.pdf	
<input checked="" type="checkbox"/> 7578	12/01/2016		03/14/2001
7578		Alaska Ind. Insul.& Fire Proofing LLC 03-14-2001.pdf	
<input checked="" type="checkbox"/> 7580	12/01/2016		12/31/2012
7580		907 Construction 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7581	12/01/2016		09/09/2010
7581		907 Construction 09-09-2010.pdf	
<input checked="" type="checkbox"/> 7585	12/01/2016		12/31/2012
7585		A & A Roofing Co Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7586	12/01/2016		07/15/1969
7586		A & A Roofing Co Inc 07-15-1969.pdf	
<input checked="" type="checkbox"/> 7594	12/01/2016		12/31/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

CITY OF VALDEZ

CD: Business Registration

General

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
7594		Accel Fire Systems Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7595	12/01/2016	Michael Warner	06/13/1995
7595		Accel Fire Systems Inc 06-13-1995.pdf	
<input checked="" type="checkbox"/> 7604	12/01/2016	Michael Warner	12/31/2012
7604		Wild Rose By The Sea B & B 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7616	12/01/2016	Rose Fong	12/31/2012
7616		Sportsman's Inn B & B 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7620	12/01/2016	Barbara Lyons	12/31/2012
7620		Swierk Enterprises LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7625	12/01/2016	Tabatha Swierk	12/31/2012
7625		House on the Rock B & B 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7630	12/01/2016	Lorna Wise	12/31/2012
7630		Inn Stitches 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7635	12/01/2016	Angela Westfall	12/31/2012
7635		L & L's Bed & Breakfast 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7642	12/01/2016	Laura Therriault	12/31/2012
7642		Tonsgard Mechanical Repair LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7645	12/01/2016	Richard Tonsgard	12/31/2012
7645		Two States Construction Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7646	12/01/2016	Larry Reynolds	04/06/2012
7646		Two States Construction Inc 04-06-2012.pdf	
<input type="checkbox"/> 7647	12/01/2016	Larry Reynolds	05/20/2012
7647		Two States Construction Inc 05-20-2012.pdf	
<input checked="" type="checkbox"/> 7654	12/01/2016	Larry Reynolds	12/31/2012
7654		Taylor Restoration Services 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7657	12/01/2016	Rhonda Rae Beauchamp	12/31/2012
7657		Way of the Master Handyman Services, The 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7660	12/01/2016	Cody Galipeau	12/31/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
7660		Tester Drilling Services Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7661	12/01/2016	Patricia E Huling	01/20/2011
7661		Tester Drilling Services Inc 01-20-2011.pdf	
<input checked="" type="checkbox"/> 7665	12/01/2016	Peter B Tester	12/31/2012
7665		ThyssenKrupp Elevator Corporation 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7671	12/01/2016	Padraic Pines	12/31/2012
7671		Wolf Point Construction 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7676	12/01/2016	Stan Peterson	12/31/2012
7676		Wolfe General Contracting 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7677	12/01/2016	Lawrence Wolfe	03/14/2012
7677		Wolfe General Contracting 03-14-2012.pdf	
<input checked="" type="checkbox"/> 7680	12/01/2016	Lawrence Wolfe	12/31/2012
7680		Wolverine Supply Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7685	12/01/2016	Marc Van Buskirk	12/31/2012
7685		Yukon Fire Protection Services Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7689	12/01/2016	Tamara Buettner	12/31/2012
7689		Zastrow Enterprises Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7699	12/01/2016	Robert Zastrow	12/31/2012
7699		Valley Mechanical Contracting Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7708	12/01/2016	Chris Brunnhoelzl	12/31/2012
7708		University Mechanical Contractors Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7713	12/01/2016	Sonja Cotterell	12/31/2012
7713		Utility Technologies Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7718	12/01/2016	Ed Schenck	12/31/2012
7718		Valdez Construction Co 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7724	12/01/2016	Eligra Ragan	12/31/2012
7724		A Place on Coho B & B 12-31-2012.pdf	
<input type="checkbox"/> 7726	12/01/2016	Diane Gibbs	02/07/2007

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
7726		A Place on Coho B & B 02-07-2007.pdf	
<input checked="" type="checkbox"/> 7729	12/01/2016	Diane Gibbs	12/31/2012
7729		Anna's Ptarmigan Bed & Breakfast 12-31-2012.pdf	
<input type="checkbox"/> 7730	12/01/2016	Anny Wilson	05/27/1998
7730		Anna's Ptarmigan Bed & Breakfast 05-27-1998.pdf	
<input checked="" type="checkbox"/> 7735	12/01/2016	Anny Wilson	12/31/2012
7735		Brookside Inn Bed and Breakfast 12-31-2012.pdf	
<input type="checkbox"/> 7736	12/01/2016	Christopher and Jill McDonald	06/16/1999
7736		Brookside Inn Bed and Breakfast 06-16-1999.pdf	
<input checked="" type="checkbox"/> 7741	12/01/2016	Christopher McDonald	12/31/2012
7741		Blessing House B & B 12-31-2012.pdf	
<input type="checkbox"/> 7747	12/01/2016	Ronald Hursh	04/27/2005
7747		Del's Bunk & Chow 04-27-2005.pdf	
<input type="checkbox"/> 7749	12/01/2016	Delphine and Robert Jaynes	04/27/2005
7749		Del's Bunk & Chow 04-27-2005 (DUP 7749).PDF	
<input checked="" type="checkbox"/> 7751	12/01/2016	Delphine and Robert Jaynes	12/31/2012
7751		Downtown B & B 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7753	12/01/2016	Glen O and Sharron Mills	12/31/2012
7753		Eagle B & B LLC 12-31-2012.pdf	
<input type="checkbox"/> 7754	12/01/2016	Richard Frye II	11/14/1998
7754		Eagle B & B LLC 11-14-1998.pdf	
<input checked="" type="checkbox"/> 7763	12/01/2016	Richard Frye II	12/31/2012
7763		Head Hunters Inn 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7767	12/01/2016	Amalia Estrada	02/07/2011
7767		House of Irish Rentals 02-07-2011.pdf	
<input type="checkbox"/> 7768	12/01/2016	Robert Raney	02/04/2011
7768		House of Irish Rentals 02-04-2011.pdf	
<input checked="" type="checkbox"/> 7776	12/01/2016	Robert Raney	12/31/2012

