

# APPLICATION FOR LEASE OF CITY OWNED LAND

**FEE WAIVED FOR 2017 PER RES# 12-72**

Relationship to other applicant(s) \_\_\_\_\_

b) Organization's name Crowley Fuels LLC

Address 201 Arctic Slope Ave, Anchorage, AK 99518

Primary Contact: Jenny Silva / Nick Kuhlman

Title: Director, Contract Compliance & Pricing / Program Manager of Facilities, Engineering & Maintenance

Daytime Phone #: 907-777-5510 / 907-830-3966

3. TYPE OF ORGANIZATION: (Check one)

|                           |                               |
|---------------------------|-------------------------------|
| Individuals _____         | Business Corporation <u>X</u> |
| General Partnership _____ | Non-Profit Corporation _____  |
| Limited Partnership _____ | Non-Profit Association _____  |
| Other _____               |                               |

If non-profit, has IRS Tax Exempt Status been obtained? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, attach letter of determination.

Note: Please submit, as appropriate, the following items with this application:

1. Current Alaska business license; Attached
2. Designation of signatory authority to act for organization of other individuals; Attached
3. Certificate and articles of incorporation; Not considered necessary
4. Partnership agreement and amendments; N/A
5. Charter/by-laws for non-profits; N/A
6. Most recent annual financial statement; Separately available upon request

4. Legal Description AFFECTED BY APPLICATION:

Located in Township \_\_\_\_\_ Range \_\_\_\_\_ Section, \_\_\_\_\_ Meridian

Lot/ Block/ Tract/ Subd. \_\_\_\_\_ Plat # \_\_\_\_\_

Other Description Portion of USS 495 Tidelands - Approximately 6,230 sq ft rectangular light industrial zoned / tideland site with frontage, visibility and access via N. Harbor Dr. & Valdez Harbor, just south of downtown Valdez. the site is 80%+/- tidelands and improved with a storage / boat dock.

Tax # \_\_\_\_\_ No. of Acres 6,320 sq ft; 0.14 acres

5. DESCRIBE PROPOSAL. ATTACH NARRATIVE FOR FURTHER

DESCRIPTION AND A SITE PLAN (the description should include the use; value and nature of improvements to be constructed; the type of construction; and, the estimated dates for construction to commence and be completed).

Crowley currently owns and operates the existing "North Harbor Fuel Dock", a 14' x 80' floating fuel dock with an attached 8' x 12' dock house. The site includes an 80' x 4' ramp with an approach that connects onshore. Crowley just completed over \$1MM in site improvements in July 2024, including new low-flow / high-flow fuel dispensers with remote monitoring capability, stainless steel piping down the gangway and along the new tourist float to the fuel dock, all new electrical systems including motorized control valves and emergency stops.

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6. WHAT IS THE TERM OF THE LEASE DESIRED?

Initial term of 10 years commencing August 1, 2024, with four (4) each five-year renewal options.

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7. IF THE REQUEST FOR A LEASE AT LESS THAN FAIR MARKET VALUE, PROVIDE JUSTIFICATION.

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N/A

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8. PLEASE STATE WHY YOU BELIEVE IT WOULD BE IN THE "BEST INTEREST OF THE CITY" TO APPROVE YOUR PROPOSAL AND PROCESS YOUR APPLICATION.

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See attached Exhibit A

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9. CURRENT STATUS OF LAND. DESCRIBE ANY EXISTING IMPROVEMENTS, PROVIDE PHOTOGRAPHS IF POSSIBLE.

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Crowley currently owns and operates the "North Harbor Fuel Dock", a 14' x 80' floating fuel dock with an attached 8' x 12' dock house. The site includes an 80' ramp with an approach that connects onshore. As noted in Section 5, substantial improvements were completed in July 2024, including featuring a local artist's work on the new above ground fuel storage tank on Best Western property. There are no other current plans for additional construction with the exception of maintenance and in-kind replacement of parts and/or materials. See attached Exhibits B.1, B.2, B.3 and B.4 for photos.

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10. HAS APPLICANT PREVIOUSLY PURCHASED OR LEASED CITY LAND OR RESOURCES?   X   YES        NO. IF YES, PROVIDE LEGAL DESCRIPTION, TYPE OR PURCHASE OR LEASE, AND STATUS.

