



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Meeting Agenda - Final

### Economic Diversification Commission

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Wednesday, January 15, 2025

7:00 PM

Council Chambers

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#### Regular Meeting

#### REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

1. [Approval of the Economic Diversification Commission Minutes from December 18, 2024](#)

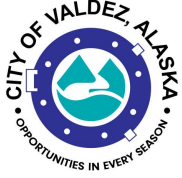
IV. PUBLIC BUSINESS FROM THE FLOOR

V. NEW BUSINESS

1. [Childcare Operating Grant](#)

VI. COMMISSION BUSINESS FROM THE FLOOR

VII. ADJOURNMENT



Legislation Text

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**File #:** 25-0019, **Version:** 1

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**ITEM TITLE:**

Approval of the Economic Diversification Commission Minutes from December 18, 2024

**SUBMITTED BY:** Brianne Skilbred, Executive Office Manager

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

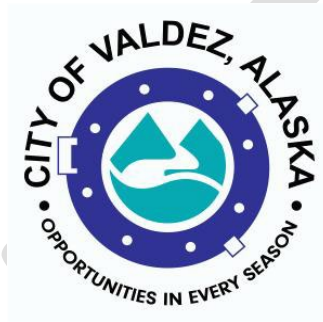
Approve

**SUMMARY STATEMENT:**

Attached are the Economic Diversification Commission minutes from December 18, 2024, for approval.

# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686



## Meeting Minutes - DRAFT

Wednesday, December 18, 2024

7:00 PM

Regular Meeting

Council Chambers

## Economic Diversification Commission

REGULAR AGENDA - 7:00 PM

**I. CALL TO ORDER**

Chair Colleen Stephens called the meeting to order at 6:59pm in Council Chambers.

**II. ROLL CALL**

Present 5 - Colleen Stephens  
Jim Shirrell  
Levi Rowland  
Carl Oberg  
Lanette Oliver  
Also Present 2 – Martha Barberio  
Brianne Skilbred

**III. APPROVAL OF MINUTES**

**1. Approval of the Economic Diversification Commission Minutes from November 20, 2024**

MOTION: Chair Pro Tempore Shirrell moved, seconded by Commission Member Oliver, to Approve. The motion carried by the following vote after the following discussion occurred.

Yays: 5 - Stephens, Shirrell, Rowland, Oliver, and Oberg

**IV. PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor at this time.

**V. NEW BUSINESS**

**1. Discussion Item: Childcare Operating Grant**

The commissioners discussed ideas for parameters for the childcare operating grant. Blue Shibler from the Southeast Alaska Association for the Education of Young Children will provide a draft of the parameters to the commission at the next meeting for approval.

**VI. COMMISSION BUSINESS FROM THE FLOOR**

There was no commission business from the floor at this time.

**VII. ADJOURNMENT**

Chair Stephens adjourned the meeting at 8:08pm in Council Chambers.

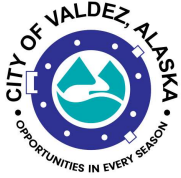
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Colleen Stephens, Chairperson

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Brianne Skilbred, Executive Assistant

DRAFT



Legislation Text

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**File #:** 25-0020, **Version:** 1

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**ITEM TITLE:**

Childcare Operating Grant

**SUBMITTED BY:** Martha Barberio

**FISCAL NOTES:**

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

**RECOMMENDATION:**

Approve

**SUMMARY STATEMENT:**

Attached is the draft of the grant forms that programs would submit each month. There is a placeholder for an employee subsidy because it is recommended that it be included.

With these amounts, assumptions can be made about the overall costs to the city. A program with 12 FTE kids and 3 FTE employees will receive \$5700/month.

If the Co-Op operates 9 months of the year, that is \$51,300/year;

If they operate 12 months of the year, the annual amount increases to \$68,400.

The above comparison shows the monthly design allows for the 'tiers' the commission requested.

If Sugar Bear gets licensed for 12 kids, it will also receive \$68,400 annually.

If both programs operate year-round and receive grants for Feb-Dec, the total cost will be \$125,400. This leaves room for one or two new programs to start receiving the grants in 2025 (assuming any new program will take 2-4 months to get licensed).

## 2025 City of Valdez Childcare Operating Grant

The City of Valdez (COV) Childcare Operating Grant is supplemental funding support for licensed childcare programs located in the City. Funding is based on the number of children served at each qualifying childcare program. Monthly grants will be paid to programs by the City of Valdez based on reported information.

The City of Valdez will determine eligibility on a month-to-month basis. To qualify for these operating grants, childcare businesses must:

- Be licensed by the State of Alaska to provide child care;
- Be eligible for State of Alaska, military, or tribal child care assistance payments;
- Provide care for children in the age range of 6 weeks to 5 years;
- Actively work to achieve Level 1 in the State of Alaska Learn and Grow program;
- Receive no more than 30% of its operating revenue from other federal, state, or city funding, excluding child care assistance payments and this grant program;
- Submit child enrollment, employee information, and other operational data as requested, to the City of Valdez using agency-prescribed forms when requested.

Monthly Subsidy Amounts		
Full-time Infant/Toddler (0-35months)	Full-time Preschool (35months to K)	Full-time Employee
\$400	\$400	\$300

All information provided by the child care program will remain confidential and may be used as aggregate in data collection and determining trends among child care programs in the COV.

Program Name: \_\_\_\_\_ Month of Care Provided: \_\_\_\_\_

Program Phone Number: \_\_\_\_\_ Program Administrator: \_\_\_\_\_

**Statement of Truth:** *By signing below, I certify that the information provided on this form for the period indicated is true and accurate. Falsification of any information on this form can result in a repayment of funds, and the inability to receive future grants, reimbursements, or incentives.*

Printed Name of Applicant: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



# COV Child Care Grant: Child Enrollment Log

Program Name: \_\_\_\_\_ Month of Care Provided: \_\_\_\_\_

Total Licensed Capacity: \_\_\_\_\_ Infant/Toddler Capacity: \_\_\_\_\_ Preschool Capacity: \_\_\_\_\_

	<b>Enrolled Child Name</b> <i>(Last, First)</i>	<b>Child Age at Time of Completion</b> <b>CHECK ONE BOX</b>		<b>Enrollment Type</b> <i>(FT/PT)</i>	<b>Assistance Type</b> <i>(State, OCS, Tribal, N/A)</i>
		<i>Infant/Toddler</i> <i>(0-35 months)</i>	<i>Preschool</i> <i>(36 months to K)</i>		
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