



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Meeting Agenda

### Parks and Recreation Commission

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Tuesday, July 8, 2025

6:30 PM

Council Chambers

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#### Regular Meeting

#### REGULAR AGENDA - 6:30 PM

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. APPROVAL OF MINUTES

1. [Approval of Parks and Recreation Commission Meeting Minutes for June 10, 2025](#)

#### IV. PUBLIC APPEARANCES

1. [2025 Gold Rush Update](#)

#### V. PUBLIC BUSINESS FROM THE FLOOR

#### VI. NEW BUSINESS

1. [Commission Assessment of Trail Reports](#)

#### VII. REPORTS

1. [PRCS Park Maintenance Supervisor Report](#)
2. [PRCS Director Report](#)

#### VIII. COMMISSION BUSINESS FROM THE FLOOR

#### IX. ADJOURNMENT



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Legislation Text

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**File #:** 25-0290, **Version:** 1

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**ITEM TITLE:**

Approval of Parks and Recreation Commission Meeting Minutes for June 10, 2025

**SUBMITTED BY:** Lisa Anderson

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

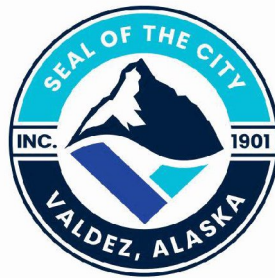
Approve Parks and Recreation Commission Meeting Minutes for June 10, 2025

**SUMMARY STATEMENT:**

N/A

# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686



## DRAFT - Meeting Minutes

Tuesday, June 10, 2025

6:30 PM

Regular Meeting

Council Chambers

## Parks and Recreation Commission

**REGULAR AGENDA - 6:30 PM****I. CALL TO ORDER****II. ROLL CALL**

Present 6 – Chair Sarah Jorgenson-Owen  
Chair Pro Tempore Pete Carter  
Commission Member Aidan Shafland  
Commission Member Ben Rush – remote  
Commission Member Heidi Johnson  
Commission Member Jeremy Robida

Also Present 3 – PRCS Acting Director Bridget Rich  
Deputy City Clerk Elise Sorum-Birk  
Office Manager Lisa Anderson

**III. APPROVAL OF MINUTES****1. Approval of Parks and Recreation Commission Minutes for May 13, 2025**

Minutes were adopted by consent.

**IV. PUBLIC BUSINESS FROM THE FLOOR**

Zadie Carman from the Renaissance Fair updated the Commission on the status of the fair.

**V. REPORTS**

- 1. Trail Report**  
The commission discussed the report and how to proceed with future discussions. The next trail report will be from the East Dike Trail and the Overlook Trail.
- 2. Disc Golf Club Update**  
Nathan Davis and Kelly Hall updated the Commission on the Disc Golf Club
- 3. Director's Report**  
Acting Director Rich advised that she will provide monthly updates on the department's status as an agenda item each month.

**VI. COMMISSION BUSINESS FROM THE FLOOR**

Chair Jorgenson-Owen answered last meeting's question about moving off the dais to have meetings. The Clerk's office said that it is not appropriate to hold meetings informally at the tables.

Commission member Shafland thanked the Disc Golf Club for coming in and updating them. He requested an update on Mills Hill. Acting Director Rich said that she will provide a map in a future meeting.

Commission member Robida thanked the Disc Golf Club for coming. He also requested an update on Mills Hill in a future meeting.

**VII. ADJOURNMENT**



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Legislation Text

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**File #:** 25-0291, **Version:** 1

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**ITEM TITLE:**

2025 Gold Rush Update

**SUBMITTED BY:** Lisa Anderson

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

N/A

**SUMMARY STATEMENT:**

Gold Rush Committee will update the Commission on this year's Gold Rush



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Legislation Text

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**File #:** 25-0292, **Version:** 1

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**ITEM TITLE:**

Commission Assessment of Trail Reports

**SUBMITTED BY:** Lisa Anderson

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

N/A

**SUMMARY STATEMENT:**

Commission to discuss the newest trail reports

# Commission Trail Evaluation Form



General Information	
Date:	
Trail Name/ID:	
Evaluator:	