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

**(COV)**

**(/COM/BUSINESS/)**

**()**

Document#	Creation	From	To
7776		PWS Marine 12-31-2012.pdf	
Leo Paddock			
<input checked="" type="checkbox"/> 7784	12/01/2016		12/31/2012
7784		Valdez Holding Co LLC 12-31-2012.pdf	
Eligra Ragan			
<input checked="" type="checkbox"/> 7788	12/01/2016		12/31/2012
7788		Valdez Hydroseeding 12-31-2012.pdf	
Jeff and Laura Saxe			
<input checked="" type="checkbox"/> 7793	12/01/2016		12/31/2012
7793		Valdez Lock & Key 12-31-2012.pdf	
Deborah Schiermeister			
<input checked="" type="checkbox"/> 7798	12/01/2016		12/31/2012
7798		Valdez Marine and Outdoors 12-31-2012.pdf	
Larry Reynolds			
<input checked="" type="checkbox"/> 7802	12/01/2016		12/31/2012
7802		Valdez Masonic Lodge #4 F & M 12-31-2012.pdf	
Karl Amundsen			
<input checked="" type="checkbox"/> 7807	12/01/2016		12/31/2012
7807		Valdez Medical Clinic LLC 12-31-2012.pdf	
Cindy Shiell			
<input checked="" type="checkbox"/> 7811	12/01/2016		12/31/2012
7811		Valdez Mobile Home Park 12-31-2012.pdf	
Deanna Cox			
<input checked="" type="checkbox"/> 7815	12/01/2016		12/31/2012
7815		Valdez Museum and Historical Archive 12-31-2012.pdf	
Patricia Relay			
<input checked="" type="checkbox"/> 7819	12/01/2016		12/31/2012
7819		Valdez Native Tribe 12-31-2012.pdf	
John K Boone			
<input checked="" type="checkbox"/> 7820	12/01/2016		11/21/2012
7820		Valdez Native Tribe 11-21-2012.pdf	
<input checked="" type="checkbox"/> 7824	12/01/2016		12/31/2012
7824		Valdez Office Supply 12-31-2012.pdf	
Hope Turner			
<input checked="" type="checkbox"/> 7828	12/01/2016		12/31/2012
7828		Valdez Radio Shack 12-31-2012.pdf	
Lawrence Hodges			
<input checked="" type="checkbox"/> 7832	12/01/2016		12/31/2012
7832		Valdez Recycling LLC 12-31-2012.pdf	
Bernie Karl			
<input checked="" type="checkbox"/> 7834	12/01/2016		12/31/2012
7834		Valdez Rustic Truffles 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7836	12/01/2016		03/04/2012
7836		Valdez Rustic Truffles 03-04-2012.pdf	
<input checked="" type="checkbox"/> 7841	12/01/2016		12/31/2012
7841		Valdez Snow Removal 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7845	12/01/2016		12/31/2012
7845		Valdez Storage 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7852	12/01/2016		12/31/2012
7852		Valdez U Drive 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7855	12/01/2016		12/31/2012
7855		Valdez Senior Citizen's Center Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7858	12/01/2016		12/31/2012
7858		Valdez Veterinary Clinic Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7863	12/01/2016		12/31/2012
7863		Valdez Yellow Cab 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7870	12/01/2016		12/31/2012
7870		Valhalla Charters 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7877	12/01/2016		12/31/2012
7877		VEI Consultants 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7883	12/01/2016		12/31/2012
7883		Vertical Solutions LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7887	12/01/2016		12/31/2012
7887		Village Pharmacy 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7891	12/01/2016		12/31/2012
7891		Willards Body Shop 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7895	12/01/2016		12/31/2012
7895		Wilson Brothers Distributing Co Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7897	12/01/2016		12/31/2012
7897		Wrangell Art & Photography 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7901	12/01/2016	Roberto Textor	12/31/2012
7901		Wrangell Mountain Technical Services 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7904	12/01/2016	Allen Minish	12/31/2012
7904		X-DLX Investments Corp (Janitorial) 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7907	12/01/2016	Neil Dees	12/31/2012
7907		Yoga Currents 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7911	12/01/2016	Leigh Lubin	12/31/2012
7911		Vintage Services Company 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7916	12/01/2016	Terry DeLay and Val Heibert	12/31/2012
7916		Weathered Anchor Resale & Consignment 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7922	12/01/2016	Christy Reed	12/31/2012
7922		We Frame You 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7933	12/01/2016	Fran Baron	12/31/2012
7933		Wheelhouse Lounge, The 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7937	12/01/2016	Kodiak Inn Inc	12/31/2012
7937		Wild Iris Fish & Sightseeing Adventures 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7942	12/01/2016	Barbara Brooks	12/31/2012
7942		Superior Plumbing & Heating 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7945	12/01/2016	Teri Mentzer	07/27/2011
7945		Supreme Electric LLC 07-27-2011.pdf	
<input checked="" type="checkbox"/> 7949	12/01/2016	Alan Willard	12/31/2012
7949		Swalling Construction Co Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7950	12/01/2016	F Michael Swalling	12/24/2012
7950		Swalling Construction Co Inc 12-24-2012.pdf	
<input checked="" type="checkbox"/> 7953	12/01/2016	F Michael Swalling	10/26/1987
7953		Swanson General Contractors Inc 10-26-1987.pdf	
<input checked="" type="checkbox"/> 7961	12/01/2016	Robert Swanson	12/31/2012
7961		TANCO Engineering Inc 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 7968	12/01/2016		12/31/2012
7968		Sandstrom & Sons Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7972	12/01/2016		12/31/2012
7972		Silver Bow Construction Co 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7977	12/01/2016		12/31/2012
7977		Siemens Industry Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7981	12/01/2016		12/31/2012
7981		Service Electric Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7986	12/01/2016		12/31/2012
7986		Simplex Grinnell LP 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7991	12/01/2016		12/31/2012
7991		Slayden Plumbing & Heating Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 7995	12/01/2016		12/31/2012
7995		Sullivan Bros Construction LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8000	12/01/2016		12/31/2012
8000		Southcentral Mechanical LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8005	12/01/2016		12/31/2012
8005		Samson Electric Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8010	12/01/2016		12/31/2012
8010		S & G Contracting Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8014	12/01/2016		12/31/2012
8014		Ron Koch Home Repair 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8018	12/01/2016		12/31/2012
8018		Remodels & More LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8024	12/01/2016		12/31/2012
8024		Raven Electric Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8028	12/01/2016		11/26/1974
8028		Redi Electric LLC 11-26-1974.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> Brandy Sweeden			
<input checked="" type="checkbox"/> 8031	12/01/2016		12/31/2012
8031		Regional Service Technicians LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> Barbara Nault			
<input checked="" type="checkbox"/> 8038	12/01/2016		11/08/2012
8038		Rain Proof Roofing 11-08-2012.pdf	
<input checked="" type="checkbox"/> Misty Stoddard			
<input checked="" type="checkbox"/> 8046	12/01/2016		12/31/2012
8046		Price Gregory International Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> David Matthews			
<input checked="" type="checkbox"/> 8051	12/01/2016		12/31/2012
8051		Prism Design & Construction LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> Scott Yaskus			
<input checked="" type="checkbox"/> 8057	12/01/2016		04/05/2011
8057		Outlet Electric Inc 04-05-2011.pdf	
<input checked="" type="checkbox"/> Nickolas Motschenbacher			
<input checked="" type="checkbox"/> 8064	12/01/2016		12/31/2012
8064		R Bell Enterprises (Construction) 12-31-2012.pdf	
<input checked="" type="checkbox"/> Randy Bell			
<input checked="" type="checkbox"/> 8069	12/01/2016		12/31/2012
8069		Pioneer Door Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> Alfred Mills			
<input checked="" type="checkbox"/> 8073	12/01/2016		07/16/2012
8073		Nodak Electric & Construction Inc 07-16-2012.pdf	
<input checked="" type="checkbox"/> Matthew Rehak			
<input checked="" type="checkbox"/> 8082	12/01/2016		12/31/2012
8082		Paul's Boiler & Heating Service 12-31-2012.pdf	
<input checked="" type="checkbox"/> Paul Ezell			
<input checked="" type="checkbox"/> 8087	12/01/2016		12/31/2012
8087		Nordic Village Supply 12-31-2012.pdf	
<input checked="" type="checkbox"/> Richard Wade			
<input checked="" type="checkbox"/> 8092	12/01/2016		01/14/2011
8092		Mt Drum Plumbing and Heating LLC 01-14-2011.pdf	
<input checked="" type="checkbox"/> James Petrillo			
<input checked="" type="checkbox"/> 8097	12/01/2016		12/31/2012
8097		Megawatt Electric LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> Tamara Potter			
<input checked="" type="checkbox"/> 8102	12/01/2016		12/31/2012
8102		Midnight Sun Electric Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> Ronald Plate			
<input checked="" type="checkbox"/> 8107	12/01/2016		12/31/2012
8107		Morley Electric Inc 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**General**

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> Jennifer Morley			
<input checked="" type="checkbox"/> 8113	12/01/2016		12/31/2012
8113		Norcon Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> Steven Larson			
<input checked="" type="checkbox"/> 8114	12/01/2016		12/29/2010
8114		Norcon Inc 12-29-2010.pdf	
<input checked="" type="checkbox"/> Curt Dodd			
<input checked="" type="checkbox"/> 8118	12/01/2016		12/31/2012
8118		North Pacific Erectors Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> James Williams			
<input checked="" type="checkbox"/> 8119	12/01/2016		04/21/2000
8119		North Pacific Erectors Inc 04-21-2000.pdf	
<input checked="" type="checkbox"/> Mike Sturrock			
<input checked="" type="checkbox"/> 8121	12/01/2016		12/31/2012
8121		Koch Repair 12-31-2012.pdf	
<input checked="" type="checkbox"/> Brad Koch			
<input checked="" type="checkbox"/> 8123	12/01/2016		12/31/2012
8123		L & K Construction LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> Amy LaCasse			
<input checked="" type="checkbox"/> 8126	12/01/2016		12/31/2012
8126		Lake View General Contracting Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> Ray Kizer			
<input checked="" type="checkbox"/> 8135	12/01/2016		12/31/2012
8135		M W Drilling Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> Wayne Westberg			
<input checked="" type="checkbox"/> 8139	12/01/2016		12/31/2012
8139		Klebs Mechanical Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> Gary Klebs			
<input checked="" type="checkbox"/> 8144	12/01/2016		12/31/2012
8144		McCann Construction Plumbing & Heating 12-31-2012.pdf	
<input checked="" type="checkbox"/> Donald McCann			
<input checked="" type="checkbox"/> 8152	12/01/2016		12/31/2012
8152		J & R Plumbing and Heating Supply 12-31-2012.pdf	
<input checked="" type="checkbox"/> James Smith			
<input checked="" type="checkbox"/> 8156	12/01/2016		12/31/2012
8156		K C Corporation 12-31-2012.pdf	
<input checked="" type="checkbox"/> Byron Kohfield			
<input checked="" type="checkbox"/> 8165	12/01/2016		12/31/2012
8165		Keith's Plumbing & Heating 12-31-2012.pdf	
<input checked="" type="checkbox"/> Keith Thomas			
<input checked="" type="checkbox"/> 8171	12/01/2016		12/31/2012
8171		Ken Brady Construction Co Inc 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

