

Date: January 27, 2025
To: Nathan Duval, Capital Facilities Manager, City of Valdez
From: David Popiel
Project No.: 24-CC-001 (CoV), 24-121 (BNAP)
Subject: Valdez Childcare: Additional Services - Fee Proposal

Nathan,

There have been several changes to the Valdez Childcare project that affected the project scope. In the notes below, I have outlined the added scope and our associated design fee for additional services.

Additional Project Scope

After meeting with the Valdez City School Board on December 9th, the location of the future childcare facility was changed. The previously agreed upon location; Hermon Hutchens, was removed from consideration. The City of Valdez requested that Bettisworth North look into alternate locations for the childcare facility and provide test fits to determine project feasibility.

Bettisworth reviewed the existing Valdez City Schools offices building for feasibility as a childcare facility and developed a test fit to determine quantity of children that could be accommodated at the facility.

In addition to the services already provided above, we anticipate the additional project scope to include the following.

- Attending up to 2 Valdez City School Board meetings via videoconference.
- Attending up to 2 Valdez City Council meetings via videoconference.
- Developing up to 2 conceptual test fits, in addition to the test fit already completed, for Valdez City Schools office building or an additional project site.
- With each test-fit completed, a summary of the number of children and staff that the facility can accommodate.
- Conceptual written input from design engineers on feasibility of test-fits.

Project Schedule

Due to the limited scope associated with the additional services, the project schedule will be developed in coordination with the City of Valdez and Valdez City Schools.

Additional Services Fee Proposal

The design services fee is proposed as lump sum and captures the work already completed on the additional project scope and in anticipation of future effort reviewing and determining feasibility for a childcare facility at alternate locations. The fee proposal is valid 60 days from issuance.

- Additional Services: \$10,340

Assumptions and Exclusions

- Assumption: Owner to provide documentation of existing facilities.
- Assumption: Owner to regularly engage in programming and design for existing facilities.
- Assumption: Owner to facilitate and help coordinate project meetings with outside bodies including School Board.
- Exclusions: Bidding or construction administration work. If the project proceeds to bidding and construction, separate fee proposals will be provided to the City for review.
- Exclusion: Site visits
- Exclusion: Hazardous material investigations
- Exclusion: Legal documentation of existing sites including but not limited to boundary surveys, property lines, and property ownership.
- Exclusion: Geotechnical investigation

Thank you again for continuing to involve us in this project. We understand the need for childcare in the City of Valdez and are grateful for the opportunity to be part of the solution.

Sincerely,



David Popiel, AIA
Senior Architect