In addition to prior long term leases of both the North and South Harbor Fuel Docks, Crowley currently owns and operates the 'South Harbor Fuel Dock' whose legal description is: Portion of USS 495 Tidelands beginning at the Corner of No. 2 of ATS 621 thence N 10 00'00 W, 49.72 feet to the point of beginning; thence N 10 W, 105 feet; then S 80 W, 80 feet; S 10, 105 feet; thence N 800 00'0024. This lease is currently in the renewal process for a term that will align with this lease of the "North Harbor Fuel Dock". We have planned capital improvements in 2025 for the South Harbor Fuel Dock very similar to those completed in 2023/2024 at the North Harbor Fuel Dock.

11. IF APPLICANT IS A BUSINESS OPERATION, LIST PRESENT BUSINESS ACTIVITIES.

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12. IF REQUIRED, ARE YOU PREPARED TO SPEND FUNDS FOR THE FOLLOWING:

| YES          | NO            |                                                                                                         |
|--------------|---------------|---------------------------------------------------------------------------------------------------------|
| <u>  X  </u> | <u>      </u> | a) Performance bond                                                                                     |
| <u>  X  </u> | <u>      </u> | b) Damage deposit                                                                                       |
| <u>  X  </u> | <u>      </u> | c) General liability insurance                                                                          |
| <u>  X  </u> | <u>      </u> | d) Worker's compensation insurance                                                                      |
| <u>  X  </u> | <u>      </u> | e) Survey and platting                                                                                  |
| <u>  X  </u> | <u>      </u> | f) Appraisal fee                                                                                        |
| <u>  X  </u> | <u>      </u> | g) Closing fees, which may include title insurance, document preparation, escrow closing, and recording |
| <u>  X  </u> | <u>      </u> | h) Any federal, state and local permits required                                                        |
| <u>  X  </u> | <u>      </u> | I) Maintenance costs (present or future)                                                                |

13. LIST THREE (3) CREDIT OR BUSINESS REFERENCES:

| Name                                                                                                    | Address | Phone # |
|---------------------------------------------------------------------------------------------------------|---------|---------|
| <u>Tesoro Corp, 300 Concord Plaza Dr., San Antonio, TX 78216 (210) 626-4063 Beverly Gee</u>             |         |         |
| <u>Kenworth Northwest, Inc., 20220 International Blvd., SeaTac, WA 98198 (206) 433-5911 Credit Dept</u> |         |         |
| <u>Seneca Tank, Inc., 5585 NE 16th Street, Des Moines, IA 50313 (515) 262-5900 Greg Qunit</u>           |         |         |

14. HAS APPLICANT, OR AFFILIATED ENTITY, EVER FILED A PETITION FOR BANKRUPTCY, BEEN ADJUDGED BANKRUPT OR MADE AN ASSIGNMENT FOR THE BENEFIT OF CREDITORS?

  No  

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15. IS APPLICANT, OR AFFILIATED ENTITY, NOW IN DEFAULT ON ANY OBLIGATION TO, OR SUBJECT TO ANY UNSATISFIED JUDGEMENT OF LIEN?        YES   X   NO IF YES, EXPLAIN:

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COMPLETE THE FOLLOWING APPLICANT QUALIFICATION STATEMENT  
FOR EACH INDIVIDUAL APPLICANT OR ORGANIZATION.  
ATTACH ADDITIONAL STATEMENTS IF NEEDED.

**APPLICANT QUALIFICATION STATEMENT**

I, Jenny Silva  
(Individual Name)

I, \_\_\_\_\_  
(Individual Name)

I, Kollin Fencil On Behalf of Crowley Fuels LLC  
(Representative's Name) (Organization's Name)

201 Arctic Slope Ave  
(Address)

Anchorage, Alaska 99518  
(City, State) (Zip)

do hereby swear and affirm for myself as applicant or as representative for the  
organization noted above that:

The Applicant is a citizen of the United States, over the age of nineteen;  
and

If a group, association or corporation, is authorized to conduct business  
Under the laws of the State of Alaska; and

Has not failed to pay a deposit or payment due the City in relation to  
City-owned real property in the previous five (5) years; and

Is not currently in breach or default on any contract or lease for real  
Property transactions in which the City has an interest; and

Has not failed to perform under or is not in default of a contract with the  
City; and

Is not delinquent in any tax payment to the City.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE  
TO MY KNOWLEDGE.