**CITY OF VALDEZ**

**CD: Business Registration**

**(COV)**

**(/COM/BUSINESS/)**

**General**

**()**

Document#	Creation	From	To
<input checked="" type="checkbox"/> 8176	12/01/2016		12/31/2012
8176		Kinetic Electric LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8182	12/01/2016		12/31/2012
8182		Industrial Service Corporation 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8184	12/01/2016		12/31/2012
8184		Ingersoll Heating & Sheet Metal Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8188	12/01/2016		12/31/2012
8188		Industrial Roofing Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8191	12/01/2016		12/31/2012
8191		Inlet Electrical Contractors LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8201	12/01/2016		12/31/2012
8201		Johnson Controls Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8202	12/01/2016		12/31/2012
8202		Johnson Controls Inc 12-31-2012 (DUP 8202).PDF	
<input checked="" type="checkbox"/> 8206	12/01/2016		12/31/2012
8206		Jolt Construction & Traffic Maintenance 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8215	12/01/2016		09/21/2012
8215		Heavy Horse Farm & Construction 09-21-2012.pdf	
<input checked="" type="checkbox"/> 8221	12/01/2016		12/31/2012
8221		Haakenson Electric 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8225	12/01/2016		12/31/2012
8225		Haltness Construction Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8230	12/01/2016		12/31/2012
8230		Hardy Heating Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8234	12/01/2016		12/28/2011
8234		Hot Wire Electric LLC 12-28-2011.pdf	
<input checked="" type="checkbox"/> 8240	12/01/2016		12/31/2012
8240		Harris Sand & Gravel Inc 12-31-2012.pdf	

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

**Authorized by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Destruction Eligibility: Documents

CITY OF VALDEZ

CD: Business Registration

General

(COV)

(/COM/BUSINESS/)

()

Document#	Creation	From	To
<input checked="" type="checkbox"/> 8247	12/01/2016		12/31/2012
8247		Hot Wire Communications Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8252	12/01/2016		12/31/2012
8252		Iditarod Development Co LLC 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8257	12/01/2016		12/31/2012
8257		IHS Construction Inc 12-31-2012.pdf	
<input checked="" type="checkbox"/> 8276	12/01/2016		12/31/2012
8276		Petro Management Services LLC 12-31-2012.pdf	
Daniel Anderson			

Total Documents in Record Series: 526

Total Documents in Department: 526

The above items are due for destruction. Check the box to approve the item for destruction. Date and sign these pages and return to Records Management.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

CITY OF VALDEZ, ALASKA

RESOLUTION #17-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AUTHORIZING THE LEASE RENEWAL OF THE MUSEUM AND MUSEUM ANNEX TO THE VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION

WHEREAS, the City entered into a lease with the Valdez Museum & Historical Archive Association on September 3, 1996; and

WHEREAS, the lease was amended on August 19, 2002 to include the Museum and the Museum Annex; and

WHEREAS, the lease includes four 5-year automatic renewal periods including 2002-2007, 2007-2012, 2012-2017, and 2017-2021.

WHEREAS, the Valdez Museum & Historical Archive has requested the fourth and final renewal period beginning January 1, 2017 and ending January 1, 2021; and

WHEREAS, all other terms and conditions of the lease remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Section 1. The City Council of the City of Valdez, Alaska authorizes the lease renewal of the Museum and Museum Annex to the Valdez Museum & Historical Archive.

Section 2. This resolution takes effect immediately upon passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 7<sup>th</sup> day of March, 2017.

CITY OF VALDEZ, ALASKA

---

Ruth E. Knight, Mayor

ATTEST:

---

Sheri L. Pierce, MMC, City Clerk



Map Reference	Project Name	Project Type	Project Description	Current Status	Action History	Legal Description Street Address & Parcel ID#	Permit #
	N/A	Rezone	Multi-Family Residential (RC) to Single Family Residential (RA)	Approved Council Ordinance #16-07 6/21/2016	P&Z PH 5/11/2016 P&Z AP 6/25/2016 Council FR/PH 6/7/2016 Council SR/AD 6/21/2016	Tract B1, Meller Subdivision	Rezone #16-01 Ordinance #16-07
	N/A	Rezone	Public (P) to Multi-Family Residential (RC)	Approved Council Ordinance #16-09 7/19/2016	P&Z PH 5/11/2016 P&Z AP 5/25/2016 Council FR/PH 6/7/2016 Council PP 6/21/2016 Council PP 7/5/2016 Council SR/AD 7/19/2016	Lot 2, Blueberry Acres 445 Blueberry Hill Road PIDN # 00790000020	Rezone #16-02 Ordinance #16-09
	N/A	Rezone	Multi-Family Residential (RC) to Light Industrial (LI)	Application Withdrawn 6/2016	P&Z PH 6/25/2016	Tracts 2 & 3, Alpine Village 4271 Richardson Highway PIDN #s 70990020000 & 70990030000	Rezone #16-03
	N/A	Rezone	Single-Family Residential (RA) to Commercial Residential (CR)	Approved Council Ordinance #16-11 9/6/2016	P&Z PH 5/25/2016 P&Z PP 6/8/2016 P&Z AP 7/27/2016 Council FR/PH 8/23/2016 Council SR/AD 9/6/2016	Lots 1-3, Tract D, Port Valdez Subdivision 80, 90 and 100 Meals Hill Road PIDN #s 71200040010, 71200040020, 71200040030	Rezone #16-04 Ordinance #16-11
	N/A	Rezone	Commercial Residential (CR) to Light Industrial (LI)	Approved Council Ordinance #16-08 6/21/2016	P&Z PH 5/11/2016 P&Z AP 5/25/2016 Council FR/PH 6/7/2016 Council SR/AD 6/21/2016	Lot 3E, USS 3563 3250 Richardson Highway PIDN # 35630020035	Rezone #16-05 Ordinance #16-08
	N/A	Rezone	Tract 2: Multi-Family Residential (RC) to Commercial Residential (CR) Tract 3: Multi-Family Residential (RC) to Light Industrial (LI)	Approved Council Ordinance # 16-12 9/20/2016	P&Z PH 8/10/2016 P&Z AP 8/24/2016 Council FR/PH 9/6/2016 Council SR/AD 9/20/2016	Tracts 2 & 3, Alpine Village 4271 Richardson Highway PIDN #s 70990020000 & 70990030000	Rezone #16-06 Ordinance #16-12
	N/A	Rezone	General Commercial (G) to Commercial Residential (CR)	Approved Council Ordinance # 16-13 10/19/2016	P&Z PH 9/14/2016 P&Z AP 9/28/2016 Council FR/PH 10/4/2016 Council SR/AD 10/19/2016	Lot 2, ASLS 78-139 1800 Richardson Highway PIDN # 00781390020	Rezone #16-07 Ordinance #16-13
	N/A	Rezone	Unclassified (U) and Conservation (C) to Light Industrial (LI)	On Hold Temporarily Pending Additional Review	P&Z PH 12/14/2016 P&Z AP TBD Council FR/PH TBD Council SR/AD TBD	Parcels A, B & C of Alaska Tideland Survey 564	Rezone #16-08