## I. Trail Condition Assessment

Surface Condition	
<b>Type of Surface:</b> (e.g., dirt, gravel, packed earth, boardwalk, stairs)	
<b>General Condition:</b> (e.g., well-maintained, fair, poor, deteriorated)	
<b>Specific Issues:</b> (e.g., erosion, ruts, potholes, uneven surface, vegetation encroachment, debris)	

Signage	
<b>Condition of Signs:</b> (e.g., legible, faded, missing, damaged)	
<b>Sign Placement:</b> (e.g., adequate, inadequate, confusing)	
<b>Specific Issues:</b> (e.g., missing signs, damaged signs, faded paint)	

Drainage	
<b>Presence of Drainage Issues:</b> (e.g., standing water, mud, erosion)	
<b>Specific Issues:</b> (e.g., inadequate drainage, blocked culverts, eroded banks)	

Safety	
<b>Safety Hazards:</b> (e.g., fallen trees, loose rocks, steep slopes, uneven terrain, loose/broken railings)	
<b>Specific Issues:</b> (e.g., potential for slips, trips, or falls, blocked trail)	

User Impact	
<b>Trail Use:</b> (e.g., pedestrian, bicycle, horseback, other)	
<b>Trail Use Intensity:</b> (e.g., low, moderate, high)	
<b>Specific Issues:</b> (e.g., excessive wear, damage from trail users, illegal activities)	

Water Crossings	
<b>Crossing Safety:</b> (e.g., Good, Mediocre, Poor)	
<b>Current Features:</b> (e.g., bridge, rocks, log, plank, none)	
<b>Specific Issues:</b> (e.g., bridge needed, erosion, social trails evading water, needs rerouting)	

## II. Maintenance Needs

<b>Recommended Maintenance Actions:</b> (e.g., repair erosion, clear debris, install signage, improve drainage, re-surface trail)	
<b>Priority Level:</b> (e.g., urgent, high, medium, low)	

## III. Comment

<b>Comments:</b> (please provide any other details you wish to add about this trail)	
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# Commission Trail Evaluation Form



General Information	
Date:	
Trail Name/ID:	
Evaluator:	



## I. Trail Condition Assessment

Surface Condition	
<b>Type of Surface:</b> (e.g., dirt, gravel, packed earth, boardwalk, stairs)	
<b>General Condition:</b> (e.g., well-maintained, fair, poor, deteriorated)	
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Drainage	
<b>Presence of Drainage Issues:</b> (e.g., standing water, mud, erosion)	
<b>Specific Issues:</b> (e.g., inadequate drainage, blocked culverts, eroded banks)	

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<b>Safety Hazards:</b> (e.g., fallen trees, loose rocks, steep slopes, uneven terrain, loose/broken railings)	
<b>Specific Issues:</b> (e.g., potential for slips, trips, or falls, blocked trail)	

User Impact	
<b>Trail Use:</b> (e.g., pedestrian, bicycle, horseback, other)	
<b>Trail Use Intensity:</b> (e.g., low, moderate, high)	
<b>Specific Issues:</b> (e.g., excessive wear, damage from trail users, illegal activities)	

Water Crossings	
<b>Crossing Safety:</b> (e.g., Good, Mediocre, Poor)	
<b>Current Features:</b> (e.g., bridge, rocks, log, plank, none)	
<b>Specific Issues:</b> (e.g., bridge needed, erosion, social trails evading water, needs rerouting)	

## II. Maintenance Needs

<b>Recommended Maintenance Actions:</b> (e.g., repair erosion, clear debris, install signage, improve drainage, re-surface trail)	
<b>Priority Level:</b> (e.g., urgent, high, medium, low)	

## III. Comment

<b>Comments:</b> (please provide any other details you wish to add about this trail)	
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## Legislation Text

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**File #:** 25-0293, **Version:** 1

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**ITEM TITLE:**

PRCS Park Maintenance Supervisor Report

**SUBMITTED BY:** Lisa Anderson

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

N/A

**SUMMARY STATEMENT:**

Park Maintenance Supervisor will update the Commission on the Mills Hill Project





# City of Valdez

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## Legislation Text

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**File #:** 25-0294, **Version:** 1

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**ITEM TITLE:**

PRCS Director Report

**SUBMITTED BY:** Lisa Anderson

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

N/A

**SUMMARY STATEMENT:**

Director Rich will update the Commission on the department