Jenny Silva 8/26/24  
Applicant Signature Date

[Signature] 8/26/24  
Applicant Signature Date

Jenny Silva  
Print Name

Kollin Fencil  
Print Name

Comdev/data/forms/LandLease&SalesForms/AppforLeaseofCityLand



CITY OF VALDEZ  
APPLICATION FOR LEASE OF CITY OWNED LAND

EXHIBIT A

Additional Response for Sections 8 and 11

Crowley has a longstanding record of providing superior levels of customer service at Alaska ports and harbors. Since 1953, Crowley has provided unique solutions to petroleum distribution, and today, with 18 tank farms in Alaska and a storage capacity of nearly 30 million gallons, we are a leader in the Alaska fuel industry.

Since 1989, Crowley has reliably served the City of Valdez and surrounding communities with local delivery of marine, aviation, and motor vehicle fuels, heating oil for homes and businesses, lubricants, and propane. Our local predecessor, Valdez Fuel Company, built our first fuel dock (the “South Dock”) in Valdez in 1999, and Crowley acquired a second fuel dock (the “North Dock”) in the Valdez harbor in 2002. The South Dock fuels vessels with over a 10,500-gallon fuel capacity and is a U.S. Coast Guard regulated facility subject to Code of Federal Regulation (CFR) compliance requirements of 33 CFR Part 154. For over a decade, we have successfully operated both docks, providing fuel for a range of customers, including the cruise industry, commercial fishing fleets, the U.S. Coast Guard, small-charter fisherman, and recreational fisherman and boaters. Crowley has continuously met the growing needs of the boating community by supplying over 800,000 gallons of fuel directly into vessels annually at these facilities. For more than a decade, Crowley has built a proven record of maintaining its existing Valdez dock facilities in a safe, accessible, and customer-focused manner to meet the community’s needs.

Long Term Operations

Crowley has a long history of providing excellent customer service and enjoys a positive reputation in the Valdez community with our competitively priced fuel products and responsive service. We are keenly aware of the boating community’s needs and staff our existing facilities accordingly. Our docks are staffed from 6 a.m. to 10 p.m. during the long days of the peak summer season and seasonally adjust based on demand through the shoulder seasons and winter months. Crowley ensures there is always someone on call to respond to after-hours fuel needs and constantly looks for ways to improve reliability and service.

Crowley’s Valdez workforce and management are all members of the local community. Each summer season, Crowley recruits local high school graduates or returning college students to operate the North and South fuel docks. We are pleased to provide steady, full-time seasonal employment to young people in the community.

Environmental/Regulatory

All federal, state, and local regulations concerning aboveground storage tanks will be followed, including spill prevention control and countermeasure regulations. Crowley is proud of our record of meeting all

regulatory requirements for the two marine fuel docks we currently operate in the Valdez harbor. One of the tenets of Crowley's Safety, Security, Quality and Environmental Stewardship is, "Operate our vessels and facilities in compliance with regulations and best practices." To achieve this goal all Crowley operations are reviewed by the Operations Integrity Department to ensure all requirements are met. Therefore, we understand that although all marine fuel dock activity is regulated by the USCG, including fuel transfer, record keeping, and dock maintenance, the USCG is not the only regulatory agency that has oversight. The USEPA and ADEC also have oversight. In addition to the USCG's annual inspection of our docks and records, which Crowley has always passed, we internally audit our own operations at least twice a year to ensure compliance.

We are cognizant of the fact that there are multiple regulatory agencies with oversight responsibility and Crowley is well versed in meeting the regulatory requirements of multiple agencies. We have in-house subject matter experts who develop environmental compliance policy and procedures for Crowley operations. Crowley also performs job hazard analysis for each new operation/task to ensure that worker and operational risks are identified prior to the operations and that the appropriate controls are put in place to safeguard both personnel and operations.