**Legend:**

PH = Public Hearing, AP = Approval, PP = Postponed

FR/PH = First Reading/Public Hearing, SR/AD = Second Reading/Adoption

PS:\AGENDA ITEMS 2017\Lisa 2017\March 7\ = Planning Zoning Commission

PIDN = Property Identification Number

Map Reference	Project Name	Project Type	Project Description	Current Status	Action History	Legal Description Street Address & Parcel ID#	Permit #
	Mobile Home Court	Conditional Use Permit (CUP)	4 Unit Mobile Home Court	Approved P&Z 1/27/2016	P&Z PH 1/13/2016 P&Z AP 1/27/2016	Lot 1B, Block 4, Richardson Business Park 1500 North Sawmill Drive PIDN# 71230040011	CUP# 15-03
	Karen Davey Stewart Memorial Community Garden	Conditional Use Permit (CUP)	Community Garden	Approved P&Z 3/23/2016	P&Z PH 2/24/2016 P&Z PP 3/9/2016 P&Z AP 3/23/2016	Medical Park Subdivision 911 Meals Avenue PIDN# 00821410011	CUP# 16-01
	Hostel	Conditional Use Permit (CUP)	8 Person Hostel	Approved P&Z 4/27/2016	P&Z PH 4/13/2016 P&Z AP 4/27/2016	Lot 22, Block 9, Alpine Wood Subdivision 5115 Sealion Road PIDN# 71000090220	CUP# 16-02
	Rental Cabins	Conditional Use Permit (CUP)	4 Rental Cabins Rental Cabins	2 Approved P&Z 8/24/2016	P&Z PH 3/9/2016 P&Z PP 7/27/2016 P&Z AP 8/24/2016	Lots 9&10 USS 5670 5312 & 5318 Lake View Drive PIDN #s 56700090000 & 56700100000	CUP# 16-03

Map Reference	Project Name	Project Type	Project Description	Current Status	Action History	Legal Description Street Address & Parcel ID#	Permit #
	Subdivision #16-01	Subdivision	N/A	P&Z Approved Final Plat 2/10/2016	P&Z Prelim AP 1/27/2016 P&Z Final AP 2/10/2016	Lots 4A & 6B, Cottonwood Subdivision	SUBD #16-01
	Subdivision #16-02	Subdivision	Brown's Creek Municipal Entitlement	Council Approved Final Plat 8/24/2016	P&Z Prelim AP 2/24/2016 P&Z Final AP 8/10/2016 Council Final AP 8/24/2016	Alaska State Cadastral Survey 98-30 Brown's Creek Entitlement	SUBD #16-02
	Subdivision #16-03	Subdivision	N/A	Council Approved Final Plat 6/7/2016	P&Z Prelim AP 5/11/2016 P&Z Final AP 5/25/2016 Council Final AP 6/7/2016	Tract B-1, Meller Subdivision	SUBD #16-03
	Subdivision #16-04	Subdivision	N/A	P&Z Approved Final Plat 7/27/2016	P&Z Prelim AP 6/22/2016 P&Z Final AP 7/27/2016	Alaska Tideland Survey 621	SUBD #16-04
	Subdivision #16-05	Subdivision	Robe Lake Municipal Entitlement - Final Plat Approval to take place following State review	P&Z Approved Prelim Plat 6/22/2016	P&Z Prelim AP 6/22/2016	Alaska State Land Survey 2001-6	SUBD #16-05
	Subdivision #16-06	Subdivision	N/A	P&Z Approved Final Plat 8/24/2016	P&Z Prelim AP 8/10/2016 P&Z Final AP 8/24/2016	Replat of Tracts 2 & 3, Alpine Village Subdivision	SUBD #16-06
	Subdivision #16-07	Subdivision	N/A	P&Z Approved Final Plat	P&Z Prelim AP 11/9/2016 P&Z Final AP 11/22/2016	Lots 1 & 2 Cline Subdivision	SUBD #16-07
	Subdivision #16-08	Subdivision	N/A	Council Approve Final Plat 1/2/2017	P&Z Prelim AP 11/22/2016 P&Z Final AP 12/14/2016 Council Final AP 1/2/2017	South Harbor 2016 Subdivision	SUBD #16-08
	Subdivision #16-09	Subdivision	On Hold	On Hold	N/A	Alaska State Land Survey 2011-1	SUBD #16-09
	Subdivision #16-10	Subdivision	N/A	P&Z Approved Final Plat 12/14/2016	P&Z Prelim AP 11/22/2016 P&Z Final AP 12/14/2016	Winter Park Subdivision, Phase IV	SUBD #16-10

Map Reference	Project Name	Permittee	Land Use	Term	Action History	Legal Description Street Address & Parcel ID#	Permit #
	Temporary Land Use Permit	Alyeska Pipeline Service Company	Pipeline Damage Investigation & Repair (if necessary)	July 1-July 30, 2016	Approved CED Director 6/1/2016	Township 9S, Range 6W, Section 33 Copper River Meridian "TAPS Milepost 785.5" Within Browns Breek Entitlement Area	TLUP #16-01
	Temporary Land Use Permit	Western Marine	Material Stockpile & Access to New Harbboor Construction Site	August 2-September 1, 2016	Approved CED Director 8/2/2016	A Two-Acre Portion of Lots V & W, South Harbor 2015 Subdivision	TLUP #16-02
	Temporary Land Use Permit	Western Marine	Material Stockpile & Access to New Harbboor Construction Site	September 1-November 15, 2016	Approved P&Z Commission 9/28/2016	A Two-Acre Portion of Lots V & W, South Harbor 2015 Subdivision	TLUP #16-02

Map Reference	Project Name	Project Type	Project Description	Current Status	Action History	Legal Description Street Address & Parcel ID#	Permit #
	N/A	Exception	Encroachment of two feet by an existing house into the western side yard setback	Approved P&Z 8/10/2016	P&Z PH 7/27/2016 P&Z AP 8/10/2016	Lot 9A, Block 7, Mineral Creek Subdivision 107 Eklutna Street PIDN# 7040-0070-090	EXCPT #16-01



## POLICE DEPARTMENT MEMORANDUM



TO: Elke Doom; Valdez City Council

FROM: Bart Hinkle, Chief of Police

RE: Herbal Outfitters Inspection [VPD 17-0775]

DATE: February 27, 2017

---

At approximately 0900 hours on February 21, 2017, Officer Sims, Officer McCumby, Lieutenant Mott, and I visited Herbal Outfitters so that we could conduct a walk-through inspection of their commercial marijuana retail facility. The last inspection had been conducted on October 24, 2016 – the same day as their open house event and prior to the establishment being open for business.

The purpose of visiting Herbal Outfitters was multifaceted: there were Officers that had yet to enter the facility and did not know the manager or owner of the business, it had been awhile since an inspection had been conducted, and the Valdez Police Department was interested to see what kind of investigative leads could be gleaned from the label that is affixed to all purchases of marijuana products from Herbal Outfitters.

As I have become accustomed to expect, I found the manager and owner of the business to be very agreeable and forthcoming. They educated us on many aspects of the business that had not been addressed during previous inspections and were able to answer all of our questions regarding the labels on the merchandise as a number of questions regarding inventory control and business practices.

During the inspection, the manager of Herbal Outfitters was able to recall video from over 30 days ago, accurately demonstrate tracking of every gram of product sold, and clearly articulate security measures and business practices that exceed industry standards or statutory requirements.

During the duration of the inspection (approximately 60 minutes), I did not observe any noticeable violations or any business practice that would indicate Herbal Outfitters is operating out of compliance with State of Alaska or City of Valdez regulations.

