
Ports & Harbor Director and Staff Report

September 28, 2018

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General

Comprehensive Waterfront Master Plan RFQ (Attached)

- Posted Sept. 19th
- Closing Oct. 15th

Ports & Harbors Budget

- Submitted to City Finance Department for review. Sept. 14th
- Reviewed by City Manager Sept. 25th
- City Council Discussion October 31st

Port Operations

- Twice annual munitions move was completed September 25. Thank you to stevedores, Port staff and Police Department for their professionalism and service throughout this operation.
- Port is continuing to hone public outreach efforts regarding 2019 cruise ship schedule.

Port Projects

- VCT Security Gate project is still ongoing. Permanent fencing will go in October 3rd and IT is working to convert the user database as seamlessly as possible.
- Capital Facilities will be putting the Kelsey Dock re-decking project out to bid shortly.
- The Port of Valdez has been awarded federal Port Security Grant Program funding in the amount of \$326,000+ for security cameras at the Valdez Container Terminal and John Thomas Kelsey Municipal Dock and uplands. The grant requires a 25% match of City funds and will appear on a City Council agenda in October for finalization. The project is slated to take place in 2019 and must be complete by September 1, 2020.

Port Ransomware 2018

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- VCT TWIC registration is still out of commission. Estimated date of recovery not yet provided by IT.
 - Port is still operating without billing software and has no visibility of customer account information. For a handful of customers in dire need, invoices are being created in Word Document software and then will need to be re-entered and reconciled in billing software once up and running.
 - Port still does not have any access to files, including subleases, operating agreements, historical drawings, or other reference materials. Please be patient.
 - Port lost all Outlook Contact information during the ransomware event and it will not be recovered. In the event any issue appears unaddressed, please reach out to staff with contact info.
 - Port Maintenance is still operating without computers, hindering documentation and coordination efforts. Port Administrative Assistant is working diligently to compile maintenance statistics and costs for presentation to City Council during budget review.

Port Travel & Training

- Jeremy and Jenessa will be attending the Alaska Travel Industry Association convention in Fairbanks October 8-11 where Viking, Holland America, and other cruise lines will be in attendance.
- Jenessa will be attending her final training with the International Association of Maritime Port Executives October 17-18. Completion provides certificate of Accredited Maritime Port Executive.

Harbor Operations

- Harbor is starting to ramp down for the season. However, with the weather having been so nice this past month, we still do see people out using the launch ramp and cleaning fish.
- Winterization of the Harbor is on schedule. The water will likely be turned off at the Tour Dock and H-K Floats by October 15.
- Our upland yard is starting to fill up for winter storage and we still have about 10 boats that have yet to haul out for the season.

Harbor Ransomware 2018

- Harbor re-iterates Port information regarding operating without billing software. We do not have access to customer account information but are in the slow process of transferring all customer billing to word documents to hopefully have July and August's billing out by the end of September/early October. All of our customers have been very understanding, but we know we need to get invoicing out so no one is hit with the last 6 months on top of annual moorage in January. We are hopeful to have new marine software up and running no later than the end of November. (At least we finally have computers to work from!!)
- Harbor as well as the Port still does not have any access to files or other reference materials and the same applies to our Outlook Contact information.

Harbor Travel & Training

- Jeremy Attended the Pacific Coast Congress of Harbormasters and Port Administrators Conference in Homer, Alaska Sept. 10th - 14th.
- AJ will be attending the annual AAHPA (Alaska Association of Harbormasters & Port Administrators) conference in Seward from Oct. 8-12.
- Sarah will be out of the office from Oct. 16-27th. Please contact her prior to this should you need anything before her absence.

Harbor Construction

- New Harbor is coming along nicely. If you haven't been over to see some of the newly installed floats, please schedule with myself, Jeremy and Ron for a tour.
- On September 26th, we did the final walk through for the upland buildings. Nate Duvall, Ron Rozak, Stan Porritt, Dave (F&W Representative), Jay Yunker, Jeremy Talbott and myself were all present. After all was said and done, we gave the contractors back a punch list of about two dozen corrective actions that needed to take place. If you would like specifics on those items, please let Jeremy or myself know.