EXHIBIT B.1

South Harbor Fuel Dock



EXHIBIT B.2

North Harbor Fuel Dock



EXHIBIT B.3

Both Harbor Fuel Docks – North Dock in foreground and South Dock in background



EXHIBIT B.4

New 4K Gallon Storage Tank installed on Best Western Property



**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that

**CROWLEY FUELS LLC**

201 ARCTIC SLOPE AVE, ANCHORAGE, AK 99518-3033

owned by

CROWLEY FUELS LLC

is licensed by the department to conduct business for the period

October 17, 2022 to December 31, 2024  
for the following line(s) of business:

42 - Trade; 53 - Real Estate, Rental and Leasing



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.  
It is not transferable or assignable.

Julie Sande  
Commissioner

November 1, 2023  
Officer Appointments

**JOINT UNANIMOUS WRITTEN CONSENT OF**  
**THE BOARD OF MANAGERS OF**  
**CROWLEY FUELS LLC AND**  
**THE BOARD OF DIRECTORS OF**  
**CROWLEY PETROLEUM DISTRIBUTION, INC.**

The undersigned, constituting all of the managers of the Board of Managers of Crowley Fuels LLC, a Delaware limited liability company (the “CF Board”) and all the directors of the Board of Directors of Crowley Petroleum Distribution, Inc., an Alaska corporation (the “CPD Board”), hereby adopt the following resolutions by unanimous written or electronic consent on behalf of Crowley Fuels LLC (“CF”), pursuant to the laws of the State of Delaware and its amended and restated operating agreement, and Crowley Petroleum Distribution, Inc. (“CPD”), pursuant to the laws of the State of Alaska and its organizational documents, as if duly adopted at a meeting of the CF Board and the CPD Board, effective as of the date set forth above.

**WHEREAS**, the CF Board has the authority to remove and appoint the officers of CF; and

**WHEREAS**, the CPD Board has the authority to remove and appoint the officers of CPD.

**NOW, THEREFORE, IT IS RESOLVED**, that the CF Board does hereby appoint the following persons to serve as the Officers of the Company, and each such person shall serve until his successor is elected:

Kollin S. Fencil - Senior Vice President & General Manager  
Reece B. Alford - Corporate Secretary  
Arthur F. Mead, III - Assistant Corporate Secretary  
Daniel L. Warner - Chief Financial Officer  
Norman S. Himes, Jr. - Vice President and Treasurer  
Tony R. Otero - Assistant Treasurer  
Robert C. Jefferson - Assistant Treasurer  
Richard D. Lamb, Jr. - Assistant Treasurer

**FURTHER RESOLVED**, that the CPD Board does hereby appoint the following persons to serve as the Officers of the Corporation, and each such person shall serve until his successor is elected:

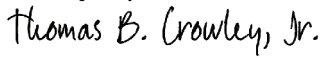
Kollin S. Fencil - President and General Manager  
Reece B. Alford - Corporate Secretary  
Arthur F. Mead, III - Assistant Corporate Secretary  
Daniel L. Warner - Chief Financial Officer  
Norman S. Himes, Jr. - Vice President and Treasurer

Tony R. Otero - Assistant Treasurer  
Robert C. Jefferson - Assistant Treasurer  
Richard D. Lamb, Jr. - Assistant Treasurer

**FURTHER RESOLVED**, that the officers of the Companies, their designees or other authorized representatives, are hereby directed and authorized, individually, to do and perform any and all such acts and to execute and deliver any and all documents, as they deem necessary or appropriate to accomplish and carry out the intent and purposes of these resolutions; and

**FURTHER RESOLVED**, that any prior actions and documents previously executed by or at the direction of any officer of the Companies, their designees or other authorized representatives, consistent with the intent and purposes of these resolutions are hereby ratified, affirmed, confirmed and approved in all respects.

**IN WITNESS WHEREOF**, the CF Board and the CPD Board have adopted the foregoing resolutions on behalf of each of CF and CPD respectively, effective as of the date first set forth above.

DocuSigned by:  
  
0DA10D2C3A49407...

Thomas B. Crowley, Jr.

DocuSigned by:  
  
3832392F632B4AC...

Raymond F. Fitzgerald

DocuSigned by:  
  
A710183459084A3...

Kollin S. Fencil