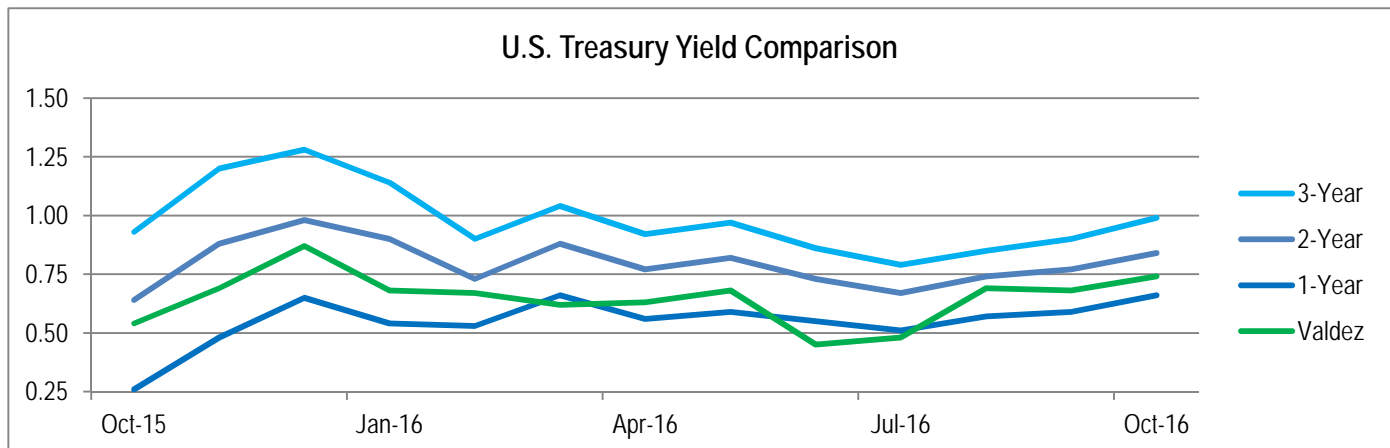
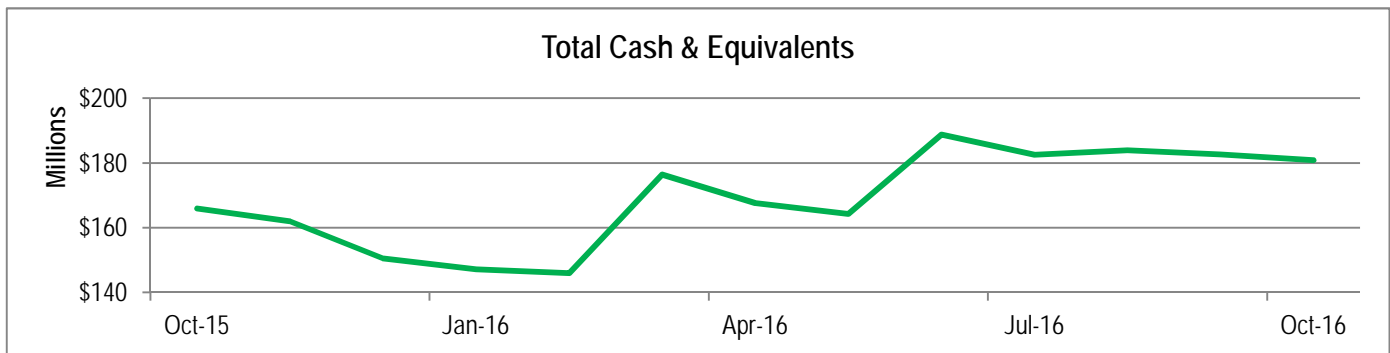


## MONTHLY TREASURY REPORT

Period Ending: October 31, 2016

Prepared By: Brian Carlson, Finance Director

		Begin			End		
		<u>Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	<u>Yield</u>	<u>Notes</u>
<b>Central Treasury</b>		<b>171,585,709</b>	<b>5,723,864</b>	<b>(7,700,892)</b>	<b>169,608,681</b>	<b>0.78%</b>	
Custody Agency	Wells Fargo	124,579,422	-	(309,219)	124,270,203	0.94%	
AMLIP	Key Bank	41,705,866	12,179	-	41,718,045	0.39%	
Checking	Wells Fargo	5,507,445	4,421,005	(6,291,053)	3,637,397	0.00%	
Payroll	Wells Fargo	(207,024)	1,290,680	(1,100,619)	(16,963)	0.00%	
<b>Bond Proceeds</b>		<b>8,597,537</b>	<b>2,127</b>	<b>-</b>	<b>8,599,664</b>	<b>0.07%</b>	
GO Bonds 2015	Bank of NY	7,288,184	2,116	-	7,290,300	0.08%	
GO Bonds 2012	Wells Fargo	1,309,353	11	-	1,309,364	0.00%	
<b>Health Self-Insurance Funds</b>		<b>2,424,911</b>	<b>481,455</b>	<b>(304,736)</b>	<b>2,601,629</b>	<b>0.04%</b>	
Reserve	First National	1,797,563	-	-	1,797,563	0.05%	
Operating	First National	627,348	481,455	(304,736)	804,067	0.01%	
<b>Restricted</b>		<b>2,721</b>	<b>-</b>	<b>-</b>	<b>2,721</b>	<b>0.00%</b>	
Police	Wells Fargo	2,721	-	-	2,721	0.00%	
<b>Total</b>		<b>182,610,878</b>	<b>6,207,446</b>	<b>(8,005,628)</b>	<b>180,812,696</b>	<b>0.74%</b>	



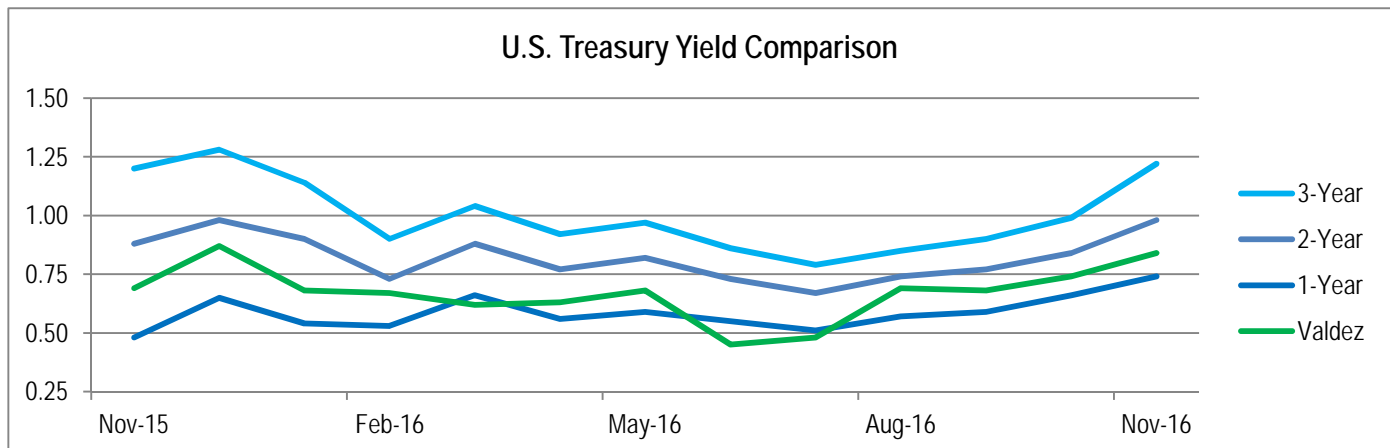
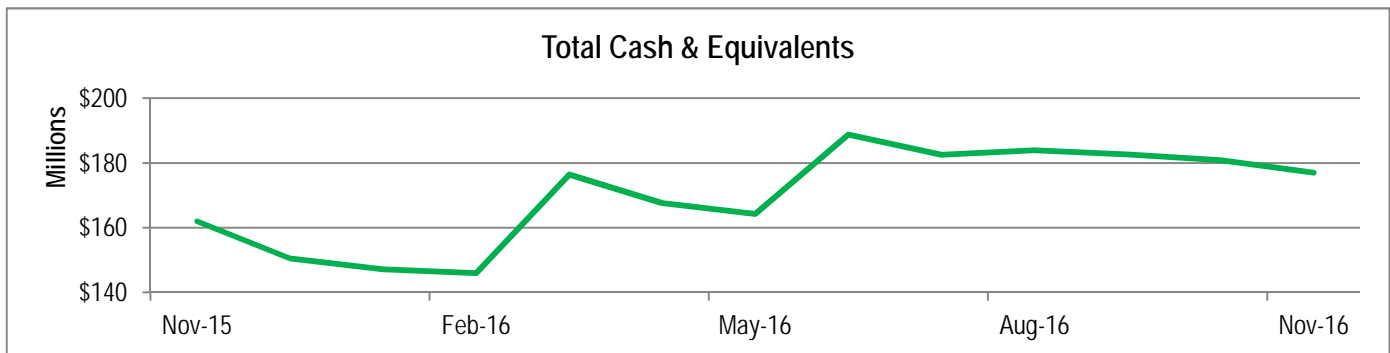


## MONTHLY TREASURY REPORT

Period Ending: November 30, 2016

Prepared By: Brian Carlson, Finance Director

		Begin			End		
		<u>Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	<u>Yield</u>	<u>Notes</u>
<b>Central Treasury</b>		<b>169,608,681</b>	<b>5,462,273</b>	<b>(9,411,637)</b>	<b>165,659,317</b>	<b>0.88%</b>	
Custody Agency	Wells Fargo	124,270,203	-	(4,978,452)	119,291,751	1.08%	
AMLIP	Key Bank	41,718,045	13,462	-	41,731,507	0.40%	
Checking	Wells Fargo	3,637,397	4,345,847	(3,342,465)	4,640,779	0.00%	
Payroll	Wells Fargo	(16,963)	1,102,964	(1,090,720)	(4,719)	0.00%	
<b>Bond Proceeds</b>		<b>8,599,664</b>	<b>1,425</b>	<b>-</b>	<b>8,601,089</b>	<b>0.26%</b>	
GO Bonds 2015	Bank of NY	7,290,300	1,414	-	7,291,714	0.31%	
GO Bonds 2012	Wells Fargo	1,309,364	11	-	1,309,375	0.00%	
<b>Health Self-Insurance Funds</b>		<b>2,601,629</b>	<b>484,603</b>	<b>(360,689)</b>	<b>2,725,543</b>	<b>0.04%</b>	
Reserve	First National	1,797,563	-	-	1,797,563	0.05%	
Operating	First National	804,067	484,603	(360,689)	927,980	0.01%	
<b>Restricted</b>		<b>2,721</b>	<b>-</b>	<b>-</b>	<b>2,721</b>	<b>0.00%</b>	
Police	Wells Fargo	2,721	-	-	2,721	0.00%	
<b>Total</b>		<b>180,812,696</b>	<b>5,948,301</b>	<b>(9,772,326)</b>	<b>176,988,671</b>	<b>0.84%</b>	







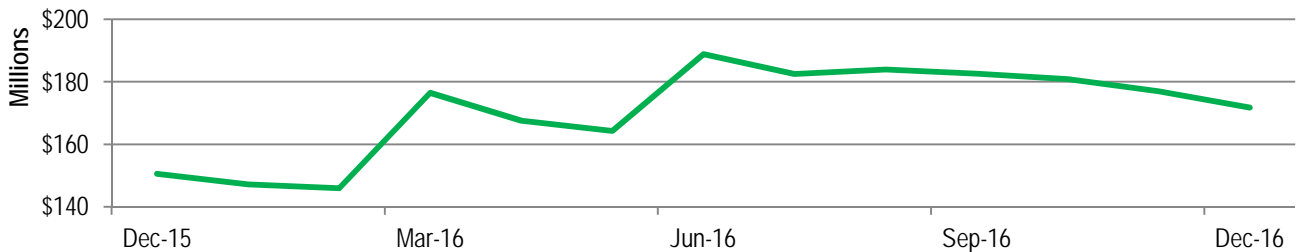
## MONTHLY TREASURY REPORT

Period Ending: December 31, 2016

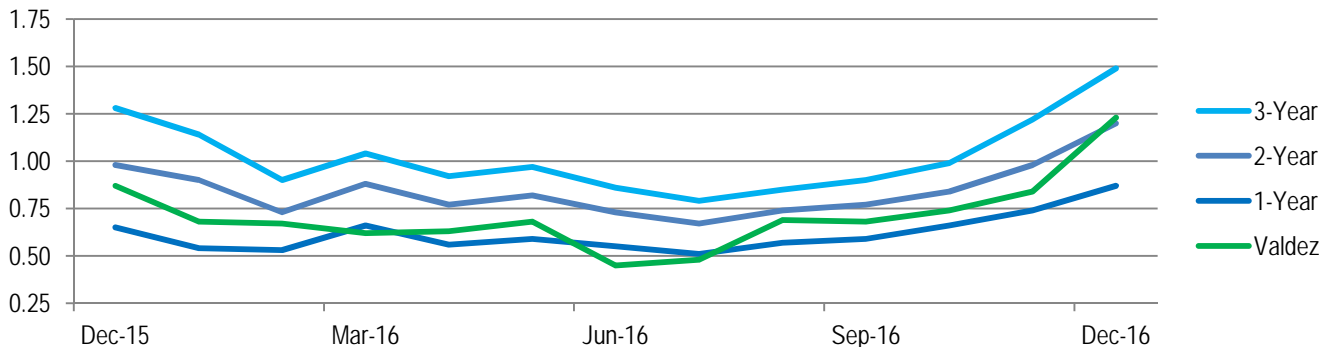
Prepared By: Brian Carlson, Finance Director

		Begin				End		
		<u>Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>Balance</u>	<u>Yield</u>	<u>Notes</u>	
<b>Central Treasury</b>		<b>165,659,317</b>	<b>37,601,159</b>	<b>(44,418,869)</b>	<b>158,841,608</b>	<b>1.25%</b>		
Custody Agency	Wells Fargo	119,291,751	21,979	-	119,313,729	1.24%		
Central Treasury	Wells Fargo	-	27,892,852	-	27,892,852	1.63%	1	
AMLIP	Key Bank	41,731,507	3,602,495	(37,280,000)	8,054,002	0.55%	2	
Checking	Wells Fargo	4,640,779	4,921,852	(5,974,481)	3,588,150	0.00%		
Payroll	Wells Fargo	(4,719)	1,161,981	(1,164,388)	(7,126)	0.00%		
<b>Bond Proceeds</b>		<b>8,601,089</b>	<b>2,073</b>	<b>(7,909,403)</b>	<b>693,759</b>	<b>0.43%</b>		
GO Bonds 2015	Bank of NY	7,291,714	2,045	(6,600,000)	693,759	0.43%	3	
GO Bonds 2012	Wells Fargo	1,309,375	28	(1,309,403)	-	0.00%	4	
<b>Health Self-Insurance Funds</b>		<b>2,725,543</b>	<b>479,006</b>	<b>(285,352)</b>	<b>2,919,197</b>	<b>0.03%</b>		
Reserve	First National	1,797,563	224	-	1,797,787	0.05%		
Operating	First National	927,980	478,782	(285,352)	1,121,410	0.01%		
<b>Restricted</b>		<b>2,721</b>	<b>9,259,403</b>	<b>(3,665)</b>	<b>9,258,459</b>	<b>1.35%</b>		
Police	Wells Fargo	2,721	7,150	(3,665)	6,206	0.00%		
Debt Service	Wells Fargo	-	9,252,253	-	9,252,253	1.35%	5	
<b>Total</b>		<b>176,988,671</b>	<b>47,341,641</b>	<b>(52,617,289)</b>	<b>171,713,023</b>	<b>1.23%</b>		

Total Cash & Equivalents



U.S. Treasury Yield Comparison





## MONTHLY TREASURY REPORT

Period Ending: December 31, 2016

### NOTES:

- 1 New treasury account managed by staff
- 2 AMLIP held 2016 TAPS property tax. Funds were liquidated and moved to "Central Treasury" and "Debt Service"
- 3 2015 GO Proceeds reconciled to project disbursements at end of 2016
- 4 2012 GO Proceeds closed and moved to AMLIP
- 5 See note 2. New treasury account managed by staff. Funds are restricted to debt service, per TAPS legal settlement.

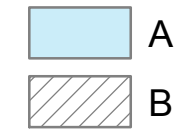
**Detail 1636****Airport Relocation**

<u>Description</u>	<u>11/30/2016</u>	<u>12/31/2016</u>	<u>1/31/2017</u>	<u>Encumbrance</u>	<u>Total to date</u>
Payroll	-	7,069.17	602.91	-	7,672.08
Movers	-	2,280.14	-	-	2,280.14
Cleaning	-	801.60	-	-	801.60
Drywall	962.53	11,335.00	-	-	12,297.53
Fan and Lights	4,311.44	-	-	-	4,311.44
Furniture	-	14,025.23	-	-	14,025.23
Electrical	-	21,511.85	-	-	21,511.85
misc remodel supplies	3,133.12	3,237.97	-	-	6,371.09
Misc moving	-	432.00	-	-	432.00
blinds	-	1,283.45	-	-	1,283.45
appliances	329.00		-	-	329.00
IT	2,839.42	20,966.26	-	-	23,805.68
<b>Total</b>	<b>11,575.51</b>	<b>82,942.67</b>	<b>602.91</b>	<b>-</b>	<b>95,121.09</b>

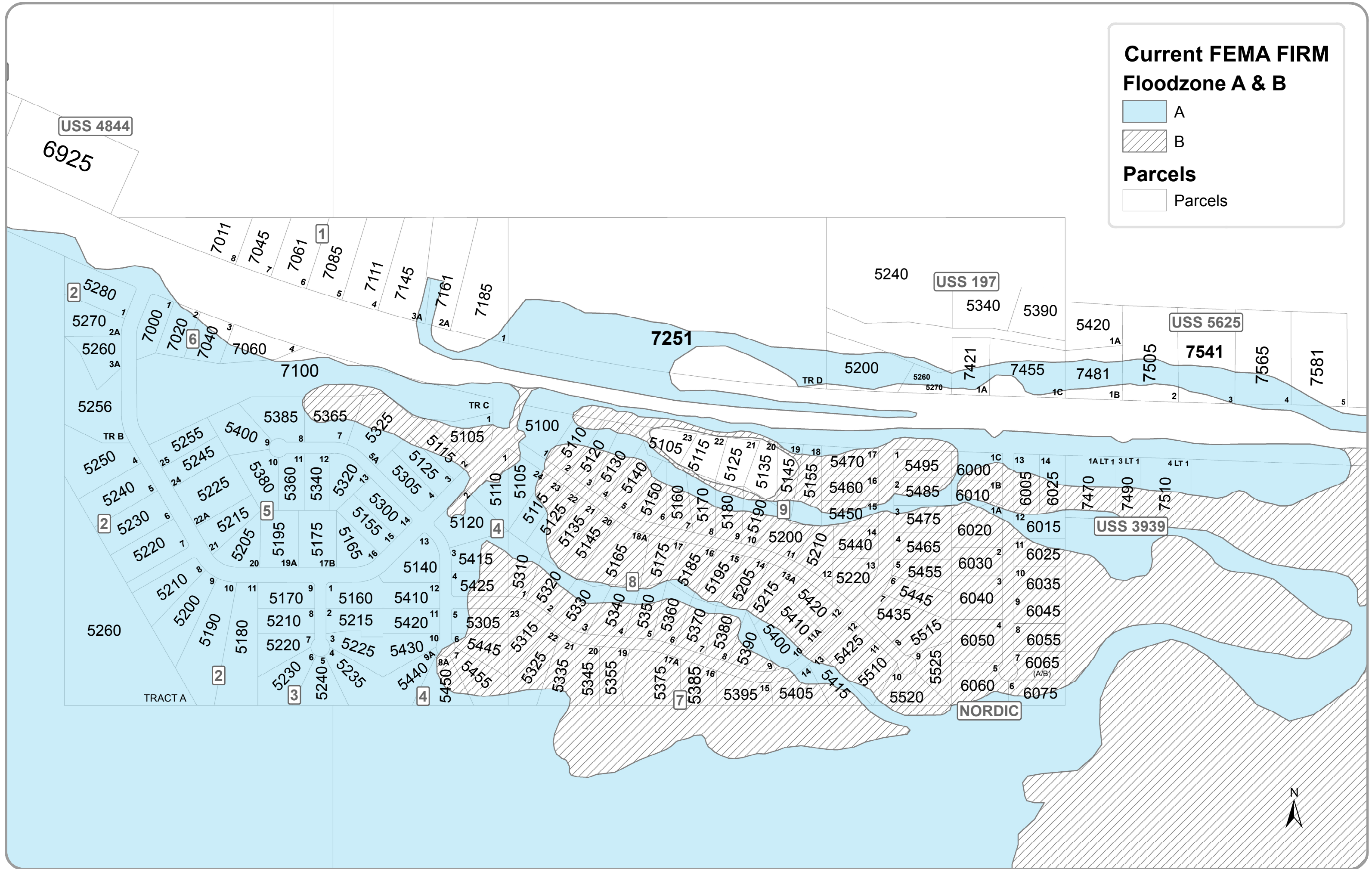
**Detail 1637****City Hall Relocation**

<u>Description</u>	<u>12/31/2016</u>	<u>1/31/2017</u>	<u>Encumbrance</u>	<u>Total to date</u>
Payroll	1,110.70	1,610.44	-	2,721.14
Movers	570.04	-	-	570.04
Doors	-	1,896.85	-	1,896.85
IT	299.60	-	-	299.60
Construction supplies	758.10	405.00	-	1,163.10
misc remodel supplies	226.82	-	-	226.82
<b>Total</b>	<b>2,965.26</b>	<b>3,912.29</b>	<b>-</b>	<b>6,877.55</b>
pending 12/31/2016	299.60	-		
GL	2,665.66	3,912.29		
	<b>2,965.26</b>	<b>3,912.29</b>		

# Current FEMA FIRM Floodzone A & B

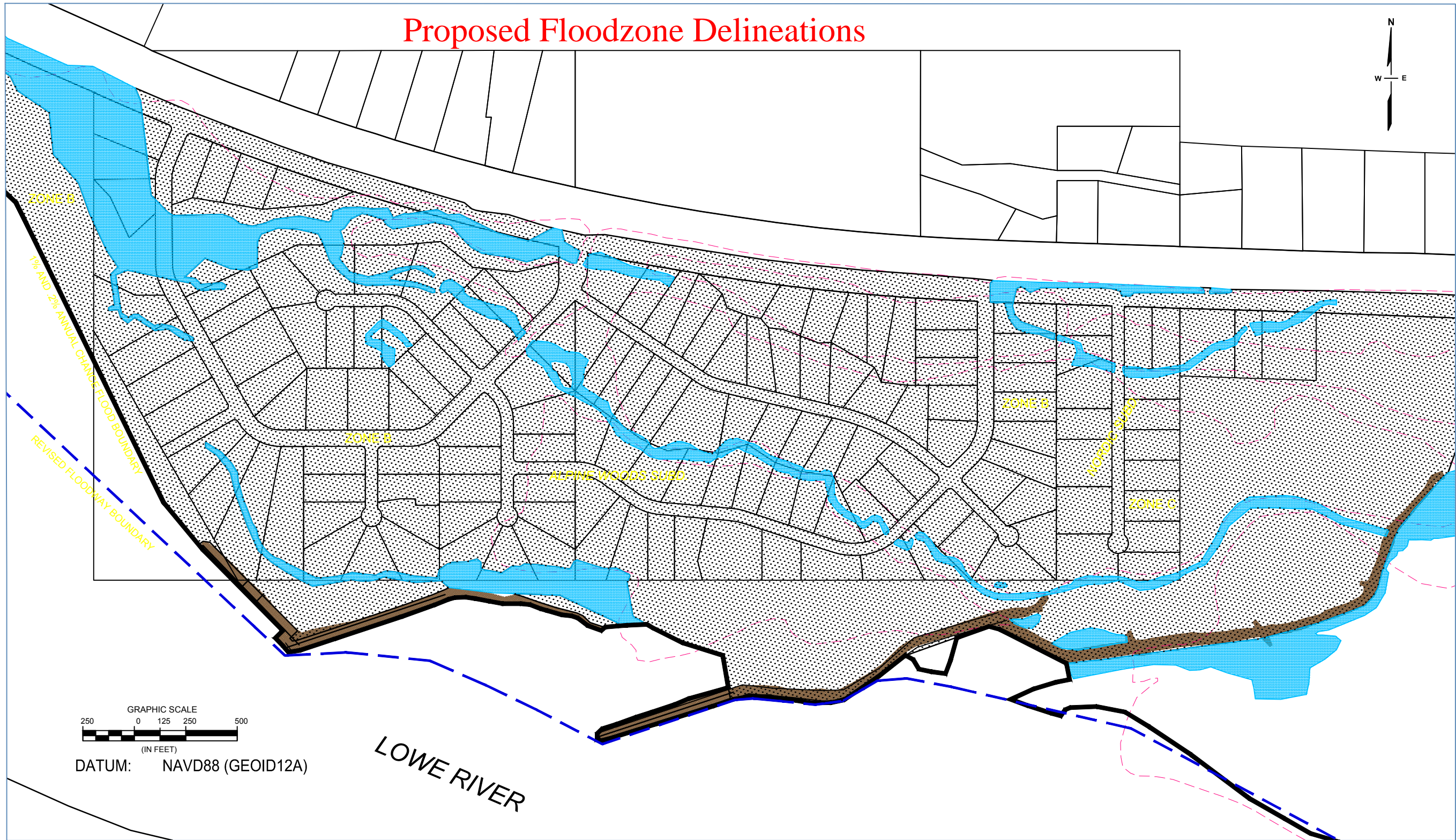


**Parcels**  
Parcels





PLOTED: 2/24/2017 4:11 PM    DRAWING PATH: G:\PROJECTS\60415912 Lowe River Levee System Certification\403 Permit Drawings\Preliminary FIRM.dwg



**AECOM**

PETER CREWS, SUITE 500  
 700 "C" STREET, ANCHORAGE, AK 99501  
 TEL: (907) 562-3366 FAX: (907) 562-1287

NOTES / REVISIONS

CITY OF VALDEZ

LOWE RIVER LEVEE CERTIFICATION  
 VALDEZ, ALASKA

PROJECT NO: 60415912

DATE: 2/24/2017

DRAWN BY:

CHECKED BY: PC

SHEET:

ANNOTATED FIRM

PAGE:

OF

## Mayor's Report – March 7, 2017

Since our last Council meeting on February 21:

- February 27<sup>th</sup> – March 3<sup>rd</sup> our City Manager, Assistant City Manager, City Clerk, Community Development Director, Councilmember Needles and I all flew to Juneau to meet with our legislators, Senator Dunleavy, Representative Rauscher, other legislators and administration staff. The meetings were well received and we feel that much movement was made on many of the City's issues.
- When we met with Mike Lesmenn of DOT, we discussed the right of ways for VFDA, the possibility of extending the bike path to Keystone Canyon, Tail Gate's request, the Glacier Stream Bridge and future flood mitigation efforts, but most of the time was spent on Aleutian Trailer Park and what we were requesting and why. We were given good advice and contact information along with the statement that DOT wants to find ways to get to yes.
- The meeting with DNR was very enlightening. When we met with Ed Fogels of DNR, we discussed the Tail Gate request, Levitation 49's events and their positive work on the trails and at Worthington Glacier last summer, and gravel extraction in Glacier Stream. We were told that HB136 and HB 77 both were passed to allow municipalities more freedom to use the gravel especially in conjunction with flood mitigation. We thanked them for moving so quickly on approving the event permit for the Fat Bike Fest, and for working with DOT to quick claim the Aleutian land.
- The meeting with Michelle Hale of DEC brought us good news that the State was more than happy to let the City develop septic system regulations and then take over the oversight of installations. Regulation 18.18.72.280 is the current State regulation that has been looked over by a working group who have suggested changes to make this system more user friendly. These suggested changes still need to go through legal review and public comment before the hopeful adoption in September.
- We finally met with Department of Corrections commissioner, Dean Williams. We discussed the statutes put in place though SB91 and were told that there will be changes coming in bills passed this year, but the majority of the new statutes will remain. He is looking forward to working with Valdez on pretrial procedures. Both DOC and DEC are hoping Valdez can "be the poster child" for the state in these city/state partnerships.
- During the meetings with the representatives and senators we made sure to let them know we expect them to help work on and find a fiscal answer which needs to include new revenue before the session is adjourned. We got hopeful responses from them both on the budget issue. We talked about the Gas Pipeline and encouraged all of the legislatures we met with to look at the FERC comments we sent and understand why the Valdez route is the most economic and environmentally safe route. We also meet with Representative Kreiss- Tomkins regarding the proposed trail, but discussed fiscal concerns too.
- The governor was out of town, but we did meet and had dinner with Mr. Hozey. We discussed the Gas Line route, and the budget. He said that everyone needs to keep telling the legislature to develop a fiscal solution that has to include new sources of revenue. He made a very good case to why an income tax would be the best avenue to achieve the solution.
- Mr. Needles and I also were able to sit in on the Oil & Gas Production Tax testimony on HB111 by the Oil & Gas consultant. His suggestions were very sound and hopefully the House will accept them and move forward with this bill.
- Valdez was windy and cold while we were gone, and we got the snow in Juneau. It is safe to say, our snow removal far outshines that of the capital city's.

Respectfully submitted,



Ruthie Knight, Mayor City of Valdez

# BRENA, BELL & CLARKSON, P.C.

ROBIN O. BRENA, MANAGING ATTORNEY  
 JESSE C. BELL  
 KEVIN G. CLARKSON  
 DAVID W. WENSEL  
 ANTHONY S. GUERRIERO  
 LAURA S. GOULD  
 FREDERICK H. HAHN V  
 MATTHEW C. CLARKSON  
 KELLY M. MOGHADAM  
 JON S. WAKELAND  
 JAKE W. STASER

ATTORNEYS AT LAW

810 N STREET, SUITE 100  
 ANCHORAGE, ALASKA 99501  
 TELEPHONE: 907.258.2000  
 FACSIMILE: 907.258.2001  
 WEB SITE: BRENALAW.COM

February 22, 2017

City of Valdez  
 Attn: Elke Doom, City Manager  
 P.O. Box 307  
 Valdez, AK 99686

From: Administration	
PO/Contract #:	
Account #:	001-5600-43200
Activity Code:	-
Date:	02/25/17
Signature:	See below

## January 2017 Billing Summary Sheet

File No.	Description	\$	Amount
1374-003	Tax Cap Litigation (3AN-12-11398 CI)	\$	0.00
1374-004	NSB Declaratory Action (3AN-13-8917 CI)	\$	20,202.58
1374-005	TAPS 2010, 2011, 2013, and 2014 SARB Appeals to Superior Court (3AN-06-8446 CI Consolidated) BBC Invoice (\$0.00) Expert-Consultants/Services-Costs (\$0.00)	\$	0.00
1374-007	City Council	\$	3,544.80
1374-008	Capital Facilities	\$	930.00
1374-009	Ports and Harbor	\$	690.00
1374-010	Finance	\$	0.00
1374-011	Administration	\$	17,132.10
1374-012	Community Development	\$	7,329.30
1374-014	Escaped Property	\$	9,397.70
1374-015	Bond Sales & Defeasance	\$	0.00
1374-016	Parks & Rec	\$	480.00
1374-017	Police Department	\$	1,440.30
1374-018	Human Resources – CONFIDENTIAL	\$	9,723.65
1374-019	Public Works	\$	0.00
1374-020	Small Boat Harbor	\$	300.00
1374-022	Gas Line Expert-Consultants/Services-Costs (\$4,600)	\$	37,227.73
1374-023	Confidential H.R. Matter	\$	0.00
1374-025	Confidential H.R. Matter	\$	0.00
1374-026	DOR Regulation Scoping and Revision Process	\$	16,291.00
1374-027	Cummings	\$	3,224.32
	<b>TOTAL</b>	\$	127,913.48

Elke Doom 2/25/17

# March 2017

## City Council Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Juneau Lobby Trip 7pm - Economic Diversification Commission Meeting	2 Juneau Lobby Trip	3 Juneau Lobby Trip	4
5	6 7pm - Ports & Harbor Commission Meeting	7 7pm - Regular Council Meeting	8 7pm - Planning & Zoning Commission Meeting	9	10	11
12	13 Noon - Audit Committee Meeting 6:30pm - School Board Meeting	14 5:30pm - Library Board Meeting (@ Library) 6:30pm - Prov. Health Advisory Council Meeting (@ Hospital) 7pm - Parks & Recreation Commission Meeting	15 7pm - Economic Diversification Commission Meeting	16	17	18 10:45am - Mayor's Cup (Mayor Pro Tem Smith - Flag Start)
19	20 7pm - Ports & Harbor Commission Meeting	21 7pm - Regular Council Meeting	22 7pm - Planning & Zoning Commission Meeting	23	24	25
26	27 Holiday 6:30pm - School Board Meeting	28 Noon - Beautification Task Force Meeting	29	30	31	

Note #1: This calendar is subject to change. Contact the City Clerk's office for updates as needed.

Note #2: City Clerk out of the office for meetings the week of March 19<sup>th</sup>, but will remain available by cell phone & email.

Updated 03/01/17



# April 2017

## City Council Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3  7pm - Ports & Harbor Commission Meeting	4  7pm - Regular Council Meeting	5  7pm - Economic Diversification Commission Meeting	6	7	8
9	10  6:30pm - School Board Meeting	11  5:30pm - Library Board Meeting (@ Library)  6:30pm - Prov. Health Advisory Council Meeting (@ Hospital)  7pm - Parks & Recreation Commission Meeting	12  7pm - Planning & Zoning Commission Meeting	13	14  All-America City Scholarships Due to Clerks Office by 5pm	15
16	17  Absentee Voting in Person @ City Hall - 8:30am to 5pm  7pm - Ports & Harbor Commission Meeting	18  Absentee Voting in Person @ City Hall - 8:30am to 5pm  7pm - Regular Council Meeting	19  Absentee Voting in Person @ City Hall - 8:30am to 5pm  7pm - Economic Diversification Commission Meeting	20  Absentee Voting in Person @ City Hall - 8:30am to 5pm	21  Absentee Voting in Person @ City Hall - 8:30am to 5pm	22
23	24  Absentee Voting in Person @ City Hall - 8:30am to 5pm  Noon - Beautification Task Force Meeting  6:30pm - School Board Meeting	25  Absentee Voting in Person @ City Hall - 8:30am to 5pm	26  Absentee Voting in Person @ City Hall - 8:30am to 5pm  7pm - Planning & Zoning Commission Meeting	27  Absentee Voting in Person @ City Hall - 8:30am to 5pm	28  Absentee Voting in Person @ City Hall - 8:30am to 5pm	29
30						

Note #1: This calendar is subject to change. Contact the City Clerk's office for updates as needed.

Updated 03/01/17

Note #2: City Clerk and Deputy City Clerk out of the office for training and meetings the week of April 9<sup>th</sup>. Both will remain available by cell phone & email.